



City of Mount Dora
510 North Baker Street
Mount Dora, Florida 32757
352-735-7126

Mount Dora City Council
Mount Dora City Hall Board Room
510 North Baker Street, Mount Dora, Florida 32757
May 6, 2025, 6:00 PM

AGENDA
(Revised 05/02/2025)

CALL TO ORDER

MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS

- | | |
|---|----|
| 1. Proclamation Building Safety Month 2025 | 4 |
| 2. Proclamation Asian, Native Hawaiian, and Pacific Islander Heritage Month | 7 |
| 3. Proclamation Honoring the Life and Work of Dr. Christine Harris | 10 |

PUBLIC COMMENT

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

- | | |
|---|----|
| 1. Request Approval of Mutual Aid Agreement between Orange County Fire Rescue and Mount Dora Fire Department | 12 |
| 2. Request Approval of the Second Amendment to the Construction Manager At-Risk agreement with Faden Builders, Inc. | 21 |
| 3. Request Approval of Grant Application to the Florida Dept. of State Division of Historical Resources for \$50,000. | 67 |
| 4. Request Approval to Renew Piggyback Agreement with Allied Universal Corporation (15% Sodium Hypochlorite) | 87 |

ACTION ITEMS

1. Request to Foreclose on Property at 338 South Rhodes Street, Mount Dora, Florida 32757 93
2. Award of Invitation to Bid (ITB) #25-UT-010 - Furnishing and Installation Multi-Rake Bar Screen and Screenings Wash Press at Wastewater Treatment Plant No. 1. 97
3. Request Approval of Task Authorizations with Faden Builders, Inc. for the 5th Avenue & Donnelly Street Information Kiosk 258
4. Request Approval for Award of RFP #25-UT-001 - Generator Maintenance and Repair Contract 266
5. Request Approval of the Final GMP for the Construction Manager At Risk Contract with Charles Perry Partners, Inc., for the Construction of the Community Resource and Recreation Center 711

PUBLIC HEARINGS - RESOLUTIONS/ORDINANCES

DISCUSSION ITEMS

PRIORITY PROJECT UPDATES

1. Odor Issues 782
2. Parking Downtown Improvements 783

CITY MANAGER'S REPORT

1. Communications Letters Related to Audits of the Financial Statements for the City of Mount Dora, the Mount Dora CRA and the Northeast CRA 785

CITY ATTORNEY'S REPORT

COMMUNICATIONS AND REPORTS

1. Councilmember Cal Rolfson
2. Councilmember Dennis Dawson
3. Councilmember Marc Crail
4. Councilmember Nate Walker
5. Councilmember Doug Bryant
6. Vice-mayor John Cataldo

7. Mayor James Homich

UPCOMING MEETING DATES

1. Tuesday, May 20, 2025, 6:00 p.m., Regular Session
2. Tuesday, June 3, 2025, 6:00 p.m., Regular Session
3. Monday, June 9, 2025, 6:00 p.m., Budget Workshop: Budget Parameters and Fire Assessment
4. Tuesday, June 17, 2025, 6:00 p.m., Regular Session

ADJOURNMENT

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE AT THIS MEETING WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, SUCH PERSON MAY NEED A RECORD OF THESE PROCEEDINGS FOR SUCH PURPOSE, A PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. VERBATIM RECORD WILL NOT BE PROVIDED BY THE CITY OF MOUNT DORA.

NOTICE: IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CITY CLERK AT LEAST 48 HOURS PRIOR TO THE PROCEEDINGS. TELEPHONE (352) 735-7126 FOR ASSISTANCE. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS, (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE) FOR ASSISTANCE.



510 N. Baker St.
Mount Dora, FL 32757
352-735-7126

DATE: May 6, 2025

TO: Honorable Mayor and City Council Members

FROM: Vince Sandersfeld, City Manager

SUBJECT: Proclamation Building Safety Month 2025

Introduction:

This is a request for the Proclamation recognizing Building Safety Month 2025 to be read into record.

Discussion:

Building Safety Month is an international campaign celebrated in May to raise awareness about building safety. The International Code Council, its members, and a diverse partnership of professionals from the building construction, design, and safety communities come together with corporations, government agencies, professional associations, and nonprofits to promote building safety through proclamations, informational events, legislative briefings, and more.

The City supports Building Safety Month because the residents, businesses, and visitors understand the need for safe and sustainable structures where we live, work, and play. All communities need building codes to protect their citizens from disasters like fires, weather-related events, and structural collapse. Building codes are society's best way of protecting homes, offices, schools, manufacturing facilities, stores, and entertainment venues. Code officials work day in and day out to keep the public safe.



Budget Impact:

N/A

Strategic Impact:

Strategic Initiative 1: Promote Economic Development

Strategic Initiative 4: Provide High-Quality Services

Recommendation:

The proclamation be read into the record.

Attachment(s):

1. Proclamation Building Safety Month May 2025

Prepared by: Vince Sandersfeld, City Manager
Reviewed by: John Abner, Deputy Building Official
Jeanann Hand, City Clerk
Vince Sandersfeld, City Manager

Approved - 4/11/2025
Approved - 4/28/2025
Final Approval - 4/28/2025



PROCLAMATION

WHEREAS, Mount Dora is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike, and;

WHEREAS, our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

WHEREAS, these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal and federal officials who are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work and play, and;

WHEREAS, these modern building codes include safeguards to protect the public from hazards such as hurricanes, tornadoes, wildland fires, and floods, and;

WHEREAS, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety—our local code officials—who assure us of safe, sustainable and affordable buildings that are essential to our prosperity, and;

WHEREAS, *“Game on!”* the theme for Building Safety Month 2025, encourages us all to raise awareness about the importance of building codes in ensuring safety in the spaces we live, work, play, and learn, and;

NOW, THEREFORE, I, James L. Homich, Mayor of the City of Mount Dora, Florida, do hereby proclaim May 2025 as

BUILDING SAFETY MONTH

In the City of Mount Dora, and hereby encourage all citizens to join us as we participate in Building Safety Month activities.

IN WITNESS WHEREOF, I hereunto set my hand and cause the Seal of the City of Mount Dora to be affixed this 6th day of May, 2025.

James L. Homich, Mayor

ATTEST:

Jeanann Hand, City Clerk



510 N. Baker St.
Mount Dora, FL 32757
352-735-7126

DATE: May 6, 2025

TO: Honorable Mayor and City Council Members

FROM: Vince Sandersfeld, City Manager

SUBJECT: Proclamation Asian, Native Hawaiian, and Pacific Islander Heritage Month

Introduction:

This is a request to have the proclamation read into the record.

Discussion:

Asian American and Native Hawaiian/Pacific Islander (AANHPI) Heritage Month is observed annually in May as a time to reflect upon and celebrate the remarkable role of the AANHPI community in our nation's history. The AANHPI community is made up of culturally and linguistically-diverse people, representing populations from many countries and islands.

This heritage month originated in June 1977, when Representatives Frank Horton of New York and Norman Mineta of California called upon the President to proclaim the first 10 days of May as Asian-Pacific Heritage Week. In October 1978, President Jimmy Carter expanded the observance as an annual celebration; and, 12 years later President George H.W. Bush extended the week-long celebration to a month. The official designation of May as AAPI Heritage Month was signed into law in 1992. The month of May was chosen to observe AAPI for a number of reasons, including to commemorate the first Japanese who came to the country in May of 1843, and to mark the May 1869 completion of the Transcontinental Railroad, which involved the labor of many Chinese immigrants.

The national theme for 2025 is: "A Legacy of Leadership and Resilience," in honor of the achievements of those who have paved the way while igniting the passions of those who will follow.

Budget Impact:

N/A

Strategic Impact:

This proclamation supports the City's stated vision to create a diverse, vibrant and sustainable community.

Recommendation:

The proclamation be read into the record.

Attachment(s):

1. Proclamation.AANHPI Month.2025

Prepared by: Jeanann Hand, City Clerk
Reviewed by: Alan Cline, Director of Human Resources
Jeanann Hand, City Clerk
Vince Sandersfeld, City Manager

Approved - 4/22/2025
Approved - 4/28/2025
Final Approval - 4/28/2025



PROCLAMATION

Asian American, Native Hawaiian, and Pacific Islander Heritage Month “A Legacy of Leadership and Resilience”

WHEREAS, the City of Mount Dora is proud to recognize and celebrate the rich heritage, vibrant cultures, and countless contributions of Asian American, Native Hawaiian, and Pacific Islander (AANHPI) communities throughout our city and across the nation; and

WHEREAS, this year’s national theme, “A Legacy of Leadership and Resilience,” honors the strength, perseverance, and visionary leadership demonstrated by AANHPI individuals throughout history, who have overcome adversity and paved the way for future generations; and

WHEREAS, AANHPI communities have enriched our country and our city through deep cultural traditions, innovation, entrepreneurship, and public service, and have made enduring contributions to the arts, sciences, education, business, and civic life; and

WHEREAS, we recognize that Mount Dora’s own AANHPI residents contribute to the vitality and spirit of our community, playing integral roles in our neighborhoods, local government, schools, and small businesses; and

WHEREAS, the City of Mount Dora embraces and celebrates the diversity that strengthens our community, and reaffirms its commitment to inclusion, equity, and respect for all cultures and identities; and

WHEREAS, we encourage all residents to learn more about the histories, cultures, and achievements of AANHPI individuals and to participate in activities and observances throughout the month of May that uplift and honor this vital part of our American story.

NOW, THEREFORE, I, James L. Homich, Mayor of the City of Mount Dora, Florida, do hereby proclaim the month of May 2025 as Asian American, Native Hawaiian, and Pacific Islander Heritage Month in the City of Mount Dora, and call upon all residents to join in honoring the legacy of leadership and resilience shown by AANHPI communities past and present.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Mount Dora to be affixed this 6th day of May, 2025.

James L. Homich, Mayor



510 N. Baker St.
Mount Dora, FL 32757
352-735-7126

DATE: May 6, 2025

TO: Honorable Mayor and City Council Members

FROM: Vince Sandersfeld, City Manager

SUBJECT: Proclamation Honoring the Life and Work of Dr. Christine Harris

Introduction:

This is an opportunity for the reading of a Proclamation recognizing the life of Dr. Christine Harris.

Discussion:

Dr. Harris dedicated her life to the service of others. This Proclamation will designate January 18th, Dr. Harris's birthday as Dr. Christine Harris Day in Mount Dora. This day will honor Dr. Harris' legacy as volunteer, teacher, mother, caregiver, by encouraging others to volunteer their time in service to others in need of assistance.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation:

The Mayor read the proclamation into the record.

Attachment(s):

1. Proclamation Dr. Harris Day January 18th

Prepared by: Vince Sandersfeld, City Manager
Reviewed by: Jeanann Hand, City Clerk
Vince Sandersfeld, City Manager

Approved - 4/28/2025
Final Approval - 4/28/2025



PROCLAMATION

Honoring the Life and Work of Dr. Christine Harris “A Woman with a Passion for East Town”

WHEREAS, the City of Mount Dora is proud to recognize and celebrate the life of Dr. Christine Harris; and

WHEREAS, Dr. Harris was a Christian, a daughter, a sister, a mother, a caregiver, a volunteer, a community leader; and

WHEREAS, Dr. Harris was a brilliant person who graduated from Mount Dora High School and University of Central Florida; and

WHEREAS, Dr. Harris was 1977 State “AA” Champion in track & field in the 880 medley relay and the state record holder in the 100-yards dash with a time of 11.3 seconds; and

WHEREAS, Dr. Harris was a vital part of the 1977 Mount Dora High School State “AA” District 8 Champions Girls Softball, where Dr. Harris was lead the team in Runs Batted In; and

WHEREAS, Dr. Harris was committed to public service including being a teacher, volunteering for the Northeast CRA Redevelopment Agency Advisory Committee, Mount Dora’s Police Advisory Committee and multiple runs for Mount Dora City Council; and

WHEREAS, Dr. Harris was a voice for her neighbors in East Town; and

WHEREAS, Dr. Harris was active in Mount Dora churches throughout her life; and

WHEREAS, we encourage all residents to learn more about the history, cultures that make Mount Dora, truly Some Place Special.

NOW, THEREFORE, I, James L. Homich, Mayor of the City of Mount Dora, Florida, do hereby proclaim January 18th as Dr. Christine Harris Day. This day shall be celebrated by honoring Dr. Harris’s legacy through helping your neighbors, volunteering your time in the service of others and making an effort to improve the City of Mount Dora.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Mount Dora to be affixed this 6th day of May, 2025.

James L. Homich, Mayor



510 N. Baker St.
Mount Dora, FL 32757
352-735-7126

DATE: May 6, 2025

TO: Honorable Mayor and City Council Members

FROM: Vince Sandersfeld, City Manager

SUBJECT: Request Approval of Mutual Aid Agreement between Orange County Fire Rescue and Mount Dora Fire Department

Introduction:

This is a request for Council to approve a Mutual Aid Agreement between the Mount Dora Fire Department and Orange County Fire Rescue

Discussion:

In years past, the Mount Dora Fire Department and Orange County Fire Rescue have had an agreement for mutual aid responses to fire-related emergencies upon request. Several years ago, the agreement was not renewed for unknown reasons. Chief Fitzgerald and Chief Hightower have met on a couple of occasions to discuss the need for the agreement to be brought back. The agreement is for both departments to have the ability to request mutual aid in the event of fire emergencies that require additional resources. With the proximity of Mount Dora to the Orange County line and the City providing water (hydrants to several developments inside Orange County), this agreement will provide additional resources to the area. This will be a win/win for both agencies.

Budget Impact:

There will be no budget impact.

Strategic Impact:

Strategic Initiative 4: Provide High-Quality Services
Goal 11: Ensure an exceptional level of Public Safety services.

Recommendation:

Staff recommends approval of the Mutual Aid Agreement between Mount Dora Fire Department and Orange County Fire Rescue.

Attachment(s):

1. Mount Dora Mutual Aide 03172025
2. Mutual Aid Agreement - Mt. Dora - 2-25-2025 (002)

Prepared by: HOUSE, ANGELA F HOUSE, ANGELA F, Fire Administrative Coordinator

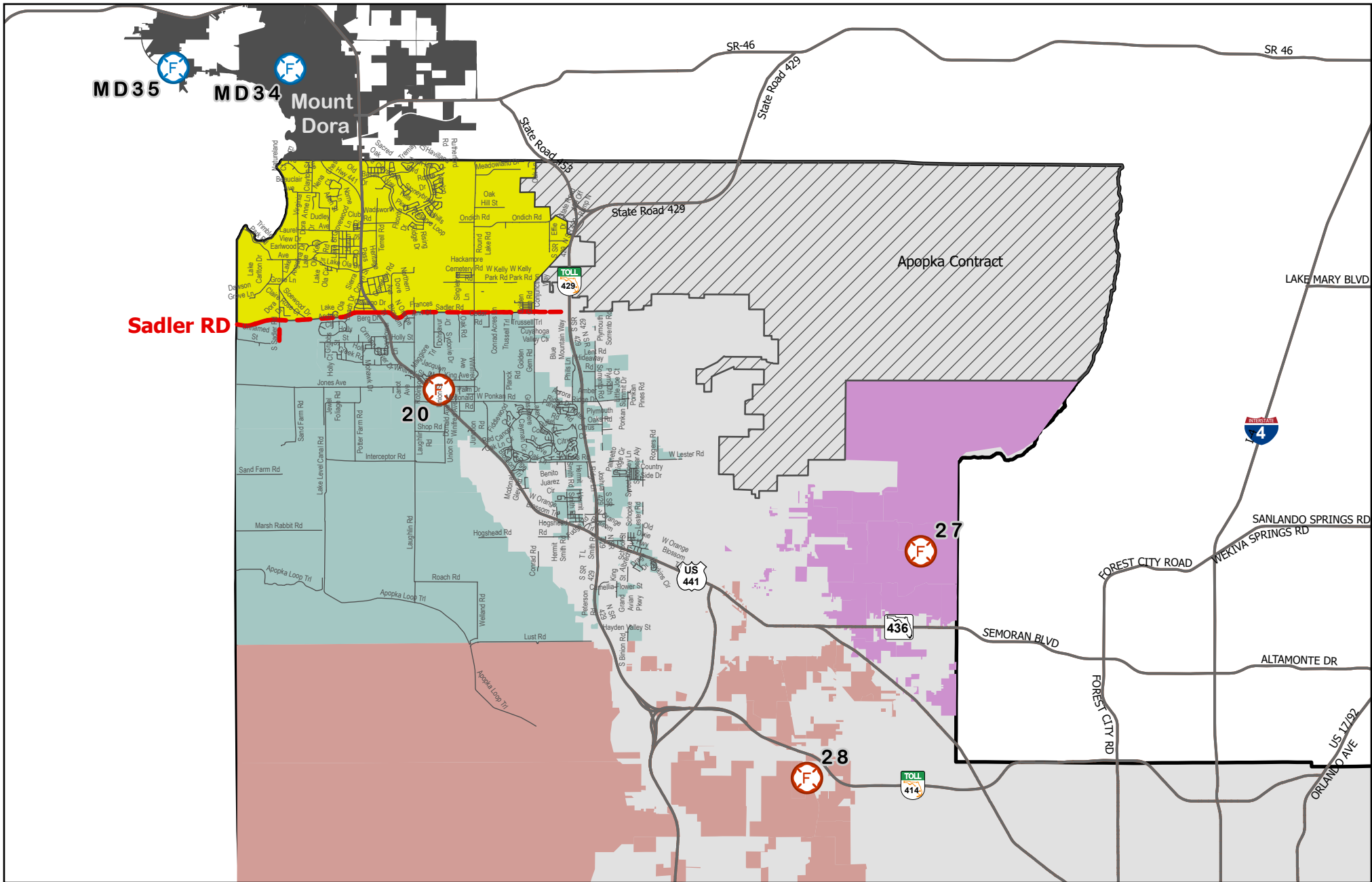
Reviewed by: HOUSE, ANGELA F HOUSE, ANGELA F, Fire Administrative Coordinator Approved - 4/8/2025

Joseph Hightower, Fire Chief Approved - 4/8/2025

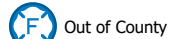
City Attorney, City Attorney Approved - 4/29/2025

Jeanann Hand, City Clerk Approved - 4/29/2025

Vince Sandersfeld, City Manager Final Approval -
4/29/2025



Fire Stations



Streets



First Due

OCFR 20

OCFR 27

OCFR 28

Mount Dora Mutual Aid



N



0 0.75 1.5 3

Miles

MUTUAL AID AGREEMENT
for
FIRE PROTECTION AND RESCUE SERVICES
Between
ORANGE COUNTY, FLORIDA AND CITY OF MOUNT DORA, FLORIDA

THIS AGREEMENT is by and between **ORANGE COUNTY**, a charter county and political subdivision of the State of Florida (hereinafter referred to as “County”), and **CITY OF MOUNT DORA**, a municipal corporation organized and existing under the laws of the State of Florida (hereinafter referred to as “City”).

WITNESSETH

WHEREAS, City and County have established and maintain Fire Departments with firefighting equipment, emergency medical equipment and firefighting personnel; and

WHEREAS, the boundaries of the County and the City are adjacent; and

WHEREAS, the parties deem it desirable that an agreement be entered into for their mutual benefit in times of emergency or disaster too great to be dealt with unassisted.

NOW, THEREFORE, it is agreed by and between the parties hereto that each shall assist the other under the following stipulations, provisions, and conditions:

1. DEFINITIONS.

For the purpose of this Agreement, the following definitions shall apply:

A. Mutual Aid: Mutual Aid is defined as a request for assistance and response by another jurisdiction for apparatus, equipment, and/or personnel due to a catastrophic event, manmade or natural, that, because of the magnitude of the event, poses a hardship on the ability of the jurisdiction having authority to respond with adequate services (e.g., hurricane, tornadoes,

large structural fires, mass casualty incidents). Mutual Aid shall not include ordinary events for which the responsible jurisdiction has determined it will not obtain adequate equipment and/or support.

B. Requesting Party: The Requesting Party is the jurisdiction having the authority and responsibility to respond to the disaster for which Mutual Aid is being sought.

C. Responding Party: The Responding Party is the jurisdiction being contacted by the Requesting Party to provide Mutual Aid assistance.

2. MUTUAL AID ASSISTANCE.

Mutual Aid assistance shall be requested by the Fire Chief of the Requesting Party or his designee, to the Fire Chief of the Responding Party or his designee. The request shall be initiated through the Fire Department Communications Center.

If available, equipment shall be dispatched as requested by the Requesting Party. The number of such pieces and the amount of personnel dispatched shall be at the sole discretion of the Responding Party.

Notwithstanding any provision of this Agreement to the contrary, the Fire Department of either signatory may decline to provide assistance if by doing so, their own jurisdiction would not be afforded adequate coverage. Each department shall advise the other immediately if such a condition exists.

3. LIABILITY/INDEMNIFICATION.

County and City do not assume any liability for the acts, omissions or negligence of the other. Each party shall, to the extent permitted by law and subject to the limitations contained in Section 768.28, Florida Statutes (2024), indemnify and hold the other harmless from all claims, damages, losses and expenses (including attorney fees) arising out of or resulting from the

negligent performance of their respective operations under this Agreement. This provision shall not be construed as a waiver of sovereign immunity. To the extent any claim is asserted in excess of the limits established by the waiver of sovereign immunity under Florida law, this provision will become null and void and shall be severed from the remainder of this Agreement.

4. REIMBURSEMENT.

Neither County nor City will receive payment or be reimbursed by the other party for any expenses or the like incurred in connection with services provided under this Agreement. Nothing herein prevents either party from receiving reimbursements from the Federal Emergency Management Agency (FEMA) or any other state or federal reimbursement programs.

5. TERM.

This Agreement shall have an initial term of five (5) years and shall automatically renew for successive one (1) year periods unless either party provides at least ninety (90) days written notice of their intent to cancel this Agreement.

6. NOTICES.

All notices required to be given hereunder shall be in writing and shall be deemed given and received in the following circumstances: (1) when personally delivered by hand; (2) three business days after being deposited in the United States Mail, postage prepaid, certified or registered; (3) the next business day after being deposited with a recognized overnight mail courier delivery service; (4) when sent by electronic mail; or (5) when transmitted by facsimile or telecopy transmission, with receipt acknowledged upon transmission. All notices hereunder shall be addressed as follows (or to such other official or at such other address, of which either party hereto shall subsequently give written notice as provided herein):

If to County: ATTN: Fire Chief
6590 Amory Court
Winter Park, FL 32789
407-836-9112

If to City: City of Mount Dora
ATTN: Fire Chief
1300 N. Donnelly Street
Mount Dora, FL 32757

In all cases, notices shall be deemed delivered to a party only upon delivery of copies to the persons indicated above in the same manner as for the party being notified. Either party may change its designated official or address for receipt of notice by giving notice of such change to the other party in the manner provided in this section.

7. MISCELLANEOUS.

(a) Officer in Charge, Service Standard – While providing Mutual Aid in the area where the emergency exists, the Responding Party personnel shall be subject to the orders and directions of the officer in charge of the operations for the Requesting Party. The Requesting Party shall utilize National Fire Protection Standard 1500 to ensure that the Incident Command System, the Personnel Accountability System, and the 2-in/2-out standards are adhered to. Failure to comply with this service standard shall be a breach of this Agreement.

(b) Application of Agreement – This Agreement shall apply only to emergencies existing within the areas of protection of the County and the City.

8. AMENDMENT.

This Interlocal Agreement shall constitute the entire agreement between the Parties and may be modified in writing only by mutual agreement of both Parties. The Parties agree that this Interlocal Agreement may be amended by an affirmative vote of each local government adopting an amendment.

9. DISPUTE RESOLUTION AND APPLICABLE LAW.

The Parties agree that any disputes, disagreements, or differences arising under this Agreement shall first be addressed through good-faith discussions between the respective Fire Chiefs. The Parties shall make all reasonable efforts to resolve such matters amicably through direct communication and collaboration.

This Interlocal Agreement shall be construed, interpreted and controlled by and in accordance with the laws of the State of Florida and any litigation relating to said Interlocal Agreement shall be commenced and conducted in the 9th Judicial Circuit serving Orange County or the Middle District, U.S. District Court.

10. SEVERABILITY.

If any provisions of this Interlocal Agreement shall be declared invalid or unenforceable, the remainder of the Interlocal Agreement shall continue in full force and effect.

11. EFFECTIVE DATE.

This Agreement will take effect as of the date of the last signature herein below.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officials as of the day and year set forth below.

ORANGE COUNTY, FLORIDA
By: Board of County Commissioners

By: _____
Jerry L. Demings
Orange County Mayor

Date: _____

ATTEST: Phil Diamond, CPA, Comptroller
As Clerk of the Board of County Commissioners

By: _____

Deputy Clerk

Date: _____

CITY OF MOUNT DORA

By: _____
James L. Homich
Mayor

Date: _____

ATTEST:

By: _____
Jeanann Hand
City Clerk

Date: _____



510 N. Baker St.
Mount Dora, FL 32757
352-735-7126

DATE: May 6, 2025

TO: Honorable Mayor and City Council Members

FROM: Vince Sandersfeld, City Manager

SUBJECT: Request Approval of the Second Amendment to the Construction Manager At-Risk agreement with Faden Builders, Inc.

Introduction:

This is a request for Council to approve a one-year extension of the CMAR agreement with Faden Builders, Inc.

Discussion:

On April 7, 2020, City Council adopted Resolution No. 2020-24, approving the Construction Manager At-Risk (CMAR) agreement with Faden Builders, Inc. The first amendment, which served the purpose of adding required grant language, was approved on March 21, 2023. This second amendment renews this agreement for one (1) additional year, commencing on April 7, 2025, and expiring on April 6, 2026, unless otherwise terminated in accordance with the terms of the agreement.

Budget Impact:

No budget impact.

Strategic Impact:

Strategic Initiative 3: Strengthen and Expand Mount Dora's Infrastructure
Strategic Initiative 4: Provide High-Quality Services

Recommendation:

City Council approve the Second Amendment to the Construction Manager At-Risk agreement with Faden Builders, Inc.

Attachment(s):

1. Amendment2.Faden (001)(HRN 01.29.2025)
2. Exhibit A City of Mount Dora RFQ 19-GS-018

Prepared by: Adam Sumner, Planning Director
Reviewed by: Adam Sumner, Planning Director
Matthew Dodson, Budget Officer
City Attorney, City Attorney
Jeanann Hand, City Clerk
Vince Sandersfeld, City Manager

Approved - 4/11/2025
Approved - 4/11/2025
Approved - 4/29/2025
Approved - 4/29/2025
Final Approval - 4/29/2025

**SECOND AMENDMENT TO AGREEMENT
BETWEEN THE CITY OF MOUNT DORA
AND FADEN BUILDERS, INC.**

THIS SECOND AMENDMENT is entered into by and between the City of Mount Dora, a municipal corporation of the State of Florida, whose address is 510 N. Baker Street, Mount Dora, Florida 32757 (the “City”), and Faden Builders, Inc., whose address is 742 S. Rossiter St., Mount Dora, Florida 32757 (the “Construction Manager”).

WITNESSETH

WHEREAS, on April 7, 2020, the City approved an agreement with the Construction Manager to provide construction manager at-risk services for City-wide projects which are less than Two Million Dollars, pursuant to the City’s Purchasing Policy and RFQ-19-GS-018 (the “Agreement”); and

WHEREAS, on March 22, 2023, the parties amended the Agreement; and

WHEREAS, pursuant to Article 18.9 of the Agreement, the parties may amend or modify the Agreement by written instrument duly executed by both parties; and

WHEREAS, the Agreement is scheduled to expire on April 6, 2025, and the parties have determined that it is in their mutual best interest to renew the term for an additional year.

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein, which the parties acknowledge is valuable consideration, the City and the Construction Manager agree as follows:

1. The term of Agreement is hereby renewed for one (1) additional year, commencing on April 7, 2025, and expiring on April 6, 2026, unless otherwise terminated in accordance with the terms of the Agreement.
2. The Agreement is hereby amended to incorporate the terms, conditions, and provisions contained in RFQ 19-GS-018, attached hereto as **Exhibit A**. To the extent of any conflict between the terms of the Agreement, as amended, and **Exhibit A**, the terms of the Agreement shall govern.
3. All other terms and conditions of the Agreement shall remain in full force and effect.

[Signatures on following page]

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have executed this Second Amendment effective this ____ day of _____, 2025.

CITY OF MOUNT DORA

James Homich, Mayor

ATTEST:

Jeanann Hand, City Clerk

For the use and reliance of the City of Mount Dora only
Approved as to form:

Patrick Brackins, City Attorney

FADEN BUILDERS, INC.

Todd M. Faden

Print: TODD M. FADEN

Title: PRESIDENT

STATE OF FLORIDA

COUNTY OF LAKE

The foregoing instrument was acknowledged and sworn to before me by means of ☒ physical presence or ☐ online notarization of TODD M. FADEN, as PRESIDENT of FADEN BUILDERS, INC., who personally swore or affirmed that he/she is authorized to execute this **Second Amendment** and thereby bind the **Construction Manager**, and who is personally known to me or who produced _____ as identification, and who did/did not take an oath this ____ day of _____, 2025.

(stamp)

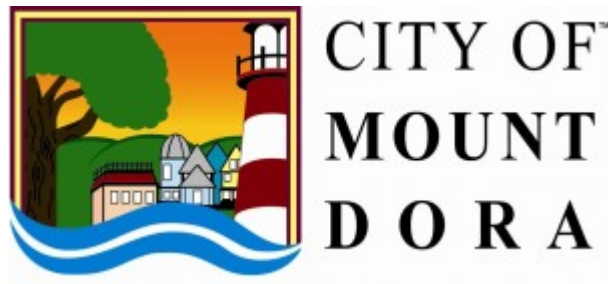


[Signature]
NOTARY PUBLIC

EXHIBIT A

Request for Qualification

NUMBER
RFQ# 19-GS-018



City of Mount Dora

**Construction Manager at Risk (CMAR) Services-
Citywide Projects**

Marilyn Douglas
Purchasing Manager

LEGAL NOTICE

Notice is hereby given that the City of Mount Dora is accepting Sealed Qualifications to provide services under **RFQ# 19-GS-018 “CONSTRUCTION MANAGER AT RISK (CMAR) SERVICES - CITYWIDE PROJECTS”**. Qualifications will be received until **2:00 pm, on July 8, 2019** by the Purchasing Department, City Hall, 510 North Baker Street, Mount Dora, FL 32757.

RFQ# 19-GS-018 “CONSTRUCTION MANAGER AT RISK (CMAR) SERVICES - CITYWIDE PROJECTS

A pre-bid/pre-proposal conference is not applicable for this solicitation.

The City of Mount Dora does not discriminate based on age, race, color, sex, religion, national origin, disability or marital status.

This Public Notice has been posted on the City of Mount Dora’s website: www.cityofmoundora.com , on www.demandstar.com and also posted in the Lobby of City Hall.

All meetings, unless noted otherwise, will be held in the **Conference Room** on the first floor of City Hall. Please be advised that dates, time, and locations are subject to change and will be posted in the Lobby of City Hall.

TABLE OF CONTENTS

1) Introduction/Overview.....	4
A) Purpose/Objective.....	4
B) Background.....	4
C) Inquiries	4
D) Method of Source Selection.....	4
E) Pre-Bid/Pre-Proposal Conference	5
F) Projected Timetable.....	5
2) General Description of Specifications or Scope of Work	5
3) City's Right to Inspect.....	8
4) Terms and Conditions of Contract.....	8
5) General Terms and Conditions	8
A) Licenses	8
B) Principals/Collusion.....	9
C) Taxes	9
D) Relation of City.....	9
E) Term Contracts.....	9
F) Termination	9
G) Liability.....	9
H) Assignment	9
I) Lobbying	10
J) Single Bid/Proposal.....	10
K) Protest Procedures	10
L) Public Entity Crime.....	10
M) Conflict of Interest	10
N) Prohibition of Gifts to City Employees	11
O) Immigration Reform and Control Act	11
P) Billing Instructions – Awarded Professional Consultants.....	12
6) Instructions for Bid/Proposal.....	12
A) Compliance with the RFQ	12
B) Acknowledgment of Insurance Requirements	12
C) Acknowledgment of Bonding Requirements.....	13
D) Delivery of Bids/Proposals.....	14
E) Evaluation of Bids/Proposals (Procedure)	14
F) Ambiguity, Conflict, or Other Errors in the RFQ	15
G) Qualification, Presentation, and Protest Costs.....	15
H) Acceptance or Rejection of Qualifications	15
I) Requests for Clarification of Qualifications.....	16
J) Validity of Qualifications.....	16
K) Response Format	16
L) Qualification Evaluation Committee and Evaluation Factors.....	17
7) All Required Forms	20

1) INTRODUCTION/OVERVIEW

A) Purpose/Objective

The City of Mount Dora Finance Department (herein after, “City”) has issued this Request for Qualifications (hereinafter, “**RFQ**”) with the sole purpose and intent of obtaining Qualifications from interested and qualified firms offering to provide **CONSTRUCTION MANAGER AT RISK (CMAR) SERVICES - CITYWIDE PROJECTS** in accordance with the specifications stated and/or attached herein/hereto. The successful proposer will hereinafter be referred to as the “**Contractor**”.

As is more fully explained in Section “6L” of this **RFQ**, an award, if made, will be made to the best overall proposer(s) whose bid is most advantageous to the City, taking into consideration the evaluation factors set forth in this **RFQ**. The City will not use any other factors or criteria in the evaluation of the bids received.

B) Background

The City serves an area of 12 square miles with a population of approximately 14,536. The City’s fiscal year begins on October 1st and ends on September 30th. The Finance Department maintains the funds and accounts of the City. The Finance Department is responsible for the custody and accounting of funds in each department.

More detailed information on the government and its finances can be found in City of Mount Dora’s Comprehensive Annual Financial Report for fiscal year 2017-2018 and in the City’s Annual Budget for fiscal year 2018-2019. Copies of these documents may be viewed on www.cityofmounddora.com. The City of Mount Dora is exempt from any and all state, local and federal taxes.

C) Inquiries

Direct questions related to this **RFQ** to Marilyn Douglas, Purchasing Manager, and submit such questions in writing to: finance-purchasing@cityofmounddora.com. Please include the page and paragraph number for each question in order to ensure that questions asked are responded to correctly.

Proposers must clearly understand that the only official answer or position of the City will be the one stated in writing from finance-purchasing@cityofmounddora.com. All questions asked, along with the answers rendered will be electronically distributed to firms registered for this solicitation and additionally posted on the City website (www.cityofmounddora.com) and on DemandStar (www.demandstar.com).

D) Method of Source Selection

The City is using the Competitive Sealed Qualifications methodology of source selection for this procurement, as authorized by Resolution 2019-12 establishing and adopting the City Purchasing Policy. Each Qualification will be reviewed to determine if the Qualification is responsive to the **RFQ**. Qualifications deemed to be non-responsive may be rejected without being evaluated by the Evaluation Committee appointed by the City Manager, which shall be comprised of a

minimum of three (3) City employees. The committee will make a recommendation to the City Council who will make the final selection(s). A responsive Qualification is one which has been signed and submitted by the specified Qualification deadline, and has provided the information required to be submitted with the Qualification. Poor formatting, poor documentation, incomplete or unclear information may be considered substandard submissions and may adversely impact the evaluation of a Qualification. Respondents who fail to comply with the required and/or desired elements of this **RFQ** do so at their own risk.

The City may, as it deems necessary, conduct discussions with responsible proposers determined to be in contention for being selected for award for the purpose of clarification to assure full understanding of, and responsiveness to solicitation requirements.

E) Pre-Bid/Pre-Proposal Conference

☒ A pre-bid conference is not applicable for this solicitation.

F) Projected Timetable

The following projected timetable should be used as a working guide for planning purposes only. The City reserves the right to adjust this timetable as required during the course of the **RFQ** process.

Event	Date
Issue RFQ Notice	June 17, 2019
Last Date for Receipt of Written Questions	June 25, 2019
Addendum Issued (If Applicable)	June 28, 2019
Opening Date	July 8, 2019 2:00 PM
Evaluation Committee to shortlist	July 22, 2019 9:00 AM
Shortlisted Firm Presentations (if applicable)	July 29, 2019
Evaluation Committee to Recommend	July 29, 2019
Notice of Recommendation	July 29, 2019
City Council Hearing Date	August 20, 2019

2) GENERAL DESCRIPTION OF SPECIFICATIONS OR SCOPE OF WORK

Purpose

The City of Mount Dora is soliciting Statements of Qualifications in response to this Request for Qualifications (**RFQ**) from qualified firms to provide as needed Construction Management at Risk (CMAR) services for various city projects, less than \$2 Million in total construction costs, under multiple City departments. The following is a list of anticipated city-wide projects to be addressed under this solicitation. Services under this **RFQ** shall be provided for the Community Redevelopment Agency, the Northeast Community Redevelopment Agency as well as all General Fund City Departments consisting of but not limited to Leisure Services, Police Department and other departments.

Projects include but are not limited to the following:

Leisure Services:

- Construction of an Aquatics Recreation Facility with Kayak Launch;
- Library Parking Lot Expansion;
- Cauley Lott Park and Lillie Park Renovations;
- Lincoln Park Renovation;
- Public Library Expansion;
- Construction of Docks and Boardwalks at Grantham Point;
- Park Sidewalks –Various Locations;
- Recreation Trails –Various Locations.

Public Safety:

- Police Evidence and Dispatch Facility;
- Police Department Building Renovation;
- Public Safety Training Facility;
- Downtown Public Safety Kiosk.

Community Redevelopment Agency and Northeast Community Redevelopment Agency:

- Welcome Center Kiosk;
- Information Kiosks;
- Trash Dumpster Enclosures;
- Wayfinding Signage;
- Gateway Signage.

The CMAR will serve as the City's representative and work with the Architect who will also be contracted with the City. On a per project basis, the City will require the CMAR to provide pre-construction services such as production of budget estimates, value engineering, analysis of the design documents for constructability, coordination, detailing, materials, and systems, development of a Guaranteed Maximum Price (GMP) proposal based on 100% Construction Documents.

On a per project basis, the cost of work will include all costs related to completing the work, including a proposed percentage fee for overhead and profit, which will be negotiated within the not-to-exceed percentage for the project. The CMAR will be required to seek competitive bids for all subcontracted work and materials, which will be included as part of the GMP. The City Procurement Division will work closely with the CMAR to establish a procedure to be used for soliciting and selecting subcontractors as well as material suppliers.

On a per project basis, proposers shall be capable of obtaining and providing separate performance and payment bonds for up to \$2 Million. A letter documenting bonding capacity from their Surety will be required to be submitted in the response to this RFQ. Not submitting a letter confirming the bonding capacity may result in your proposal being deemed non-responsive and disqualified.

SERVICES TO BE PROVIDED:

Preconstruction Work Scope (per project):

Meetings. CMAR will attend Project Team meetings with the City and the Project Architect at regularly scheduled intervals throughout the Preconstruction Phase. According to the phase, frequent (weekly/bi-weekly) Project Team meetings are anticipated prior to the City's acceptance of the Guaranteed Maximum Price.

Timeline. CMAR will prepare an estimating and permitting timeline outlining the tasks required during the Pre-construction phase of each assigned project.

Estimates/Estimating - Design Development: CMAR will prepare an updated Estimate based on drawings and specifications within (45) calendar days of receipt of drawings and specifications for each assigned project.

50% Construction Documents: CMAR will prepare an updated estimate based on drawings and specifications within (30) calendar days of receipt of drawings and specifications per assigned project. Any significant deviations from the previous estimate relative to quantities, costs and schedule will be identified along with a suggested action plan to realign the project with the budget. The estimate will be a detailed and comprehensive exercise further narrowing the scope of assumptions and qualifications.

Guaranteed Maximum Price (GMP) Estimate – 100% Construction Documents: At 100% completion of the Construction Documents, CMAR shall submit the Guaranteed Maximum Price Estimate within (30) calendar days of receipt of drawings and specifications for each assigned project. The Estimate will be a summary of general conditions, general requirements, insurances, bonds, fees, costs of the work and actual subcontractor proposals tabulated with detailed scope completeness and accuracy, along with assumptions and qualifications.

Value Analysis and Constructability. Concurrent with each estimate for each assigned project, CMAR will submit a detailed list of value engineering options, complete with estimated costs and schedule impacts. CMAR shall also provide the City with continual input addressing constructability, availability of materials and qualified trades for specialized systems, comparative cost/benefit analyses for various necessary systems, construction means, methods and budget/schedule impact as specific phases of the overall design are developed in order to ensure the development and completion of Contract Documents within the budget and schedule limitations.

Subcontractor Bid Package & Procurement. For each assigned project CMAR will develop comprehensive bid packages for each construction trade during the GMP subcontractor bidding. The City Purchasing Division shall approve the process used by the CMAR for noticing, accepting and awarding sub- contracts for each of the trades. CMAR shall select at least three (3) qualified subcontractor bidders; shall diligently work to include local area businesses; identify long-lead delivery materials and equipment; work with the City to identify qualified vendors and complete subcontractor and vendor negotiations after GMP approval and the construction services agreement is finalized.

Construction Work Scope

On a per project basis, following negotiation of a GMP and execution of a Construction Services Agreement with a Guaranteed Maximum Price (GMP) the Construction Manager shall become the General Contractor.

CMAR shall become the Construction Manager (CM)/General Contractor (GC) and manage all facets of assigned project construction as agreed to in the Construction Services Agreement.

3) CITY'S RIGHT TO INSPECT

The City or its authorized Agent shall have the right to inspect the Contractor files to determine status of work on this project.

4) TERMS AND CONDITIONS OF CONTRACT

Separate agreements, on a per project basis, will be developed based upon the preconstruction work and the construction work to be performed. The preconstruction agreement will be based upon negotiated rates. Standard Contract Terms and Conditions can be found on the city's website at the link presented below.

A contract/agreement resulting from this RFQ shall be subject to the terms and conditions set forth in a City Contract and any terms and conditions included in this **RFQ**. The City reserves the right to include in any contract document such terms and conditions, as it deems necessary for the proper protection of the rights of the City. The City will not be obligated to sign any contracts or agreements or other documents until approved by Council.

A) CONTRACT PERIOD

The initial contract period will be for five (5) years.

B) RENEWAL

The contract may be renewed for two (2) additional one (1) year periods if mutually agreed upon by the Purchasing Manager, City Council and Contractor.

5) GENERAL TERMS AND CONDITIONS

A) Licenses

The Contractor is required to possess the correct occupational license, professional license, and any other authorizations necessary to carry out and perform the work required by the project pursuant to all applicable Federal, State and Local Law, Statute, Ordinances, and rules and regulations of any kind.

Copies of the required licenses must be submitted with the bid/proposal response indicating that the entity proposing, as well as the team assigned to the City account, are properly licensed to perform the activities or work included in the contract documents. A Contractor, with an office within the City is also required to have a business tax receipt.

If you have questions regarding required professional licenses and Business Tax Receipt, contact the Finance Department at (352) 735-7120.

B) Principals/Collusion

By submission of this Qualification, the undersigned, as Proposer, does declare that the only person or persons interested in this Bid/Proposal as principal or principals is/are named therein and that no person other than therein mentioned has any interest in this Bid/Proposal or in the contract to be entered into; that this Bid/Proposal is made without connection with any person, company or parties making a Bid/Proposal, and that it is in all respects fair and in good faith without collusion or fraud.

C) Taxes

The City is exempt from Federal Excise and State of Florida Sales Tax.

D) Relation of City

It is the intent of the parties hereto that the Contractor shall be legally considered an independent contractor, and that neither the Contractor nor their employees shall, under any circumstances, be considered employees or agents of the City, and that the City shall be at no time legally responsible for any negligence on the part of said Contractor, their employees or agents, resulting in either bodily or personal injury or property damage to any individual, firm, or corporation.

E) Term Contracts

If funds are not appropriated for continuance of a term contract to completion, cancellation will be accepted by this Consultant on thirty (30) days prior written notice.

F) Termination

Should the Contractor be found to have failed to perform his services in a manner satisfactory to the City, the City may terminate this Agreement immediately for cause; further the City may terminate this Agreement for convenience with a thirty (30) day written notice. The City shall be sole judge of non-performance.

G) Liability

The Contractor will not be held responsible for failure to complete contract due to causes beyond its control, including, but not limited to, work stoppage, fires, civil disobedience, riots, rebellions, Acts of Nature and similar occurrences making performance impossible or illegal.

H) Assignment

The Contractor shall not assign, transfer, convey, sublet or otherwise dispose of this contract, or of any or all of its rights, or interest therein, or his or its power to execute such contract to any person, company or corporation without prior written consent of the City.

I) Lobbying

All firms are hereby placed on **NOTICE** that the City does not wish to be lobbied, either individually or collectively about a matter for which a firm has submitted a Qualification.

Firms and their agents are not to contact members of the City Council for such purposes as meeting or introduction, luncheons, dinners, etc. During the process, **from Qualification announcement to final Council approval**, no firm or their agent shall contact any other employee of the City in reference to this Bid/Proposal, with the exception of the Finance Director or his designee(s). Failure to abide by this provision may serve as grounds for disqualification for award of this contract to the firm.

J) Single Bid/Proposal

Only **one** bid/proposal from a legal entity as a primary will be considered. A legal entity that submits a bid/proposal as a primary or as part of a partnership or joint venture submitting as primary may not then act as a sub-consultant to any other firm submitting under the same **RFQ**.

If a legal entity is not submitting as a primary, or, that legal entity may not act as a sub-consultant to any other firm or firms submitting under the same **RFQ** nor act as part of a partnership or joint venture to the primary. All submittals in violation of this requirement will be deemed non-responsive and rejected from further consideration.

K) Protest Procedures

Any appeal or protest to the Request for Qualification shall be governed by the City of Mount Dora's Purchasing Policies and Procedures.

L) Public Entity Crime

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid/proposal or reply on a contract to provide any goods or services to a public entity; may not submit a bid/proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids/proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, consultant, sub-contractor, or sub-consultant under a contract with any public entity; and may not transact business with any public entity for a period of 36 months following the date of being placed on the convicted vendor list.

M) Conflict of Interest

Proposer shall complete the Conflict of Interest Affidavit included as an attachment to this **RFQ** document.

Disclosure of any potential or actual conflict of interest is subject to City staff review and does not in and of itself disqualify a firm from consideration.

These disclosures are intended to identify and or preclude conflict of interest situations during contract selection and execution.

N) Prohibition of Gifts to City Employees

No organization or individual shall offer or give, either directly or indirectly, any favor, gift, loan, fee, service or other item of value to any City employee, as set forth in Chapter 112, Part III, Florida Statutes, the current City Ethics Ordinance, and City Administrative Policy. Violation of this provision may result in one or more of the following consequences:

- a. Prohibition by the individual, firm, and/or any employee of the firm from contact with City staff for a specified period of time
- b. Prohibition by the individual and/or firm from doing business with the City for a specified period of time, including but not limited to: submitting bids/proposals, **RFQ**, and/or quotes
- c. Immediate termination of any contract held by the individual and/or firm for cause

O) Immigration Reform and Control Act

Proposer acknowledges, and without exception or stipulation, any firm(s) receiving an award shall be fully responsible for complying with the provisions of the Immigration Reform and Control Act of 1986 as located at 8 U.S.C. 1324, et seq. and regulations relating thereto, as either may be amended. Failure by the awarded firm(s) to comply with the laws referenced herein shall constitute a breach of the award agreement and the City shall have the discretion to unilaterally terminate said agreement immediately.

P) Scrutinized Company List

SCRUTINIZED COMPANY LIST – STATE OF FLORIDA REQUIREMENT: Sections 287.135 and 215.473, Florida Statutes, prohibit Florida municipalities from contracting with companies, for goods or services over \$1,000,000 that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or to engage in any Business operations with Cuba or Syria. Sections 287.135 and 215.4725 also prohibit Florida municipalities from contracting with companies, for goods or services in any amount that are on the list of Scrutinized Companies that Boycott Israel.

The list of “Scrutinized Companies” is created pursuant to Section 215.473, Florida Statutes. A copy of the current list of “Scrutinized Companies” can be found at the following link: https://www.sbafla.com/fsb/Portals/FSB/Content/Performance/Quarterly/2019_01_29_Web_Update_PFIA_Prohibited_List.pdf?ver=2019-01-29-130702-420

The company representative authorized to sign on behalf of the bidder, hereby CERTIFIES that the company identified as the Respondent is not listed on either the Scrutinized Companies with Activities in Sudan List; or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; is not participating in a boycott of Israel; and does not have any business operations with Cuba or Syria. Authorized representative understands that pursuant to

Sections 287.135 and 215.473, Florida Statutes, the submission of a false certification may subject the Respondent Company to civil penalties, attorney’s fees, and/or costs.

Q) Billing Instructions – Awarded Professional Consultants

Invoices, unless otherwise indicated, must show Work Order or Purchase Order numbers and shall be submitted in to the City of Mount Dora, Accounts Payable 510 North Baker Street, Mount Dora, FL 32757 or by email at accountspayable@cityofmoundora.com. Specific format of the invoice shall be worked out between the City and the consultant prior to the first invoice being submitted. Payment shall be made in accordance with the Florida Prompt Payment Act, as amended from time to time.

6) INSTRUCTIONS FOR PROPOSAL

A) Compliance with the RFQ

Proposals must be in strict compliance with this **RFQ**. Failure to comply with all provisions of the **RFQ** may result in disqualification.

B) Acknowledgment of Insurance Requirements

By signing the Insurance Requirements included in this **RFQ**, Proposer acknowledges these conditions include Insurance Requirements.

It should be noted by the Proposer that, in order to meet the City's requirements, there may be additional insurance costs to the Proposer's firm. It is, therefore, imperative that the proposer discuss these requirements with the Proposer's insurance agent, as noted on the Insurance Check List, so that allowances for any additional costs can be made by the Proposer.

The Proposer's obligation under this provision shall not be limited in any way by the agreed upon contract price, or the Proposer's limit of, or lack of, sufficient insurance protection.

Proposer also understands that the evidence of required insurance may be required within five (5) business days following notification of its offer being accepted; otherwise, the City may rescind its acceptance of the Proposer's bid.

The specific insurance requirements for this solicitation are included as part of this solicitation.

C) Acknowledgment of Bonding Requirements

By signing its bid, and if applicable, Proposer acknowledges that it has read and understands the bonding requirements for this bid. Requirements for this solicitation are checked.

☐ Not Applicable

☐ Bid Bond: Shall be submitted with bid response in the most recent form of an AIA (American Institute of Architects) Document 310.

The Bid Bond shall be retained by the City as liquidated damages if the successful Proposer fails to execute and deliver to the City the unaltered contract, or fails to deliver any required Performance and Payment Bonds or Certificates of Insurance, all within twenty-one (21) calendar days after receipt of the Notice of Selection for Award. Bid Bonds shall be executed by a corporate surety licensed under the laws of the State of Florida to execute such bonds, with conditions that the surety will, upon demand, forthwith make payment to the City upon said bond. The Bid Bonds of the three (3) highest ranked Proposers shall be held until the contract has been executed by the successful Proposer and same has been delivered to the City together with the required bonds and insurance. No bids including alternates shall be withdrawn within one hundred and eighty (180) days after the bid closing date thereof. If a bid is not accepted within said time period it shall be deemed rejected. In the event that the City awards the contract prior to the expiration of the one hundred and eighty (180) day period without selecting any or all alternates, the City shall retain the right to subsequently award to the successful Proposer said alternates at a later time and approved by the Finance Director or designee, and the successful Proposer.

☒ Performance and Payment Bonds: For projects in excess of \$200,000, individual bonds shall be submitted to the Purchasing Manager within 7 days of receipt of the city's executed work/task order by Proposers receiving award, and written for 100% of the work/task order total estimate, the cost borne by the Proposer receiving an award. The Performance and Payment Bonds shall be underwritten by a surety authorized to do business in the State of Florida and otherwise acceptable to Owner; provided, however, the surety shall be rated as "A-" or better as to general policy holders rating and Class V or higher rating as to financial size category and the amount required shall not exceed 5% of the reported policy holders' surplus, all as reported in the most current Best Key Rating Guide, published by A.M. Best Company, Inc. of 75 Fulton Street, New York, New York 10038.

Should the contract amount be less than \$500,000, the requirements of Section 287.0935, F.S. shall govern the rating and classification of the surety.

All performance security under the subsequent contract shall be in force throughout the final completion and acceptance of the project awarded.

If the surety for any bond furnished by Consultant is declared bankrupt, becomes insolvent, its right to do business is terminated in the State of Florida, or it ceases to meet the requirements imposed by the Contract Documents, the Consultant shall, within five (5) calendar days thereafter, substitute another bond and surety, both of which shall be subject to the Owner's approval.

D) Delivery of Bids/Proposals

All bids/proposals are to be delivered before **2:00 pm**, local time, on or before **July 8, 2019** to:

City of Mount Dora
Purchasing Department
2nd Floor
510 North Baker Street
Mount Dora, Florida 32757

The City shall not bear the responsibility for bids/proposals delivered to the Purchasing Department past the stated date and/or time indicated, or to an incorrect address by proposer's personnel or by the proposer's outside carrier.

However, proposals received after the time and date specified shall be late and not considered, unless the proposal would have been received timely except for the action or inaction of City personnel and the proposal has not yet been awarded.

Proposers must submit **TWO** (2) total copies of the Proposal, one (1) hard original, and one (1) electronic copy in PDF format, on a new USB flash drive.

E) Evaluation of Bids/Proposals (Procedure)

The City's procedure for selecting is as follows:

1. The City Manager shall approve an Evaluation Committee to review all **RFQ's** submitted in accordance with Statutes and City Policy. At a minimum, there will be one member of the Finance Department as part of the evaluation committee. There shall be a minimum of three members of the committee, but always an odd number.
2. All evaluation committee members shall review the Request for Qualifications (**RFQ**) issued.
3. Subsequent to the closing of the **RFQ**, the Purchasing Manager shall review the submittals received and verify whether each submittal appears to be minimally responsive to the requirements of the published **RFQ**. In instances where both the Purchasing Manager and Project Manager are appointed to the committee as voting members, such meetings shall be open to the public and the Purchasing Manager shall endeavor to publicly post prior notice of such meeting in the lobby of the City Hall three (3) days in advance of all such meetings, but no less than (1) day in advance.
4. The committee members shall review each **RFQ** individually and score each submittal based on the evaluation criteria state herein.
5. Prior to the first meeting of the evaluation committee, the City will post a notice announcing the date, time and place of the first committee meeting. Said notice shall be posted in the lobby of the City Hall not less than three (3) working days prior to the meeting. The City shall also post prior notice of all subsequent committee meetings and shall post such notices at least one (1) day in advance of all subsequent meetings.

6. The committee will compile individual rankings, based on the evaluation criteria as stated herein, for each Qualification to determine committee recommendations. The committee may schedule presentations or demonstrations from the top-ranked firm(s), and may at their discretion make site visits, and obtain guidance from third party subject matter experts. The final recommendation will be decided based on review of scores and consensus of committee.

In general, the City wishes to avoid the expense to the City and to proposers of unnecessary oral interviews. Therefore, the City will make every reasonable effort to achieve the ranking using written submittals alone. If no single top-ranked firm can be clearly identified by review of the written submittals alone, then the evaluator(s) will request the Purchasing Manager to schedule the top ranked firm(s) for oral presentations/interviews.

The City reserves the right to withdraw this **RFQ** at any time and for any reason, and to issue such clarifications, modifications, and/or amendments as it may deem appropriate.

Receipt of a submittal by the City or a submission of a submittal to the City offers no rights upon the Proposer nor obligates the City in any manner.

Acceptance of the Qualification does not guarantee issuance of any other governmental approvals.

F) Ambiguity, Conflict, or Other Errors in the RFQ

If a Proposer discovers any ambiguity, conflict, discrepancy, omission, or other error in the **RFQ**, Proposer shall immediately notify the Purchasing Manager, noted herein, of such error in writing and request modification or clarification of the document. The Purchasing Manager will make modifications by issuing a written addendum/revision and will give written notice to all parties who have received this **RFQ** from the Finance Department.

The Proposer is responsible for clarifying any ambiguity, conflict, discrepancy, omission, or other error in the **RFQ** prior to submitting a submittal or it shall be waived.

G) Qualification, Presentation, and Protest Costs

The City will not be liable in any way for any costs incurred by any proposer in the preparation of its Qualification in response to this **RFQ**, nor for the presentation of its Qualification and/or participation in any discussions, negotiations, or, if applicable, any protest procedures.

H) Acceptance or Rejection of Qualifications

The right is reserved by the City to waive any irregularities in any Qualification, to reject any or all Qualifications, to re-solicit for Qualifications, if desired, and upon recommendation and justification by the City to accept the Qualification which in the judgment of the City is deemed the most advantageous for the public and the City.

Any Qualification which is incomplete, conditional, obscured or which contains irregularities of any kind, may be cause for rejection. In the event of default of the successful proposer, or their

refusal to enter into the City contract, the City reserves the right to accept the Qualification of any other proposer or to re-advertise using the same or revised documentation, at its sole discretion.

I) Requests for Clarification of Qualifications

Requests by the Purchasing Manager to a proposer(s) for clarification of Qualification(s) shall be in writing. Proposer's failure to respond to request for clarification may deem proposer to be non-responsive, and may be just cause to reject its Qualification.

J) Validity of Qualifications

No Qualification can be withdrawn after it is filed unless the Proposer makes their request in writing to the City prior to the time set for the closing of Qualifications.

All Qualifications shall be valid for a period of one hundred eighty (180) days from the submission date to accommodate evaluation and selection process.

K) Response Format

1. The Qualification shall be deemed an offer to provide services to the City. In submitting a Qualification, the Proposer declares that he/she understands and agrees to abide by all specifications, provisions, terms and conditions of same, and all ordinances and policies of the City. The Proposer agrees that if the contract is awarded to him/her, he/she will perform the work in accordance with the provisions, terms and conditions of the contract.
2. To facilitate the fair evaluation and comparison of Qualifications, all Qualifications must conform to the guidelines set forth in this **RFQ**. Any portions of the Qualification that does not comply with these guidelines must be so noted and explained the Acceptance of Conditions section of the Qualification. However, any Qualification that contains such variances may be considered non-responsive.
3. Qualifications should be prepared simply and economically, providing a straightforward concise description of the Proposer's approach and ability to meet the City's needs, as stated in the **RFQ**.
4. All copies of the Qualification should be bound and tabbed. The utilization of recycled paper for Qualification submission is strongly encouraged.
5. The items listed below shall be submitted with each Qualification and should be submitted in the order shown. Each section should be clearly labeled, with pages numbered and separated by tabs. Failure by a proposer to include all listed items may result in the rejection of its Qualification.

Title Page:

RFQ #19-GS-018 Construction Manager at Risk (CMAR) - Citywide Projects

Table of Contents:

Tab I – Letter of Transmittal:

A signed letter of transmittal briefly stating proposer's understanding of the work to be done, the projected timetable for completion of study and statements why the proposer believes they are the best qualified to perform this project.

Tab II – Company History:

Provide a brief history of the firm, including number of years in business, organizational structure and list of any personnel to be assigned to this project.

Tab III – Qualification/Experience:

Provide professional credentials, certifications and experience of the firm and each of the personnel who would possibly be assigned to the projects listed. (Include resumes).

Tab IV – Scope Response:

Describe your understanding of the scope of services and the City's needs and any specialized skills that is available from your firm.

Tab V – Approach to Project:

Provide in detail your firms approach and methodology as it relates to Construction Management at Risk for projects of the nature as specified in the RFQ.

Tab VI – References:

Submission of a minimum of five (5) public agency references who engaged the firm and assigned personnel for similar projects and related processes or activities. The services provided to these clients should have characteristics as similar as possible to those requested in this RFQ.

Information provided for each client shall include the following:

1. Client name, address, and current telephone number
2. Description of services provided.
3. Time period of the project or contract.
4. Client's contact reference name, email and current telephone number.

Failure to provide complete and accurate client information, as specified here, may result in the disqualification of your Proposal.

The City reserves the right to contact any and all references to obtain ratings for the performance indicators as indicated in the included Reference Form.

A uniform sample of references will be checked for each Proposer.

Tab VII – Statement of Litigation:

Provide a list of current litigations, outstanding judgments and liens, if any, against the firm or personnel to be assigned to this project or that may have been filed in the last five (5) years. Please provide the following information for each litigation – Case Style, Case Numbers, and the venue of the case.

Tab VIII – Documents:

Professional Certifications/Licenses

Tab IX – Required Forms:

See Section 7 of this document

Tab X – Additional Data:

Any addition(s), exception(s), or clarification(s) the proposer may deem pertinent to this proposal.

L) Qualification Evaluation Committee and Evaluation Factors

All Qualifications will be subject to a review and evaluation process. It is the intent of the City that all proposers responding to this **RFQ**, who meet the requirements, will be ranked in accordance with the criteria established in these documents. The City will consider all responsive and responsible Qualifications received in its evaluation and award process. For evaluation purposes, the term “Responsible” means: A business entity or individual who is fully capable to meet all of the requirements of the solicitation and subsequent contract. Must possess the full capability, including financial and technical, to perform as contractually required and be able to fully document the ability to provide good faith performance.

Qualifications shall include all of the information solicited in this **RFQ**, and any additional data that the offeror deems pertinent to the understanding and evaluating of the Qualification. Proposers should not withhold any information from the written response in anticipation of presenting the information orally or in a demonstration, since oral presentations or demonstrations may not be solicited. Each proposer will be ranked based on the criteria herein addressed.

Proposers submitting the required criteria will have their Qualifications evaluated by an evaluation committee and scored for the non-price factors s technical response, qualifications and experience.

During the evaluation process and at the sole discretion of the City, requests for clarification of one or more proposer submittals may be conducted. This request for clarification may be performed by the City in a written format, or through scheduled oral interviews. Such clarification request will provide proposers with an opportunity to answer any questions the City may have on a proposer's submittal.

Submissions will be evaluated on a total score basis, with a maximum score of one hundred (100) points. The following criteria will be used in the evaluation process to determine the successful respondent(s):

	Maximum Points
Experience (CMAR & Project Team)	30
Proposer's Qualifications (CMAR & Team)	20
Current Workload	25
Approach to the Engagement	15
Technical Response & References	10
Total Points	100

Drug-Free Workplace: In accordance with Florida Statute 287.087, preference shall be given to businesses with drug-free workplace programs. Whenever two or more Qualifications which are equal with respect to quality and service are received by the City for the procurement of commodities or contractual services, a Qualification received from a business that furnishes a form certifying that it is a Drug Free Workplace shall be given preference in the award process. NOTE: In the event, the submitter wishes to provide items specified above and beyond the stated requirements of this request at "no cost" to the City of Mount Dora, these services should be identified and included in the request response.

Tie Breaker: In the event of a tie (with each business certifying that it is a Drug-Free Workplace), both in individual scoring and in final ranking, the firm with the lowest volume of work on City projects within the last five (5) years will receive the higher individual ranking. This information will be based on information provided by the Proposer, subject to verification at the City's option. If there is a multiple firm tie in either individual scoring or final ranking, the firm with the lowest volume of work shall receive the higher ranking, the firm with the next lowest volume of work shall receive the next highest ranking and so on. If neither Contractor/Vendor/Consultant has performed in work in the last five years, the preference will be given to the Proposer within the city limits or principal office closest to City Hall.

7) **ALL REQUIRED FORMS**

Required Forms:

1. Proposers Checklist
2. Conflict of Interest Affidavit
3. Certification of Scrutinized Companies' List
4. Proposers Qualification Form
5. Declaration Statement
6. Insurance Requirements
7. Drug Free Workplace Certification
8. Non-Collusion Affidavit of Prime Qualifier
9. Acknowledgements
10. Compliance with Public Records Law
11. References Form
12. Public Entity Crimes Statement
13. Firm Information
14. Sub-Consultant/Contractor Listing
15. Completed W9
16. Label
17. Addendums
18. Financial Statement (**Separate Sealed Envelope**)

PROPOSER CHECK LIST

IMPORTANT: Please read carefully, sign in the spaces indicated and return with your Qualification.

Proposer should check off each of the following items as the necessary action is completed:

- ☐ All applicable forms have been signed and included
- ☐ All information as requested in the Proposer's Qualification Form is included.
- ☐ Any addenda has been signed and included.
- ☐ The mailing envelope has been addressed to:

Purchasing Department
City of Mount Dora
510 North Baker Street
2nd Floor
Mount Dora, Florida 32757

- ☐ The **mailing envelope must be sealed and marked** with Qualification Number "**RFQ 19-GS-018**", Qualification Title "**Construction Manager at Risk (CMAR) Services - City Projects**" and **July 8, 2019 "@ 2:00 pm"**.
- ☐ The Qualification will be mailed or delivered in time to be received no later than the specified due date and time. (Otherwise Qualification cannot be considered.)

ALL COURIER-DELIVERED QUALIFICATIONS MUST HAVE THE RFQ NUMBER AND QUALIFICATION NAME ON THE OUTSIDE OF THE COURIER PACKET

Company

Address

Authorized Signature

City, State, Zip Code

Printed Name & Title

Telephone No.

Email

Fax No.

CONFLICT OF INTEREST AFFIDAVIT

By the signature below, the firm (employees, officers and/or agents) certifies, and hereby discloses, that, to the best of their knowledge and belief, all relevant facts concerning past, present, or currently planned interest or activity (financial, contractual, organizational, or otherwise) which relates to the proposed work; and bear on whether the firm (employees, officers and/or agents) has a possible conflict have been fully disclosed.

Additionally, the firm (employees, officers and/or agents) agrees to immediately notify in writing the Finance Director, or designee, if any actual or potential conflict of interest arises during the contract and/or project duration.

Company

Address

Authorized Signature

City, State, Zip Code

Printed Name & Title

Telephone No.

Email

Fax No.

State of _____)

City of _____)

SUBSCRIBED AND SWORN to before me this ____ day of _____, 2019, by _____, who is personally known to me to be thefor the Firm, OR who produced the following identification: _____.

STAMP OR SEAL:

Notary Public, State of _____

My Commission Expires: _____

VENDOR CERTIFICATION REGARDING SCRUTINIZED COMPANIES' LISTS

Respondent Vendor Name: _____

Name of Company _____

FEIN: _____

Authorized Representative's Name and Title _____

Address: _____

Phone Number: _____ Email Address: _____

Sections 287.135 and 215.473, Florida Statutes, prohibit Florida municipalities from contracting with companies, for goods or services over \$1,000,000 that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or to engage in any Business operations with Cuba or Syria. Sections 287.135 and 215.4725 also prohibit Florida municipalities from contracting with companies, for goods or services in any amount that are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Section 215.473, Florida Statutes. A copy of the current list of "Scrutinized Companies" can be found at the following link:

<https://www.sbafla.com/fsb/FundsWeManage/FRSPensionPlan/GlobalGovernanceMandates/QuarterlyReports.aspx>

As the person authorized to sign on behalf of the Respondent Vendor, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan List; or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; is not participating in a boycott of Israel; and does not have any business operations with Cuba or Syria. I understand that pursuant to Sections 287.135 and 215.473, Florida Statutes, the submission of a false certification may subject the Respondent Vendor to civil penalties, attorney's fees, and/or costs.

I understand and agree that the City may immediately terminate any contract resulting from this solicitation upon written notice if the company referenced above are found to have submitted a false certification or any of the following occur with respect to the company or a related entity: (i) for any contract for goods or services in any amount of monies, it has been placed on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, or (ii) for any contract for goods or services of one million dollars (\$1,000,000) or more, it has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or it is found to have been engaged in business operations in Cuba or Syria.

Certified By: _____,

Authorized Signature (Print Name and Title) _____

Print Name _____

Title _____

Signature Bidder/proposer understands and agrees that the City may immediately terminate any contract resulting from this solicitation upon written notice if the company referenced above are found to have submitted a false certification or any of the following occur with respect to the company or a related entity: (i) for any contract for goods or services in any amount of monies, it has been placed on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, or (ii) for any contract for goods or services of one million dollars (\$1,000,000) or more, it has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or it is found to have been engaged in business operations in Cuba or Syria. Lists are created pursuant to section 215.473, Florida Statutes.

PROPOSER'S QUALIFICATION FORM

LIST MAJOR WORK PRESENTLY UNDER CONTRACT:

% Completed	Project	Contract Amount
		\$
		\$
		\$

LIST CURRENT PROJECTS IN WHICH YOU ARE THE CANDIDATE FOR AWARD:

OTHER INFORMATION ABOUT PROJECTS:

Have you, at any time, failed to complete a contract? ☐ Yes ☐ No

STATEMENT OF LITIGATION:

Are there any judgments, claims or suits pending or outstanding by or against you?

☐ Yes ☐ No

If the answer to either question is yes, submit details on separate sheet. List all lawsuits that have been filed by or against your firm in the last five (5) years:

CONTRACT VALUES:

List total contract value for work done on all completed projects in the past five (5) years, whether as an individual firm or as part of a joint venture. **Values must be listed individually by contract or project and then summarized as a total dollar amount.**

Attach additional page if necessary.

\$_____Total Contract Value for work done on all PAST projects

REFERENCES:

Bank(s) Maintaining Account(s): _____

Surety/Underwriter: (if required) _____

Other References: (Use additional sheets if necessary)

TYPE OF FIRM:

☐ Corporation/Years in Business: _____. If firm is a corporation, please list state in which it is Incorporated: _____. If firm is a corporation, by signing this form, Proposer certifies That the firm is authorized to do business in the State of Florida.

☐ Partnership/Years in Business: _____

☐ Sole Proprietorship/Years in Business: _____

☐ Other: Please list: _____

Pursuant to information for prospective Proposers for the above-mentioned proposed project, the undersigned is submitting the information as required with the understanding that it is only to assist in determining the qualifications of the organization to perform the type and magnitude of work intended, and further, guarantee the truth and accuracy of all statements herein made. We will accept your determination of qualifications without prejudice.

Company

Address

Authorized Signature

City, State, Zip Code

Printed Name & Title

Telephone No.

Email

Fax No.

DECLARATION STATEMENT

City of Mount Dora
510 North Baker Street
Mount Dora, FL 32757

RE: RFQ NO. 19-GS-018 “Construction Manager at Risk (CMAR) Services - Citywide Projects”

Dear Mayor and Council Members:

The undersigned, as Proposer (herein used in the masculine, singular, irrespective of actual gender and number) declares that he is the only person interested in this Qualification or in the contract to which this Qualification pertains, and that this Qualification is made without connection or arrangement with any other person and this Qualification is in every respect fair and made in good faith, without collusion or fraud.

The Proposer further declares that he has complied in every respect with all the Instructions to Proposers issued prior to the opening of Qualifications, and that he has satisfied himself fully relative to all matters and conditions with respect to the general condition of the contract to which the Qualification pertains.

The Proposer puts forth and agrees to commence negotiations, in accordance with the Federal 40 USC Title 1101-1104 (Brooks Act) and F.S. 287.055(5), and execute an appropriate City document for the purpose of establishing a formal contractual relationship between him, and the City for the performance of all requirements to which the Qualification pertains. The Proposer states that the Qualification is based upon the Qualification documents listed in **RFQ # 19-GS-018**.

IN WITNESS WHEREOF, WE have hereunto subscribed our names on this ____ day of _____, 2019 in the City of _____, in the State of _____.

Company

Address

Authorized Signature

City, State, Zip Code

Printed Name & Title

Telephone No.

Email

Fax No.

INSURANCE REQUIREMENTS

INSURANCE TYPE

REQUIRED LIMITS

- | | |
|--|--|
| <div style="border-top: 1px solid black; border-bottom: 1px solid black; height: 2px; margin: 0;"></div> | <div style="border-top: 1px solid black; border-bottom: 1px solid black; height: 2px; margin: 0;"></div> |
| ☒ 1. Worker's Compensation | Statutory Limits of Florida
Statutes, Chapter 440 and all
Federal Government Statutory Limits and
Requirements. |
| ☒ 2. Commercial General Liability
(Occurrence Form) patterned
after the current I.S.O form
with no limiting endorsements. | <u>Bodily Injury & Property Damage</u>

<u>\$2,000,000</u> single limit per
occurrence |
| ☒ 3. Indemnification: To the maximum extent permitted by Florida law, the Contractor/Vendor/Consultant shall indemnify and hold harmless the City of Mount Dora, its officers and employees from any and all liabilities, damages, losses and costs, including, but not limited to, reasonable attorneys' fees and paralegals' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Contractor/Vendor/Consultant or anyone employed or utilized by the Contractor/Vendor/Consultant in the performance of this Agreement. This indemnification obligation shall not be construed to negate, abridge or reduce any other rights or remedies which otherwise may be available to an indemnified party or person described in this paragraph. | |
| This section does not pertain to any incident arising from the sole negligence of the City of Mount Dora. | |
| ☒ 4. Automobile Liability | <u>\$ 500,000</u> Each Occurrence
Owned/Non-owned/Hired
Automobile Included |
| ☐ 5. Other Insurance as indicated below:
Errors and Omissions or Professional
Malpractice Coverage | \$ 1,000,000 Per Occurrence |
| ☐ 6. Aircraft Liability \$1,000,000 each occurrence combined single limit for bodily injury liability
and property damage liability. | |
| ☒ 7. Contractor/Vendor/Consultant shall ensure that all subcontractors comply with the same
insurance requirements that he is required to meet. The same Consultant shall provide City with
certificates of insurance meeting the required insurance provisions. | |
| ☒ 8. The City of Mount Dora must be named as " ADDITIONAL INSURED " on the Insurance
Certificate for Commercial General Liability where required. | |

INSURANCE REQUIREMENTS
(Continued)

☒ 9. The City of Mount Dora shall be named as the Certificate Holder.

NOTE: The "Certificate Holder" should read as follows:

City of Mount Dora
Mount Dora, Florida

No City Division, Department, or individual name should appear on the Certificate. No other format will be acceptable.

☒ 10. **Thirty (30) Days Cancellation Notice** required.

☒ 11. The Certificate must state the **RFQ #19-GS-018** and “**Construction Manager at Risk (CMAR) Services -Citywide Projects**”
.

=====

PROPOSER’S AND INSURANCE AGENT’S STATEMENT:

We understand the insurance requirements of these specifications and that the evidence of insurability may be required within five (5) days of the award of **RFQ**.

Company

Address

Authorized Signature

City, State, Zip Code

Printed Name & Title

Telephone No.

Email

Fax No.

Insurance Agency

Signature of Proposer’s Agent

DRUG-FREE WORKPLACE PROGRAM CERTIFICATION

Preference to businesses with drug-free workplace programs. -- Whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid, proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- (4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.
- (5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
- (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

Does the individual responding to this solicitation certify that their firm has implemented a drug-free workplace program in accordance with the provision of Section 287.087, Florida Statutes, as stated above?

- ☐ YES
☐ NO

Company

Address

Authorized Signature

City, State, Zip Code

Printed Name & Title

Telephone No.

Email

Fax No.

NON-COLLUSION AFFIDAVIT OF PRIME QUALIFIER

State of _____

County of _____

_____, being first duly sworn, deposes and says that:

He/she is _____ of _____, Proposer that has submitted the attached Qualification;

He/she is fully informed respecting the preparation and contents of the attached Qualification and of all pertinent circumstances respecting such Qualification;

Neither the said Proposer nor any of its officers, partners, owners, agent representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm or person, to fix the price or prices in the attached Qualification or of any other Proposer, or to fix any overhead, profit or cost element of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the CITY OF MOUNT DORA.

