



# CITY OF MOUNT DORA™

City of Mount Dora  
W.T. Bland Public Library  
1995 N. Donnelly St.  
Mount Dora, FL 32757  
352-735-7180

E-mail: [library@cityofmoundora.com](mailto:library@cityofmoundora.com)

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## W.T. BLAND PUBLIC LIBRARY BOARD MEETING

Community Room, W.T. Bland Public Library, 1995 N. Baker Street, Mount Dora, FL 32757  
June 9, 2025 at 5:00 PM

### AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
  - A. May 12, 2025 Library Advisory Board Meeting Minutes
- IV. Public Comment
- V. Presentations
  - A. 2025-26 LCLS Appropriations Worksheet DRAFT
  - B. Simpson Farmhouse Expansion Project Plans
- VI. Library Director's Report
- VII. Action Items
- VIII. Discussion Items
  - A. Review of Collection Items
- IX. Future Meeting Dates
- X. Adjournment

**NOTICE:** Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

**NOTICE:** If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**NOTICE:** In accordance with the Americans with Disabilities Act (“ADA”) and Florida Statutes, Section 286.26, persons with disabilities needing a reasonable accommodation to participate in a public hearing or meeting should contact the City of Mount Dora’s ADA Coordinator at least 48 hours prior to the proceeding. The ADA Coordinator may be contacted by phone at 352-735-7126, ext. 1111, or by email at [clerk@cityofmoundora.com](mailto:clerk@cityofmoundora.com).

If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955- 8770 (Voice) for assistance.

If you have any comments or question regarding the contents of this agenda packet, please call LaJun Garry at(352 ) 735-7180 ext. 3101.



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**W. T. BLAND PUBLIC LIBRARY BOARD MEETING**  
W.T. Bland Public Library, 1995 N. Donnelly Street, Mount Dora, FL 32757  
Monday, May 12, 2025 - 5:00 p.m.

**MINUTES**

PRESENT: Cathy Gillespie (Chair), Laura Busch, Marcia Ford, Janet Manchon  
Amber Perretti, Beth Sharpe and Susan Myers

ABSENT: None

CITY STAFF: Cathy Lunday-Library Director, Lynn Gonzales-Youth Services Librarian  
and LaJun Garry-Administrative Assistant

OTHERS PRESENT: None

**I. Call to Order**

Ms. Gillespie (Chair) called the meeting to order at 5:01pm.

**II. Roll Call**

**III. Approval of Minutes for April 14, 2025**

**MOTION by Ms. Manchon SECONDED by Ms. Myers to approve minutes from  
April 14, 2025.**

**AYE:** Gillespie, Busch, Ford, Manchon, Perretti, Sharpe, Myers

**NAY:** None

**MOTIONED CARRIED 7-0**

**IV. Public Comment**

None

**V. Presentations**

None

## VI. Library Director's Report

Ms. Lunday requested the Agenda be amended to add an action item.

**MOTION by Ms. Sharpe SECONDED by Ms. Busch to add an action item to this agenda.**

**AYE:** Gillespie, Busch, Ford, Manchon, Perretti, Sharpe, Myers

**NAY:** None

**MOTIONED CARRIED 7-0**

Ms. Lunday shared:

- Requesting third part-time children's position to be restored. Gave up this request one year ago to hire Archivist.
- American Sign Language database is live. Free resource that includes 17,000 videos and 300 lessons. Use your Mount Dora library card for free access. This program is sponsored by the Friends of the Library.
- LCLS Director George Taylor received agreement from the county attorney to invest \$750,000 of Lake County impact fees into twenty databases for three years.

## VII. Action

Department of State, Division of Historical Resources Grant Application

Applying for a Part-time Archivist. It will be a two part grant:

- a. Digitize and interpret land deeds.
- b. Creating documented landing page for all undocumented people in cemeteries.

**MOTION by Ms. Perretti SECONDED by Ms. Busch to recommend to City to approve submitting Grant application to the Department of State Division of Historical Resources for a Part-time Archivist along with approval of board to have Chair of Library Advisory Board sign letter supporting submitting a grant application to the Department of State, Division of Historical Resources for a Part-time Archivist.**

**AYE:** Gillespie, Busch, Ford, Manchon, Perretti, Sharpe, Myers

**NAY:** None

**MOTIONED CARRIED 7-0**

## VIII. Discussion Items

A. Library Metrics – Outside Lake County

Board reviewed stats of transits for the month of March 2025 for our library, which we sent to other libraries and items borrowed from other libraries. Board also reviewed library metrics of peers outside of Lake County. Discussion ensued.

