



**CITY OF
MOUNT
DORA**

**Parks and Recreation
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681**

E-mail: parksandrec@cityofmoundora.com

**PARKS AND RECREATION
ADVISORY BOARD MEETING
City Hall Board Room, 510 N. Baker Street, Mount Dora, FL 32757
January 26, 2026 at 5:30 PM**

AGENDA

- I. Call to Order
- II. Roll Call
 - A. Election of 2026 Chair and Vice-Chair
- III. Approval of Minutes
 - A. November 24, 2025 Meeting Minutes
- IV. Public Comment
- V. Presentations
- VI. Action Items
 - A. Annual Ethics Review`
- VII. Resolutions
- VIII. Ordinances
- IX. Discussion Items
- X. City Staff
 - A. Parks and Recreation Update
 - B. Cultural and Special Events Update
- XI. Communications and Reports
 - A. Board Member Marlene Straughan
 - B. Board Member Bailey Stack
 - C. Board Member Derrick Campbell
 - D. Board Member Patrick Murray

- E. Board Member Warin Epstein
- F. Board Member John Abner
- G. Board Member Jack Whittaker

XII. Future Meeting Dates

- A. Monday, March 16, 2026, 5:30 p.m
- B. Monday, May 18, 2026, 5:30 p.m
- C. Monday, July 20, 2026, 5:30 p.m
- D. Monday, September 21, 2026, 5:30 p.m
- E. Monday, November 17, 2026, 5:30 p.m

XIII. Adjournment

NOTICE: Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans with Disabilities Act (“ADA”) and Florida Statutes, Section 286.26, persons with disabilities needing a reasonable accommodation to participate in a public hearing or meeting should contact the City of Mount Dora’s ADA Coordinator at least 48 hours prior to the proceeding. The ADA Coordinator may be contacted by phone at 352-735-7126, ext. 1111, or by email at clerk@cityofmountdora.com.

If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955- 8770 (Voice) for assistance.

If you have any comments or question regarding the contents of this agenda packet, please call Jennifer Schwarz at (352) 735-7183 ext. 1605.



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DATE: January 26, 2026

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: Election of 2026 Chair and Vice-Chair

Introduction:

According to the bylaws of the Parks and Recreation Advisory Board, the board shall annually select from among its membership a chairman and a vice-chairman. This annual selection shall occur at the regularly scheduled January meeting. Election of officers shall be conducted as the first order of business at the meeting of the Election.

Discussion:

For the nomination of officers, the board shall consider the following procedure:

Current Chair will call the meeting to order and, after roll call, he/she will open the floor for nominations.

The Chair recognizes the member making the nomination:

“__(name)__, would you please state your name for the record and your nomination?”

Member:

“My name is __(name)___ and I would like to nominate __(name)___ for __(position)___.”

Chair asks the nominee if they consent to the nomination.

If nominee gives their consent, the Chair announces:

“__(name)___ has been nominated for the position of __(position)___ . Are there any further nominations?”

Continue until there are no other nominations.

If there is only one nomination, the Chair declares the nominations closed.

“May I have a second motion to nominate __ (name) __ as the new __ (position) __?”

“Any discussion?”

“All those in favor/opposed?”

Motion carried. Passes/Fails.

If there are multiple nominations, the Chair will take a vote on each nomination in the order they were made.

After tallying the ayes and nays the Chair will announce the nominee that received the majority of the votes.

“_ (name) _ has received the majority of the votes. May I have a motion and a second to accept the results of the vote?”

“Any discussion?”

“All those in favor/opposed?”

Motion carried by a voice vote of ____ to ____.

Passes/Fails.

The new Chairperson takes over the meeting at this point.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation Board members elect their 2026 Chair and Vice-Chair.

Attachment(s):

Prepared by: Jennifer Schwarz, Deputy Director of Parks and Recreation

Reviewed by: Troy Shonk, Parks & Recreation Director

Final Approval - 1/21/2026



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DATE: January 26, 2026

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: November 24, 2025 Meeting Minutes

Introduction:

Discussion:

Budget Impact:

Strategic Impact:

Recommendation

Attachment(s):

1. 11.24.25 PRAB Minutes

Prepared by: Jennifer Schwarz, Deputy Director of Parks and Recreation

Reviewed by: Troy Shonk, Parks & Recreation Director

Final Approval - 1/21/2026

**CITY OF
MOUNT DORA, FLORIDA
PARKS & RECREATION
ADVISORY BOARD
MINUTES**



**November 24, 2025
City Hall
510 N. Baker St.
Mount Dora, FL 32757**

CALL TO ORDER

Having been duly advertised as required by law, Chairperson Mark Woerner called to order the November 24, 2025, special meeting of the Parks & Recreation Advisory Board at 5:00 P.M. in the City Hall Council Chambers.