The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Company

Address

Authorized Signature

City, State, Zip Code

Printed Name & Title

Telephone No.

Email

Fax No.

State of _____)

City of _____)

SUBSCRIBED AND SWORN to before me this ____ day of _____, 2019, by _____, who is personally known to me to be the/or the Firm, OR who produced the following identification: _____.

STAMP OR SEAL:

Notary Public, State of _____

My Commission Expires: _____

ACKNOWLEDGEMENTS

RFQ # 19-GS-018 – Construction Manager at Risk (CMAR) Services - Citywide Projects

To: City of Mount Dora
510 North Baker Street
Mount Dora, FL 32757

_____ (Professional Contractor) agrees to provide **CONSTRUCTION SERVICES** as defined in this Request for Qualifications document and in accordance with the requirements of the specifications and related work authorizations/contract documents.

The undersigned Qualifier/Contractor has carefully examined the **RFQ** requirements and related contract documents and is familiar with the nature and extent of the work and any local conditions that may in any manner affect the work to be done.

The undersigned agrees to provide the **CONSTRUCTION SERVICES** called for by the RFQ documents, in the manner prescribed therein and to the standards of quality and performance established by the City for the quality of service quoted.

The undersigned agrees to the right of the City to hold the **RFQ** submittals and guarantees the future related proposals for a period not to exceed one hundred twenty (120) days from the effective date of the contract term.

The undersigned accepts the invoicing and payment policies specified in the **RFQ**.

Upon award of this **RFQ**, the City and Qualifier/Contractor each binds himself, itself, or herself, its partners, successors, assigns, and legal representatives to the other party hereto in respect to all covenants, agreements, and obligations contained in the **RFQ** Documents.

The **RFQ** Document becomes part of the entire agreement between City and Qualifier/Contractor and may only be altered, amended, or repealed by a Change Order or a written amendment.

The Qualifier/Contractor, by signing these **RFQ** Submittal pages, acknowledges and agrees to abide by all the terms, conditions, and specifications contained in this **RFQ** Document.

Qualifier/Contractor shall guarantee **CONSTRUCTION SERVICES** within fourteen (14) calendar days from receipt of Purchase Order and/or Work Authorization/Notice to Proceed.

Dated this _____ day of _____, _____\
(Month) (Year)

INDIVIDUAL, FIRM, CORPORATION, LIMITED LIABILITY, PARTNERSHIP, OR OTHER FORM OF ENTITY

By: _____/
(Signature) (Print name)

Address: _____

Telephone: (____) _____ Fax: (____) _____

Taxpayer Identification Number (TIN): _____

CORPORATION

By: _____ / _____
(Signature) (Print name)

Address: _____

Telephone: (____) _____ Fax: (____) _____

Taxpayer Identification Number (TIN/EIN): _____

State Under Which Corporation Was Chartered:

Corporate President: _____
(Print Name)

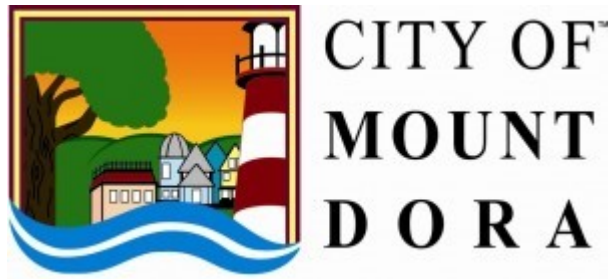
Corporate Secretary: _____
(Print Name)

Corporate Treasurer: _____
(Print Name)

CORPORATE SEAL

Attest By: _____
Secretary

Signature: _____ Date: _____



COMPLIANCE WITH THE PUBLIC RECORDS LAW

Upon award recommendation or ten (10) days after opening, submittals become "public records" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes. Proposers must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary. The submission of a proposal authorizes release of your firm's credit data to the **CITY**.

If the company submits information exempt from public disclosure, the company must identify with specificity which pages/paragraphs of their bid/proposal package are exempt from the Public Records Act, identifying the specific exemption section that applies to each. The protected information must be submitted to the **CITY** in a separate envelope marked accordingly.

By submitting a response to this solicitation, the company agrees to defend the **CITY** in the event we are forced to litigate the public records status of the company's documents.

Company Name: _____

Authorized representative (printed): _____

Authorized representative (signature): _____

Project Number: **RFQ #19-GS-018**

Date: _____

REFERENCE FORM

Provide the business names, contact persons and telephone numbers of four (4) references for which the firm has provided services described in this Qualification for three (3) years or more within the last five (5) years. Include relationships with governmental agencies. It is our intent to contact these references during the evaluation process.

1. Name of Company: _____
Address: _____
Point of Contact: _____
Phone #: _____ Email address: _____
Service(s) Provided: _____

Dates of Service: _____
2. Name of Company: _____
Address: _____
Point of Contact: _____
Phone #: _____ Email address: _____
Service(s) Provided: _____

Dates of Service: _____
3. Name of Company: _____
Address: _____
Point of Contact: _____
Phone #: _____ Email address: _____
Service(s) Provided: _____

Dates of Service: _____
4. Name of Company: _____
Address: _____
Point of Contact: _____
Phone #: _____ Email address: _____
Service(s) Provided: _____

Dates of Service: _____

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (A), FLORIDA STATUTES,
ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. THIS SWORN STATEMENT IS SUBMITTED to the City of Mount Dora by: _____[NAME] as the _____[TITLE] of _____[BUSINESS ENTITY] and its Federal Employer Identification Number (FEIN) is _____.
2. I understand that a “public entity crime” as defined in Paragraph 287.133 (1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Paragraph 287.133(1) (a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a “person” as defined in Paragraph 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies).
_____ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, nor any affiliates of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR A CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

(Signature)

State of _____)
City of _____)

SUBSCRIBED AND SWORN to before me this ____ day of _____, 20____, by _____, who is personally known to me to be the signer for the Firm, OR who produced the following identification: _____.

STAMP OR SEAL:

Notary Public, State of _____
My Commission Expires: _____

FIRM INFORMATION

Firm is a:

- () Corporation
() Partnership
() Sole Proprietorship
() Other _____ (Explain)

Federal Employer Identification Number: _____

Firm Name: _____

Mailing Address: _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ Web Address: _____

If remittance address is different from the mailing address so indicate below.

Firm Name: _____

Remittance Address: _____

Submitted by: _____

Name & Title Printed: _____

RFQ# 19-GS-018
CONSTRUCTION MANAGER AT RISK
(CMAR) SERVICES – CITYWIDE PROJECTS
SUB-CONTRACTOR LISTING

Provide a name, and address of all sub-consultants that have the potential to work on this project

Sub-Contractor:

Phone Number:

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
				-				

Or

Employer identification number

-

Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Cut and use this label for Qualification Package

CITY OF MOUNT DORA
PURCHASING DEPARTMENT
2ND FLOOR
510 NORTH BAKER STREET
MOUNT DORA, FL 32757

RFQ# 19-GS-018

CONSTRUCTION MANAGER AT RISK (CMAR)
SERVICES-CITYWIDE PROJECTS.

OPENING DATE/TIME: **July 8, 2019**
by 2:00 pm



510 N. Baker St.
Mount Dora, FL 32757
352-735-7126

DATE: May 6, 2025

TO: Honorable Mayor and City Council Members

FROM: Vince Sandersfeld, City Manager

SUBJECT: Request Approval of Grant Application to the Florida Dept. of State Division of Historical Resources for \$50,000.

Introduction:

This is a request for Council to approve a grant application to the Florida Dept. of State Division of Historical Resources for \$50,000.

Discussion:

Library staff are preparing a grant application (ATTACHMENT #1) to the Florida Dept. of State Division of Historical Resources for \$50,000 for the preservation of land documents and undocumented cemeteries of Mount Dora.

The project has a two-fold scope, beginning with the preservation and digitization of historical land deed documents of the City of Mount Dora and concluding with documentation of the locations and histories of Mount Dora's cemetery locations where residents were interred outside the city-owned cemetery. The project proposes to hire a part-time Archivist to conduct this research and acquire a flat filing system to preserve historical records and original source documents.

The Mount Dora Archives recently received 300 official city documents consisting of warranty deeds, quit claim deeds, various types of agreements, contracts and land deeds. Many of these documents are vital to understanding the structure and growth of the City of Mount Dora from 1904 to 1988. Important documents include the ownership of City Hall in 1929, the purchase of Educational Hall by Charles Edgerton in 1929 and subsequent use as a public library, the establishment of about 15 parks such as Donnelly Park and Elizabeth Evans Park, agreements with the Atlantic Coastline Railroad from 1925-1974, building lease contracts to the Boy Scouts and the Ice House Players and surveys of the East Town swimming pool. The documents will be assessed for condition, researched and scanned, with verified metadata created for each image. The items will then be published in the Mount Dora Archives (www.mountdoraarchives.com), where they will be accessible to all.

Once that collection is published, the secondary goal is to build a digital repository to define and publicize the locations and histories of Mount Dora's four (known) cemetery locations where residents were interred outside Pine Forest, the city-owned cemetery. This work includes interpreting plat records, conducting genealogical research, writing biographies and contacting descendants. The project will require coordination with local families, historical societies and local experts and volunteers with the Florida Public Archeology Network and their Cemetery Resource Protection Training staff. Once completed, this collection will also be published in the Mount Dora Archives.

In addition to the salary of the part-time archivist, other grant proposal components include a flat filing system for large documents such as maps and deeds and archival storage boxes. Promotional materials such as fliers, bookmarks, tabletop displays and posters are also included. Library staff successfully secured this same grant in 2022-23, for production of the Chautauqua, Downtown by the Decades and Papers of Mabel Norris Reese collections.

Budget Impact:

The grant application will be for \$50,000, with no matching requirement and no additional costs borne by the city. The project's components are as follows:

- Hire a PT Archivist to complete the work for \$31,200 (\$24 per hour for 25 hours per week for 52 weeks).
- Purchase archival equipment, including a flat filing system - \$15,500.
- Marketing, educational and exhibit materials for multiple locations - \$3,300.

Strategic Impact:

Mission - supports safeguarding Mount Dora's historical resources and Strategic Initiative #4,
Objective 12.4 - supports enhancement of the community's access to information.
Objective 3.3 Seek grants

Recommendation:

Council approve the grant application to the Florida Dept. of State Division of Historical Resources for \$50,000.

Attachment(s):

1. ATTACHMENT #1 - DOS 2025 Historical Resources - Small Matching Grant Application

Prepared by: Cathy Lunday, Library Director
Reviewed by: Cathy Lunday, Library Director
Matthew Dodson, Budget Officer
Rita Meade, Finance Director
City Attorney,
Jeanann Hand, City Clerk
Vince Sandersfeld, City Manager

Approved - 4/15/2025
Approved - 4/15/2025
Approved - 4/15/2025
Approved - 4/29/2025
Approved - 4/29/2025
Final Approval - 4/29/2025

Small Matching Grant Application

A - Organization Information

<Display applicant information *read only*>

- a. Applicant Name (org or individual)
- b. FEID
- c. Phone number (with extension if applicable)
- d. Principal Address
- e. Mailing Address
- f. Website
- g. Org Type (e.g. nonprofit, school board, etc.)
- h. Org Category (e.g. public library, SOE, etc.)
- i. County
- j. UEI number

1. Designated Project Contact*

The project contact is the applicant organization's primary contact for the application review process. In addition to being available to answer questions from Division staff regarding the proposed project and application, the project contact is usually the individual who will be administering the project, if it is funded.

<Select from Organization Contacts>

First & Last Name

Phone Number + Extension

Email Address

2. Authorized Official*

Provide the name and contact information for the person authorized to sign contracts on behalf of the organization. This is often an Executive Director, President, board member, city manager, county administrator, etc.

<Select from Organization Contacts>

First & Last Name

Phone Number + Extension

Email Address

3. Certified Local Governments (CLG)*

Only governmental entities that are Certified Local Governments (CLG) in good standing are eligible to receive **Federal** funds for the Survey, Planning, and National Register Nomination project categories. CLGs may also apply for state funds for projects in the Heritage Education category}. No more than two (2) applications, one for federal funding and one for state funding, may be submitted under a single application deadline. If your CLG organization has multiple distinct budgetary units, each unit may submit an application pursuant to program guidelines; however, only two applications (as described here) may be submitted using the CLG designation and request a match waiver.

Are you submitting this application using the CLG designation as described above? What is a CLG?

- Yes
- No

3.1. If yes, is this an application for federal or state funding?

- Federal (Survey, Planning, and National Register Nomination project types only)
- State (Heritage Education projects only)

3.2. If yes, provide the following:

Congressional District Number(s)

Congressional District Number of U.S. Congressional Representative for the Project Location
(find your legislators on flsenate.gov)

4. Florida-based Accredited Main Street Programs*

Are you an Active Florida-based Accredited Main Street [communityprogram](#)? Contact the state Main Street Office at FloridaMainStreet@dos.myflorida.com or 850.245.6345 with questions about -your organization's status.

- Yes
- No

5. Applicant Grant Experience and History*

5.1. Has the applicant organization received previous grant assistance within the past five years from any source?*

- Yes
- No

5.2. If yes, for the most recent grants (up to 20), specify the year of the grant award, grant number, grant project name, the granting entity, the grant award amount, and its current status. Make sure to include any grants awarded by the Division or other State grants.

Year	Grant No.	Grant Project Name	Granting Entity	Grant Amount	Open/Closed

5.3. Has the applicant applied for additional grant assistance from other State or Federal funding sources, including from other divisions of the Department of State, for the same Scope of Work activities within the same fiscal year?*

- Yes
- No

5.4. If yes, for each application specify the grant project name, the granting entity, the grant program, the grant request amount, date of application, and its current status.

Grant Project Name	Granting Entity	Grant Program	Grant Request Amount	Date of Application	Current Status

6. Proposed Project Team*

Please list those persons who will be directly involved with the administration of the grant should this application be successful. This should include the Project Contact listed and all other individuals who will have a role in the execution of the grant project. Please list below the individuals' names, roles for the project or titles within the applicant organization, and contact information. The curricula vitae/resumes of the proposed project team are to be uploaded in the Support Materials section of this application.

Key Project Person	Project Role or Title	Email	Phone Number and Extension

7. Applicant staffing and hours*

Select the option that best describes your organization.

- Organization is open at least 40 hours per week and has at least one paid staff member in a management position
- Organization has some paid staff but they are not full-time
- Organization is open part-time and has volunteer staff

B - Project Information

1. Project Type*

Select the project type for which grant funds are requested. If you are unsure of which type to select, please refer to the definition beneath each project type. If the incorrect project type is selected for the proposed scope of work, the application will be declared ineligible. Projects involving Development activities must apply for Special Category grant funding.

○ Survey Project

Survey projects to identify, document, and evaluate historic ~~or~~ and archaeological resources ~~individually or within historic or archaeological districts or areas being in~~ Florida. These resources shall be investigated for the ~~potential purpose~~ of ~~becoming~~ defining historic districts or zones, or ~~for~~ updating previous surveys. ~~Ground disturbance of archaeological resources is limited to Phase I investigations to locate and define the boundaries of the site(s).~~

○ Planning Project

Planning projects necessary to guide the long term preservation of historic resources or a historic district, including preparation of historic structure reports, condition assessments, architectural drawings and construction documents, predictive modeling, preparation of preservation or management plans, and design or preservation guidelines. Planning activities on historic Religious Properties shall be limited to building exterior envelope and structural elements of the building, excluding accessibility upgrades.

- **National Register Nominations Project**
Projects that prepare a nomination to the National Register of Historic Places for an individual Historic Property or a nomination for a historic or archaeological district or a thematic or multiple resource group nomination. The resource(s) or proposed district must have been determined eligible for the National Register of Historic Places by the Division prior to applying for the grant. Preparation of National Historic Landmark designation nominations shall not be allowable for Small Matching grant funding.
- **Heritage Education Project**
Projects aimed at increasing public understanding and awareness of the history of Florida and the importance of its historical and archaeological resources and their preservation, either in general or for specific sites, properties or collections. This may include proposals such as walking tours brochures, education material for school children, interpretive signage, videos illustrating historic preservation principles, small educational exhibits, preservation of historical records through digitization and educational apps related to the history of Florida and/or its historical and archaeological resources. Exhibits must not be permanently affixed to the building.
- **Historical Marker Project**
Projects which assist with the acquisition of state markers for which texts (monolingual or bilingual) have been approved by the State Historical Marker Council prior to applying for the grant.

2. Project Title and Location Information*

The title should reflect the name of the property, site, area and/or the goals of the proposed project. The title should be consistent with previous applications/awards. (For example, Pensacola Maritime Heritage Trail, Archaeological Survey of Deering Estate, etc.)

- 2.1. **Project Title***

- 2.2. **Name of Property (if applicable)**

- 2.3. **Street Address (primary location where the proposed project will be carried out)**

- 2.4. **City (location of the proposed project)***

- 2.5. **Primary County (location of the proposed project)***

3. Physical Context of Resource (Maximum characters 500) *

Describe the physical context of the resource(s). Some questions to consider include: Is the property secluded? Or in an urban environment? What sort of resources are nearby? Where is the property in relation to historic districts or Main Street program areas?

C – Historical Significance

1. Historical Designation*

Indicate the type of historical designation currently held by the historic resource(s) that are the subject of the project, if any. For properties or sites that have been listed in the National Register or are contributing properties or sites within a National Register District, provide the date that the property, site or district was listed. Should you have questions regarding the National Register status of a property or site, contact the Division's National Register Staff at 1.800.847.7278 or 850.245.6300.

1.1. Type of Historical Designation*

- ☐ Individual National Register Listing(s)
- ☐ National Register District - Contributing Resources
- ☐ National Historic Landmark Designation
- ☐ Individual Local Designation
- ☐ Local Designated District - Contributing Resources
- ☐ No Historical Designation

1.2 Historical Designation details.

Provide the name of the property, site or district (as it is listed in the National Register) and the date of designation or listing.

Property Name	Date Designated

2. Historical Significance

2.1. Explain the historic significance for the property, site, information or resource(s) that is the subject of the proposed project (Maximum characters 1500)*

2.2. For projects associated with Historic Structures and Archaeological Sites, enter the Florida Master Site File (FMSF) Number (ex. 8ES1234). For multiple site forms, separate with a semicolon (;). If no FMSF form exists, applicants may be required to complete one as part of the requirements in a grant award agreement.

2.3. For Historic Property, Indicate Year of the Original Construction (enter Year only)

2.4. For Archaeological Sites, provide the Cultural Affiliation of the Site and Dates of Use or Occupation (Maximum characters 300)

D - Project Specifics

1. Professional Services

All grantees are required to use the services of qualified professionals in order to carry out the scope of work of their projects (exception Historical Marker projects).

1.1 ~~Will you be hiring.~~ **Funding professional services (architectural and engineering services, archaeological services, an educational consultant, or historic preservation consultant services) with select all that apply)***

☐ Professional services will be hired using grant funds or match funds for this project? If so, (make sure to include those services in your scope of work and budget.*).
☐ Yes
☐ No

☐ Will Applicant will use the professional services of its existing professional staff be used instead of contracting those (make sure to include them in the project team questions and attachments).

~~1.2~~ ☐ Professional services? **Yes**

☐ No

~~If no services are to be hired and no staff services will be utilized for this purpose, will professional services be paid for~~ will be hired outside of the grant ~~project~~ (i.e with funds other than grant and match funds)?*).

☐ Yes

☐ No



No professional services will be used/utilized.

1.31.2 If no professionals are ~~projected~~ to be ~~hired~~utilized, explain why. (Maximum characters 500)*

2. Scope of Work (Maximum characters 5000)*

In the space provided below, briefly describe the scope of work for the project for which funding is requested. List the work items that will be completed during the grant period using the funds requested and the required match.

3. Tentative Project Timeline (remember this is a 12 month grant period)*

Please specify the start and end month and year below; indicate all major elements of the project for which funding assistance is requested, the anticipated time required to complete each element, and the planned sequence of these activities. Grants, if awarded, will begin July 1 of the year funds are appropriated. **Projects should be completed within 12 months.**

Work Item	Starting Date	Ending Date

4. Survey Projects*

4.1. Indicate the types of historical resources to be surveyed (Maximum characters 1000.).*

4.2. Newly Recorded Sites*

Provide an estimate of the number of Florida Master Site Forms that will be produced by the survey for newly recorded sites.

4.3. Florida Master Site File Updates*

(Note: Surveys that record or update site file forms for more than 10 historic properties or archaeological sites must produce paper Florida Master Site Forms and also submit the site file data using the electronic forms provided by the Florida Master Site File.)

4.4. Enter the acreage of the area to be surveyed.*

4.5. For archaeological survey projects, what is describe how the size of the archaeological proposed site(s) were identified for survey, and the methodologies that will be used to be investigated? Alternatively, what is survey them? Include any artifact accession plans. A full Research Design that meets the estimated quantity Preservation Standards must be uploaded to the support materials section of this application. Ground disturbance of artifacts projected to be analyzed? archaeological resources is limited to Phase I investigations to locate and define the boundaries of the site(s). (Maximum characters 500)*

Please specify in # of acres or artifacts.

4.6.4.6. Are human remains known or expected to be present on sites or areas to be investigated? Please describe. (Maximum characters 500)

4.7 Local Protection*

Indicate the level(s) of local protection currently afforded the project historic property or site and upload a copy of the local protection documents in the Support Materials section of this application.

Local Protection Level(s)*

- ☐ Local Ordinance Design Review
- ☐ Preservation or Conservation Easement
- ☐ Protective/Restrictive Covenant
- ☐ Maintenance Agreement/Long Term Lease
- ☐ Other
- ☐ None

5. Planning Projects*

5.1. How will the product(s) be made available to others in the community? (Maximum characters 500)*

5.2. Local Protection*

Indicate the level(s) of local protection currently afforded the project historic property or site and upload a copy of the local protection documents in the Support Materials section of this application.

Local Protection Level(s)*

- ☐ Local Ordinance Design Review
- ☐ Preservation or Conservation Easement
- ☐ Protective/Restrictive Covenant
- ☐ Maintenance Agreement/Long Term Lease
- ☐ Other
- ☐ None

6. National Register Nomination Projects*

6.1. Has the Division of Historical Resources, Bureau of Historic Preservation, Survey and Registration Section determined the resource(s) or proposed district to be eligible for the National Register of Historic Places?*

Evidence of review and determination of eligibility by the Division of Historical Resources, Bureau of Historic Preservation, Survey and Registration Section *must* be provided in the Support Materials section of this application. [This determination shall be no older than two years prior to the date of application submission.](#) Should you have questions regarding the National Register status of a property or site, contact the Division's National Register Staff at 1.800.847.7278 or 850.245.6300

- ☐ Yes
- ☐ No

6.2. Will a Multiple Property Cover nomination be produced?*

- ☐ Yes
- ☐ No

6.3. Discuss whether the proposed project entails individual or district nominations (Maximum characters 500)*

6.4. Local Protection*

Indicate the level(s) of local protection currently afforded the project historic property or site and upload a copy of the local protection documents in the Support Materials section of this application.

Local Protection Level(s)*

- ☐ Local Ordinance Design Review
- ☐ Preservation or Conservation Easement
- ☐ Protective/Restrictive Covenant
- ☐ Maintenance Agreement/Long Term Lease
- ☐ Other
- ☐ None

7. Historical Markers Projects*

7.1. Has the Historical Marker Council approved the text for the Historical Marker?*
Evidence of review and approval by the Historical Marker Council must be provided in the Support Materials section of this application.

- ☐ Yes
- ☐ No

7.2. Provide the approved text for the Historical Marker.*

8. Heritage Education Projects*

8.1. How many minutes/pages is the product(s)?*

For example: "3 page brochures, 30 minute videos, 1 website, etc."

8.2. How many copies of the product(s) will be produced?*

8.3. Explain how the project/product(s) will be distributed. (Maximum characters 500)*
(Products should be distributed free of charge.)

9. Does the proposed project entail a partnership with any other local entity?*

- ☐ Yes
- ☐ No

9.1. If yes, describe their participation to date and anticipated further participation in this project.

10. Need for Project (Maximum characters 1500)*

Discuss the need for the proposed project or activity, as it relates to the preservation of the history of Florida and/or its historical and archaeological resources, including any immediate threats to the historical property/ies, historic resources or materials, archaeological sites or historical information that is the subject of the proposed project. Documentation material, such as newspaper articles, are to be uploaded in the Support Materials section of this application.

E – Budget and Match

1. Rural Economic Development Initiative (REDI) Waiver of Match Requirements*

Applicants with projects located in counties or communities that have been designated as a rural community in accordance with Section 288.0656 and 288.06561, Florida Statutes, may request a waiver of matching requirements. (Waivers are not available for Historical Marker Project types. State agencies, state colleges, and state universities are not eligible for a REDI match waiver, regardless of project location.)

1.1 Are you requesting a waiver? Is my project in a REDI Community?

- ☐ Yes
- ☐ No

1.2. Are you a state agency, state college, or state university?

- ☐ Yes
- ☐ No

2. Project Budget and Match*

2.1. Grant Funds and Match*

List the work items with their associated estimated expenses and how they will be paid (from match, the grant or both). Only include expenses that are specifically related to the project. If professional services are to be paid with grant or match funds, include those costs as a **separate** item in the budget. Refer to the program Guidelines for examples of non-allowable expenses (available atdos.myflorida.com/historical/grants). Expenses may include an actual amount to be paid or the value of an in-kind contribution.

Small Matching grants require a 100% (i.e., 1:1) match unless exempted by the program guidelines. Applicant Organizations that are Florida Certified Local Government (CLG), or Florida-based, Accredited Main Street communities, and projects for National Register of Historic Places Nominations are not required to provide a match. Applicant Organizations applying for projects located in REDI areas are not required to provide a match (exception: Historical Marker Projects and applicants that are agencies of state, state colleges and state universities are not eligible for the REDI match waiver).

Round amounts to the nearest dollar. Rows must have a value in Grant Funds, Cash Match or In-Kind Match. If all three columns are 0 or blank, the row will not be saved.

The amount of grant funds requested in this application will be the total in the “Grant Funds” column. The total amount of the “Cash Match” column must equal or exceed 25% of the total combined match (cash and in-kind).

#	Work Item	Grant Funds	Cash Match	In-Kind Match	Total
	Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Grant Funds Requested: _____

Total Match Amount: _____

Project Total Budget: _____

2.2. Additional Budget Information/Clarification

Use this space to provide additional detail or information about the proposal budget as needed. For example, where the relationship between items in the budget and the objectives of the proposed project may not be obvious, provide clarification regarding the necessity for or contribution of those work items to the successful completion of the project.

3. Completed Project Activities.

Provide a summary of the project-related activities completed at the time of application submittal. Such activities may include architectural studies or plans, preservation planning activities or historical or archaeological research accomplished. You cannot be reimbursed for any work that is completed before the grant period begins.

Activity Description	Date Completed	Cost/Value	Delete
----------------------	----------------	------------	--------

--	--	--	--

4. Operating Forecast. (Maximum characters 500)*

Describe source(s) of funding for necessary maintenance, program support and/or additional expenses warranted to sustain the proposed project after the grant period.

F –Property Information

1. Property Ownership (for site-specific projects).

Enter name of the Property Owner and choose the appropriate owner type. If applicant is not the owner of the property, the applicant must secure Property Owner concurrence. The applicant shall provide a letter from the Property Owner that documents that the applicant has the permission of the Property Owner of record to conduct the proposed project on the owner's property and that the Property Owner is in concurrence with this application for grant funding. This letter shall be uploaded in the Support Materials section of this application. If the property for which grant funding is requested is leased by the Applicant Organization, the lease agreement must be dated, signed and submitted at the time of the application submission, with the required Owner Concurrence Letter attachment to the application.

1.1. Does your organization own the property?*

- ☐ Yes
- ☐ No
- ☐ Not Applicable

1.2. Property Owner

1.3. Type of Ownership

- ☐ Non-profit Organization
- ☐ Private Individual or For-Profit Entity
Note: Properties owned by private individuals or for-profit entities are not eligible for grant funding with the exception of site-specific archaeological projects that entail fieldwork being undertaken by an eligible applicant organization.
- ☐ Governmental Agency

2. Religious Affiliation

2.1 Is the Property Owner a religious institution or affiliated with a religious institution?*

- Yes
- No
- Not Applicable

G –Impact

1. Annual Visitation*

1.1. What is the estimated or anticipated Annual Visitation for the project property or site?*

For education products, please list the estimated annual distribution, downloads or web hits.

1.2. What is the basis of these estimates? (Maximum characters 200)*

2. Anticipated Economic Impact (Maximum characters 1500)*

Explain the direct economic impact this project will have on the surrounding community. Include any information regarding number of jobs it will provide, if known.

3. Benefit to Underrepresented Communities (Maximum characters 1500)*

Describe any direct benefit the project will have on underrepresented communities, such as minority groups and/or people with disabilities. If project includes media content, describe accessibility methods to be used (e.g. voice over, closed captioning, etc.)

4. Educational Benefits and Public Awareness (Maximum characters 1500)*

Explain how the proposed project will educate the public on issues related to historic preservation, Florida history and/or heritage preservation.

--

H –Support Materials

1. Non-Profit Status*

Provide documentation of the applicant’s active status as a Florida non-profit corporation with the Division of Corporations, Florida Department of State, which can be obtained at: <http://www.sunbiz.org> by searching the corporate name.

Choose file:	Upload file
--------------	-------------

2. Florida Substitute W-9 Form*

Available at DFS website <https://flvendor.myfloridacfo.com>. Note that this is a state form, NOT your Federal W-9.

Choose file:	Upload file
--------------	-------------

3. Documentation of Confirmed Match*

Consult the program Guidelines for suitable documentation evidencing match (FLheritage.com/grants/)

Choose file:	Upload file
--------------	-------------

4. Letters of Support

Additional letters may be submitted directly to the Division but must be received one month prior to the public meeting where the applications will be reviewed and scored.

Choose file:	Upload file
--------------	-------------

5. Photographs*

Photographs are used to further inform Panelists and should relate to the proposed project, depicting the associated property, site, resources, or collection in its current state. Historical images are also welcome.

Choose file:	Upload file
--------------	-------------

6. Representative Image*

Upload a single representative image of the property or project to be used in the application review meeting that conveys the theme or purpose of the proposed project. For projects directed at historic properties or sites, this should be a recent image of the front of the building or site.

Choose file:	Upload file
--------------	-------------

7. Proposed Project Team Support Documents*

Provide the curricula vitae/resumes of the proposed project team as listed in Section A.6 of the application.

Choose file:	Upload file
--------------	-------------

8. Florida Historical Marker Council Support Documents (for Historical Marker Projects only)*

Choose file:	Upload file
--------------	-------------

9. National Register Eligibility Determination Documents (for National Register Nomination Projects only)*

Submit evidence of review and determination of eligibility by the Division of Historical Resources, Bureau of Historic Preservation, Survey and Registration Section. ~~They~~[This determination shall be no older than two years prior to the date of application submission. Survey and Registration](#) can be contacted at NationalRegister@dos.myflorida.com or 850.245.6333. Please allow approximately two weeks for processing your request for a review to be ~~complete~~[completed](#).

Choose file:	Upload file
--------------	-------------

10. [Research Design that meets the Preservation Standards \(Archaeological Survey Projects only\)](#)

Choose file:	Upload file
------------------------------	-----------------------------

11. Documentation of Need*

Choose file:	Upload file
--------------	-------------

1112. Local Protection (for Survey, Planning and National Register Nominations Projects only

Provide copies of any documents that provide local protection of the project site)*

Choose file:	Upload file
--------------	-------------

1213. Owner Concurrence Letter (for site-specific projects only)*

Provide a letter that documents that the applicant has the permission of the owner of record (if the Property Owner is not the applicant) to conduct the proposed project on the owner's property, that the owner is in concurrence with this application for grant funding, and documentation that the owner is a non-profit organization or agency of government. If the property for which grant funding is requested is leased by the Applicant Organization, the lease agreement must be dated, signed and submitted at the time of the application submission, with the required Owner Concurrence Letter. Note that, for other than site-specific archaeological projects that entail fieldwork being undertaken by an eligible applicant, the owner must be a Non-profit Organization or agency of government.

Choose file:	Upload file
--------------	-------------

1314. Optional Materials

Applicants may attach materials not specifically requested by the Division that support the application.

Title

File

To add a support material enter a title and optional description. Then select a file and click the Upload File button.

Choose file:	Upload file
--------------	-------------

Description (optional)

Additional details about the support materials that may be helpful to staff or panelists.

I –Review and Submit

1. Review and Submit*

☐ I hereby certify that I am authorized to submit this application on behalf of _____ and that all information indicated is true and accurate. I acknowledge that my electronic signature below shall have the same legal effect as my written signature. I am aware that making false statement or representation to the Department of State constitutes a third degree felony as provided for in s. 817.155, F.S., punishable as provided for by ss. 775.082, 775.083, and 775.084.

1.1 Signature (enter first and last name)*



510 N. Baker St.
Mount Dora, FL 32757
352-735-7126

DATE: May 6, 2025

TO: Honorable Mayor and City Council Members

FROM: Vince Sandersfeld, City Manager

SUBJECT: Request Approval to Renew Piggyback Agreement with Allied Universal Corporation (15% Sodium Hypochlorite)

Introduction:

This is a request for the Council to renew a piggyback agreement for the supply of 15% sodium hypochlorite from Allied Universal Corporation under a piggyback agreement with Peace River Manasota Regional Water Supply Authority, Florida. The renewal will extend the existing piggyback for four (4) months.

Discussion:

The Florida Department of Environmental Protection (FDEP) regulations require the disinfection of potable water, wastewater effluent, and reuse water.

The City of Mount Dora uses sodium hypochlorite for its disinfection processes to comply with the FDEP regulations. Periodic bulk shipments are received by the City of Mount Dora to maintain an uninterrupted supply of sodium hypochlorite.

The piggyback agreement with Allied Universal Corporation (under a piggyback agreement with Peace River Manasota Regional Water Supply Authority, Florida) provides a mechanism for the supply of sodium hypochlorite.

Budget Impact:

Funds are budgeted in Water and Wastewater accounts each fiscal year for the supply of 15% sodium hypochlorite to be used as a disinfectant in potable water, wastewater, and the reuse water. Deliveries are received in incremental shipments according to needs.

421-1940-536.52-01 - Wastewater - \$67,200
421-1920-536.52-01 - Water - \$158,000

Strategic Impact:

Objective 2.4 Sustain City Infrastructure.

Recommendation:

Council approval to renew Piggyback Agreement with Allied Universal Corporation for four (4) months for the supply of 15% sodium hypochlorite.

Attachment(s):

1. Allied Renewal Agreement
2. Allied Universal Letter to be Signed

Prepared by: Bill Mitchell, City Engineer

Reviewed by: Andrew Marsian, Director of Utilities and Plant Operations

Matthew Dodson, Budget Officer

Rita Meade, Finance Director

City Attorney, City Attorney

Jeanann Hand, City Clerk

Vince Sandersfeld, City Manager

Approved - 4/28/2025

Approved - 4/28/2025

Approved - 4/28/2025

Approved - 4/29/2025

Approved - 4/29/2025

Final Approval - 4/29/2025

RENEWAL AGREEMENT

THIS RENEWAL AGREEMENT is made by and between the CITY OF MOUNT DORA, a municipal corporation of the State of Florida, 510 N. Baker Street, Mount Dora, Florida 32757, hereinafter referred to as the “CITY”, and ALLIED UNIVERSAL CORPORATION, 3901 NW 115th Avenue, Miami, Florida 33178, hereinafter referred to as the “CONTRACTOR”.

WHEREAS, on July 3, 2024, the CITY and CONTRACTOR entered into an Agreement to provide water treatment chemicals required by the CITY (the “Agreement”); and

WHEREAS, Section 1 of the Agreement provides the Agreement shall extend from the date of execution through and including April 30, 2025, and is subject to one (1) additional one (1) year renewal; and

WHEREAS, CITY and CONTRACTOR agree to renew the Agreement for one (1) year through and including April 30, 2026.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the CITY and CONTRACTOR agree as follows:

1. Section 1, Term, is hereby renewed for one (1) year through and including April 30, 2026.
2. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have executed this Agreement effective this ___ day of _____, 2025.

[Signatures on Following Pages]

CITY OF MOUNT DORA

JAMES HOMICH
MAYOR of the City of Mount Dora,
Florida

ATTEST:

JEANANN HAND
CITY CLERK

For the use and reliance of City of Mount Dora only
Approved as to form and legal sufficiency

Patrick Brackins
City Attorney

ALLIED UNIVERSAL CORPORATION

Print: _____

Title: _____

STATE OF FLORIDA

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization of _____, as _____ of _____, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Contractor, and who is personally known to me or who produced _____ as identification, and who did/did not take an oath this ____ day of _____, 2025.

(stamp)

NOTARY PUBLIC



Headquarters
3901 NW 115th Avenue
Miami, Florida 33178
305-888-2623 office
305-885-4671 fax

April, 29th 2025

City of Mount Dora
James Homich
Mayor of the City of Mount Dora
1215 N. Highland Rd
Mount Dora, FL 32757
O: (352) 735-7151

Re: Bid# ITB-2025-0-2025/RK, Sodium Hypochlorite

Dear Mr.Homich:

Please use this letter as confirmation that Allied Universal Corporation will offer the City of Mount Dora a piggyback agreement on Peace River Manasota Regional Water Supply Authority, BID# ITB-2025-0-2025/RK for Sodium Hypochlorite, with pricing listed below.

Sodium Hypochlorite/Bulk \$1.64

Note this "piggyback" offer is only good from May 1, 2025 to April 30, 2026, during which the City of Mount Dora agrees to purchase from Allied all the City's Sodium Hypochlorite. If you agree with this offer along with the terms and conditions as stated on the original bid, and wish to be included in this Bid contract please signify by signing this letter and returning via email to bids@Allieduniversal.com

We appreciate your business and look forward to our continued working business relationship.

Very truly yours,

Allied Universal Corporation



J. Palmer, President/CEO

City of Mount Dora

Name: _____

Signature: _____

Title: _____

Date: _____

Cc: T. Koziatek, VP of Sales
R. Fernandez, AUC Regional Sales Manager
S. Moros, Bid Coordinator

8350 NW 93 Street
Miami, Florida 33166
AUC Medley- 305-888-2623

9501 Rangeline Road
Ft. Pierce, Florida 34987
AUC Ft. Pierce- 772-464-6195

9545 Rangeline Road
Ft. Pierce, Florida 34987
ANT 1 Ft. Pierce - 772-464-6195

2815 Inland Transport St.
Palmetto, Florida 34221
ANT 2 Manatee - 941-803-4457

14770 Old Saint Augustine Road
Jacksonville, FL 32207
AUC Jacksonville- 904-205-0100
May 01, 2025 City Council Regular Session - Revised Agenda Packet

30 Neil Gunn Drive
Ellisville, MS 39437

204 SCM Road
Brunswick, GA 31525
AUC Brunswick - 912-267-9470



510 N. Baker St.
Mount Dora, FL 32757
352-735-7126

DATE: May 6, 2025

TO: Honorable Mayor and City Council Members

FROM: Vince Sandersfeld, City Manager

SUBJECT: Request to Foreclose on Property at 338 South Rhodes Street, Mount Dora, Florida 32757

Introduction:

This is a request for Council to approve the City's foreclosure on 338 South Rhodes Street, Mount Dora, Florida 32757.

Discussion:

Code Compliance is requesting permission to foreclose on 338 South Rhodes Street, Mount Dora, Florida 32757. The property, owned by Terry Lee Francis, was brought before the City Magistrate on February 13, 2025, for Request to Foreclose on Property and was signed by Magistrate, Davis Bear, Esq. The property owner had started demolition of the structure without a permit. The property owner caused the structure to become an unsafe structure. The Magistrate previously ordered staff to secure and demolish the structure formerly located at 338 South Rhodes.

The total lien amount to be imposed upon the property is \$41,979.76. The order was recorded on November 15, 2024, in Official Records Book 643 1 on pages 432-433 of the public records of Lake County, Florida. Once the City owns the property, the City will be able to sell the property to recoup the expenses accrued to date.

Budget Impact:

Legal fees and court costs to complete the foreclosure without litigation are estimated at \$3,000 or less. If the owner were to respond, litigation cost would be determined at this point.

Strategic Impact:

Strategic Initiative 2: Beautify Mount Dora

Recommendation:

City Council to approve staff to move forward with the foreclosure process of 338 South Rhodes.

Attachment(s):

1. Request to Foreclose (1)

Prepared by:	Jeanann Hand, City Clerk	
Reviewed by:	Catherine Hutcheson, CRA Administrative Coordinator	Approved - 3/31/2025
	Matthew Dodson, Budget Officer	Approved - 4/16/2025
	Rita Meade, Finance Director	Approved - 4/28/2025
	Adam Sumner, Planning Director	Approved - 4/28/2025
	City Attorney, City Attorney	Approved - 4/29/2025
	Jeanann Hand, City Clerk	Approved - 4/29/2025
	Vince Sandersfeld, City Manager	Final Approval - 4/29/2025

Return this Instrument to:

City of Mount Dora, Office of City Manager

510 N. Baker Street

Mount Dora, Florida 32757

Tax Parcel Identification Number: 30-19-27-2100-061-00100

Alt. Key Number: 1797331

**IN AND FOR THE CITY OF MOUNT DORA,
LAKE COUNTY, FLORIDA**

CITY OF MOUNT DORA,

Petitioner,

CASE NO: 2024-0008

CITY OF MOUNT DORA

v.

FRANCIS TERRY LEE

Respondents

REQUEST TO FORECLOSE ON PROPERTY

THIS is an action to foreclose on a real property on 338 S Rhodes Street Mount Dora, located within in Lake County, Florida.

On April 11th, 2024, respondent received a Finding of Fact/ Conclusion of Law/ Order Imposing Fine for the violation of Mount Dora City Code of Ordinances, Section 26-87. – Excessive growth of grass, weeds, and brush on property.

On November 13th, 2024, the respondent received an Order Imposing Fine & Creating Lien. The violation was abated by the Petitioner by removing the insulation and demolishing the structure.

The total Lien amount to be imposed upon the property is \$41,979.76. The order was recorded on November 15, 2024, in Official Records Book 6431 at pages 432-433 of the public records of Lake County, Florida.

Petitioner is a government entity entitled to enforce the foreclosure under applicable law, Florida Statute 162.09 Administrative fines, costs of repair: liens-.

The City is granted permission to foreclose pursuant to Florida Statute Chapter 162.

The petitioner seeks foreclosure on the subject property as described on the second page of this document by the Special Magistrate and to be brought before the City Council of Mount Dora, Florida for ultimate approval.

Property Owner: Francis Terry Lee

Address: 338 S. Rhodes Street Mount Dora, FL 32757
Alternate Key: 1667372
Parcel Number: 32-19-27-1800-00B-03500

DONE AND ORDERED this 13th day of February, 2025.

CITY OF MOUNT DORA, FLORIDA

By:


David R. Bear
Code Compliance Magistrate

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives,
have executed this Request for Foreclosure, effective this 13th day of February, 2025.

CITY OF MOUNT DORA

James Homich, Mayor

ATTEST:

Jeanann Hand, City Clerk



510 N. Baker St.
Mount Dora, FL 32757
352-735-7126

DATE: May 6, 2025

TO: Honorable Mayor and City Council Members

FROM: Vince Sandersfeld, City Manager

SUBJECT: Award of Invitation to Bid (ITB) #25-UT-010 - Furnishing and Installation Multi-Rake Bar Screen and Screenings Wash Press at Wastewater Treatment Plant No. 1.

Introduction:

This is a request for City Council to award an Invitation to Bid #25-UT-010 to Drive Tech Service Inc. for the furnishing and installation of a multi-rake bar screen and screenings wash press at Wastewater Treatment Plant No. 1.

Discussion:

The furnishing and installation of a multi-rake bar screen and screenings wash press at Wastewater Treatment Plant No. 1 is necessary due to the age and condition of the existing equipment. The existing equipment was installed in 1987. This item was also listed as a FDEP permit condition in 2023.

The equipment removes floating, particulate, fibrous, and other larger debris such as rags from the wastestream and dewater the consolidated material.

Budget Impact:

The bid is not to exceed \$426,445; budgeted funds equal \$440,000. Funds are budgeted in 425-5555-580-63-01-WA2506.

Strategic Impact:

Strategic Initiative 3: Strengthen and Expand Mount Dora's Infrastructure

Recommendation:

City Council to approve the award of ITB #25-UT-010 to Drive Tech Service, Inc.

Attachment(s):

1. Mount Dora ITB #25-UT-010 Agreement with Exhibits

Prepared by: Bill Mitchell, City Engineer

Reviewed by: Andrew Marsian, Director of Utilities and Plant Operations

Matthew Dodson, Budget Officer

Rita Meade, Finance Director

City Attorney, City Attorney

Jeanann Hand, City Clerk

Vince Sandersfeld, City Manager

Approved - 4/16/2025

Approved - 4/25/2025

Approved - 4/25/2025

Approved - 4/29/2025

Approved - 4/29/2025

Final Approval - 4/29/2025

AGREEMENT

THIS AGREEMENT is made by and between the CITY OF MOUNT DORA, a Florida municipal corporation, with its principal address located at 510 N. Baker Street, Mount Dora, Florida 32757 (the “CITY”), and DRIVE TECH SERVICE INC., a Florida corporation, with its principal address located at 711 Commercial Drive, Holly Hill, Florida 32117 (“CONTRACTOR”).

WITNESSETH:

WHEREAS, on January 8, 2025, the CITY issued an ITB #25-UT-010 for the furnishing and installation of a multi-rake bar screen and screenings wash press at Wastewater Treatment Plant No. 1 (the “ITB”), in accordance with the applicable provisions of Chapter 287, *Florida Statutes*, and in accordance with the CITY’s Purchasing Policy; and

WHEREAS, CONTRACTOR submitted a project proposal for the furnishing and installation of a multi-rake bar screen and screenings wash press at Wastewater Treatment Plant No. 1 (“Proposal”); and

WHEREAS, on March 13, 2025, the CITY selected CONTRACTOR to perform those professional services set forth in the ITB, and the parties thereafter entered into competitive negotiations; and

WHEREAS, the CITY desires to enter into an agreement with CONTRACTOR for the furnishing and installation of a multi-rake bar screen and screenings wash press in accordance with the terms and conditions herein.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

SECTION 1. **CONTRACT DOCUMENTS.**

This Agreement is comprised of this writing and the following documents:

- A. **Exhibit 1**, ITB #25-UT-010, including all attachments and addenda thereto.
- B. **Exhibit 2**, Bid Pricing Form.
- C. **Exhibit 3**, CONTRACTOR’s Proposal, dated February 18, 2025, including all required forms.

The terms of **Exhibits 1, 2, and 3** are hereby incorporated into and made a part of this Agreement. In the event of conflict between the terms of this Agreement and any Attachment, the terms of this Agreement shall control.

SECTION 2. **SCOPE OF SERVICES.**

CONTRACTOR shall be responsible for performing the services set forth in the ITB’s Scope of Work (hereinafter the “Services”), attached hereto as **Exhibit 1B**. To the extent of any

conflict between **Exhibit 1** and the terms and conditions of this Agreement, the terms and conditions of this Agreement shall prevail.

SECTION 3. **WARRANTY.**

CONTRACTOR agrees to provide a full warranty to the CITY for all Services which it provides hereunder for one full year following the date of final completion of such Services. In the event that CONTRACTOR is called to perform warranty work, CONTRACTOR will be solely responsible for all costs incurred in repairing the warrantied work. To the extent applicable, any manufacturer's warranty on materials provided or installed shall be in addition to the warranty required hereunder.

SECTION 4. **OBLIGATIONS OF THE CONTRACTOR.**

Obligations of CONTRACTOR shall include, but not be limited to, the following:

- A. It is understood that CONTRACTOR shall provide and pay for all labor, tools, materials, permits, equipment, transportation, supervision, and any and all other items or services, of any type whatsoever, which may be necessary to fully complete and deliver the goods and/or services requested by the CITY, and shall not have the authority to create or cause to be filed any liens for labor and/or materials on or against the CITY or any property owned by the CITY. Such lien, attachment, or encumbrance, until it is removed, shall preclude any and all claims or demands for any payment expected by virtue of this Agreement.
- B. CONTRACTOR will ensure that all of its employees, agents, subcontractors, representatives, volunteers, and the like, fully comply with all of the terms and conditions set herein when providing services for the CITY in accordance herewith.
- C. CONTRACTOR will maintain an adequate and competent staff and remain authorized to do business within the State of Florida. CONTRACTOR may subcontract the services requested by the CITY; however, CONTRACTOR is fully responsible for the satisfactory completion of all subcontracted work.

SECTION 5. **STANDARD OF CARE.**

- A. CONTRACTOR has represented to the CITY that it possesses a level of knowledge, experience, and expertise that is commensurate with firms in the areas of practice required for the services to be provided. By executing this Agreement, CONTRACTOR agrees that CONTRACTOR will exercise that degree of care, knowledge, skill, and ability as any other similarly situated contractor possessing the degree of skill, knowledge, experience, and expertise, working on similar activities. CONTRACTOR shall perform the Services in an efficient manner consistent with the CITY's stated objectives and standards.
- B. CONTRACTOR covenants and agrees that it and its employees, agents, subcontractors, representatives, volunteers, and the like, shall be bound by the same standards of conduct as stated above.

SECTION 6. **COMPENSATION; LIQUIDATED DAMAGES.**

- A. The CITY agrees to pay CONTRACTOR for the performance of the Services in an amount not to exceed the Four Hundred Twenty-Six Thousand Four Hundred Forty-Five Dollars and Ten Cents (\$426,445.10) as shown in the "Bid Pricing Form" attached hereto as **Exhibit 2**.
- B. CONTRACTOR shall submit an invoice to the CITY only after successfully completing the Services and receiving written acceptance of the completed Services from the CITY. Invoices and reports received from CONTRACTOR will be reviewed and approved by the CITY, indicating the Services have been rendered in conformity with the Agreement. Invoices will be paid in accordance with the Florida's Local Government Prompt Payment Act.
- C. CONTRACTOR shall complete the installation of the new bar screen unit within fourteen (14) calendar days from the date of the unit's delivery. If CONTRACTOR fails to complete said work within this period, the CITY shall be entitled to liquidated damages as follows:
 - 1. For each occasion after the initial fourteen (14) days in which the bar screen replacement remains incomplete, the CITY incurs costs for personnel to manually rake the screens. CONTRACTOR shall pay liquidated damages in an amount equal to the actual overtime wages paid by the CITY for such manual raking, calculated at a standard overtime rate of Eighty-Nine Dollars (\$89.00) per hour per occasion.
 - 2. If the work remains incomplete for an additional fourteen (14) days (that is, for a total of twenty-eight (28) days from the date of the unit's delivery), CONTRACTOR shall pay liquidated damages of Two Hundred Dollars (\$200.00) per day until the replacement work is completed and accepted by the CITY.
 - 3. The liquidated damages for failing to timely complete the work as set forth in this section are not additive and will not be imposed concurrently.

The parties acknowledge and agree that the liquidated damages set forth herein are not a penalty but rather a reasonable estimate of the CITY's anticipated damages resulting from delays in completing this portion of the Services. These damages shall be in addition to, and not in limitation of, any other rights or remedies available to the CITY under this Agreement or applicable law.

SECTION 7. **TERMINATION.**

The CITY may terminate this Agreement, with or without cause, given thirty (30) days' written notice to CONTRACTOR. In the event of termination, payment due to CONTRACTOR will be pro-rated for work performed.

SECTION 8.

PAYMENT WHEN SERVICES ARE TERMINATED.

- A. In the event of termination of this Agreement by the CITY, and not due to the fault of CONTRACTOR, the CITY shall compensate CONTRACTOR for all work performed prior to the effective date of termination.
- B. In the event of termination of this Agreement due to the fault of CONTRACTOR, or at the written request of CONTRACTOR, the CITY shall compensate CONTRACTOR for all work completed prior to the effective date of termination, which has resulted in a usable product, or otherwise tangible benefit to the CITY. All such payments shall be subject to an off-set for any damages incurred by the CITY resulting from any delay occasioned by early termination. This provision shall in no way be construed as the sole remedy available to the CITY in the event of breach by CONTRACTOR.

SECTION 9.

INSURANCE.

- A. CONTRACTOR shall maintain insurance coverage as required in the ITB, attached hereto as **Exhibit 1**. All insurance policies shall comply with the terms and conditions specified therein.
- B. Receipt of certificates or other documentation of insurance or policies or copies of policies by the CITY, or by any of its representatives, which indicates less coverage than is required, does not constitute a waiver of the CONTRACTOR's obligation to fulfill the insurance requirements specified herein.
- C. CONTRACTOR shall ensure that any subcontractor(s) hired to perform any of the duties contained in the Scope of Services of this Agreement maintain the same insurance requirements set forth herein. In addition, the CONTRACTOR shall maintain proof of same on file and make such proof readily available upon request by the CITY.
- D. CONTRACTOR hereby waives for itself and for its insurers and underwriters, all rights which each of them may hold to recover in subrogation, indemnity, contribution or by direct cause of action for any damages, losses, and costs of defense for risks against which insurance is provided, whether or not the same is required to be provided. CONTRACTOR shall obtain consents, endorsements, or such other action by insurers and underwriters as may be necessary to establish that the waiver of subrogation, indemnity, contribution, and direct cause of action shall not abrogate, limit, or otherwise affect any insurance provided by CONTRACTOR and shall deliver evidence of the same to the CITY upon reasonable request.
- E. The CITY shall be exempt from, and in no way liable for, any sums of money which may represent a deductible in any insurance policy. The payment of such deductible

shall be the sole responsibility of CONTRACTOR and/or subcontractor providing such insurance.

- F. All insurance carriers shall have an AM Best Rating of at least A- and a size of VII or larger. The General Liability and Workers' Compensation policies shall have a waiver of subrogation in favor of the City of Mount Dora. The liability policies shall be Primary/Non-Contributory.

SECTION 10. CITY OBLIGATIONS.

At CONTRACTOR's request, the CITY agrees to provide, at no cost, all pertinent information known to be available to the CITY to assist CONTRACTOR in providing and performing the Services.

SECTION 11. ENTIRE AGREEMENT.

This Agreement, including referenced exhibits and attachments hereto, constitutes the entire agreement between the parties and shall supersede, replace, and nullify any and all prior agreements or understandings, written or oral, relating to the matters set forth herein, and any such prior agreements or understandings shall have no force or affect whatsoever on this Agreement.

SECTION 12. APPLICABLE LAW; VENUE; JURY TRIAL WAIVER.

The laws of the State of Florida shall govern all aspects of this Agreement. In the event it is necessary for either party to initiate legal action regarding this Agreement, venue shall lie in Lake County, Florida. **THE PARTIES HEREBY WAIVE THEIR RIGHT TO TRIAL BY JURY IN ANY ACTION, PROCEEDING, OR CLAIM, ARISING OUT OF THIS AGREEMENT, WHICH MAY BE BROUGHT BY EITHER OF THE PARTIES HERETO.**

SECTION 13. PUBLIC RECORDS.

- A. CONTRACTOR agrees to comply with public records laws, specifically to:
1. Keep and maintain public records required by the CITY to perform the Services.
 2. Upon request from the CITY's custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
 3. Ensure that public records which are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law, for the duration of the Agreement term and following completion of this Agreement if CONTRACTOR does not transfer the records to the CITY.
 4. Upon completion or early termination of this Agreement, either transfer at no cost to the CITY all public records in CONTRACTOR's possession or keep and maintain public records required by the CITY to perform the Services in accordance with all applicable requirements for retaining public records. In the event of

transfer, CONTRACTOR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the CITY, upon request from the CITY's custodian of public records, in a format that is compatible with the information technology systems of the CITY.

- B. **IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CITY'S CUSTODIAN OF PUBLIC RECORDS: (352) 735-7126; CLERK@MOUNTDORA.GOV; 510 N. BAKER ST., MOUNT DORA, FL 32757.**

SECTION 14. INDEPENDENT CONTRACTOR.

This Agreement does not create an employee/employer relationship between the parties. It is the parties' intention that CONTRACTOR, its employees, subcontractors, representatives, volunteers, and the like, will be an independent contractor and not an employee of the CITY for all purposes, including, but not limited to, the application of the following, as amended: the Fair Labor Standards Act minimum wage and overtime payments, the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State of Florida revenue and taxation laws, the State of Florida workers' compensation laws, the State of Florida unemployment insurance laws, and the Florida Retirement System benefits. CONTRACTOR will retain sole and absolute discretion in the judgment of the manner and means of carrying out CONTRACTOR's activities and responsibilities hereunder.

SECTION 15. APPLICABLE LICENSING.

CONTRACTOR shall, at its sole expense, obtain all required federal, state, and local licenses, occupational and otherwise, required to successfully provide the Services.

SECTION 16. COMPLIANCE WITH ALL LAWS.

CONTRACTOR shall, at its sole expense, comply with all laws, ordinances, judicial decisions, orders, and regulations of federal, state, county, and municipal governments, as well as their respective departments, commissions, boards, and officers, which are in effect at the time of execution of this Agreement or are adopted at any time following the execution of this Agreement.

SECTION 17. INDEMNIFICATION.

CONTRACTOR agrees to be liable for any and all damages, losses, and expenses incurred, by the CITY, in any way related to the services provided herein and this Agreement, caused by the acts and/or omissions of CONTRACTOR, or any of its employees, agents, subcontractors, representatives, volunteers or the like. CONTRACTOR agrees to indemnify, defend and hold the CITY harmless for any and all such claims, suits, judgments or damages, losses and expenses,

including, but not limited to, court costs, expert witnesses, consultation services, and attorneys' fees, arising from any and all acts and/or omissions of CONTRACTOR, or any of its employees, agents, subcontractors, representatives, volunteers, or the like, through and including any appeals, in any way related to the services provided herein and this Agreement. Said indemnification, defense, and hold harmless actions shall not be limited by any required insurance coverage amounts set forth herein and shall survive termination or natural termination of this Agreement. CONTRACTOR waives any and all right or opportunity to contest the enforceability of this Section and agrees that in the event this Section, or any part thereof, is found unenforceable by the final unappealable judgment of a court of competent jurisdiction, this Section shall be construed so as to be enforceable to the maximum extent permitted by applicable law. This Section 17 shall survive the completion or termination of this Agreement.

SECTION 18. **BANKRUPTCY OR INSOLVENCY.**

If CONTRACTOR shall file a Petition in Bankruptcy, or if the same shall be adjudged bankrupt or insolvent by any Court, or if a receiver of the property of CONTRACTOR shall be appointed in any proceeding brought by or against CONTRACTOR, or if CONTRACTOR shall make an assignment for the benefit of creditors, or proceedings shall be commenced on or against CONTRACTOR's operations of the premises, the CITY may terminate this Agreement immediately notwithstanding any notice requirements set forth herein.

SECTION 19. **BINDING EFFECT.**

This Agreement shall be binding upon and enure to the benefit of the parties hereto, their heirs, personal representatives, successors, and/or assigns.

SECTION 20. **ASSIGNMENT.**

This Agreement shall only be assignable by CONTRACTOR upon the express written consent of the CITY.

SECTION 21. **SEVERABILITY.**

All clauses found herein shall act independently of each other. If a clause is found to be illegal or unenforceable, it shall have no effect on any other provision of this Agreement. It is understood by the parties hereto that if any part, term, or provision of this Agreement is by the courts held to be illegal or in conflict with any law of the State of Florida or the United States, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be invalid. If necessary, to preserve the intent of the parties, the parties shall negotiate in good faith to amend this Agreement, adopting a substitute provision for the one deemed invalid or unenforceable that is legally binding and enforceable.

SECTION 22. **WAIVER.**

Failure of the parties to insist upon strict performance of any of the covenants, terms, provisions, or conditions of this Agreement or to exercise any right or option herein contained

shall not be construed as a waiver or a relinquishment for the future of any such covenant, term, provision, or condition, or right of election, but same shall remain in full force and effect.

SECTION 23. **NOTICE.**

All notices required and/or made pursuant to this Agreement to be given to the CITY and CONTRACTOR shall be in writing and given by way of the United States Postal Service, first class mail, postage prepaid, addressed to the following addresses of record:

CITY: City of Mount Dora
 Attn: City Manager
 510 N. Baker St.
 Mount Dora, Florida 32756

CONTRACTOR: Drive Tech Service Inc.
 Attn: Travis Steadman
 711 Commercial Dr.
 Holly Hill, Florida 32117

SECTION 24. **MODIFICATION.**

The covenants, terms, and provisions of this Agreement may be modified by way of a written instrument, mutually accepted by the parties hereto. In the event of a conflict between the covenants, terms, and/or provisions of this Agreement and any written Amendment(s) hereto, the provisions of the latest executed instrument shall take precedence.

SECTION 25. **CONFLICT OF INTEREST.**

CONTRACTOR warrants that CONTRACTOR has not employed or retained any company or person, other than a bona fide employee working solely for CONTRACTOR, to solicit or secure this Agreement, and that CONTRACTOR has not paid or agreed to pay any person, company, corporation, individual, or firm any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this Section, the CITY shall have the right to terminate this Agreement immediately, without liability and without regard to the notice requirements set forth herein.

SECTION 26. **PUBLIC ENTITY CRIMES.**

In accordance with § 287.133, *Florida Statutes*, no person or affiliate, as defined in therein, shall be allowed to contract with the CITY, nor be allowed to enter into a subcontract for work under this Agreement, if such person or affiliate has been placed on the convicted vendor list following a conviction for a public entity crime within the preceding thirty-six (36) months. CONTRACTOR hereby affirms that neither CONTRACTOR nor any of CONTRACTOR's affiliates or subcontractors are on the convicted vendor list. CONTRACTOR shall notify the CITY immediately if CONTRACTOR, or any affiliate or subcontractor, is placed on the convicted vendor list during the term of this Agreement. CONTRACTOR acknowledges that failure to

comply with this Section may result in termination of this Agreement and other penalties as provided by law.

SECTION 27. SCRUTINIZED COMPANIES.

In accordance with § 287.135, *Florida Statutes*, CONTRACTOR hereby certifies that neither CONTRACTOR nor any subsidiary, parent company, or affiliate of CONTRACTOR is engaged in a boycott of Israel, nor is on the Scrutinized Companies that Boycott Israel List. CONTRACTOR further agrees that CONTRACTOR will not subcontract with any entity that is engaged in a boycott of Israel or is on the Scrutinized Companies that Boycott Israel List. In the event CONTRACTOR, or any of its subsidiaries, parent companies, affiliates, or subcontractor(s) engages in a boycott of Israel or is placed on the Scrutinized Companies that Boycott Israel List during the term of this Agreement, CONTRACTOR shall immediately notify the CITY. CONTRACTOR acknowledges that failure to comply with this Section, including any false certification, may subject CONTRACTOR to civil penalties, immediate termination of this Agreement without regard for any notice provisions set forth herein, and any other remedies available under the law.

SECTION 28. JOINT AUTHORSHIP.

This Agreement shall be construed as resulting from joint negotiation and authorship. No part of this Agreement shall be construed as the product of any one of the parties hereto.

SECTION 29. EQUAL OPPORTUNITY EMPLOYER.

CONTRACTOR warrants that CONTRACTOR is an Equal Opportunity Employer and will comply with all equal opportunity employment laws. CONTRACTOR agrees to further ensure that all subcontractors it utilizes in providing the Services will comply with all equal opportunity employment laws.

SECTION 30. AUDITING, RECORDS, AND INSPECTION.

In the performance of this Agreement, CONTRACTOR shall keep books, records, and accounts of all activities, related to the Agreement, in compliance with generally accepted accounting procedures. Throughout the term of this Agreement, books, records, and accounts related to the performance of this Agreement shall be open to inspection during regular business hours by an authorized representative of the CITY and shall be retained by CONTRACTOR for a period of five (5) years after termination or completion of the Agreement or until the full CITY audit is complete, whichever comes first. The CITY shall retain the right to audit the books during the five-year retention period. All books, records, and accounts related to the performance of this Agreement shall be subject to the applicable provisions of the Florida Public Records Act, Chapter 119, *Florida Statutes*. The CITY also has the right to conduct an audit within sixty (60) days from the effective date of this Agreement to determine whether CONTRACTOR has the ability to fulfill its contractual obligations to the satisfaction of the CITY. The CITY has the right to terminate this Agreement based upon the findings in such audit without regard to any notice requirement for termination.

SECTION 31. **SOVEREIGN IMMUNITY.**

The CITY expressly retains all rights, benefits and immunities of sovereign immunity in accordance with § 768.28, *Florida Statutes*. Notwithstanding anything set forth in any section, article, or paragraph of this Agreement to the contrary, nothing in this Agreement shall be deemed as a waiver of sovereign immunity or limits of liability which may have been adopted by the Florida Legislature or may be adopted by the Florida Legislature, and the cap on the amount and liability of the CITY for damages, attorney fees, and costs, regardless of the number or nature of claims in tort, equity, or contract, shall not exceed the dollar amount set by the Florida Legislature for tort. Nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim against the CITY which would otherwise be barred under the Doctrine of Sovereign Immunity or operation of law. This Section shall not limit any remedies as specifically contained in this Agreement.

SECTION 32. **EMPLOYMENT ELIGIBILITY VERIFICATION (E-VERIFY).**

Pursuant to § 448.095, *Florida Statutes*, CONTRACTOR shall be registered with and utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility status of all employees performing work under this Agreement as well as all newly hired employees. In addition, CONTRACTOR shall require any and all subcontractors performing work in accordance with this Agreement to register with and utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility status of all employees performing work under this Agreement as well as all newly hired employees. Any such subcontractor shall provide an affidavit to the CONTRACTOR stating that the subcontractor does not employ, contract with, or subcontract with any ineligible individuals and CONTRACTOR shall keep a copy of said affidavit for the duration of this Agreement. Violation of this Section is subject to immediate termination of this Agreement by the CITY without regard to any notice otherwise required herein. In the event the CITY incurs costs as a result of CONTRACTOR's breach of this Section, any and all such costs shall be paid by CONTRACTOR immediately upon receipt of notice of the same from the CITY. Information on registration for and use of the E-Verify Program may be obtained at the Department of Homeland Security website: <http://www.dhs.gov/E-Verify>.

SECTION 33. **ELECTRONIC SIGNATURES.**

This Agreement may be executed in multiple counterparts, each one of which shall be deemed an original, but all of which together shall constitute the same Agreement. Electronic signatures shall be valid and sufficient to bind any party to this Agreement. Signatures to this Agreement transmitted by facsimile, email, or other electronic transmission (for example, through the use of a Portable Document Format or "pdf" file) shall be valid and effective to bind the party so signing. All such signatures will be deemed to be original signatures for all purposes.

SECTION 34. **HEADINGS.**

All headings of the sections, exhibits, and attachments contained in this Agreement are for the purpose of convenience only and shall not be deemed to expand, limit, or change the provisions contained in such sections, exhibits, and attachments.

SECTION 35. **ATTACHMENTS.**

CONTRACTOR hereby certifies and acknowledges the truthfulness and accuracy of any and all attachments submitted to the CITY in connection with this Agreement. All such attachments are hereby ratified and if CONTRACTOR knowingly submitting such attachments to the CITY with false or incorrect information such submittal shall be deemed a material breach of this Agreement for which automatic termination without notice shall be justified. Any such termination shall be in addition to any and all other remedies available to the CITY.

SECTION 36. **HUMAN TRAFFICKING.**

In accordance with § 787.06, *Florida Statutes*, CONTRACTOR hereby certifies that CONTRACTOR does not use coercion for labor or services, as those terms are defined in § 787.06, *Florida Statutes*, and that CONTRACTOR has provided to the CITY the Human Trafficking Affidavit, attached hereto as **Exhibit 4**, and incorporated herein by reference.

[signatures on next page]

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have executed this Agreement effective the ____ day of _____, 2025.

CITY OF MOUNT DORA

James Homich, Mayor

ATTEST:

Jeanann Hand, City Clerk

**For the use and reliance of the City of Mount Dora only
Approved as to form:**

Patrick Brackins, City Attorney

DRIVE TECH SERVICE, INC.

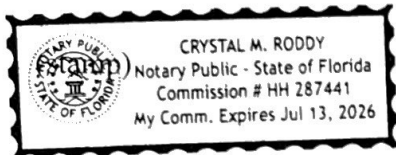
By: [Signature]

Print: Travis Steadman

Title: VP

STATE OF FLORIDA
COUNTY OF Volusia

The foregoing instrument was acknowledged and sworn before me by means of [☒] physical presence or [☐] online notarization of Travis Steadman, as VP, of Drive Tech Service Inc. who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Contractor, and who is personally known to me or who produced DL as identification, and who did/did not take an oath this 14 day of April, 2025.



[Signature]
NOTARY PUBLIC, State of Florida

Exhibit 1
City of Mount Dora
ITB #25-UT-010

Invitation to Bid

NUMBER
ITB #25-UT-010



WWTF 1 IMPROVEMENTS- MULTI-RAKE BAR SCREEN & SCREENINGS WASH PRESS

Whitney Donovan
Purchasing Coordinator

LEGAL NOTICE

Notice is hereby given that the City of Mount Dora is accepting electronic responses only, for sealed Invitation To Bid ITB# 25-UT-010, to provide certain utility improvement services. Bids will be received until 2:00 p.m. on February 17, 2025.

ITB# 25-UT-010

“WWTF 1 IMPROVEMENTS – MULTI-RAKE BAR SCREEN & SCREENINGS WASH PRESS”

A mandatory pre-bid meeting is applicable for this solicitation.

All meetings, unless noted otherwise, will be held via electronic meeting format. Please be advised that dates and times, are subject to change and updates posted on the City of Mount Dora’s website at www.mountdora.gov, on www.demandstar.com and in the City Hall Lobby.

The City of Mount Dora does not discriminate based on age, race, color, sex, religion, national origin, disability or marital status.

NOTE: Electronic responses will be the only method allowed for Bidders to respond to this solicitation. **Electronic responses are to be provided via DemandStar only.** All submittals must be compatible with Microsoft Office 2007. PDF files are acceptable. Bidding will be done through a secure locked box. Bidders can only view/submit their Bid and will not have access to any other Bidder's submittals. The Bidder's Bid may be changed at the Bidder's discretion until the due date and time have been reached at which time the Bidder will no longer change or have access to the electronic bid submittal. The City will then open the Bids. Bidders who are bidding for the first time are strongly encouraged to contact DemandStar by e-mailing questions to DemandStar at www.demandstar.com. All bids must be received by the date and time specified above, when they will be opened, via computer, and publicly read aloud. The bid time shall be scrupulously observed. The City shall not be responsible for delays or internet outages caused by any occurrence. The City website does not accommodate electronic responses to bids. Receipt of a bid in any other form does not satisfy this requirement. No exceptions will be made.

If you have obtained this document from a source other than directly from DemandStar by Onvia.com you are not on record as a plan holder. The Purchasing Department takes no responsibility to provide Addenda to parties not listed as plan holders. The Bidder is responsible for verifying they have received all Bid Addenda.

CAUTION: Bidders should take caution that the City is not responsible for any power outages or internet failures. It is suggested that you upload your response in adequate time to assure that it will post on the day prior to the closing date.

1) INTRODUCTION/OVERVIEW

A) Purpose/Objective

The City of Mount Dora has issued this Invitation to Bid (hereinafter, “**ITB**”), as a joint solicitation on behalf of the City, the Community Redevelopment Area (CRA) and the Northeast Community Redevelopment Area (Northeast CRA), with the sole purpose and intent of obtaining Bids from interested and qualified firms offering to provide certain Utility Improvement Services, in accordance with the specifications stated and/or attached herein/hereto. The City desires to contract with one successful Bidder to provide the requested services for the City, CRA and Northeast CRA as applicable. The successful Bidder will hereinafter be referred to interchangeably as the “Bidder, Firm, Vendor or Contractor”.

If awarded, a contract to provide these services will be effective on the date contract is approved by the City of Mount Dora, City Council (herein after, the “Council”), signed by all required parties and filed with the City Clerk.

As is more fully explained in Section “6L” of this **ITB**, an award, if made, will be made to the best overall bidder(s) whose bid is most advantageous to the City, taking into consideration the evaluation factors set forth in this **ITB**. The City will not use any other factors or criteria in the evaluation of the Bids received.

B) Background

The City serves an area of 12.26 square miles with a population of approximately 17,843. The City's fiscal year begins on October 1st and ends on September 30th. The Finance Department maintains the funds and accounts of the City. The Finance Department is responsible for the custody and accounting of funds of each department.

More detailed information on the government and its finances can be found in City of Mount Dora's Annual Comprehensive Financial Report (ACFR) for fiscal year **2023-2024** and in the City's Annual Budget for fiscal year **2024-2025**. Copies of these documents may be viewed on www.mountdora.gov. The City of Mount Dora is exempt from any and all state, local and federal taxes.

C) Inquiries

Direct questions related to this **ITB** to Whitney Donovan, Purchasing Coordinator, and submit such questions in writing to: donovanw@mountdora.gov. Please include the page and paragraph number for each question in order to ensure that questions asked are responded to correctly.

Bidders must clearly understand that the only official answer or position of the City will be the one stated in writing from donovanw@mountdora.gov. All questions asked, along with the answers rendered will be electronically distributed to firms registered for this solicitation and additionally posted on the City website (www.mountdora.gov) and on DemandStar (www.demandstar.com).

D) Method of Source Selection

The City is using the Competitive Sealed Bids methodology of source selection for this procurement, as authorized by Resolution 2024-36 establishing and adopting the City Purchasing Policy. Each Bid will be reviewed to determine if the Bid is responsive to the **ITB**. Bids deemed to be non-responsive may be rejected without being evaluated by the Purchasing Coordinator and the Director of Utilities. The responsible city department will make a recommendation to the City Council who will make the final selection(s). A responsive Bid is one which has been signed and submitted by the specified Bid deadline, and has provided the information required to be submitted with the Bid. Poor formatting, poor documentation, incomplete or unclear information may be considered substandard submissions and may adversely impact the evaluation of a Bid. Bidders who fail to comply with the required and/or desired elements of this **ITB** do so at their own risk.

The City may, as it deems necessary, conduct discussions with responsible Bidders determined to be in contention for being selected for award for the purpose of clarification to assure full understanding of, and responsiveness to solicitation requirements.

E) Pre-Bid Meeting

☐ A pre-bid conference is not applicable for this solicitation.

A ☐ non-mandatory ☒ mandatory pre-bid meeting will be held on January 21, 2025, commencing promptly at 11:00 am, and will be located at WWTF1, 1111 Overhiser Lane., Mount Dora, Florida 32757.

If this pre-bid conference is denoted as "mandatory," prospective Bidders must be present in order to submit a bid response.

F) Projected Timetable

The following projected timetable should be used as a working guide for planning purposes only. The City reserves the right to adjust this timetable as required during the course of the **ITB** process.

Event	Date
Issue ITB Notice	January 8, 2025
Mandatory Pre-Bid Meeting	January 21, 2025 @ 11:00 am
Last Date for Receipt of Written Questions	February 3, 2025 – 4:00 pm
Addendum Issued (If Applicable)	February 10, 2025
Bid Due/ Opening Date (via Zoom-See Exhibit “D”)	February 17, 2025 @ 2:00 pm
Issue Notice of Recommendation	February 24, 2025
City Council Meeting Date (anticipated)	March 18, 2025

2) GENERAL DESCRIPTION / SCOPE OF SERVICES

It is the intent of this solicitation to engage one (1) qualified contractor to provide the required Waste Water Treatment Facility 1 Improvements for the furnishing and installation of multi-rake bar screen and screenings wash press with associated appurtenances as per the Scope of Work, Specifications and Plans found in this ITB.