**IX. Future Meeting Date**

1. June 9, 2025 @ 5:00pm

**X. Adjournment**

**MOTION by Ms. Sharpe, SECONDED by Ms. Myers to adjourn the May 12, 2025 meeting.**

**AYE:** Gillespie, Busch, Ford, Manchon, Perretti, Sharpe, Myers

**NAY:** None

**MOTIONED CARRIED 7-0**

Meeting adjourned.

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Cathy Gillespie, Chair

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Cathy Lunday, Director



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**DATE:** June 9, 2025

**TO:** Library Advisory Board Members

**FROM:** Cathy Lunday, Library Director

**SUBJECT:** 2025-26 LCLS Appropriations Worksheet DRAFT

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**Introduction:**

As a member of the Lake County Library System, the City of Mount Dora receives an annual appropriation based upon circulation.

**Discussion:**

Lake County has announced its estimated 2025-26 appropriation for the City of Mount Dora of \$282,581 (ATTACHMENT #1), which is a 1.4% increase over the 2024-25 appropriation of \$278,241. The ten member libraries each receive monthly payments equal to 1/12 of their annual appropriation. This allotment is meant to compensate the ten cities for staffing, collection and wear-and-tear usage of non-city residents who have Lake County Library System library cards.

**Budget Impact:**

Lake County estimates the 2025-26 appropriation to be \$282,581.

**Strategic Impact:**

Strategic Initiative #5, Goal 13 - Identify and seek alternative funding sources.

**Recommendation** n/a

**Attachment(s):**

1. ATTACHMENT #1 - DRAFT 2025-26 LCLS Appropriations

Prepared by: Cathy Lunday, Library Director

Reviewed by: Cathy Lunday, Library Director

Final Approval - 6/4/2025

# ATTACHMENT #1



## UNAPPROVED - Estimated Appropriations of County Funds For Member Libraries - FY 25/26

Formula Per Interlocal Agreement					
Member Library	Base Amount	Circulation for 23/24	% of Circulation	Circulation Allocation	FY 25/26 Appropriation
Eustis Memorial Library	\$30,000	100,002	10.07%	\$91,406.43	\$121,406 <b>DRAFT</b>
Fruitland Park Library	\$30,000	60,376	6.08%	\$55,186.44	\$85,186 <b>DRAFT</b>
Montverde Library	\$30,000	9,847	0.99%	\$9,000.61	\$39,001 <b>DRAFT</b>
Lady Lake Library	\$30,000	139,701	14.07%	\$127,693.15	\$157,693 <b>DRAFT</b>
Leesburg Public Library	\$30,000	203,027	20.45%	\$185,576.03	\$215,576 <b>DRAFT</b>
Marianne Beck Mem. Library	\$30,000	27,318	2.75%	\$24,969.91	\$54,970 <b>DRAFT</b>
Minneola Schoolhouse Library	\$30,000	41,420	4.17%	\$37,859.79	\$67,860 <b>DRAFT</b>
Tavares Public Library	\$30,000	92,689	9.34%	\$84,722.02	\$114,722 <b>DRAFT</b>
Umatilla Public Library	\$30,000	41,900	4.22%	\$38,298.53	\$68,299 <b>DRAFT</b>
W.T. Bland Public Library	\$30,000	276,333	27.84%	\$252,581.09	\$282,581 <b>DRAFT</b>
<b>TOTALS</b>	<b>\$300,000</b>	<b>992,613</b>	<b>100.00%</b>	<b>\$907,294.00</b>	<b>\$1,207,294</b> <b>DRAFT</b>

Compiled by Michael Springer, Support Services Manager 4/10/2025

Approved by George Taylor, Director of the Office of Library Services 4/10/2025

Approved by Jennifer Barker, County Manager 5/13/2025

Amounts pending adoption by the Lake County Board of County Commissioners for the FY26 Budget



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**DATE:** June 9, 2025

**TO:** Library Advisory Board Members

**FROM:** Cathy Lunday, Library Director

**SUBJECT:** Simpson Farmhouse Expansion Project Plans

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**Introduction:**

The Simpson Farmhouse Expansion project includes building a 2,300 sq ft meeting room facility directly behind the Simpson Farmhouse.

**Discussion:**

The 2024-25 deliverable for the Simpson Farmhouse Expansion project is an architect's plan for the exterior of the addition. Bentley Group has produced exterior renderings of the Simpson Farmhouse Expansion project (ATTACHMENT #1). The goal of this effort was to produce an architectural rendering of a stand-alone building that would complement the 1905 Simpson Farmhouse. Exterior finishes were expected to mimic the farmhouse's, albeit with modern materials (aluminum siding, double-pane windows, etc.).