ROLL CALL

Members Present:

Mark Woerner, Chairperson
Karla Rainer, Vice-Chairperson
Bailey Stack
Patrick Murray
Jack Whittaker

Also Present:

Troy Shonk, Parks & Recreation Director
Jennifer Schwarz, Parks & Recreation Deputy Director
Christopher Carson, Cultural & Special Events Manager
Gretchen Gomez, Parks & Recreation Admin Supervisor

Members Not Present:

William Larkin
Derrick Campbell

PUBLIC COMMENT

Brothers, Franco Garcia and Diego Garcia came to visit the board meeting as they are studying in Seminole State College to become a public speaker and government employees in the future.

PRESENTATIONS

ACTION ITEMS

A. 2024-2025 Land and Water Conservation Fund

Mr. Shonk informed the board about the 2024-2025 Land and Water Conservation Fund (LWCF) grant application in the amount of \$1,500,000 for improvements to the 4th Avenue Docks. Discussion ensued amongst board members regarding specifics of improvements.

MOTION TO APPROVE LAND AND WATER CONSERVATION GRANT APPLICATION IN THE AMOUNT OF \$1,500,000 FOR IMPROVEMENTS TO THE 4TH AVENUE DOCKS BY BOARD MEMBER WHITTAKER; BOARD MEMBER MURRAY SECONDED THE MOTION. MOTION APPROVED BY A ROLL CALL VOTE.

*YES Chairperson Woerner
Vice-Chairperson Rainer
Board Member Stack
Board Member Murray
Board Member Whittaker*

NO None

RESOLUTIONS

ORDINANCES

DISCUSSION ITEMS

CITY STAFF

COMMUNICATIONS AND REPORTS

- A. **Chairperson Mark Woerner**
Mr. Woerner informed the board that this would be his last term and wished them all well.
- B. **Vice-Chairperson Karla Rainer**
- C. **Board Member Bailey Stack**
- D. **Board Member Derrick Campbell**
- E. **Board Member Patrick Murray**
- F. **Board Member William Larkin**
- G. **Board Member Jack Whittaker**

FUTURE MEETING DATES

- A. **Monday, November 17, 2025, 5:30 p.m.**

ADJOURNMENT

MOTION BY BOARD MEMBER WHITTAKER TO ADJOURN; BOARD MEMBER RAINER SECONDED THE MOTION. MOTION APPROVED BY A UNANIMOUS VOICE VOTE.

There being no further business for discussion, the meeting adjourned at approximately 5:12 P.M.

MARK WOERNER, CHAIRPERSON
City of Mount Dora

GRETCHEN GOMEZ, ADMIN SUPERVISOR
City of Mount Dora



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DATE: January 26, 2026

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: Annual Ethics Review`

Introduction:

Florida's Government-in-the-Sunshine Law was enacted in 1967. Sunshine Law statutes establish a basic right of access to most meetings of boards, commissions and other governing bodies of state and local governmental agencies or authorities. Each year, the advisory board reviews the basics of Sunshine law and other regulations related to their service as members of the board.

Discussion:

Florida's Government-in-the-Sunshine law provides a right of access to governmental proceedings at both the state and local levels. It applies to any gathering of two or more members of the same board to discuss some matter which will foreseeably come before that board for action. The Sunshine law requires that 1) meetings of boards or commissions must be open to the public; 2) reasonable notice of such meetings must be given, and 3) minutes of the meeting must be taken.

At this time, Mount Dora City Attorney will give a brief overview of Sunshine Law, conflicts of interest, and other matters relating to their service on the board.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation Board members consider throughout their terms of service on the Parks and Recreation Advisory Board the information shared by the City Attorney.

Attachment(s):

Prepared by: Jennifer Schwarz, Deputy Director of Parks and Recreation

Reviewed by: Troy Shonk, Parks & Recreation Director

Final Approval - 1/21/2026



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DATE: January 26, 2026

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: Parks and Recreation Update

Introduction:

Staff update on Parks & Recreation items.

Discussion:

Budget Impact:

Strategic Impact:

Recommendation

Attachment(s):

Prepared by: Jennifer Schwarz, Deputy Director of Parks and Recreation

Reviewed by: Troy Shonk, Parks & Recreation Director

Final Approval - 1/21/2026



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DATE: January 26, 2026

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: Cultural and Special Events Update

Introduction:

Discussion:

Budget Impact:

Strategic Impact:

Recommendation

Attachment(s):

Prepared by: Jennifer Schwarz, Deputy Director of Parks and Recreation
Reviewed by: carsonc carsonc, Special Events Manager
Troy Shonk, Parks & Recreation Director

Approved - 1/20/2026
Final Approval - 1/21/2026