SCOPE OF SERVICES

It is the intent of the City of Mount Dora to obtain Bids from qualified and experienced, commercial utility contractors to provide the required services to the City of Mount Dora, the Community Redevelopment Agency (CRA) and the Northeast Community Redevelopment Agency (Northeast CRA). The Bidder awarded this ITB must meet or exceed all terms, conditions and specifications of the City of Mount Dora.

The successful Contractor shall have the capacity and capability to perform the needed services noted herein within the timeframe noted.

The work consists of furnishing all labor, materials, fuel, equipment, tools, services, and supervision necessary to provide the required services. Project substantial completion shall be at 60 days with final completion 30 days later.

See attached **Exhibit “A”** Project Description and **Exhibit “B”** (separate uploaded file) for the detailed Scope of Work/Technical Specifications/Headworks Plans & Sections to include information that will identify, quantify, describe, and define the work to be performed.

MINIMUM REQUIREMENTS

The following mandatory minimum requirements have been established, subject to the City’s right to waive minor irregularities. The Bidders shall provide proof of the minimum qualification by furnishing copies of letters, certificates, etc. (as applicable); which clearly document said qualifications.

- A. The Bidder must be in good standing and must not be listed in the System for Award Management (SAM) as an excluded party.
- B. All licenses required by the Bidder, whose businesses and professions are regulated by the Florida Department of Business and Professional Regulation must be active and current for the duration of the contract.
- C. If the business headquarters is located **outside of the State of Florida**, they must be licensed to perform services in both their home state and the State of Florida. Bidder shall provide

documentation to demonstrate meeting this minimum requirement with your Bid response. Include local business tax receipts, corporation documents with date of inception, and certificate of authority issued through the Department of State in compliance with Florida Statute 607.1501.

- D. Evidence of authority to conduct commercial business in the State of Florida – **Provide Sunbiz report showing your company registered as “Active”.**
- E. Professional Licenses – Provide all licenses that qualify the firm for the type of work as identified herein.
- F. If you are not a single prime contractor, you will be required to list all subcontractors to be used for this project and their professional licenses.

Failure to provide the appropriate documentation with your Bid may be grounds for deeming your Bid non-responsive and removing it from further consideration.

COMPENSATION

- 1. The City of Mount Dora agrees to pay the successful Contractor for the performance of the services listed herein in an amount not to exceed the amount(s) rate/amounts as shown in the “Bid Pricing Form” included herein. The Contractor will invoice the City upon successful completion of the project and written acceptance by the City has been provided to the Contractor.
- 2. The Invoice and supporting documents/reports received from the successful Contractor(s), pursuant to an Agreement, will be reviewed and approved by the City, indicating services have been rendered in conformity with the Agreement. The Invoice will be paid in accordance with the State of Florida Prompt Payment Act.

3) SUBCONTRACTORS

The successful bidder shall not employ subcontractors without the advance written permission of the City. Use of subcontractors shall be limited to 33% of the project total.

4) CITY’S RIGHT TO INSPECT

The City or its authorized Agent shall have the right to inspect the Contractor’s files to determine status of work on this project.

5) TERMS AND CONDITIONS OF CONTRACT

An Agreement resulting from this ITB shall be subject to the terms and conditions set forth in a City Agreement and any terms and conditions included in this ITB. The City reserves the right to include in any Agreement document such terms and conditions, as it deems necessary for the proper protection of the rights of the City. The City will not be obligated to sign any contracts, agreements or other documents provided by the Contractor with their submittal.

Agreement Term: The Agreement term will be for the duration of project completion and final written acceptance is provided to Contractor by the City.

Agreement Renewal Periods: Renewals periods do not apply.

6) GENERAL TERMS AND CONDITIONS

A) Licenses

The Contractor is required to possess the correct occupational license, professional license, and any other authorizations necessary to carry out and perform the work required pursuant to all applicable Federal, State and Local Law, Statutes, Ordinances, and rules and regulations of any kind.

If required and/or requested, copies of the required licenses must be submitted with the bid response indicating that the entity proposing, as well as the team assigned to the City account, are properly licensed to perform the activities or work included in the contract documents. A Contractor, with an office within the City is also required to have a business tax receipt. If you have questions regarding required professional licenses and Business Tax Receipt, contact the Finance Department at (352) 735-7120.

B) Principals/Collusion

By submission of this Bid, the undersigned, as Bidder, does declare that the only person or persons interested in this ITB as principal or principals is/are named therein and that no person other than therein mentioned has any interest in this ITB or in the contract to be entered into; this Bid is made without connection with any person, company or parties making a Bid, and that it is in all respects fair and in good faith without collusion or fraud.

C) Taxes

The City is exempt from Federal Excise and State of Florida Sales Tax.

D) Relation of City

It is the intent of the parties hereto that the Contractor shall be legally considered an independent contractor, and that neither the Contractor nor their employees shall, under any circumstances, be considered employees or agents of the City, and that the City shall be at no time legally responsible for any negligence on the part of said Contractor, their employees or agents, resulting in either bodily or personal injury or property damage to any individual, firm, or corporation.

E) Term Contracts – Fund Availability

If funds are not appropriated for continuance of a term contract to completion, cancellation will be accepted by this Contractor on thirty (30) days prior written notice.

F) Termination

Should the Contractor be found to have failed to perform his services in a manner satisfactory to the City, the City may terminate this Agreement immediately for cause; further the City may terminate this Agreement for convenience with a thirty (30) day written notice. The City shall be sole judge of non-performance.

G) Liability

The Contractor will not be held responsible for failure to complete contract due to causes beyond its control, including, but not limited to, work stoppage, fires, civil disobedience, riots, rebellions, Acts of Nature and similar occurrences making performance impossible or illegal.

H) Indemnity

The successful Bidder shall indemnify and hold the City harmless from any and all liabilities, damages, losses and costs, recognizing any applicable limitations under Florida law, with such indemnification and hold harmless requirements included in the final Agreement executed between the City and said successful Bidder.

I) Assignment

The Contractor(s) shall not assign, transfer, convey, sublet or otherwise dispose of this contract, or of any or all of its rights, or interest therein, or his or its power to execute such contract to any person, company or corporation without prior written consent of the City.

J) Lobbying/Cone of Silence

All Contractors are hereby placed on **NOTICE** that the City does not wish to be lobbied, either individually or collectively about a matter for which a firm has submitted a Bids.

Firms and their agents are not to contact members of the City Council for such purposes as meeting or introduction, luncheons, dinners, etc. During the process, **from Bid advertisement to final Council approval**, no firm or their agent shall contact any other employee of the City in reference to this Bid, with the exception of the Finance Director or his designee(s). Failure to abide by this provision may serve as grounds for disqualification for award of this contract to the Contractor.

K) Single Bid

Each Bidder must submit, with their bid, all of the required forms included in this **ITB**. Only **one** bid from a legal entity as a primary will be considered. A legal entity that submits a bid as a primary or as part of a partnership or joint venture submitting as primary may not then act as a sub-Contractor to any other Bidder submitting under the same **ITB**.

If a legal entity is not submitting as a primary, or, that legal entity may not act as a sub-CONTRACTOR to any other firm or firms submitting under the same **ITB** nor act as part of a partnership or joint venture to the primary. All submittals in violation of this requirement will be deemed non-responsive and rejected from further consideration.

L) Protest Procedures

Any appeal or protest to the Request for Bid shall be governed by the City of Mount Dora's Purchasing Policy.

M) Public Entity Crime

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, bid, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, bid, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, bids, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or CONTRACTOR under a contract with any public entity; and may not transact business with any public entity for a period of 36 months following the date of being placed on the convicted vendor list.

N) Conflict of Interest

Bidder shall complete the Conflict of Interest Affidavit included as an attachment to this **ITB** document. Disclosure of any potential or actual conflict of interest is subject to City staff review and does not in and of itself disqualify a firm from consideration.

These disclosures are intended to identify and or preclude conflict of interest situations during contract selection and execution.

O) Responsible Vendor Determination

Prospective Vendor is hereby notified that Florida Statutes, Section 287.05701, requires that the City may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the responding party is a responsible Vendor.

P) Prohibition of Gifts to City Employees

No organization or individual shall offer or give, either directly or indirectly, any favor, gift, loan, fee, service or other item of value to any City employee, as set forth in Chapter 112, Part III, Florida Statutes, the current City Ethics Ordinance, and City Administrative Policy. Violation of this provision may result in one or more of the following consequences: a. Prohibition by the individual, firm, and/or any employee of the firm from contact with City staff for a specified period of time; b. Prohibition by the individual and/or firm from doing business with the City for a specified period of time, including but not limited to: submitting bids, **ITB**, and/or quotes; and, c. immediate termination of any contract held by the individual and/or firm for cause.

Q) Immigration Reform and Control Act

Bidder acknowledges, and without exception or stipulation, any firm(s) receiving an award shall be fully responsible for complying with the provisions of the Immigration Reform and Control Act of 1986 as located at 8 U.S.C. 1324, et seq. and regulations relating thereto, as either may be amended. Failure by the awarded firm(s) to comply with the laws referenced herein shall constitute a breach of the award agreement and the City shall have the discretion to unilaterally terminate said agreement immediately.

R) Scrutinized Company List

Florida Statutes, Sections 287.135, prohibits Florida municipalities from contracting with companies, for goods or services over \$1,000,000, that are on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List engaged in any Business operations with Cuba or Syria or which are on the list of Scrutinized Companies that Boycott Israel.

The list of “Scrutinized Companies” is created pursuant to Section 215.473, Florida Statutes. A copy of the current list of “Scrutinized Companies” can be found at the following link:

https://www.sbafla.com/fsb/Portals/FSB/Content/Performance/Quarterly/2019_01_29_Web_Update_PFIA_Prohibited_List.pdf?ver=2019-01-29-130702-420

S) Billing Instructions – Awarded Professional Consultants

Invoices, unless otherwise indicated, must show Work Order or Purchase Order numbers and shall be submitted in to the City of Mount Dora, Accounts Payable at 510 North Baker Street, Mount Dora, FL 32757. Specific format of the invoice shall be worked out between the City and the Contactor prior to the first invoice being submitted. Payment shall be made in accordance with the Florida Prompt Payment Act, as amended from time to time.

7) INSTRUCTIONS FOR BID

A) Compliance with the ITB

Bids must be in strict compliance with this **ITB**. Failure to comply with all provisions of the **ITB** may result in disqualification of Bids.

B) Acknowledgment of Insurance Requirements

By signing the Insurance Requirements included in this **ITB**, Bidder acknowledges these conditions include Insurance Requirements.

It should be noted by the Bidder that, in order to meet the City's requirements, there may be additional insurance costs to the Bidder's firm. It is, therefore, imperative that the Bidder discuss these requirements with the Bidder's insurance agent, as noted on the Insurance Check List, so that allowances for any additional costs can be made by the Bidder.

The Bidder's obligation under this provision shall not be limited in any way by the agreed upon contract price, or the Bidder's limit of, or lack of, sufficient insurance protection.

Bidder also understands that the evidence of required insurance may be required within five (5) business days following notification of its offer being accepted; otherwise, the City may rescind its acceptance of the Bidder's bid.

The specific insurance requirements for this solicitation are included as part of this solicitation.

C) Acknowledgment of Bonding Requirements

By signing its bid, and if applicable, Bidder acknowledges that it has read and understands the bonding requirements for this bid. Requirements for this solicitation are checked.

☐ Not Applicable at this time.

☒ Bid Bond: Shall be submitted with Bid response in the form of AIA Form 310, or via irrevocable letter of credit. The bid bond will be in a sum equal to 5% of the total bid amount.

The Bid Bond shall be retained by the City as liquidated damages if the successful Bidder fails to execute and deliver to the City the unaltered contract, or fails to deliver any required Performance and Payment Bonds or Certificates of Insurance, all within twenty-one (21) calendar days after receipt of the Notice of Selection for Award. Bid Bonds shall be executed by a corporate surety licensed under the laws of the State of Florida to execute such bonds, with conditions that the surety will, upon demand, forthwith make payment to the City upon said bond. The Bid Bonds of the three (3) highest ranked Bidders shall be held until the contract has been executed by the successful Bidder and same has been delivered to the City together with the required bonds and insurance, after which all three (3) Bid Bonds shall be released to the respective Bidders. All other Bid Bonds shall be released within fourteen (14) calendar days of the Evaluation Committee meeting date for shortlisting. No bids including alternates shall be withdrawn within one hundred and eighty (180) days after the bid closing date thereof. If a bid is not accepted within said time period it shall be deemed rejected and the Bid Bond shall be released to the Bidder. In the event that the City awards the contract prior to the expiration of the one hundred and eighty (180) day period without selecting any or all alternates, the City shall retain the right to subsequently award to the successful Bidder said alternates at a later time and approved by the Finance Director or designee, and the successful Bidder.

☒ Performance and Payment Bonds: For projects estimated to be in excess of \$200,000, bonds shall be submitted beginning with the executed contract date by the Contractor receiving award, and written for 100% of the Contract/Purchase Order award amount, with the cost borne by the Bidder receiving an award. The Performance and Payment Bonds shall be underwritten by a surety authorized to do business in the State of Florida and otherwise acceptable to Owner; provided, however, the surety shall be rated as "A-" or better as to general policy holders rating and Class V or higher rating as to financial size category and the amount required shall not exceed 5% of the reported policy holders surplus, all as reported in the most current Best Key Rating Guide, published by A.M. Best Company, Inc. of 75 Fulton Street, New York, New York 10038.

Should the contract amount be less than \$500,000, the requirements of Section 287.0935, F.S. shall govern the rating and classification of the surety.

If the surety for any bond furnished by Contractor is declared bankrupt, becomes insolvent, its right to do business is terminated in the State of Florida, or it ceases to meet the requirements imposed by the Contract Documents, the Contractor shall, within five (5) calendar days thereafter, substitute another bond and surety, both of which shall be subject to the Owner's approval.

D) Delivery of Bids

All ITB responses are to be delivered **before 2:00 p.m., local (EST) time**, on or before **February 17, 2025** via electronic submission at www.demandstar.com only.

The City shall not bear the responsibility for Bids submitted past the stated date and/or time indicated.

E) Evaluation of Bids (Procedure)

The City's procedure for selecting is as follows:

1. Subsequent to the closing of the **ITB**, the Purchasing Coordinator, Engineer of Record and the Director of Utilities, shall review the bids received and verify whether each bid appears to be responsive to the requirements of the published **ITB**.
2. Vendor selection will be based on the lowest priced, compliant, qualified and responsive and responsible bid unless specified otherwise in the **ITB**.
3. The City reserves the right to withdraw this **ITB** at any time and for any reason, and/or to issue such clarifications, modifications and/or amendments as it may deem appropriate.
4. Receipt of a bid by the City or a submission of a bid to the City offers no rights upon the Bidder nor obligates the City in any manner.
5. Acceptance of the bid does not guarantee issuance of any other governmental approvals.

F) Ambiguity, Conflict, or Other Errors in the ITB

If a Bidder discovers any ambiguity, conflict, discrepancy, omission, or other error in the **ITB**, Bidder shall immediately notify the Purchasing Coordinator, noted herein, of such error in writing and request modification or clarification of the document. The Purchasing Coordinator will make modifications by issuing a written addendum/revision and will give written notice to all parties who have received this **ITB** from the Finance Department.

The Bidder is responsible for clarifying any ambiguity, conflict, discrepancy, omission, or other error in the **ITB** prior to submitting the Bid or it shall be waived.

G) Bid, Presentation, and Protest Costs

The City will not be liable in any way for any costs incurred by any Bidder in the preparation of its Bid in response to this **ITB**, nor for the presentation of its Bid and/or participation in any discussions, negotiations, or, if applicable, any protest procedures.

H) Acceptance or Rejection of Bids

The right is reserved by the City to waive any minor irregularities in any Bid, to reject any or all Bids, to re-solicit for Bids, if desired, and upon recommendation and justification by the City to

accept the Bid which in the judgment of the City is deemed the most advantageous for the public and the City.

Any Bid which is incomplete, conditional, obscured or which contains irregularities of any kind, may be cause for rejection. In the event of default of the successful Bidder, or their refusal to enter into the City contract, the City reserves the right to accept the Bid of any other Bidder or to re-advertise using revised documentation, at its sole discretion.

I) Requests for Clarification of Bids

Requests by the Purchasing Coordinator to a Bidder(s) for clarification of Bids(s) shall be in writing. Bidder's failure to respond to request for clarification may deem Bidder to be non-responsive, and may be just cause to reject its Bid.

J) Validity of Bids

No Bid can be withdrawn after it is filed unless the Bidder makes their request in writing to the City prior to the time set for the closing of Bids.

All Bids shall be valid for a period of one hundred eighty (180) days from the date of submission to accommodate evaluation and selection process.

K) Response Format

The Bid shall be deemed an offer to provide services to the City. In submitting a Bid, the respondent declares that he/she understands and agrees to abide by all specifications, provisions, terms and conditions of same, and all ordinances and policies of the City. The Bidder agrees that if the contract is awarded to him/her, he/she will perform the work in accordance with the provisions, terms and conditions of the contract.

To facilitate the fair evaluation and comparison of Bids, all Bids must conform to the guidelines set forth in this **ITB**. Any portions of the Bid that do not comply with these guidelines must be so noted and explained and submitted with the Bid. However, any Bid that contains such variances may be considered non-responsive.

Bids should be prepared simply and economically, providing a straightforward concise description of the Bidder's approach and ability to meet the City's needs, as stated in the **ITB**.

The items listed below shall be submitted with each Bid and should be submitted in the order shown. Each section noted below should be clearly labeled, with pages numbered and separated by tab sheets. Failure by a Bidder to include all listed items may result in the rejection of its Bid.

Tab 1 – Executive Summary/General

Present in concise terms, a description of your firm and its capabilities.

At a minimum the following information will be included:

1. Business Structure
2. Number of Years Company is in Business

3. Proof of Insurance
4. Total Number of Staff: __ Clerical __ Field
5. Current Workload (include all existing clients under contract and hours per week required to perform the contracted work)

Provide a list of current litigations, outstanding judgments and liens, if any, against the Contractor that may have been filed in the last five (5) years.

Tab 2 –Bidder Qualifications

Express the qualifications and specific capability of all principal staff that will be assigned to the City of Mount Dora project. Include names, locations, qualifications, and experience of each individual including their responsibilities. Also include designation of any primary and secondary responsibility.

Provide a brief resume including, but limited to:

1. Name and title
2. Job assignment for other projects
3. Job assignment for this project
4. Percentage of time to be assigned to this project
5. How many years with this firm
6. How many years with other firms
7. Experience: (1) Types of project, (2) Size of projects (total annual dollar value), (3) What was the project involvement?
8. Education/Licenses/Certifications
9. Other experience and qualifications that are all relevant to this project.

"Dollar value" refers to the monetary value of a project. For Tab 2, Item 7(2) please provide information about the individual's experience. For the second bullet, please include, when applicable, the dollar amount of the accomplishment.

Tab 3 – Scope Response-Scope of Services

1. Describe your understanding of the scope of services and the City's needs and any specialized skills available from your company. Clearly describe the methodology which will be used to perform, including a work plan for the desired services. Include information as to the level of staff to be assigned and a list of equipment available for this project.
2. List any Bidder exceptions to the Scope of Services.

Bidders shall submit all requested information for Tabs 1-3 and in the above order. Failure to do so may result in disqualification from further consideration.

L) Bid Evaluation Factors

All Bids will be subject to a review and evaluation process by the Purchasing Coordinator, Engineer of Record and Utility Director for this project. Award of this ITB shall be based on the lowest, responsive and responsible bid.

M) Drug-Free Workplace:

In accordance with Florida Statute 287.087, preference shall be given to businesses with drug-free workplace programs. Whenever two or more Bids which are equal with respect to quality and service are received by the City for the procurement of commodities or contractual services, a Bids received from a business that furnishes a form certifying that it is a Drug Free Workplace shall be given preference in the award process. NOTE: In the event, the submitter wishes to provide items specified above and beyond the stated requirements of this request at “no cost” to the City of Mount Dora, these services should be identified and included in the request response.

N) Tie Breaker:

If there are tie bids, meaning everything except the information relating to the Bidder is the same, the following methods shall be used in the order below to break the tie:

- Drug free workplace policy in place.
- If one has or had a contract with the City and performance is or was satisfactory. If performance of a tie Bidder who has or had a contract with the City and performance is or was not satisfactory, the other tie-Bidder is awarded.
- Time of Bid delivery may be used as a final tie-breaker if the above does not result in breaking a tie.

- 8) **REQUIRED FORMS - (ALL MUST BE COMPLETED AND SUBMITTED WITH YOUR BID.)** All forms required by the ITB shall be fully completed and executed by an authorized representative that can legally bind the Respondent.

Required Forms:

1. Bidders Checklist Form
2. Bidders Qualification Form
3. F.S.S. Section 287.138 Certification Form
4. Affidavit of Compliance with Florida Statutes, Section 288.0071
5. Vendor Certification Regarding Scrutinized Companies' List Form
6. Human Trafficking Affidavit Form
7. Conflict of Interest Affidavit Form
8. Declaration Statement Form
9. Insurance Requirements Form
10. Drug Free Workplace Certification Form
11. Non-Collusion Affidavit of Prime Bidder Form
12. Acknowledgements Form
13. Compliance with Public Records Law Form
14. Reference Form
15. Public Entity Crimes Statement Form
16. Company Information Form
17. Sub-Contractor Listing Form
18. Completed W9
19. Bid Pricing Form
20. Addenda (if applicable)

BIDDER CHECK LIST

IMPORTANT: Please read carefully, sign in the spaces indicated and return with your Bids.

Bidder should check off each of the following items as the necessary action is completed:

- ☐ All required and applicable forms have been signed and included (see page above.)
- ☐ All information as requested in the Bidder's Bid Form is included.
- ☐ Any addenda have been signed and included.
- ☐ The Bids must be submitted via www.demandstar.com no later than the specified due date and time. (Otherwise Bids cannot be considered.)

Company

Address

Authorized Signature

City, State, Zip Code

Printed Name & Title

Telephone No.

Email

Fax No.

BIDDER QUALIFICATION FORM

LIST MAJOR WORK PRESENTLY UNDER CONTRACT:

<u>% Completed</u>	<u>Project</u>	<u>Contract Amount</u>
		\$ _____
		\$ _____
		\$ _____

LIST CURRENT PROJECTS IN WHICH YOU ARE THE CANDIDATE FOR AWARD:

OTHER INFORMATION ABOUT PROJECTS:

Have you, at any time, failed to complete a contract? ☐ Yes ☐ No

STATEMENT OF LITIGATION:

Are there any judgments, claims or suits pending or outstanding by or against you?

☐ Yes ☐ No

If the answer to either question is yes, submit details on separate sheet. List all lawsuits that have been filed by or against your firm in the last five (5) years:

CONTRACT TOTALS:

List total contract amounts for work performed on all completed and similar projects in the past five (5) years, whether as an individual firm or as part of a joint venture. **Totals must be listed individually by contract or project and then summarized as a total dollar amount.** Attach additional page if necessary.

\$_____ **Total Contract Amounts for work done on all past related projects.**

REFERENCES:

Bank(s) Maintaining Account(s): _____

Surety/Underwriter: (if required) _____

Other References: (Use additional sheets if necessary)

TYPE OF FIRM:

- ☐ Corporation/Years in Business: _____. If firm is a corporation, please list state in which it is incorporated: _____. If firm is a corporation, by signing this form, Bidder certifies that the firm is authorized to do business in the State of Florida.
- ☐ Partnership/Years in Business: _____
- ☐ Sole Proprietorship/Years in Business: _____
- ☐ Other: Please list: _____

Pursuant to information for prospective Bidders for the above-mentioned proposed project, the undersigned is submitting the information as required with the understanding that it is only to assist in determining the Bids of the organization to perform the type and magnitude of work intended, and further, guarantee the truth and accuracy of all statements herein made. We will accept your determination of Bids without prejudice.

Company

Address

Authorized Signature

City, State, Zip Code

Printed Name & Title

Telephone No.

Email

Fax No.

**FLORIDA STATUTES, SECTION 287.138
CERTIFICATION**

I, _____(person)_____, as the _____(title)_____ of
_____(entity)_____, do hereby certify that
_____(entity)_____: (i) is not owned by the government of a foreign country of
concern as defined by Florida Statutes, Section 287.138; (ii) does not have the government of a foreign
country of concern, as defined by Florida Statutes, Section 287.138, as a controlling interest owner; (iii) is
not organized under the laws of a foreign country of concern, as defined by Florida Statutes, Section
287.138; and (iv) does not have its principal place of business in a foreign country of concern as defined
by Florida Statutes, Section 287.138.

Print: _____
Title: _____

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online
notarization of _____, who personally swore or affirmed that he/she is
authorized to execute this Oath and who is personally known to me or who produced
_____ as identification, and who did/did not take an oath this
_____ day of _____, 2025.

(stamp)

NOTARY PUBLIC, State of Florida

**AFFIDAVIT OF COMPLIANCE WITH SECTION 288.0071, FLORIDA STATUTES,
ECONOMIC INCENTIVES TO FOREIGN ENTITIES OF CONCERN**

Before me, a notary public, in and for the State of Florida – at large, personally appeared, _____, and having first made due oath or affirmation, states:

(Write Name Here)

1. My name is _____.

(Write Name Here)

2. I am the _____ of _____.

(Insert Job Title)

(Insert Company Name)

3. The Company was formed in _____ and is a _____.

(Country and State)

(List the Type of Entity (ex.: LLC, Inc., etc.))

4. I am duly authorized and empowered and have sufficient knowledge to execute and deliver this Affidavit.

5. I affirm that the Company is not:

- a. Owned or controlled by the government of the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic (collectively and individually, a Foreign Country of Concern), including any agency of or any other entity of significant control of such Foreign Country of Concern. Where 'controlled by' means *having possession of the power to direct or cause the direction of the management or policies of a company, whether through ownership of securities, by contract, or otherwise; or a person or entity that directly or indirectly has the right to vote 25 percent or more of the voting interests of the company or that is entitled to 25 percent or more of its profits is presumed to control the foreign entity; or*
- b. A partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a Foreign Country of Concern, or a subsidiary of such entity.

Under penalties of perjury, I declare that I have read the foregoing Affidavit and that the facts stated in it are true.

Signed and Delivered on this _____ day of _____, 202__.

BY: _____

Signature of Affiant

Printed Name

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization of _____, as _____, of _____, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this day of _____, 2025.

(stamp)

NOTARY PUBLIC

**VENDOR CERTIFICATION REGARDING
SCRUTINIZED COMPANIES' LISTS PURSUANT TO
FLORIDA STATUTES, SECTION 187.135**

Respondent Vendor Name: _____

Name of Company: _____

FEIN: _____

Authorized Representative's Name and Title:

Address: _____

Phone Number: _____ Email Address: _____

Florida Statutes, Sections 287.135, prohibits Florida municipalities from contracting with companies, for goods or services over \$1,000,000, that are on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List engaged in any Business operations with Cuba or Syria or which are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Florida Statutes, Section 215.473. A copy of the current list of "Scrutinized Companies" can be found at the following link:

<https://www.sbafla.com/fsb/FundsWeManage/FRSPensionPlan/GlobalGovernanceMandates/QuarterlyReports.aspx>

As the person authorized to sign on behalf of the Respondent Vendor, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, is not participating in a boycott of Israel and does not have any business operations with Cuba or Syria. I understand that pursuant to Florida Statutes, Section 287.135, the submission of a false certification may subject the Respondent Vendor to civil penalties, attorney's fees and/or costs.

I understand and agree that the City may immediately terminate any contract resulting from this solicitation if the company referenced above is found to have submitted a false certification related to the Scrutinized Companies that Boycott Israel List, engaging in a boycott of Israel, the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or engaging in business operations in Cuba or Syria.

Certified By: _____

Authorized Signature

Print Name: _____

Print Title: _____

HUMAN TRAFFICKING AFFIDAVIT

In compliance with § 787.06, Florida Statutes, this Affidavit must be completed by an officer or representative of a nongovernmental entity that is executing, renewing, or extending a contract with the City of Mount Dora (the “Governmental Entity”).

The undersigned, on behalf of the entity listed below (the “Nongovernmental Entity”), hereby attests under penalty of perjury as follows:

1. I am over the age of 18 and I have personal knowledge of the matters set forth herein.
2. I am an officer or representative of _____, a nongovernmental entity, and I am authorized to provide this affidavit on behalf of the Nongovernmental Entity.
3. Nongovernmental Entity, and any of its subsidiaries or affiliates, do not use coercion for labor or services, as those terms are defined in § 787.06, Florida Statutes, as may be amended from time to time.
4. If at any time in the future the Nongovernmental Entity does use coercion for labor or services, the Nongovernmental Entity will immediately notify the Governmental Entity and no contracts may be executed, renewed, or extended between the parties.
5. I have read the foregoing Affidavit and confirm that the facts stated in it are true and are made for the benefit of and reliance by the Governmental Entity.

Authorized Signature

Company

Printed Name

Title

STATE OF FLORIDA

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization of _____, as _____ of _____, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Nongovernmental Entity, and who is personally known to me or who produced _____ as identification, and who did/did not take an oath this ____ day of _____, 2025.

(stamp)

NOTARY PUBLIC

CONFLICT OF INTEREST AFFIDAVIT

By the signature below, the firm (employees, officers and/or agents) certifies, and hereby discloses, that, to the best of their knowledge and belief, all relevant facts concerning past, present, or currently planned interest or activity (financial, contractual, organizational, or otherwise) which relates to the proposed work; and bear on whether the firm (employees, officers and/or agents) has a possible conflict have been fully disclosed.

Additionally, the firm (employees, officers and/or agents) agrees to immediately notify in writing the Finance Director, or designee, if any actual or potential conflict of interest arises during the contract and/or project duration.

Company

Address

Authorized Signature

City, State, Zip Code

Printed Name & Title

Telephone No.

Email

Fax No.

STATE OF FLORIDA

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of [☐] physical presence or [☐] online notarization of _____, as _____, of _____, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced _____ as identification, and who did/did not take an oath this _____ day of _____, 2025.

(stamp)

NOTARY PUBLIC

DECLARATION STATEMENT

City of Mount Dora
510 North Baker Street
Mount Dora, FL 32757

RE: ITB NO. 25-UT-010 - “WWTF 1 Improvements – Multi-Rake Bar Screen & Screenings Wash Press

Dear Mayor and Council Members:

The undersigned as Bidder, or on behalf of Bidder, declares that this Response is submitted without any other understanding, agreement or connection with any person, corporation, or firm submitting a Response for the same purpose and that the Response is in all respects fair and without collusion or fraud.

The undersigned as Bidder, or on behalf of Bidder, further declares that this Response is in compliance in every respect with all the Instructions to Bidders issued prior to the opening of the Responses.

The undersigned as Bidder, or on behalf of Bidder, if selected, agrees to commence negotiations in good faith and execute an appropriate City document for the purpose of establishing a formal contractual relationship with the City for the performance of all requirements to which the Response pertains as set forth in **ITB #25-UT-010 “WWTF 1 IMPROVEMENTS – MULTI-RAKE BAR SCREEN & SCREENINGS WASH PRESS**

IN WITNESS WHEREOF, WE have hereunto subscribed our names on this ____ day of _____, 20__ in the City of _____, in the State of _____.

Company

Address

Authorized Signature

City, State, Zip Code

Printed Name & Title

Telephone No.

Email

Fax No.

INSURANCE REQUIREMENTS

INSURANCE TYPE

REQUIRED LIMITS

=====

- ☒ 1. Worker's Compensation Statutory Limits of Florida
Statutes, Chapter 440 and all
Federal Government Statutory Limits and
Requirements.
- ☒ 2. Commercial General Liability
(Occurrence Form) patterned
after the current I.S.O form
with no limiting endorsements. Bodily Injury & Property Damage

\$1,000,000 single limit per
occurrence
- ☒ 3. Indemnification: To the maximum extent permitted by Florida law, the Contractor/Vendor/Firm shall indemnify and hold harmless the City of Mount Dora, its officers and employees from any and all liabilities, damages, losses and costs, including, but not limited to, reasonable attorneys' fees and paralegals' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Contractor/Vendor/Firm or anyone employed or utilized by the Contractor/Vendor/Firm in the performance of this Agreement. This indemnification obligation shall not be construed to negate, abridge or reduce any other rights or remedies which otherwise may be available to an indemnified party or person described in this paragraph.
- This section does not pertain to any incident arising from the sole negligence of the City of Mount Dora.
- ☒ 4. Automobile Liability \$ 500,000 Each Occurrence
Owned/Non-owned/Hired
Automobile Included
- ☐ 5. Other Insurance as indicated below: \$ 1,000,000 Per Occurrence
Errors and Omissions or Professional
Malpractice Coverage
- ☐ 6. Aircraft Liability \$1,000,000 each occurrence combined single limit for bodily injury liability and property damage liability.
- ☒ 7. Contractor shall ensure that all subcontractors comply with the same insurance requirements that he is required to meet. The same Contractor shall provide City with certificates of insurance meeting the required insurance provisions.
- ☒ 8. The City of Mount Dora must be named as "**ADDITIONAL INSURED**" on the Insurance Certificate for Commercial General Liability where required.

INSURANCE REQUIREMENTS
(Continued)

- ☒ 9. The City of Mount Dora shall be named as the Certificate Holder. NOTE--The "Certificate Holder" should read as follows:

City of Mount Dora
Mount Dora, Florida

No City Division, Department, or individual name should appear on the Certificate. No other format will be acceptable.

- ☒ 10. **Thirty (30) Days Cancellation Notice** required.

- ☒ 11. The Certificate must state **ITB #25-UT-010 “WWTF 1 IMPROVEMENTS – MULTI-RAKE BAR SCREEN & SCREENINGS WASH PRESS”**

=====

BIDDER’S AND INSURANCE AGENT’S STATEMENT:

We understand the insurance requirements of these specifications and that the evidence of insurability may be required within five (5) days of the award of **ITB**.

Company

Address

Authorized Signature

City, State, Zip Code

Printed Name & Title

Telephone No.

Email

Fax No.

Insurance Agency

Signature of Bidder’s Agent

DRUG-FREE WORKPLACE PROGRAM CERTIFICATION

Preference to businesses with drug-free workplace programs. -- Whenever two or more bids, Bids, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid, Bid, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

(1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

(2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

(3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

(4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.

(5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.

(6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

Does the individual responding to this solicitation certify that their firm has implemented a drug-free workplace program in accordance with the provision of Section 287.087, Florida Statutes, as stated above?

☐

YES

☐

NO

Company

Address

Authorized Signature

City, State, Zip Code

Printed Name & Title

Telephone No.

Email

NON-COLLUSION AFFIDAVIT OF PRIME QUALIFIER

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

State of _____

County of _____

_____, being first duly sworn, deposes and says that:

I am the _____ of _____, (Bidder) which has submitted a Response to City of Mount Dora ITB #25-UT-010.

I am fully informed respecting the preparation and contents of the Response to ITB #25-UT-010, and of all pertinent circumstances respecting such Response.

Neither the Bidder nor any of its officers, partners, owners, agent representatives, employees or parties in interest, including this Affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person, to fix the price or prices in the Bidder's Response to ITB #25-UT-010, or that of any other Bidder, or to fix any overhead, profit or cost element of the Response price or the price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the CITY OF MOUNT DORA.

The price or prices quoted in the Bidder's Response to ITB #25-UT-010 are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this Affiant.

Company

Address

Authorized Signature

City, State, Zip Code

Printed Name & Title

Telephone No.

Email

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization of _____, as _____, of _____, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced _____ as identification, and who did/did not take an oath this _____ day of _____, 2025.

(stamp)

NOTARY PUBLIC

ACKNOWLEDGEMENTS

ITB #25-UT-010

“WWTF 1 IMPROVEMENTS – MULTI-RAKE BAR SCREEN & SCREENIGNS WASH PRESS”

**To: City of Mount Dora
510 N. Baker Street
Mount Dora, FL 32757**

_____(Bidder) guarantees its Response to ITB #25-UT-010 for a period not to exceed one hundred twenty (180) days from the date its Response was submitted to the City of Mount Dora unless an extension is granted by the Bidder.

The Contractor, by signing these **ITB** Submittal pages, acknowledges and agrees to abide by all the terms, conditions, and specifications contained in this **ITB** Document.

Dated this _____ day of _____, _____
(Month) (Year)

INDIVIDUAL, LIMITED LIABILITY COMPANY,
PARTNERSHIP, OR OTHER FORM OF ENTITY WHICH IS NOT A CORPORATION

By: _____ / _____
(Signature) (Print name)

Address: _____

Telephone: (____) _____ Email: _____

Taxpayer/Employer Identification Number (TIN/EIN): _____

CORPORATION

By: _____ / _____
(Signature) (Print name)

Address: _____

Telephone: (____) _____ Email: _____

Taxpayer/Employer Identification Number (TIN/EIN): _____

State of Incorporation:

Corporate President: _____
(Print Name)

Corporate Secretary: _____
(Print Name)

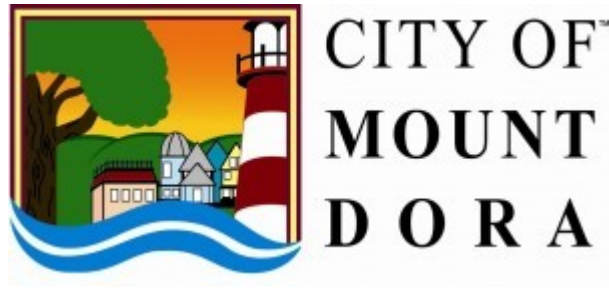
Corporate Treasurer: _____
(Print Name)

CORPORATE SEAL

Attest By: _____
Secretary

Signature: _____ Date: _____

Remainder of Page Intentionally Left Blank



COMPLIANCE WITH THE PUBLIC RECORDS LAW

Upon award recommendation or ten (10) days after opening, submittals become “public records” and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes. Bidders must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary. The submission of a Bid authorizes release of your firm’s credit data to the CITY.

If the company submits information exempt from public disclosure, the company must identify with specificity which pages/paragraphs of their bid/Bid package are exempt from the Public Records Act, identifying the specific exemption section that applies to each. The protected information must be submitted to the CITY in a separate envelope marked accordingly.

By submitting a response to this solicitation, the company agrees to defend the CITY in the event we are forced to litigate the public records status of the company’s documents.

Company Name: _____

Authorized representative (printed): _____

Authorized representative (signature): _____

Project Number: **ITB #25-UT-010**

Date: _____

REFERENCES FORM

Provide the business names, contact persons and telephone numbers of four (4) references for which the firm has provided services described in this ITB for three (3) years or more within the last five (5) years. Include relationships with governmental agencies. It is our intent to contact these references during the evaluation process.

1. Name of Company: _____
Address: _____
Point of Contact: _____
Phone #: _____ Email address: _____
Service(s) Provided: _____

Dates of Service: _____
2. Name of Company: _____
Address: _____
Point of Contact: _____
Phone #: _____ Email address: _____
Service(s) Provided: _____

Dates of Service: _____
3. Name of Company: _____
Address: _____
Point of Contact: _____
Phone #: _____ Email address: _____
Service(s) Provided: _____

Dates of Service: _____
4. Name of Company: _____
Address: _____
Point of Contact: _____
Phone #: _____ Email address: _____
Service(s) Provided: _____

Dates of Service: _____

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (A), FLORIDA STATUTES,
ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. THIS SWORN STATEMENT IS SUBMITTED to the City of Mount Dora by: _____ [NAME] as the _____ [TITLE] of _____ [BUSINESS ENTITY] and its Federal Employer Identification Number (FEIN) is _____.
2. I understand that a “public entity crime” as defined in Florida Statutes, Section 287.133 (1)(g), means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Florida Statutes, Section 287.133(1)(b), means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Florida Statutes, Section 287.133(1)(a), means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a “person” as defined in Florida Statutes, Section 287.133(1)I, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. Indicate which statement applies:

_____Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, nor any affiliates of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CITY OF MOUNT DORA IS FOR THE CITY OF MOUNT DORA ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE CITY OF MOUNT DORA PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN FLORIDA STATUTES, SECTION 287.017, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

(Signature)

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization of _____, as _____, of _____, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced _____ as identification, and who did/did not take an oath this _____ day of _____, 2025.

(stamp)

NOTARY PUBLIC

FIRM INFORMATION

FIRM is a:

- () Corporation
() Partnership
() Sole Proprietorship
() Other _____ (Explain)

Federal Employer Identification Number: _____

Firm Name: _____

Mailing Address: _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ Web Address: _____

If remittance address is different from the mailing address so indicate below.

Firm Name: _____

Remittance Address: _____

Submitted by: _____

Name & Title Printed: _____

SUB-CONTRACTOR LISTING

Phone Number/E-Mail:

[illegible]

**Request for Taxpayer
Identification Number and Certification**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give Form to the
requester. Do not
send to the IRS.**

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

- ☐ Individual/sole proprietor or single-member LLC
- ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____
- ☐ Other (see instructions) ► _____
- ☐ C Corporation
- ☐ S Corporation
- ☐ Partnership
- ☐ Trust/estate
- Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - _____

OR

Employer identification number

____ - _____

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign
Here**

Signature of
U.S. person ►

Date ►

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What Is Backup Withholding*, later.

EXHIBIT “A”

Project Description

The Work specified herein shall include improvements to the City of Mount Dora’s WWTF No.1, located along Old US Hwy 441.

The CONTRACTOR shall furnish, install and place into satisfactory operating condition one (1) multi-rake bar screen designed for its intended purpose of removing floating, particulate, fibrous material, and screenings to a screenings wash press in the Specifications. The CONTRACTOR shall also furnish, install and place into satisfactory operating condition one (1) screenings wash presses.

The Multi-Rake Bar Screen and Screenings Wash Press shall be the most recent design and all replacement parts shall be fully supported by the manufacturer.

Remainder of Page Intentionally Left Blank

EXHIBIT “B”

SCOPE OF WORK/ TECHNICAL SPECIFICATIONS/ HEADWORKS PLANS & SECTIONS

See Separate File Uploaded as part of this Solicitation Document

Remainder of Page Intentionally Left Blank

EXHIBIT “C”

BID PRICING FORM

“PROJECT GRAND TOTAL” AMOUNT WILL BE USED FOR AWARD PURPOSES.

Description	Est. Qty.	Totals (Lump Sum)
Mechanical Bar Screen, Wash Box, Controls & Associated Appurtenances	1	\$
Electrical	1	\$
Permit Fees (no markup allowed) & Allowance	1	\$ 20,000.00 **
Installation Labor	1	\$
One Time Need: Annual Test, Adjustment, Lubrication and Report	1	\$
Project Grand Total:		

**** Do not change this amount.**

The total contract amount shall cover the Work required by the contract documents. All costs in connection with the successful completion of the Work, including furnishing all materials, equipment, supplies, and appurtenances; providing all construction, equipment, and tools; and performing all necessary labor and supervision to fully complete the Work, shall be included in the unit and lump sum prices bid. All Work not specifically set forth as a pay item on the Price Bid Form shall be considered a subsidiary obligation of the Contractor and all costs in connection therewith shall be included in the prices offered.

I/we, the undersigned, as authorized signatory to commit the firm, do hereby accept in total all the terms and conditions stipulated and referenced in this ITB document and do hereby agree that if a contract is offered or negotiated it will abide by the terms and conditions presented in the ITB document or as negotiated pursuant thereto. The undersigned, having familiarized him/herself with the terms of the ITB documents, local conditions, and the cost of the work at the place(s) where the work is to be done, hereby proposes and agrees to perform within the time stipulated, all work required in accordance with the Scope of Services and other documents including Addenda, if any, on file at the City of Mount Dora Purchasing Division for the price(s) as set forth herein in the Price Bid Form. The signature(s) below are an acknowledgment of my/our full understanding and acceptance of all the terms and conditions set forth in this ITB document or as otherwise agreed to between the parties in writing.

Bidder/Contractor Name: _____

Mailing Address: _____

Telephone No. _____ Email Address: _____

FEIN: _____

Authorized Signature

Printed Name

Title

Date

PLEASE COMPLETE AND SUBMIT THIS FORM WITH YOUR RESPONSE

EXHIBIT “D”

**ZOOM MEETING
ACCESS INFORMATION**

Solicitation Opening via ZOOM:

Topic: Opening- ITB-25-UT-010

Time: Feb 17, 2025 02:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/83968099017?pwd=8Xa9XK0pyn5rKtpRe5P54fWymL4nXJ.1>

Meeting ID: 839 6809 9017

Passcode: 451871

One tap mobile

+13052241968,,83968099017#,,, *451871# US

+16465588656,,83968099017#,,, *451871# US (New York)

**FURNISH AND INSTALL MULTI-RAKE BAR SCREEN AND SCREENINGS WASH PRESS
WITH ASSOCIATED APPURTENANCES FOR THE
MOUNT DORA, FLORIDA**

PART 1 - GENERAL

1.01 SUMMARY

- A. The CONTRACTOR shall furnish, install and place into satisfactory operating condition one (1) multi-rake bar screens noted in paragraph 1.04.D.1. The multi-rake bar screen shall be designed for removing floating, particulate, fibrous material, and screenings to a screenings wash press in the Specifications.
- B. The CONTRACTOR shall furnish, install and place into satisfactory operating condition one (1) screenings wash presses noted in paragraph 1.04.D.2. The multi-rake bar screen shall be designed for removing floating, particulate, fibrous material, and screenings to a screenings wash press as described in the Specifications.
- C. The Multi-Rake Bar Screen and Screenings Wash Press shall be the most recent design and replacement parts shall be fully supported by the manufacturer.

1.02 REFERENCES

- A. American Bearing Manufacturers Association (ABMA)
- B. American Gear Manufacturers Association (AGMA)
- C. American Institute of Steel Construction (AISC)
- D. American Iron and Steel Institute (AISI)
- E. American Society of Mechanical Engineers (ASME)
- F. American Society of Testing and Materials (ASTM)
- G. American Welding Society (AWS)
- H. National Electrical Code (NEC)
- I. National Electrical Manufacturers Association (NEMA)
- J. National Fire Protection Association (NFPA)
- K. Underwriters Laboratory Standards (UL)

1.03 LOCATION

Wastewater Treatment Plant #1 is located at 1111 Overhiser Lane.

1.04 SYSTEM DESCRIPTION

- A. The multi-rake bar screen unit shall consist of, but not necessarily be limited to, the following a double-pitch chain, multiple rakes, upper drive sprocket, lower chain guide, scraper mechanism, discharge chute, drive assembly, spare parts, assembly hardware with anchorage materials, and associated appurtenances.
- B. The screenings wash press unit shall consist of, but not necessarily be limited to, the following an inlet hopper, housing, rotating screw, wash nozzles with solenoid valves, dewatering chamber, discharge pipe, drive assembly, supports, assembly hardware with anchorage materials, and associated appurtenances.
- C. The multi-rake bar screen and screenings wash press shall be complete with a common electrical control system.
- D. General Design Summary (Selected vendor shall field verify all dimensions to make sure that the unit will fit correctly and verify the unit shall work with the supplied voltage at the site.)
 - 1. Number of Multi-Rake Bars Screens- 1
 - 2. Number of Screenings Wash Presses- 1
 - 3. Influent Type- Municipal Wastewater
 - 4. Influent Total Suspended Solids (TSS) Concentration, mg/L.....- 300
 - 5. Electrical Power Characteristics, VAC – Hertz – Phase- 460 – 60 – 3
 - 6. Electrical Classification.....- Non-Hazardous
 - 7. Main Control Panel (MCP) Location- Outdoors
 - 8. Main Control Panel (MCP) Enclosure Type- NEMA 4X stainless steel
- E. Multi-Rake Screen Design Summary (the CONTRACTOR shall confirm all dimensions and sizing)
 - 1. Design Hydraulic Capacity per Screen
 - a. Average Flow, mgd- 2.00
 - b. Peak Flow, mgd.....- 3.00
 - 2. Maximum Screen Downstream Water Level, inches- 1.00
 - 3. Maximum Screen Upstream Water Level
 - a. Bars at 100% Open, inches- 1.35
 - b. Bars at 50% Plugged, inches- 1.85
 - 4. Channel Width, inches.....- 36
 - 5. Channel Depth from Invert to Operating Floor, inches.....- 4
 - 6. Screen Angle of Inclination from Horizontal, degrees.....- 75
 - 7. Bar Spacing, inches- 0.375
 - 8. Bar Shape.....- Rectangular
 - 9. Bar Width, inches- 0.375
 - 10. Bar Depth, inches- 2.00
 - 11. Bar Rack Height Above Channel Invert, inches- 48.00
 - 12. Screen Frame Side Channel Minimum Width, inches- 26.76
 - 13. Screenings Discharge Height Above Operating Floor, inches- 5.00
 - 14. Minimum Number of Cleaning Rakes- 11
 - 15. Drive Motor Minimum Horsepower- 2
 - 16. Liquid Level Sensing System Type.....- Float switch
- F. Screenings Wash Press Design Summary

1. Batch Unit Capacity, cu ft/hr- 35
2. Screw Nominal Flight Diameter, inches- 8.0
3. Motor Size, hp- 3
4. Wash Water Requirement, gal/min- 10-15
5. Wash Water Supply Pressure, psig.....- 60

1.05 SUPPORT DOCUMENTATION FOR THE PROPOSED EQUIPMENT

A. The submittal requirements for the equipment shall be as follows:

1. Hydraulic calculations to substantiate multi-rake bar screen conformance with the design peak and average daily flow requirements including the headlosses with the bar rack 100 percent open and 50 percent plugged at the design peak flow noted in paragraph 1.04.E.1.b.
2. A complete set of drawings, specifications, catalogue cut-sheets, and detailed descriptive material of proposed equipment items or products. This information shall identify all technical and performance requirements stipulated on each drawing and in each specification section. A “check specification” shall be included confirming that the proposed alternate equipment complies fully with the specification herein, including but not limited to, all material thickness and other pertinent design specifications.
3. Detailed vendor information shall be submitted for all buy-out items such as hardware, motors, bearings, reducers, motor controllers, and instrumentation (field devices, major control panel devices, and anticipated control panel layout).
4. List showing materials of construction of all components, including all buy-out items.
5. Certification that the stainless steel passivation process that is outlined in paragraph 2.08.B. does not produce any hazardous waste by-products.
6. Certification that the specified machining noted in paragraph 2.09.F. of all mating surfaces is part of the manufacturing process for the specified screen.
7. Certification that the drive speed reducer manufacturer is a member of AGMA and that the torque and thrust ratings are in accordance with AGMA standards.
8. Fabrication facility AISC category certification and AWS welding inspector certifications in accordance with paragraph 2.09.G.
9. Manufacturer’s recommended spare parts, including all buy-out items. Spare parts list is provided in paragraph 2.07.
10. Information on equipment field erection requirements including weight of assembled components and weight of each sub-assembly.
11. A maintenance schedule showing the required maintenance, frequency of maintenance, lubricants and other items required at each regular preventative maintenance period, including all buy-out items.
12. Process equipment electrical requirements and schematic diagrams.

1.06 PERFORMANCE REQUIREMENTS

- A. The multi-rake bar screen shall be designed to handle the flow medium type as noted in paragraph 1.04.D.3. at the maximum Total Suspended Solids concentration as noted in paragraph 1.04.D.4. Each multi-rake bar screen shall be able to pass the average flow as noted in paragraph 1.04.E.1.a. Each multi-rake bar screen shall be able to pass the peak hydraulic capacity noted in paragraph 1.04.E.1.b. at the maximum downstream liquid level noted in paragraph 1.04.E.2. The maximum allowable upstream liquid depth shall not exceed that noted in paragraph 1.04.E.3.a. when the bar rack is 100% open and shall not exceed that noted in paragraph 1.04.E.3.b. when the bar rack is 50% plugged.
- B. The average bar screen flow through velocity shall not exceed 3.3 ft/sec (1.0 m/sec) under any flow condition up to the maximum hydraulic capacity noted in paragraph 1.04.E.1.b.
- C. The operation of the rake cleaning mechanism shall be automatically initiated at a preset screen high upstream liquid level. Screens that operate continuously or via timer only shall not be acceptable for this project.
- D. The control system shall be designed so that the multi-rake bar screen cleaning speed can be adjusted based upon the liquid level sensing system and the variable frequency drive (VFD) via the programming logic in the main control panel (MCP). Systems that do not offer this feature shall not be considered for this project.
- E. The screenings wash press shall be designed to receive wet screenings from the multi-rake bar screen. The screenings wash press shall be designed to handle the inlet feed capacity of screenings noted in paragraph 1.04.F.1. for a batch operation. The screenings wash press shall wash, compact and dewater screenings for the removal of fecal matter and other organic contaminants.
- F. The screenings wash press shall incorporate a rotating screw in a cylindrical housing to convey the screenings through a two-stage washing system and a single-stage compaction-dewatering system. Hydraulic ram-type or dual screw conveyor units shall not be acceptable for this project.
- G. Washing of screenings in the screenings wash press shall be by multiple spray nozzles located in the inlet hopper and screw housing. The wash water flow shall be controlled by solenoid valves and control signals from the control panel.
- H. The operation sequence of the screenings wash press shall be supplied by the main control panel (MCP). Operation shall be initiated by a signal from the screen. The operation of the screenings wash press screw motor and wash solenoid valves shall be controlled by a field adjustable cycle timer in the main control panel (MCP).
- I. No brushes will be allowed to be installed on the screenings screw conveyor.

1.07 MATERIALS QUALITY

- A. All fabricated components of the multi-rake screen unless noted otherwise, shall be AISI Type 304 stainless steel including the bar rack, frame, deadplate, discharge apron, chain and rollers, sprockets and shafts, rakes, support structure, and assembly hardware.
- B. All fabricated components of the screenings wash press unless noted otherwise, shall be AISI Type 304 stainless steel including the inlet hopper, screw conveyor, outer screw conveyor housing, piping and fittings, support structure, and assembly hardware.

- C. Materials thicknesses identified in PART 2 - PRODUCTS are the minimum requirements for this project. Materials with increased thicknesses will be acceptable.

1.08 QUALITY ASSURANCE

- A. The equipment manufacturer and CONTRACTOR shall assume the responsibility for proper installation and functioning of the equipment.
- B. The multi-rake bar screen, screenings wash press, and associated appurtenances shall be provided as one complete packaged designed by the manufacturer to be used for the project application.
- C. In order to assure manufacturing quality, the manufacturer shall have 30+ years of experience manufacturing screening equipment.
- D. CONTRACTOR shall comply with the performance requirements and salient feature requirements of the Contract Documents. The Contract Documents represent the minimum acceptable standards for the screening and wash press equipment for this project. All equipment shall conform fully in every respect to the requirements of the respective parts and sections of the drawings and specifications. Equipment that is a "standard product" with the manufacturer shall be modified, redesigned from the standard mode, and shall be furnished with special features, accessories, materials of construction or finishes as may be necessary to conform to the quality mandated by the technical and performance requirements of the specification.

PART 2 - PRODUCTS

2.01 GENERAL

- A. The Multi-Rake Bar Screen and Screenings Wash Press assemblies shall include all necessary equipment, appurtenances, controls, and mounting hardware for the existing channel and process.

2.02 MULTI-RAKE BAR SCREEN

A. General

1. The bar screen shall be designed for a channel width as noted in paragraph 1.04.E.4. and a depth from the channel invert to the operating floor as noted in paragraph 1.04.E.5. at an angle of inclination as noted in paragraph 1.04.E.6.
2. The bar screen shall be designed and built to withstand maximum possible static hydraulic forces exerted by the liquid to the screen. All structural and functional parts shall be sized to prevent deflections or vibrations that may impair the operation of the screen.
3. The bar screen shall be designed to be pulled out of the channel. Removal of the screen from the channel shall not require personnel to enter the channel and shall not require removal of the anchor bolts that attach the supporting brackets to the channel structure.
4. The bar screen shall be fully enclosed above channel level with bolted front, and top covers.

B. Bar Rack

1. The bar rack shall be stainless steel, shall be supported from the screen framework, and bolted to the screen frame. Screen bars shall be individually replaceable without cutting or welding. Each bar shall be continuous for the full height of the bar rack without splices. A clear opening distance between each bar in the bar rack shall be as noted in paragraph 1.04.E.7. Each bar shall have a shape as noted in paragraph 1.04.E.8. Each bar shall have a minimum width on the upstream flow side as noted in paragraph 1.04.E.9. with a minimum bar depth as noted in paragraph 1.04.E.10.
2. There shall be no space wider than the opening between the bars which would permit passage of larger solids through the bars. The bar rack height above the channel invert shall be as noted in paragraph 1.04.E.11.
3. Each bar shall be angled at 60-degrees to minimize solids that may drop from the rake from accumulating at the top of the bar rack and the deadplate.
4. The bars shall be fastened to the frame.
5. No braces, gussets, or stiffeners shall be inside the screen frame that will allow screenings to collect.

C. Deadplate

1. The deadplate shall be fabricated of stainless steel with a minimum thickness of 5/32-inch. The deadplate shall extend from the top of the bar rack to the discharge chute.
2. The deadplate shall be true and flat to a close clearance between the rake tines and plate during the raking cycle.
3. The backside of the deadplate shall be constructed to provide a maximum gap between the rake and the deadplate leading to discharge without interruptions.

D. Screen Framework

1. The screen frame shall consist of U-shaped profile stainless steel side frames with a minimum width as noted in paragraph 1.04.E.12. with a 3-inch deep minimum leg on each side constructed of a minimum thickness of 3/16-inch. The screen frame shall have stainless steel support beams consisting of minimum 2-inch by 4-inch U-shaped profile channel with a minimum thickness of 3/16-inch.
2. A stainless steel base plate with a minimum thickness of 3/16-inch shall be welded to the side frames at the base of the screen.
3. The frame shall be provided with stainless steel stiffeners with a U-shaped 2-inch by 2-inch by 3/16-inch minimum profile at a minimum spacing distance of 54 inches.
4. The screen frame shall be provided in one piece requiring no field assembly and suitably reinforced to support all required loads.

5. Stainless steel chain guides shall be welded to the screen frame for the entire length of the chain travel. The chain guides shall be constructed of 2-inch by 2-inch minimum L-profile with a minimum thickness of 3/16-inch.
6. The screen frame shall be rigidly anchored to the top of the channel with reinforced stainless steel L-shaped brackets and anchor bolts.
7. All connections that are not welded shall be connected with stainless steel bolts, nuts, and washers. The use of pop-rivets shall not be an acceptable connection method for this project.
8. Neoprene or Buna-N rubber flaps shall be mounted along each side of the frame for the full depth of the channel and shall seal the screen to the channel walls to ensure that flow and solids do not bypass the screen.

E. Discharge Chute and Covers

1. The discharge chute shall be designed for a minimum screenings discharge height above the operation floor as noted in paragraph 1.04.E.13. shall be a continuation of the deadplate and shall be fabricated of 5/32-inch thick minimum stainless steel. The discharge chute shall be mounted at an angle of 30-degrees. Side panels shall be provided to contain screenings inside the discharge chute to prevent discharge onto the operating floor.
2. The discharge chute shall be enclosed from the top of the frame to the bottom of the chute. The chute and chute enclosure shall be manufactured from a single piece of 5/32-inch thick minimum stainless steel.
3. The discharge chute shall be configured to discharge the collected screenings into a wash press.
4. Removable covers shall be provided over the discharge chute for ease of maintenance. Covers shall be constructed of stainless steel with an 11 gauge minimum thickness. The discharge screen enclosure shall include an access opening. The discharge chute cover shall be 1/4-inch thick minimum clear, impact resistant, polycarbonate material to allow for visual inspection during screen operation. The polycarbonate cover shall have stainless steel handles and be attached to the chute enclosure by four (4) quick release stainless steel clamps. The access opening shall be a minimum of 12-inches wide by 18-inches long.
5. Removable covers on the upstream side of the screens shall be provided for ease of maintenance. Covers shall be constructed of stainless steel with a minimum thickness of 11 gauge. These covers shall be provided to allow for visual observation during screen operation. The removable covers shall have handles and be attached to the chute enclosure by four (4) quick release stainless steel clamps.

F. Raking Mechanism

1. Lower Chain Return Guide Assemblies
 - a. The lower chain return guide assemblies shall provide positive engagement of the rake teeth into the bar rack.
 - b. The lower chain return guide frames shall be stainless steel with a minimum thickness of 3/8-inch. The lower chain return guide frames shall be bolted to the screen framework. Welding the guide frames to the side frames shall not be acceptable for this project.

- c. The lower chain return guide frames shall be provided with field-replaceable return wear guides that are abrasion-resistant, self-lubricating, ultra-high molecular-weight polyethylene material filled with molybdenum disulfide and oil for superior life. Ultra-high molecular weight polyethylene (UHMWPE) only material for the lower return wear guides shall not be acceptable for this project.

2. Upper Sprocket and Bearing

- a. Two (2) solid stainless steel upper sprockets shall be provided for each screen. The minimum pitch shall be 5 inches with a 1/2-inch minimum tooth width. Split-type, cast iron, or steel sprockets shall not be acceptable for this project.
- b. The minimum outer hub diameter shall be 4-1/2 inches and the minimum inner hub diameter shall be 2-3/4 inches.
- c. Two (2) upper bearings shall be provided. The bearings shall be Emerson Model UCFX 4, or equal, grease lubricated and a stainless steel grease line with zerk fitting located at a convenient location for operator access.

3. Drive Chains

- a. The drive chains shall be heavy-duty, high tensile strength, true roller-type for the raking mechanism constructed of stainless steel. Units that utilize non-metallic rollers shall not be acceptable for this project.
- b. Drive chains shall have a maximum pitch of 5 inches with a minimum breaking strength of 31,000 lbf.
- c. Drive chains and chain guides shall be replaceable without requiring removal of the screen from the channel.
- d. Chain rollers shall be stainless steel. Rollers that are not stainless steel shall not be acceptable for this project.
- e. Chain pins shall be hardened solid stainless steel. Hollow chain pins shall not be acceptable for this project.

4. Chain Guides

- a. The chain guides shall be bolted to the screen frame and adjustable to ensure accurate penetration of the rakes into the bar rack.
- b. The stainless steel chain guide shall have an L-profile of minimum dimensions 2-1/2 inch by 1-1/2 inch by 3/16 inch minimum.
- c. The chain guides shall be fixed to the screen frame from the maximum water level to the bottom of the channel for both the upward traveling and downward traveling chain.
- d. The chain guides shall not protrude into the flow.

5. Shafting

- a. All shafting shall be solid stainless steel that is straight, true, and of sufficient section to transmit the required power.
 - b. The minimum solid shaft diameter shall be 2-inches. Designs using hollow tubing or pipe shall not be acceptable for this project.
 - c. Keyways with fitted keys shall be provided at the sprocket connections.
6. Rake Assembly
- a. The bar rack shall be cleaned by the minimum number of cleaning rakes.
 - b. The rakes shall be of a single piece, reinforced welded stainless steel scoop design with a minimum thickness of 3/8-inch and shall have a precision laser-cut tooth profile. Plasma cut rakes or cast rakes shall not be acceptable for this project. Each rake shall be affixed to the roller chains with stainless steel mounting hardware.
 - c. The cleaning rakes shall engage the bar rack from the upstream side of the bar rack and travel from the bottom of the channel up along the bar rack to the discharge apron. The rake assembly shall be designed to remove debris from the bar rack and convey it up the dead plate to the discharge apron where a wiper assembly shall remove the screenings.
 - d. The rake tines shall be tapered and shall be designed to mesh with and extend between the bars of the bar rack with sufficient penetration of the bar rack to ensure that screenings are completely cleared during each lifting operation.
 - e. The rake teeth shall consistently ride within 1/8-inch to 1/4-inch of dead plate surface.
 - f. Under normal operating conditions, rake shall be oriented at 90-degrees to the bar rack to positively remove captured debris from the bar rack.
 - g. Rake mechanism shall be capable of traveling at two (2) speeds. Normal speed shall be an approximately 10-second cleaning interval and high speed shall be an approximately 5-second cleaning interval.
 - h. The raking mechanism shall be designed to be manually reversed to dislodge objects not being removed by the normal raking cycle. The manual reverse shall be initiated at the main control panel (MCP).

G. Scraper Assembly

- 1. Screenings shall be positively cleaned from the rakes via a mechanical scraper assembly and deposited into the discharge chute. The scraper pivot arms shall be constructed of 2-inch minimum stainless steel round tubing with a minimum wall thickness of 1/8-inch. The scraper blade support shall be constructed of 2-1/2 inch L-profile stainless steel with a minimum thickness of 1/4-inch. The scraper blade shall be field-replaceable ultra-high molecular weight polyethylene (UHMWPE).
- 2. The scraper assembly shall be designed to travel on a controlled motion path allowing the scraper to return to the home position by gravity between cleaning cycles.

3. The scraper assembly shall be bearing mounted and incorporate a radial return guide and stainless steel pneumatic shock dampeners in order to minimize wear and vibration. The design of the scraper assembly shall allow the screen raking mechanism to operate in reverse.

H. Drive Assembly

1. The speed reducer shall be a direct-connected, helical-bevel, right-angle, hollow-shaft, gear motor. The speed reducer shall be designed in accordance with AGMA recommendations for Class II service. The speed reducer manufacturer shall be a member of AGMA. The speed reducer shall be directly connected to the upper drive shaft via the speed reducer hollow drive shaft.
2. The speed reducer shall be driven by an integral motor 1,800 rev/min, ball bearing, inverter-duty, totally enclosed, fan-cooled motor with leads to a large conduit box for outdoor operation. Motor size shall be as noted in paragraph 1.04.E.18., shall be rated for electrical power characteristics as noted in paragraph 1.04.D.5., and shall be rated for an electrical environment as noted in paragraph 1.04.D.6.
3. Drives utilizing a rigid mount for the gear motor shall not be acceptable for this project. Chain drives, belt drives, and hydraulic drives shall not be acceptable for this project.
4. The entire drive assembly and upper drive shaft bearings shall be supported by adjustable jacking plates mounted on each side of the exterior of the screen frame assembly to provide rake alignment and proper chain tension. The jacking plates shall be adjustable via ACME stainless steel lead screws and jam nuts. The use of threaded rod shall not be acceptable for this project.

2.03 WASH PRESS

A. General

1. The wash press shall be designed and built to withstand the maximum possible static and hydraulic forces exerted by the pressing action of the rotating screw.
2. All structural parts shall be sized for the loads encountered during the washing and pressing operations.

B. Screenings Inlet Hopper

1. The wash press shall be equipped with an inlet hopper to receive screenings. The hopper shall be of 10-gauge (0.135-in.) thick minimum stainless steel with rolled edges.
2. The hopper shall be flanged, gasketed, and bolted to the wash press housing to provide a watertight connection.
3. The hopper shall be equipped with a stainless steel spray wash header with stainless steel nozzles to aid in flushing captured screenings into the inlet hopper.

C. Screw Conveyor Housing

1. The housing shall be comprised of two washing zones and a compaction-dewatering zone. The housing shall be equipped with drainage sections with perforations for gravity drainage of the wash water. The wash press cylindrical housing shall be of all stainless steel construction with

1/4-inch thick minimum wall. Each end of the housing shall be fitted with reinforced end supports fabricated from 1/2-inch minimum thick plate to accept the drive mounting and discharge pipe mounting.

2. The housing shall be comprised of a pre-wash zone for receiving screenings into the inlet hopper. Inlet housing shall be equipped with perforations for initial drainage of liquid. The initial drainage section shall be provided with 3/8-inch maximum diameter openings spaced on maximum 1/2-inch centers that have been drilled or cut into the outer tube. Perforations shall be provided in the bottom of the screenings inlet trough area.
3. To ensure maximum screenings dryness, the compaction-dewatering zone shall be equipped with a full circumference 360-degree drainage area. The lower final drainage area shall be provided with 3/8-inch maximum diameter openings spaced on maximum 1/2-inch centers. The upper drainage area shall be provided with 3/16-inch maximum diameter holes space on maximum 3/4-inch centers. The openings are drilled or cut into the outer tube.
4. A minimum of two (2) bearing bars that can be replaced without removing the screw from the housing shall be used to support the screw. Bearing bars shall be a special ultra-high molecular weight polyethylene (UHMWPE) material filled with molybdenum disulfide and oil for superior life. The bearing bars shall prevent the screw from contact with the housing. The bearing bars shall be held in position by a stainless steel bearing bars holder fastened to the outer housing by four (4) stainless steel bolts. Designs that require disassembly of the wash press to replace the screw supports will not be acceptable for this project.
5. The housing shall be equipped with 3/8-inch thick stainless steel supports legs suitable for anchoring to a base slab.

D. Screw Conveyor

1. The housing shall be fitted with a helical screw of corrosion-resistant AISI Type 304 stainless steel construction.
2. The screw shall consist of helical flights with a nominal diameter as noted in paragraph 1.04.F.2. The screw shall provide kneading and crushing action of the feed solids in the pre-wash zone.
3. The helical flight screw shall consist of not less than 1/2-inch thick minimum flights, continuously welded on a torque tube.
4. The entire face of the final pitch in the final press zone shall be covered with a replaceable Lincore 60-G, or equal, hard weld (615 Brinell minimum) for superior abrasion resistance.
5. A replaceable split gland seal assembly shall be provided where the shaft of the screw passes through the outer housing. The split gland seal shall consist of a two-piece split outer housing with a single ring of packing and a plunger. The seal design shall be such that it can be replaced in the field without removing the speed reducer.

E. Drive

1. The drive shall be a direct-connected, cycloidal-bevel, hollow-shaft, high-thrust, right-angle, AGMA rated speed reducer. The cyclo element of the speed reducer shall be designed to take a 500 percent shock load without damage. Combination gear motor designs will not be acceptable

for this project. The speed reducer manufacturer shall be a member of AGMA. The speed reducer shall have a minimum service factor 1.25, a minimum torque rating of 13,000 in-lbs, and a minimum thrust rating of 27,250 in-lbs at the design output shaft speed of the reducer.

2. The speed reducer shall be bolted to the drive end of the transport tube shaft that has been machined in accordance with paragraph 2.09.F.
3. The speed reducer shall be driven by a field-replaceable, NEMA C-flanged, 1,800 rev/min, ball bearing, continuous-duty, premium-efficiency, totally-enclosed, fan-cooled motor with leads to a large conduit box for outdoor operation. Motor size shall be as noted in paragraph 1.04.F.3., shall be rated for electrical power characteristics as noted in paragraph 1.04.D.5. and shall be rated for an electrical environment as noted in paragraph 1.04.D.6.

F. Wash System

1. The wash press shall be fitted with nozzles to wash the screenings in stages as the screw transports the screenings through the unit. Wash water usage shall be as noted in paragraph 1.04.F.5. at a minimum pressure as noted in paragraph 1.04.F.4.
2. The wash nozzles shall be arranged to provide optimum water and solids contact for thorough washing and removal of fecal material and other organics.
3. The wash press shall be equipped with a solenoid valve and ball valves to provide wash water control to each zone and dewatering chamber.
4. Nylon reinforced braided hose shall connect nozzles to the solenoid valve.
5. The solenoid valves shall be ASCO, or equal, 3/4-inch minimum, brass body suitable for 120 VAC operation with an electrical rating as noted in paragraph 1.04.D.6. Solenoid valves shall be normally closed and rated for up to 100 psig up 125 degrees F. Solenoid valves shall be slow close type to minimize water hammer. Solenoid valve electrical connectors shall be metallic.
6. The ball valves shall be 3/4-inch diameter, 1/4-turn, stainless steel body with stainless steel ball and Teflon seats, and shall have an adjustable stop handle for volume control of the spray wash system.
7. A water strainer shall be provided suitable for a 3/4-inch connection and a maximum flow rate as noted in paragraph 1.04.F.4. and suitable for a maximum pressure of 125 psig. Water filter shall be a stacked filter element design with washable 80-mesh (200 micron) polyethylene or polypropylene disc elements, polypropylene head and bowl and Buna N gaskets. Y-type strainers will not be acceptable for this project.

G. Dewatering Chamber

1. The dewatering chamber shall be 360-degree circumference, located on the discharge end of the housing.
2. The final dewatering chamber shall have a fixed lower drain pan fabricated of 10-gauge (0.135-in.) thick minimum stainless steel material. The lower drain pan shall have removable access covers on both sides of the unit.

3. The dewatering chamber shall be fitted with bottom mount 3-inch drain. Drain pipe shall be standard 3-inch diameter stainless steel with NPT threaded connection.

H. Discharge Section

1. A solids discharge pipe of stainless steel construction shall be provided. Pipe shall be tapered for ease of solids transport.
2. A 30 degree elbow shall be provided for connection between the housing and the discharge pipe to allow solids to be discharged to a suitable elevation. Elbow shall be provided with a Schedule 10S stainless steel butt weld stub end. Elbow shall be fitted with a lap joint flange 1/2-inch minimum thickness to allow angle adjustment of the discharge pipe. Stainless steel bolts shall be provided for connecting the discharge section to the wash press.
3. The discharge pipe shall be 10 gauge (0.135-in.) thick stainless steel that shall be designed to be tapered outward to a larger diameter to prevent the washed and dewatered screenings from creating a plugging problem.

2.04 CONTROL SYSTEM

- A. All controls necessary for the fully automatic operation of each multi-rake screen and each screenings wash press shall be provided in accordance with NEMA standards and shall be located as noted in paragraph 1.04.D.7.
- B. The electrical control system shall provide for automatic control of the screen via a high liquid level using a liquid level control system in connection with an adjustable time clock. The screen shall operate at a high liquid level and/or a pre-determined time sequence to provide a variable time between cleaning operations
- C. The float switches shall be a non-mercury-switch enclosed in an ABS housing. The switches shall operate over a narrow switching angle and have a minimum rating of 1 Amp at 120 VAC. A 40-ft long neoprene jacketed power cable, weight, grip cord, and stainless steel mounting bracket shall be furnished as part of the switch assembly. For a Class I – Division I electrical classification environment the level switching circuit shall be rated intrinsically safe by inclusion of a UL approved switch isolator with relay output. The switch isolator shall be rated for 120 VAC service with output contacts rated for 2 Amps minimum. A second high-level float switch shall be included for alarm indication and as a backup start switch circuit.
- D. A local-mounted main control panel (MCP) suitable for wall or uni-strut mounting shall contain the following items:
 1. Door interlocked fused disconnect
 2. Square D Altivar 31, or equal, variable frequency drive (VFD) with line reactor for each of the following:
 - a. Multi-rake screen
 - b. Screenings wash press
 - c. The VFD shall have a solid state integral overload design. Upon encountering a blockage, the VFD shall automatically reverse the direction of travel of the multi-rake screen raking mechanism for an adjustable distance and revert to the forward direction to attempt to clear the blockage. Upon encountering a blockage, the VFD shall automatically reverse the direction of screenings wash press screw conveyor. The reversing action shall make three (3) attempts for any one obstruction. The VFD shall automatically re-set if the blockage

causing the initial overload condition is cleared. If the blockage remains upon completion of the fourth attempt, the multi-rake screen or screenings wash press shall be shut down and an alarm shall be generated. The automatic reversing function shall be effective only in the low-speed mode of operation.