The design would also need to connect the two buildings with sidewalks and landscaping, leading visitors to both sites to two shared parking lots. Care was taken to match rooflines and window styles. Particular emphasis was made on reducing the visual impact of the new building from Donnelly Street, as well as producing a pleasing southern facade facing W. 20th Street, which are the two most visible views of the new building (ATTACHMENTS #2 and #3).

**Budget Impact:**

The 2024-25 portion of the project is budgeted for \$50,000 (GL #310-5555-580.62-01-LI2303), of which \$14,000 will be spent on the architectural plans.

**Strategic Impact:**

Strategic Initiative #3, Goal 7, Objective 7.1 - Expand infrastructure to meet the needs of a growing community.

Strategic Initiative #1, Goal 2, Objective 2.1 - Promote pedestrian access throughout the City.

**Recommendation** n/a

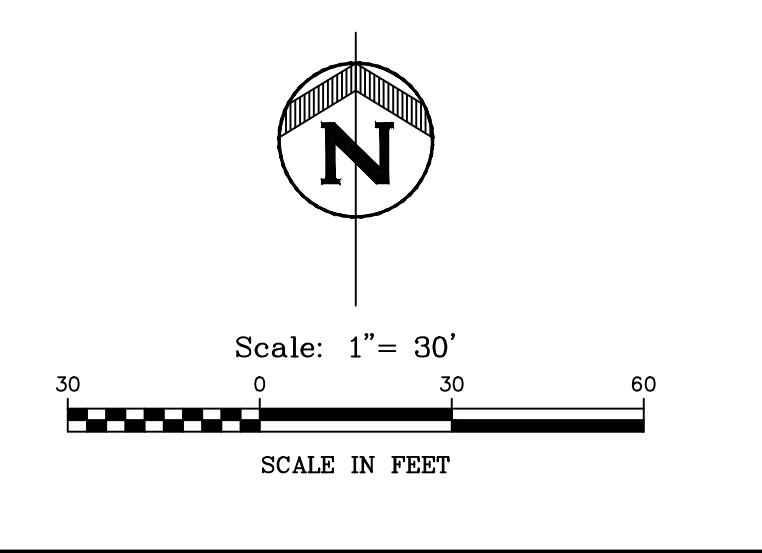
**Attachment(s):**

- 1. ATTACHMENT #1 - SFH Concept Plan 7-12-24 Revised
- 2. ATTACHMENT #2 - SFH Preliminary Design
- 3. ATTACHMENT #3 - SFH Perspective West - Donnelly Street