- d. A motor starter with current overload protection or an electromechanical device sensing the speed reducer motion shall not be acceptable for this project.
3. Control power transformer fused primary and secondary with 120 VAC transient voltage surge suppressor (TVSS)
4. Full-voltage LED pilot lights for the following:
 - a. Control power ON (White)
 - b. Multi-rake screen RUN (Green)
 - c. Screenings wash press RUN (Green)
 - d. Multifunctional overload shutdown/screen FAULT (Red)
 - e. Multifunctional overload shutdown/screenings wash press FAULT (Red)
 - f. Screen high water level ALARM (Amber)
5. HAND-OFF-AUTO selector switch for each of the following:
 - a. Multi-rake screen
 - b. Screenings wash press
 - c. Screenings wash press solenoid valves (2)
6. FORWARD-OFF-REVERSE selector switch (spring return to center) for each of the following:
 - a. Multi-rake screen drive
 - b. Screenings wash press drive
7. E-STOP pushbutton (Red)
8. CYCLE/RE-SET pushbutton (Black) – The CYCLE/RE-SET pushbutton shall allow the control logic to be re-set after the E-STOP pushbutton is pulled out. The CYCLE/RE-SET pushbutton shall also allow the plant operations staff to run the multi-rake screen and the screenings wash press through a complete cleaning cycle by holding in the pushbutton for a pre-set time.
9. Door-mounted elapsed time meter for each of the following:
 - a. Multi-rake screen
 - b. Screenings wash press
10. Remote dry contact outputs for each of the following:
 - a. Multi-rake screen RUN
 - b. Screenings wash press RUN
 - c. Multifunctional overload shutdown/screen FAULT
 - d. Multifunctional overload shutdown/screenings wash press FAULT
 - e. Screen high water level ALARM
11. 600 VAC terminal block
12. White phenolic nameplates with black lettering
13. U.L. label for the project application
14. Electrical enclosure shall be provided in accordance with paragraph 1.04.D.8.

2.06 ANCHOR BOLTS

- A. Equipment manufacturer shall furnish all anchor bolts of ample size and strength required to securely anchor each item of equipment. Anchor bolts, hex nuts, and washers shall be AISI Type 304 stainless steel unless noted otherwise. Anchor bolts shall be wedge or epoxy type.
- B. Anchor bolts shall be set by the CONTRACTOR. Equipment shall be placed on the foundations, leveled, shimmed, bolted down, and grouted with a non-shrinking grout.

2.07 SPARE PARTS

A. The following spare parts shall be provided for each multi-rake screen:

1. One (1) rake assembly wiper
2. Two (2) full lengths of chain
3. Two (2) upper sprockets and bearing assemblies
4. Two (2) lower chain return wear guides
5. One (1) UHMWPE wiper blade

B. The following spare parts shall be provided for each screenings wash press:

1. One (1) complete solenoid valve assembly
2. One (1) solenoid valve re-build kit
3. One (1) set of bearing bars

C. Spare parts shall be individually boxed with the project name and part number clearly identified on each individual box. All spare parts shall be shipped in a separate crate and clearly labeled. Spare parts shall be stored indoors by the CONTRACTOR in a temperature-controlled environment.

2.08 SHOP SURFACE PREPARATION AND PAINTING

A. Electric motors, speed reducers, and other self-contained or enclosed components shall have manufacturer's standard enamel finish.

B. All external non-wetted stainless steel shall be cleaned to a uniform finish by glass bead blasting and chemically treating with Citrisurf 2210 or 2050. Chemical passivated stainless steel products shall not produce any hazardous wastes during the passivation process. The multi-rake screen and screenings wash press manufacturer shall clearly identify the passivation procedure methodology and shall certify with shop drawing submittals that no hazardous wastes were produced.

2.09 SOURCE QUALITY CONTROL

A. All structural stainless steel components shall be fabricated in the United States and shall conform to the requirements of "Specifications for the Design, Fabrication and Erection of Structural Steel for Buildings" published by the American Institute of Steel Construction.

B. All parts and assemblies shall be fabricated from sheets and plates of AISI Type 304 stainless steel conforming to ASTM A666, unless noted otherwise. All rolled or extruded shapes shall be fabricated to conform to ASTM A276. All tubular products and fittings shall be fabricated to conform to ASTM A312, A351 and A403.

C. All welding in the factory shall use shielded arc, inert gas, MIG, or TIG method. Add filler wire to all welds to provide for a cross section equal to or greater than the parent metal does. All butt welds shall be full penetration type to the interior surface. Provide gas shielding to interior and exterior of the joint.

D. Welding of the screen components shall be in accordance with the latest edition of the American Welding Society (AWS) standards. Field welding of stainless steel shall not be permitted.

E. Assembly bolts, nuts and washers shall be AISI 304 stainless steel furnished in accordance with ASTM A193.

- F. All surfaces that are specified to be machined shall be designed and fabricated to provide a runout of not more than 0.005 inches and concentricity to within 0.005 inches.
- G. Design and fabrication of structural steel members shall be in accordance with AISC and AWS Standards. The manufacturer shall comply with the American Welding Society (AWS) and the American Institute of Steel Construction (AISC) most current listed standards and qualifications in 2004 D1.1, the criteria per the requirements of Section 6 - Inspection - Structural Welding Code.

Evidence of such AISC and AWS compliance shall be submitted with shop drawing submittals as follows:

1. The fabrication facility shall successfully meet the quality certification requirements of the AISC Quality Certification Program with a Category I or higher. The AISC Quality Certification Program will confirm that the AISC certified shop has the personnel, organization, experience, procedures, knowledge, equipment, capability and commitment to produce fabricated steel or stainless steel of the required quality for the wastewater treatment equipment.
2. AWS Certified Welding Inspectors (minimum 2 on staff) shall conform to all standards, current or previous as listed in section 6.1.4 AWS QC1, Standard and Guide for Qualification and Certification of Welding Inspectors.
3. AWS Non Destructive Testing Inspectors (Level I, II, III) for Magnetic Particle and Ultra-Sonic testing (minimum 2 on staff) shall conform to all standards, current or previous as listed in and in conformance with The American Society for Non-Destructive Testing (ASNT-TC-1A).

PART 3 – EXECUTION

3.01 FIELD PREPARATION AND PAINTING

- A. The CONTRACTOR shall supply paint for field touch-up and field painting. The CONTRACTOR shall touch-up all shipping damage to the paint and stainless steel as soon as the equipment arrives on the job site.
- B. The CONTRACTOR shall finish paint electrical motors, speed reducers, and other self-contained or enclosed components with oil-resistant enamel.
- C. Prior to assembly the CONTRACTOR shall coat all stainless steel bolts and nut threads with a non-seizing compound.

3.02 INSTALLATION

- A. Installation shall be performed by a licensed and insured CONTRACTOR.
- B. The CONTRACTOR shall document similar project installations over the last three (3) years with their proposal. This documentation shall include the date, location, and scope of the project. References shall be supplied for these projects with their contact information.
- C. Installation shall be made in conformance with the equipment manufacturer's requirements.
- D. The CONTRACTOR shall furnish a project schedule with their bid that provides the time to order equipment & material, receive and deliver equipment & material to the site, installation of the equipment & material, testing and training, and furnishing of the operation and maintenance manuals.

This schedule shall be in reference to when the selected CONTRACTOR receives the notice to proceed.

- E. All applicable permits shall be filed by the CONTRACTOR. Copies of the applications and the approvals shall be provided to the City of Mount Dora for their records. Permit fees shall be document and billed under the line item for "Permits Fess and Allowances".
- F. There is a fixed dollar amount under the line item for "Permits Fess and Allowances". Unanticipated work items that fall outside of the scope of this project must receive written approval from the Utilities & Plant Operations Director or the Utility Engineer in order to be billable. Only approved permit fees and approved out of scope items shall be billed under this line item.
- G. The manufacturer shall schedule two (2) trips to the project site for equipment start-up assistance as noted in paragraph 3.02.H. for the CONTRACTOR and for operating training as noted in paragraph 3.06.A. for OWNER personnel.
- H. After the CONTRACTOR has installed the screen and the equipment is capable of being operated, the equipment manufacturer shall furnish a qualified representative for a minimum of three (3) days (up to 24 hours) to perform start-up inspection of the equipment and training for the CONTRACTOR.
- I. Equipment shall ship completely lubricated, ready for commissioning.
- J. The CONTRACTOR is responsible for providing all equipment, personnel, tools, and materials necessary to complete the installation.
- K. The screen shall also be field tested after erection in the presence of the Owner and Engineer to confirm and verify the structural and mechanical compliance to the specification. The field acceptance test shall include demonstrating that the screen operates without vibration, jamming or overheating and perform its specified function satisfactorily.
- L. After the equipment has been placed into operation, the manufacturer's representative shall make all final adjustments for proper operation.
- M. The manufacturer, or their assigned representative (such as authorized distributor of the equipment), shall provide a written certification, after the start-up, that the equipment was installed in accordance with the manufacturer's design. The date that the manufacturer, or their assigned representative, certifies that the equipment is fully operational and installed in accordance with the design shall be the start of the warranty period.

3.03 WARRANTY

The Manufacturer shall warrant that the equipment is free from defects in material and workmanship for the earlier of 12 months from the date of startup or 18 months from the date of delivery. Except as otherwise provided by law, Manufacturer shall, at its option and at no cost to Buyer, either repair or replace any product which fails to conform with the warranty; provided, however, that under either option, Manufacturer shall not be obligated to remove the defective product or install the replaced or repaired product and Buyer shall be responsible for all other costs, including, but not limited to, service costs, shipping fees and expenses. Buyer must give Manufacturer notice in writing of any alleged defect covered by this warranty within thirty (30) days of the discovery of such defect during the warranty period. The warranty extends to replaced parts of manufacturer for ninety (90) days or the remainder of the original warranty period applicable to the parts being replaced.

3.04 SHOP TESTING

- A. Prior to shipment of the equipment, the multi-rake screen and screenings wash press shall be operated for a minimum of four (4) hours at the fabrication location with the specific drive motor that will be furnished for the project at the actual operating angle of the screen for the project. A report shall be prepared stating the date, time, and operational compliance. This report shall be provided to the City of Mount Dora prior to shipping.
- B. During the shop test the following parameters shall be recorded:
 - 1. Motor serial number
 - 2. Amperage draw at start-up, after two hours and after four hours during forward operation
 - 3. Amperage draw during reverse operation
- C. A certified shop test report shall be submitted to the ENGINEER.

3.05 FIELD TESTING

- A. Prior to final acceptance of the multi-rake bar screen and screenings wash press, three (3) tests shall be conducted according to the EPA Paint Filter Test as described in method 9095B of EPA Publication SW-846.
- B. Should the system fail to produce screenings capable of passing the "EPA Paint Filter Test", the manufacturer shall at its own expense make all necessary modifications to the equipment until such tests can be passed.

3.06 OPERATOR TRAINING

- A. Provide operator training for OWNER'S personnel after system is operational. Training will take place while manufacturer's representative is at the job site for inspection.
- B. Between eight (8) and twelve (12) months after start-up, the manufacturer shall provide one (1) trip and one (1) day (up to 8 hours) of follow-up service and operator training. This shall be exclusive of the start-up service work that is specified in paragraph 3.02.G and 3.06.A. The follow-up service shall include manufacturer's recommended lubrication (grease/oil), adjustments, and general inspection. This work shall not be billable until the work has been completed for this item.

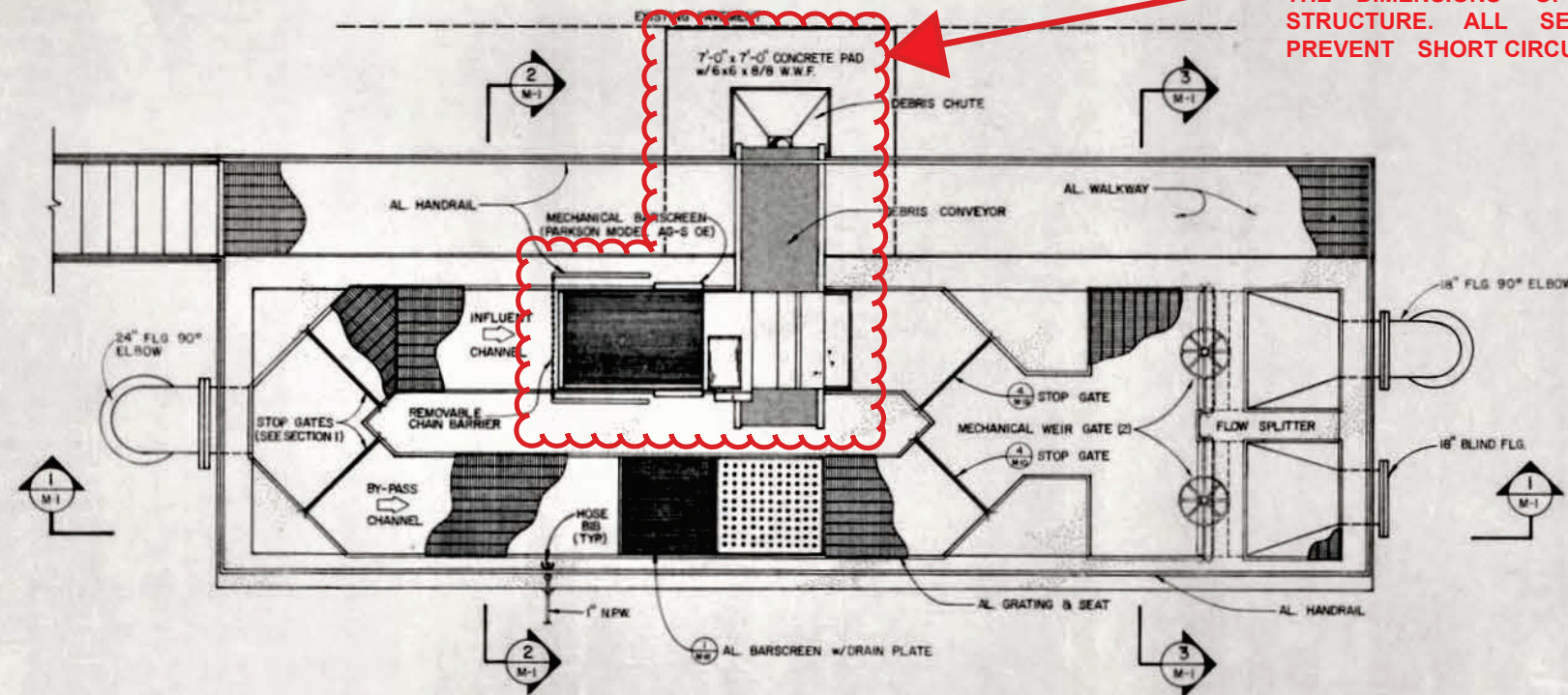
3.07 OPERATION & MAINTENANCE MANUALS

- A. The Manufacturer shall state in the operating manual the amount of, and specification for, any lubricant required.
- B. The cover page for the operation and maintenance manual shall include the following:
 - 1. Project Date
 - 2. Make, Model, and Serial Number of the multi-rake mechanical bar screen and screenings wash box provided
 - 3. Manufacturer and local authorized representative contact information
 - 4. CONTRACTOR performing the installation
- B. The operations and maintenance manuals shall include a table of contents for the various equipment and appurtenances

- C. The operations and Maintenance manuals shall include a complete set of diagrams with parts lists for the multi-rake bar screen and screenings wash box.
- E. Four (4) hard copies of the operation & maintenance manuals shall be furnished to the City of Mount Dora.
- F. One (1) electronic set of the operation & maintenance manuals shall be furnished to the City of Mount Dora. This shall be a searchable PDF document.

3.08 ORIGINAL HEADWORKS DRAWING WITH MARKU-UPS

- A. Attached is a drawing prepared by Professional Engineering Consultants, Inc. for the original installation of the “Headworks”. The drawing shows the location and general layout of the mechanical bar screen. This drawing has been notated to indicate general CONTRACTOR requirements.

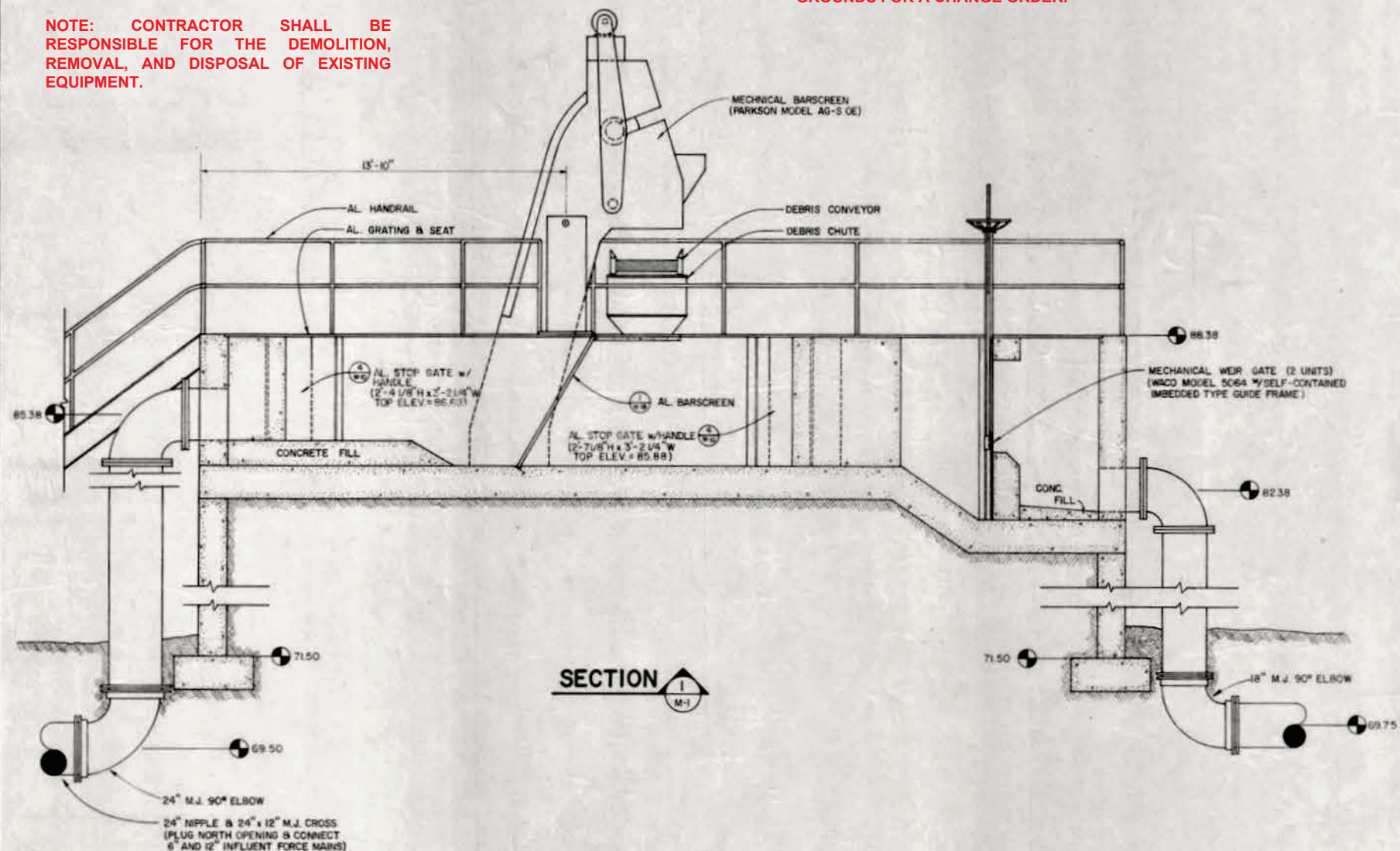


NOTE: EXISTING EQUIPMENT TAG INDICATES THAT IT IS AN AQUAGUARD MODEL AGSA75.3X9.6.

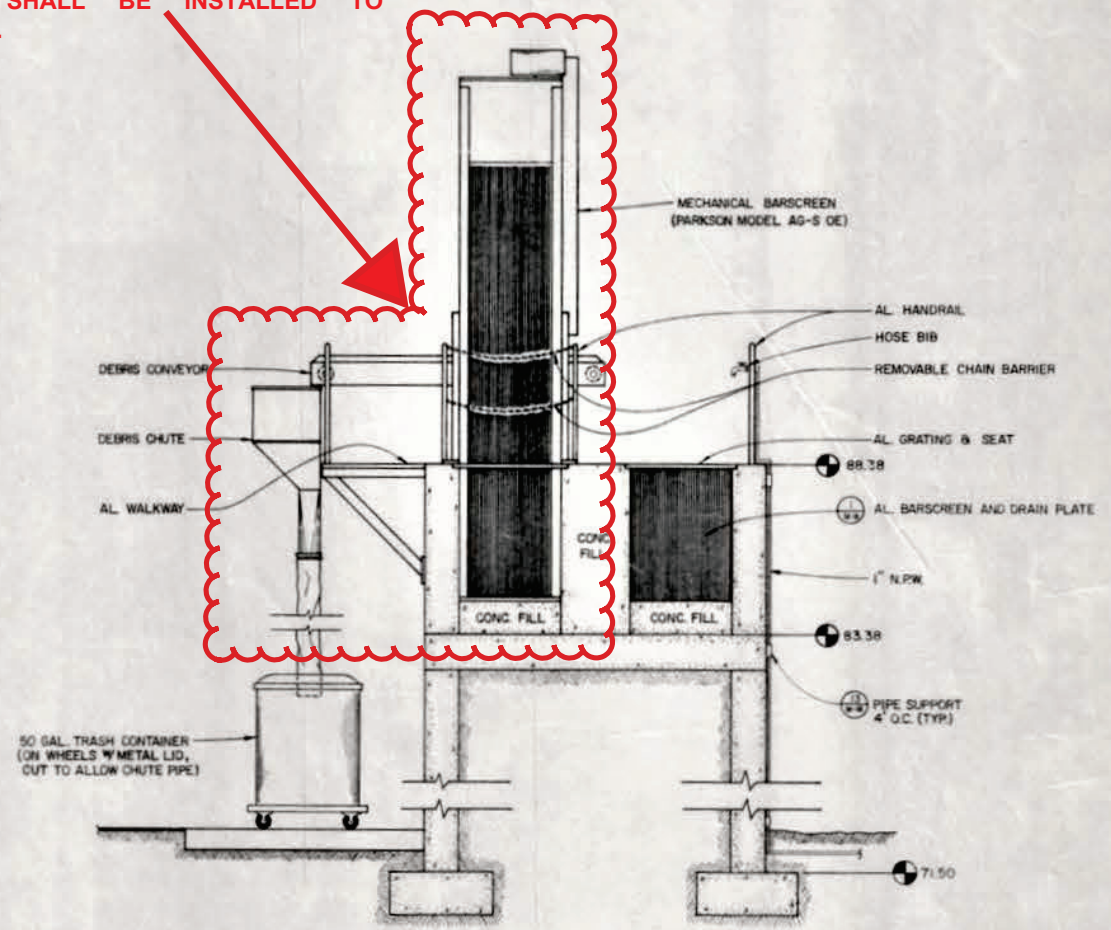
NOTE: CONTRACTOR SHALL BE RESPONSIBLE FOR THE DEMOLITION, REMOVAL, AND DISPOSAL OF EXISTING EQUIPMENT.

HEADWORKS PLAN

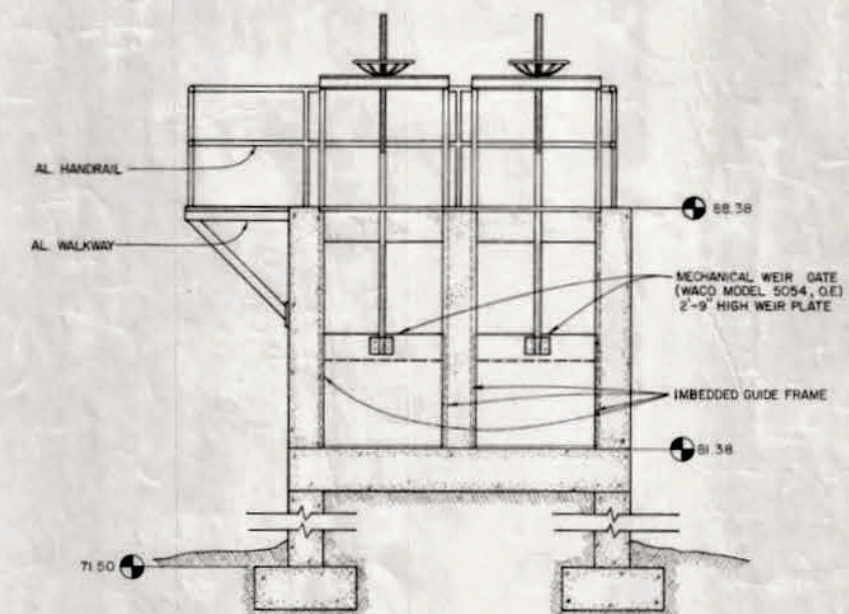
CONTRACTOR SHALL CONFIRM ALL MATERIALS AND SIZES REQUIRED TO COMPLETE THE WORK. CONTRACTOR FAILURE TO CONFIRM ALL MATERIALS AND SIZES SHALL NOT BE GROUNDS FOR A CHANGE ORDER.



SECTION 1



SECTION 2



SECTION 3

Professional Engineering Consultants, Inc.
 ENGINEERS • PLANNERS • SURVEYORS
 Suite 1430 • Hartford Building • 200 East Robinson Street • Orlando, Florida 32801 • 305/422-8062

HEADWORKS - PLAN & SECTIONS

JOB NO. MD-03 SCALE: 3/8" = 1'-0" SHEET M-1 OF M-19

3.09 PICTURES OF EXISTING MECHANICAL BAR SCREEN



EXISTING EQUIPMENT AND SITE

**ITB/# 25-UT-010
WWTF 1 Improvements
CITY OF MOUNT DORA

ADDENDUM NUMBER 1**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **ITB #25-UT-010 WWTF 1 IMPROVEMENTS** for the above as fully and completely as if the same were fully set forth therein.

~~~~~  
**CLARIFICATIONS:**

**Originally Reads as:**

| Event                                            | Date                        |
|--------------------------------------------------|-----------------------------|
| Issue <b>ITB</b> Notice                          | January 8, 2025             |
| Mandatory Pre-Bid Meeting                        | January 21, 2025 @ 11:00 am |
| Last Date for Receipt of Written Questions       | February 3, 2025 – 4:00 pm  |
| Addendum Issued (If Applicable)                  | February 10, 2025           |
| Bid Due/ Opening Date (via Zoom-See Exhibit “D”) | February 17, 2025 @ 2:00 pm |
| Issue Notice of Recommendation                   | February 26, 2025           |
| City Council Meeting Date (anticipated)          | March 18, 2025              |

**Now Reads as:**

| Event                                            | Date                        |
|--------------------------------------------------|-----------------------------|
| Issue <b>ITB</b> Notice                          | January 8, 2025             |
| Mandatory Pre-Bid Meeting                        | January 21, 2025 @ 11:00 am |
| Last Date for Receipt of Written Questions       | February 3, 2025 – 4:00 pm  |
| Addendum Issued (If Applicable)                  | February 10, 2025           |
| Bid Due/ Opening Date (via Zoom-See Exhibit “D”) | February 19, 2025 @ 2:00 pm |
| Issue Notice of Recommendation                   | February 26, 2025           |
| City Council Meeting Date (anticipated)          | March 18, 2025              |

~~~~~  
Signature acknowledges receipt and understanding of this addendum.

Name/Title

Date

ITB/# 25-UT-010
WWTF 1 Improvements
CITY OF MOUNT DORA

ADDENDUM NUMBER 2

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **ITB #25-UT-010 WWTF 1 IMPROVEMENTS** for the above as fully and completely as if the same were fully set forth therein.

~~~~~

**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** As for the existing equipment, what is the City's intent for the Contractor do with it? Remove and haul off or remove and leave for the City to scrap or haul off?

**A1.** Section 3.08 references Headworks drawing with mark-ups. The included drawing has the following notation: "Note: Contractor shall be responsible for the demolition, removal, and disposal of the existing screen."

**Q2.** I was hoping you can help me obtain the estimated construction budget, if determined.

**A2.** We do not have an estimated construction budget.

**Q3.** 1.04.E.2/3: Please confirm maximum DSWL and USWL. Is the spec supposed to read feet instead of inches?

**A3.** Both 1.04 2/3 should be in feet.

**Q4.** 1.04.E.13: Please confirm discharge height above operating floor. Is the spec supposed to read feet instead of inches?

**A4.** Feet

**Q5.** 1.04.E.14: For clarification, SAVÉCO typically provides two (2) rakes for a screen this size. Please confirm if this is acceptable.

**A5.** No, it does not meet specification which calls for 11 cleaning rakes

**Q6.** 1.04.E.15: For clarification, SAVÉCO provides a 0.75HP motor for this screen. Please confirm if this is acceptable.

**A6.** No must follow specifications does not meet specification which calls for 2 HP motor

**Q7.** 1.04.F.2: SAVÉCO's screw diameter is 7.3 in. Please confirm if this is acceptable.

**A7.** No, it does not meet specification which calls for an 8" screw nominal flight diameter.



**Q8.** 1.04.F.3: For clarification, SAVÉCO utilizes a 5.0 HP motor for their wash press. Please confirm this is acceptable.

**A8.** No, it does not meet specification which calls for 3Hp.

**Q9.** 2.02.B.3: For clarification, SAVECO's bars are angled at 75 degrees. Please confirm this is acceptable.

**A9.** No, it does not meet 60-degree specification.

**Q10.** 2.02.C.1: For clarification, SAVÉCO's dead plate is 3mm thick. Please confirm this is acceptable.

**A10.** No, it does not follow specification minimum thickness of 5/32' which would be 3.97mm.

**Q11.** 2.02.D.1: For clarification, SAVÉCO's screen frame is 18 inches wide. Please confirm this is acceptable.

**A11.** No, it does not meet specification which calls for 26.76" wide.

**Q12.** 2.02.D.1: For clarification, SAVÉCO's screen frame thickness is 4mm. Please confirm this is acceptable.

**A12.** No, it does not meet specification which calls for a minimum of 3/16" which is 4.76mm.

**Q13.** 2.02.E.1: For clarification, SAVÉCO's discharge chute thickness is 3mm. Please confirm this is acceptable.

**A13.** No, it does not meet minimum specification which calls for a minimum of 5/32" which is 3.97mm.

**Q14.** 2.02.F.2.a: For clarification, SAVÉCO's upper sprocket has a minimum pitch of 2 inches. Please confirm this is acceptable.

**A14.** No, it does not meet specification which calls for a minimum pitch of 5 inches.

**Q15.** 2.02.F.3.b: For clarification, SAVÉCO's chain has a minimum breaking strength of 10,116 lbf. Please confirm this is acceptable.

**A15.** No, it does not meet specification which calls for 31,000 lbf.

**Q16.** 2.03.B.1: For clarification, SAVÉCO's hopper is 1/8" thick. Please confirm this is acceptable.

**A16.** No, it does not meet specification which calls for a minimum of 10-gauge (0.135-in.).

**Q17.** 2.03.F.5/6/7: For clarification, SAVÉCO utilizes a ½ inch solenoid/water connection. Please confirm this is acceptable.

**A17.** No, it does not meet specification which calls for a minimum ¾” solenoid.

**Q18.** 2.03.G.3: For clarification, SAVÉCO uses a 2.5 in drain connection for the wash press. Please confirm this is acceptable.

**A18.** No, it does not meet specification which calls for a 3-inch drain.

**Q19.** 2.03.G.3: For clarification, SAVÉCO uses a 2.5 in drain connection for the wash press. Please confirm this is acceptable.

**A19.** No, it does not meet specification which calls for a 3-inch drain.

**Q20.** 3.04.A: For clarification, shop testing will be done at SAVÉCO’s office in Gurnee, not at the fabrication location. Please confirm this is acceptable.

**A20.** As long as the equipment is fully tested in accordance with Section 3.04 prior to shipping to the City of Mount Dora.

~~~~~

~~~~~

Signature acknowledges receipt and understanding of this addendum.

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

**ITB/# 25-UT-010**  
**WWTF 1 Improvements – Multi-Rake Bar Screen & Screenings Wash Press**  
**CITY OF MOUNT DORA**  
**ADDENDUM NUMBER 3**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **ITB #25-UT-010 WWTF 1 IMPROVEMENTS – MULTI-RAKE BAR SCREEN & SCREENINGS WASH PRESS** for the above as fully and completely as if the same were fully set forth therein.

**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** Are there any special funding requirements, like USA domestic or AIS only products?

**A1.** No.

**Q2.** Is there a City budget or engineer's estimate for this project?

**A2.** No.

**Q3.** Will City operations use the manual bar screen while the existing bar screen is removed and the new one installed?

**A3.** Yes

**Q4.** The bid pricing form calls for a Permit Fees & Allowance of \$20,000 to be included in the pricing. Does this bar screen replacement require a permit? If so, who will certify/stamp the plans for the building department?

**A4.** Successful Contractor is required to determine required or applicable project permits. A copy of the City's current Master Fee Schedule is attached to this Addendum 3, as Exhibit "A" for your reference. If applicable, the appropriate designee in the City's Building Department would certify/stamp the plans.

**Q5.** Under Scope of Services in the specifications, page 5, substantial completion is 60 days and final completion 30 days after that. This equipment typically takes 4-6 weeks for submittal drawings and 16-20 weeks for delivery after submittal approval. Will the notice to proceed be delayed until the equipment arrives onsite?

**A5.** Assuming maximum times, 6 weeks submittal + 20 weeks delivery + 2 weeks to install = 28 weeks or 196 days for final completion.

**Q6.** The bid pricing form calls for One Time Need: Annual Test, Adjustment, Lubrication and Report as a cost item. Can you better define this? Is this the checkout/startup of the equipment that takes place prior to substantial completion?

**A6. This service to be provided after the installed equipment has been operating for a year.  
Not part of the substantial completion.**

~~~~~

~~~~~

Signature acknowledges receipt and understanding of this addendum.

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

**RESOLUTION NO. 2025-02**

**A RESOLUTION OF THE CITY OF MOUNT DORA, FLORIDA, PERTAINING TO THE MASTER FEE SCHEDULE FOR THE CITY; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR REPEAL OF PRIOR FEE RESOLUTION; PROVIDING FOR APPROVAL OF MASTER FEE SCHEDULE; PROVIDING THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, City's budget and financial policies require that to the extent possible and reasonable, City services should be supported by fees and charges in order to provide maximum flexibility in the use of general City taxes to provide for a broader public benefit; and

**WHEREAS**, the City of Mount Dora has enacted various codes and ordinances which provide for the creation and maintenance of a multitude of City programs and/or services, the nature of which require funding, at least in part, by user fees; and

**WHEREAS**, the City processes various land development, building and inspection permits, licenses, site plans, maps and administrative changes, the nature of which require funding, at least in part, by user fees; and

**WHEREAS**, the provisions of controlling Florida law provide authorization for a municipality to levy reasonable fees and charges commensurate with the cost of the activities, functions and programs which are funded by the City; and

**WHEREAS**, the City adopted its current Master Fee Schedule on December 19, 2023, under Resolution No.: 2023-58; and

**WHEREAS**, it is fiscally prudent and appropriate for the City, from time-to-time, to establish the reasonable fees and charges for administering the various programs and services provided by the City; and

**WHEREAS**, the City has determined that all of the fees set forth hereafter are equitable and necessary for the program, service of function supported by the same; and

**WHEREAS**, the City finds that all conditions precedent and notices required by Florida law, which are necessary to accomplish the actions taken herein have been appropriately implemented.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MOUNT DORA, FLORIDA, AS FOLLOWS:**



**SECTION 1. Legislative Findings and Intent.** The City of Mount Dora has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

**SECTION 2. Repeal of Prior Fee Schedule Resolution.** City of Mount Dora Resolution No.: 2023-58 is hereby repealed in its entirety.

**SECTION 3. Adoption of Master Fee Schedule.**

A. The schedule of all City collected fees attached hereto as **Exhibit “A”** is hereby approved and adopted for implementation (“Fee Schedule”).

B. The City of Mount Dora and the Departments thereof shall be exempt from the payment of any applicable fees established by the Fee Schedule adopted hereunder, excluding building permit fees, impact fees and/or any other applicable fees as required by Florida law.

**SECTION 4. Implementation of Administrative Actions.** The City Manager is hereby authorized and directed to take such action as may be deemed necessary and appropriate in order to implement the provisions of this Resolution. The City Manager may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such City employees as deemed effectual and prudent.

**SECTION 5. Savings Clause.** All prior actions of the City of Mount Dora pertaining to the adoption of the Fee Schedules for fees collected by the City, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

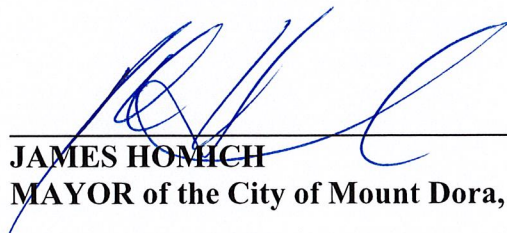
**SECTION 6. Scrivener’s Errors.** Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the City Clerk and City Attorney, may be corrected.

**SECTION 7. Conflicts.** All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

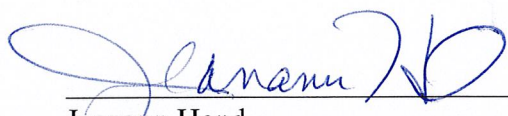
**SECTION 8. Severability.** If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

**SECTION 9. Effective Date.** This Resolution shall become effective immediately upon its passage and adoption.

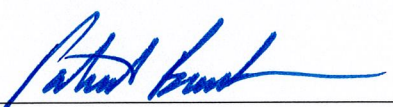
PASSED AND ADOPTED this 7 day of JANUARY, 2025.

  
\_\_\_\_\_  
**JAMES HOMICH**  
MAYOR of the City of Mount Dora, Florida

ATTEST:

  
\_\_\_\_\_  
Jeanann Hand  
City Clerk

For the use and reliance of City of Mount Dora only.  
Approved as to form and legality.

  
\_\_\_\_\_  
Patrick Brackins  
City Attorney

**Exhibit “A”**  
Master Fee Schedule



Exhibit "A"

## CITY OF MOUNT DORA CITY FEE SCHEDULE

### Utility Rates

| Miscellaneous                                                                                                                                                                                                                                                                                                                                                      | CURRENT      | LAST YEAR | % change |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------|----------|
| Account Setup Fee - Residential & Non-Residential Accounts                                                                                                                                                                                                                                                                                                         | \$30.00      | \$30.00   | 0%       |
| Hydrant & Temporary Meter Account Setup Fee (Water)                                                                                                                                                                                                                                                                                                                | \$75.00      | \$75.00   | 0%       |
| Credit for signing up for Auto Draft & Ebill - New & Existing Accounts                                                                                                                                                                                                                                                                                             | -\$25.00     | -\$25.00  | 0%       |
| Late fee Penalty (3 Days past due)                                                                                                                                                                                                                                                                                                                                 |              |           |          |
| The 3% late fee will be added to accounts on the day after the due date plus 3 days from the invoice.                                                                                                                                                                                                                                                              |              |           |          |
| Staff may waive late fee penalty charge once in a twelve month period if requested by the customer.                                                                                                                                                                                                                                                                | \$0.03       | \$0.03    | 0%       |
| Reconnection Charge (Business Hours) added to account when payment is not received by 5:00pm thr day before the cutoff date.                                                                                                                                                                                                                                       | \$45.00      | \$45.00   | 0%       |
| Reconnection Charge (After Hours till 9 p.m.)                                                                                                                                                                                                                                                                                                                      | \$110.00     | \$110.00  | 0%       |
| Reconnection Charge (After Hours between 9 p.m. & 6 a.m.)                                                                                                                                                                                                                                                                                                          | \$250.00     | \$250.00  | 0%       |
| Lock and Pull Meters                                                                                                                                                                                                                                                                                                                                               | \$38.00      | \$38.00   | 0%       |
| Accounts that are not paid 5 to 7 business days after it has been turned off for non-payment, the City will either lock or pull those meters and an additional \$30.00 service fee will be charged to the account. All past due fees and service fees will need to be paid in full before service is restored. This fee is non-waivable and applies to each meter. |              |           |          |
| Water Meter Tampering (Unauthorized access to meters or systems) + cost                                                                                                                                                                                                                                                                                            |              |           |          |
| 1st Offense                                                                                                                                                                                                                                                                                                                                                        | \$75.00      | \$75.00   | 0%       |
| 2nd Offense                                                                                                                                                                                                                                                                                                                                                        | \$150.00     | \$150.00  | 0%       |
| 3rd and subsequent tampering                                                                                                                                                                                                                                                                                                                                       | \$250.00     | \$250.00  | 0%       |
| Electric Meter Tampering (Unauthorized access to meters or systems) + cost                                                                                                                                                                                                                                                                                         | \$250.00     | \$250.00  | 0%       |
| Lien File Fees                                                                                                                                                                                                                                                                                                                                                     | \$20.00      | \$20.00   | 0%       |
| Lien Research Fee - Standard three (3) business days                                                                                                                                                                                                                                                                                                               | \$30.00      | \$30.00   | 0%       |
| Lien Research Fee - Expedited one (1) business day                                                                                                                                                                                                                                                                                                                 | \$50.00      | \$50.00   | 0%       |
| Meter test charge if equipment determined NOT defective                                                                                                                                                                                                                                                                                                            | \$165.00     |           |          |
| Meter test charge 5/8" & 3/4" - if determined NOT defective                                                                                                                                                                                                                                                                                                        | \$20.00      | \$165.00  | -725%    |
| Meter test charge 1" - 1&1/2" - if determined NOT defective                                                                                                                                                                                                                                                                                                        | \$25.00      | \$165.00  | -560%    |
| Meter test charge 2" and larger - if determined NOT defective                                                                                                                                                                                                                                                                                                      | Cost of test | \$165.00  |          |
| Regular Backflow Monitor and Test                                                                                                                                                                                                                                                                                                                                  | \$4.17       | \$4.17    | 0%       |
| Fire Backflow Monitor and Test                                                                                                                                                                                                                                                                                                                                     | \$12.50      | \$9.17    | 27%      |
| Manual Read - monthly required charge for all temporary Hydrant meters                                                                                                                                                                                                                                                                                             | \$6.50       | \$6.50    | 0%       |
| Disconnection Charge - if required by Ordinance not related to a delinquent account                                                                                                                                                                                                                                                                                | \$30.00      | \$30.00   | 0%       |
| Garage Sale Permits                                                                                                                                                                                                                                                                                                                                                | \$5.00       | \$5.00    | 0%       |
| Garage Sale Permits - Online                                                                                                                                                                                                                                                                                                                                       | Free         | Free      |          |
| Storage Fee - related to any item abandoned, found and/or located on City right-of-way or easement and stored by the City (doesn't not include forfeiture / impoundment fees) per day                                                                                                                                                                              | \$10.00      | \$10.00   | 0%       |
| Digital Meter Opt-Out - non-refundable enrollment fee                                                                                                                                                                                                                                                                                                              | \$95.00      | \$95.00   | 0%       |
| Digital Meter Opt-Out - monthly manual meter reading fee                                                                                                                                                                                                                                                                                                           | \$13.00      | \$13.00   | 0%       |
| The Digital Meter Opt-Out was supported by the Public Service Commission under Docket No. 20180088-E1                                                                                                                                                                                                                                                              |              |           |          |
| <b>Deposits</b>                                                                                                                                                                                                                                                                                                                                                    |              |           |          |
| 1. RESIDENTAL UTILITY DEPOSITS ARE BASED ON CREDIT SCORE AS VERIFIED BY APPROVED PROVIDER: IF CREDIT IS ACCEPTABLE - NO DEPOSIT REQUIRED                                                                                                                                                                                                                           |              |           |          |
| 2. MULTI FAMILY & NON-RESIDENTIAL UTILITY DEPOSITS ARE BASED ON AN AMOUNT EQUAL TO TWICE THE ESTIMATED AVERAGE MONTHLY BILL                                                                                                                                                                                                                                        |              |           |          |
| ROUNDED UP TO THE NEAREST FIFTY DOLLAR INCREMENT FOR ALL REQUIRED UTILITIES.                                                                                                                                                                                                                                                                                       |              |           |          |
| 3. ALL DEPOSITS ARE HELD IN A NON INTEREST BEARING ACCOUNT - THEREFORE NO INTEREST PAID ON ANY DEPOSITS HELD                                                                                                                                                                                                                                                       |              |           |          |
| 4. RESIDENTIAL DEPOSITS MAY BE REFUNDED IF NO DELINQUENCY WITHIN A 24 MONTH PERIOD                                                                                                                                                                                                                                                                                 |              |           |          |
| 5. IN THE EVENT THE UTILITY SERVICE IS DISCONNECTED 2 OR MORE TIMES FOR NON-PAYMENT OR HAS RECEIVED 2 OR MORE RETURNED CHECKS WITHIN                                                                                                                                                                                                                               |              |           |          |
| A 12 MONTH PERIOD, OR INSUFFICIENT UTILITY CREDIT SCORE, THE CITY WILL REQUIRE A DEPOSIT(S) AS OUTLINED BELOW.                                                                                                                                                                                                                                                     |              |           |          |

# CITY OF MOUNT DORA CITY FEE SCHEDULE

## Utility Rates

| Water                    | CURRENT    | LAST YEAR  | % change |
|--------------------------|------------|------------|----------|
| Residential              | \$40.00    | \$40.00    | 0%       |
| Temporary Hydrant Meter  | \$1,500.00 | \$1,500.00 | 0%       |
| Wastewater               |            |            |          |
| Residential              | \$75.00    | \$75.00    | 0%       |
| Irrigation               |            |            |          |
| Residential              | \$60.00    | \$60.00    | 0%       |
| Reclaimed Water          |            |            |          |
| Residential              | \$60.00    | \$60.00    | 0%       |
| Sanitation               |            |            |          |
| Residential              | \$25.00    | \$25.00    | 0%       |
| Electric                 |            |            |          |
| Residential              | \$240.00   | \$240.00   | 0%       |
| Temporary Electric Meter | \$250.00   | \$250.00   | 0%       |
| UTILITY PAYMENT PLANS    |            |            |          |

At the discretion of the City a payment plan may be established for accounts that are currently disconnected or have a past due balance greater than three hundred dollars (\$300.00). The monthly payment plan shall be for a period equal to the number of months in arrears but at no time longer than six months and will be in addition to the normal monthly utility bill. There will be no waiver/reduction of the accrued late fees and delinquency charges and an additional administration fee of \$30.00 will be charged for setting up and administering the payment plan. Upon establishment of the payment plan, agreement by the customer and receipt of the first payment then service can be restored. If a customer fails to complete the payment plan in full, the City shall be entitled to take all legal action permissible, including but not limited to, delivering the underlying utility lien to the county court for enforcement and/or forwarding this matter to a collection agency to secure payment.

No more than one payment plan per rolling 12 month period.

| WATER METERS INSTALLATION | CURRENT    | LAST YEAR  | % change   |
|---------------------------|------------|------------|------------|
| ¾ inch                    | \$414.40   | \$414.40   | 0%         |
| 1 inch                    | \$466.20   | \$466.20   | 0%         |
| 1 ½ inch                  | \$802.90   | \$802.90   | 0%         |
| 2 inch                    | \$906.50   | \$906.50   | 0%         |
| 4 inch                    | Cost + 10% | Cost + 10% | Cost + 10% |
| 6 inch                    | Cost + 10% | Cost + 10% | Cost + 10% |
| Upgrades                  | Cost + 10% | Cost + 10% | Cost + 10% |

| UTILITY RATES - ALL RATE CLASSES - INSIDE CITY |             |            |          |
|------------------------------------------------|-------------|------------|----------|
| Water                                          | CURRENT     | LAST YEAR  | % change |
| Availability Per Unit (not metered) - monthly  | \$12.77     | \$12.77    | 0.00%    |
| Availability Per Unit (metered) - monthly      | \$8.93      | \$8.93     | 0.00%    |
| 0 to 8,977 ( per gallon) of Consumption        | \$0.0024499 | \$0.002227 | 10.00%   |
| 8,977 - 17,953 ( per gallon) of Consumption    | \$0.0048997 | \$0.004454 | 10.00%   |
| 17,953 - 26,930 ( per gallon) of Consumption   | \$0.0073496 | \$0.006681 | 10.00%   |
| 26,930 and up ( per gallon) of Consumption     | \$0.0097995 | \$0.008909 | 10.00%   |
| Sewer                                          | CURRENT     | LAST YEAR  | % change |
| Availability Per Unit (not metered) - monthly  | \$39.07     | \$39.07    | 0.00%    |
| Availability Per Unit (metered) - monthly      | \$27.37     | \$27.37    | 0.00%    |
| All Consumption per gallon                     | \$0.0090861 | \$0.007988 | 13.75%   |
| - Residential Caps at 8,977 if no other meter  |             |            |          |
| - Commercial has no caps on consumption        |             |            |          |
| Irrigation                                     | CURRENT     | LAST YEAR  | % change |
| Availability Per Unit (not metered) - monthly  | \$12.77     | \$12.77    | 0.00%    |
| 0 to 17,953 (per gallon) of Consumption        | \$0.0048997 | \$0.004454 | 10.00%   |
| 17,953 - 26,930 ( per gallon) of Consumption   | \$0.0073496 | \$0.006681 | 10.00%   |
| 26,930 and Up ( per gallon) of Consumption     | \$0.0097995 | \$0.008909 | 10.00%   |
| Reclaimed Water                                | CURRENT     | LAST YEAR  | % change |
| Availability Per Unit (not metered) - monthly  | \$12.77     | \$12.77    | 0.00%    |
| 0 to 17,953 (per gallon) of Consumption        | \$0.0007214 | \$0.000656 | 10.00%   |
| 17,953 - 26,930 ( per gallon) of Consumption   | \$0.0010752 | \$0.000977 | 10.00%   |
| 26,930 and Up ( per gallon) of Consumption     | \$0.0014291 | \$0.001299 | 10.00%   |

**CITY OF MOUNT DORA CITY FEE SCHEDULE**  
**Utility Rates**

| <b>Stormwater</b>                                      |  | <b>CURRENT</b> | <b>LAST YEAR</b> | <b>\$ change</b> |
|--------------------------------------------------------|--|----------------|------------------|------------------|
| Stormwater fee - monthly                               |  | \$18.90        | \$18.900000      | \$ -             |
| <b>UTILITY RATES - ALL RATE CLASSES - OUTSIDE CITY</b> |  |                |                  |                  |
| <b>Water</b>                                           |  | <b>CURRENT</b> | <b>LAST YEAR</b> | <b>% change</b>  |
| Availability Per Unit (not metered) - monthly          |  | \$15.96        | \$15.96          | 0.00%            |
| Availability Per Unit (metered) - monthly              |  | \$11.17        | \$11.17          | 0.00%            |
| 0 to 8,977 (per gallon) of Consumption                 |  | \$0.0030673    | \$0.002788       | 10.00%           |
| 8,977 - 17,953 (per gallon) of Consumption             |  | \$0.0061227    | \$0.005566       | 10.00%           |
| 17,953 - 26,930 (per gallon) of Consumption            |  | \$0.0091900    | \$0.008355       | 10.00%           |
| 26,930 and up (per gallon) of Consumption              |  | \$0.0122453    | \$0.011132       | 10.00%           |
| <b>Sewer</b>                                           |  | <b>CURRENT</b> | <b>LAST YEAR</b> | <b>% change</b>  |
| Availability Per Unit (not metered) - monthly          |  | \$48.84        | \$48.84          | 0.00%            |
| Availability Per Unit (metered) - monthly              |  | \$34.21        | \$34.21          | 0.00%            |
| All Consumption per gallon                             |  | \$0.0113576    | \$0.009985       | 13.75%           |
| - Residential Caps at 8,977 if no other meter          |  |                |                  |                  |
| - Commercial has no caps on consumption                |  |                |                  |                  |
| <b>Irrigation</b>                                      |  | <b>CURRENT</b> | <b>LAST YEAR</b> | <b>% change</b>  |
| Availability Per Unit (not metered) - monthly          |  | \$15.96        | \$15.96          | 0.00%            |
| 0 to 17,953 (per gallon) of Consumption                |  | \$0.0061247    | \$0.005568       | 10.00%           |
| 17,953 - 26,930 (per gallon) of Consumption            |  | \$0.0091870    | \$0.008352       | 10.00%           |
| 26,930 and Up (per gallon) of Consumption              |  | \$0.0122494    | \$0.011136       | 10.00%           |
| <b>Reclaimed Water</b>                                 |  | <b>CURRENT</b> | <b>LAST YEAR</b> | <b>% change</b>  |
| Availability Per Unit (not metered) - monthly          |  | \$15.96        | \$15.96          | 0.00%            |
| 0 to 17,953 (per gallon) of Consumption                |  | \$0.0009017    | \$0.000820       | 10.00%           |
| 17,953 - 26,930 (per gallon) of Consumption            |  | \$0.0013440    | \$0.001222       | 10.00%           |
| 26,930 and Up (per gallon) of Consumption              |  | \$0.0017864    | \$0.001624       | 10.00%           |

| SERVICE                      | DESCRIPTION      | NEW         | CURRENT     | NET       | NET % |
|------------------------------|------------------|-------------|-------------|-----------|-------|
| <b>RESIDENTIAL FEES</b>      |                  |             |             |           |       |
| Sanitation                   | SA-CANS RS/GN/MF | \$ 25.02    | \$ 24.58    | \$ 0.44   | 2%    |
| <b>COMMERCIAL FEES</b>       |                  |             |             |           |       |
| 1 Toter x1/wk(Cans)          | SA-TOTER 1X1     | \$ 33.85    | \$ 27.87    | \$ 5.98   | 21%   |
| 1 Toter x2/wk                | SA-TOTER 1X2     | \$ 65.40    | \$ 56.59    | \$ 8.81   | 16%   |
| 1 Toter x3/wk                | SA-TOTER 1X3     | \$ 96.97    | \$ 85.31    | \$ 11.66  | 14%   |
| 2 Toter x1/wk                | SA-TOTER 2X1     | \$ 66.70    | \$ 56.31    | \$ 10.39  | 18%   |
| 2 Toter x2/wk                | SA-TOTER 2X2     | \$ 129.79   | \$ 113.76   | \$ 16.03  | 14%   |
| 2 Toter x5/wk                | SA-TOTER 2X5     | \$ 319.01   | \$ 286.08   | \$ 32.93  | 12%   |
| 3 Toter x1/wk                | SA-TOTER 3X1     | \$ 99.51    | \$ 84.74    | \$ 14.77  | 17%   |
| 3 Toter x2/wk                | SA-TOTER 3X2     | \$ 194.11   | \$ 170.90   | \$ 23.21  | 14%   |
| 4 Toter x1/wk                | SA-TOTER 4X1     | \$ 133.77   | \$ 112.86   | \$ 20.91  | 19%   |
| 7 Toter x1/wk                | SA-TOTER 7X1     | \$ 232.22   | \$ 198.13   | \$ 34.09  | 17%   |
| Shared dumpster 8 yard x1/wk | SA-SH2           | \$ 79.54    | \$ 64.73    | \$ 14.81  | 23%   |
| Shared dumpster              | SA-RTSU          | \$ 132.23   | \$ 107.30   | \$ 24.93  | 23%   |
| Shared dumpster 4 yard x2/wk | SA-SH3           | \$ 134.08   | \$ 108.81   | \$ 25.27  | 23%   |
| Shared dumpster 8 yard x2/wk | SA-SH1           | \$ 158.29   | \$ 128.36   | \$ 29.93  | 23%   |
| Shared dumpster              | SA-REST          | \$ 383.25   | \$ 310.05   | \$ 73.20  | 24%   |
| Dumpster 2 yard x1/wk        | SA- D 2X1        | \$ 136.18   | \$ 110.50   | \$ 25.68  | 23%   |
| Dumpster 2 yard x2/wk        | SA- D 2X2        | \$ 267.73   | \$ 216.77   | \$ 50.96  | 24%   |
| Dumpster 2 yard x3/wk        | SA- D 2X3        | \$ 395.36   | \$ 319.86   | \$ 75.50  | 24%   |
| Dumpster 2 yard x4/wk        | SA- D 2X4        | \$ 495.35   | \$ 400.63   | \$ 94.72  | 24%   |
| Dumpster 2 yard x5/wk        | SA- D 2X5        | \$ 609.20   | \$ 460.61   | \$ 148.59 | 32%   |
| Dumpster 2 yard x6/wk        | SA- D 2X6        | \$ 707.27   | \$ 571.84   | \$ 135.43 | 24%   |
| Dumpster 3 yard x1/wk        | SA- D 3X1        | \$ 203.86   | \$ 165.15   | \$ 38.71  | 23%   |
| Dumpster 3 yard x2/wk        | SA - D 3X2       | \$ 407.19   | \$ 329.42   | \$ 77.77  | 24%   |
| Dumpster 3 yard x3/wk        | SA - D 3X3       | \$ 610.45   | \$ 493.63   | \$ 116.82 | 24%   |
| Dumpster 3 yard x4/wk        | SA - D 3X4       | \$ 813.68   | \$ 657.80   | \$ 155.88 | 24%   |
| Dumpster 3 yard x5/wk        | SA - D 3X5       | \$ 1,016.48 | \$ 821.62   | \$ 194.86 | 24%   |
| Dumpster 3 yard x6/wk        | SA - D 3X6       | \$ 1,220.28 | \$ 986.26   | \$ 234.02 | 24%   |
| Dumpster 4 yard x1/wk        | SA - D 4X1       | \$ 263.73   | \$ 213.52   | \$ 50.21  | 24%   |
| Dumpster 4 yard x2/wk        | SA - D 4X2       | \$ 519.05   | \$ 419.79   | \$ 99.26  | 24%   |
| Dumpster 4 yard x3/wk        | SA - D 4X3       | \$ 766.41   | \$ 619.62   | \$ 146.79 | 24%   |
| Dumpster 4 yard x4/wk        | SA - D 4X4       | \$ 990.19   | \$ 800.38   | \$ 189.81 | 24%   |
| Dumpster 4 yard x5/wk        | SA - D 4X5       | \$ 1,198.19 | \$ 968.42   | \$ 229.77 | 24%   |
| Dumpster 4 yard x6/wk        | SA - D 4X6       | \$ 1,390.34 | \$ 1,123.65 | \$ 266.69 | 24%   |

|                                  |                 |             |             |           |     |
|----------------------------------|-----------------|-------------|-------------|-----------|-----|
| DW- shared residential           | SA- SHARED RS   | \$ 29.37    | \$ 25.74    | \$ 3.63   | 14% |
| DW- shared commercial            | SA- SHARED GN   | \$ 33.77    | \$ 27.29    | \$ 6.48   | 24% |
| DW- restaurant A (1-49)          | SA-RST1         | \$ 102.04   | \$ 77.00    | \$ 25.04  | 33% |
| DW- restaurant B (50-99)         | SA-RST2         | \$ 203.82   | \$ 153.16   | \$ 50.66  | 33% |
| DW- restaurant C (over 100)      | SA-RST3         | \$ 407.47   | \$ 305.28   | \$ 102.19 | 33% |
| Dumpster 6 yard x1/wk            | SA - D 6X1      | \$ 383.49   | \$ 310.28   | \$ 73.21  | 24% |
| Dumpster 6 yard x2/wk            | SA - D 6X2      | \$ 754.55   | \$ 610.02   | \$ 144.53 | 24% |
| Dumpster 6 yard x3/wk            | SA - D 6X3      | \$ 1,113.88 | \$ 900.31   | \$ 213.57 | 24% |
| Dumpster 6 yard x4/wk            | SA - D 6X4      | \$ 1,461.28 | \$ 1,180.94 | \$ 280.34 | 24% |
| Dumpster 6 yard x5/wk            | SA - D 6X5      | \$ 1,767.33 | \$ 1,428.17 | \$ 339.16 | 24% |
| Dumpster 6 yard x6/wk            | SA - D 6X6      | \$ 2,049.67 | \$ 1,656.26 | \$ 393.41 | 24% |
| Dumpster 8 yard x1/wk            | SA - D 8X1      | \$ 503.22   | \$ 407.01   | \$ 96.21  | 24% |
| Dumpster 8 yard x2/wk            | SA - D 8X2      | \$ 1,005.89 | \$ 813.07   | \$ 192.82 | 24% |
| Dumpster 8 yard x3/wk            | SA - D 8X3      | \$ 1,484.92 | \$ 1,200.03 | \$ 284.89 | 24% |
| Dumpster 8 yard x4/wk            | SA - D 8X4      | \$ 1,948.14 | \$ 1,574.25 | \$ 373.89 | 24% |
| Dumpster 8 yard x5/wk            | SA - D 8X5      | \$ 2,395.41 | \$ 1,935.56 | \$ 459.85 | 24% |
| Dumpster 8 yard x6/wk            | SA - D 8X6      | \$ 2,821.07 | \$ 2,279.42 | \$ 541.65 | 24% |
| Dumpster 10 yard x1/wk           | SA - D 10X1     | \$ 627.91   | \$ 507.72   | \$ 120.19 | 24% |
| Dumpster 10 yard x2/wk           | SA - D 10X2     | \$ 1,255.23 | \$ 1,014.49 | \$ 240.74 | 24% |
| Dumpster 10 yard x3/wk           | SA - D 10X3     | \$ 1,882.65 | \$ 1,521.34 | \$ 361.31 | 24% |
| Dumpster 10 yard x4/wk           | SA - D 10X4     | \$ 2,509.95 | \$ 2,028.07 | \$ 481.88 | 24% |
| Dumpster 10 yard x5/wk           | SA - D 10X5     | \$ 3,137.35 | \$ 2,534.91 | \$ 602.44 | 24% |
| Dumpster 10 yard x6/wk           | SA - D 10X6     | \$ 3,764.64 | \$ 3,041.65 | \$ 722.99 | 24% |
| Dumpster lock                    | SA-LOCK         | \$ 11.88    | \$ 11.88    | \$ -      | 0%  |
| Extra 2 yard pickup              | SA-XTRA2PU      | \$ 56.38    | \$ 43.31    | \$ 13.07  | 30% |
| Extra 3 yard pickup              | SA-XTRA3PU      | \$ 74.44    | \$ 57.17    | \$ 17.27  | 30% |
| Extra 4 yard pickup              | SA-XTRA4PU      | \$ 99.22    | \$ 76.20    | \$ 23.02  | 30% |
| Extra 6 yard pickup              | SA-XTRA6PU      | \$ 148.79   | \$ 114.27   | \$ 34.52  | 30% |
| Extra 8 yard pickup              | SA-XTRA8PU      | \$ 198.44   | \$ 152.42   | \$ 46.02  | 30% |
| Extra 10 yard pickup             | SA-XTRA10PU     | \$ 248.02   | \$ 190.49   | \$ 57.53  | 30% |
| 1 Cart x2/wk                     | SA-CART1X2      | \$ 38.03    | \$ 34.64    | \$ 3.39   | 10% |
| 2 Carts x2/wk                    | SA-CART2X2      | \$ 76.08    | \$ 69.29    | \$ 6.79   | 10% |
| 4 Carts x2/wk                    | SA-CART4X2      | \$ 152.12   | \$ 138.55   | \$ 13.57  | 10% |
| Compactor 3 yard x4/wk           | SA-CO 3X4       | \$ 1,275.69 | \$ 1,161.82 | \$ 113.87 | 10% |
| Compactor 4 yard x4/wk           | SA-CO 4X4       | \$ 1,745.40 | \$ 1,589.61 | \$ 155.79 | 10% |
| Compactor 6 yard x2/wk           | SA-CO 6X2       | \$ 1,300.56 | N/A         | \$ -      | New |
| Compactor 6 yard x4/wk           | SA-CO 6X4       | \$ 2,114.73 | \$ 1,794.66 | \$ 320.07 | 18% |
| 4 cubic yard Vertipak or Similar | SA-Vertipak - 4 | \$ 100.70   | \$ 72.18    | \$ 28.52  | 40% |
| 6 cubic yard Vertipak or Similar | SA-Vertipak - 6 | \$ 150.07   | \$ 105.52   | \$ 44.55  | 42% |
| 8 cubic yard Vertipak or Similar | SA-Vertipak - 8 | \$ 193.49   | \$ 138.69   | \$ 54.80  | 40% |

# CITY OF MOUNT DORA CITY FEE SCHEDULE

## Electric Department

### Additional Information

| ELECTRIC UTILITY RATES                                             |                                     |                                     |                                     |
|--------------------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Miscellaneous Rates                                                | Current                             | LAST YEAR                           | % change                            |
| Private Area Light                                                 |                                     |                                     |                                     |
| Install light on existing Pole                                     | \$ 202.00                           | \$ 202.00                           | 0.0%                                |
| Install light on new wood Pole                                     | \$ 517.00                           | \$ 517.00                           | 0.0%                                |
| Permanent Single Phase                                             | \$ 100.00                           | \$ 100.00                           | 0.0%                                |
| Permanent Three Phase up to 200 amperes                            | \$ 400.00                           | \$ 400.00                           | 0.0%                                |
| Permanent Three Phase over 200 amperes                             | \$ 550.00                           | \$ 550.00                           | 0.0%                                |
| Overhead Service Drops                                             | actual cost + 10%                   | actual cost + 10%                   |                                     |
| All Other Overhead Service Drops,                                  | actual cost + 10%                   | actual cost + 10%                   |                                     |
| Underground Service                                                | actual cost + 10%                   | actual cost + 10%                   |                                     |
| <b>Connection Charges</b>                                          |                                     |                                     |                                     |
| Reconnection Charge if disconnected at pole + COST                 | \$ 175.00                           | \$ 175.00                           | 0.0%                                |
| Temporary - Electric Meter                                         | \$ 100.00                           | \$ 100.00                           | 0.0%                                |
| Change over from one type of service to another                    | Subtract new service connection fee | Subtract new service connection fee | Subtract new service connection fee |
| Surge Protection one-time Installtion                              | \$ 40.00                            | \$ 40.00                            | 0.0%                                |
| Surge Protection monthly lease                                     | \$ 7.50                             | \$ 7.50                             | 0.0%                                |
| Pole Attachment lease rate - cable                                 | \$ 14.30                            | \$ 14.30                            | 0.0%                                |
| Pole Attachment lease rate - telecom                               | \$ 20.58                            | \$ 20.58                            | 0.0%                                |
| <b>Electric Residential</b>                                        | <b>Current</b>                      |                                     |                                     |
| Customer Charge (per kw hour)                                      | \$ 11.80                            | \$ 11.80                            | 0.0%                                |
| Energy Charge (per kw hour)                                        | \$ 0.053150                         | \$ 0.053150                         | 0.0%                                |
| Power Cost (per kw hour)                                           | \$ 0.044900                         | \$ 0.054700                         | -21.8%                              |
| Gross Receipts Tax (percentage)                                    | 2.563%                              | 2.563%                              | 0.0%                                |
| <b>General Service - Non Demand</b>                                | <b>Current</b>                      |                                     |                                     |
| Single Phase (per month)                                           | \$11.80                             | \$11.80                             | 0.0%                                |
| Three Phase (per month)                                            | \$26.57                             | \$26.57                             | 0.0%                                |
| Energy Charge (per kw hour)                                        | \$0.00740000                        | \$0.007400                          | 0.0%                                |
| <b>General Service - Demand</b>                                    | <b>Current</b>                      |                                     |                                     |
| Customer Charge (per month)                                        | \$26.57                             | \$26.57                             | 0.0%                                |
| Demand Charge (per kw hour-mo)                                     | \$6.48                              | \$6.48                              | 0.0%                                |
| Energy Charge (per kw hour)                                        | \$0.007400                          | \$0.007400                          | 0.0%                                |
| <b>Public Street &amp; Highway Lighting Service</b>                | <b>Current</b>                      |                                     |                                     |
| 175 Watt Mercury Vapor                                             | \$ 12.79                            | \$ 12.79                            | 0.0%                                |
| 100 Watt High Pressure Sodium                                      | \$ 13.32                            | \$ 13.32                            | 0.0%                                |
| 150 Watt High Pressure Sodium                                      | \$ 11.05                            | \$ 11.05                            | 0.0%                                |
| Antique Lights - Highland Phase 1 & 2                              | \$ 13.32                            | \$ 13.32                            | 0.0%                                |
| Antique Lights - Community Development                             | \$ 14.21                            | \$ 14.21                            | 0.0%                                |
| 400 Watt High Pressure Sodium - Palm Island                        | \$ 21.61                            | \$ 21.61                            | 0.0%                                |
| 400 Watt High Pressure Sodium Cobra - Highway                      | \$ 25.19                            | \$ 25.19                            | 0.0%                                |
| 400 Watt MH Shoebox - FBC/FBF                                      | \$ 22.88                            | \$ 22.88                            | 0.0%                                |
| 26 Watt FL Acorn                                                   | \$ 13.53                            | \$ 13.53                            | 0.0%                                |
| 40 Watt FL Acorn                                                   | \$ 13.53                            | \$ 13.53                            | 0.0%                                |
| 40 Watt LED Acorn - Corncob                                        | \$ 10.39                            | \$ 10.39                            | 0.0%                                |
| 55 Watt LED Acorn - Retrofit                                       | \$ 12.12                            | \$ 12.12                            | 0.0%                                |
| 66 Watt LED Acorn - Sternberg                                      | \$ 20.91                            | \$ 20.91                            | 0.0%                                |
| 110 Watt LED Cobra - Street                                        | \$ 12.20                            | \$ 12.20                            | 0.0%                                |
| 80 Watt LED Cobra - Street                                         | \$ 10.17                            | \$ 10.17                            | 0.0%                                |
| <b>Private Area Lighting Service</b>                               | <b>Current</b>                      |                                     |                                     |
| 100 Watt High Pressure Sodium                                      | \$ 12.98                            | \$ 12.98                            | 0.0%                                |
| 57 Watt LED Dusk to Dawn                                           | \$ 10.93                            | \$ 10.93                            | 0.0%                                |
| <b>Power Cost</b>                                                  | <b>Current</b>                      |                                     |                                     |
| Power Cost Charge (per kwh)                                        | \$ 0.0449000                        | \$ 0.0547000                        | -21.8%                              |
| Note: Actual Cost charges are to include a 10% administrative fee. |                                     |                                     |                                     |

# CITY OF MOUNT DORA CITY FEE SCHEDULE

## Building Fees

\*\*\*City Impact Fees are subject to change with Council approval.

\*Lake County Impact Fees are subject to change with notification from the County.

Additional  
Information

| Building Services/Permitting                                                                                                                                                                                                                    |                                                                                         | LAST YEAR           | % change    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|---------------------|-------------|
| <b>COMMERCIAL &amp; MULTI FAMILY PERMIT FEES</b>                                                                                                                                                                                                |                                                                                         | <b>FEE SCHEDULE</b> |             |
| Commercial and Multi-Family New Construction, or Additions                                                                                                                                                                                      | \$150.00 base fee; plus \$8.00 per \$1,000.00 or fraction thereof construction value.   | No Change           |             |
| Commercial and Multi-Family Alteration, In-ground Pools, or Spas                                                                                                                                                                                | \$75.00 base fee; plus \$7.00 per \$1,000.00 or fraction thereof of construction value. | No Change           |             |
| Commercial and Multi-Family Sub-Contractors                                                                                                                                                                                                     | \$75.00 base fee; plus \$7.00 per \$1,000.00 or fraction thereof of construction value. | No Change           |             |
| Commercial and Multi-Family Foundation Permit Fee ( <i>All Impact Fees shall be paid prior to issuance of foundation permit.</i> )                                                                                                              | \$150.00                                                                                | No Change           |             |
| Commercial and Multi-Family stand-alone permits. Permit involving more than one trade shall be grouped as commercial alteration or addition                                                                                                     |                                                                                         | No Change           |             |
| Commercial and Multi-Family stand-alone permits: Mechanical, roofing, electrical, gas plumbing and sign....                                                                                                                                     | \$75.00 base fee; plus \$7.00 per \$1,000.00 or fraction thereof of construction value. | No Change           |             |
| Change in Use is considered a commercial alteration and the applicable fees shall apply.                                                                                                                                                        |                                                                                         | No Change           |             |
| <b>RESIDENTIAL (ONE &amp; TWO FAMILY) PERMIT FEES</b>                                                                                                                                                                                           |                                                                                         |                     |             |
| One-Two Family Dwellings new construction, or additions (fee includes first plan review, first listed inspections and sub contractor fees)                                                                                                      | ICC Value x sqft x 0.007                                                                | No Change           |             |
| One-Two Family Dwellings Alterations or in ground pools or spas                                                                                                                                                                                 | \$75.00 base fee; plus \$7.00 per \$1,000.00 or fraction thereof of construction value  | No Change           |             |
| One-Two Family Dwellings Sub-Contractors                                                                                                                                                                                                        | \$75.00 base fee; plus \$7.00 per \$1,000.00 or fraction thereof of construction value  | No Change           |             |
| One-Two Family Dwellings Foundation Permit Fee                                                                                                                                                                                                  | \$75.00 (includes sub-contractors listed)                                               | No Change           |             |
| **Residential stand-alone permits. Permit involving more than one trade shall be grouped as a One-Two Family Dwellings alteration or addition                                                                                                   |                                                                                         | No Change           |             |
| Plumbing, re-pipe, or upgrade (including water heater replacement)                                                                                                                                                                              | \$50.00                                                                                 | \$ 50.00            | 0%          |
| Electrical, new service, or upgrade                                                                                                                                                                                                             | \$50.00                                                                                 | \$ 50.00            | 0%          |
| AC and heating unit replacement or upgrade                                                                                                                                                                                                      | \$50.00                                                                                 | \$ 50.00            | 0%          |
| Fences                                                                                                                                                                                                                                          | \$50.00                                                                                 | \$ 50.00            | 0%          |
| Stucco                                                                                                                                                                                                                                          | \$100.00                                                                                | \$ 50.00            | 100%        |
| Siding                                                                                                                                                                                                                                          | \$100.00                                                                                | \$ 50.00            | 100%        |
| Soffit and fascia                                                                                                                                                                                                                               | \$50.00                                                                                 | \$ 50.00            | 0%          |
| Re-roofing                                                                                                                                                                                                                                      | \$100.00                                                                                | \$ 50.00            | 100%        |
| One-Two Family Dwelling Flagpole over 20 feet in height                                                                                                                                                                                         | \$50.00                                                                                 | \$ 50.00            | 0%          |
| Private above-ground pool                                                                                                                                                                                                                       | \$100.00                                                                                | \$ 75.00            | 33%         |
| Windows and/or Doors                                                                                                                                                                                                                            | \$50.00                                                                                 | \$ 50.00            | 0%          |
| **NOTE: One-Two Family Dwelling Permits are also subject to the following: State of Florida Building Surcharge, Lien Law Fees, and Plan Review Fees                                                                                             |                                                                                         | No Change           |             |
| <b>DEMOLITION OR MOVING A STRUCTURE PERMIT</b>                                                                                                                                                                                                  |                                                                                         |                     |             |
| Permits for demolition of building or structures                                                                                                                                                                                                | \$75/per structure                                                                      | \$ 75.00            |             |
| Moving a building or structure ( <i>Additional permits shall be required for the foundation and reconnecting services to the building or structure.</i> )                                                                                       | \$150/per structure                                                                     | \$ 150.00           |             |
| <b>WORK WITHOUT A PERMIT</b>                                                                                                                                                                                                                    |                                                                                         |                     |             |
| Issuance of permit after construction has commenced                                                                                                                                                                                             | \$150.00 or double amount or permit fee, whichever is greater                           | \$ 150.00           |             |
| Release of Stop Work Order                                                                                                                                                                                                                      | \$250.00                                                                                | \$ 250.00           | 0%          |
| <b>UNSAFE STRUCTURES</b>                                                                                                                                                                                                                        |                                                                                         |                     |             |
| Release of Unsafe designation                                                                                                                                                                                                                   | \$250.00                                                                                | \$ 250.00           | 0%          |
| <b>RE-INSPECTION FEES</b>                                                                                                                                                                                                                       |                                                                                         |                     |             |
| Re-Inspection Fee                                                                                                                                                                                                                               | \$50.00                                                                                 | \$ 50.00            | 0%          |
| <b>USE OF A PRIVATE PROVIDER</b>                                                                                                                                                                                                                |                                                                                         |                     |             |
| Use of a Private Provider Inspection Service                                                                                                                                                                                                    | Reduction in Permit Fees by 25%                                                         | \$ 25.00            |             |
| Use of a Private Provider for Plan Review services                                                                                                                                                                                              | Reduction in Permit Fees by 25%                                                         | \$ 25.00            |             |
| Use of a Private Provider for Plan Review and Inspection services                                                                                                                                                                               | Reduction in Permit Fees by 50%                                                         | \$ 50.00            |             |
| <b>OTHER INSPECTIONS</b>                                                                                                                                                                                                                        |                                                                                         |                     |             |
| Inspections during other than normal business hours                                                                                                                                                                                             | \$55.00/hr with a three hour minimum                                                    | \$ 55.00            |             |
| Inspections outside of enforcement of the Florida Building Code, including City Codes or Ordinances                                                                                                                                             | \$55.00/hr billable at 10 Minute intervals                                              | \$ 55.00            |             |
| <b>COMMERCIAL/MULTI FAMILY PLAN REVIEW</b>                                                                                                                                                                                                      |                                                                                         |                     |             |
| Construction Plan Review by the Building Official or Fire Official in conjunction with a building permit application                                                                                                                            | 50% of the Building Permit Fee                                                          | \$ 50.00            |             |
| Plan Review Fee for Re-Submittal                                                                                                                                                                                                                | 50% of the Plan Review Fee                                                              | \$ 50.00            |             |
| Revision fee for Commercial & Multi-Family Plan Review                                                                                                                                                                                          | \$50.00 plus \$5.00 per page                                                            | \$ 50.00            |             |
| Revision Resubmittal to comments (1st resubmittal no charge)                                                                                                                                                                                    | \$50% of revision fee per resubmittal                                                   | NEW                 |             |
| Commercial and Multi-Family Fire Life Safety Plan Review                                                                                                                                                                                        | \$.05 cents per square foot                                                             | \$ 0.05             |             |
| <b>RESIDENTIAL PLAN REVIEW</b>                                                                                                                                                                                                                  |                                                                                         |                     |             |
| Construction Plan Review by the Building Official or Fire Official in conjunction with a building permit application                                                                                                                            | 10% of the Building Permit Fee                                                          | \$ 10.00            |             |
| Plan Review Fee for Re-Submittal                                                                                                                                                                                                                | 50% of the Plan Review Fee                                                              | \$ 50.00            |             |
| Revision fee for One & Two Family Dwellings                                                                                                                                                                                                     | \$50.00 plus \$1.00 per page                                                            | 50 + \$             | Pages: -80% |
| Revision Resubmittal to comments (1st resubmittal no charge)                                                                                                                                                                                    | \$50% of revision fee per resubmittal                                                   | NEW                 |             |
| Change of Model for One & Two Family Dwellings                                                                                                                                                                                                  | 10% of the permit fee                                                                   | \$ 10.00            |             |
| <b>MASTER FILE FEES</b>                                                                                                                                                                                                                         |                                                                                         |                     |             |
| Master filing review and approval for: Single Family Residents/Swimming Pools/Screen Enclosures/Boat Docks/Sheds/Solar Panels/HVAC Tie-Downs/Pre-Engineered Fire Suppression Systems. Master filing is active until code change or plan change. | 50 + \$2.00 per page                                                                    | \$ 50.00            |             |



# CITY OF MOUNT DORA CITY FEE SCHEDULE

## Building Fees

\*\*\*City Impact Fees are subject to change with Council approval.

\*Lake County Impact Fees are subject to change with notification from the County.

Additional  
Information

| REJECTION OF PLANS                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                  |           |      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|-----------|------|
| Rejection of the design documents based on Florida Building codes three or more times for failure to correct a code violation which was specifically and continuously noted in each rejection per FS 553.80                                                                                                                                                                                                                                                                    | 4X the amount of the plans review fee assessed on the permit                     | No Change |      |
| Rejection of an inspection based on Florida Building codes three or more times for failure to correct a code violation which was specifically and continuously noted in each rejection per FS 553.80                                                                                                                                                                                                                                                                           | 4X the amount of the re-inspection fee                                           | No Change |      |
| PERMIT SERVICES                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                  |           |      |
| Change of Primary Contractor                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$50.00                                                                          | \$ 50.00  | 0%   |
| Change of Subcontractor                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$30.00                                                                          | \$ 30.00  | 0%   |
| OTHER PERMIT RELATED FEES                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                  |           |      |
| Temporary or conditional certificate of occupancy                                                                                                                                                                                                                                                                                                                                                                                                                              | \$110.00                                                                         | \$ 110.00 | 0%   |
| Replacement of building permit card                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$5.00                                                                           | \$ 5.00   | 0%   |
| Extension of Permit                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$50.00 or 10% of original permit fee whichever is greater.                      | 50% or 10 |      |
| PERMIT RENEWALS (ON EXPIRED PERMITS)                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                  |           |      |
| No inspections conducted                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 100% of Original Fee                                                             | 100.00    |      |
| Slab inspection approved, slab poured                                                                                                                                                                                                                                                                                                                                                                                                                                          | 80% of Original Fee                                                              | 80.00     |      |
| Rough all inspections approved                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 50% of Original Fee                                                              | 50.00     |      |
| Insulation inspection approved                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 30% of Original Fee                                                              | 30.00     |      |
| Pending final inspection only                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 10% of Original Fee                                                              | 10.00     |      |
| MISCELLANEOUS                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                  |           |      |
| Local Product Approval (per hour - 1 Hour Minimum)                                                                                                                                                                                                                                                                                                                                                                                                                             | \$85/hour with 1 hour minimum                                                    | \$ 65.00  | 31%  |
| Evaluation of Alternative Material and Methods (When required by the Building Official to be reviewed by a 3rd 1 hour minimum party the expenses, will be paid by applicant.)                                                                                                                                                                                                                                                                                                  | \$85/hour with 1 hour minimum                                                    | \$ 65.00  | 31%  |
| Flood Determination Letter                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$100.00                                                                         | \$ 50.00  | 100% |
| State of Florida Building Surcharge                                                                                                                                                                                                                                                                                                                                                                                                                                            | 3.0% of Permit Fee/Min. Amount \$4.00                                            |           |      |
| Lien Law Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$5.00                                                                           | \$ 5.00   | 0%   |
| Rental License & Inspection                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$80.00                                                                          | \$ 80.00  | 0%   |
| Rental Re-Inspections                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$50.00                                                                          | \$ 50.00  | 0%   |
| Administrative Charge for Processing of Lake County Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                                | \$100.00 or 3%, whichever is less                                                |           |      |
| Notary for business other than Building Department business                                                                                                                                                                                                                                                                                                                                                                                                                    | \$-Free                                                                          | \$ 5.00   |      |
| Lien Search                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$25.00                                                                          | \$ 25.00  | 0%   |
| Calculation of Occupant Load - existing buildings                                                                                                                                                                                                                                                                                                                                                                                                                              | \$100.00                                                                         | \$ 100.00 | 0%   |
| Technology Fee per permit (Pass through fee)                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$5.00                                                                           | \$ 5.00   | 0%   |
| FIRE INSPECTIONS, PLAN REVIEW AND PERMITTING (NEW CONSTRUCTION AND RENOVATIONS)                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                  |           |      |
| FIRE INSPECTION FEES                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                  |           |      |
| Fire Alarm Inspection                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$75.00 plus \$1.50 per device after six                                         | \$ 70.00  | 7%   |
| Fire Sprinkler Inspection                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$75.00 plus \$1.50 per head after six                                           | \$ 70.00  | 7%   |
| *Plus, (if applicable) Standpipe Inspection                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$50.00                                                                          | \$ 50.00  | 0%   |
| *Plus, (if applicable) Fire Pump Inspection                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$50.00                                                                          | \$ 50.00  | 0%   |
| *Plus, (if applicable) 24 hour air test                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$50.00                                                                          | \$ 50.00  | 0%   |
| Underground Fire Inspection                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$100.00                                                                         | \$ 70.00  | 43%  |
| Hood Inspection                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$150.00                                                                         | \$ 70.00  | 114% |
| Fire Suppression System Inspection                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$50.00                                                                          | \$ 50.00  | 0%   |
| Commercial and Multi-Family (except one and two family dwellings) Fire Final (Life Safety Inspection) Inspection                                                                                                                                                                                                                                                                                                                                                               | \$.01 per square foot or \$50 whichever is greater                               | \$ 50.00  |      |
| Request for building or hydrant flow                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$50.00                                                                          | \$ 50.00  | 0%   |
| The inspection of non-cooking vendors/booths less than 200 square feet vender/booth individual area, that are entirely within a primary building, will be inspected as part of that building. Businesses with cooking facilities will be charged standard fire inspection fee. Additionally, in the event multiple businesses are registered as having the same physical address, the fire inspection fees shall be charged only to the property owner and not to each tenant. |                                                                                  |           |      |
| FIRE SYSTEMS PERMITS FEES                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                  |           |      |
| Fire alarm, sprinkler, underground, suppression, hood, etc...                                                                                                                                                                                                                                                                                                                                                                                                                  | \$75.00 base fee; plus \$7.00 per \$1,000 or fraction thereof construction value | No Change |      |
| FIRE SYSTEMS PLAN REVIEW                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                  |           |      |
| Fire alarm, sprinkler, underground, suppression, hood, etc                                                                                                                                                                                                                                                                                                                                                                                                                     | \$75.00                                                                          | \$ 75.00  | 0%   |



# CITY OF MOUNT DORA CITY FEE SCHEDULE

## Building Fees

\*\*\*City Impact Fees are subject to change with Council approval.

\*Lake County Impact Fees are subject to change with notification from the County.

Additional  
Information

| IMPACT FEES                                                                                                                                                                                                                                                                                                                         |             |              |                |            |            |             |             |    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------|----------------|------------|------------|-------------|-------------|----|
| WATER IMPACT FEES                                                                                                                                                                                                                                                                                                                   |             |              |                |            |            |             |             |    |
|                                                                                                                                                                                                                                                                                                                                     | Inside City | Outside City |                |            |            |             |             |    |
| Single Family                                                                                                                                                                                                                                                                                                                       | \$ 1,340.00 | \$ 1,675.00  |                |            |            |             | \$ 1,340.00 | 0% |
| Duplex (1-2 Bedrooms)                                                                                                                                                                                                                                                                                                               | \$ 1,116.22 | \$ 1,395.28  |                |            |            |             | \$ 1,116.22 | 0% |
| Duplex (3+ Bedrooms)                                                                                                                                                                                                                                                                                                                | \$ 1,340.00 | \$ 1,675.00  |                |            |            |             | \$ 1,340.00 | 0% |
| Multi Family (1-2 Bedrooms)                                                                                                                                                                                                                                                                                                         | \$ 1,116.22 | \$ 1,395.28  |                |            |            |             | \$ 1,116.22 | 0% |
| Multi Family (3+ Bedrooms)                                                                                                                                                                                                                                                                                                          | \$ 1,340.00 | \$ 1,675.00  |                |            |            |             | \$ 1,340.00 | 0% |
| Mobile Home (1-2 Bedroom)                                                                                                                                                                                                                                                                                                           | \$ 893.78   | \$ 1,117.23  |                |            |            |             | \$ 893.78   | 0% |
| Mobile Home (3+ Bedroom)                                                                                                                                                                                                                                                                                                            | \$ 1,116.22 | \$ 1,395.28  |                |            |            |             | \$ 1,116.22 | 0% |
| Multifamily Apartment Assisted Living (per unit)                                                                                                                                                                                                                                                                                    | \$ 893.78   | \$ 1,117.23  |                |            |            |             | \$ 893.78   | 0% |
| **Note: For all establishments not listed in the table, the total value (ERU) shall be determined by multiplying the number of fixture units by twenty-five (25) and divide the numerator by 300 GPD/ERU, then multiply by \$1,340.00 (inside City). Connection for buildings outside City Limits will increase impact fees by 25%. |             |              |                |            |            |             |             |    |
| SEWER IMPACT FEES                                                                                                                                                                                                                                                                                                                   |             |              |                |            |            |             |             |    |
|                                                                                                                                                                                                                                                                                                                                     | Inside City | Outside City |                |            |            |             |             |    |
| Single Family                                                                                                                                                                                                                                                                                                                       | \$7,975.00  | \$9,968.75   |                |            |            |             | \$ 7,975.00 | 0% |
| Duplex (1-2 Bedrooms)                                                                                                                                                                                                                                                                                                               | \$6,642.00  | \$8,302.50   |                |            |            |             | \$ 6,642.00 | 0% |
| Duplex (3+ Bedrooms)                                                                                                                                                                                                                                                                                                                | \$7,975.00  | \$9,968.75   |                |            |            |             | \$ 7,975.00 | 0% |
| Multi Family (1-2 Bedrooms)                                                                                                                                                                                                                                                                                                         | \$6,642.00  | \$8,302.50   |                |            |            |             | \$ 6,642.00 | 0% |
| Multi Family (3+ Bedrooms)                                                                                                                                                                                                                                                                                                          | \$7,975.00  | \$9,968.75   |                |            |            |             | \$ 7,975.00 | 0% |
| Mobile Home (1-2 Bedroom)                                                                                                                                                                                                                                                                                                           | \$5,319.00  | \$6,648.75   |                |            |            |             | \$ 5,319.00 | 0% |
| Mobile Home (3+ Bedroom)                                                                                                                                                                                                                                                                                                            | \$6,642.00  | \$8,302.50   |                |            |            |             | \$ 6,642.00 | 0% |
| Multifamily Apartment Assisted Living (per unit)                                                                                                                                                                                                                                                                                    | \$5,319.00  | \$6,648.75   |                |            |            |             | \$ 5,319.00 | 0% |
| **Note: For all establishments not listed in the table, the total value (ERU) shall be determined by multiplying the number of fixture units by twenty-five (25) and divide the numerator by 300 GPD/ERU, then multiply by \$4,215.00 (inside City). Connection for buildings outside City Limits will increase impact fees by 25%. |             |              |                |            |            |             |             |    |
| RECLAIMED WATER IMPACT FEES                                                                                                                                                                                                                                                                                                         |             |              |                |            |            |             |             |    |
|                                                                                                                                                                                                                                                                                                                                     | Inside City | Outside City |                |            |            |             |             |    |
| Single Family (400 GPD) - 0.12 acres                                                                                                                                                                                                                                                                                                | \$500.00    | \$625.00     |                |            |            |             | \$ 500.00   | 0% |
| Duplex 0.06 acres or less                                                                                                                                                                                                                                                                                                           | \$250.00    | \$312.50     |                |            |            |             | \$ 250.00   | 0% |
| Multifamily Apartment Assisted Living                                                                                                                                                                                                                                                                                               | \$333.50    | \$416.88     |                |            |            |             | \$ 333.50   | 0% |
| Mobile Home - 0.10 acres or less                                                                                                                                                                                                                                                                                                    | \$333.50    | \$416.88     |                |            |            |             | \$ 333.50   | 0% |
| Commercial - billed at 1ERU per 0.12 acres of greenspace/landscaping area                                                                                                                                                                                                                                                           | \$500.00    | \$625.00     |                |            |            |             | \$ 500.00   | 0% |
| **Note: For all establishments not listed in the table, the total value (ERU) shall be determined by multiplying the number of fixture units by twenty-five (25) and divide the numerator by 300 GPD/ERU, then multiply by \$4,215.00 (inside City). Connection for buildings outside City Limits will increase impact fees by 25%. |             |              |                |            |            |             |             |    |
| CITY IMPACT FEES                                                                                                                                                                                                                                                                                                                    |             |              |                |            |            |             |             |    |
| Residential                                                                                                                                                                                                                                                                                                                         | TOTAL       | PARKS & RECS | PUBLIC LIBRARY | POLICE     | FIRE/EMS   |             |             |    |
| Single Family                                                                                                                                                                                                                                                                                                                       | \$5,055.38  | \$2,814.64   | \$1,498.41     | \$298.52   | \$443.81   | \$ 5,055.38 | 0%          |    |
| Multi-Family                                                                                                                                                                                                                                                                                                                        | \$3,169.14  | \$1,412.45   | \$751.92       | \$776.14   | \$228.63   | \$ 3,165.15 | 0%          |    |
| Non-Residential                                                                                                                                                                                                                                                                                                                     |             |              |                |            |            |             |             |    |
| Commercial (per 1000 Sq Feet)                                                                                                                                                                                                                                                                                                       | \$1,409.43  | \$0.00       | \$0.00         | \$1,032.87 | \$376.56   | \$ 1,409.43 | 0%          |    |
| Office (per 1000 Sq Feet)                                                                                                                                                                                                                                                                                                           | \$421.29    | \$0.00       | \$0.00         | \$71.64    | \$349.65   | \$ 421.29   | 0%          |    |
| Institutional (per 1000 Sq Feet)                                                                                                                                                                                                                                                                                                    | \$2,344.47  | \$0.00       | \$0.00         | \$71.64    | \$2,272.83 | \$ 2,344.47 | 0%          |    |
| Industrial (per 1000 Sq Feet)                                                                                                                                                                                                                                                                                                       | \$321.51    | \$0.00       | \$0.00         | \$240.81   | \$80.70    | \$ 321.51   | 0%          |    |
| Warehouse (per 1000 Sq Feet)                                                                                                                                                                                                                                                                                                        | \$283.62    | \$0.00       | \$0.00         | \$256.72   | \$26.90    | \$ 283.62   | 0%          |    |
| *LAKE COUNTY IMPACT FEES                                                                                                                                                                                                                                                                                                            |             |              |                |            |            |             |             |    |
| Lake County Impact Fees for Transportation (Roads) and School are established by Lake County.<br>The City's Buiding Division during permitting collects these pass-thorough fees.                                                                                                                                                   |             |              |                |            |            |             |             |    |

**CITY OF MOUNT DORA CITY FEE SCHEDULE**  
**Planning & Development Department**

| Development Applications                                                                                                                                                                                                                                                                                                                                                        |                                                   | Additional Information |          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|------------------------|----------|
|                                                                                                                                                                                                                                                                                                                                                                                 |                                                   | LAST YEAR              | % change |
| <b>Annexation (Voluntary) Petition*:</b>                                                                                                                                                                                                                                                                                                                                        |                                                   |                        |          |
| One single-family residence                                                                                                                                                                                                                                                                                                                                                     | \$500.00                                          | \$500.00               | 0%       |
| All Others                                                                                                                                                                                                                                                                                                                                                                      | \$2,000.00                                        | \$2,000.00             | 0%       |
| *The City has an Annexation Incentive program that allows for these fees to be waived..                                                                                                                                                                                                                                                                                         |                                                   |                        |          |
| <b>As-Built Drawings:</b>                                                                                                                                                                                                                                                                                                                                                       |                                                   |                        |          |
| Projects 9.99 acres in land area or less                                                                                                                                                                                                                                                                                                                                        | \$200.00                                          | \$200.00               | 0%       |
| Projects 10.00 to 99.99 acres in land area                                                                                                                                                                                                                                                                                                                                      | \$500.00                                          | \$500.00               | 0%       |
| Projects greater than 100.00 acres in land area                                                                                                                                                                                                                                                                                                                                 | \$750.00                                          | \$750.00               | 0%       |
| <b>Appeals (All Decisions)</b>                                                                                                                                                                                                                                                                                                                                                  | \$200.00                                          | \$200.00               | 0%       |
| <b>Comprehensive Plan:</b>                                                                                                                                                                                                                                                                                                                                                      |                                                   |                        |          |
| Text Amendment                                                                                                                                                                                                                                                                                                                                                                  | \$4,000.00                                        | \$4,000.00             | 0%       |
| Future Land Use Large-Scale Map Amendment                                                                                                                                                                                                                                                                                                                                       | \$4,000.00                                        | \$4,000.00             | 0%       |
| Future Land Use Small-Scale Map Amendment                                                                                                                                                                                                                                                                                                                                       | \$2,500.00                                        | \$2,500.00             | 0%       |
| <b>Concurrency Reviews</b>                                                                                                                                                                                                                                                                                                                                                      | \$500.00                                          | \$500.00               | 0%       |
| <b>Conditional Use Permit</b>                                                                                                                                                                                                                                                                                                                                                   | \$1,000.00                                        | \$1,000.00             | 0%       |
| <b>Development Agreements (Includes Amendments)</b>                                                                                                                                                                                                                                                                                                                             | \$500.00                                          | \$500.00               | 0%       |
| <b>Development Plan (Final)</b>                                                                                                                                                                                                                                                                                                                                                 | \$2,000.00                                        | \$2,000.00             | 0%       |
| <b>Duplex Division</b>                                                                                                                                                                                                                                                                                                                                                          | \$500.00                                          | \$500.00               | 0%       |
| <b>Minor Subdivisions</b>                                                                                                                                                                                                                                                                                                                                                       | \$1,500.00                                        | \$1,500.00             | 0%       |
| <b>Mural Permit</b>                                                                                                                                                                                                                                                                                                                                                             | \$100.00                                          | \$100.00               | 0%       |
| <b>Outdoor Amplified Sound Permit</b>                                                                                                                                                                                                                                                                                                                                           | \$100.00                                          | \$100.00               | 0%       |
| <b>Plan and Plats:</b>                                                                                                                                                                                                                                                                                                                                                          |                                                   |                        |          |
| Preliminary Plat (Land Subdivision)                                                                                                                                                                                                                                                                                                                                             | \$2,500.00                                        | \$2,500.00             | 0%       |
| Final Plat                                                                                                                                                                                                                                                                                                                                                                      | \$1,500.00                                        | \$1,500.00             | 0%       |
| Final Construction Plan                                                                                                                                                                                                                                                                                                                                                         | \$2,500.00                                        | \$2,500.00             | 0%       |
| Replat                                                                                                                                                                                                                                                                                                                                                                          | \$1,500.00                                        | \$1,500.00             | 0%       |
| Plan and Plat For Utilities (Outside City); Plus Pass-Through Fees listed herein                                                                                                                                                                                                                                                                                                | \$1,000.00                                        | \$1,000.00             |          |
| <b>Planned Unit Development (PUD):</b>                                                                                                                                                                                                                                                                                                                                          |                                                   |                        |          |
| Preliminary PUD                                                                                                                                                                                                                                                                                                                                                                 | \$2,500.00                                        | \$2,500.00             | 0%       |
| Final PUD                                                                                                                                                                                                                                                                                                                                                                       | \$3,500.00                                        | \$3,500.00             | 0%       |
| PUD Amendment                                                                                                                                                                                                                                                                                                                                                                   | \$3,000.00                                        | \$3,000.00             | 0%       |
| Rezoning to Mixed Use (MU-1 and MU-2 Zoning)                                                                                                                                                                                                                                                                                                                                    | \$3,000.00                                        | \$3,000.00             | 0%       |
| <b>Rezoning All Classifications (Not PUD)</b>                                                                                                                                                                                                                                                                                                                                   | \$3,000.00                                        | \$3,000.00             | 0%       |
| <b>Site Plans:</b>                                                                                                                                                                                                                                                                                                                                                              |                                                   |                        |          |
| Site Plan Multi Family, Commercial, Office or Non-Residential                                                                                                                                                                                                                                                                                                                   | \$2,500.00                                        | \$2,500.00             | 0%       |
| Minor Site Plan                                                                                                                                                                                                                                                                                                                                                                 | \$1,500.00                                        | \$1,500.00             | 0%       |
| <b>Site Development Permit (In City)</b>                                                                                                                                                                                                                                                                                                                                        | 2.5% of Total Construction Value                  | No Change              |          |
| <b>Site Development Permit for Outside City Utility Services</b>                                                                                                                                                                                                                                                                                                                | 2.5% of for Total Utility Construction Value Only | No Change              |          |
| <b>Variance</b>                                                                                                                                                                                                                                                                                                                                                                 |                                                   |                        |          |
| Non-Residential                                                                                                                                                                                                                                                                                                                                                                 | \$1,000.00                                        | \$1,000.00             | 0%       |
| Existing single-family dwelling unit                                                                                                                                                                                                                                                                                                                                            | \$250.00                                          | \$250.00               | 0%       |
| <b>Vacate rights-of-way, alleyways, easements, or plats</b>                                                                                                                                                                                                                                                                                                                     | \$1,500.00                                        | \$1,500.00             | 0%       |
| Pass Through fees shall be collected for any and all of the development applications                                                                                                                                                                                                                                                                                            | Section 2.7.4 of the City's Land Development Code | No Change              |          |
| More than two reviews by the development review committee staff for any development applications, PUD master plan, rezoning, and land use shall be considered a new application and, therefore, require an original application fee per each subsequent submittal.                                                                                                              | Orginal Planning and Development Fee              | No Change              |          |
| *Resubmittal Fee: If substantial revisions are required as determined by the development review staff, all planning, zoning, and development applications shall be submitted within 60 days from the development review comment report at which the recommendations were made. After the 60 day time-frame a new application fee is required prior to any further city reviews. | Orginal Planning and Development Fee              | No Change              |          |

**CITY OF MOUNT DORA CITY FEE SCHEDULE**  
**Planning & Development Department**

| Zoning                                                                                                                                                                                                                                                                                                                                                                          |                                                    | Additional Information                             |           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|----------------------------------------------------|-----------|
| <b>Addressing</b>                                                                                                                                                                                                                                                                                                                                                               |                                                    |                                                    |           |
| City Initiated                                                                                                                                                                                                                                                                                                                                                                  | Free                                               | Free                                               | 0%        |
| Addressing Assignments - 0-99                                                                                                                                                                                                                                                                                                                                                   | Free                                               | Free                                               | 0%        |
| Addressing Assignments - 100 or greater numbers                                                                                                                                                                                                                                                                                                                                 | \$1.00 per address number, maximum fee of \$500.00 | \$1.00 per address number, maximum fee of \$500.00 | 0%        |
| <b>Business Tax Receipts</b>                                                                                                                                                                                                                                                                                                                                                    |                                                    |                                                    |           |
| Home Based                                                                                                                                                                                                                                                                                                                                                                      | See Chapter 40 of the City Code of Ordinances      | See Chapter 40 of the City Code of Ordinances      | 0%        |
| Zoning Review (Home Based Businesses Only)                                                                                                                                                                                                                                                                                                                                      | \$25.00                                            | \$25.00                                            | 0%        |
| Commercial                                                                                                                                                                                                                                                                                                                                                                      | See Chapter 40 of the City Code of Ordinances      | See Chapter 40 of the City Code of Ordinances      | 0%        |
| Dog-Friendly Dining Permit                                                                                                                                                                                                                                                                                                                                                      | \$100.00                                           | \$100.00                                           | 0%        |
| Electric Carriage Permit (Semi-Annually)                                                                                                                                                                                                                                                                                                                                        | \$100.00                                           | \$100.00                                           | 0%        |
| Horse-Drawn Vehicle Inspection and Permit (Annual)                                                                                                                                                                                                                                                                                                                              | \$100.00                                           | \$100.00                                           | 0%        |
| Outdoor Amplified Sound Permit                                                                                                                                                                                                                                                                                                                                                  | \$100.00                                           | \$100.00                                           | 0%        |
| Sandwich Board Permit                                                                                                                                                                                                                                                                                                                                                           | \$75.00                                            | \$75.00                                            | 0%        |
| Sidewalks Café                                                                                                                                                                                                                                                                                                                                                                  | \$100.00                                           | \$100.00                                           | 0%        |
| Zoning Permit                                                                                                                                                                                                                                                                                                                                                                   | \$75.00                                            | \$75.00                                            | 0%        |
| Zoning Verification or determinations letter                                                                                                                                                                                                                                                                                                                                    | \$75.00                                            | \$75.00                                            | 0%        |
| <b>Zoning Review (All Building Permits which require Zoning approval)</b>                                                                                                                                                                                                                                                                                                       |                                                    |                                                    |           |
| Residential                                                                                                                                                                                                                                                                                                                                                                     | \$75.00                                            | \$75.00                                            | 0%        |
| Accessory Structure                                                                                                                                                                                                                                                                                                                                                             | \$50.00                                            | \$50.00                                            | 0%        |
| Commercial                                                                                                                                                                                                                                                                                                                                                                      | \$100.00                                           | \$100.00                                           | 0%        |
| <b>Zoning Inspection</b>                                                                                                                                                                                                                                                                                                                                                        |                                                    |                                                    |           |
| Zoning Inspection (All Building Permits which require Zoning approval)                                                                                                                                                                                                                                                                                                          | Free                                               | Free                                               | 0%        |
| Zoning Re-Inspection                                                                                                                                                                                                                                                                                                                                                            | \$50.00                                            | \$50.00                                            | 0%        |
| Landscape Inspection (includes new home)                                                                                                                                                                                                                                                                                                                                        | Free                                               | Free                                               | 0%        |
| Landscape Re-Inspection                                                                                                                                                                                                                                                                                                                                                         | \$50.00                                            | \$50.00                                            | 0%        |
| <b>Public Notice Fees</b>                                                                                                                                                                                                                                                                                                                                                       |                                                    |                                                    |           |
| Advertisements                                                                                                                                                                                                                                                                                                                                                                  | At Cost                                            | At Cost                                            | 0%        |
| Mailings to abutting property owners                                                                                                                                                                                                                                                                                                                                            | At Cost                                            | At Cost                                            | 0%        |
| *Resubmittal Fee: If substantial revisions are required as determined by the development review staff, all planning, zoning, and development applications shall be submitted within 60 days from the development review comment report at which the recommendations were made. After the 60 day time-frame a new application fee is required prior to any further city reviews. |                                                    | Orginal Planning and Development Fee               | No Change |
| <b>Historic</b>                                                                                                                                                                                                                                                                                                                                                                 |                                                    |                                                    |           |
| Minor Historic Certificate of Appropriateness (includes extensions)                                                                                                                                                                                                                                                                                                             | \$100.00                                           | \$100.00                                           | 0%        |
| Major Historic Certificate of Appropriateness                                                                                                                                                                                                                                                                                                                                   | \$150.00                                           | \$150.00                                           | 0%        |
| Historic Marker or Plaque                                                                                                                                                                                                                                                                                                                                                       | Actual Production Cost                             | Actual Production Cost                             |           |
| <b>Historic Review for permitting</b>                                                                                                                                                                                                                                                                                                                                           |                                                    | <b>NEW</b>                                         |           |
| <b>Other Services</b>                                                                                                                                                                                                                                                                                                                                                           |                                                    |                                                    |           |
| Notary seal for non-city business                                                                                                                                                                                                                                                                                                                                               | Free                                               | Free                                               | 0%        |
| <b>Pass Through Fees</b>                                                                                                                                                                                                                                                                                                                                                        |                                                    |                                                    |           |
| Pass Through-Fees: The City is hereby authorized to assess and collect fees, cost, and expenses relating to the review, inspection, appeal, regulation and defense of development activities pursuant to this Section. The Complete Pass Through Fees regulations are as contained in Section 2.7.4 of the City's Land Development Code.                                        |                                                    | No Change                                          |           |

# CITY OF MOUNT DORA CITY FEE SCHEDULE

## Fire Department Fees

|                                                            |                                      | Additional Information               |          |
|------------------------------------------------------------|--------------------------------------|--------------------------------------|----------|
| FIRE DEPARTMENT FEES                                       |                                      | LAST YEAR                            | % change |
| <b>FIRE DEPARTMENT FEES</b>                                |                                      |                                      |          |
| Authorized Burn                                            | \$125.00                             | \$125.00                             | 0%       |
| Firework/Pyrotechnic Display - includes inspection         | \$300.00                             | \$300.00                             | 0%       |
| Sparkler Sales                                             | \$75.00                              | \$75.00                              | 0%       |
| Fire Watch - Fire Personnel                                | Actual Cost + 10% administrative fee | Actual Cost + 10% administrative fee | 0%       |
| Fire watch - Equipment                                     | \$100.00 per vehicles, per day       | \$100.00 per vehicles, per day       | 0%       |
| Tent with occupancy load over 30 persons or those used for | \$25.00                              | \$25.00                              | 0%       |
| Food Truck Inspection                                      | \$30.00 for 6 months                 | \$30.00 for 6 months                 | 0%       |
| Routine Fire inspections up to 2,000 sq ft                 | \$50.00                              | \$50.00                              | 0%       |
| Routine Fire inspections from 2,001 sq ft to 4,000 sq ft   | \$125.00                             | \$125.00                             | 0%       |
| Routine Fire inspections from 4,001 sq ft to 7,500 sq ft   | \$150.00                             | \$150.00                             | 0%       |
| Routine Fire inspections from 7,501 sq ft to 15,000 sq ft  | \$200.00                             | \$200.00                             | 0%       |
| Routine Fire inspections over 15,001 sq ft                 | \$250.00                             | \$250.00                             | 0%       |
| Re-inspections (1st Reinspection is included)              | \$50.00                              | \$50.00                              | 0%       |

## CITY OF MOUNT DORA CITY FEE SCHEDULE

### Library Services

#### Additional Information

| Library Fees                                                                                            |                                 | LAST YEAR                       | % change |
|---------------------------------------------------------------------------------------------------------|---------------------------------|---------------------------------|----------|
|                                                                                                         | <b>Current Fees</b>             |                                 |          |
| <b>Library Services</b>                                                                                 | <b>US Dollars</b>               |                                 |          |
| <b>Library Membership Fee (outside Lake County)</b>                                                     |                                 |                                 |          |
| Annual                                                                                                  | \$40.00                         | \$40.00                         | 0%       |
| Six Months                                                                                              | \$20.00                         | \$20.00                         | 0%       |
| <b>Library Card Replacement Fee</b>                                                                     |                                 |                                 |          |
| One Time                                                                                                | Free                            | Free                            | 0%       |
| Additional Replacements                                                                                 | \$2.00                          | \$2.00                          | 0%       |
| <b>Overdue Fines</b>                                                                                    |                                 |                                 |          |
| Books/CDs/DVDs/DADs (Per Day)                                                                           | \$0.10                          | \$0.10                          | 0%       |
| Computer Games/Cake Pans/Ukuleles (Per Day)                                                             | \$1.00                          | \$1.00                          | 0%       |
| Processing Fee for Materials Not Returned                                                               | \$5.00                          | \$0.00                          | 100%     |
| Max. on the \$.10 fine item is \$2.90 (After 29 Days, the Full Replacement Cost of the Item is Charged) | \$2.90                          | \$2.90                          | 0%       |
| <b>Replacement Cost for Missing/Damaged Parts</b>                                                       |                                 |                                 |          |
| DVD Artwork                                                                                             | \$5.00                          | \$5.00                          | 0%       |
| Plastic Browser Sleeve                                                                                  | \$3.00                          | \$3.00                          | 0%       |
| <b>Facility and Equipment Use Fees</b>                                                                  |                                 |                                 |          |
| Mount Dora Nonprofit Civic/Educational/Intellectual Organization                                        | Free                            | Free                            | 0%       |
| Non-Local Nonprofit Civic/Educational/Intellectual Organization                                         | \$40.00                         | \$40.00                         | 0%       |
| Individuals/Homeowners Associations                                                                     | \$15.00 per hour (min. 2 hours) | \$15.00 per hour (min. 2 hours) | 0%       |
| Business and Commercial Meetings, Seminars, Etc.                                                        | \$75.00                         | \$75.00                         | 0%       |
| <b>Printing &amp; Copying</b>                                                                           |                                 |                                 |          |
| Per Page from Public Computer B&W                                                                       | \$0.10                          | \$0.10                          | 0%       |
| Per Page from Public Computer Color                                                                     | \$0.30                          | \$0.30                          | 0%       |
| Per Page from Public Computer Legal Size                                                                | \$0.30                          | \$0.30                          | 0%       |
| Per Page from Photocopier                                                                               | \$0.15                          | \$0.15                          | 0%       |
| Faxing Per Page - Outgoing Only                                                                         | \$1.00                          | \$1.00                          | 0%       |
| Food for Fines (each item donated must equal a dollar)                                                  | \$1.00                          | \$1.00                          | 0%       |
| <b>Equipment Purchases</b>                                                                              |                                 |                                 |          |
| USB Drives                                                                                              | \$3.00                          | \$3.00                          | 0%       |
| Headphones                                                                                              | \$1.00                          | \$1.00                          | 0%       |

The Fees for the Library are per an Interlocal Agreement with Lake County.

|                                                                                                                                                                                                                                                                                                                                                                                       |                 |                       |                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------------|-------------------|
| <b>Definitions:</b>                                                                                                                                                                                                                                                                                                                                                                   |                 |                       |                   |
| <b>Resident:</b> Incorporated Mount Dora residents may rent facilities for social and private functions. This includes weddings, banquets, birthday celebrations, anniversary parties, retirement parties, recognition parties, and meetings. Additional fees for personnel may apply. Proof of residence (e.g., driver's license, utility bill, property tax statement) is required. |                 |                       |                   |
| <b>Non-Resident:</b> Any user that resides outside of Mount Dora proper. The purpose of the rental is for private functions that include parties, ceremonies, and meeting space. Additional fees for personnel may apply.                                                                                                                                                             |                 |                       |                   |
| <b>Commercial:</b> Any user with the intent of charging ticketed fees or promoting enterprise for monetary gain.                                                                                                                                                                                                                                                                      |                 |                       |                   |
| <i>Different fees may be established by executed contract.</i>                                                                                                                                                                                                                                                                                                                        |                 |                       |                   |
| <b>Cemetery</b>                                                                                                                                                                                                                                                                                                                                                                       | <b>Resident</b> | <b>Non-Resident</b>   | <b>Commercial</b> |
| Burial Space                                                                                                                                                                                                                                                                                                                                                                          | \$1,200         | \$1,800               | N/A               |
| Niche Space                                                                                                                                                                                                                                                                                                                                                                           | \$800           | \$1,200               | N/A               |