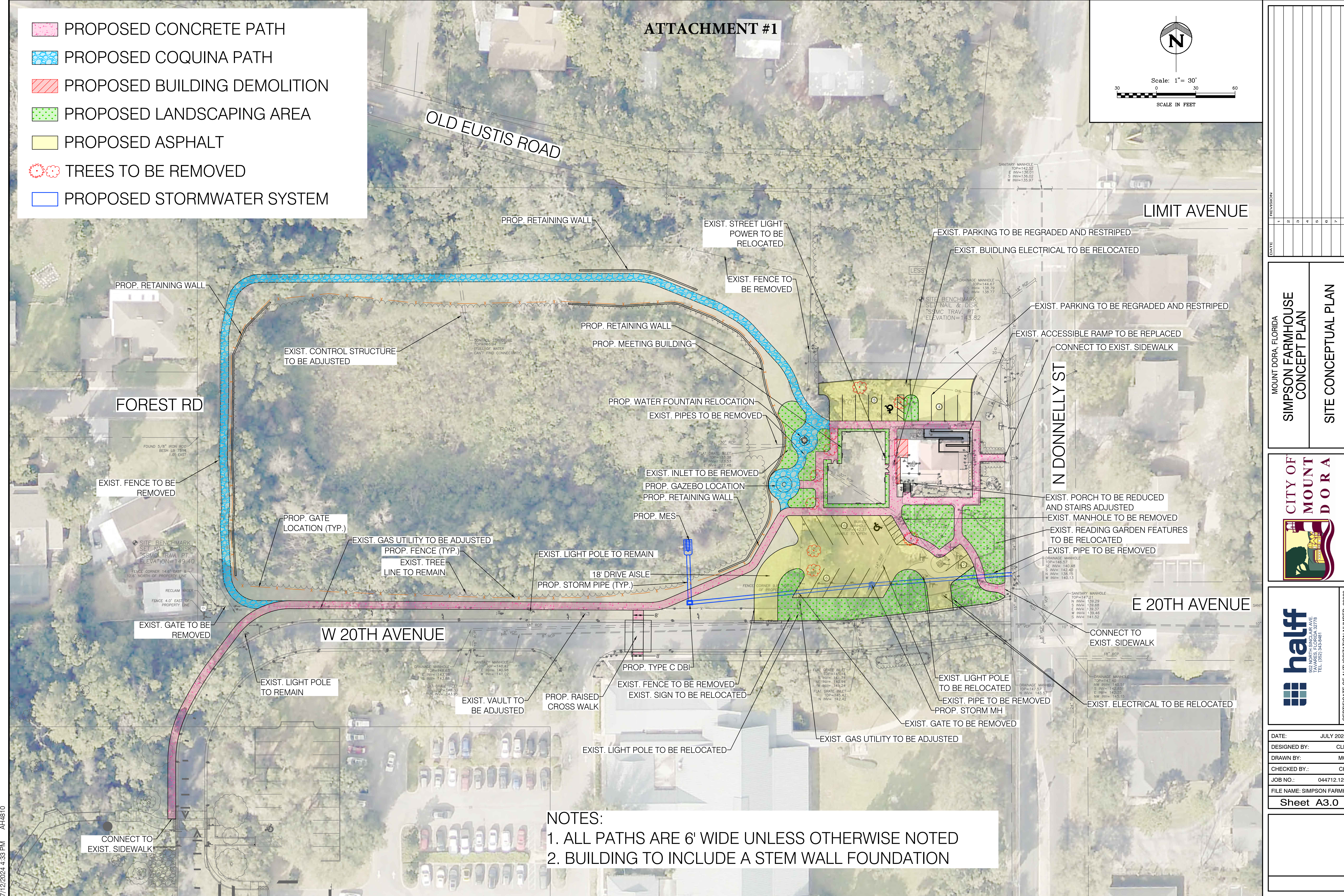
Prepared by: Cathy Lunday, Library Director  
Reviewed by: Cathy Lunday, Library Director

Final Approval - 6/4/2025

ATTACHMENT #1

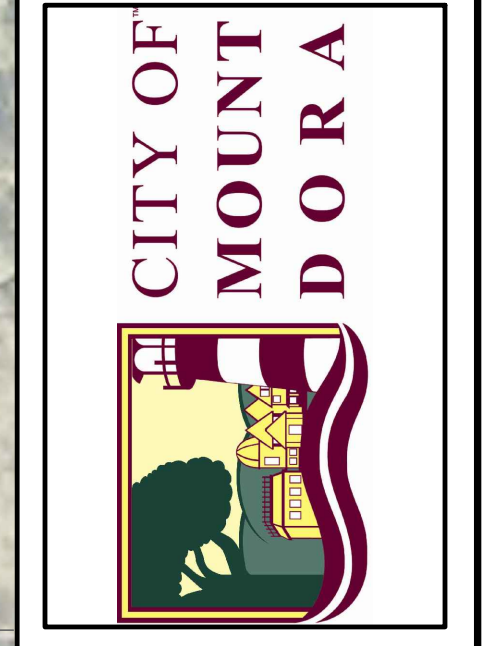


- PROPOSED CONCRETE PATH
- PROPOSED COQUINA PATH
- PROPOSED BUILDING DEMOLITION
- PROPOSED LANDSCAPING AREA
- PROPOSED ASPHALT
- TREES TO BE REMOVED
- PROPOSED STORMWATER SYSTEM



REVISION	DATE

MOUNT DORA, FLORIDA  
**SIMPSON FARMHOUSE**  
**CONCEPT PLAN**  
**SITE CONCEPTUAL PLAN**



**half**  
 902 NORTH SINGLARI AVE  
 TAVARES, FLORIDA 32718  
 TEL: (352) 340-9461

CERTIFICATE OF AUTHORIZATION NUMBER: 30380

DATE:	JULY 2024
DESIGNED BY:	CLB
DRAWN BY:	MC
CHECKED BY:	CH
JOB NO.:	044712.123
FILE NAME:	SIMPSON FARM
<b>Sheet A3.0</b>	