| Niche Engraving                                                                                                                                                                                                                                                                                                                                                                       | Cost + 10%      | Cost + 10%            | N/A               |
| Additional Internment Right (Additional Cremation Burial Right, up to 4)                                                                                                                                                                                                                                                                                                              | \$200           | \$400                 | N/A               |
| Administration Fee (Transfer of Ownership, Grave Marking, Cremation Opening/Closing                                                                                                                                                                                                                                                                                                   | \$200           | \$200                 | N/A               |
| After Hours Administration Fee (Cremation Opening/Closing on Evenings/Weekends)                                                                                                                                                                                                                                                                                                       | \$300           | \$300                 | N/A               |
| <b>Miscellaneous Fees</b>                                                                                                                                                                                                                                                                                                                                                             |                 | <b>Current</b>        |                   |
| Memorial Bench & Plaque (Standard) - Includes all cost to install plus a 10% administrative fee                                                                                                                                                                                                                                                                                       |                 | Cost + 10%            |                   |
| <del>Free Donation (Standard Crepe Myrtle) – Includes all cost to install plus a 10% administrative fee</del>                                                                                                                                                                                                                                                                         |                 | <del>Cost + 10%</del> |                   |
| Processing Fee (Non-Refundable)                                                                                                                                                                                                                                                                                                                                                       |                 | \$20                  |                   |
| <b>Facility Rentals</b>                                                                                                                                                                                                                                                                                                                                                               | <b>Resident</b> | <b>Non-Resident</b>   | <b>Commercial</b> |
| Facility Rental Deposits (Refundable less \$5 non-refundable administrative fee)                                                                                                                                                                                                                                                                                                      | \$100           | \$100                 | \$100             |
| <b>Donnelly Park (Building, &amp; Deck) per hour</b>                                                                                                                                                                                                                                                                                                                                  |                 |                       |                   |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                           | \$30 \$40       | \$50 \$60             | \$70 \$80         |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                            | \$300 \$400     | \$500 \$600           | \$700 \$800       |
| <b>Community Building Auditorium (Upper Level, Theatre w/ Stage)</b>                                                                                                                                                                                                                                                                                                                  |                 |                       |                   |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                           | \$55            | \$60                  | \$65              |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                            | \$550           | \$600                 | \$650             |
| <b>Community Building (Lobby ONLY - Upper Level)</b>                                                                                                                                                                                                                                                                                                                                  |                 |                       |                   |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                           | \$40            | \$45 \$60             | \$50 \$80         |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                            | \$400           | \$450 \$600           | \$500 \$800       |
| <b>Community Building (Green Room ONLY - Lower Level)</b>                                                                                                                                                                                                                                                                                                                             |                 |                       |                   |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                           | \$20 \$30       | \$25 \$50             | \$30 \$70         |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                            | \$200 \$300     | \$250 \$500           | \$300 \$700       |
| <b>Community Building (Entire Building) (Includes AV &amp; Janitorial Staff)</b>                                                                                                                                                                                                                                                                                                      |                 |                       |                   |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                           | \$115 \$155     | \$115 \$155           | \$115 \$155       |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                            | \$1,150 \$1,550 | \$1,150 \$1,550       | \$1,150 \$1,550   |
| The City reserves the right to reschedule any reservation to accommodate a Community Building production or special event that serves the entire community.                                                                                                                                                                                                                           |                 |                       |                   |
| <b>Martin Luther King Jr. Center (per Hour)</b>                                                                                                                                                                                                                                                                                                                                       |                 |                       |                   |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                           | \$20 \$40       | \$40 \$60             | \$80              |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                            | \$200 \$400     | \$400 \$600           | \$800             |
| <b>Gilbert Park Pavilion 1 (Large 30x30) (per Hour)</b>                                                                                                                                                                                                                                                                                                                               |                 |                       |                   |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                           | \$10 \$20       | \$20 \$30             | \$40              |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                            | \$100 \$200     | \$200 \$300           | \$400             |
| <b>Gilbert Park Pavilion 2 (Large 24x24)(per Hour)</b>                                                                                                                                                                                                                                                                                                                                |                 |                       |                   |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                           | \$5 \$10        | \$10 \$20             | \$20 \$30         |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                            | \$50 \$100      | \$100 \$200           | \$200 \$300       |
| <b>Palm Island Pavilion (per Hour)</b>                                                                                                                                                                                                                                                                                                                                                |                 |                       |                   |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                           | \$10            | \$20                  | \$40 \$30         |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                            | \$100           | \$200                 | \$400 \$300       |
| <b>Forres Park Pavilion (small, no seating) (per Hour)</b>                                                                                                                                                                                                                                                                                                                            |                 |                       |                   |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                           | \$5 \$10        | \$10 \$20             | \$20 \$30         |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                            | \$50 \$100      | \$100 \$200           | \$200 \$300       |
| <b>Evans Park Pad (per Hour)</b>                                                                                                                                                                                                                                                                                                                                                      |                 |                       |                   |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                           | \$30            | \$40                  | \$50              |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                            | \$300           | \$400                 | \$500             |
| <b>Sunset Park Pad (per Hour)</b>                                                                                                                                                                                                                                                                                                                                                     |                 |                       |                   |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                           | \$15 \$20       | \$20 \$30             | \$25 \$40         |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                            | \$150 \$200     | \$200 \$300           | \$250 \$400       |
| <b>Cauley Lott Park Pavilion (per Hour)</b>                                                                                                                                                                                                                                                                                                                                           |                 |                       |                   |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                           | \$10 \$20       | \$20 \$30             | \$40              |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                            | \$100 \$200     | \$200 \$300           | \$400             |
| <b>Frank Brown Sports Complex Pavilion (per Hour)</b>                                                                                                                                                                                                                                                                                                                                 |                 |                       |                   |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                           | \$5 \$10        | \$10 \$20             | \$20 \$30         |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                            | \$50 \$100      | \$100 \$200           | \$200 \$300       |
| <b>Frank Brown Sports Complex Concession Stand</b>                                                                                                                                                                                                                                                                                                                                    |                 |                       |                   |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                           | \$15            | \$30                  | \$60              |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                            | \$150           | \$300                 | \$600             |

|                                                                                                                                                                                                                                                                                                                                                                                                              |                        |                        |                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------------------|------------------------------------|
| <b>Frank Brown Sports Complex Athletic Fields (Softball &amp; Multipurpose)</b>                                                                                                                                                                                                                                                                                                                              |                        |                        |                                    |
| Field Rental (Each) per Hour                                                                                                                                                                                                                                                                                                                                                                                 | <del>\$10</del> \$20   | <del>\$20</del> \$30   | \$40                               |
| Field Rental (Each) per Day                                                                                                                                                                                                                                                                                                                                                                                  | <del>\$100</del> \$200 | <del>\$200</del> \$300 | \$400                              |
| Baseball/Softball Dragging & Lining (per hour) (2 hr min)                                                                                                                                                                                                                                                                                                                                                    | \$25                   | \$25                   | \$25                               |
| Multipurpose Lining (per hour) (2 hr min)                                                                                                                                                                                                                                                                                                                                                                    | \$40                   | \$40                   | \$40                               |
| Lighting per Hour                                                                                                                                                                                                                                                                                                                                                                                            | \$40                   | \$40                   | \$40                               |
| <b>Lincoln City Sports Complex Concession Stand</b>                                                                                                                                                                                                                                                                                                                                                          |                        |                        |                                    |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                                                  | <del>\$15</del>        | <del>\$30</del>        | <del>\$60</del>                    |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                                                   | <del>\$150</del>       | <del>\$300</del>       | <del>\$600</del>                   |
| <b>Lincoln City Sports Complex Athletic Fields (Softball &amp; Baseball)</b>                                                                                                                                                                                                                                                                                                                                 |                        |                        |                                    |
| Field Rental (Each) per Hour                                                                                                                                                                                                                                                                                                                                                                                 | <del>\$10</del> \$20   | <del>\$20</del> \$30   | \$40                               |
| Field Rental (Each Per Day                                                                                                                                                                                                                                                                                                                                                                                   | <del>\$100</del> \$200 | <del>\$200</del> \$300 | \$400                              |
| Baseball/Softball Dragging & Lining (per hour) (2 hr min)                                                                                                                                                                                                                                                                                                                                                    | \$25                   | \$25                   | \$25                               |
| Lighting per Hour                                                                                                                                                                                                                                                                                                                                                                                            | \$40                   | \$40                   | \$40                               |
| <b>Outdoor Courts per Hour (basketball, tennis, pickleball, racquetball)</b>                                                                                                                                                                                                                                                                                                                                 |                        |                        |                                    |
| Hourly Rate                                                                                                                                                                                                                                                                                                                                                                                                  | <del>\$5</del> \$10    | <del>\$10</del> \$20   | <del>\$20</del> \$30               |
| Daily Rate                                                                                                                                                                                                                                                                                                                                                                                                   | <del>\$50</del> \$100  | <del>\$100</del> \$200 | <del>\$200</del> \$300             |
| <b>Lincoln Avenue Pool</b>                                                                                                                                                                                                                                                                                                                                                                                   |                        |                        |                                    |
| Swimming Pool per Hour                                                                                                                                                                                                                                                                                                                                                                                       | \$25                   | \$50                   | \$100                              |
| Lifeguards - 2 Guard Minimum per Hour                                                                                                                                                                                                                                                                                                                                                                        | <del>\$15</del> \$25   | <del>\$15</del> \$25   | <del>\$15</del> \$25               |
| All rentals require a 2 hour minimum.<br>Rental fees for community outreach events may be waived per the discretion of the Parks & Recreation Director with approval of the City Manager.<br>The City of Mount Dora reserves the right to deny or cancel any events/rentals in any City-owned facility or park.                                                                                              |                        |                        |                                    |
| <b>Recreation Programming</b>                                                                                                                                                                                                                                                                                                                                                                                |                        |                        | <b>Current</b>                     |
| Late Fee                                                                                                                                                                                                                                                                                                                                                                                                     |                        |                        | \$10                               |
| Recreation Program Registration                                                                                                                                                                                                                                                                                                                                                                              |                        |                        | \$10-\$99                          |
| <b>Clubs, Camps &amp; Sports</b>                                                                                                                                                                                                                                                                                                                                                                             |                        |                        | <b>Current</b>                     |
| Senior Club                                                                                                                                                                                                                                                                                                                                                                                                  |                        |                        | Free                               |
| Archery                                                                                                                                                                                                                                                                                                                                                                                                      |                        |                        | \$40                               |
| Softball & Kickball (per Team)                                                                                                                                                                                                                                                                                                                                                                               |                        |                        | <del>\$275</del> \$300             |
| Softball & Kickball (per Player)                                                                                                                                                                                                                                                                                                                                                                             |                        |                        | \$25                               |
| Youth Soccer (each)                                                                                                                                                                                                                                                                                                                                                                                          |                        |                        | <del>\$75</del> \$80               |
| Youth Soccer (Pee Wee)                                                                                                                                                                                                                                                                                                                                                                                       |                        |                        | <del>\$65</del> \$70               |
| Youth Flag Football                                                                                                                                                                                                                                                                                                                                                                                          |                        |                        | \$85                               |
| Youth Basketball (each)                                                                                                                                                                                                                                                                                                                                                                                      |                        |                        | <del>\$75</del> \$80               |
| Camps (per week) (non-specialty)                                                                                                                                                                                                                                                                                                                                                                             |                        |                        | <del>\$125</del> \$135             |
| Specialty Camps (per week)                                                                                                                                                                                                                                                                                                                                                                                   |                        |                        | <del>\$140-\$220</del> \$140-\$250 |
| Camp Snack Fee (per week)                                                                                                                                                                                                                                                                                                                                                                                    |                        |                        | \$15                               |
| T-Shirt Fee                                                                                                                                                                                                                                                                                                                                                                                                  |                        |                        | <del>\$20</del> \$25               |
| Swim Team (per month)                                                                                                                                                                                                                                                                                                                                                                                        |                        |                        | \$50                               |
| <b>Classes</b>                                                                                                                                                                                                                                                                                                                                                                                               |                        |                        | <b>Current</b>                     |
| Group Swim Lessons (8 lessons)                                                                                                                                                                                                                                                                                                                                                                               |                        |                        | \$50                               |
| Private Swim Lessons (5 lessons)                                                                                                                                                                                                                                                                                                                                                                             |                        |                        | \$150                              |
| Semi Private Swim Lessons (2 swimmers) (5 lessons)                                                                                                                                                                                                                                                                                                                                                           |                        |                        | \$75                               |
| Lap Swim per visit                                                                                                                                                                                                                                                                                                                                                                                           |                        |                        | \$3                                |
| Open Swim per visit                                                                                                                                                                                                                                                                                                                                                                                          |                        |                        | \$3                                |
| Lifeguard Certification                                                                                                                                                                                                                                                                                                                                                                                      |                        |                        | <del>\$150</del> \$250             |
| Lifeguard Recertification                                                                                                                                                                                                                                                                                                                                                                                    |                        |                        | \$175                              |
| Water Safety Instructor Certification                                                                                                                                                                                                                                                                                                                                                                        |                        |                        | <del>\$300</del> \$325             |
| Fitness Class (per visit)                                                                                                                                                                                                                                                                                                                                                                                    |                        |                        | \$4                                |
| CPR/First Aid Training                                                                                                                                                                                                                                                                                                                                                                                       |                        |                        | \$50                               |
| <b>Passes</b>                                                                                                                                                                                                                                                                                                                                                                                                |                        |                        | <b>Current</b>                     |
| Monthly Group Fitness Pass (Aquatic & Land)                                                                                                                                                                                                                                                                                                                                                                  |                        |                        | \$24                               |
| Annual Aquatic & Fitness Pass                                                                                                                                                                                                                                                                                                                                                                                |                        |                        | \$225                              |
| Monthly Family Aquatic Pass (Family up to 5)                                                                                                                                                                                                                                                                                                                                                                 |                        |                        | \$50                               |
| <b>Special Event</b>                                                                                                                                                                                                                                                                                                                                                                                         |                        |                        | <b>Current</b>                     |
| Special Event Application fee is comprised of the following: administrative processing, use of traffic and pedestrian control devices (signage & barricades), use of public right of way and associated parks within the event footprint.                                                                                                                                                                    |                        |                        |                                    |
| Significant Event (150,000 + Attendance)                                                                                                                                                                                                                                                                                                                                                                     |                        |                        | \$650                              |
| Large Event (50,000 + Attendance)                                                                                                                                                                                                                                                                                                                                                                            |                        |                        | \$425                              |
| Medium Event (25,000+ Attendance)                                                                                                                                                                                                                                                                                                                                                                            |                        |                        | \$300                              |
| Small Event (5,000+ Attendance)                                                                                                                                                                                                                                                                                                                                                                              |                        |                        | \$125                              |
| Community Event (500+ Attendance)                                                                                                                                                                                                                                                                                                                                                                            |                        |                        | \$75                               |
| Vendor Fees                                                                                                                                                                                                                                                                                                                                                                                                  |                        |                        | <del>\$50-\$250</del> \$50-\$400   |
| Recreation programs excluding specialty camps & private lessons offer 25% and 50% discount scholarships approved by application, a 25% <del>50%</del> discount for City employees, and a \$5 sibling discount. <del>excluding Before / After School Care Program.</del> Additional fees may be discounted or waived per the discretion of the Parks & Recreation Director with approval of the City Manager. |                        |                        |                                    |

# CITY OF MOUNT DORA CITY FEE SCHEDULE

## ADDITIONAL FEES / COSTS

|                                               |                                  | Additional Information           |          |
|-----------------------------------------------|----------------------------------|----------------------------------|----------|
| Photo Copies                                  | Current                          | LAST YEAR                        | % change |
| One Side Letter or Legal (per page)           | \$0.15                           | \$0.15                           | 0%       |
| Two Sided Letter or Legal (per page)          | \$0.20                           | \$0.20                           | 0%       |
| 11 x 17" Paper (per page)                     | \$0.25                           | \$0.25                           | 0%       |
| Over 11 x 17" Plan Sheet (per page)           | Actual Cost                      | Actual Cost                      | 0%       |
| Certified Copies (per page)                   | \$1.00                           | \$1.00                           | 0%       |
| CD/DVD                                        | \$3.00                           | \$3.00                           | 0%       |
| Fingerprint Card                              | \$10.00                          | \$10.00                          | 0%       |
| Electronic Fingerprint Card                   | \$74.50                          | \$74.50                          | 0%       |
| <b>Standard Colored GIS Maps</b>              |                                  |                                  |          |
| 18" x 24" (Per Sheet)                         | \$2.50                           | \$2.50                           | 0%       |
| 24" x 36" (Per Sheet)                         | \$4.50                           | \$4.50                           | 0%       |
| 36" x 48" (Per Sheet)                         | \$7.50                           | \$7.50                           | 0%       |
| Custom Large Maps                             | .75 Per Sq Ft + \$1.50 per Sheet | .75 Per Sq Ft + \$1.50 per Sheet | 0%       |
| Over 11 x 17" Plan Sheet                      | Actual Cost                      | Actual Cost                      | 0%       |
| <b>Reports and Code Copies</b>                |                                  |                                  |          |
| Land Development Code                         | Actual Cost                      | Actual Cost                      | 0%       |
| Comprehensive Code                            | Actual Cost                      | Actual Cost                      | 0%       |
| City fo Mount Dora Historic Design Guidelines | Actual Cost                      | Actual Cost                      | 0%       |
| <b>Other fees</b>                             |                                  |                                  |          |
| Electric Carriage inspections                 |                                  |                                  |          |
|                                               |                                  |                                  |          |

### PERSONNEL

All charges to any firm, company or individual requiring outside services are to cover the total salary and benefits of the assigned personnel with an administrative fee included. All charges will be based on the actual salary and benefit burden of the positions requested / required plus a 10% administration fee. For special events, permitted by the city the rates charged include the assigned staff vehicles.

### EQUIPMENT COST

Any City owned vehicles, specialty equipment used for emergency events, call-outs and code enforcement actions or any other activities shall be charged based on the most current FEMA Schedule of Equipment Rates along with a ten percent (10%) administration fee and a thirty percent (30%) mobilization/demobilization fee.

All request by a firm, company or individual for City personnel or equipment shall pay a 50% deposit of the total cost prior to services provided. Remaining balance must be paid within seven days after completion of personnel and equipment being provided. In no case shall additional personnel or equipment be provided if there is an outstanding balance with the City.

### FEE REDUCTIONS / MODIFICATIONS

The City Manager or his/her designee may reduce any miscellaneous fee if part of an interlocal agreement, memorandum of understanding between units of government or other agency, individual or company that the City Council has an agreement. However, said reduction shall not be less than the costs and expenses incurred by the city plus a 10% administrative fee. Only the City Council may reduce said fees below the cost and expenses incurred by the City. This City Manager may not reduce fees related to utility rates.

The City Manager may increase any fee necessary in order to recoup all costs and expenses incurred by the City plus a 10% adminisitrative fee listed within the Fee Schedule. The City Manager may create any new program fees necessary related to Leisure Services programs and implement as part of any future Fee Schedule.



**ITB/# 25-UT-010**  
**WWTF 1 Improvements – Multi-Rake Bar Screen & Screenings Wash Press**  
**CITY OF MOUNT DORA**

**ADDENDUM NUMBER 4**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **ITB #25-UT-010 WWTF 1 IMPROVEMENTS –MULTI-RAKE BAR SCREEN & SCREENINGS WASH PRESS** for the above as fully and completely as if the same were fully set forth therein.

**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** Please advise the warranty period along with the liquidated damages amounts. These rates are not included with the solicitation.

**A1.**

**Warranty Period:** Section 3.03 of the Multi-Rake Bar Screen and Wash Press specification went through the general warranty requirements. Section 3.02, M states that the warranty period begins as follows:

“The date that the manufacturer, or their assigned representative, certifies that the equipment is fully operational and installed in accordance with the design shall be the start of the warranty period.”

**Liquidated Damages:** The period between demolition of the old unit and the installation of the new unit is of most concern. The units are pre-assembled so this should be a maximum period of two (2) weeks. The City is prepared to bypass the equipment and manually rake it for that two (2) week period. Should the period extend beyond the two (2) weeks then Liquidated Damages will be based on a standard overtime rate of \$89 per incident when someone has to come in to manually rake the screens. Per contract that would be a minimum of two hours Overtime and dependent on which employee responds. This excludes the initial two (2) week period noted above and will only apply for a maximum of two (2) additional weeks.

Should the installation result in a longer period, beyond a total of four (4) weeks, the City will then apply Liquidated Damages in the amount of \$200 per day until final project completion and acceptance by the City.

Signature acknowledges receipt and understanding of this addendum.

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

**Exhibit 2**  
**Bid Pricing Form**

## EXHIBIT "C"

### BID PRICING FORM

"PROJECT GRAND TOTAL" AMOUNT WILL BE USED FOR AWARD PURPOSES.

| Description                                                          | Est. Qty. | Totals<br>(Lump Sum) |
|----------------------------------------------------------------------|-----------|----------------------|
| Mechanical Bar Screen, Wash Box, Controls & Associated Appurtenances | 1         | \$ 275,796.41        |
| Electrical                                                           | 1         | \$ 8900.00           |
| Permit Fees (no markup allowed) & Allowance                          | 1         | \$ 20,000.00 **      |
| Installation Labor                                                   | 1         | \$ 116,748.69        |
| One Time Need: Annual Test, Adjustment, Lubrication and Report       | 1         | \$ 5,000.00          |
| Project Grand Total:                                                 |           | \$426,445.10         |

\*\* Do not change this amount.

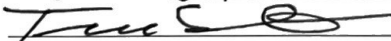
The total contract amount shall cover the Work required by the contract documents. All costs in connection with the successful completion of the Work, including furnishing all materials, equipment, supplies, and appurtenances; providing all construction, equipment, and tools; and performing all necessary labor and supervision to fully complete the Work, shall be included in the unit and lump sum prices bid. All Work not specifically set forth as a pay item on the Price Bid Form shall be considered a subsidiary obligation of the Contractor and all costs in connection therewith shall be included in the prices offered.

I/we, the undersigned, as authorized signatory to commit the firm, do hereby accept in total all the terms and conditions stipulated and referenced in this ITB document and do hereby agree that if a contract is offered or negotiated it will abide by the terms and conditions presented in the ITB document or as negotiated pursuant thereto. The undersigned, having familiarized him/herself with the terms of the ITB documents, local conditions, and the cost of the work at the place(s) where the work is to be done, hereby proposes and agrees to perform within the time stipulated, all work required in accordance with the Scope of Services and other documents including Addenda, if any, on file at the City of Mount Dora Purchasing Division for the price(s) as set forth herein in the Price Bid Form. The signature(s) below are an acknowledgment of my/our full understanding and acceptance of all the terms and conditions set forth in this ITB document or as otherwise agreed to between the parties in writing.

Bidder/Contractor Name: Drive Tech Service

Mailing Address: 711 Commercial Dr. Holly Hill FL 32117

Telephone No. 801-870-1387 Email Address: travis@drivetechservice.com



Travis Steadman

FEIN: 87-2273138

Authorized Signature

Printed Name

VP

2/14/2025

Title

Date

PLEASE COMPLETE AND SUBMIT THIS FORM WITH YOUR RESPONSE

**Exhibit 3**  
**Contractor's Proposal**

**Exhibit 4**  
**Human Trafficking Affidavit**



## BIDDER CHECK LIST

**IMPORTANT:** Please read carefully, sign in the spaces indicated and return with your Bids.

Bidder should check off each of the following items as the necessary action is completed:

- ☐ All required and applicable forms have been signed and included (see page above.)
- ☐ All information as requested in the Bidder's Bid Form is included.
- ☐ Any addenda have been signed and included.
- ☐ The Bids must be submitted via [www.demandstar.com](http://www.demandstar.com) no later than the specified due date and time. (Otherwise Bids cannot be considered.)

DRIVE TECH SERVICE  
Company

  
Authorized Signature

TRAVIS STEADMAN VP  
Printed Name & Title

travis@drivetechservice.com  
Email

711 COMMERCIAL DR.  
Address

Holly Hill FL 32117  
City, State, Zip Code

801-870-1387  
Telephone No.

Fax No. \_\_\_\_\_

## BIDDER QUALIFICATION FORM

### LIST MAJOR WORK PRESENTLY UNDER CONTRACT:

| % Completed        | Project                          | Contract Amount |
|--------------------|----------------------------------|-----------------|
| <del>100</del> 25% | WILDWOOD, FL. MAGNA ROTOR REPAIR | \$ 130,000      |
|                    |                                  | \$              |
|                    |                                  | \$              |

### LIST CURRENT PROJECTS IN WHICH YOU ARE THE CANDIDATE FOR AWARD:

GARLAND TX TRICKLING AM REPLACEMENT

SEATTLE, WA CARIFIER REPLACEMENT

### OTHER INFORMATION ABOUT PROJECTS:

ALL PROJECTS ARE WATER/WASTEWATER EQUIPMENT INSTALL.

95% LISTED PROJECTS ARE LABOR/INSTALL COST - NO EQUIPMENT COST INCURRED

Have you, at any time, failed to complete a contract? ☐ Yes ☒ No

### STATEMENT OF LITIGATION:

Are there any judgments, claims or suits pending or outstanding by or against you?

☐ Yes ☒ No

If the answer to either question is yes, submit details on separate sheet. List all lawsuits that have been filed by or against your firm in the last five (5) years:

### CONTRACT TOTALS:

List total contract amounts for work performed on all completed and similar projects in the past five (5) years, whether as an individual firm or as part of a joint venture. **Totals must be listed individually by contract or project and then summarized as a total dollar amount.** Attach additional page if necessary.

\$ 1,489,000 Total Contract Amounts for work done on all past related projects.





## Project List

|                                                                    |             |
|--------------------------------------------------------------------|-------------|
| • 6/2022 Douglas AZ WWTP Clarifier Worm Installation               | \$46,000.00 |
| • 7/2022 Daytona Beach Water Treatment C54/40 Combo Repair         | \$36,000.00 |
| • 7/2022 Delaware Ohio Water Treatment W36 Install and Rake Repair | \$54,000.00 |
| • 10/2022 Daytona Beach Water Treatment W36 motor upgrade          | \$25,000.00 |
| • 12/2022 Daytona Beach Motor upgrade/ Load cell.                  | \$36,000.00 |
| • 3/2023 Daytona Beach Motor upgrade and rake                      | \$45,000.00 |
| • 3/2023 King of Prussia Penn C30 Worm Install                     | \$36,000.00 |
| • 3/2023 Palm Bay Water Treatment Drive Control and install        | \$15,000.00 |
| • 6/2023 Daytona Beach Water C54/40 Combo Motor and Chain upgrade  | \$25,000.00 |
| • 3/2023 New Smyrna Beach WWTP C40 Drive Control Upgrade           | \$15,000.00 |
| • 7/2023 Toronto Canada WWTP LM Mixer Repair and Installation      | \$58,000.00 |
| • 10/2023 Daytona Beach W36 Motor and Load Cell                    | \$36,000.00 |
| • 11/2023 Florida City Worm and Load Cell Repair                   | \$38,000.00 |
| • 9/2023 Traverse City Michigan LM Install                         | \$58,000.00 |
| • 12/2023 Florida City Sprocket and Raek alignment                 | \$25,000.00 |
| • 12/2023 Daytona Beach Water Rake install and alignment           | \$56,000.00 |
| • 12/2023 Traverse City Michigan LM replacement                    | \$58,000.00 |
| • 12/2023 Miami Central WWTP LM Replacement and repair             | \$68,000.00 |
| • 1/2024 Miami Virginia Key LM Replacement and repair              | \$55,000.00 |
| • 5/2024 Daytona Beach Motor Install                               | \$18,000.00 |
| • 5/2024 SLCC WWTP LM Platform installation                        | \$75,000.00 |
| • 6/2024 Daytona Beach Water Motor Installation.                   | \$20,000.00 |
| • 7/2024 Tomahawk Kansas WWTP LM Repair and installation           | \$38,000.00 |
| • 9/2024 Toronto Canada WWTP LM Repair and installation            | \$39,000.00 |
| • 11/2024 Battlement Mesa Colorado WWTP Clarifier Install          | \$56,000.00 |
| • 11/2024 Toronto Canda Drive Control Repair installation.         | \$23,000.00 |
| • 11/2024 Daytona Beach Water Drive Removal                        | \$18,000.00 |
| • 12/2024 Yosemite California WWTP Clarifier installation.         | \$68,000.00 |
| • 1/2025 Roanoke Virginia LM Install                               | \$68,000.00 |

- 1/2025 Wildwood Florida WWTP Magna Rotor Installation \$110,000.00
- 1/2025 Penn LM Installation and repair \$65,000.00
- 1/2025 Roanoke Virginia LM Repair installation \$48,000.00
- 1/2025 Simpsonville LM repair and Installation \$58,000.00

**REFERENCES:**

Bank(s) Maintaining Account(s): FAIRWIND CREDIT UNION

TERRY CRADDOCK 386.295.3959

Surety/Underwriter: (if required) \_\_\_\_\_

Other References: (Use additional sheets if necessary)

RUSTY SIRNAITIS OVIVO USA 801.388.5622

SCOTT GREENING DAYTONA BEACH WATER 386.671.8841

**TYPE OF FIRM:**

☒ Corporation/Years in Business: 3.5. If firm is a corporation, please list state in which it is incorporated: FL. If firm is a corporation, by signing this form, Bidder certifies that the firm is authorized to do business in the State of Florida.

☐ Partnership/Years in Business: \_\_\_\_\_

☐ Sole Proprietorship/Years in Business: \_\_\_\_\_

☐ Other: Please list: \_\_\_\_\_

Pursuant to information for prospective Bidders for the above-mentioned proposed project, the undersigned is submitting the information as required with the understanding that it is only to assist in determining the Bids of the organization to perform the type and magnitude of work intended, and further, guarantee the truth and accuracy of all statements herein made. We will accept your determination of Bids without prejudice.

DRIVE TECH SERVICE  
Company

  
Authorized Signature

TRAVIS STEADMAN VP  
Printed Name & Title

travis@drivetechservice.com  
Email

711 COMMERCIAL DR.  
Address

HALEY HILL FL 32117  
City, State, Zip Code

801.870.1387  
Telephone No.

\_\_\_\_\_  
Fax No.

**FLORIDA STATUTES, SECTION 287.138  
CERTIFICATION**

I, TRAVIS (person) Steadman, as the VP (title) of Drive (entity) Tech Service, do hereby certify that Drive Tech (entity) Service: (i) is not owned by the government of a foreign country of concern as defined by Florida Statutes, Section 287.138; (ii) does not have the government of a foreign country of concern, as defined by Florida Statutes, Section 287.138, as a controlling interest owner; (iii) is not organized under the laws of a foreign country of concern, as defined by Florida Statutes, Section 287.138; and (iv) does not have its principal place of business in a foreign country of concern as defined by Florida Statutes, Section 287.138.

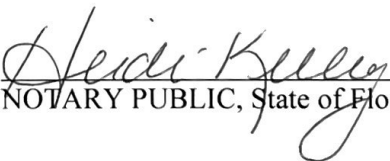
  
Print: TRAVIS STEADMAN  
Title: VP

**STATE OF FLORIDA**  
**COUNTY OF** Volusia

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Travis Steadman, who personally swore or affirmed that he/she is authorized to execute this Oath and who is personally known to me or who produced UT DL as identification, and who did/did not take an oath this 14 day of February, 2025.

(stamp)



  
NOTARY PUBLIC, State of Florida

**AFFIDAVIT OF COMPLIANCE WITH SECTION 288.0071, FLORIDA STATUTES,  
ECONOMIC INCENTIVES TO FOREIGN ENTITIES OF CONCERN**

Before me, a notary public, in and for the State of Florida – at large, personally appeared,  
Travis Steadman, and having first made due oath or affirmation, states:  
(Write Name Here)

1. My name is Travis Steadman.  
(Write Name Here)
2. I am the VP of Drive Tech Service.  
(Insert Job Title) (Insert Company Name)
3. The Company was formed in USA FLORIDA and is a INC..  
(Country and State) (List the Type of Entity (ex.: LLC, Inc., etc.))
4. I am duly authorized and empowered and have sufficient knowledge to execute and deliver this Affidavit.
5. I affirm that the Company is not:
  - a. Owned or controlled by the government of the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic (collectively and individually, a Foreign Country of Concern), including any agency of or any other entity of significant control of such Foreign Country of Concern. Where 'controlled by' means *having possession of the power to direct or cause the direction of the management or policies of a company, whether through ownership of securities, by contract, or otherwise; or a person or entity that directly or indirectly has the right to vote 25 percent or more of the voting interests of the company or that is entitled to 25 percent or more of its profits is presumed to control the foreign entity; or*
  - b. A partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a Foreign Country of Concern, or a subsidiary of such entity.

Under penalties of perjury, I declare that I have read the foregoing Affidavit and that the facts stated in it are true.

Signed and Delivered on this 14 day of February, 2025

BY: [Signature]  
Signature of Affiant  
Travis Steadman  
Printed Name

STATE OF FLORIDA  
COUNTY OF Volusia

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of  
Travis Steadman, as VP, of Drive Tech, who personally swore or affirmed that  
he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced  
as identification, and who did/did not take an oath this day of February 14, 2025.

(stamp)



[Signature]  
NOTARY PUBLIC

## HUMAN TRAFFICKING AFFIDAVIT

In compliance with § 787.06, Florida Statutes, this Affidavit must be completed by an officer or representative of a nongovernmental entity that is executing, renewing, or extending a contract with the City of Mount Dora (the "Governmental Entity").

The undersigned, on behalf of the entity listed below (the "Nongovernmental Entity"), hereby attests under penalty of perjury as follows:

1. I am over the age of 18 and I have personal knowledge of the matters set forth herein.
2. I am an officer or representative of Drive Tech Service, a nongovernmental entity, and I am authorized to provide this affidavit on behalf of the Nongovernmental Entity.
3. Nongovernmental Entity, and any of its subsidiaries or affiliates, do not use coercion for labor or services, as those terms are defined in § 787.06, Florida Statutes, as may be amended from time to time.
4. If at any time in the future the Nongovernmental Entity does use coercion for labor or services, the Nongovernmental Entity will immediately notify the Governmental Entity and no contracts may be executed, renewed, or extended between the parties.
5. I have read the foregoing Affidavit and confirm that the facts stated in it are true and are made for the benefit of and reliance by the Governmental Entity.

  
Authorized Signature

Drive Tech Service  
Company

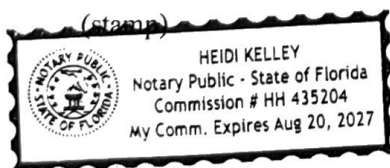
Travis Steadman  
Printed Name

VP  
Title

STATE OF FLORIDA

COUNTY OF Volusia

The foregoing instrument was acknowledged before me by means of [☒] physical presence or [ ] online notarization of Travis Steadman, as VP of Drive Tech Serv, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Nongovernmental Entity, and who is personally known to me or who produced UT DL as identification, and who did/did not take an oath this 19 day of February, 2025.



  
NOTARY PUBLIC

## CONFLICT OF INTEREST AFFIDAVIT

By the signature below, the firm (employees, officers and/or agents) certifies, and hereby discloses, that, to the best of their knowledge and belief, all relevant facts concerning past, present, or currently planned interest or activity (financial, contractual, organizational, or otherwise) which relates to the proposed work; and bear on whether the firm (employees, officers and/or agents) has a possible conflict have been fully disclosed.

Additionally, the firm (employees, officers and/or agents) agrees to immediately notify in writing the Finance Director, or designee, if any actual or potential conflict of interest arises during the contract and/or project duration.

Drive Tech Service  
Company

711 Commercial Dr.  
Address

Authorized Signature

Holly Hill FL 32117  
City, State, Zip Code

Travis Steadman VP  
Printed Name & Title

801.870.1387  
Telephone No.

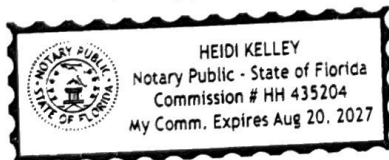
travis@drive-techservice.com  
Email

Fax No. \_\_\_\_\_

STATE OF FLORIDA  
COUNTY OF Volusia

The foregoing instrument was acknowledged before me by means of ☒ physical presence or [ ] online notarization of Travis Steadman, as VP, of Drive Tech Sm, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced UT ID as identification, and who did/did not take an oath this 14 day of February, 2025.

(stamp)



Hadi Kelly  
NOTARY PUBLIC



## NON-COLLUSION AFFIDAVIT OF PRIME QUALIFIER

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

State of Florida

County of Volusia

\_\_\_\_\_, being first duly sworn, deposes and says that:

I am the VP of Drive Tech Service, (Bidder) which has submitted a Response to City of Mount Dora ITB #25-UT-010.

I am fully informed respecting the preparation and contents of the Response to ITB #25-UT-010, and of all pertinent circumstances respecting such Response.

Neither the Bidder nor any of its officers, partners, owners, agent representatives, employees or parties in interest, including this Affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person, to fix the price or prices in the Bidder's Response to ITB #25-UT-010, or that of any other Bidder, or to fix any overhead, profit or cost element of the Response price or the price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the CITY OF MOUNT DORA.

The price or prices quoted in the Bidder's Response to ITB #25-UT-010 are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this Affiant.

Drive Tech Service  
Company

711 Commercial Dr.  
Address

[Signature]  
Authorized Signature

Holly Hill FL 32117  
City, State, Zip Code

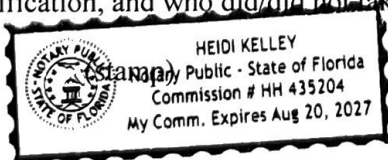
Travis Steadman VP  
Printed Name & Title

801.870.1387  
Telephone No.

travis@drive-tech-service.com  
Email

STATE OF FLORIDA  
COUNTY OF Volusia

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Travis Steadman, as VP, of Drive Tech Service who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced UT DL as identification, and who did/did not take an oath this 14 day of February, 2025.



Heidi Kelley  
NOTARY PUBLIC



**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (A), FLORIDA STATUTES,  
ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. THIS SWORN STATEMENT IS SUBMITTED to the City of Mount Dora by: Travis Steadman [NAME] as the VP [TITLE] of Drive Tech Service [BUSINESS ENTITY] and its Federal Employer Identification Number (FEIN) is 87-2273138
2. I understand that a “public entity crime” as defined in Florida Statutes, Section 287.133 (1)(g), means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Florida Statutes, Section 287.133(1)(b), means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Florida Statutes, Section 287.133(1)(a), means:
  - a. A predecessor or successor of a person convicted of a public entity crime; or
  - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a “person” as defined in Florida Statutes, Section 287.133(1)(l), means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

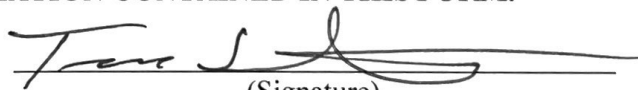
6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. Indicate which statement applies:

☒ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, nor any affiliates of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order).

**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CITY OF MOUNT DORA IS FOR THE CITY OF MOUNT DORA ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE CITY OF MOUNT DORA PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN FLORIDA STATUTES, SECTION 287.017, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.**

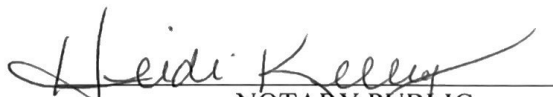
  
(Signature)

STATE OF FLORIDA  
COUNTY OF Volusia

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization of Travis Steadman, as VP, of Drive Tech, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced UT DL as identification, and who did/did not take an oath this 14 day of February, 2025.

(stamp)



  
NOTARY PUBLIC

**VENDOR CERTIFICATION REGARDING  
SCRUTINIZED COMPANIES' LISTS PURSUANT TO  
FLORIDA STATUTES, SECTION 187.135**

Respondent Vendor Name: Drive Tech Service Inc.

Name of Company: Drive Tech Service

FEIN: 88-2273138

Authorized Representative's Name and Title:  
Travis Steadman VP

Address: 711 Commercial Dr.  
Daytona Beach FL 32117

Phone Number: 801-870-1387 Email Address: travis@drivetechservice.com

Florida Statutes, Sections 287.135, prohibits Florida municipalities from contracting with companies, for goods or services over \$1,000,000, that are on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List engaged in any Business operations with Cuba or Syria or which are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Florida Statutes, Section 215.473. A copy of the current list of "Scrutinized Companies" can be found at the following link:

<https://www.sbafla.com/fsb/FundsWeManage/FRSPensionPlan/GlobalGovernanceMandates/QuarterlyReports.aspx>

As the person authorized to sign on behalf of the Respondent Vendor, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, is not participating in a boycott of Israel and does not have any business operations with Cuba or Syria. I understand that pursuant to Florida Statutes, Section 287.135, the submission of a false certification may subject the Respondent Vendor to civil penalties, attorney's fees and/or costs.

I understand and agree that the City may immediately terminate any contract resulting from this solicitation if the company referenced above is found to have submitted a false certification related to the Scrutinized Companies that Boycott Israel List, engaging in a boycott of Israel, the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or engaging in business operations in Cuba or Syria.

Certified By:   
Authorized Signature

Print Name: Travis Steadman

Print Title: VP

## DECLARATION STATEMENT

City of Mount Dora  
510 North Baker Street  
Mount Dora, FL 32757

**RE: ITB NO. 25-UT-010 - "WWTF 1 Improvements – Multi-Rake Bar Screen & Screenings Wash Press**

Dear Mayor and Council Members:

The undersigned as Bidder, or on behalf of Bidder, declares that this Response is submitted without any other understanding, agreement or connection with any person, corporation, or firm submitting a Response for the same purpose and that the Response is in all respects fair and without collusion or fraud.

The undersigned as Bidder, or on behalf of Bidder, further declares that this Response is in compliance in every respect with all the Instructions to Bidders issued prior to the opening of the Responses.

The undersigned as Bidder, or on behalf of Bidder, if selected, agrees to commence negotiations in good faith and execute an appropriate City document for the purpose of establishing a formal contractual relationship with the City for the performance of all requirements to which the Response pertains as set forth in **ITB #25-UT-010 "WWTF 1 IMPROVEMENTS – MULTI-RAKE BAR SCREEN & SCREENINGS WASH PRESS**

IN WITNESS WHEREOF, WE have hereunto subscribed our names on this 14<sup>th</sup> day of February, 2025 in the City of Mount Dora, in the State of Florida.

Drive Tech Service  
Company

[Signature]  
Authorized Signature

Travis Steadman VP  
Printed Name & Title

travis@drivetech-service.com  
Email

711 Commercial Dr.  
Address

Holly Hill FL. 32117  
City, State, Zip Code

801.870.1387  
Telephone No.

\_\_\_\_\_  
Fax No.

## INSURANCE REQUIREMENTS

### INSURANCE TYPE

### REQUIRED LIMITS

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> 1. Worker's Compensation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Statutory Limits of Florida Statutes, Chapter 440 and all Federal Government Statutory Limits and Requirements. |
| <input checked="" type="checkbox"/> 2. Commercial General Liability (Occurrence Form) patterned after the current I.S.O form with no limiting endorsements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <u>Bodily Injury &amp; Property Damage</u><br><br><u>\$1,000,000</u> single limit per occurrence                |
| <input checked="" type="checkbox"/> 3. Indemnification: To the maximum extent permitted by Florida law, the Contractor/Vendor/Firm shall indemnify and hold harmless the City of Mount Dora, its officers and employees from any and all liabilities, damages, losses and costs, including, but not limited to, reasonable attorneys' fees and paralegals' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Contractor/Vendor/Firm or anyone employed or utilized by the Contractor/Vendor/Firm in the performance of this Agreement. This indemnification obligation shall not be construed to negate, abridge or reduce any other rights or remedies which otherwise may be available to an indemnified party or person described in this paragraph. |                                                                                                                 |

This section does not pertain to any incident arising from the sole negligence of the City of Mount Dora.

- |                                                                                                                                                                                                                                                                                  |                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> 4. Automobile Liability                                                                                                                                                                                                                      | <u>\$ 500,000</u> Each Occurrence<br>Owned/Non-owned/Hired<br>Automobile Included |
| <input type="checkbox"/> 5. Other Insurance as indicated below:<br>Errors and Omissions or Professional<br>Malpractice Coverage                                                                                                                                                  | \$ 1,000,000 Per Occurrence                                                       |
| <input type="checkbox"/> 6. Aircraft Liability \$1,000,000 each occurrence combined single limit for bodily injury liability and property damage liability.                                                                                                                      |                                                                                   |
| <input checked="" type="checkbox"/> 7. Contractor shall ensure that all subcontractors comply with the same insurance requirements that he is required to meet. The same Contractor shall provide City with certificates of insurance meeting the required insurance provisions. |                                                                                   |
| <input checked="" type="checkbox"/> 8. The City of Mount Dora must be named as " <b>ADDITIONAL INSURED</b> " on the Insurance Certificate for Commercial General Liability where required.                                                                                       |                                                                                   |

**INSURANCE REQUIREMENTS**  
(Continued)

- ☒ 9. The City of Mount Dora shall be named as the Certificate Holder. NOTE--The "Certificate Holder" should read as follows:

City of Mount Dora  
Mount Dora, Florida

No City Division, Department, or individual name should appear on the Certificate. No other format will be acceptable.

- ☒ 10. **Thirty (30) Days Cancellation Notice** required.

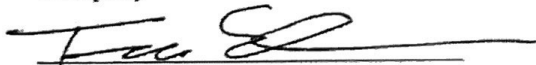
- ☒ 11. The Certificate must state **ITB #25-UT-010 "WWTF 1 IMPROVEMENTS – MULTI-RAKE BAR SCREEN & SCREENINGS WASH PRESS"**

=====

**BIDDER'S AND INSURANCE AGENT'S STATEMENT:**

We understand the insurance requirements of these specifications and that the evidence of insurability may be required within five (5) days of the award of ITB.

DriveTech Service  
Company

  
Authorized Signature

Travis Steadman  
Printed Name & Title

travis@drivetechservice.com  
Email

Brown & Brown Insurance Services, Inc.

Insurance Agency

Signature of Bidder's Agent



711 Commercial Dr.  
Address

Holly Hill FL 32117  
City, State, Zip Code

801-870-1387  
Telephone No.

N/A  
Fax No.

## DRUG-FREE WORKPLACE PROGRAM CERTIFICATION

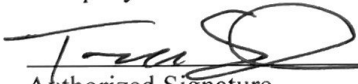
Preference to businesses with drug-free workplace programs. -- Whenever two or more bids, Bids, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid, Bid, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- (4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.
- (5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
- (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

**Does the individual responding to this solicitation certify that their firm has implemented a drug-free workplace program in accordance with the provision of Section 287.087, Florida Statutes, as stated above?**

☒ YES  
☐ NO

DriveTech Service  
Company

  
Authorized Signature

Travis Steadman VP  
Printed Name & Title

travis@drivetechservice.com  
Email

711 Commercial Dr.  
Address

Holly H. FL 32117  
City, State, Zip Code

801-870-1387  
Telephone No.

ACKNOWLEDGEMENTS

ITB #25-UT-010

“WWTF 1 IMPROVEMENTS – MULTI-RAKE BAR SCREEN & SCREENINGS WASH PRESS”

To: City of Mount Dora  
510 N. Baker Street  
Mount Dora, FL 32757

Drive Tech Service (Bidder) guarantees its Response to ITB #25-UT-010 for a period not to exceed one hundred twenty (180) days from the date its Response was submitted to the City of Mount Dora unless an extension is granted by the Bidder.

The Contractor, by signing these ITB Submittal pages, acknowledges and agrees to abide by all the terms, conditions, and specifications contained in this ITB Document.

Dated this 14<sup>th</sup> day of February, 2025  
(Month) (Year)

INDIVIDUAL, LIMITED LIABILITY COMPANY,  
PARTNERSHIP, OR OTHER FORM OF ENTITY WHICH IS NOT A CORPORATION

By: \_\_\_\_\_ / \_\_\_\_\_  
(Signature) (Print name)

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Taxpayer/Employer Identification Number (TIN/EIN): \_\_\_\_\_

CORPORATION

By: Travis Steadman / Travis Steadman  
(Signature) (Print name)

Address: 711 Commercial Dr.

Holly Hill FL 32117

Telephone: (801) 870-1387 Email: travis@drivetechservice.com

Taxpayer/Employer Identification Number (TIN/EIN): 87-2273138



State of Incorporation:

Corporate President: Cody Steadman  
(Print Name)

Corporate Secretary: Travis Steadman  
(Print Name)

Corporate Treasurer: Cody Steadman  
(Print Name)

CORPORATE SEAL

Attest By: Travis Steadman  
Secretary

Signature: Travis Steadman Date: 2/14/2025

Remainder of Page Intentionally Left Blank



# CITY OF MOUNT DORA

## COMPLIANCE WITH THE PUBLIC RECORDS LAW

Upon award recommendation or ten (10) days after opening, submittals become “public records” and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes. Bidders must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary. The submission of a Bid authorizes release of your firm’s credit data to the CITY.

If the company submits information exempt from public disclosure, the company must identify with specificity which pages/paragraphs of their bid/Bid package are exempt from the Public Records Act, identifying the specific exemption section that applies to each. The protected information must be submitted to the CITY in a separate envelope marked accordingly.

By submitting a response to this solicitation, the company agrees to defend the CITY in the event we are forced to litigate the public records status of the company’s documents.

Company Name: Drive Tech Service

Authorized representative (printed): Travis Steadman

Authorized representative (signature): [Signature]

Project Number: **ITB #25-UT-010**

Date: 2/14/2025

## REFERENCES FORM

Provide the business names, contact persons and telephone numbers of four (4) references for which the firm has provided services described in this ITB for three (3) years or more within the last five (5) years. Include relationships with governmental agencies. It is our intent to contact these references during the evaluation process.

1. Name of Company: Brennan Water Treatment Plant  
Address: 3651 LPGA BLVD. DAYTONA BEACH FL 32124  
Point of Contact: Scott Greening  
Phone #: 386.671.8841 Email address: greeningscott@codb.us  
Service(s) Provided: Equipment repair, Equipment removal and installations.  
Dates of Service: 10/23, 12/23, 12/24
2. Name of Company: OVIIVO WATER USA  
Address: 4246 Riverboat Rd. Suite 300  
Point of Contact: Rusty Sirwaitis  
Phone #: 801.388.5622 Email address: rusty.sirwaitis@ovivowater.com  
Service(s) Provided: Equipment removal, install. Build & Test Equipment  
Dates of Service: 1/22 - current
3. Name of Company: Wildwood WWTP  
Address: 1290 Industrial Dr. #4703  
Point of Contact: Wayne Bouchard  
Phone #: 352.330.1349 Email address: wbouchard@wildwood-fl.gov  
Service(s) Provided: Magna Rotor Repair & Replacement  
Dates of Service: 1/25 - current
4. Name of Company: Clear Stream Environmental  
Address: 9090 S. 300W. Sandy UT. 84070  
Point of Contact: Wei Xie  
Phone #: 801.615.1888 Email address: wei.x@clearstreameng.com  
Service(s) Provided: Clarifier / water equipment removal and install  
Dates of Service: 12/24 - current

## FIRM INFORMATION

FIRM is a:

- ☒ Corporation  
☐ Partnership  
☐ Sole Proprietorship  
☐ Other \_\_\_\_\_ (Explain)

Federal Employer Identification Number: 87-2273138

Firm Name: Drive Tech Service

Mailing Address: 711 Commercial Dr. Holly Hill FL 32117

Telephone No.: 801-870-1387 Fax No.: \_\_\_\_\_

Email Address: travis@drivetechservice.com Web Address: www.drivetechservice.org

If remittance address is different from the mailing address so indicate below.

Firm Name: \_\_\_\_\_

Remittance Address: \_\_\_\_\_

\_\_\_\_\_

Submitted by: Travis

Name & Title Printed: Travis Steadman VP

**ITB #25-UT-010**  
**“WWTF 1 IMPROVEMENTS – MULTI-RAKE BAR SCREEN &  
SCREENINGS WASH PRESS”**

**SUB-CONTRACTOR LISTING**

Provide a name, and address of all sub-contractors that have the potential to work on this Agreement/Project. Use of sub-contractors is limited to 33% of project total.

Sub-Contractor:

Phone Number/E-Mail:

*Economy Electric Compan*

*(386) 252-0573*

*chaddonnely@economyelectricco.com*

**Request for Taxpayer  
Identification Number and Certification**

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

|                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |
|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| Print or type.<br>See Specific Instructions on page 3. | 1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.<br><b>Drive Tech Service Inc.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         |
|                                                        | 2 Business name/disregarded entity name, if different from above<br><b>Drive Tech Service Inc.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |
|                                                        | 3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.<br><input type="checkbox"/> Individual/sole proprietor or single-member LLC<br><input checked="" type="checkbox"/> C Corporation<br><input type="checkbox"/> S Corporation<br><input type="checkbox"/> Partnership<br><input type="checkbox"/> Trust/estate<br><input type="checkbox"/> Limited liability company. Enter the tax classification (C-C corporation, S-S corporation, P-Partnership) ▶<br>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.<br><input type="checkbox"/> Other (see instructions) ▶ |                                         |
|                                                        | 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):<br>Exempt payee code (if any) _____<br>Exemption from FATCA reporting code (if any) _____<br>(Applies to accounts maintained outside the U.S.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |
|                                                        | 5 Address (number, street, and apt. or suite no.) See instructions.<br><b>711 Commercial Dr.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Requester's name and address (optional) |
|                                                        | 6 City, state, and ZIP code<br><b>Holly Hill FL 32117</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |
|                                                        | 7 List account number(s) here (optional)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         |

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

|                                |         |
|--------------------------------|---------|
| Social security number         |         |
| 87                             | 2273138 |
| or                             |         |
| Employer identification number |         |

**Part II Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

|           |                                                       |        |
|-----------|-------------------------------------------------------|--------|
| Sign Here | Signature of U.S. person ▶ <i>Tara S. [Signature]</i> | Date ▶ |
|-----------|-------------------------------------------------------|--------|

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

# **EXHIBIT “A”**

## **Project Description**

The Work specified herein shall include improvements to the City of Mount Dora’s WWTF No.1, located along Old US Hwy 441.

The CONTRACTOR shall furnish, install and place into satisfactory operating condition one (1) multi-rake bar screen designed for its intended purpose of removing floating, particulate, fibrous material, and screenings to a screenings wash press in the Specifications. The CONTRACTOR shall also furnish, install and place into satisfactory operating condition one (1) screenings wash presses.

The Multi-Rake Bar Screen and Screenings Wash Press shall be the most recent design and all replacement parts shall be fully supported by the manufacturer.

Remainder of Page Intentionally Left Blank

## **EXHIBIT “B”**

### **SCOPE OF WORK/ TECHNICAL SPECIFICATIONS/ HEADWORKS PLANS & SECTIONS**

See Separate File Uploaded as part of this Solicitation Document

Remainder of Page Intentionally Left Blank



**EXHIBIT “D”**

**ZOOM MEETING  
ACCESS INFORMATION**

**Solicitation Opening via ZOOM:**

**Topic: Opening- ITB-25-UT-010**

**Time: Feb 17, 2025 02:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/83968099017?pwd=8Xa9XK0pyn5rKtpRe5P54fWymL4nXJ.1>**

**Meeting ID: 839 6809 9017**

**Passcode: 451871**

---

**One tap mobile**

**+13052241968,,83968099017#,,, \*451871# US**

**+16465588656,,83968099017#,,, \*451871# US (New York)**

**ITB/# 25-UT-010  
WWTF 1 Improvements  
CITY OF MOUNT DORA**

**ADDENDUM NUMBER 1**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **ITB #25-UT-010 WWTF 1 IMPROVEMENTS** for the above as fully and completely as if the same were fully set forth therein.

**CLARIFICATIONS:**

**Originally Reads as:**

| Event                                            | Date                        |
|--------------------------------------------------|-----------------------------|
| Issue <b>ITB</b> Notice                          | January 8, 2025             |
| Mandatory Pre-Bid Meeting                        | January 21, 2025 @ 11:00 am |
| Last Date for Receipt of Written Questions       | February 3, 2025 – 4:00 pm  |
| Addendum Issued (If Applicable)                  | February 10, 2025           |
| Bid Due/ Opening Date (via Zoom-See Exhibit “D”) | February 17, 2025 @ 2:00 pm |
| Issue Notice of Recommendation                   | February 26, 2025           |
| City Council Meeting Date (anticipated)          | March 18, 2025              |

**Now Reads as:**

| Event                                            | Date                        |
|--------------------------------------------------|-----------------------------|
| Issue <b>ITB</b> Notice                          | January 8, 2025             |
| Mandatory Pre-Bid Meeting                        | January 21, 2025 @ 11:00 am |
| Last Date for Receipt of Written Questions       | February 3, 2025 – 4:00 pm  |
| Addendum Issued (If Applicable)                  | February 10, 2025           |
| Bid Due/ Opening Date (via Zoom-See Exhibit “D”) | February 19, 2025 @ 2:00 pm |
| Issue Notice of Recommendation                   | February 26, 2025           |
| City Council Meeting Date (anticipated)          | March 18, 2025              |

Signature acknowledges receipt and understanding of this addendum.

  
\_\_\_\_\_  
Name/Title  
  
2/14/2025  
\_\_\_\_\_  
Date

**ITB/# 25-UT-010  
WWTF 1 Improvements  
CITY OF MOUNT DORA  
ADDENDUM NUMBER 2**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **ITB #25-UT-010 WWTF 1 IMPROVEMENTS** for the above as fully and completely as if the same were fully set forth therein.

---

**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** As for the existing equipment, what is the City's intent for the Contractor do with it? Remove and haul off or remove and leave for the City to scrap or haul off?

**A1.** Section 3.08 references Headworks drawing with mark-ups. The included drawing has the following notation: "Note: Contractor shall be responsible for the demolition, removal, and disposal of the existing screen."

**Q2.** I was hoping you can help me obtain the estimated construction budget, if determined.

**A2.** We do not have an estimated construction budget.

**Q3.** 1.04.E.2/3: Please confirm maximum DSWL and USWL. Is the spec supposed to read feet instead of inches?

**A3.** Both 1.04 2/3 should be in feet.

**Q4.** 1.04.E.13: Please confirm discharge height above operating floor. Is the spec supposed to read feet instead of inches?

**A4.** Feet

**Q5.** 1.04.E.14: For clarification, SAVÉCO typically provides two (2) rakes for a screen this size. Please confirm if this is acceptable.

**A5.** No, it does not meet specification which calls for 11 cleaning rakes

**Q6.** 1.04.E.15: For clarification, SAVÉCO provides a 0.75HP motor for this screen. Please confirm if this is acceptable.

**A6.** No must follow specifications does not meet specification which calls for 2 HP motor

**Q7.** 1.04.F.2: SAVÉCO's screw diameter is 7.3 in. Please confirm if this is acceptable.

**A7.** No, it does not meet specification which calls for an 8" screw nominal flight diameter.

**Q8.** 1.04.F.3: For clarification, SAVÉCO utilizes a 5.0 HP motor for their wash press. Please confirm this is acceptable.

**A8.** No, it does not meet specification which calls for 3Hp.

**Q9.** 2.02.B.3: For clarification, SAVECO's bars are angled at 75 degrees. Please confirm this is acceptable.

**A9.** No, it does not meet 60-degree specification.

**Q10.** 2.02.C.1: For clarification, SAVÉCO's dead plate is 3mm thick. Please confirm this is acceptable.

**A10.** No, it does not follow specification minimum thickness of 5/32' which would be 3.97mm.

**Q11.** 2.02.D.1: For clarification, SAVÉCO's screen frame is 18 inches wide. Please confirm this is acceptable.

**A11.** No, it does not meet specification which calls for 26.76" wide.

**Q12.** 2.02.D.1: For clarification, SAVÉCO's screen frame thickness is 4mm. Please confirm this is acceptable.

**A12.** No, it does not meet specification which calls for a minimum of 3/16" which is 4.76mm.

**Q13.** 2.02.E.1: For clarification, SAVÉCO's discharge chute thickness is 3mm. Please confirm this is acceptable.

**A13.** No, it does not meet minimum specification which calls for a minimum of 5/32" which is 3.97mm.

**Q14.** 2.02.F.2.a: For clarification, SAVÉCO's upper sprocket has a minimum pitch of 2 inches. Please confirm this is acceptable.

**A14.** No, it does not meet specification which calls for a minimum pitch of 5 inches.

**Q15.** 2.02.F.3.b: For clarification, SAVÉCO's chain has a minimum breaking strength of 10,116 lbf. Please confirm this is acceptable.

**A15.** No, it does not meet specification which calls for 31,000 lbf.

**Q16.** 2.03.B.1: For clarification, SAVÉCO's hopper is 1/8" thick. Please confirm this is acceptable.

**A16.** No, it does not meet specification which calls for a minimum of 10-gauge (0.135-in.).

Q17. 2.03.F.5/6/7: For clarification, SAVÉCO utilizes a ½ inch solenoid/water connection. Please confirm this is acceptable.

A17. No, it does not meet specification which calls for a minimum ¾" solenoid.

Q18. 2.03.G.3: For clarification, SAVÉCO uses a 2.5 in drain connection for the wash press. Please confirm this is acceptable.

A18. No, it does not meet specification which calls for a 3-inch drain.

Q19. 2.03.G.3: For clarification, SAVÉCO uses a 2.5 in drain connection for the wash press. Please confirm this is acceptable.

A19. No, it does not meet specification which calls for a 3-inch drain.

Q20. 3.04.A: For clarification, shop testing will be done at SAVÉCO's office in Gurnee, not at the fabrication location. Please confirm this is acceptable.

A20. As long as the equipment is fully tested in accordance with Section 3.04 prior to shipping to the City of Mount Dora.

---

---

Signature acknowledges receipt and understanding of this addendum.

Tom S. B. VP  
Name/Title  
2/14/2025  
Date



**ITB/# 25-UT-010**  
**WWTF 1 Improvements – Multi-Rake Bar Screen & Screenings Wash Press**  
**CITY OF MOUNT DORA**

**ADDENDUM NUMBER 3**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **ITB #25-UT-010 WWTF 1 IMPROVEMENTS – MULTI-RAKE BAR SCREEN & SCREENINGS WASH PRESS** for the above as fully and completely as if the same were fully set forth therein.

---

**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** Are there any special funding requirements, like USA domestic or AIS only products?

**A1.** No.

**Q2.** Is there a City budget or engineer's estimate for this project?

**A2.** No.

**Q3.** Will City operations use the manual bar screen while the existing bar screen is removed and the new one installed?

**A3.** Yes

**Q4.** The bid pricing form calls for a Permit Fees & Allowance of \$20,000 to be included in the pricing. Does this bar screen replacement require a permit? If so, who will certify/stamp the plans for the building department?

**A4.** Successful Contractor is required to determine required or applicable project permits. A copy of the City's current Master Fee Schedule is attached to this Addendum 3, as Exhibit "A" for your reference. If applicable, the appropriate designee in the City's Building Department would certify/stamp the plans.

**Q5.** Under Scope of Services in the specifications, page 5, substantial completion is 60 days and final completion 30 days after that. This equipment typically takes 4-6 weeks for submittal drawings and 16-20 weeks for delivery after submittal approval. Will the notice to proceed be delayed until the equipment arrives onsite?

**A5.** Assuming maximum times, 6 weeks submittal + 20 weeks delivery + 2 weeks to install = 28 weeks or 196 days for final completion.

**Q6.** The bid pricing form calls for One Time Need: Annual Test, Adjustment, Lubrication and Report as a cost item. Can you better define this? Is this the checkout/startup of the equipment that takes place prior to substantial completion?

**A6. This service to be provided after the installed equipment has been operating for a year.  
Not part of the substantial completion.**

Signature acknowledges receipt and understanding of this addendum.

Ten S VP  
Name/Title  
2/14/2025  
Date

**ITB/# 25-UT-010**  
**WWTF 1 Improvements – Multi-Rake Bar Screen & Screenings Wash Press**  
**CITY OF MOUNT DORA**

**ADDENDUM NUMBER 4**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **ITB #25-UT-010 WWTF 1 IMPROVEMENTS –MULTI-RAKE BAR SCREEN & SCREENINGS WASH PRESS** for the above as fully and completely as if the same were fully set forth therein.

---

**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** Please advise the warranty period along with the liquidated damages amounts. These rates are not included with the solicitation.

**A1.**

**Warranty Period:** Section 3.03 of the Multi-Rake Bar Screen and Wash Press specification went through the general warranty requirements. Section 3.02, M states that the warranty period begins as follows:

“The date that the manufacturer, or their assigned representative, certifies that the equipment is fully operational and installed in accordance with the design shall be the start of the warranty period.”

**Liquidated Damages:** The period between demolition of the old unit and the installation of the new unit is of most concern. The units are pre-assembled so this should be a maximum period of two (2) weeks. The City is prepared to bypass the equipment and manually rake it for that two (2) week period. Should the period extend beyond the two (2) weeks then Liquidated Damages will be based on a standard overtime rate of \$89 per incident when someone has to come in to manually rake the screens. Per contract that would be a minimum of two hours Overtime and dependent on which employee responds. This excludes the initial two (2) week period noted above and will only apply for a maximum of two (2) additional weeks.

Should the installation result in a longer period, beyond a total of four (4) weeks, the City will then apply Liquidated Damages in the amount of \$200 per day until final project completion and acceptance by the City.

---

---

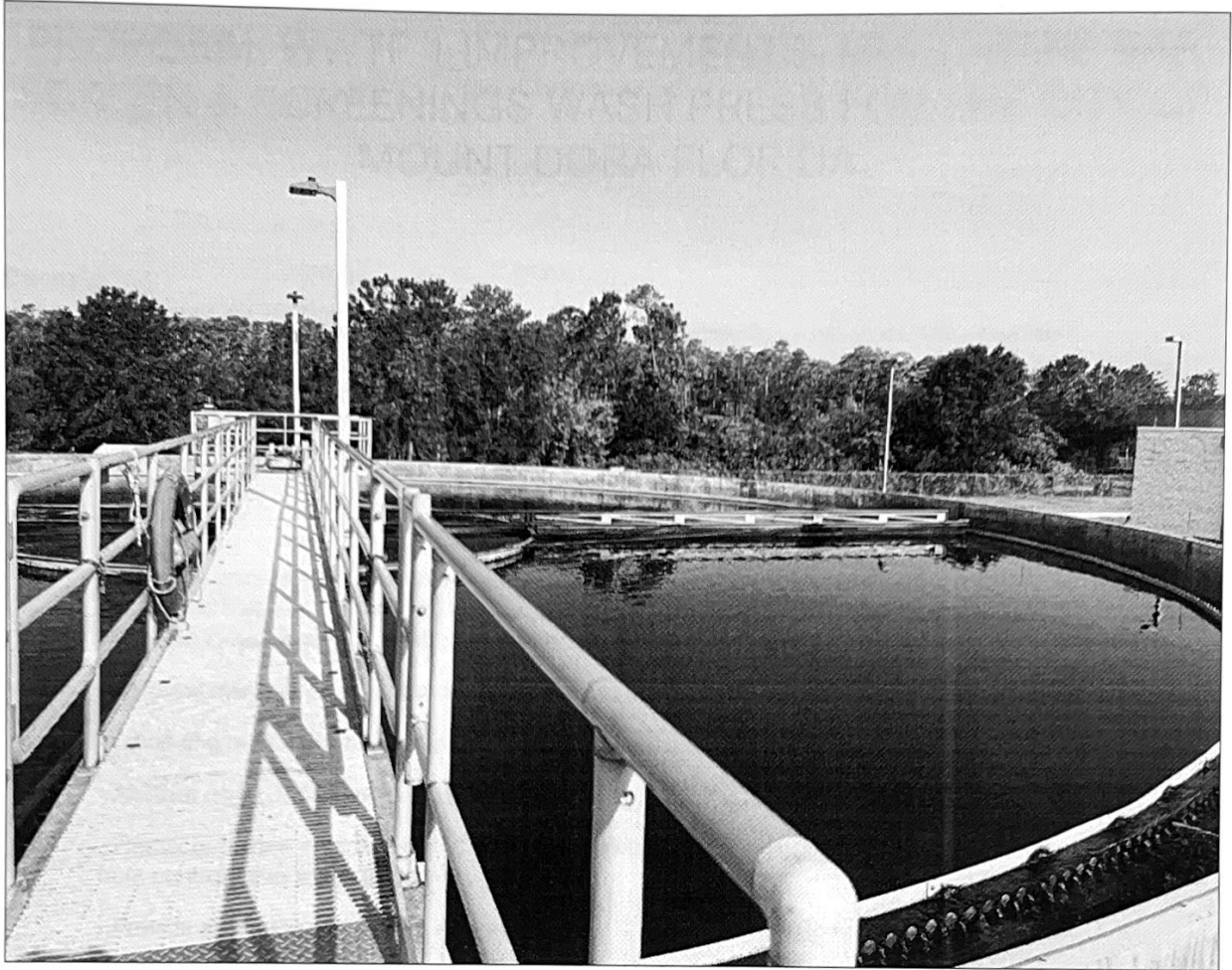
Signature acknowledges receipt and understanding of this addendum.

  
\_\_\_\_\_  
Name/Title  
2/18/2025  
\_\_\_\_\_  
Date



---

## DRIVE TECH SERVICE



# Project Proposal

Prepared for: City of Mount Dora

Prepared by: Travis Steadman, VP

February 18, 2025

Proposal number: 1123090

---

## DRIVE TECH SERVICE

# PROPOSAL WWTF 1 IMPROVEMENTS- MULTI-RAKE BAR SCREEN & SCREENINGS WASH PRESS FOR THE CITY OF MOUNT DORA FLORIDA.

### Description

Proposal to furnish and installation of multi-rake bar screen and screening wash press with associated appurtenances as per Scope of Work, Specifications and Plans found in ITB#25-UT-010 for City of Mount Dora Florida WWTF 1 Improvements.

All work to include:

- Purchase and provide New equipment as spec provided and attachment from Lakeside Equipment/Trippensee Shaw. All warranties, start-ups, to be included as per plan and spec as described with spec included per Lakeside Equipment.
- Removal and haul off of all the old equipment.
- Unloading of all deliveries of new equipment.
- All labor, tools, travel and living expenses.
- Electrical for new control panel to be tie in to existing power supplied to panel. All necessary electrical from control panel to equipment.
- Provide all photos and reports necessary.
- All parts, hardware, and anchoring devices.
- All cranes and lifting equipment.
- All permits, Fees, Bonds.
- All work to be done as per manufacture spec.
- Workmanship to be done as per local codes and OSHA.

---

## Proposed Schedule

Schedule to follow as per Addendum Number 3

- Submittals 6 weeks after acceptance of bid and contracts issued.
- 20 weeks for delivery after approval of submittals.
- 2 weeks installation after delivery.

## BID PRICING EXHIBIT C

|                                                                      |               |
|----------------------------------------------------------------------|---------------|
| Mechanical Bar Screen, Wash Box, Controls & Associated Appurtenances | \$275,796.41  |
| Electrical                                                           | \$ 8,900.00   |
| Permit Fees & Allowance                                              | \$ 20,000.00  |
| Installation Labor                                                   | \$ 116,748.69 |
| One Time Need: Annual Test, Adjustment, Lubrication and Report       | \$ 5,000.00   |
| Projected Grand Total:                                               | \$ 426,445.10 |

---

## DRIVE TECH SERVICE

### EXCLUSIONS

- Plumbing, HVAC, Piping Etc.
- All electrical from control panel to breaker room.
- All paint of any existing equipment.
- Any and all covers or weather screens to shade or protect control panel.
- Draining and cleaning of tank.
- Any multiple trips due to site not prepared on scheduled arranged date.
-

---

QUOTE

\$426,445.10

QUOTE IS GOOD FOR 30 DAYS FROM PROPOSAL DATE. PAYMENT IS DUE AS PER CONTRACT DOCUMENT PROVIDED IN ITB# 25-UT-010. ANY AND ALL CHANGE IN SCOPE OF WORK OR ADDITIONAL WORK WILL RESULT IN CHANGE ORDER AND REQUIRE THE APPROVAL OF COST AND DAYS BEFORE FURTHER WORK.

THANK YOU FOR THE OPPORTUNITY TO PROVIDE THIS QUOTE. PLEASE CONTACT US IF YOU HAVE ANY QUESTIONS.



TRAVIS STEADMAN



711 COMMERCIAL DR  
HOLLY HILL, FL 32117  
[TRAVIS@DRIVETECHSERVICE.COM](mailto:TRAVIS@DRIVETECHSERVICE.COM)  
[WWW.DRIVETECHSERVICE.ORG](http://WWW.DRIVETECHSERVICE.ORG)  
CBC1265154





1022 E. Devon Avenue | P.O. Box 8448 | Bartlett, IL 60103  
T: 630-837-5640 | F: 630-837-5647 | E: sales@lakeside-equipment.com  
www.lakeside-equipment.com

**DATE:** February 14, 2025

**TO:** All Bidding Contractors

**SUBJECT:** City of Mount Dora, Florida  
WWTF 1 Improvements Multi-Rake Bar Screen & Screenings Wash Press  
Lakeside Multi-Rake and Wash Press

**BID DATE:** February 19, 2025

In accordance with the Engineer's plans and specifications, we are pleased to offer the following through our Representative, L. Todd Shaw of Trippensee Shaw, Inc., located at 35207 William Lane, Eustis, FL 32736, phone # 407-222-0575:

**EXHIBIT "B" – RAPTOR® MULTI-RAKE BAR SCREEN**

Specifications: Pages 43-61  
Plans: Sheet M1

For the one (1) mechanically cleaned bar screen, designed to handle a peak flow of 3 mgd gal/day, we propose to furnish the following:

- 1 - **Model 30MR RAPTOR® Multi-Rake Bar Screen** with frame weldment, bar rack, dead plate, drive shaft with sprockets, stainless steel chain with multiple rakes, scraper mechanism, take-up assembly, chain guides, lower stationary guide, removable stainless steel covers, and discharge chute. Activation of the cleaning mechanism will be automatically initiated by a preset liquid level. All submerged components and all components of the screen in contact with screened solids will be of stainless steel construction. The bar rack will be rectangular bars with 3/8 inch openings.
- 1 - **Drive unit** consisting of a shaft mounted gear reducer powered by a 2 hp, 3 phase, 60 Hertz, 460 volt, ball bearing, continuous duty, constant speed, totally enclosed, fan cooled motor with leads to a large conduit box.
- 1 - **Electrical control panel** with a NEMA 4X stainless steel enclosure for controls necessary for the fully automatic operation of the bar screen. Control panel to include fused disconnect switch, control transformer, Allen-Bradley MicroLogix 1400 PLC, variable frequency drives with line reactors, elapsed time meter, transient voltage surge suppressor, pilot lights, selector switches, push buttons, and cabinet heater with thermostat.
- 1 - **Level sensor**, float type.

**1 - Lot of spare parts.**

**1 - Set of anchor bolts stainless steel.**

The approximate shipping weight of this unit is 3,210 lbs.

**EXCLUSIONS:** The following are not included in this offering:

- Unloading, hauling or storage
- Concrete work or installation
- Grating across channel
- Handrail around perimeter of channel
- Manual bar screen (located in by-pass channel)
- Slide gates
- Screenings collection containers
- Interconnecting conduit or wiring between control panel, motor, level sensor, or any other electrical items
- Lubricating oil or grease (or grease guns)

**ERECTION DATA:** The screen will be shipped as a unit for installation in the channel at the plant site. We estimate a total of 32 man-hours for installation of each unit.

**INSTALLATION NOTES:**

1. The following components will require field power wiring by the CONTRACTOR to the main control panel:
  - Screen motor
2. The following components will require field control wiring by the CONTRACTOR in a separate shielded conduit(s) to the main control panel:
  - Liquid level sensor
3. The control panel must be in a location that avoids direct exposure to the sun. If necessary, the CONTRACTOR shall furnish a sun shield to prevent overheating of the electronic equipment inside the control panel.

**EXHIBIT "B" - *RAPTOR*® SCREENINGS WASH PRESS**

Specifications: Pages 43-61  
Plans: Sheet M1

For the one (1) Model 35RWP screenings wash press, designed to handle a maximum inlet feed capacity of

35 cubic-feet/hour of wet screenings from the bar screen, we propose to furnish the following:

- 1 - **Inlet hopper** to receive screenings, fabricated of 10 gauge stainless steel with rolled edges. The hopper will be flanged, gasketed, and bolted to the wash press housing to provide a watertight connection. The hopper will be equipped with a spray wash header with nozzles to aid in flushing captured screenings into the screw conveyor housing.
- 1 - **Housing** equipped with perforated sections for wash water gravity drainage. The wash press cylindrical housing is stainless steel construction with 1/4-inch wall thickness. Each end of the housing is fitted with reinforced end supports fabricated from 1/2-inch thick plate to accept the drive assembly and discharge pipe.
- 1 - **Helical screw conveyor** of stainless steel construction. The helical flight screw will consist of 1/2-inch thick flights, continuous welded to the torque tube. The entire face of the final pitch in the press zone will be covered with a replaceable Lincore 60 hardened weld for superior abrasion resistance.
- 1 - **Drive unit** consisting of a direct-connected, cycloidal-bevel gear reducer powered by a 3 hp, 3 phase, 60 Hertz, 460 volt, ball bearing, inverter duty, totally enclosed, fan cooled motor with leads to a large conduit box.
- 1 - **Set of stainless steel support legs.**
- 1 - **Wash system** with a solenoid valve and ball valves to provide wash water control to each zone and dewatering chamber. The solenoid valve will be 3/4-inch brass body, slow close type to minimize water hammer. The ball valves will be 3/4-inch, 1/4-turn, stainless steel body with stainless steel ball and Teflon seats, and shall have an adjustable stop handle for volume control of the spray wash system. Nylon reinforced braided hose will connect the spray nozzles to the solenoid valve.
- 1 - **Water strainer** suitable for a 3/4-inch connection and a flow rate for up to 25 gal/min. Water filter will be a stacked filter element design with washable 80-mesh (200 micron) polyethylene or polypropylene disc elements, polypropylene head and bowl and Buna N gaskets.
- 1 - **Dewatering chamber**, with a fixed lower drain pan fabricated of 10-gauge stainless steel material. The lower drain pan will have removable access covers on both sides of the unit. The dewatering chamber will be fitted with a bottom mount 3-inch drain pipe with NPT threaded connection.
- 1 - **Discharge pipe** fabricated of 10 gauge stainless steel. The pipe will be tapered design for ease of solids transport to the dumpster. A 45 degree elbow with slip flanges will be provided for connection between the housing and discharge pipe. A discharge chute at the end of the discharge pipe will be provided to direct screenings into a dumpster.
- 1 - **Electrical control panel** will be provided with the screen.
- 1 - **Lot of spare parts.**
- 1 - **Set of anchor bolts**, stainless steel.



The approximate shipping weight of the unit is 2,100 lbs.

**EXCLUSIONS:** The following are not included in this offering:

- Unloading, hauling or storage
- Concrete work or installation
- Mechanical bar screen
- Screw conveyor
- Screenings collection containers
- Piping, valves or fittings, unless noted otherwise
- Interconnecting conduit or wiring between control panel, motor, level sensor, solenoids, or any other electrical items
- Lubricating oil or grease (or grease guns)

**ERECTION DATA:** The wash press will be shipped as a unit with the discharge pipe and elbow shipped separately for assembly at the site. The control panel will also be shipped separately. We estimate a total of 32 man-hours for installation of each unit.

**INSTALLATION NOTES:**

2. The following components will require field power wiring by the CONTRACTOR to the main control panel:
  - Wash press motor
  - Spray wash solenoid valve
3. The control panel must be in a location that avoids direct exposure to the sun. If necessary, the CONTRACTOR shall furnish a sun shield to prevent overheating of the electronic equipment inside the control panel.

**SHOP PAINTING:** All ferrous metal parts above and below the water level will be grit blasted and receive a shop coat of Tnemec #69 or #161 Primer or Tnemec Series 1 Omnithane Primer. Aluminum, stainless steel and galvanized steel parts will not be shop painted. Motors and reducers will receive a shop coat of machinery enamel. Field paint and painting by others.

**SHOP DRAWINGS:** We will furnish three (3) sets of drawings, and one (1) electronic copy, for the equipment without charge. One (1) set is to be returned to us with the notations or approval stamp of the Engineer. Drawings will require 6-8 weeks after receipt of an order and complete information, including plans and specifications, field dimensions or verification of field dimensions, which are to be provided at no cost to Lakeside.

**SHIPMENT:** Shipment can be made in 22-28 weeks after receipt of approved drawings by our home office. Foundation materials can be shipped within twenty (20) days after drawings are approved.

**EXISTING STRUCTURE NOTE:** The Contractor shall be solely responsible for measuring and providing Lakeside with accurate, as-built dimensions for all existing structures where Lakeside is furnishing equipment. This information must be made available to Lakeside in a timely manner to avoid delaying the equipment

delivery schedules outlined in this proposal. In the event that dimensions are not provided or the provided dimensions are in error, which result in modifications to either the equipment or the adjacent structures, the Contractor shall be solely responsible for all labor, materials and costs to correct the associated issues.

**INSTRUCTION BOOKS:** Two (2) preliminary and three (3) final sets of installation, operation, lubrication and maintenance books, and one (1) electronic copy, will be furnished before shipment of the equipment.

**SERVICE:** Inspection of the installed equipment can be made following notice by you that you are ready for such service. The cost of six (6) days of service in four (4) trips is included in our proposal price. Additional service is available at the rate of \$1,350/day plus living and travel expenses.

**PROPOSAL PRICE:** Includes service as stated above and is F.O.B. our shop with freight allowed to job site.

One (1) Lakeside 36MR Multi-Rake Screen and Wash Press with controls ..... \$ \_\_\_\_\_

**PRICE FIRM:** For thirty (30) days from bid date. Due to the existing environment of the price increases in steel and the volatility of those prices that exist today, the price shown above is based on the present day cost of materials. If an order is received after the 30 day time period, Lakeside reserves the right to adjust the pricing to match the cost of materials at the time the order is received.

**PAYMENT TERMS:** The terms of payment are Net 30 days for material shipped, or when ready for shipment if shipment is deferred by you.

Your payment to us will not be dependent or contingent upon receipt of payment by you or any other parties. Overdue accounts will be charged 2.0% interest per month. All legal fees or other charges encountered to collect overdue accounts, including service charges, are to be paid for by the purchaser.

**BOND:** Lakeside will require with your Purchase Order a copy of your Payment Bond to the Owner.

**CONDITIONS OF SALE (GIL 91):**

**ACCEPTANCE:** This quotation is void at our option unless a purchase order is placed with us within sixty (60) days from date of bid opening or date of written proposal. The order will be subject to written acceptance by our company's executive office. Our quotation is limited to only those technical portions of the Engineer's Mechanical Specifications specifically referred to herein, and to the terms and conditions of sale as outlined in our quotation. We will not be bound by any Terms and Conditions of the prime Contract not specifically included herein.

**TAXES & OTHER CHARGES:** Unless otherwise indicated, no Sales, Use, Retailers' Occupation, Service Occupation, Service Use, or similar taxes or custom duties, import fees and similar charges, have been included in our prices. The amount of any such taxes or charges which are paid or assessed in connection with this order and which are not specifically stated as being included in the purchase price, shall be paid by you, either directly to the appropriate authorities (in which event you shall furnish us with satisfactory evidence of such payments) or to us if we have paid, or are required to pay, such taxes or charges. If you are tax exempt on this job, you will need to supply us with your exemption certificate. You agree to reimburse our company for taxes we must pay on your behalf. You are responsible for obtaining permits in connection with the sale or installation of our equipment.

**WARRANTY:** Lakeside Equipment Corporation ("Lakeside") warrants to Buyer that equipment sold hereunder, of its manufacture, is free from defect in material and workmanship, and is of the kind and quality designated or described herein. This warranty shall run to Buyer and, if applicable, such entity specifically identified in the Primary Contract only, but not to their employees, representatives, agents, customers, assignees, etc., and applies to those technical portions of the Engineer's Specifications only to the extent that they are referred to herein. This warranty shall be in full force and effect at the time of shipment of such equipment for a period of one (1) year from the date of shipment. Lakeside will furnish without charge, but will not install, replacements for such parts as it finds to have been defective. The obligation of Lakeside to replace such defective parts shall be the exclusive remedy hereunder. Buyer must give Lakeside notice in writing of any alleged defect covered by this warranty within thirty (30) days of the discovery of such defect during the warranty period. No claim more than thirty (30) days after the warranty period shall be valid. The warranty extends to replaced parts of Lakeside's manufacture for ninety (90) days or the remainder of the original warranty period applicable to the parts being replaced.

This warranty shall not apply to:

- A. Any equipment which has been subjected to misuse, neglect, or accident;
- B. Any equipment which has been altered, tampered with, or upon which corrective work has been done thereon without Lakeside's specific written consent;
- C. Any equipment which has been operated or maintained in a manner which in any way deviates from the maintenance schedules, specifications, and parameters set forth in Lakeside's Operator's Manual for such equipment.
- D. Fuses, lights or other standard wear items.
- E. Electrical damage due to overvoltage conditions.
- F. Damage to machine or components due to lack of implementing the Recommendations on Short-term and Long-term Storage of Equipment guidelines.
- G. Damage to stainless steel surfaces due to the environment or nearby materials that may be abrasive or corrosive.

No allowances will be made for any such alterations or corrective work done without the specific written consent of Lakeside. Conditions caused by improper lubrication, deterioration by chemical action, and wear caused by the presence of abrasive materials, do not constitute defects. Equipment manufactured by others, and included in Lakeside's proposal, is not warranted in any way by Lakeside but carries only that manufacturer's warranty, if any. No representative of Lakeside's has any authority to waive, alter, vary, or add to the items hereof without prior written approval.

THE FOREGOING WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER GUARANTEES AND WARRANTIES OF QUALITY, WRITTEN, ORAL OR IMPLIED; ALL OTHER WARRANTIES, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR PURPOSE ARE HEREBY EXPRESSLY DISCLAIMED.

**SECURITY INTEREST:** Until all amounts due hereunder have been paid in full, Seller has a security interest in the equipment and has all rights of a secured party under the Uniform Commercial Code including, without limitation, the right to take possession of the equipment without legal process and the right to require Buyer to assemble the equipment and make it available to Seller at a place reasonably convenient to both parties. At Seller's request, Buyer shall execute any financing statement or statements submitted by Seller in order that Seller's security interest in the equipment may be perfected.

**PROPERTY INSURANCE-RISK OF LOSS:** You shall provide and maintain in responsible insurance companies, at your own expense, insurance against loss or damage to the equipment by fire or other casualty from and after the time of delivery to the carrier at point of shipment. Upon request you will provide certificates evidencing such coverage. Such coverage shall be for the amount of this contract, shall cover the equipment specified herein, and losses, if any, shall be payable to us as our interest may appear, under Union or Standard loss payable endorsements. Irrespective of such insurance coverage, you shall bear the risk of loss resulting from any and all damage or injury to the shipment from and after delivery to the carrier at point of shipment. If you should fail to provide such insurance, we may obtain the same and the cost of the premium therefore shall be added to the purchase price.

**CHANGES & DELAYS:** If you cause changes to be made, or delay or interrupt the progress of the work, you will reimburse us for any additional expense resulting from such cause. Any of such changes or delays which may adversely affect the operation of the equipment will nullify our warranty unless we consent in writing thereto.

Our proposal is based on present day cost of materials and furnishing our equipment in accordance to our schedule indicated above. If delays greater than 90-days are experienced for review/approval of shop drawings or if there is delay on release of equipment to go into fabrication, you will reimburse Lakeside for any additional expense that may result from such cause.

Shipment must be accepted when ready to avoid storage charges. If refused when ready, storage plus handling charges will be added to the above price. Partial shipments must be accepted when ready and paid for in accordance with terms shown above.

**DELAYS:** We shall not be liable for delay in delivery caused by any reason beyond our control, including but not limited to your delay in promptly submitting all information necessary for us to proceed with the work, your delay in approval of drawings, acts of God, casualty, civil disturbance, labor disputes, strikes, transportation, supply difficulties, any interruption of our facilities, or any of the governmental authorities. The time for delivery specified herein shall be extended during the continuance of such conditions and for a reasonable time thereafter.

**PATENTS:** We agree to indemnify you against any charge of infringement of any presently issued apparatus patent by reason of the use or resale of the equipment sold to you under this contract; provided however, that:

- A. Such charge relates exclusively to something which we designed or selected, and
- B. Such charge does not arise as a result of any modification of the equipment by you or the combination thereof of you with equipment furnished by others, and
- C. We are notified in writing immediately upon receipt of such charge, and
- D. We are given absolute control of the defense and the right to defend or settle such charge, and
- E. We are allowed to make such changes in the equipment as we deem necessary for the purpose of avoiding infringement.

**CLAIMS:** Claims for errors or shortages existing prior to our delivery of the equipment to the carrier will be considered only when made to us immediately after receipt of shipment. Claims shall be confirmed in writing. Buyer shall immediately inspect the equipment upon receipt thereof. Seller is not obligated to consider any claim for shortages or nonconformance unless notified thereof by Buyer within twenty (20) days after Buyer's receipt of equipment. Modifications to the equipment furnished by Lakeside to meet OSHA or local safety codes will be by others. Seller will supply only the safety devices, if any, described in the order. LAKESIDE EQUIPMENT CORPORATION assumes no responsibility for any costs, direct or indirect, resulting from disapproval of our tender by the owner.

**TRANSPORTATION EXPENSE:** Unless otherwise noted, the prices shown in this proposal include freight to the destination shown, at lowest available freight rates on a common carrier of our choice. If you require us to ship another way, you will bear any additional expense. In order for our company to insure delivery, it is agreed by you and our company that you will provide us with an access road to and from the job site, which road is capable of supporting our trucks. The responsibility for the protection of equipment will be yours after it is delivered to the job site. Damage to the equipment after delivery which is caused by vandalism, the elements or otherwise, will be your responsibility and not that of our company.

**LIABILITY:** It is expressly understood that our liability, including that for negligence, for our products is limited to the furnishing of such replacement parts, and that we will not be liable for any other expense, injury, loss or damage, whether direct or consequential, including but not limited to loss of profits, production, increased cost of operation, or spoilage of material, arising in connection with the resale or use of, or inability to use, our equipment or products for any purpose except as herein provided.

**LIQUIDATED DAMAGES:** If awarded this contract, we will diligently prosecute the engineering and fabrication of the proposed equipment; however, we are unable to accept any liquidated damages or penalty clauses for failure to complete shipment as designated in this proposal.

**INSTALLATION REPRESENTATIVE:** At your request, and subject to our option and availability of personnel at time of requirement, we will provide the services of a competent person to advise you concerning the installation of the equipment covered by this proposal. These services are not supervisory but are advisory only, and are offered subject to the express understanding that our function and responsibility is limited to interpretation of assembly drawings and identification of materials for their proper location in the equipment or system layout. These services are offered on a "no risk" basis by Lakeside Equipment Corporation.

In payment for such services, you will reimburse us at the current rate for each normal working day, or fraction thereof, that such person is absent from our plant on your business. The normal working day shall be eight (8) hours, between 8:00 AM and 4:30 PM, Monday through Friday, exclusive of holidays. All services performed by our representative at your request in addition to a normal working day, as herein defined, shall be classified as overtime work. If circumstances dictate that our representative shall work exclusively during hours other than those of the normal working day, arrangements can be made. The day rate is subject to change to the rate in effect at the time representative is furnished. You will also reimburse us for all transportation and living expenses incurred by our representative while absent from our plant on your business.

**CANCELLATION:** Cancellation or suspension of a contract will be accepted only upon terms that will indemnify Lakeside Equipment Corporation against loss. You agree to reimburse our company for our costs incurred in such cancellation, including overhead and administrative costs. Our company may cancel the order prior to or at the time of receiving the final approved drawings if our company deems itself insecure, or determines that it is commercially unreasonable for us to proceed.

**CONTRACT:** We both agree that this contract contains the complete and final agreement between us and may not be modified, supplemented, explained, or waived by oral evidence, your purchase order, course of dealing, or in any other way, except where made in writing and signed by you and our company's authorized officer.

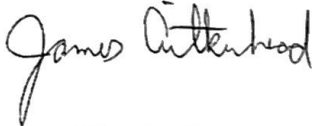
**ARBITRATION:** Any controversy or claim arising out of or relating to this transaction shall be settled in Chicago by arbitration in accordance with the Rules of the American Arbitration Association, and judgement upon the award rendered by the Arbitrator may be entered in any court having jurisdiction hereof.

**CONFIDENTIAL INFORMATION:** All information and data herein furnished to Buyer hereunder, relating to price, size, type and design is submitted with the understanding that it is for the Buyer's own confidential use and is not to be shown or otherwise made known or available to any third party at any time without Seller's written consent.

Our Representative, Todd Shaw, will be available to discuss this offering with you, furnish pricing and assist you throughout this project.

Submitted by:

LAKESIDE EQUIPMENT CORPORATION



James Aitkenhead  
Regional Sales Manager

**QUOTATION ACCEPTED BY:**

\_\_\_\_\_  
Sign as Agent for Purchaser

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date

## AIA Document 310 - 2010 Bid Bond

CONTRACTOR (Name, legal status and address):

Drive Tech Service, Inc

711 Commercial Drive

Holly Hill, FL 32117

SURETY (Name, legal status and principal place of business)

Merchants National Bonding, Inc.

P.O. Box 14498

Des Moines, IA 50306-3498

OWNER (Name, legal status and address):

FL - City of Mount Dora

510 N. Baker Street

Mount Dora, FL 32757

Bond Amount: Five Percent (5%) of Total Amount Bid

PROJECT : (Name, location or address, and Project number, if any):

WWTF 1 IMPROVEMENTS- MULTI-RAKE BAR SCREEN & SCREENINGS WASH PRESS

Mt. Dora, FL

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters in to a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed by the Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 14th day of February, 2025

(Witness)

(Seal)

Colleen Bailey

(Witness) Colleen Bailey

(Seal)

Drive Tech Service, Inc

(Principal)

(Seal)

(Title)

Merchants National Bonding, Inc.

(Surety)

(Title) Tyler D DeBord

Language conforms to AIA Document A310 Bid Bond  
BID70001ZZ0311F





**MERCHANTS**  
**BONDING COMPANY™**  
**POWER OF ATTORNEY**

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Pamela J Thompson; Steve P Farmer; Tyler D DeBord

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015 and amended on April 27, 2024.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 29th day of July, 2024.



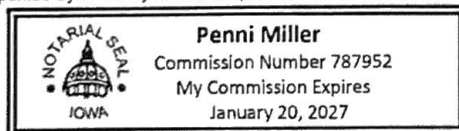
MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By

*Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 29th day of July, 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

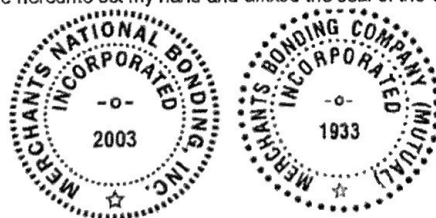


(Expiration of notary's commission does not invalidate this instrument)

*Penni Miller*  
Notary Public

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 14th day of February, 2025.



*Elisabeth Sandersfeld*  
Secretary

POA 0018 (6/24)

### HUMAN TRAFFICKING AFFIDAVIT

In compliance with § 787.06, *Florida Statutes*, this Affidavit must be completed by an officer or representative of a nongovernmental entity that is executing, renewing, or extending a contract with the City of Mount Dora (the "Governmental Entity").

The undersigned, on behalf of the entity listed below (the "Nongovernmental Entity"), hereby attests under penalty of perjury as follows:

1. I am over the age of 18 and I have personal knowledge of the matters set forth herein.
2. I am an officer or representative of DRIVE TECH SERVICE, a nongovernmental entity, and I am authorized to provide this affidavit on behalf of the Nongovernmental Entity.
3. Nongovernmental Entity, and any of its subsidiaries or affiliates, do not use coercion for labor or services, as those terms are defined in § 787.06, *Florida Statutes*, as may be amended from time to time.
4. If at any time in the future the Nongovernmental Entity does use coercion for labor or services, the Nongovernmental Entity will immediately notify the Governmental Entity and no contracts may be executed, renewed, or extended between the parties.
5. I have read the foregoing Affidavit and confirm that the facts stated in it are true and are made for the benefit of and reliance by the Governmental Entity.

  
Authorized Signature

Travis Steadman  
Printed Name

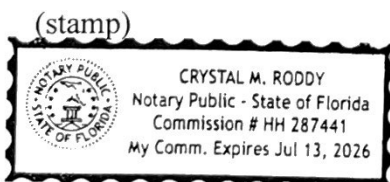
DRIVE TECH SERVICE  
Company

VP  
Title

STATE OF FLORIDA

COUNTY OF Volusia

The foregoing instrument was acknowledged and sworn to before me by means of [ ☒ ] physical presence or [ ☐ ] online notarization of Travis Steadman, as VP of Drive Tech Service, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Nongovernmental Entity, and who is personally known to me or who produced DL as identification, and who did/did not take an oath this 14<sup>th</sup> day of April, 2025.



  
NOTARY PUBLIC





510 N. Baker St.  
Mount Dora, FL 32757  
352-735-7126

---

**DATE:** May 6, 2025

**TO:** Honorable Mayor and City Council Members

**FROM:** Vince Sandersfeld, City Manager

**SUBJECT:** Request Approval of Task Authorizations with Faden Builders, Inc. for the 5th Avenue & Donnelly Street Information Kiosk

---

**Introduction:**

This is a request for City Council to approve the task authorization with Faden Builders, Inc. for the 5th Avenue & Donnelly Street Information Kiosk (item was tabled).

**Discussion:**

At the regularly scheduled March 18, 2025, City Council meeting, this item was tabled in order for staff to review and provide additional information on the placement of the digital monitors (touch screens). The discussion focused on installing touch screens facing the streets (5th/Donnelly) in lieu of placing them at the "backside" of the kiosk facing Donnelly Park, as originally designed. Below are talking points:

- The City's sign code defines "electronic variable message signs" and states they are prohibited. There are exemptions for signs on City-owned property and signs displaying gas station fuel prices. However, this may become an issue when the City allows their own monitors to be visible on the street but prohibits similar display for commercial businesses in the same area - this is more an issue of optics or public perception. Sign codes prioritize public safety by minimizing distractions that could lead to accidents, especially for drivers and pedestrians. The kiosk is located at a busy intersection.
- There is the potential, as mentioned during the March 18th City Council meeting, that the sun positioned during a certain time of the year at this location (east to west) could provide more glare on the monitor when facing the intersection. The backside of the kiosk would be more appropriate to reduce glare, etc.
- As mentioned during the March 18th City Council meeting, positioning monitors or electronic message signs visibly facing the street does not necessarily match the overall theme and image of the downtown historic district.

**Staff Recommendation:** Maintain the touch-screens as originally designed to face the backside

of the kiosk. The kiosk is being reinstalled at the exact same location, which is angled toward the 5th Avenue and Donnelly Street intersection. A tasteful welcome sign will be placed on the front side of the kiosk instructing visitors to use a touch-screen for a more interactive experience and information.

The City of Mount Dora is planning to install interactive digital information kiosks to enhance the visitor experience in the downtown area. This kiosk will be fabricated and installed at the northeast corner of Donnelly Street and 5th Avenue in Mount Dora. The proposal includes:

1. Demolition of the existing static kiosk, new foundation engineering, and restoration of the surrounding hardscape.
2. Two 55-inch outdoor-rated interactive touch screens, outdoor flat mounts, power boxes, and outdoor enclosures.
3. The software application will feature a home page with weather, time, and date widgets, parking and shuttle information, flyers, wayfinding to include and search functionality, event information, and other visitor services - all managed via a cloud-based CMS and tailored to Mount Dora's branding and informational needs.
4. Four hours of online staff training; and
5. 110 hours of content management and city mapping design, including integration with Google Maps for 200 points of interest.

Other informational kiosks in the downtown area are forthcoming, pending future budgets to identify funding sources.

**Budget Impact:**

There is \$190,000 available in GL#310-5555-580.63-01-CRA013. This updated Task Authorization of \$138,925 is for the construction of the kiosk and the software.

**Strategic Impact:**

Objective 1.4. Promote tourism by Enhancing Mount Dora as a Destination  
Objective 1.4.2. Develop a standard brand image/Wayfinding signage

**Recommendation:**

City Council approve the task authorization with Faden Builders, Inc. for the 5th Avenue and Donnelly Street Information Kiosk.

**Attachment(s):**

1. Attachment # 1 - Kiosk Design Concept
2. Updated Faden Builders Inc. Task Authorization

|              |                                                                     |                      |
|--------------|---------------------------------------------------------------------|----------------------|
| Prepared by: | Misty Sommer, Director of Economic Development & Public Information |                      |
| Reviewed by: | Adam Sumner, Planning Director                                      | Approved - 4/25/2025 |
|              | Jason Marlar, IT Director                                           | Approved - 4/25/2025 |
|              | City Attorney, City Attorney                                        | Approved - 4/29/2025 |
|              | Jeanann Hand, City Clerk                                            | Approved - 4/29/2025 |

Vince Sandersfeld, City Manager

Final Approval - 4/29/2025

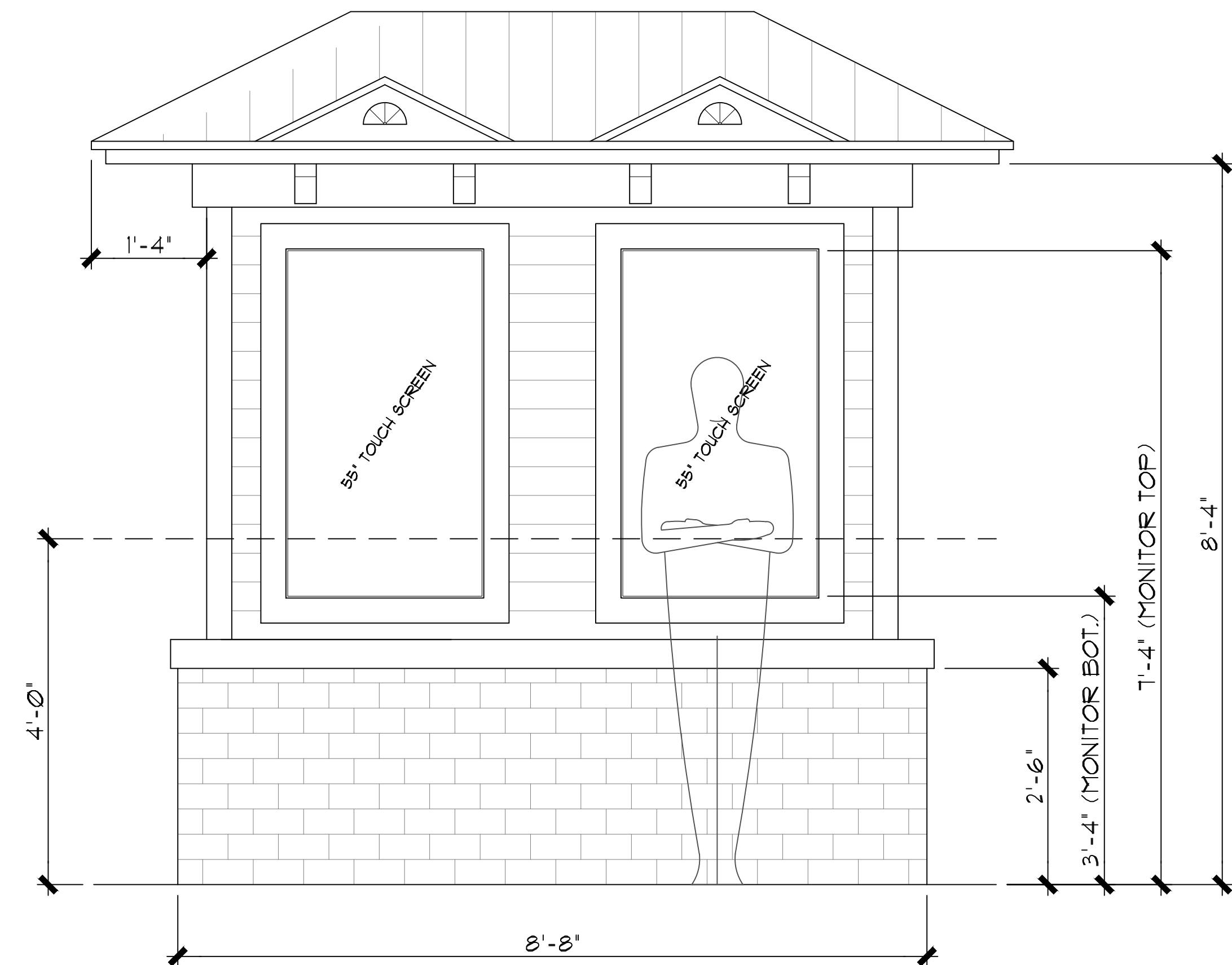
**DOWNTOWN INFORMATION KIOSKS**  
MOUNT DORA, FLORIDA

---

**DONNELLY PARK KIOSK DESIGN**

|             |           |
|-------------|-----------|
| RAWN BY:    | -         |
| PPROVED BY: | PSR       |
| ROJECT NO:  | 23-172    |
| ATE:        | 4-26-2023 |
| HEET NO:    |           |

## A2



### 3 KIOSK BACK ELEVATION



**CITY OF MOUNT DORA/CRA/Northeast CRA  
TASK AUTHORIZATION**

In accordance with the terms and conditions of the Agreement between Faden Builders, Inc. (Construction Manager) and the City of Mount Dora/CRA/Northeast CRA, dated \_\_\_\_\_, the parties hereto agree to the scope of work, pricing/GMP, schedule, construction team and subcontractors attached hereto.

**City Project Manager:**

Misty Sommer

**Construction Manager Contact:**

Todd Faden

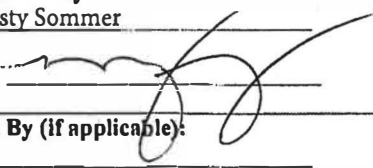
**Project Name:**

5th Avenue & Donnelly Street Informational Kiosk

**Project Number:**

310-5555-580.63-01-CRA013

**NOTE: THE CONTRACTOR MAY NOT BEGIN WORK UNTIL THIS FULLY SIGNED TASK AUTHORIZATION IS DELIVERD TO THE CONTSTRUCTION MANAGER.**

| SUMMARY OF WORK TO BE COMPLETED                                                                                                                                             |                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| <b><u>Each Task Authorization package shall include:</u></b>                                                                                                                |                   |
| Exhibit A – Scope of Work                                                                                                                                                   |                   |
| Exhibit B – Price/GMP Breakdown                                                                                                                                             |                   |
| Exhibit C – Basic Schedule                                                                                                                                                  |                   |
| Exhibit D – Construction Team                                                                                                                                               |                   |
| Exhibit E – Construction Manager's Staff                                                                                                                                    |                   |
| Exhibit F – Sub-Contractors                                                                                                                                                 |                   |
| <b>Recommended By:</b><br>Print: <u>Misty Sommer</u><br>Signature:  Date: <u>4-10-25</u> |                   |
| <b>Reviewed By (if applicable):</b><br>Print: _____<br>Signature: _____ Date: _____                                                                                         |                   |
| CONTRACTOR ACCEPTANCE                                                                                                                                                       | CITY APPROVAL     |
| Print Name: <u>TODD M. FADEN</u>                                                                                                                                            | Print Name: _____ |
| Title: <u>PRESIDENT</u>                                                                                                                                                     | Title: _____      |
| Signature:                                                                               | Signature: _____  |
| Date: <u>4/17/2025</u>                                                                                                                                                      | Date: _____       |



4/10/25

Proposal No. 25-061.1

Misty Sommer  
Director of Economic Development & Public Information  
City of Mount Dora  
510 N Baker Street  
Mount Dora, Florida 32757

RE: Mount Dora Downtown Information Kiosk – Donnelly Park

Scope Summary: This proposal is for the fabrication and installation of a digital information kiosks to be located at the NE corner of Donnelly St and 5<sup>th</sup> Ave.

The scope includes the development of the application software, the hardware, (2) touch screen monitors, and the associated foundation, structure, hardscape and power.

#### **Exhibit A: Scope of Work**

##### Publishing Design and CMS Software:

1. 22Miles Publisher Pro – Saas
2. Content Manager
3. Touch & Wayfinding Saas License
4. 4-hour Online Training
5. 110-hour Content Full Service with Project Management, City Mapping UI/UX Design, Google Maps 200 Points of Interest

Note: (1) set of changes included.

##### Kiosk Fabrication and Hardware:

1. Provide shop drawings of the kiosk for owner review and approval.
2. Fabricate the kiosk structure.
3. Provide and install the following hardware:
  - a. QTY 2, IR Interactive Touch Screen 55" Samsung OH55A-S display integrated with 20PT IP 65 Outdoor Rated IR Technology and Custom Stainless Steel Bezel
  - b. QTY 2, Outdoor Universal Flat Mount
  - c. QTY 2, NUC 130Xi5 i51300H 16GB DDR5 512 GB Place Gen 4 2280.2 SSD Windows 11 Pro
  - d. QTY 2, Outdoor Power Boxes
  - e. QTY 2, Outdoor PC Enclosures
  - f. QTY 1, Keyboard/Mouse combo, cables
  - g. QTY 1, outdoor 58 x 33 illuminated lockable cork board display case

##### Site Development and Installation:

1. Demolish the existing static kiosk.
2. Kiosk foundation engineering.
3. Excavate and install new concrete foundation/pedestal.
4. Provide and install exterior finishes to the kiosk base and siding at the kiosk body.
5. Install conduit and provide power to the kiosk from an existing circuit in the immediate vicinity.
6. Caulk and paint the completed kiosk as needed.
7. Restore the hardscape as required in the area around the kiosk (within approx. 5 ft).





#### **Exhibit B: Estimated Project Costs**

|                      |              |
|----------------------|--------------|
| General Conditions   | \$ 19,400.00 |
| Site                 | \$ 10,600.00 |
| Concrete/Masonry     | \$ 8,900.00  |
| Kiosk Frame          | \$ 24,075.00 |
| Finishes             | \$ 6,800.00  |
| Software/Hardware    | \$ 52,300.00 |
| Electrical           | \$ 3,000.00  |
| Contingency (10%)    | \$ 12,350.00 |
| Permitting Allowance | \$ 1,500.00  |

ESTIMATED TOTAL: \$ 138,925.00

#### **Exhibit C: Basic Schedule**

Procurement will begin promptly after the issuance of the Purchase Order.

Proposed duration schedule:

12-16 weeks for kiosk fabrication, software programming and hardware procurement

2-4 weeks for software review and testing

4 weeks for kiosk installation

#### **Exhibit D: Construction Team**

- Todd Faden- Principal
- Andre Harris- Asst PM
- Shawn Howard- PM
- Rob Bennett- Superintendent
- Scott Bassett- Forman
- Cyndi Kennerly- Controller
- Helen Johnson- Accounting MGR

#### **Exhibit E: Construction Manager's Staff**

- Todd Faden- Principal
- Andre Harris- Asst PM
- Shawn Howard- PM
- Rob Bennett- Superintendent
- Scott Bassett- Forman
- Cyndi Kennerly- Controller
- Helen Johnson- Accounting MGR

#### **Exhibit F: Subcontractors**

- Spencer Fabrications, Inc. – Aluminum Kiosk Construction
- Intermedia Touch – Software and Hardware
- Marathon Electric- Electrical

#### **Qualification and Exclusions:**

1. Due to the uncertainty of the supply markets and tariffs, this price is valid for 30 days
2. Work hours are M-F, 1<sup>st</sup> shift. No overtime is included.
3. City of Mount Dora building permit fees are included (\$1,500 allowance).



4. ROW permitting (if required) will be provided by the City of Mount Dora.
5. Survey (if required) will be provided by the City of Mount Dora.
6. Structural engineering for the kiosk foundation is included.
7. Civil, Mechanical, Electrical and Plumbing Engineering are excluded.
8. Wireless access components and network access will be provided by the City of Mount Dora. It is assumed that it will meet the minimum performance spec requirements.
9. Assumes that sufficient power exists at the existing kiosk location and it can be re-routed/re-used as required.
10. Relocation of any site utilities is excluded.
11. Site adaptations for ADA accessibility requirements are excluded from this proposal.
12. One round of kiosk shop drawing review is included. Additional iterations may require a change order.
13. The City of Mount Dora will provide all of the information and content needed for use in the application.
14. The City of Mount Dora will be responsible for establishing any internal IT infrastructure and security.
15. **Annual maintenance (provided by the software and hardware developer) is an additional cost currently \$3,380.00 per year for this location.**

We appreciate the opportunity to provide a quote for this project. Please feel free to contact us with any questions. We look forward to working with you.

Best regards,

*Todd M. Faden*

Todd M. Faden  
Faden Builders, Inc.





510 N. Baker St.  
Mount Dora, FL 32757  
352-735-7126

---

**DATE:** May 6, 2025

**TO:** Honorable Mayor and City Council Members

**FROM:** Vince Sandersfeld, City Manager

**SUBJECT:** Request Approval for Award of RFP #25-UT-001 - Generator Maintenance and Repair Contract

---

**Introduction:**

This is a request for the City Council to approve Agreement RFP #25-UT-001 for Generator Maintenance and Repair Services

**Discussion:**

The Generator Maintenance and Repair Contract is for regular major (annual) and minor (semi-annual) services and repair of emergency generators located throughout the City of Mount Dora. The generators are located at lift stations, various buildings, and water & wastewater treatment plants.

**Budget Impact:**

The services are budgeted in:  
001-1510-519.46-01 (\$15,000)  
421-1940-536.46-01 (\$12,000)  
421-1920-536.46-01 (\$13,000)  
421-1950-536.46-01 (\$67,500)  
Total: \$107,500

**Strategic Impact:**

Strategic Initiative 3: Strengthen and Expand Mount Dora's Infrastructure

**Recommendation:**

City Council to approve RFP #25-UT-001 Agreement for the Generator Maintenance and Repair Contract.

**Attachment(s):**

1. Agreement Generator RFP #25-UT-001- with Exhibits
2. Exhibit A-Solicitation
3. Exhibit B-Vendor Response to Solicitation
4. Exhibit C-Price List

Prepared by: Bill Mitchell, City Engineer

Reviewed by: Andrew Marsian, Director of Utilities and Plant Operations  
Matthew Dodson, Budget Officer  
Rita Meade, Finance Director  
City Attorney, City Attorney  
Jeanann Hand, City Clerk  
Vince Sandersfeld, City Manager

Approved - 4/16/2025

Approved - 4/25/2025

Approved - 4/25/2025

Approved - 4/29/2025

Approved - 4/29/2025

Final Approval - 4/29/2025

## **AGREEMENT**

**THIS AGREEMENT** is made by and between the CITY OF MOUNT DORA, a Florida municipal corporation, with its principal address located at 510 N. Baker Street, Mount Dora, Florida 32757, hereinafter referred to as the “CITY”, Nixon Power Services, a Foreign Limited Liability Company, with its principal address located at 155 Franklin Road, Suite 255, Brentwood, Tennessee, 37027, hereinafter referred to as the “CONTRACTOR.”

### **WITNESSETH:**

**WHEREAS**, the parties hereto have agreed to the terms and conditions cited herein.

**NOW THEREFORE**, in consideration of the mutual covenants contained herein, the parties agree as follows:

#### **SECTION 1. RECITALS.**

The above Recitals are true and correct and are incorporated herein by this reference.

#### **SECTION 2. CONTRACT DOCUMENTS.**

This Agreement is comprised of this writing and the following documents:

- **EXHIBIT “A,”** RFP #25-UT-001 and all attachments and addenda thereto.
- **EXHIBIT “B,”** CONTRACTOR’s Bid Submission dated January 22, 2025, including all required forms.
- **EXHIBIT “C,”** PRICING SCHEDULE.

The terms of **Exhibits “A,” “B,” and “C”** are incorporated herein. This writing shall control in the event of conflict between those provisions set forth herein and those set forth within the Exhibits.

#### **SECTION 3. TERM.**

The term of this Agreement shall be for a period of two (2) years beginning on the date of execution by the CITY. By mutual agreement and funding availability, this Agreement may be automatically renewed for three (3) additional one (1) year renewal periods, unless either party provides a written notice of non-renewal no less than one-hundred twenty (120) days prior to renewal date.

#### **SECTION 4. SCOPE OF SERVICES.**

The CONTRACTOR shall be responsible for performing the services set forth in the Scope of Work as set forth in RFP #25-UT-001 attached hereto as **Exhibit “A.”** To the extent of any

conflict between **Exhibit “A”** and the terms and conditions of this Agreement, the terms and conditions of this Agreement shall prevail.

## **SECTION 5.**            **WARRANTY.**

The CONTRACTOR agrees to provide a limited warranty to the CITY for defects in workmanship and materials services which it provides hereunder for one full year following the date of final completion of such services. In the event that the CONTRACTOR is called to perform warranty work, due to a defect in workmanship or materials attributable to the CONTRACTOR, the CONTRACTOR will be responsible for only for the reasonable and necessary costs incurred in repairing the warranted services. The CONTRACTOR shall not be responsible for defects, failures, or damages caused by misuse, improper maintenance, normal wear and tear, modifications by the CITY or third parties, acts of God, or other causes beyond the CONTRACTOR’s reasonable control. To the extent applicable, any manufacturer’s warranty on materials provided or installed shall apply as per the terms of the manufacturer and shall be the CITY’s exclusive remedy for material defects, be in addition to the warranty required hereunder but shall not expand the CONTRACTOR’s obligations beyond those expressly stated in this Agreement.

## **SECTION 6.**            **OBLIGATIONS OF THE CONTRACTOR.**

Obligations of the CONTRACTOR shall include, but not be limited to, the following:

- A. It is understood that the CONTRACTOR shall provide and pay for all labor, tools, materials, permits, equipment, transportation, supervision, and any and all other items or services, of any type whatsoever, which may be necessary to fully complete and deliver the goods and/or services requested by the CITY, and shall not have the authority to create or cause to be filed any liens for labor and/or materials on or against the CITY or any property owned by the CITY. Such lien, attachment, or encumbrance, until it is removed, shall preclude any and all claims or demands for any payment expected by virtue of this Agreement.
- B. The CONTRACTOR will ensure that all of its employees, agents, subcontractors, representatives, volunteers, and the like, fully comply with all of the terms and conditions set herein when providing services for the CITY in accordance herewith.
- C. The CONTRACTOR will maintain an adequate and competent staff and remain authorized to do business within the State of Florida. The CONTRACTOR may subcontract the services requested by the CITY; however, the CONTRACTOR is fully responsible for the satisfactory completion of all subcontracted work.

## **SECTION 7.**            **STANDARD OF CARE.**

- A. The CONTRACTOR has represented to the CITY that it possesses a level of knowledge, experience, and expertise that is commensurate with firms in the areas of practice required for the services to be provided. By executing this Agreement,

the CONTRACTOR agrees that the CONTRACTOR will exercise that degree of care, knowledge, skill, and ability as any other similarly situated contractor possessing the degree of skill, knowledge, experience, and expertise, working on similar activities. The CONTRACTOR shall perform the services requested in an efficient manner consistent with the CITY's stated objectives and standards.

- B. The CONTRACTOR covenants and agrees that it and its employees, agents, subcontractors, representatives, volunteers, and the like, shall be bound by the same standards of conduct as stated above.