**NOTES:**  
 1. ALL PATHS ARE 6' WIDE UNLESS OTHERWISE NOTED  
 2. BUILDING TO INCLUDE A STEM WALL FOUNDATION

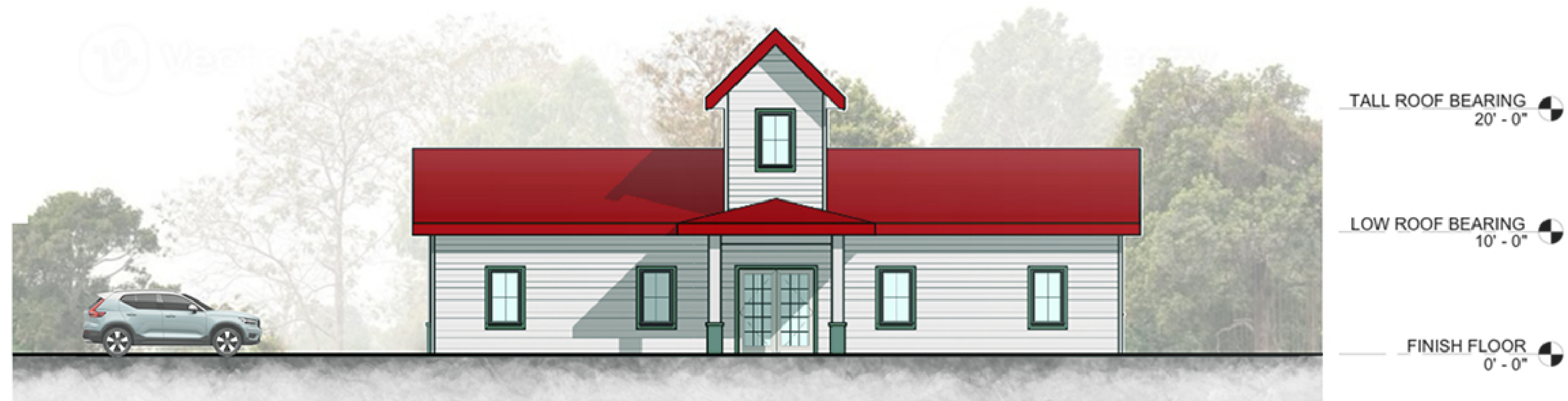
7/12/2024 4:33 PM AH4810











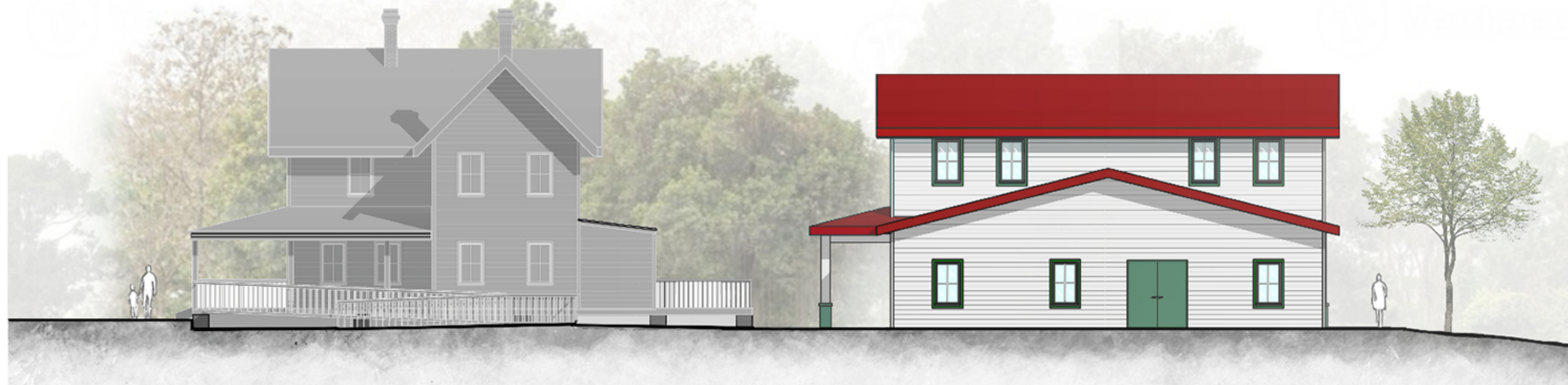
### OVERALL EAST ELEVATION

1/8" = 1'-0"



### OVERALL WEST ELEVATION

1/8" = 1'-0"



OVERALL NORTH ELEVATION

1/8" = 1' - 0"



OVERALL SOUTH ELEVATION

1/8" = 1' - 0"



# ATTACHMENT #3

## Simpson Farmhouse

Perspective West from Donnelly Street