## **SECTION 8.                    COMPENSATION.**

- A. The CITY agrees to pay CONTRACTOR for the performance of the services listed within **Exhibit "A"** in an amount not to exceed the per year rate as shown in the "Pricing Schedule," attached hereto as **Exhibit "C,"** for each of the initial two years shown beginning on the date of Agreement execution by the CITY. The CITY will allow one time annual increases of up to 5%, over then current pricing, for each renewal period. Any renewal period increase must be requested by CONTRACTOR no less than 90 days prior to the current period ending. If CONTRACTOR fails to request a renewal period increase at 90 days prior to the current period ending the CONTRACTOR forfeits any increase for the renewal period.
- B. The CONTRACTOR will bill the CITY monthly based on actual work performed in the previous month. Each submitted invoice MUST include a report of location and generator serviced and the service dates. Each report MUST be signed by the assigned CITY representative(s) responsible to oversee this contract.
- C. Work NOT performed or NOT performed according to the schedule identified in **Exhibit "A,"** or deficient work NOT corrected within 30 days of CITY's written notification of deficiency, will result in another contractor or CITY staff to perform the missed or deficient work. Costs of performing such work will result in those costs, based on pricing within **Exhibit "C,"** being deducted from the current invoice pending payment to the successful Contractor under this RFP. The CITY will make sole determination of missed and deficient work and of satisfaction of correction of such work.
- D. Invoices and reports received from CONTRACTOR, will be reviewed and approved by the CITY, indicating services have been rendered in conformity with the Agreement. Invoices will be paid in accordance with the State of Florida Prompt Payment Act.
- E. For the duration of the Agreement the CITY reserves the right to add or remove generators as needed. In the event a new generator is added, the CITY will request a written quote from CONTRACTOR. Per service quotes will be based upon the generator type/size and designated service required for the new generator. In the

event of the removal of a generator a contract reduction will be based on the annual cost of said generator as applicable per **Exhibit "C."** If a generator is removed at any point during a service year the total reduction will be prorated based on the price submitted times the number of service remaining to be performed in the applicable year or years for that generator.

- F. Services to be performed in accordance with this Agreement are subject to the annual appropriation of funds by the CITY. In its sole discretion, the CITY reserves the right to forego use of the CONTRACTOR for any work which may fall within the Scope of Services listed herein. In the event the CITY is not satisfied with the services provided by the CONTRACTOR, the CITY will hold any amounts due until such time as the CONTRACTOR has appropriately addressed the problem, so long as the CITY has provided notice of defect to the CONTRACTOR.

## **SECTION 9.           TERMINATION.**

Should the CONTRACTOR be found by CITY at CITY's sole discretion, to have failed to perform services in a manner satisfactory to the CITY, the CITY may terminate this Agreement immediately for cause; further the City may terminate this Agreement for convenience via providing written notice of termination (30) days in advance of termination. The City shall be sole judge of satisfactory and non-performance.

## **SECTION 10.           PAYMENT WHEN SERVICES ARE TERMINATED.**

- A. In the event of termination of this Agreement by the CITY, and not due to the fault of the CONTRACTOR, the CITY shall compensate the CONTRACTOR for all services performed prior to the effective date of termination.
- B. In the event of termination of this Agreement due to the fault of the CONTRACTOR, or at the written request of the CONTRACTOR, the CITY shall compensate the CONTRACTOR for all services completed, prior to the effective date of termination, which have resulted in a usable product, or otherwise tangible benefit to the CITY. All such payments shall be subject to an off-set for any damages incurred by the CITY resulting from any delay occasioned by early termination. This provision shall in no way be construed as the sole remedy available to the CITY in the event of breach by the CONTRACTOR.

## **SECTION 11.           INSURANCE.**

- A. The CONTRACTOR shall maintain the types of insurance and coverage set forth in **Exhibit "A."**
- B. For every insurance policy required hereunder, the CONTRACTOR shall provide the CITY with a Certificate of Insurance evidencing such coverage for the duration of this Agreement. Said Certificate of Insurance shall be dated and show:



1. The name of the insured CONTRACTOR,
  2. The specified job by name and job number,
  3. List the "CITY OF MOUNT DORA" as an Additional Insured,
  4. Recognizes the Indemnification requirements of this Agreement.
  5. The name of the insurer,
  6. The number of the policy,
  7. The effective date,
  8. The termination date,
  9. A statement that the insurer will mail notice to the CITY at least thirty (30) days prior to any material changes in the provisions or cancellation of the policy.
- C. The CONTRACTOR shall name the "City of Mount Dora" as an additional insured, to the extent of the service to be provided under the agreement, on all insurance policies required hereunder with the exception of Workers' Compensation, and provide the CITY with proof of same.
- D. Receipt of certificates or other documentation of insurance or policies or copies of policies by the CITY, or by any of its representatives, which indicates less coverage than is required, does not constitute a waiver of the CONTRACTOR's obligation to fulfill the insurance requirements specified herein.
- E. The CONTRACTOR shall ensure that any subcontractor(s), hired to perform any of the duties contained in the Scope of Services of this Agreement, maintain the same insurance requirements set forth herein. In addition, the CONTRACTOR shall maintain proof of same on file and made readily available upon request by the CITY.
- F. The CONTRACTOR hereby waives for itself and for its insurers and underwriters, all rights which each of them may hold to recover in subrogation, indemnity, contribution or by direct cause of action for any damages, losses and costs of defense for risks against which insurance is provided, whether or not the same is required to be provided. The CONTRACTOR shall obtain consents, endorsements or such other action by insurers and underwriters as may be necessary to establish that the waiver of subrogation, indemnity, contribution and direct cause of action shall not abrogate, limit or otherwise affect any insurance provided by the CONTRACTOR and shall deliver evidence of the same to the to the CITY upon reasonable request.
- G. The CITY shall be exempt from, and in no way liable for, any sums of money which may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the CONTRACTOR and/or subcontractor providing such insurance.
- H. All insurance carriers shall have an AM Best Rating of at least A- and a size of VII or larger. The General Liability and Workers' Compensation policies shall

have a waiver of subrogation in favor of the City of Mount Dora. The liability policies shall be Primary/Non-Contributory.

**SECTION 12. CITY OBLIGATIONS.**

At the CONTRACTOR's request, the CITY agrees to provide, at no cost, all pertinent information known to be available to the CITY to assist the CONTRACTOR in providing and performing the required services.

**SECTION 13. ENTIRE AGREEMENT.**

This Agreement, including referenced exhibits and attachments hereto, constitutes the entire agreement between the parties and shall supersede, replace and nullify any and all prior agreements or understandings, written or oral, relating to the matters set forth herein, and any such prior agreements or understandings shall have no force or affect whatsoever on this Agreement.

**SECTION 14. APPLICABLE LAW, VENUE, JURY TRIAL.**

The laws of the State of Florida shall govern all aspects of this Agreement. In the event it is necessary for either party to initiate legal action regarding this Agreement, venue shall lie in Lake County, Florida. The parties hereby waive their right to trial by jury in any action, proceeding or claim, arising out of this Agreement, which may be brought by either of the parties hereto.

**SECTION 15. PUBLIC RECORDS.**

- A. Pursuant to Florida Statutes, Section 119.0701:

**IF YOU HAVE QUESTIONS REGARDING THE APPLICATION OF FLORIDA STATUTES, CHAPTER 119, TO YOUR DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CITY'S CUSTODIAN OF PUBLIC RECORDS:**

**CITY CLERK: JEANANN HAND  
510 NORTH BAKER STREET  
MOUNT DORA, FL 32757  
(352) 735-7126  
[HANDJ@CITYOFMOUNTDORA.COM](mailto:HANDJ@CITYOFMOUNTDORA.COM)**

- B. CONTRACTOR agrees to comply with public records laws, specifically to:



1. Keep and maintain public records required by the CITY to perform the services set forth herein.
2. Upon request from the CITY's custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statutes, Chapter 119, or as otherwise provided by law.
3. Ensure that public records which are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law, for the duration of the contract term and following completion of the contract if the CONTRACTOR does not transfer the records to the CITY.
4. Upon completion of the contract, transfer, at no cost, to the CITY all public records in possession of the CONTRACTOR or keep and maintain public records required by the CITY to perform the services set forth herein. If the CONTRACTOR transfers all public records to the CITY upon completion of the contract, the CONTRACTOR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONTRACTOR keeps and maintains public records upon completion of the contract, the CONTRACTOR shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY, upon request from the CITY's custodian of public records, in a format that is compatible with the information technology systems of the CITY.

**SECTION 16. INDEPENDENT CONTRACTOR.**

This Agreement does not create an employee/employer relationship between the parties. It is the parties' intention that the CONTRACTOR, its employees, subcontractors, representatives, volunteers, and the like, will be an independent contractor and not an employee of the CITY for all purposes, including, but not limited to, the application of the following, as amended: the Fair Labor Standards Act minimum wage and overtime payments, the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State of Florida revenue and taxation laws, the State of Florida workers' compensation laws, the State of Florida unemployment insurance laws, and the Florida Retirement System benefits. The CONTRACTOR will retain sole and absolute discretion in the judgment of the manner and means of carrying out the CONTRACTOR's activities and responsibilities hereunder.

**SECTION 17. APPLICABLE LICENSING.**

The CONTRACTOR, at its sole expense, shall obtain all required federal, state, and local licenses, occupational and otherwise, required to successfully provide the services set forth herein.

**SECTION 18.**            **COMPLIANCE WITH ALL LAWS.**

The CONTRACTOR, at its sole expense, shall comply with all laws, ordinances, judicial decisions, orders, and regulations of federal, state, county, and municipal governments, as well as their respective departments, commissions, boards, and officers, which are in effect at the time of execution of this Agreement or are adopted at any time following the execution of this Agreement.

**SECTION 19.**            **INDEMNIFICATION.**

Subject to any applicable limitations provided under Florida law, the CONTRACTOR shall be responsible for direct damages, losses, and expenses incurred by the CITY, in any way related to the services provided herein and this Agreement, which are caused by the acts and/or omissions of the CONTRACTOR, and only to the extent such damages, losses, and expenses are not attributable to the CITY's own negligence, willful misconduct, or that of any third party not under the control of the CONTRACTOR. The CONTRACTOR agrees to indemnify, defend and hold the CITY harmless for claims, suits, judgments or damages, losses and expenses, including but not limited to reasonable court costs, expert witnesses, consultation services and attorney's fees, to the extent such claims arise directly from the negligent acts or omissions of the CONTRACTOR in the performance of this Agreement. Said indemnification, defense, and hold harmless actions shall not be limited by any required insurance coverage amounts set forth herein and shall survive termination or natural termination of this Agreement. In the event this Section, or any part thereof, is found unenforceable by the final unappealable judgment of a court of competent jurisdiction, this Section shall be construed so as to be enforceable to the maximum extent permitted by applicable law.

**SECTION 20.**            **BANKRUPTCY OR INSOLVENCY.**

If the CONTRACTOR shall file a Petition in Bankruptcy, or if the same shall be adjudged bankrupt or insolvent by any Court, or if a receiver of the property of the CONTRACTOR shall be appointed in any proceeding brought by or against the CONTRACTOR, or if the CONTRACTOR shall make an assignment for the benefit of creditors, or proceedings shall be commenced on or against the CONTRACTOR's operations of the premises, the CITY may terminate this Agreement immediately notwithstanding any notice requirements set forth herein.

**SECTION 21.**            **BINDING EFFECT.**

This Agreement shall be binding upon and enure to the benefit of the parties hereto, their heirs, personal representatives, successors, and/or assigns.

**SECTION 22.**            **ASSIGNMENT.**

The CONTRACTOR shall not assign, transfer, convey, sublet or otherwise dispose of this Agreement, or any or all of its rights, or interest therein, or its power to execute such Agreement, to any person, company, or corporation without prior written consent of the CITY.

**SECTION 23. SEVERABILITY.**

All clauses found herein shall act independently of each other. If a clause is found to be illegal or unenforceable, it shall have no effect on any other provision of this Agreement. It is understood by the parties hereto that if any part, term, or provision of this Agreement is by the courts held to be illegal or in conflict with any law of the State of Florida or the United States, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be invalid. If necessary, to preserve the intent of the parties, the parties shall negotiate in good faith to amend this Agreement, adopting a substitute provision for the one deemed invalid or unenforceable that is legally binding and enforceable.

**SECTION 24. WAIVER.**

Failure of the parties to insist upon strict performance of any of the covenants, terms, provisions, or conditions of this Agreement or to exercise any right or option herein contained, shall not be construed as a waiver or a relinquishment for the future of any such covenant, term, provision, or condition, or right of election, but same shall remain in full force and effect.

**SECTION 25.**            **NOTICE.**

The parties hereto agree and understand that written notice, mailed or delivered to the last known mailing address, shall constitute sufficient notice to the CITY and the CONTRACTOR. All notices required and/or made pursuant to this Agreement to be given to the CITY and the CONTRACTOR shall be in writing and given by way of the United States Postal Service, first class mail, postage prepaid, addressed to the following addresses of record:

CITY: City of Mount Dora  
Attention: City Manager  
510 N. Baker Street  
Mount Dora, Florida 32756

CONTRACTOR: Nixon Power Services, LLC  
155 Franklin Road  
Suite 255  
Brentwood, TN 37027

**SECTION 26.**            **MODIFICATION.**

The covenants, terms, and provisions of this Agreement may be modified by way of a written instrument, mutually accepted by the parties hereto. In the event of a conflict between the covenants, terms, and/or provisions of this Agreement and any written Amendment(s) hereto, the provisions of the latest executed instrument shall take precedence.

**SECTION 27.**        **HEADINGS.**

All headings of the sections, exhibits, and attachments contained in this Agreement are for the purpose of convenience only and shall not be deemed to expand, limit, or change the provisions contained in such sections, exhibits, and attachments.

**SECTION 28.**        **ADMINISTRATIVE DOCUMENTATION CONFLICT.**

In the event the CITY issues a purchase order, memorandum, letter, or any other instrument addressing the services, work, and materials to be provided and performed pursuant to this Agreement, it is hereby specifically agreed and understood that any such purchase order, memorandum, letter, or other instrument is for the CITY's internal purposes only, and any and all terms, provisions, and conditions contained therein, whether printed or written, shall in no way modify the covenants, terms, and provisions of this Agreement and shall have no force or effect thereon. Likewise, any invoice or other instrument issued by the CONTRACTOR shall in no way modify the covenants, terms and provisions of this Agreement and shall have no force or effect thereon.

**SECTION 29.**        **CONFLICT OF INTEREST.**

The CONTRACTOR warrants that the CONTRACTOR has not employed or retained any company or person, other than a bona fide employee working solely for the CONTRACTOR, to solicit or secure this Agreement, and that the CONTRACTOR has not paid or agreed to pay any person, company, corporation, individual, or firm any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this Paragraph, the CITY shall have the right to terminate this Agreement immediately, without liability and without regard to the notice requirements set forth herein.

**SECTION 30.**        **PUBLIC ENTITY CRIMES.**

As required by section 287.133, Florida Statutes, the CONTRACTOR warrants that it is not on the convicted contractor list for a public entity crime committed within the past thirty-six (36) months. The CONTRACTOR further warrants that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant in connection with this Agreement for a period of thirty-six (36) months from the date of being placed on the convicted contractor list.

**SECTION 31.**        **JOINT AUTHORSHIP.**

This Agreement shall be construed as resulting from joint negotiation and authorship. No part of this Agreement shall be construed as the product of any one of the parties hereto.

**SECTION 32.**        **EQUAL OPPORTUNITY EMPLOYER.**

The CONTRACTOR is an Equal Opportunity Employer and will comply with all equal opportunity employment laws. The CONTRACTOR will further ensure that all subcontractors it

utilizes in providing the services required hereunder will comply with all equal opportunity employment laws.

**SECTION 33.           AUDITING, RECORDS, AND INSPECTION.**

In the performance of this Agreement, the CONTRACTOR shall keep books, records, and accounts of all activities, related to the Agreement, in compliance with generally accepted accounting procedures. Throughout the term of this Agreement, books, records, and accounts related to the performance of this Agreement shall be open to inspection during regular business hours by an authorized representative of the CITY and shall be retained by the CONTRACTOR, for a period of five (5) years after termination or completion of the Agreement or until the full CITY audit is complete, whichever comes first. The CITY shall retain the right to audit the books during the Five (5) year retention period. All books, records, and accounts related to the performance of this Agreement shall be subject to the applicable provisions of the Florida Public Records Act, chapter 119, Florida Statutes. The CITY also has the right to conduct an audit within sixty (60) days from the effective date of this Agreement to determine whether the CONTRACTOR has the ability to fulfill its contractual obligations to the satisfaction of the CITY. The CITY has the right to terminate this Agreement based upon the findings in this audit without regard to any notice requirement for termination.

**SECTION 34.           SOVEREIGN IMMUNITY.**

The CITY expressly retains all rights, benefits and immunities of sovereign immunity in accordance with Section 768.28, Florida Statutes. Notwithstanding anything set forth in any section, article or paragraph of this Agreement to the contrary, nothing in this Agreement shall be deemed as a waiver of sovereign immunity or limits of liability which may have been adopted by the Florida Legislature or may be adopted by the Florida Legislature, and the cap on the amount and liability of the CITY for damages, attorney fees and costs, regardless of the number or nature of claims in tort, equity or contract, shall not exceed the dollar amount set by the Florida Legislature for tort. Nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim against the CITY which would otherwise be barred under the Doctrine of Sovereign Immunity or operation of law. This section shall not limit any remedies as specifically contained in this Agreement.

**SECTION 35.           EMPLOYMENT ELIGIBILITY VERIFICATION (E-VERIFY).**

Pursuant to Florida Statutes, Section 448.095, the CONTRACTOR shall be registered with and utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility status of all employees performing work under this Agreement as well as all newly hired employees. In addition, the CONTRACTOR shall require any and all subcontractors performing work in accordance with this Agreement to register with and utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility status of all employees performing work under this Agreement as well as all newly hired employees. Any such subcontractor shall provide an affidavit to the CONTRACTOR stating that the subcontractor does not employ, contract with or subcontract with any ineligible individuals and the CONTRACTOR must keep a copy of said affidavit for the duration of this Agreement. Violation of this section is



subject to immediate termination of this Agreement by the CITY without regard to any notice otherwise required herein. In the event the CITY incurs costs as a result of the CONTRACTOR'S breach of this provision, any and all such costs shall be paid by the CONTRACTOR immediately upon receipt of notice of the same from the CITY. Information on registration for and use of the E-Verify Program may be obtained at the Department of Homeland Security website: <http://www.dhs.gov/E-Verify>.

#### **SECTION 36. SCRUTINIZED COMPANIES.**

Pursuant to § 287.135, *Florida Statutes*, Contractor hereby certifies that Contractor is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel. Contractor further agrees that Contractor will not subcontract with any entity that is on the Scrutinized Companies that Boycott Israel List or engaged in a boycott of Israel. As defined in § 215.473, *Florida Statutes*, a "company" includes "all wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of such entities or business associations, that exist for the purpose of making profit." Contractor certifies that none of Contractor's subsidiaries, parent companies, or affiliates are on the Scrutinized Companies that Boycott Israel List or engaged in a boycott of Israel. In the event Contractor, or any of its subsidiaries, parent companies, or affiliates, is placed on the Scrutinized Companies that Boycott Israel List or engages in a boycott of Israel during the term of this Contract, Contractor shall immediately notify the City. Contractor acknowledges that failure to comply with this provision, including any false certification, may subject Contractor to civil penalties, termination of the Contract, and other remedies available under the law.

#### **SECTION 37. HUMAN TRAFFICKING AFFIDAVIT.**

Contractor hereby certifies that Contractor does not use coercion for labor or services, as defined in § 787.06, *Florida Statutes*, and that Contractor has provided to the City the Human Trafficking Affidavit incorporated herein by reference.

#### **SECTION 38. ELECTRONIC SIGNATURES.**

This Agreement may be executed in multiple counterparts, each one of which shall be deemed an original, but all of which together shall constitute the same Agreement. Electronic signatures shall be valid and sufficient to bind any party to this Agreement. Signatures to this Agreement transmitted by facsimile, email or other electronic transmission (for example, through the use of a Portable Document Format or "pdf" file) shall be valid and effective to bind the party so signing. All such signatures will be deemed to be original signatures for all purposes.

#### **SECTION 39. ATTACHMENTS.**

The CONTRACTOR hereby certifies and acknowledges the truthfulness and accuracy of any and all attachments submitted to the CITY as part of the CONTRACTOR's response to the CITY's solicitation for the Agreement. All such attachments are hereby ratified and if the CONTRACTOR knowingly submitting such attachments to the CITY with false or incorrect information such submittal shall be deemed a material breach of this Agreement for which

automatic termination without notice shall be justified. Any such termination shall be in addition to any and all other remedies available to the CITY.

**[SIGNATURES ON FOLLOWING PAGE]**

**IN WITNESS WHEREOF**, the parties hereto, by their duly authorized representatives, have executed this Agreement effective the \_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF MOUNT DORA**

\_\_\_\_\_  
**James Homich, Mayor**

ATTEST:

\_\_\_\_\_  
Jeanann Hand, City Clerk

**CONTRACTOR**

By: Jeffrey Durner  
Print: \_\_\_\_\_  
Title: Service Manager

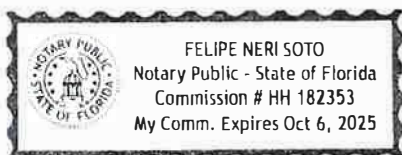
**STATE OF FLORIDA**

**COUNTY OF** Orange

The foregoing instrument was acknowledged before me by means of ☒ physical presence or [ ] online notarization of Jeffrey Durner, as Service Manager, of Nixon Power Services, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Contractor, and who is personally known to me or who produced FL DL as identification, and who did/did not take an oath this 9th day of April, 2025

(stamp)

[Signature]  
NOTARY PUBLIC, State of Florida



IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have executed this Agreement effective the \_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF MOUNT DORA**

\_\_\_\_\_  
**James Homich, Mayor**

ATTEST:

\_\_\_\_\_  
Jeanann Hand, City Clerk

**CONTRACTOR**

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

**STATE OF FLORIDA**

**COUNTY OF** \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization of \_\_\_\_\_, as \_\_\_\_\_, of \_\_\_\_\_, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Contractor, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this \_\_\_\_ day of \_\_\_\_\_, 2025.

(stamp)

\_\_\_\_\_  
NOTARY PUBLIC, State of Florida



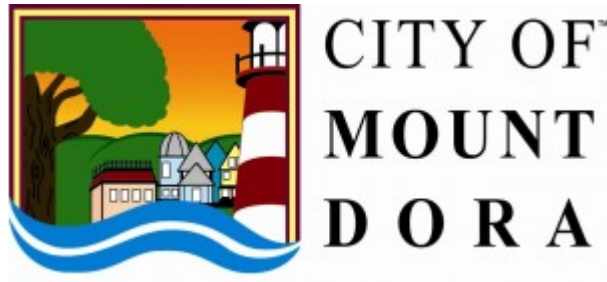
## **EXHIBIT “A”**

RFP #25-UT-001 and all attachments and addenda thereto

# **EXHIBIT “A”**

## **Request for Proposals**

**NUMBER**  
**RFP #25-UT-001**



## **GENERATOR MAINTENANCE AND REPAIR SERVICES**

*Whitney Donovan*  
*Purchasing Coordinator*

## **LEGAL NOTICE**

Notice is hereby given that the City of Mount Dora is accepting electronic responses only for a sealed Request for Proposals, RFP# 25-UT-001 to provide Generator Maintenance and Repair Services. Responses will be received until 2:00 p.m. on January 16, 2025.

### **RFP# 25-UT-001 “GENERATOR MAINTENANCE AND REPAIR SERVICES”**

All meetings, unless noted otherwise, will be held via electronic meeting format. Please be advised that dates and times, are subject to change and updates posted on the City of Mount Dora’s website at [www.mountdora.gov](http://www.mountdora.gov), on [www.demandstar.com](http://www.demandstar.com) and in the City Hall Lobby.

The City of Mount Dora does not discriminate based on age, race, color, sex, religion, national origin, disability or marital status.

NOTE: Electronic responses will be the only method allowed for Proposers to respond to this solicitation. Electronic responses are to be provided via DemandStar only. All submittals must be compatible with Microsoft Office 2007. PDF files are acceptable. Bidding will be done through a secure locked box. Proposers can only view/submit their Bid and will not have access to any other Proposer's submittals. The Proposer's Bid may be changed at the Proposer's discretion until the due date and time have been reached at which time the Proposer will no longer change or have access to the electronic bid submittal. The City will then open the Bids. Proposers who are bidding for the first time are strongly encouraged to contact DemandStar by e-mailing questions to DemandStar at [www.demandstar.com](http://www.demandstar.com). All bids must be received by the date and time specified above, when they will be opened, via computer, and publicly read aloud. The bid time shall be scrupulously observed. The City shall not be responsible for delays or internet outages caused by any occurrence. The City website does not accommodate electronic responses to bids. Receipt of a bid in any other form does not satisfy this requirement. No exceptions will be made.

If you have obtained this document from a source other than directly from DemandStar by Onvia.com you are not on record as a plan holder. The Purchasing Department takes no responsibility to provide Addenda to parties not listed as plan holders. The Proposer is responsible for verifying they have received all Bid Addenda.

CAUTION: Proposers should take caution that the City is not responsible for any power outages or internet failures. It is suggested that you upload your response in adequate time to assure that it will post on the day prior to the closing date.

## **1) INTRODUCTION/OVERVIEW**

### **A) Purpose/Objective**

The City of Mount Dora has issued this Request for Proposal (hereinafter, “**RFP**”), as a joint solicitation on behalf of the City, the Community Redevelopment Area (CRA) and the Northeast Community Redevelopment Area (Northeast CRA), with the sole purpose and intent of obtaining proposals from interested and qualified firms offering to provide Generator Maintenance and Repair Services, in accordance with the specifications stated and/or attached herein/hereto. The City desires to contract with up to three successful proposers to provide the requested services for the City, CRA and Northeast CRA as applicable. The successful proposer will hereinafter be referred to interchangeably as the “Proposer, Firm, Vendor or Consultant”.

If awarded, a contract to provide these services will be effective on the date contract is approved by the City of Mount Dora, City Council (herein after, the “Council”), signed by all required parties and filed with the City Clerk.

An award, if made, will be made to the best overall proposer(s) whose bid is most advantageous to the City, taking into consideration the evaluation factors set forth in this **RFP**. The City will not use any other factors or criteria in the evaluation of the proposals received.

### **B) Background**

The City serves an area of 12.26 square miles with a population of approximately 17,843. The City's fiscal year begins on October 1st and ends on September 30th. The Finance Department maintains the funds and accounts of the City. The Finance Department is responsible for the custody and accounting of funds of each department.

More detailed information on the government and its finances can be found in City of Mount Dora's

Annual Comprehensive Financial Report (ACFR) for fiscal year **2023-2024** and in the City's Annual Budget for fiscal year **2024-2025**. Copies of these documents may be viewed on [www.mountdora.gov](http://www.mountdora.gov). The City of Mount Dora is exempt from any and all state, local and federal taxes.

**C) Inquiries**

Direct questions related to this **RFP** to Whitney Donovan, Purchasing Coordinator, and submit such questions in writing to: [donovanw@mountdora.gov](mailto:donovanw@mountdora.gov). Please include the page and paragraph number for each question in order to ensure that questions asked are responded to correctly.

Proposers must clearly understand that the only official answer or position of the City will be the one stated in writing from [donovanw@mountdora.gov](mailto:donovanw@mountdora.gov). All questions asked, along with the answers rendered will be electronically distributed to firms registered for this solicitation and additionally posted on the City website ([www.mountdora.gov](http://www.mountdora.gov)) and on DemandStar ([www.demandstar.com](http://www.demandstar.com)).

**D) Method of Source Selection**

The City is using the Competitive Sealed Proposals methodology of source selection for this procurement, as authorized by Resolution 2024-36 establishing and adopting the City Purchasing Policy. Each Proposals will be reviewed to determine if the Proposals is responsive to the **RFP**. Proposals deemed to be non-responsive may be rejected without being evaluated by the Selection Committee appointed by the city manager, which shall be comprised of a minimum of three (3) City employees. The committee will make a recommendation to the City Council who will make the final selection(s). A responsive Proposals is one which has been signed and submitted by the specified Proposals deadline, and has provided the information required to be submitted with the Proposals. Poor formatting, poor documentation, incomplete or unclear information may be considered substandard submissions and may adversely impact the evaluation of a Proposals. Respondents who fail to comply with the required and/or desired elements of this **RFP** do so at their own risk.

The City may, as it deems necessary, conduct discussions with responsible proposers determined to be in contention for being selected for award for the purpose of clarification to assure full understanding of, and responsiveness to solicitation requirements.

**E) Pre-Proposal Conference**

☒ A pre-proposal conference is not applicable for this solicitation.

A ☐ non-mandatory ☐ mandatory pre-proposal conference will be held on XXX XX, 2024, commencing promptly at 11:00 am, and will be held in the Council Chambers, 510 North Baker Street, Mount Dora, Florida 32757.

If this pre-proposal conference is denoted as "mandatory," prospective proposers must be present in order to submit a bid response.

**F) Projected Timetable**

The following projected timetable should be used as a working guide for planning purposes only. The City reserves the right to adjust this timetable as required during the course of the **RFP** process.

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue <b>RFP</b> Notice of Advertisement         | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 10, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 16, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

## 2) GENERAL DESCRIPTION / SCOPE OF SERVICES

The intent of this solicitation is to select one or more successful Bidders to provide Major (Annual) and Minor (Semi-Annual) Preventive Maintenance Inspection Service and Repair (PMI&S) for (both routine and emergency) in addition to as needed installation of emergency power generators located throughout City. No work may be performed without authorization from the City.

### SCOPE OF SERVICES

It is the intent of the City of Mount Dora to obtain proposals from qualified and experienced, commercial generator installation and maintenance contractors to provide GENERATOR MAINTENANCE AND REPAIR SERVICES to the City of Mount Dora, the Community Redevelopment Agency (CRA) and the Northeast Community Redevelopment Agency (Northeast CRA). The firm awarded this RFP must meet or exceed all terms, conditions and specifications of the City of Mount Dora. The successful proposer will hereinafter be referred to as the “CONTRACTOR”.

The Contractor shall provide a full range of commercial generator maintenance, repair and installation services at various locations throughout the City.

The work consists of furnishing all labor, materials, equipment, tools, services, and supervision necessary to properly maintain the contractually covered generators. Routine maintenance services for City generators include the services identified and at the frequencies stipulated within this solicitation.

**See attached Exhibit “A”** for the detailed Scope of Work/Technical Specifications to include information that will identify, quantify, describe, and define the units of work and, as such, may add or modify the amount and manner of the work to be performed.

Not all generators will be up to scope at the start of the Contract. It is the City’s intent to allow a three (3) month grace period for the successful Contractor(s) to bring all generators current based on required services reflected in this solicitation.

### MINIMUM REQUIREMENTS

The following mandatory minimum requirements have been established, subject to the City’s right to waive minor irregularities. The proposers shall provide proof of the minimum qualification by furnishing copies of letters, certificates, etc. (as applicable); which clearly document said qualifications.

A. The Proposer must be in good standing and must not be listed in the System for Award

Management (SAM) as an excluded party.

- B. All licenses required by the Proposer, whose businesses and professions are regulated by the Florida Department of Business and Professional Regulation must be active and current for the duration of the contract.
- C. If the business headquarters is located **outside of the State of Florida**, they must be licensed to perform services in both their home state and the State of Florida. Proposer shall provide documentation to demonstrate meeting this minimum requirement with your proposal response. Include local business tax receipts, corporation documents with date of inception, and certificate of authority issued through the Department of State in compliance with Florida Statute 607.1501.
- D. Evidence of authority to conduct commercial business in the State of Florida – **Provide Sunbiz report showing your company registered as “Active”**.
- E. Professional Licenses – Provide all licenses that qualify the firm for the type of work as identified herein.
- F. If you are not a single prime contractor, you will be required to list all subcontractors to be used for this project and their professional licenses.

Failure to provide the appropriate documentation with your proposal may be grounds for deeming your proposal non-responsive and removing it from further consideration.

### **COMPENSATION**

1. The City of Mount Dora agrees to pay the Vendor for the performance of the services listed herein in an amount not to exceed the per year rate as shown in the “Proposal Pricing Form,” included herein, for each of the initial two years shown beginning on the date of Agreement execution by the City of Mount Dora. The City will allow one time annual increases of up to 5%, over then current pricing, for each renewal period. Any renewal period increase must be requested by the Vendor no less than 90 days prior to the current period ending. If Vendor fails to request a renewal period increase at 90 days prior to the current period ending the Vendor forfeits any increase for the renewal period.
2. The Vendor will bill the City monthly, within each year, based on actual work performed in the previous month. Each submitted invoice MUST include a report of location and generator serviced and the service dates. Each report MUST be signed by the assigned City representative(s) responsible to oversee this contract.
3. Work NOT performed or NOT performed according to the schedule identified in this RFP, or deficient work NOT corrected within 30 days of City’s written notification of deficiency, will result in another Contractor or City staff to perform the missed or deficient work. Costs of performing such work will result in those costs, based on submitted pricing under this RFP, being deducted from the current invoice pending payment to the successful Contractor under this RFP. The City will make sole determination of missed and deficient work and of satisfaction of correction of such work.
4. Invoices and reports received from the successful Contractor(s), pursuant to an Agreement, will be reviewed and approved by the City, indicating services have been rendered in conformity with the Agreement. Invoices will be paid in accordance with the State of Florida Prompt Payment Act.
5. For the duration of the Contract the City reserves the right to add or remove generators as needed. In the event a new generator is added the City will request a written quote from the awarded Contractor. Per service quotes will be based upon the generator type/size and designated

service required for the new generator. In the event of the removal of a generator a contract reduction will be based on the annual cost of said generator as applicable and as submitted in this RFP. If a generator is removed at any point during a service year the total reduction will be prorated based on the price submitted times the number of service remaining to be performed in the applicable year or years for that generator.

### **3) SUBCONTRACTORS**

The successful bidder shall not employ subcontractors without the advance written permission of the City. Use of a Sub-contractor(s) may NOT exceed 20% of the annual contract amount.

### **4) CITY'S RIGHT TO INSPECT**

The City or its authorized Agent shall have the right to inspect the Contractor's files to determine status of work on this project.

### **5) TERMS AND CONDITIONS OF CONTRACT**

An Agreement resulting from this RFP shall be subject to the terms and conditions set forth in a City Agreement and any terms and conditions included in this RFP. The City reserves the right to include in any Agreement document such terms and conditions, as it deems necessary for the proper protection of the rights of the City. The City will not be obligated to sign any contracts, agreements or other documents provided by the Contractor with their submittal.

**Initial Agreement Term:** The initial Agreement term will be for a period of two (2) years beginning on City's Agreement Execution (Anniversary) date. Each agreement year will begin on the City's Agreement Execution (Anniversary) date. Pricing is fixed for the initial two year period as proposed for the initial Agreement term.

**Agreement Renewal Periods:** Additionally, by mutual agreement and funding availability, the Agreement may be automatically renewed for an additional three (3) one (1) year renewal periods unless either party provides a written notice of non-renewal at no less than 120 days prior to renewal date (Agreement anniversary date). Pricing increase may be requested for each Agreement renewal period. The City reserves the right to accept or reject any requested price increase.

### **6) GENERAL TERMS AND CONDITIONS**

#### **A) Licenses**

The Contractor is required to possess the correct occupational license, professional license, and any other authorizations necessary to carry out and perform the work required pursuant to all applicable Federal, State and Local Law, Statutes, Ordinances, and rules and regulations of any kind.

If required and/or requested, copies of the required licenses must be submitted with the bid response indicating that the entity proposing, as well as the team assigned to the City account, are properly licensed to perform the activities or work included in the contract documents. A Contractor, with an office within the City is also required to have a business tax receipt. If you



have questions regarding required professional licenses and Business Tax Receipt, contact the Finance Department at (352) 735-7120.

**B) Principals/Collusion**

By submission of this Proposals, the undersigned, as Proposer, does declare that the only person or persons interested in this Bid as principal or principals is/are named therein and that no person other than therein mentioned has any interest in this Bid or in the contract to be entered into; this Bid is made without connection with any person, company or parties making a Bid, and that it is in all respects fair and in good faith without collusion or fraud.

**C) Taxes**

The City is exempt from Federal Excise and State of Florida Sales Tax.

**D) Relation of City**

It is the intent of the parties hereto that the Contractor shall be legally considered an independent contractor, and that neither the Contractor nor their employees shall, under any circumstances, be considered employees or agents of the City, and that the City shall be at no time legally responsible for any negligence on the part of said Contractor, their employees or agents, resulting in either bodily or personal injury or property damage to any individual, firm, or corporation.

**E) Term Contracts – Fund Availability**

If funds are not appropriated for continuance of a term contract to completion, cancellation will be accepted by this Contractor on thirty (30) days prior written notice.

**F) Termination**

Should the Contractor be found to have failed to perform his services in a manner satisfactory to the City, the City may terminate this Agreement immediately for cause; further the City may terminate this Agreement for convenience with a thirty (30) day written notice. The City shall be sole judge of non-performance.

**G) Liability**

The Contractor will not be held responsible for failure to complete contract due to causes beyond its control, including, but not limited to, work stoppage, fires, civil disobedience, riots, rebellions, Acts of Nature and similar occurrences making performance impossible or illegal.

**H) Indemnity**

The successful proposer shall indemnify and hold the City harmless from any and all liabilities, damages, losses and costs, recognizing any applicable limitations under Florida law, with such indemnification and hold harmless requirements included in the final Agreement executed between the City and said successful proposer.

**I) Assignment**

The Contractor(s) shall not assign, transfer, convey, sublet or otherwise dispose of this contract, or of any or all of its rights, or interest therein, or his or its power to execute such contract to any person, company or corporation without prior written consent of the City.

**J) Lobbying/Cone of Silence**

All Contractors are hereby placed on **NOTICE** that the City does not wish to be lobbied, either individually or collectively about a matter for which a firm has submitted a Proposals.

Firms and their agents are not to contact members of the City Council for such purposes as meeting or introduction, luncheons, dinners, etc. During the process, **from Proposal advertisement to final Council approval**, no firm or their agent shall contact any other employee of the City in reference to this Bid, with the exception of the Finance Director or his designee(s). Failure to abide by this provision may serve as grounds for disqualification for award of this contract to the Contractor.

**K) Single Proposal**

Each Proposer must submit, with their bid, the required forms included in this **RFP**. Only **one** bid from a legal entity as a primary will be considered. A legal entity that submits a bid as a primary or as part of a partnership or joint venture submitting as primary may not then act as a sub-Contractor to any other proposer submitting under the same **RFP**.

If a legal entity is not submitting as a primary, or, that legal entity may not act as a sub-CONTRACTOR to any other firm or firms submitting under the same **RFP** nor act as part of a partnership or joint venture to the primary. All submittals in violation of this requirement will be deemed non-responsive and rejected from further consideration.

**L) Protest Procedures**

Any appeal or protest to the Request for Proposal shall be governed by the City of Mount Dora's Purchasing Policy.

**M) Public Entity Crime**

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, bid, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, bid, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, bids, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity for a period of 36 months following the date of being placed on the convicted vendor list.

**N) Conflict of Interest**

Proposer shall complete the Conflict of Interest Affidavit included as an attachment to this **RFP** document. Disclosure of any potential or actual conflict of interest is subject to City staff review and does not in and of itself disqualify a firm from consideration.

These disclosures are intended to identify and or preclude conflict of interest situations during contract selection and execution.

**O) Responsible Vendor Determination**

Prospective Vendor is hereby notified that Florida Statutes, Section 287.05701, requires that the City may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the responding party is a responsible Vendor.

**P) Prohibition of Gifts to City Employees**

No organization or individual shall offer or give, either directly or indirectly, any favor, gift, loan, fee, service or other item of value to any City employee, as set forth in Chapter 112, Part III, Florida Statutes, the current City Ethics Ordinance, and City Administrative Policy. Violation of this provision may result in one or more of the following consequences: a. Prohibition by the individual, firm, and/or any employee of the firm from contact with City staff for a specified period of time; b. Prohibition by the individual and/or firm from doing business with the City for a specified period of time, including but not limited to: submitting bids, **RFP**, and/or quotes; and, c. immediate termination of any contract held by the individual and/or firm for cause.

**Q) Immigration Reform and Control Act**

Proposer acknowledges, and without exception or stipulation, any firm(s) receiving an award shall be fully responsible for complying with the provisions of the Immigration Reform and Control Act of 1986 as located at 8 U.S.C. 1324, et seq. and regulations relating thereto, as either may be amended. Failure by the awarded firm(s) to comply with the laws referenced herein shall constitute a breach of the award agreement and the City shall have the discretion to unilaterally terminate said agreement immediately.

**R) Scrutinized Company List**

Florida Statutes, Sections 287.135, prohibits Florida municipalities from contracting with companies, for goods or services over \$1,000,000, that are on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List engaged in any Business operations with Cuba or Syria or which are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Section 215.473, Florida Statutes. A copy of the current list of "Scrutinized Companies" can be found at the following link:

[https://www.sbafla.com/fsb/Portals/FSB/Content/Performance/Quarterly/2019\\_01\\_29\\_Web\\_Update\\_PFIA\\_Prohibited\\_List.pdf?ver=2019-01-29-130702-420](https://www.sbafla.com/fsb/Portals/FSB/Content/Performance/Quarterly/2019_01_29_Web_Update_PFIA_Prohibited_List.pdf?ver=2019-01-29-130702-420)

S) **Billing Instructions – Awarded Professional Consultants**

Invoices, unless otherwise indicated, must show Work Order or Purchase Order numbers and shall be submitted in to the City of Mount Dora, Accounts Payable at 510 North Baker Street, Mount Dora, FL 32757. Specific format of the invoice shall be discussed and determined between the City and the Contactor prior to the first invoice being submitted. Payment shall be made in accordance with the Florida Prompt Payment Act, as amended from time to time.

7) INSTRUCTIONS FOR BID

A) **Compliance with the RFP**

Proposals must be in strict compliance with this **RFP**. Failure to comply with all provisions of the **RFP** may result in disqualification of Proposals.

B) **Acknowledgment of Insurance Requirements**

By signing the Insurance Requirements included in this **RFP**, Proposer acknowledges these conditions include Insurance Requirements.

It should be noted by the Proposer that, in order to meet the City's requirements, there may be additional insurance costs to the Proposer's firm. It is, therefore, imperative that the proposer discuss these requirements with the Proposer's insurance agent, as noted on the Insurance Check List, so that allowances for any additional costs can be made by the Proposer.

The Proposer's obligation under this provision shall not be limited in any way by the agreed upon contract price, or the Proposer's limit of, or lack of, sufficient insurance protection.

Proposer also understands that the evidence of required insurance may be required within five (5) business days following notification of its offer being accepted; otherwise, the City may rescind its acceptance of the Proposer's bid.

The specific insurance requirements for this solicitation are included as part of this solicitation.

C) **Acknowledgment of Bonding Requirements**

By signing its bid, and if applicable, Proposer acknowledges that it has read and understands the bonding requirements for this bid. Requirements for this solicitation are checked.

☐ Not Applicable at this time.

☒ Bid Bond: Shall be submitted with bid response in the form of AIA Form 310, or irrevocable letter of credit. The bid bond will be in a sum equal to 5% of the total bid amount.

The Bid Bond shall be retained by the City as liquidated damages if the successful Proposer fails to execute and deliver to the City the unaltered contract, or fails to deliver any required Performance and Payment Bonds or Certificates of Insurance, all within twenty-one (21) calendar days after receipt of the Notice of Selection for Award. Bid Bonds shall be executed by

a corporate surety licensed under the laws of the State of Florida to execute such bonds, with conditions that the surety will, upon demand, forthwith make payment to the City upon said bond. The Bid Bonds of the three (3) highest ranked Proposers shall be held until the contract has been executed by the successful Proposer and same has been delivered to the City together with the required bonds and insurance, after which all three (3) Bid Bonds shall be released to the respective Bidders. All other Bid Bonds shall be released within fourteen (14) calendar days of the Selection Committee meeting date. No bids including alternates shall be withdrawn within one hundred and eighty (180) days after the bid closing date thereof. If a bid is not accepted within said time period it shall be deemed rejected and the Bid Bond shall be released to the Proposer. In the event that the City awards the contract prior to the expiration of the one hundred and eighty (180) day period without selecting any or all alternates, the City shall retain the right to subsequently award to the successful Proposer said alternates at a later time and approved by the Finance Director or designee, and the successful Proposer.

☒ **Performance and Payment Bonds:** For projects estimated to be in excess of \$200,000, bonds shall be submitted annually beginning with the executed contract date by Proposers receiving award, and written for 100% of the annual Contract/Purchase Order award amount, with the cost borne by the Proposer receiving an award. The Performance and Payment Bonds shall be underwritten by a surety authorized to do business in the State of Florida and otherwise acceptable to Owner; provided, however, the surety shall be rated as “A-“ or better as to general policy holders rating and Class V or higher rating as to financial size category and the amount required shall not exceed 5% of the reported policy holders surplus, all as reported in the most current Best Key Rating Guide, published by A.M. Best Company, Inc. of 75 Fulton Street, New York, New York 10038.

Should the contract amount be less than \$500,000, the requirements of Section 287.0935, F.S. shall govern the rating and classification of the surety.

Each annual security provided under the subsequent contract shall be in force throughout the final completion and acceptance for the individual fiscal year as applicable.

If the surety for any bond furnished by Contractor is declared bankrupt, becomes insolvent, its right to do business is terminated in the State of Florida, or it ceases to meet the requirements imposed by the Contract Documents, the Contractor shall, within five (5) calendar days thereafter, substitute another bond and surety, both of which shall be subject to the Owner’s approval.

#### **D) Delivery of Proposals**

All RFP responses are to be delivered **before 2:00 p.m., local (EST) time**, on or before **January 16, 2025** via electronic submission at [www.demandstar.com](http://www.demandstar.com) only.

The City shall not bear the responsibility for proposals submitted past the stated date and/or time indicated.

#### **E) Evaluation of Proposals (Procedure)**

The City’s procedure for selecting is as follows:

1. An **Evaluation Committee (EC)** of at least three (3), but always an odd number, will be selected to review all responsive Proposals submitted in accordance with Statutes.
2. Subsequent to the closing of Proposals, the Purchasing Coordinator shall review the Proposals received and verify whether each Proposal appears to be responsive to the requirements of the published **RFP**.
3. All EC members shall review the issued Request for Proposals (**RFP**).
4. The EC members shall review each responsive Proposal individually and score each Proposal based on the evaluation criteria stated herein.
5. Prior to the first meeting of the evaluation committee, if not included in the solicitation document, the City will post a notice announcing the date, time and place of the first EC meeting. Said notice shall be posted in the lobby of the City Hall, on [www.demandstar.com](http://www.demandstar.com) and on the City's website not less than three (3) working days prior to the meeting. The City shall also post prior notice of all subsequent committee meetings and shall post such notices at least one (1) day in advance of all subsequent meetings.
6. The EC members shall review each responsive Proposal individually and score each Proposal based on the evaluation criteria state herein.
7. Prior to the first meeting of the evaluation committee, the City will post a notice announcing the date, time and place of the first committee meeting. Said notice shall be posted in the lobby of the City Hall not less than three (3) working days prior to the meeting. The City shall also post prior notice of all subsequent committee meetings and shall post such notices at least one (1) day in advance of all subsequent meetings.
8. The EC will compile individual rankings, based on the evaluation criteria as stated herein, for each Proposal to determine committee recommendations. The EC may schedule presentations or demonstrations from the top-ranked firm(s), and may at their discretion make site visits, and obtain guidance from third party subject matter experts. The final recommendation for shortlist, or award if deemed so by the EC, will be decided based on review of scores and consensus of committee.

In general, the City wishes to avoid the expense to the City and to proposers of unnecessary oral interviews. Therefore, the City will make every reasonable effort to achieve the ranking using written submittals alone. If no single top-ranked firm can be clearly identified by review of the written submittals alone, then the evaluator(s) will request the Purchasing Coordinator to schedule the top ranked firm(s) for oral presentations/interviews.

The City reserves the right to withdraw this **RFP** at any time and for any reason, and to issue such clarifications, modifications, and/or amendments as it may deem appropriate.

Receipt of a Proposal by the City or a submission of a Proposal to the City offers no rights upon the Proposer nor obligates the City in any manner.

Acceptance of the Proposal does not guarantee issuance of any other governmental approval.

**F) Ambiguity, Conflict, or Other Errors in the RFP**

If a Proposer discovers any ambiguity, conflict, discrepancy, omission, or other error in the **RFP**, Proposer shall immediately notify the Purchasing Coordinator, noted herein, of such error in writing and request modification or clarification of the document. The Purchasing Coordinator will make modifications by issuing a written addendum/revision and will give written notice to all parties who have received this **RFP** from the Finance Department.

The Proposer is responsible for clarifying any ambiguity, conflict, discrepancy, omission, or other error in the **RFP** prior to submitting the Proposal or it shall be waived.

**G) Proposals, Presentation, and Protest Costs**

The City will not be liable in any way for any costs incurred by any proposer in the preparation of its Proposal in response to this **RFP**, nor for the presentation of its Proposal and/or participation in any discussions, negotiations, or, if applicable, any protest procedures.

**H) Acceptance or Rejection of Proposals**

The right is reserved by the City to waive any minor irregularities in any Proposal, to reject any or all Proposals, to re-solicit for Proposals, if desired, and upon recommendation and justification by the City to accept the Proposal which in the judgment of the City is deemed the most advantageous for the public and the City.

Any Proposal which is incomplete, conditional, obscured or which contains irregularities of any kind, may be cause for rejection. In the event of default of the successful proposer, or their refusal to enter into the City contract, the City reserves the right to accept the Proposal of any other proposer or to re-advertise using revised documentation, at its sole discretion.

**I) Requests for Clarification of Proposals**

Requests by the Purchasing Coordinator to a proposer(s) for clarification of Proposals(s) shall be in writing. Proposer's failure to respond to request for clarification may deem proposer to be non-responsive, and may be just cause to reject its Proposal.

**J) Validity of Proposals**

No Proposal can be withdrawn after it is filed unless the Proposer makes their request in writing to the City prior to the time set for the closing of Proposals.

All Proposals shall be valid for a period of one hundred eighty (180) days from the date of submission to accommodate evaluation and selection process.

**K) Response Format**

The Proposal shall be deemed an offer to provide services to the City. In submitting a Proposal, the Proposer declares that he/she understands and agrees to abide by all specifications, provisions, terms and conditions of same, and all ordinances and policies of the City. The Proposer agrees that if the contract is awarded to him/her, he/she will perform the work in

accordance with the provisions, terms and conditions of the contract. To facilitate the fair evaluation and comparison of Proposals, all Proposals must conform to the guidelines set forth in this RFP.

Any portions of the Proposal that do not comply with these guidelines must be so noted and explained and submitted with the Proposal. However, any Proposal that contains such variances may be considered non-responsive.

Proposals should be prepared simply and economically, providing a straightforward concise description of the Proposer's approach and ability to meet the City's needs, as stated in the RFP.

The items listed below shall be submitted with each Proposal and should be submitted in the order shown. Each section should be clearly labeled, with pages numbered and separated by tabs/tab sheets. Failure by a proposer to include all listed items may result in the rejection of its Proposal.

**Tab 1 – Executive Summary/General**

Present in concise terms, a description of your firm and its capabilities.

At a minimum the following information will be included:

1. Business Structure
2. Number of Years Company is in Business
3. Proof of Insurance
4. Total Number of Staff: \_\_\_ Clerical \_\_\_ Field
5. Current Workload (include all existing clients under contract and hours per week required to perform the contracted work)

Provide a list of current litigations, outstanding judgments and liens, if any, against the firm that may have been filed in the last five (5) years.

**Tab 2 –Proposer Qualifications**

Express the qualifications and specific capability of all principal staff that will be assigned to the City of Mount Dora project. Include names, locations, qualifications, and experience of each individual including their responsibilities. Also include designation of any primary and secondary responsibility.

Provide a brief resume including, but limited to:

1. Name and title
2. Job assignment for other projects
3. Job assignment for this project
4. Percentage of time to be assigned to this project
5. How many years with this firm
6. How many years with other firms
7. Experience: (1) Types of project, (2) Size of projects (total annual dollar value), (3) What was the project involvement?



8. Education
9. Other experience and qualifications that are all relevant to this project.

"Dollar value" refers to the monetary value of a project. For Section 6K, Tab 2, Item 7 (2) please provide information about the individual's experience. For the second bullet, please include, when applicable, the dollar amount of the accomplishment.

### **Tab 3 – Scope Response-Scope of Services**

Describe your understanding of the scope of services and the City's needs and any specialized skills available from your company. Clearly describe the methodology which will be used to perform, including a work plan for the desired services. Include information as to the level of staff to be assigned, a list of products/chemicals used including Material Safety Data Sheets (MSDS) for each and a list of equipment available for this project.

### **Tab 4 – References**

Provide a listing of all commercial clients (excluding the City of Mount Dora), but government agency references are preferred, over the past five years for work performed of similar size and scope. List should begin with current contracted customers. The services provided to the reference clients should have characteristics as similar as possible to those requested in this RFP.

Information provided for each client shall include the following:

- Client name, address, and current telephone number.
- Description of services provided.
- Time period of the project or contract.
- Client's contact reference name, email and current telephone number.

Failure to provide complete and accurate client information, as specified here, may result in the disqualification of your Proposal.

The City reserves the right to contact any and all references to obtain ratings for the performance indicators as indicated in the Reference Form included in this document. A uniform sample of references will be checked for each Proposer.

### **Tab 5 – Exceptions/Additional Information**

- Proper and Valid Licensing to conduct business in the State of Florida.
- Current Applicable Certifications.
- Certificate of Insurance (proof of current coverage).
- List of any proposer exceptions to the Scope of Services.

Respondent shall submit all information and in the above order. Failure to do so may impact the proposal's score or result in disqualification from further consideration.

## **L) Proposals Evaluation Committee and Evaluation Factors**

All Proposals will be subject to a review and evaluation process. It is the intent of the City that all proposers responding to this RFP, who meet the requirements, will be ranked in accordance with the criteria established in these documents. The City will consider all responsive and responsible Proposals received in its evaluation and award process. For evaluation purposes, the

term “Responsible” means: A business entity or individual who is fully capable to meet all of the requirements of the solicitation and subsequent contract. Must possess the full capability, including financial and technical, to perform as contractually required and be able to fully document the ability to provide good faith performance.

Proposals shall include all of the information solicited in this RFP, and any additional data that the Proposer deems pertinent to the understanding and evaluating of the Proposal. Proposers will provide their best price and cost analysis and should not withhold any information from the written response in anticipation of presenting the information orally or in a demonstration, since oral presentations or demonstrations may not be solicited. Each proposer will be ranked based on the criteria herein addressed.

Proposers submitting the required criteria will have their Proposal evaluated by an evaluation committee and scored for the non-price factors to include technical response, proposal and experience. Weights for cost will not be assigned by the evaluation committee. Some exceptions may apply depending on the complexity of the project scope of services.

During the evaluation process and at the sole discretion of the City, requests for clarification of one or more proposer submittals may be conducted. This request for clarification may be performed by the City in a written format, or through scheduled oral interviews. Such clarification request will provide proposers with an opportunity to answer any questions the City may have on a proposer’s submittal.

Proposers submitting the required criteria will have their Proposal(s) evaluated by Evaluation Committee Members and scored to include the following criteria:

Submissions will be evaluated on a total score basis, with a maximum score of five hundred (500) possible. The following criteria will be used in the evaluation process to determine the successful respondent(s):

| Evaluation Criteria                    | Maximum Criteria Points Assigned | Assigned Weight | Maximum Score Possible |
|----------------------------------------|----------------------------------|-----------------|------------------------|
| Executive Summary/General Info (Tab I) | 30                               | 5               | 150                    |
| Proposer Qualifications (Tab II)       | 25                               | 5               | 125                    |
| Scope Response (Tab III)               | 25                               | 5               | 125                    |
| References (Tab IV)                    | 15                               | 5               | 75                     |
| Exceptions; Additional Info (Tab V)    | 5                                | 5               | 25                     |
| <b>Totals</b>                          | <b>100</b>                       | <b>-</b>        | <b>500</b>             |

**Calculation of points for cost (Proposal Pricing Form- “Grand Total”** will be completed, by the City’s Purchasing Coordinator as follows and added to the Evaluation Committee members’ total scoring for each proposer. The calculation of points for cost is described in the following

**EXAMPLE.** Lowest Cost Proposed with a weighted multiplier of 85% of an available 100% total value (85-points).

|            | PROPOSAL<br>COST | LOWEST<br>COST<br>PROPOSED | % OF<br>LOW | MULTIPLIER | TOTAL<br>POINTS<br>ASSIGNED |
|------------|------------------|----------------------------|-------------|------------|-----------------------------|
| Company #1 | \$100,000.00     | \$100,000.00               | 100.0%      | 85         | 85.0                        |
| Company #2 | \$108,000.00     | \$100,000.00               | 92.6%       | 85         | 78.7                        |
| Company #3 | \$120,000.00     | \$100,000.00               | 83.3%       | 85         | 70.8                        |

**Note:** Evaluation Committee scoring plus Purchasing Coordinator’s calculation of points for cost will be totaled together to determine a final total score for each proposer and to determine shortlist ranking.

**Formal Oral Presentation/Interview Scoring (if requested):**

If requested by the Evaluation Committee, a second Evaluation Committee will be scheduled, advertised, and coordinated with the shortlisted vendors by Purchasing. This meeting will provide each of the shortlisted vendor 15 minutes to present information, with focus on the items listed below in the “Weighted Evaluation Criteria for Final Ranking”, and followed by a 30 minute random question and answer period. The Contractor presentation is to be supported by a hard copy hand-out without reliance on a computer power point show unless otherwise directed in writing. Each of the shortlisted contractors may have no more than three (3) people participating in this meeting. The City does require the Contractor representatives to be assigned, such as crew supervisor and direct manager for the City contract, attend the Presentation/Interviews.

The City reserves the right to ask participating firms any questions deemed relevant by the Evaluation Committee Members. The initial focus, however, will be on the following question:

1. Quality of the Interview: a) Interview was clear and concise; b) Questions were appropriately answered by Consultant.

If Presentations/Interview sessions are requested for shortlisted firms the following scoring process will apply:

A maximum of four (4) points can be assigned to each firms’ session. The points assigned will be multiplied by a weight of 2.5 to equal a maximum of 10 possible points for a final scoring.

After shortlisted Contractors have completed Presentation/Q&A sessions, the Evaluation Committee members will complete the Presentation/Q&A scoring forms with Purchasing totaling the forms. Scoring for this phase will NOT be combined with the previous phase. The score of each Evaluation Committee member will be tallied individually for each Contractor. Each Evaluation Committee members score will then be converted to a ranking number for each contractor with #1 being the highest ranked, #2 the second, and so on. A final ranking of the shortlisted contractors will be announced based on final ranking. If Presentation/Interviews are not held this shortlisting of contractors will determine the final ranking of contractors.

If Presentation/Interviews are requested by the Evaluation Committee, the Presentation/Interview final scoring will determine the final ranking of shortlisted firms.

**Drug-Free Workplace:**

In accordance with Florida Statute 287.087, preference shall be given to businesses with drug-free workplace programs. Whenever two or more Proposals which are equal with respect to quality and service are received by the City for the procurement of commodities or contractual services, a Proposals received from a business that furnishes a form certifying that it is a Drug Free Workplace shall be given preference in the award process. NOTE: In the event, the submitter wishes to provide items specified above and beyond the stated requirements of this request at “no cost” to the City of Mount Dora, these services should be identified and included in the request response.

**Tie Breaker:**

If there are tie bids, meaning everything except the information relating to the Proposer is the same, the following methods shall be used in the order below to break the tie:

- Drug free workplace policy in place.
- If one has or had a contract with the City and performance is or was satisfactory. If performance of a tie Proposer who has or had a contract with the City and performance is or was not satisfactory, the other tie-Proposer is awarded.
- Time of proposal delivery may be used as a final tie-breaker if the above does not result in breaking a tie.

Remainder of Page Intentionally Left Blank

- 7) **REQUIRED FORMS - (ALL MUST BE COMPLETED AND SUBMITTED WITH YOUR PROPOSAL.)** All forms required by the RFP shall be fully completed and executed by an authorized representative that can legally bind the Respondent.

Required Forms:

1. Proposers Checklist Form
2. Proposers Qualification Form
3. F.S.S. Section 287.138 Certification Form
4. Affidavit of Compliance with Florida Statutes, Section 288.0071
5. Vendor Certification Regarding Scrutinized Companies' List Form
6. Human Trafficking Affidavit Form
7. Conflict of Interest Affidavit Form
8. Declaration Statement Form
9. Insurance Requirements Form
10. Drug Free Workplace Certification Form
11. Non-Collusion Affidavit of Prime Bidder Form
12. Acknowledgements Form
13. Compliance with Public Records Law Form
14. Reference Form
15. Public Entity Crimes Statement Form
16. Company Information Form
17. Sub-Contractor Listing Form
18. Completed W9
19. Proposal Pricing Form
20. Addenda (if applicable)

## PROPOSER CHECK LIST

**IMPORTANT:** Please read carefully, sign in the spaces indicated and return with your Proposals.

Proposer should check off each of the following items as the necessary action is completed:

- ☐ All required and applicable forms have been signed and included
- ☐ All information as requested in the Proposer's Proposal Form is included.
- ☐ Any addenda have been signed and included.
- ☐ The Proposals must be submitted via [www.demandstar.com](http://www.demandstar.com) no later than the specified due date and time. (Otherwise Proposals cannot be considered.)

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

## PROPOSERS QUALIFICATION FORM

### **LIST MAJOR WORK PRESENTLY UNDER CONTRACT:**

| <u>% Completed</u> | <u>Project</u> | <u>Contract Amount</u> |
|--------------------|----------------|------------------------|
|                    |                | \$ _____               |
|                    |                | \$ _____               |
|                    |                | \$ _____               |

### **LIST CURRENT PROJECTS IN WHICH YOU ARE THE CANDIDATE FOR AWARD:**

---

---

---

### **OTHER INFORMATION ABOUT PROJECTS:**

---

---

---

Have you, at any time, failed to complete a contract? ☐ Yes ☐ No

### **STATEMENT OF LITIGATION:**

Are there any judgments, claims or suits pending or outstanding by or against you?

☐ Yes ☐ No

If the answer to either question is yes, submit details on separate sheet. List all lawsuits that have been filed by or against your firm in the last five (5) years:

---

---

### **CONTRACT TOTALS:**

List total contract amounts for work performed on all completed **Generator Maintenance and Repair Services** related projects in the past five (5) years, whether as an individual firm or as part of a joint venture. **Totals must be listed individually by contract or project and then summarized as a total dollar amount.** Attach additional page if necessary.

\$\_\_\_\_\_ **Total Contract Amounts for work done on all past related projects.**

**REFERENCES:**

Bank(s) Maintaining Account(s): \_\_\_\_\_

\_\_\_\_\_

Surety/Underwriter: (if required) \_\_\_\_\_

\_\_\_\_\_

Other References: (Use additional sheets if necessary)

\_\_\_\_\_

\_\_\_\_\_

**TYPE OF FIRM:**

☐ Corporation/Years in Business: \_\_\_\_\_. If firm is a corporation, please list state in which it is incorporated: \_\_\_\_\_. If firm is a corporation, by signing this form, Proposer certifies that the firm is authorized to do business in the State of Florida.

☐ Partnership/Years in Business: \_\_\_\_\_

☐ Sole Proprietorship/Years in Business: \_\_\_\_\_

☐ Other: Please list: \_\_\_\_\_

Pursuant to information for prospective Proposers for the above-mentioned proposed project, the undersigned is submitting the information as required with the understanding that it is only to assist in determining the Proposals of the organization to perform the type and magnitude of work intended, and further, guarantee the truth and accuracy of all statements herein made. We will accept your determination of Proposals without prejudice.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.



**FLORIDA STATUTES, SECTION 287.138  
CERTIFICATION**

I, \_\_\_\_\_(person)\_\_\_\_\_, as the \_\_\_\_\_(title)\_\_\_\_\_ of  
\_\_\_\_\_(entity)\_\_\_\_\_, do hereby certify that  
\_\_\_\_\_(entity)\_\_\_\_\_: (i) is not owned by the government of a foreign country of  
concern as defined by Florida Statutes, Section 287.138; (ii) does not have the government of a foreign  
country of concern, as defined by Florida Statutes, Section 287.138, as a controlling interest owner; (iii) is  
not organized under the laws of a foreign country of concern, as defined by Florida Statutes, Section  
287.138; and (iv) does not have its principal place of business in a foreign country of concern as defined  
by Florida Statutes, Section 287.138.

\_\_\_\_\_  
Print: \_\_\_\_\_  
Title: \_\_\_\_\_

**STATE OF FLORIDA**  
**COUNTY OF** \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online  
notarization of \_\_\_\_\_, who personally swore or affirmed that he/she is  
authorized to execute this Oath and who is personally known to me or who produced  
\_\_\_\_\_ as identification, and who did/did not take an oath this  
\_\_\_\_\_ day of \_\_\_\_\_, 2025.

(stamp)

\_\_\_\_\_  
NOTARY PUBLIC, State of Florida

**AFFIDAVIT OF COMPLIANCE WITH SECTION 288.0071, FLORIDA STATUTES,  
ECONOMIC INCENTIVES TO FOREIGN ENTITIES OF CONCERN**

Before me, a notary public, in and for the State of Florida – at large, personally appeared, \_\_\_\_\_, and having first made due oath or affirmation, states:

(Write Name Here)

1. My name is \_\_\_\_\_.

(Write Name Here)

2. I am the \_\_\_\_\_ of \_\_\_\_\_.

(Insert Job Title)

(Insert Company Name)

3. The Company was formed in \_\_\_\_\_ and is a \_\_\_\_\_.

(Country and State)

(List the Type of Entity (ex.: LLC, Inc., etc.))

4. I am duly authorized and empowered and have sufficient knowledge to execute and deliver this Affidavit.

5. I affirm that the Company is not:

- a. Owned or controlled by the government of the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic (collectively and individually, a Foreign Country of Concern), including any agency of or any other entity of significant control of such Foreign Country of Concern. Where 'controlled by' means *having possession of the power to direct or cause the direction of the management or policies of a company, whether through ownership of securities, by contract, or otherwise; or a person or entity that directly or indirectly has the right to vote 25 percent or more of the voting interests of the company or that is entitled to 25 percent or more of its profits is presumed to control the foreign entity; or*
- b. A partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a Foreign Country of Concern, or a subsidiary of such entity.

Under penalties of perjury, I declare that I have read the foregoing Affidavit and that the facts stated in it are true.

Signed and Delivered on this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_.

BY: \_\_\_\_\_

Signature of Affiant

\_\_\_\_\_  
Printed Name

**STATE OF FLORIDA**  
**COUNTY OF \_\_\_\_\_**

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization of \_\_\_\_\_, as \_\_\_\_\_, of \_\_\_\_\_, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this day of \_\_\_\_\_, 2025.

(stamp)

\_\_\_\_\_  
NOTARY PUBLIC

**VENDOR CERTIFICATION REGARDING  
SCRUTINIZED COMPANIES' LISTS PURSUANT TO  
FLORIDA STATUTES, SECTION 187.135**

Respondent Vendor Name: \_\_\_\_\_

Name of Company: \_\_\_\_\_

FEIN: \_\_\_\_\_

Authorized Representative's Name and Title:

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Florida Statutes, Sections 287.135, prohibits Florida municipalities from contracting with companies, for goods or services over \$1,000,000, that are on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List engaged in any Business operations with Cuba or Syria or which are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Florida Statutes, Section 215.473. A copy of the current list of "Scrutinized Companies" can be found at the following link:

<https://www.sbafla.com/fsb/FundsWeManage/FRSPensionPlan/GlobalGovernanceMandates/QuarterlyReports.aspx>

As the person authorized to sign on behalf of the Respondent Vendor, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, is not participating in a boycott of Israel and does not have any business operations with Cuba or Syria. I understand that pursuant to Florida Statutes, Section 287.135, the submission of a false certification may subject the Respondent Vendor to civil penalties, attorney's fees and/or costs.

I understand and agree that the City may immediately terminate any contract resulting from this solicitation if the company referenced above is found to have submitted a false certification related to the Scrutinized Companies that Boycott Israel List, engaging in a boycott of Israel, the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or engaging in business operations in Cuba or Syria.

Certified By: \_\_\_\_\_

Authorized Signature

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

## HUMAN TRAFFICKING AFFIDAVIT

In compliance with § 787.06, Florida Statutes, this Affidavit must be completed by an officer or representative of a nongovernmental entity that is executing, renewing, or extending a contract with the City of Mount Dora (the “Governmental Entity”).

The undersigned, on behalf of the entity listed below (the “Nongovernmental Entity”), hereby attests under penalty of perjury as follows:

1. I am over the age of 18 and I have personal knowledge of the matters set forth herein.
2. I am an officer or representative of \_\_\_\_\_, a nongovernmental entity, and I am authorized to provide this affidavit on behalf of the Nongovernmental Entity.
3. Nongovernmental Entity, and any of its subsidiaries or affiliates, do not use coercion for labor or services, as those terms are defined in § 787.06, Florida Statutes, as may be amended from time to time.
4. If at any time in the future the Nongovernmental Entity does use coercion for labor or services, the Nongovernmental Entity will immediately notify the Governmental Entity and no contracts may be executed, renewed, or extended between the parties.
5. I have read the foregoing Affidavit and confirm that the facts stated in it are true and are made for the benefit of and reliance by the Governmental Entity.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Company

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**STATE OF FLORIDA**

**COUNTY OF \_\_\_\_\_**

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization of \_\_\_\_\_, as \_\_\_\_\_ of \_\_\_\_\_, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Nongovernmental Entity, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this \_\_\_\_ day of \_\_\_\_\_, 2025.

(stamp)

\_\_\_\_\_  
NOTARY PUBLIC

## CONFLICT OF INTEREST AFFIDAVIT

By the signature below, the firm (employees, officers and/or agents) certifies, and hereby discloses, that, to the best of their knowledge and belief, all relevant facts concerning past, present, or currently planned interest or activity (financial, contractual, organizational, or otherwise) which relates to the proposed work; and bear on whether the firm (employees, officers and/or agents) has a possible conflict have been fully disclosed.

Additionally, the firm (employees, officers and/or agents) agrees to immediately notify in writing the Finance Director, or designee, if any actual or potential conflict of interest arises during the contract and/or project duration.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

**STATE OF FLORIDA**  
**COUNTY OF** \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization of \_\_\_\_\_, as \_\_\_\_\_, of \_\_\_\_\_, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

(stamp)

\_\_\_\_\_  
NOTARY PUBLIC

## DECLARATION STATEMENT

City of Mount Dora  
510 North Baker Street  
Mount Dora, FL 32757

### **RE: RFP NO. 25-UT-001 - “GENERATOR MAINTENANCE AND REPAIR SERVICES”**

Dear Mayor and Council Members:

The undersigned as Proposer, or on behalf of Proposer, declares that this Response is submitted without any other understanding, agreement or connection with any person, corporation, or firm submitting a Response for the same purpose and that the Response is in all respects fair and without collusion or fraud.

The undersigned as Proposer, or on behalf of Proposer, further declares that this Response is in compliance in every respect with all the Instructions to Proposers issued prior to the opening of the Responses.

The undersigned as Proposer, or on behalf of Proposer, if selected, agrees to commence negotiations in good faith and execute an appropriate City document for the purpose of establishing a formal contractual relationship with the City for the performance of all requirements to which the Response pertains as set forth in **RFP #25-UT-001 “GENERATOR MAINTENANCE AND REPAIR SERVICES.”**

IN WITNESS WHEREOF, WE have hereunto subscribed our names on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ in the City of \_\_\_\_\_, in the State of \_\_\_\_\_.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

## INSURANCE REQUIREMENTS

### INSURANCE TYPE

### REQUIRED LIMITS

=====

- ☒ 1. Worker's Compensation      Statutory Limits of Florida Statutes, Chapter 440 and all Federal Government Statutory Limits and Requirements.
- ☒ 2. Commercial General Liability (Occurrence Form) patterned after the current I.S.O form with no limiting endorsements.      Bodily Injury & Property Damage  
  
\$1,000,000 single limit per occurrence
- ☒ 3. Indemnification: To the maximum extent permitted by Florida law, the Contractor/Vendor/Firm shall indemnify and hold harmless the City of Mount Dora, its officers and employees from any and all liabilities, damages, losses and costs, including, but not limited to, reasonable attorneys' fees and paralegals' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Contractor/Vendor/Firm or anyone employed or utilized by the Contractor/Vendor/Firm in the performance of this Agreement. This indemnification obligation shall not be construed to negate, abridge or reduce any other rights or remedies which otherwise may be available to an indemnified party or person described in this paragraph.
- This section does not pertain to any incident arising from the sole negligence of the City of Mount Dora.
- ☒ 4. Automobile Liability      \$ 500,000 Each Occurrence  
Owned/Non-owned/Hired  
Automobile Included
- ☐ 5. Other Insurance as indicated below:      \$ 1,000,000 Per Occurrence  
Errors and Omissions or Professional  
Malpractice Coverage
- ☐ 6. Aircraft Liability \$1,000,000 each occurrence combined single limit for bodily injury liability and property damage liability.
- ☒ 7. Contractor shall ensure that all subcontractors comply with the same insurance requirements that he is required to meet. The same Contractor shall provide City with certificates of insurance meeting the required insurance provisions.
- ☒ 8. The City of Mount Dora must be named as "**ADDITIONAL INSURED**" on the Insurance Certificate for Commercial General Liability where required.

**INSURANCE REQUIREMENTS**  
(Continued)

- ☒ 9. The City of Mount Dora shall be named as the Certificate Holder. NOTE--The "Certificate Holder" should read as follows:

City of Mount Dora  
Mount Dora, Florida

No City Division, Department, or individual name should appear on the Certificate. No other format will be acceptable.

- ☒ 10. **Thirty (30) Days Cancellation Notice** required.

- ☒ 11. The Certificate must state **RFP #25-UT-001 “GENERATOR MAINTENANCE AND REPAIR SERVICES.”**

=====

**PROPOSER’S AND INSURANCE AGENT’S STATEMENT:**

We understand the insurance requirements of these specifications and that the evidence of insurability may be required within five (5) days of the award of **RFP**.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

\_\_\_\_\_  
Insurance Agency

\_\_\_\_\_  
Signature of Proposer’s Agent



## DRUG-FREE WORKPLACE PROGRAM CERTIFICATION

Preference to businesses with drug-free workplace programs. -- Whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid, proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

(1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

(2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

(3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

(4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.

(5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.

(6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

**Does the individual responding to this solicitation certify that their firm has implemented a drug-free workplace program in accordance with the provision of Section 287.087, Florida Statutes, as stated above?**

☐ YES  
☐ NO

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

## NON-COLLUSION AFFIDAVIT OF PRIME QUALIFIER

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_, being first duly sworn, deposes and says that:

I am the \_\_\_\_\_ of \_\_\_\_\_, (Proposer) which has submitted a Response to City of Mount Dora RFP #25-UT-001.

I am fully informed respecting the preparation and contents of the Response to RFP #25-UT-001, and of all pertinent circumstances respecting such Response.

Neither the Proposer nor any of its officers, partners, owners, agent representatives, employees or parties in interest, including this Affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, sought by agreement or collusion or communication or conference with any other proposer, firm or person, to fix the price or prices in the Proposer's Response to RFP #25-UT-001, or that of any other proposer, or to fix any overhead, profit or cost element of the Response price or the price of any other proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the CITY OF MOUNT DORA.

The price or prices quoted in the Proposer's Response to RFP #25-UT-001 are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this Affiant.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

**STATE OF FLORIDA**  
**COUNTY OF \_\_\_\_\_**

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization of \_\_\_\_\_, as \_\_\_\_\_, of \_\_\_\_\_, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

(stamp)

\_\_\_\_\_  
NOTARY PUBLIC

## ACKNOWLEDGEMENTS

### **RFP #25-UT-001** **“GENERATOR MAINTENANCE AND REPAIR SERVICES”**

**To: City of Mount Dora**  
**510 N. Baker Street**  
**Mount Dora, FL 32757**

\_\_\_\_\_(Proposer) guarantees its Response to RFP #25-UT-001 for a period not to exceed one hundred twenty (180) days from the date its Response was submitted to the City of Mount Dora unless an extension is granted by the Proposer.

The Contractor, by signing these **RFP** Submittal pages, acknowledges and agrees to abide by all the terms, conditions, and specifications contained in this **RFP** Document.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
(Month) (Year)

INDIVIDUAL, LIMITED LIABILITY COMPANY,  
PARTNERSHIP, OR OTHER FORM OF ENTITY WHICH IS NOT A CORPORATION

By: \_\_\_\_\_ / \_\_\_\_\_  
(Signature) (Print name)

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Taxpayer/Employer Identification Number (TIN/EIN): \_\_\_\_\_

### **CORPORATION**

By: \_\_\_\_\_ / \_\_\_\_\_  
(Signature) (Print name)

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Taxpayer/Employer Identification Number (TIN/EIN): \_\_\_\_\_

State of Incorporation:

Corporate President: \_\_\_\_\_  
(Print Name)

Corporate Secretary: \_\_\_\_\_  
(Print Name)

Corporate Treasurer: \_\_\_\_\_  
(Print Name)

CORPORATE SEAL

Attest By: \_\_\_\_\_  
Secretary

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Remainder of Page Intentionally Left Blank



CITY OF  
MOUNT  
DORA

### COMPLIANCE WITH THE PUBLIC RECORDS LAW

Upon award recommendation or ten (10) days after opening, submittals become "public records" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes. Proposers must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary. The submission of a proposal authorizes release of your firm's credit data to the CITY.

If the company submits information exempt from public disclosure, the company must identify with specificity which pages/paragraphs of their bid/proposal package are exempt from the Public Records Act, identifying the specific exemption section that applies to each. The protected information must be submitted to the CITY in a separate envelope marked accordingly.

By submitting a response to this solicitation, the company agrees to defend the CITY in the event we are forced to litigate the public records status of the company's documents.

Company Name: \_\_\_\_\_

Authorized representative (printed): \_\_\_\_\_

Authorized representative (signature): \_\_\_\_\_

Project Number: **RFP #25-UT-001**

**STATE OF FLORIDA**

**COUNTY OF \_\_\_\_\_**

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization of \_\_\_\_\_, as \_\_\_\_\_, of \_\_\_\_\_, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Vendor/Bidder/Contractor, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

(stamp)

\_\_\_\_\_  
NOTARY PUBLIC

## REFERENCES FORM

Provide the business names, contact persons and telephone numbers of four (4) references for which the firm has provided services described in this Proposals for three (3) years or more within the last five (5) years. Include relationships with governmental agencies. It is our intent to contact these references during the evaluation process.

1. Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Point of Contact: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Email address: \_\_\_\_\_  
Service(s) Provided: \_\_\_\_\_  
\_\_\_\_\_  
Dates of Service: \_\_\_\_\_
2. Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Point of Contact: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Email address: \_\_\_\_\_  
Service(s) Provided: \_\_\_\_\_  
\_\_\_\_\_  
Dates of Service: \_\_\_\_\_
3. Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Point of Contact: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Email address: \_\_\_\_\_  
Service(s) Provided: \_\_\_\_\_  
\_\_\_\_\_  
Dates of Service: \_\_\_\_\_
4. Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Point of Contact: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Email address: \_\_\_\_\_  
Service(s) Provided: \_\_\_\_\_  
\_\_\_\_\_  
Dates of Service: \_\_\_\_\_

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (A), FLORIDA STATUTES,  
ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. THIS SWORN STATEMENT IS SUBMITTED to the City of Mount Dora by:\_\_\_\_\_ [NAME] as the \_\_\_\_\_ [TITLE] of \_\_\_\_\_ [BUSINESS ENTITY] and its Federal Employer Identification Number (FEIN) is\_\_\_\_\_.
2. I understand that a “public entity crime” as defined in Florida Statutes, Section 287.133 (1)(g), means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Florida Statutes, Section 287.133(1)(b), means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Florida Statutes, Section 287.133(1)(a), means:
  - a. A predecessor or successor of a person convicted of a public entity crime; or
  - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a “person” as defined in Florida Statutes, Section 287.133(1)(e), means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. Indicate which statement applies:

\_\_\_\_\_Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, nor any affiliates of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order).

**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CITY OF MOUNT DORA IS FOR THE CITY OF MOUNT DORA ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE CITY OF MOUNT DORA PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN FLORIDA STATUTES, SECTION 287.017, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.**

\_\_\_\_\_  
(Signature)

**STATE OF FLORIDA**  
**COUNTY OF \_\_\_\_\_**

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization of \_\_\_\_\_, as \_\_\_\_\_, of \_\_\_\_\_, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

(stamp)

\_\_\_\_\_  
NOTARY PUBLIC



## FIRM INFORMATION

FIRM is a:

- (    ) Corporation  
(    ) Partnership  
(    ) Sole Proprietorship  
(    ) Other \_\_\_\_\_ (Explain)

Federal Employer Identification Number: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_ Web Address: \_\_\_\_\_

If remittance address is different from the mailing address so indicate below.

Firm Name: \_\_\_\_\_

Remittance Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Submitted by: \_\_\_\_\_

Name & Title Printed: \_\_\_\_\_

**RFP #25-UT-001**  
**“GENERATOR MAINTENANCE AND REPAIR SERVICES”**

## SUB-CONTRACTOR LISTING

Provide a name, and address of all sub-contractors that have the potential to work on this Agreement/Project. Use of a Sub-Contractor(s) may NOT exceed 20% of the annual contract amount.

Sub-Contractor:

Phone Number/E-Mail:

[illegible]

**Request for Taxpayer  
Identification Number and Certification**

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give Form to the  
requester. Do not  
send to the IRS.**

|                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                              |
|--------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Print or type.<br>See Specific Instructions on page 3. | 1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                              |
|                                                        | 2 Business name/disregarded entity name, if different from above                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                              |
|                                                        | 3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.<br><br><input type="checkbox"/> Individual/sole proprietor or single-member LLC<br><br><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____<br><b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.<br><br><input type="checkbox"/> Other (see instructions) ► _____ | 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):<br><br>Exempt payee code (if any) _____<br><br>Exemption from FATCA reporting code (if any) _____<br><br>(Applies to accounts maintained outside the U.S.) |
|                                                        | 5 Address (number, street, and apt. or suite no.) See instructions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Requester's name and address (optional)                                                                                                                                                                                                                      |
|                                                        | 6 City, state, and ZIP code                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                              |
|                                                        | 7 List account number(s) here (optional)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                              |

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

|                                |  |  |  |   |  |  |  |  |  |
|--------------------------------|--|--|--|---|--|--|--|--|--|
| Social security number         |  |  |  |   |  |  |  |  |  |
|                                |  |  |  | - |  |  |  |  |  |
| OR                             |  |  |  |   |  |  |  |  |  |
| Employer identification number |  |  |  |   |  |  |  |  |  |
|                                |  |  |  | - |  |  |  |  |  |

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign  
Here**

Signature of  
U.S. person ►

Date ►

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What Is backup withholding, later.*

# EXHIBIT “A”

## SCOPE OF WORK AND TECHNICAL SPECIFICATIONS

The Contractor shall provide a full range of professional commercial Generator Maintenance, Repair and Installation Services to the City of Mount Dora as described within this RFP.

The work consists of furnishing all labor, materials, equipment, tools, services, and supervision necessary to properly provide all contractually covered services for City generators.

Successful Contractor shall respond to emergency calls relative to any City emergency needs. City will make sole determination of an emergency.

The attached Technical Specifications include items that identify, quantify, describe, and define the expected work and, as such, may add or modify the amount and manner of the Scope of Work.

## **SCOPE OF WORK & TECHNICAL SPECIFICATIONS GENERATOR SERVICES**

### **1. Intent:**

The intent of this solicitation is to select one or more successful Bidders to provide Major (Annual) and Minor (Semi-Annual) Preventive Maintenance Inspection Service and Repair (PMI&S) for (both routine and emergency) and Installation of emergency power generators located throughout City. No work may be performed without prior authorization from the City.

### **2. Safety:**

The successful Bidder shall be responsible for ensuring that any work performed in connection with this Agreement conforms to the guidelines set forth by the Occupational Safety and Health Act (OSHA).

### **3. Security:**

The following security guidelines must be followed as part of this Agreement:

- A. All posted facility security requirements shall be maintained at all times while performing work. Failure to comply and follow these security requirements may result in the worker(s) removal from the building at no additional charge to the City.
- B. All personnel affiliated with the successful Bidder that will enter City facilities covered by this contract may be required to complete a background investigation. The depth of these investigations will vary by location and shall be detailed by the City Contract Manager or his designee upon the award of this Contract. The initial cost at contract start-up shall be covered by the City, any subsequent investigations, at any time, for any reason, shall be the cost of the successful Bidder.
- C. The successful Bidder shall provide the City's Project Manager a list of employees authorized to work under this Agreement, along with a copy of each employee's valid US State issued Driver's License and the successful Bidder's Company Identification Card. Only employees on the list provided shall be allowed access.
- D. The successful Bidder's employees shall at all times carry a proper photo Identification. The Identification Cards shall be current. The successful Bidder's employees upon request must

present their photo identification for entrance into City facilities or job site for verification of identity.

- E. The successful Bidder's employees shall wear company uniforms/shirts with their name and/or company logo.

#### **4. Personnel:**

The successful Bidder shall have qualified individuals, properly trained and equipped with the necessary tools and equipment, to make inspections, adjustments, and repairs. The personnel shall be competent, properly licensed, experienced, courteous, neatly dressed and skilled in the services provided by the successful Bidder. Failure to comply with security requirements and any security violations may be considered a breach of this Agreement and grounds for termination.

#### **5. Frequencies:**

The successful Bidder shall provide two (2) PM's per 12-month period, one (1) Major Preventive Maintenance Inspection & Service for each unit on the Master List and one(1) Minor Preventive Maintenance Inspection & Service which will take place six (6) months after the Major PMI&S.

- A. The successful Bidder shall perform the Major and Minor PMI&S within industry standards and in accordance to all Local, State and Federal rules, codes, statutes and regulations.
- B. The successful Bidder shall also provide suggested corrective actions as needed and any repair to ensure the overall safety and or operational use of the generators.
- C. The successful Bidder shall inspect, test and service the following generic list of items along with any non-listed items that may be associated with, and specific to, the individual generator and location, per industry standards and provide a detailed service report including any deficiencies and suggested corrective actions for each unit per location to include an estimated cost for repair.

#### **6. NETA COMPLIANCE:**

Inspection shall meet or exceed NETA Inspection and Test Procedures. This testing shall include the electrical and mechanical tests.

#### **7. Major Annual Preventative Maintenance Service:**

All task items performed will meet or exceed requirements in the National Fire Protection Agency (NFPA) levels one (1) and two (2) in Section 110 as amended.

##### **A. Task One (1) – Fuel System:**

- 1. Main tank level — Check level and record.
- 2. Solenoid valve operation — Verify electrical operation as well as the transfer of fuel.
- 3. Condition of piping, vents- Inspect condition of all fuel piping and vents.
- 4. Condition of hoses — Inspect all fuel connections for tightness, condition and all hoses for pliability and over all condition.
- 5. Fuel Filter(s) — Replace all engine mounted fuel filters with new original manufacturer equipment (OEM). The City must approve any alternate aftermarket parts.
- 6. Fuel Sample —Test condition of fuel and specifically for water and algae.

**B. Task Two (2) – Lubrication System:**

1. Oil sample - obtain sample prior to replacing oil. Sample to include at a minimum, the following requirements to determine the engine condition: viscosity, total solids, total base number, oxidation, fuel dilution (water, antifreeze and other contaminants).
2. Oil - Replace crankcase engine oil using new oil as recommended by the manufacturer.
3. Filter(s) - Replace all engine mounted oil filters with new original manufacturer equipment (OEM.) The City must approve any alternate aftermarket parts.
4. Level - Verify oil level is at appropriate level as indicated by dipstick located on engine.
5. Crankcase breather - Remove, inspect, and clean and replace if necessary.

**C. Task Three (3) – Cooling System:**

1. Antifreeze protection level - Test protection level of coolant and document.
2. Inhibitor level - Test level of inhibitor in coolant system and document.
3. PH level - Test Ph. level of coolant system and record.
4. Radiator exterior condition - Inspect deterioration of cores and contamination build up.
5. Fan and alternator belt(s) - Inspect condition and adjust as needed.
6. Water Pump - Visually inspect for leaks and condition.
7. Hoses, clamps and connections - Inspect condition and pliability; tighten all hose clamps, and replace when necessary.
8. Jacket Water Heater - Verify operation of heater and thermostat where applicable.
9. Coolant Filters - Replace all engine-mounted filters with new OEM or approved equivalent only.
10. Visually inspect level inside radiator, heat exchanger, and/or recovery bottle.

**D. Task Four (4) – Exhaust System:**

1. Silencer, piping, and flex: inspect for cracks and excessive corrosion.
2. Drain cap - Verify free movement.
3. Insulation and Fire Hazards - Inspect and document.
4. Hangers and supports - Inspect and check hardware for tightness.
5. Excessive Back Pressure - Check engine backpressure, under load/ compare to OEM specs.

**E. Task Five (5) – Intake System:**

1. Air filter - Inspect and replace as necessary.
2. Hoses, clamps, and connections - Inspect condition and pliability; tighten all hose clamps.

**F. Task Six (6) – Battery and Charging System:**

1. Electrolyte level - Check electrolyte level in accordance with battery manufacturer specifications; add proper fluids as needed.
2. Specific Gravity -Test and document the lowest and highest reading.
3. Terminal and connections - Remove terminals and treat for corrosion, torque accordingly.
4. Cables - Visually inspect condition.
5. Load Test - Perform load test utilizing battery manufacturer approved procedures and record battery age and size.
6. Battery charger float - Verify operation and document.

7. Battery charger equalize - Verify operation and document.

**G. Task Seven (7) – Prime Mover:**

1. Wiring harness and connections - Inspect all engine wiring.
2. Mounting hardware - Check and tighten.
3. Vibration Damper - Inspect hardware and components.
4. Ignition - Inspect cap, condenser, points, rotor, and spark plugs; clean and recalibrate as needed.
5. Governor and Carburetor Linkages - Inspect for freedom of movement and grease as necessary.
6. Document hours listed on engine run time.

**H. Task Eight (8) – Systems Operation:**

1. Place control switch to manual, record time to start:
2. Unusual noise or vibration - Record if applicable.
3. Leaks (fuel, coolant, oil, exhaust) Inspect and correct if any are loose due to connections or corrosion.
4. Exhaust opacity and wet stacking - Inspect and record.
5. Oil pressure gauge - Record initial and warm, warm equals after five (5) minutes continuous run.
6. Coolant temperature gauge - Record initial and warm, warm equals after five (5) minutes continuous run.
7. Battery charging Amp/ Direct Current (DC) meter - Record.
8. Safety shutdowns - Test and verify the operation of all shutdowns.
9. Pre-safety shutdowns - Test and verify the operation of all pre-safety shutdowns.
10. Remote Annunciator / Control Panel lights and operations.
11. Alternating Current (AC) Voltage - Record no load and loaded.
12. Amperage - Record A-phase, B-phase, C-phase.
13. Hertz - Record no load and loaded - Potentiometer working properly.

**I. Task Nine (9) – Generator (Power Plant):**

1. Brushes, commutator, slip rings - Check wear, condition and polish as necessary.
2. Diodes/surge-suppressor/isolators - Inspect proper mounting, tightness, and remove grease build up with dielectric spray.
3. Rotor, stator, exciter field, and armature - Inspect windings, connections and hardware.
4. Bearings - Inspect for overheating and grease as necessary.
5. Hardware (mounts, flex plates, covers) - Verify proper torque based on hardware S.A.E. grade.
6. Leads (output, stator, fields, sensing) Current Transformer's (CT)'s - Inspect insulation and connections.
7. Voltage regulator, breaker, fuses - Inspect all mounting hardware and ohm across each pole/fuse, record.
8. Controller wiring and component connections - Check all wiring inside control panel and components.
9. Control panel-enclosure, mounts - Inspect condition of control panel and mounts.
10. Check insulation on wires in the main stator, main field, exciter armature, and exciter field with Megger test equipment.
11. Perform insulation-resistance test on the generator winding-to-ground in accordance with



IEEE 43. Calculate the polarization index.

**J. Task Ten (10) – Generator Enclosures:**

1. Document exterior condition of finish, corrosion, hinges, hardware, and keyways; correct as needed.
2. Cleaning of the exterior roof and all sides of the generators to remove mold, dirt, wasp nest, and the like.

**K. Task Eleven (11) – Automatic Transfer Switches:**

The successful Bidder shall inspect and test transfer switches associated with generators that are permanently connected to structures to supply emergency power. Emergency generators must exercise regularly, and will utilize the building(s) transfer switches to provide the needed exercise for a fifteen (15) minute duration, and then automatically stop. Additional requirements are as follows:

1. Normal voltage monitor - Check for proper pick up and drop out, record accordingly.
2. Emergency voltage monitor - Check for proper pick up and drop out, record accordingly.
3. Time delay to start - Verify operation and record time delay.
4. Time delay to emergency - Verify operation and record time delay.
5. Time delay to normal - Verify operation and record time delay.
6. Delay neutral or in-phase monitor - Verify operation.
7. Status indicator lamps - Verify operation and replace as required.
8. Exerciser - Verify operation and record day, time and length of exercise.

**L. Task Twelve (12) – Cleaning of Generators:**

1. Document exterior condition of finishes, corrosion, hinges, hardware, and keyways; correct as needed.
2. Cleaning of the exterior roof, generator ends, and sides to remove mold, dirt, wasp nests, and the like.

**M. Task Thirteen (13) – Generator Security:**

1. All City generators should be found locked prior to testing, and must be locked when tested and inspection is completed. Please document any units found open or unlocked upon arrival.
2. All four hundred (400) kilowatt, trailer mounted generators are keyed alike.
3. Towing specifications for the trailer units may be obtained by Site-Visit only, upon written request.

**8. Minor Semi-Annual Preventive Maintenance Service for all Generators:**

All TASK items performed will meet or exceed requirements in the National Fire Protection Agency (NFPA) levels one (1) and two (2) in Section 110 as amended.

**A. Task One (1) – Fuel System:**

1. Main tank level - Check level and record.
2. Day tank level - Check level and record.

3. Transfer pump and control operation - Test controls and float assemblies.
4. Solenoid valve operation - Verify electrical operation as well as the transfer of fuel.
5. Fuel Sample - Test condition of fuel, specifically for acetone content, water, and algae.
6. Condition of piping, vents- Inspect condition of all fuel piping and vents.
7. Condition of hoses - Inspect fuel connections for tightness, condition of hoses for pliability and over all condition.

**B. Task Two (2) – Lubrication System:**

1. Level - Verify oil level is at appropriate level as indicated by dipstick located on engine.
2. Crankcase breather - Remove, inspect, and clean.

**C. Task Three (3) – Cooling System:**

1. Level - Inspect level inside radiator, heat exchanger, or recovery bottle
2. Antifreeze protection level - Test protection level of coolant and document.
3. Inhibitor level - Test level of inhibitor in coolant system and document.
4. PH level - Test Ph level of coolant system and record.
5. Radiator exterior condition - Inspect for deterioration of cores and contamination build up.
6. Fan and alternator belt(s) - Inspect condition and adjust as needed.
7. Water Pump - Inspect for leaks and condition.
8. Hoses, clamps, and connections - Inspect condition and pliability; tighten all hose clamps.
9. Jacket Water Heater - Verify operation of heater and thermostat.

**D. Task Four (4) – Exhaust System:**

1. Silencer, piping, flex - Inspect for cracks and excessive corrosion.
2. Rain Cap - Verify free movement.
3. Insulation and Fire Hazards - Inspect and document.
4. Hangers and supports - Inspect and check hardware for tightness.

**E. Task Five (5) – Intake System:**

1. Air filter - Inspect and replace as necessary.
2. Hoses, clamps, and connections - Inspect condition/pliability and tighten all hose clamps.

**F. Task Six (6) – Battery and Charging System:**

1. Electrolyte level - Check level to be in accordance with battery manufacturer specifications. Add distilled water as needed.
2. Specific Gravity - Test and document the lowest and highest reading.
3. Terminal and connections - Remove terminals and treat for corrosion, torque accordingly,
4. Cables - inspect condition.
5. Load Test - Perform load test utilizing battery manufacturer approved. Procedures / record battery age.
6. Battery charger float - Verify operation and document.
7. Battery charger - Verify operation and document.

**G. Task Seven (7) – Prime Mover:**

1. Wiring harness and connections - inspect all engine wiring.
2. Mounting hardware - Check and tighten.
3. Vibration Damper - Inspect hardware and components.
4. Governor and Carburetor Linkages - Inspect for freedom of movement and grease as necessary.

**H. Task Eight (8) – Systems Operations:**

1. Place control switch to manual, record time to start.
2. Unusual noise or vibration - Record if applicable.
3. Leaks (fuels, coolant, oil, exhaust) - Visually inspect and correct if any are due to loose connections.
4. Exhaust opacity and wet stacking - Visually inspect and record.
5. Oil pressure gauge - Record initial and warm, warm equals after five (5) minutes of continuous run.
6. Coolant temperature gauge - Record initial and warm, warm equals after five (5) minutes of continuous run.
7. Battery charging Amp/ Direct Current meter - Record.
8. Safety shutdowns - Test and verify the operation of all shutdowns.
9. Pre-safety shutdowns - Test and verify the operation of all pre-safety shutdowns.
10. Remote Annunciator - Test and verify the operation of all items.
11. Alternating Current Voltage - Record no load and loaded. Amperage – Record A-phase, B-phase, C- phase. (m) Hertz - Record no load and loaded.

**I. Task Nine (9) – Generator:**

1. Hardware-mounts flex plates, covers - Verify proper torque based on hardware Society of Automotive Engineers (S.A.E,) grade.
2. Leads (output, stator, fields, sensing) Current Transformer's (CT)'s - Inspect insulation and connections pole/fuse, record accordingly.
3. Controller wiring and component connections - Check all wiring inside control panel and components.
4. Control panel-enclosure, mounts — Inspect condition of control panel and mounts.

**J. Task Ten (10) – Cleaning of Generators:**

1. Document exterior condition of finish, corrosion, hinges, hardware, and keyways.
2. Cleaning of the roof and all sides of generators to remove mold, dirt, wasp nests, and the like.

**K. Task Eleven (11) – Generator Safety:**

1. All City generators should be found locked prior to testing, and must be locked when tested and inspection is completed. Document any units found open or unlocked upon arrival
2. All four hundred (400) kilowatt, trailer mounted generators are keyed alike.
3. Towing specifications for the trailer units may be obtained by Site-Visit only, upon written request.

**9. Repair Services: (Emergency and Routine):**

The successful Bidder shall respond to the City's requests for service in a reliable and timely manner, to insure the proper functioning of the equipment.

1. The successful Bidder shall repair all generators in accordance with the manufacturer's technical data including tolerances, calibrations, specifications, and industry standards.
2. The successful Bidder shall install only new original equipment manufacturers (OEM) replacement parts for each respective generator being serviced unless the City approves an alternate aftermarket part in advance.
3. The successful Bidder shall perform all work in accordance with all local, state and federal building and electrical codes.
4. Detailed repair reports/invoices must be prepared properly to insure prompt payment. The City's process is detailed in Section 6 subsection 6.05.
5. Routine Service Calls shall be responded to on-site within 24 hours, unless previously agreed to
6. Emergency Service Calls are detailed in item 9 (b) (Schedules for Repair and Service).

#### **10. Schedules for all Services:**

The successful Bidder shall maintain the following specific schedules for routine repairs, major repairs, and emergency repairs:

1. Routine Repairs: Regular, Straight-Time hours of operation are Monday through Thursday 7:00 a.m. to 5:30 p.m. All Preventive Maintenance (Major and Minor) must take place within these hours unless scheduled in advance and approved by the City.
2. Emergency Repairs: Urgent and Emergency service calls taking place outside of the City's "Regular, Straight-Time hours" are considered After-Hours service calls. The successful Bidder must be on location and ready to commence with emergency repairs within two (2) hours from written and/or phone notification by the City. The successful Bidder shall provide emergency repair service either in the field at a City facility, or at the successful Bidder's facility (for trailer units) twenty-four (24) hours a day, seven (7) days a week, including holidays, when requested by the City. Repair services should be done at the City's location unless approved by the City.
3. Preventive Maintenance: All locations requiring services to be performed and scheduled outside of the above stated Straight-Time hours will be noted in the Exhibit "2" listings.

#### **11. Reports:**

Each regular inspection/service shall be documented with a report. The report shall indicate all measurements made, as listed under the service, as well as any photos showing the before and after the equipment maintenance service was performed condition. The report shall be submitted with the invoicing.

#### **12. New Installation:**

On an as-needed basis for the addition of new equipment and/or the replacement of existing equipment the City may request a written proposal from the Awarded Contractor(s) to provide for the purchase and "turn-key" installation of new generators and power generating equipment. (The City reserves the right to competitively bid externally through use of the City's procurement process.)

### **13. Refueling Generators:**

City may require assistance in refueling a generator when it has been running over a twenty-four (24) hour period or at other times at the request of the City. Pricing will be based on current rack rate plus a Twenty Five dollar (\$25.00) delivery fee per generator.

### **14. Use of Premises:**

The successful Bidder shall maintain the following specific guideline for all services performed on the City's property:

1. No Smoking or profanity will be allowed in view of the general public.
2. During the progress of the work specified herein, the successful Bidder shall keep the premises free from accumulation of waste materials and other debris resulting from the work.
3. At the completion of the work, the successful Bidder shall remove all waste materials and debris from and about the premises as well as all tools, generator materials, and surplus materials, and leave the site clean and ready for occupancy by the City.
4. The successful Bidder shall restore to its original condition portions of the site not designated for repair by the City.
5. The City reserves the right to remove any successful Bidder's employee from the jobsite for any reason at any time.

### **15. Pricing Terms & Invoicing:**

1. Generator Repair Parts Pricing: The successful Proposer will be required to submit a separate invoice from the supplier of any repair / maintenance part/s along with the invoice for service. Materials purchased by the successful Proposer shall be billed to the City based on actual prices paid by the successful Bidder plus the percentage markup. Invoices submitted without the required supporting documentation will not be paid by the City, but will be returned to the successful Proposer for correction.
2. Additions and/or Deletions of Generators: Additions and/or deletions of Generators may be made by the City at any time during the period of the contract at the prices indicated in Exhibit "C" City Generator Excel Pricing Schedule, or at prices that may be mutually agreed to by the City and the successful Proposer.

**EXHIBIT “B”**  
**PRICE PROPOSAL**  
**(PDF Summary)**

Therefore, the undersigned, Hereinafter called “Proposer” hereby certifies that he/she has familiarized himself/herself with the extent of the work, and having examined carefully the scope of services herein, propose to furnish all labor, materials, equipment, vehicles, fuel, and services without exception, for “Generator Maintenance and Repair Services.” **Grand Total amount will be used for calculation of evaluation cost score.**

| Item No. | Description                                                                                          | Price |
|----------|------------------------------------------------------------------------------------------------------|-------|
| 1.       | Lift stations – Subtotal of Minor & Major PM Service Price (from Excel Column H - Line 55)           | \$    |
| 2.       | Lift stations – Subtotal of Load Test Cost (from Excel Column I – Line 55)                           | \$    |
| 3.       | Plant Generators – Subtotal of Minor & Major PM Service Price (from Excel Column H – Line 69)        | \$    |
| 4.       | Plant Generators – Subtotal of Load Test Cost (from Excel Column I – Line 69)                        | \$    |
| 5.       | Other Generators (Buildings) – Subtotal of Major & Minor PM Services (from Excel Column H – Line 80) | \$    |
| 6.       | Other Generator (Buildings) – Subtotal of Major & Minor PM Services (from Excel Column I – Line 80)  | \$    |
| 7.       | Unscheduled Maintenance & Parts and Supplies – Subtotal (from Excel Column E – Line 89)              | \$    |
| 8.       | <b>Grand Total - (from Excel Column D – Line 91)</b>                                                 | \$    |

**\*Exhibit “B” Price Proposal Form (PDF Summary):** Enter requested subtotals from Exhibit “C” Pricing Schedule (Excel) and upload with your proposal submittal via DemandStar.com.

**\*\*Exhibit “C” Pricing Schedule (Excel):** Upload with your proposal submittal in both a PDF and Excel format.

The total contract amount shall cover the Work required by the contract documents. All costs in connection with the successful completion of the Work, including furnishing all materials, equipment, supplies, and appurtenances; providing all construction, equipment, and tools; and performing all necessary labor and supervision to fully complete the Work, shall be included in the unit and lump sum prices bid. All Work not specifically set forth as a pay item on the Price Proposal Form shall be considered a subsidiary obligation of the Contractor and all costs in connection therewith shall be included in the prices offered.

I/we, the undersigned, as authorized signatory to commit the firm, do hereby accept in total all the terms and conditions stipulated and referenced in this RFP document and do hereby agree that if a contract is offered or negotiated it will abide by the terms and conditions presented in the RFP document or as negotiated pursuant thereto. The undersigned, having familiarized him/herself with the terms of the RFP documents, local conditions, and the cost of the work at the place(s) where the work is to be done, hereby proposes and agrees to perform within the time stipulated, all work required in accordance with the Scope of Services and other documents including Addenda, if any, on file at the City of Mount Dora Purchasing Division for the price(s) as set forth herein in the Price Proposal Form. The signature(s) below are an

Form Continues on Next Page

acknowledgment of my/our full understanding and acceptance of all the terms and conditions set forth in this RFP document or as otherwise agreed to between the parties in writing.

Proposer/Contractor

Name: \_\_\_\_\_

Mailing

Address: \_\_\_\_\_

—

Telephone No. \_\_\_\_\_ FEIN: \_\_\_\_\_

Email Address: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**PLEASE COMPLETE AND SUBMIT WITH YOUR RFP RESPONSE**  
**Failure to submit this form will be grounds for disqualification of your submittal.**

**Remainder of Page Intentionally Left Blank**

## **EXHIBIT “C”**

### **EXCEL PRICING SHEET**

**(See Separate Electronic File Uploaded With This RFP Document)**

**NOTE: City requires upload of Exhibit “C” Excel Pricing Sheet, via DemandStar.com, in both PDF and Excel format as part of a Submittal Under this RFP.**



## **EXHIBIT “D”**

### **ZOOM MEETING ACCESS INFORMATION**

**Solicitation Opening via ZOOM:**

**Topic: RFP 25-UT-001- Opening**

**Time: Jan 16, 2025 02:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/83928420932?pwd=3pEH0xKzRleu07NG7UaEASzCYSOC4x.1>**

**Meeting ID: 839 2842 0932**

**Passcode: 338215**

---

**One tap mobile**

**+13052241968,,83928420932#,,, \*338215# US**

**+16465588656,,83928420932#,,, \*338215# US (New York)**

**Exhibit "C" - Pricing Schedule**

Do not make changes to this form

Input data within the columns "F", "G", and "I." Calculations will be performed using basic formulas for Column "H"

| LIFT STATION GENERATORS                                                                  |                           |                           |                                                                                      |                                 |                                                                                       |                                                                                       |                                                  |                                                                                            |
|------------------------------------------------------------------------------------------|---------------------------|---------------------------|--------------------------------------------------------------------------------------|---------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|--------------------------------------------------|--------------------------------------------------------------------------------------------|
| L/S# or Site #'s                                                                         | Fuel Type                 | KW Output                 | Location                                                                             | Estimated Quantity              | Minor Annual Preventive Maintenance Per Service Cost (includes Load Testing Services) | Major Annual Preventive Maintenance Per Service Cost (includes Load Testing Services) | Extended Total for All Minor & Major PM Services | On Demand Basis, Load Test Per Service Cost (This Cost is not included in Columns F and G) |
| LS 1                                                                                     | Diesel                    | 125 KW                    | 839 McDonald Street                                                                  | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 2                                                                                     | Propane                   | 125 KW                    | 190 South Tremain Street                                                             | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 3                                                                                     | Diesel                    | 20 KW                     | 411 South Tremain Street                                                             | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 6                                                                                     | Propane                   | 125 KW                    | 800 South Reardon Street                                                             | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 7                                                                                     | Diesel                    | 40 KW                     | 1453 Liberty Avenue                                                                  | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 8                                                                                     | Diesel                    | 40 KW                     | 390 Cobble Court                                                                     | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 9                                                                                     | Diesel                    | 25 KW                     | 320 Lake Franklin Drive                                                              | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 10                                                                                    | Propane                   | 60 KW                     | 1350 Pine Avenue                                                                     | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 11                                                                                    | Propane                   | 125 KW                    | 2600 Sunrise Blvd.                                                                   | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 12                                                                                    | Propane                   | 20 KW                     | 1032 St. Ives Way                                                                    | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 13                                                                                    | Propane                   | 80 KW                     | 8011 Country Club Blvd.                                                              | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 14                                                                                    | Propane                   | 20 KW                     | 5036 Greenfield Trail                                                                | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 15                                                                                    | Propane                   | 55 KW                     | 1902 Country Club Blvd.                                                              | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 16                                                                                    | Diesel                    | 20 KW                     | 2002 Park Forest Blvd.                                                               | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 17                                                                                    | Diesel                    | 55 KW                     | 1054 Juliette Blvd.                                                                  | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 19                                                                                    | Diesel                    | 30 KW                     | 2905 North Donnelly Street                                                           | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 20                                                                                    | Diesel                    | 40 KW                     | 536 Essex Drive                                                                      | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 21                                                                                    | See Building Generator #3 | See Building Generator #3 | 1300 N Donnelly Street (LS 21 uses Building Generator #3 listed below)               | See Building Generator #3 Below | See Building Generator #3 Below                                                       | See Building Generator #3 Below                                                       | See Building Generator #3 Below                  | See Building Generator #3 Below                                                            |
| LS 22                                                                                    | Propane                   | 125 KW                    | 740 Summit Court                                                                     | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 24                                                                                    | Diesel                    | 60 KW                     | 14623 US HWY 441                                                                     | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 25                                                                                    | Diesel                    | 40 KW                     | 3160 Village Lane                                                                    | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 27                                                                                    | Diesel                    | 55 KW                     | 2300 Spring Harbor Blvd.                                                             | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 30                                                                                    | Diesel                    | 20 KW                     | 3041 Laurel Drive                                                                    | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 32                                                                                    | Diesel                    | 100 KW                    | 2607 East Robie Avenue                                                               | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 33                                                                                    | Diesel                    | 105 KW                    | 19955 US HWY 441                                                                     | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 34                                                                                    | Propane                   | 20 KW                     | 1998 Juliette Blvd.                                                                  | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 35                                                                                    | Diesel                    | 125 KW                    | 40 Wolf Creek Lane                                                                   | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 36                                                                                    | Diesel                    | 150 KW                    | 1011 Poppy Hill Road                                                                 | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 37                                                                                    | Propane                   | 20 KW                     | 3735 Lake Center Drive                                                               | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 38                                                                                    | Diesel                    | 150 KW                    | 6201 Town Hill Blvd.                                                                 | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 39                                                                                    | Propane                   | 60 KW                     | 1461 Maidenhead Blvd.                                                                | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 40                                                                                    | Natural Gas               | 125 KW                    | 1001 Gaslight Way                                                                    | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 41                                                                                    | Natural Gas               | 30 KW                     | 4775 Britt Road                                                                      | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 42                                                                                    | Natural Gas               | 35 KW                     | 8029 Bridgeport Bay Circle                                                           | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 43                                                                                    | Natural Gas               | 20 KW                     | 2040 Cobblestone Drive                                                               | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 44                                                                                    | Natural Gas               | 25 KW                     | 2113 Woodfield Way                                                                   | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 45                                                                                    | Natural Gas               | 35 KW                     | 2477 Hemlock Way                                                                     | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 46                                                                                    | Diesel                    | 125 KW                    | 4717 Coppola Drive                                                                   | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 47                                                                                    | Propane                   | 125 KW                    | 21150 Sullivan Ranch Blvd.                                                           | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 48                                                                                    | Propane                   | 35 KW                     | 21649 Hidden Creek Lane                                                              | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 49                                                                                    | Diesel                    | 125 KW                    | 2335 Substation Street                                                               | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 50                                                                                    | See WTP #2 Generator      | See WTP #2 Generator      | 1600 Niles Road (LS 50 uses WTP #2 Generator listed below)                           | See WTP #2 Generator Below      | See WTP #2 Generator Below                                                            | See WTP #2 Generator Below                                                            | See WTP #2 Generator Below                       | See WTP #2 Generator Below                                                                 |
| LS 51                                                                                    | Natural Gas               | 70 KW                     | 8628 Bridgeport Bay Cr                                                               | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 52                                                                                    | Diesel                    | 200 KW                    | 4737 Magnette Loop                                                                   | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 53                                                                                    | Diesel                    | 400 KW                    | 30820 Round Lake Road                                                                | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 54                                                                                    | Diesel                    | 100 KW                    | 31300 Round Lake Road                                                                | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 55                                                                                    | Diesel                    | 60 KW                     | 100 Lake Margaret Circle                                                             | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 56                                                                                    | See WWTP #1 Generator     | See WWTP #1 Generator     | 1111 Overhiser Drive or 1111 Gordon Lane (LS 56 uses WWTP #1 Generator listed below) | See WWTP #1 Generator Below     | See WWTP #1 Generator Below                                                           | See WWTP #1 Generator Below                                                           | See WWTP #1 Generator Below                      | See WWTP #1 Generator Below                                                                |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR LIFT STATION GENERATORS (Columns F and G combined): |                           |                           |                                                                                      |                                 |                                                                                       |                                                                                       | \$ -                                             | \$ -                                                                                       |

| PLANT GENERATORS                                                                  |        |        |                                          |   |  |  |      |      |
|-----------------------------------------------------------------------------------|--------|--------|------------------------------------------|---|--|--|------|------|
| WTP 1                                                                             | Diesel | 650 KW | Water Treatment Plant #1                 | 1 |  |  | \$ - |      |
| WTP 2                                                                             | Diesel | 920 KW | Water Treatment Plant #2                 | 1 |  |  | \$ - |      |
| WWTP 1                                                                            | Diesel | 400 KW | Wastewater Treatment Plant #1            | 1 |  |  | \$ - |      |
| WWTP 1 (Office)                                                                   | Diesel | 40 KW  | 1111 Overhiser Drive or 1111 Gordon Lane | 1 |  |  | \$ - |      |
| WWTP 2                                                                            | Diesel | 810 KW | Wastewater Treatment Plant #2            | 1 |  |  | \$ - |      |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR PLANT GENERATORS (Columns F and G Combined): |        |        |                                          |   |  |  | \$ - | \$ - |

| OTHER GENERATORS (BUILDINGS)                                                                  |        |        |                                                   |   |                                                     |                                                     |                                                     |                                                     |
|-----------------------------------------------------------------------------------------------|--------|--------|---------------------------------------------------|---|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|
| BLDG GEN #1                                                                                   | Diesel | 200 KW | First Baptist Church                              | 1 |                                                     |                                                     | \$ -                                                |                                                     |
| BLDG GEN #2                                                                                   | Diesel | 250 KW | City Hall                                         | 1 |                                                     |                                                     | \$ -                                                |                                                     |
| BLDG GEN #3                                                                                   | Diesel | 265 KW | Public Safety Building (Police & Fire)            | 1 |                                                     |                                                     | \$ -                                                |                                                     |
| BLDG GEN #4                                                                                   | Diesel | 500 KW | Public Works Complex (Future Need Beginning 2027) | 1 | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start |
| BLDG GEN #5                                                                                   | Diesel | 80 KW  | City Hall Annex                                   | 1 |                                                     |                                                     | \$ -                                                |                                                     |
| BLDG GEN #6                                                                                   | Diesel | 80 KW  | Electric Staff Building                           | 1 |                                                     |                                                     | \$ -                                                |                                                     |
| BLDG GEN #7                                                                                   | Diesel | 200 KW | Fire Station 35 (Future Need Beginning 2028)      | 1 | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR OTHER GENERATORS (BUILDINGS) (Columns F and G Combined): |        |        |                                                   |   |                                                     |                                                     | \$ -                                                | \$ -                                                |

| UNSCHEDED MAINTENANCE & PARTS AND SUPPLIES                                                                                                                |        |          |           |                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|----------------|
| Description                                                                                                                                               | % Rate | Multiply | Estimated | Extended Total |
| Generator Repair Parts and Supplies. Enter your Markup Percentage Rate.                                                                                   | X      |          | 20000     | \$ -           |
| <b>Hourly \$ Rate</b>                                                                                                                                     |        |          |           |                |
| Labor Rate in USD - Straight time per hour                                                                                                                | X      |          | 100       | \$ -           |
| Labor Rate in USD - Overtime per hour (includes After Hours, Urgent, Emergency Service & Holidays) outside of the normal City schedule 7:30 AM to 4:30 PM | X      |          | 100       | \$ -           |
| Subtotal of Unscheduled Maintenance & Parts and Supplies                                                                                                  |        |          |           | \$ -           |

**GRAND TOTAL (ALL SUBTOTALS ABOVE COMBINED):** \$ -

Firm: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Company Authorized Representative Name: \_\_\_\_\_

Signature/Date: \_\_\_\_\_  
 AUTHORIZED AGENT

THE ABOVE AMOUNTS INCLUDE SALARY COST, FRINGE BENEFITS, OVERHEAD, OPERATING MARGIN AND PROFIT, AND ALL DIRECT AND INDIRECT EXPENSES.

End of Proposal Pricing Sheet (Excel)

Submit this document with your submittal in both Excel and PDF format.

**RFP # 25-UT-001  
Generator Maintenance and Repair Services  
CITY OF MOUNT DORA**

**ADDENDUM NUMBER 1**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

~~~~~  
CLARIFICATIONS:

Originally Reads as:

Event	Date
Issue RFP Notice of Advertisement	December 17, 2024
Last Date for Receipt of Written Questions	January 3, 2025 – 4:00 pm
Addendum Issued (If Applicable)	January 10, 2025
Proposal Due/ Opening Date (See Exhibit “D”)	January 16, 2025 @ 2:00 pm
Evaluation Committee to Shortlist	January 22, 2025 @ 1:00 pm
Evaluation Committee - Interviews (if requested)	January 30, 2025 @ 1:00 pm – 4:00 pm
Evaluation Committee to Recommend	January 30, 2025 @ 4:15 pm
Issue Notice of Recommendation	January 30, 2024
City Council Meeting Date (anticipated)	February 18, 2024

Now Reads as:

Event	Date
Issue RFP Notice of Advertisement	December 17, 2024
Last Date for Receipt of Written Questions	January 3, 2025 – 4:00 pm
Addendum Issued (If Applicable)	January 13, 2025
Proposal Due/ Opening Date (See Exhibit “D”)	January 17, 2025 @ 2:00 pm
Evaluation Committee to Shortlist	January 22, 2025 @ 1:00 pm
Evaluation Committee - Interviews (if requested)	January 30, 2025 @ 1:00 pm – 4:00 pm
Evaluation Committee to Recommend	January 30, 2025 @ 4:15 pm
Issue Notice of Recommendation	January 30, 2024
City Council Meeting Date (anticipated)	February 18, 2024

PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:

Q1. We are looking for a construction cost estimate or a construction cost range for "Generator Maintenance Services on "01/16/2025 & 02:00 PM".

A1. We do not have an estimate for these services.

Q2. Will there be liquidated damages in the final contract? If so, can they be capped?

A2. There will not be liquidated damages.

Q3. Is there a warranty provision in the final contract for the work performed? If so, what is it?

A3. This would be addressed with the successful bidder based upon legal review and consideration.

Q4. Can they add a Mutual waiver of consequential damages to the final contract?

A4. This would be addressed with the successful bidder based upon legal review and consideration.

Q5. Will AIA performance and payment bond forms be acceptable? Or does the city have their own forms?

A5. Yes, AIA is preferred.

Q6. Performance and Payment Bonds - is this required for the maintenance contract?

A6. Yes.

The following questions are in reference to Exhibit A on page 45 of the RFP:

Q7. A - Task (1) - Fuel System:

6. Fuel Sample —Test condition of fuel and specifically for water and algae.

- Lab Reports required?

A7. Yes, report required.

Q8. B - Task (2) - Lubrication System

1. Oil sample - obtain sample prior to replacing oil. Sample to include at a minimum, the following requirements to determine the engine condition: viscosity, total solids, total base number, oxidation, fuel dilution (water, antifreeze and other contaminants).

- Lab Reports required?

A8. Lab report not required.

Q9. C - Task (3) - Cooing System

7. Hoses, clamps and connections - Inspect condition and pliability; tighten all hose clamps, and replace when necessary.

- Included in annual cost or can this be quoted?

A9. Quote as necessary.

Q10. Task (5) - Intake System

1. Air filter - Inspect and replace as necessary.

- Included in annual cost or can this be quoted?

A10. Include in annual cost.

The following question is in reference to Exhibit A on page 48 of the RFP:

Q11. Task Ten (10) - Generator Enclosures

2. Cleaning of the exterior roof and all sides of the generators to remove mold, dirt, wasp nest, and the like.

- Should a cost to pressure wash and complete pest control be included in maintenance price or can these be quoted as needed?

A11. Can be quoted as needed

The following question is in reference to Exhibit A on page 51 of the RFP:

Q12. Scheduled for all Services

1. Monday - Thursday - 7-5:30 maintenance hours

- Are there any sites with restrictions to this that will require maintenance to be done after hours or on a weekend?

A12. Not at this time.

~~~~~

~~~~~

Signature acknowledges receipt and understanding of this addendum.

Name/Title

Date

RFP # 25-UT-001
Generator Maintenance and Repair Services
CITY OF MOUNT DORA

ADDENDUM NUMBER 2

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

CLARIFICATIONS:

Originally Reads as:

Event	Date
Issue RFP Notice of Advertisement	December 17, 2024
Last Date for Receipt of Written Questions	January 3, 2025 – 4:00 pm
Addendum Issued (If Applicable)	January 10, 2025
Proposal Due/ Opening Date (See Exhibit “D”)	January 16, 2025 @ 2:00 pm
Evaluation Committee to Shortlist	January 22, 2025 @ 1:00 pm
Evaluation Committee - Interviews (if requested)	January 30, 2025 @ 1:00 pm – 4:00 pm
Evaluation Committee to Recommend	January 30, 2025 @ 4:15 pm
Issue Notice of Recommendation	January 30, 2024
City Council Meeting Date (anticipated)	February 18, 2024

Now Reads as:

Event	Date
Issue RFP Notice of Advertisement	December 17, 2024
Last Date for Receipt of Written Questions	January 3, 2025 – 4:00 pm
Addendum Issued (If Applicable)	January 13, 2025
Proposal Due/ Opening Date (See Exhibit “D”)	January 22, 2025 @ 2:00 pm
Evaluation Committee to Shortlist	January 30, 2025 @ 1:00 pm
Evaluation Committee - Interviews (if requested)	February 14, 2025 @ 1:00 pm – 4:00 pm
Evaluation Committee to Recommend	February 14, 2025 @ 4:15 pm
Issue Notice of Recommendation	February 14, 2024
City Council Meeting Date (anticipated)	March 4, 2024

PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:

Q1. I want to bring to your attention, that there is an error on the spreadsheet for pricing. I assume we can fix in the field unless you need to do this and resend in an addendum. The Formula for the sum of the Major and Minor is multiplied by 2 when it shouldn't be.

A1. Please see revised pricing sheet to reflect annual services.

~~~~~

~~~~~

Signature acknowledges receipt and understanding of this addendum.

Name/Title

Date

Exhibit "C" - Pricing Schedule

Do not make changes to this form

Input data within the columns "F", "G", and "I." Calculations will be performed using basic formulas for Column "H"

LIFT STATION GENERATORS								
L/S# or Site #'s	Fuel Type	KW Output	Location	Estimated Quantity	Minor Annual Preventive Maintenance Per Service Cost (includes Load Testing Services)	Major Annual Preventive Maintenance Per Service Cost (includes Load Testing Services)	Extended Total for All Minor & Major PM Services	On Demand Basis, Load Test Per Service Cost (This Cost is not included in Columns F and G)
LS 1	Diesel	125 KW	839 McDonald Street	1			\$ -	
LS 2	Propane	125 KW	190 South Tremaine Street	1			\$ -	
LS 3	Diesel	20 KW	411 South Tremaine Street	1			\$ -	
LS 6	Propane	125 KW	800 South Webster Street	1			\$ -	
LS 7	Diesel	40 KW	1453 Liberty Avenue	1			\$ -	
LS 8	Diesel	40 KW	390 Cobble Court	1			\$ -	
LS 9	Diesel	25 KW	320 Lake Franklin Drive	1			\$ -	
LS 10	Propane	60 KW	1350 Pine Avenue	1			\$ -	
LS 11	Propane	125 KW	2600 Sunrise Blvd.	1			\$ -	
LS 12	Propane	20 KW	1032 St. Ives Way	1			\$ -	
LS 13	Propane	80 KW	8011 Country Club Blvd.	1			\$ -	
LS 14	Propane	20 KW	5036 Greenleaf Trail	1			\$ -	
LS 15	Propane	55 KW	1902 Country Club Blvd.	1			\$ -	
LS 16	Diesel	20 KW	2002 Park Forest Blvd.	1			\$ -	
LS 17	Diesel	55 KW	1054 Juliette Blvd.	1			\$ -	
LS 19	Diesel	30 KW	2905 North Donnelly Street	1			\$ -	
LS 20	Diesel	40 KW	536 Essex Drive	1			\$ -	
LS 21	See Building Generator #3	See Building Generator #3	1300 N Donnelly Street (LS 21 uses Building Generator #3 listed below)	See Building Generator #3 Below	See Building Generator #3 Below	See Building Generator #3 Below	See Building Generator #3 Below	See Building Generator #3 Below
LS 22	Propane	125 KW	740 Summit Court	1			\$ -	
LS 24	Diesel	60 KW	14623 US HWY 441	1			\$ -	
LS 25	Diesel	40 KW	3160 Village Lane	1			\$ -	
LS 27	Diesel	55 KW	2300 Spring Harbor Blvd.	1			\$ -	
LS 30	Diesel	20 KW	3041 Laurel Drive	1			\$ -	
LS 32	Diesel	100 KW	2607 East Robie Avenue	1			\$ -	
LS 33	Diesel	105 KW	19955 US HWY 441	1			\$ -	
LS 34	Propane	20 KW	1998 Juliette Blvd.	1			\$ -	
LS 35	Diesel	125 KW	40 Wolf Creek Lane	1			\$ -	
LS 36	Diesel	150 KW	1011 Poppy Hill Road	1			\$ -	
LS 37	Propane	20 KW	3735 Lake Center Drive	1			\$ -	
LS 38	Diesel	150 KW	6201 Town Hill Blvd.	1			\$ -	
LS 39	Propane	60 KW	1461 Maidenhead Blvd.	1			\$ -	
LS 40	Natural Gas	125 KW	1001 Gaslight Way	1			\$ -	
LS 41	Natural Gas	30 KW	4775 Britt Road	1			\$ -	
LS 42	Natural Gas	35 KW	8029 Bridgeport Bay Circle	1			\$ -	
LS 43	Natural Gas	20 KW	2040 Cobblestone Drive	1			\$ -	
LS 44	Natural Gas	25 KW	2113 Waterford Way	1			\$ -	
LS 45	Natural Gas	35 KW	2477 Hemlock Way	1			\$ -	
LS 46	Diesel	125 KW	4717 Coppola Drive	1			\$ -	
LS 47	Propane	125 KW	21150 Sullivan Ranch Blvd.	1			\$ -	
LS 48	Propane	35 KW	21649 Hidden Creek Lane	1			\$ -	
LS 49	Diesel	125 KW	2335 Substation Street	1			\$ -	
LS 50	See WTP #2 Generator	See WTP #2 Generator	1600 Niles Road (LS 50 uses WTP #2 Generator listed below)	See WTP #2 Generator Below	See WTP #2 Generator Below	See WTP #2 Generator Below	See WTP #2 Generator Below	See WTP #2 Generator Below
LS 51	Natural Gas	70 KW	8628 Bridgeport Bay Cr	1			\$ -	
LS 52	Diesel	200 KW	4737 Magnette Loop	1			\$ -	
LS 53	Diesel	400 KW	30820 Round Lake Road	1			\$ -	
LS 54	Diesel	100 KW	31300 Round Lake Road	1			\$ -	
LS 55	Diesel	60 KW	100 Lake Margaret Circle	1			\$ -	
LS 56	See WWTP #1 Generator	See WWTP #1 Generator	1111 Overhiser Drive or 1111 Gordon Lane (LS 56 uses WWTP #1 Generator listed below)	See WWTP #1 Generator Below	See WWTP #1 Generator Below	See WWTP #1 Generator Below	See WWTP #1 Generator Below	See WWTP #1 Generator Below
SUBTOTAL OF ALL ROUTINE SERVICES FOR LIFT STATION GENERATORS (Columns F and G combined):							\$ -	\$ -

PLANT GENERATORS								
WTP 1	Diesel	650 KW	Water Treatment Plant #1	1			\$ -	
WTP 2	Diesel	920 KW	Water Treatment Plant #2	1			\$ -	
WWTP 1	Diesel	400 KW	Wastewater Treatment Plant #1	1			\$ -	
WWTP 1 (Office)	Diesel	40 KW	1111 Overhiser Drive or 1111 Gordon Lane	1			\$ -	
WWTP 2	Diesel	810 KW	Wastewater Treatment Plant #2	1			\$ -	
SUBTOTAL OF ALL ROUTINE SERVICES FOR PLANT GENERATORS (Columns F and G Combined):							\$ -	\$ -

OTHER GENERATORS (BUILDINGS)								
BLDG GEN #1	Diesel	200 KW	First Baptist Church	1			\$ -	
BLDG GEN #2	Diesel	250 KW	City Hall	1			\$ -	
BLDG GEN #3	Diesel	265 KW	Public Safety Building (Police & Fire)	1			\$ -	
BLDG GEN #4	Diesel	500 KW	Public Works Complex (Future Need Beginning 2027)	1	City Will Request Cost Quote Prior to Service Start	City Will Request Cost Quote Prior to Service Start	City Will Request Cost Quote Prior to Service Start	City Will Request Cost Quote Prior to Service Start
BLDG GEN #5	Diesel	80 KW	City Hall Annex	1			\$ -	
BLDG GEN #6	Diesel	80 KW	Electric Staff Building	1			\$ -	
BLDG GEN #7	Diesel	200 KW	Fire Station 35 (Future Need Beginning 2028)	1	City Will Request Cost Quote Prior to Service Start	City Will Request Cost Quote Prior to Service Start	City Will Request Cost Quote Prior to Service Start	City Will Request Cost Quote Prior to Service Start
SUBTOTAL OF ALL ROUTINE SERVICES FOR OTHER GENERATORS (BUILDINGS) (Columns F and G Combined):							\$ -	\$ -

UNSCCHEDULED MAINTENANCE & PARTS AND SUPPLIES				
Description	% Rate	Multiply	Estimated	Extended Total
Generator Repair Parts and Supplies. Enter your Markup Percentage Rate.	X		20000	\$ -
Hourly \$ Rate				
Labor Rate in USD - Straight time per hour	X		100	\$ -
Labor Rate in USD - Overtime per hour (includes After Hours, Urgent, Emergency Service & Holidays) outside of the normal City schedule: 7:30 AM to 4:30 PM	X		100	\$ -
Subtotal of Unscheduled Maintenance & Parts and Supplies				\$ -

GRAND TOTAL (ALL SUBTOTALS ABOVE COMBINED): \$ -

Firm: _____

Name: _____

Address: _____

Telephone Number: _____

Contact Email Address: _____

Company Authorized Representative Name: _____

Signature/Date: _____
 AUTHORIZED AGENT

THE ABOVE AMOUNTS INCLUDE SALARY COST, FRINGE BENEFITS, OVERHEAD, OPERATING MARGIN AND PROFIT, AND ALL DIRECT AND INDIRECT EXPENSES.

End of Proposal Pricing Sheet (Excel)

Submit this document with your submittal in both Excel and PDF format.

RFP # 25-UT-001
Generator Maintenance and Repair Services
CITY OF MOUNT DORA

ADDENDUM NUMBER 1

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

~~~~~  
**CLARIFICATIONS:**

**Originally Reads as:**

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue <b>RFP</b> Notice of Advertisement         | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 10, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 16, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

**Now Reads as:**

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue <b>RFP</b> Notice of Advertisement         | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 13, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 17, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** We are looking for a construction cost estimate or a construction cost range for "Generator Maintenance Services on "01/16/2025 & 02:00 PM".

**A1.** We do not have an estimate for these services.

**Q2.** Will there be liquidated damages in the final contract? If so, can they be capped?

**A2.** There will not be liquidated damages.

**Q3.** Is there a warranty provision in the final contract for the work performed? If so, what is it?

**A3.** This would be addressed with the successful bidder based upon legal review and consideration.

**Q4.** Can they add a Mutual waiver of consequential damages to the final contract?

**A4.** This would be addressed with the successful bidder based upon legal review and consideration.

**Q5.** Will AIA performance and payment bond forms be acceptable? Or does the city have their own forms?

**A5.** Yes, AIA is preferred.

**Q6.** Performance and Payment Bonds - is this required for the maintenance contract?

**A6.** Yes.

**The following questions are in reference to Exhibit A on page 45 of the RFP:**

**Q7.** A - Task (1) - Fuel System:

6. Fuel Sample —Test condition of fuel and specifically for water and algae.

- Lab Reports required?

**A7.** Yes, report required.

**Q8.** B - Task (2) - Lubrication System

1. Oil sample - obtain sample prior to replacing oil. Sample to include at a minimum, the following requirements to determine the engine condition: viscosity, total solids, total base number, oxidation, fuel dilution (water, antifreeze and other contaminants).

- Lab Reports required?

**A8.** Lab report not required.

**Q9.** C - Task (3) - Cooing System

7. Hoses, clamps and connections - Inspect condition and pliability; tighten all hose clamps, and replace when necessary.

- Included in annual cost or can this be quoted?

**A9.** Quote as necessary.

**Q10.** Task (5) - Intake System

1. Air filter - Inspect and replace as necessary.

- Included in annual cost or can this be quoted?

**A10.** Include in annual cost.

**The following question is in reference to Exhibit A on page 48 of the RFP:**

**Q11.** Task Ten (10) - Generator Enclosures

2. Cleaning of the exterior roof and all sides of the generators to remove mold, dirt, wasp nest, and the like.

- Should a cost to pressure wash and complete pest control be included in maintenance price or can these be quoted as needed?

**A11.** Can be quoted as needed

**The following question is in reference to Exhibit A on page 51 of the RFP:**

**Q12.** Scheduled for all Services

1. Monday - Thursday - 7-5:30 maintenance hours

- Are there any sites with restrictions to this that will require maintenance to be done after hours or on a weekend?

**A12.** Not at this time.

~~~~~

~~~~~

Signature acknowledges receipt and understanding of this addendum.

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

**RFP # 25-UT-001**  
**Generator Maintenance and Repair Services**  
**CITY OF MOUNT DORA**

**ADDENDUM NUMBER 2**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

~~~~~  
CLARIFICATIONS:

Originally Reads as:

Event	Date
Issue RFP Notice of Advertisement	December 17, 2024
Last Date for Receipt of Written Questions	January 3, 2025 – 4:00 pm
Addendum Issued (If Applicable)	January 10, 2025
Proposal Due/ Opening Date (See Exhibit “D”)	January 16, 2025 @ 2:00 pm
Evaluation Committee to Shortlist	January 22, 2025 @ 1:00 pm
Evaluation Committee - Interviews (if requested)	January 30, 2025 @ 1:00 pm – 4:00 pm
Evaluation Committee to Recommend	January 30, 2025 @ 4:15 pm
Issue Notice of Recommendation	January 30, 2024
City Council Meeting Date (anticipated)	February 18, 2024

Now Reads as:

Event	Date
Issue RFP Notice of Advertisement	December 17, 2024
Last Date for Receipt of Written Questions	January 3, 2025 – 4:00 pm
Addendum Issued (If Applicable)	January 13, 2025
Proposal Due/ Opening Date (See Exhibit “D”)	January 22, 2025 @ 2:00 pm
Evaluation Committee to Shortlist	January 30, 2025 @ 1:00 pm
Evaluation Committee - Interviews (if requested)	February 14, 2025 @ 1:00 pm – 4:00 pm
Evaluation Committee to Recommend	February 14, 2025 @ 4:15 pm
Issue Notice of Recommendation	February 14, 2024
City Council Meeting Date (anticipated)	March 4, 2024

PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:

Q1. I want to bring to your attention, that there is an error on the spreadsheet for pricing. I assume we can fix in the field unless you need to do this and resend in an addendum. The Formula for the sum of the Major and Minor is multiplied by 2 when it shouldn't be.

A1. Please see revised pricing sheet to reflect annual services.

~~~~~

~~~~~

Signature acknowledges receipt and understanding of this addendum.

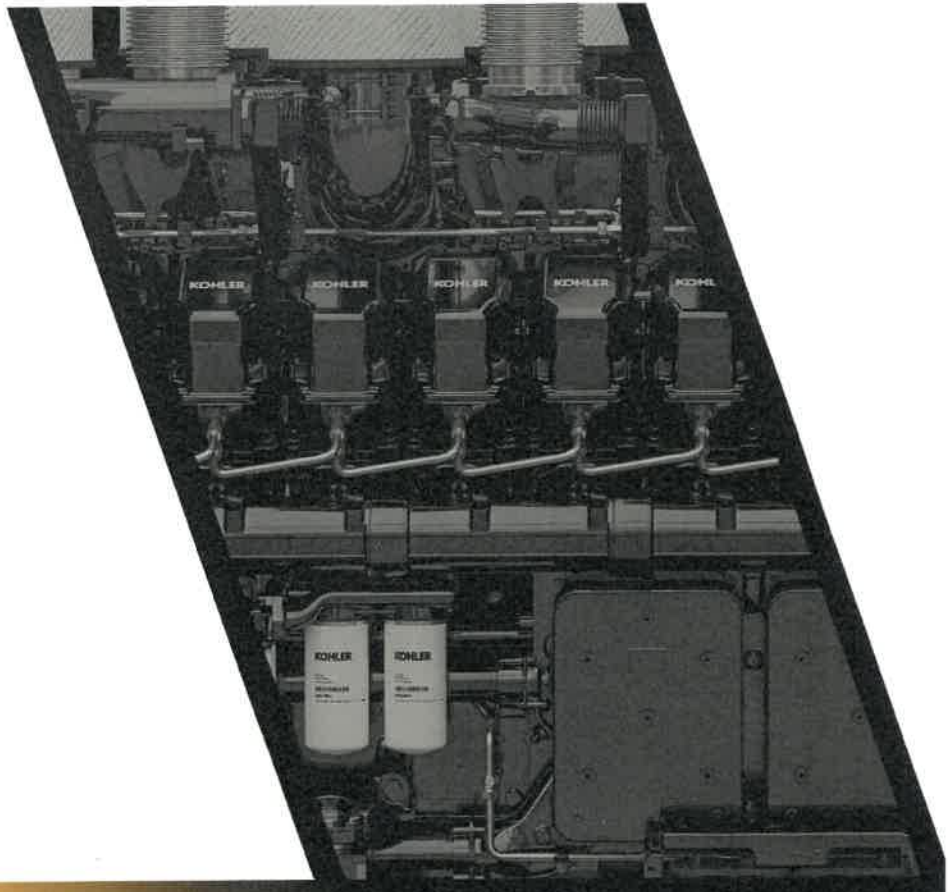
Name/Title

Date

EXHIBIT “B”

CONTRACTOR’s Bid Submission dated January 22, 2025, including all required forms

NIXON
POWER SERVICES



CITY OF MOUNT DORA

Confidential: Please do not disclose except for the purpose of proposal evaluation

1/22/2025

STENZ CONTENT

TAB

- 01 Cover Letter**
Cover Letter
- 02 Corporate Background**
Nixon's History
Premium Customer Service Experience
- 03 Experience**
Reference List
Team Experience
Scope of Work
- 04 Bid Documentation**
Bid Form
Signatures



01 Cover Letter
Cover Letter



Justin Slaughter
Vice President
Brentwood, TN
615-339-8786
jslaughter@nixonpower.com



3101 Yorkmont Road
Suite 100
Charlotte, NC 28208



888-826-4966



www.nixonpower.com



Nixon Power Services



@nixon_power_services



Nixon Power Services



@Nixon_Power

THANK YOU for trusting Nixon Power Services (Nixon) for your Rehlko generator needs!

With 100+ years of best in class service and over 360 team members, Nixon is fully committed to providing a premium level of customer experience. Included in this welcome packet is everything you need to know about our company, who to contact, what to expect from us.

Please take some time to review the following information to become more familiar with Nixon's capabilities as the World's largest Rehlko Power Systems distributor.

Included information:

- Nixon's History
- Premium Customer Service Experience
- Reference List
- Team Experience
- Bid Form
- Signatures

For additional information or to answer any questions please reach out to your primary contact.

David Franklin
Outside Sales Representative
601-910-9335
dfranklin@nixonpower.com

Please do not hesitate to contact me with any questions.

Regards,
Justin Slaughter



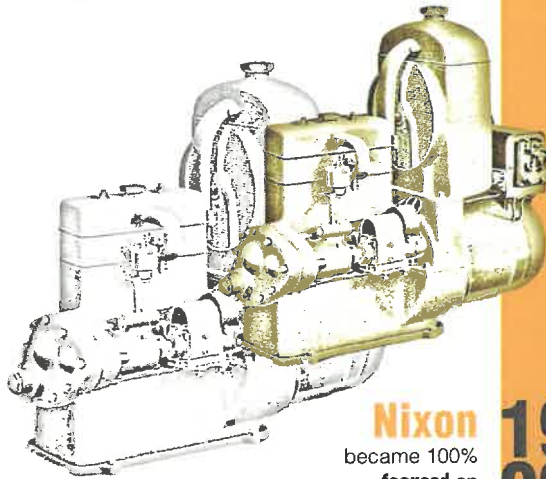
02 Corporate Background

Nixon's History

Premium Customer Service Experience



NIXON POWER SERVICES



Nixon
became 100%
focused on
Power Generation

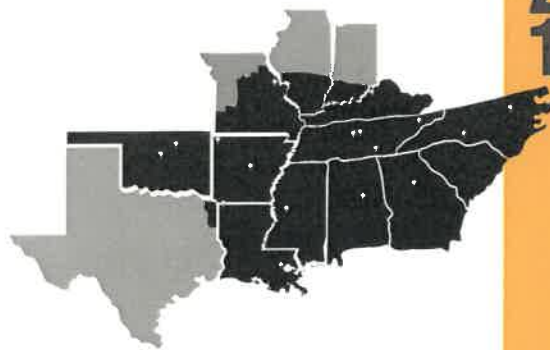
Nixon expanded
Kohler **territory**
to **GA**

RP Power
founded

Nixon expanded
Kohler **territory**
to **NC & SC**

RP Power
opened branch in
Memphis, TN

RP Power
opened branch in
Tulsa, OK



rehlko

19
14

R.R. NIXON company
established to provide
supplies to **foundries** &
steel mills in Eastern **TN**

19
42

Nixon sold **company's**
1st generator

19
68

Nixon assigned a **full-time**
Sales **Engineer** for the
Power Generation Market

19
69

Nixon was appointed **Kohler's**
distributor for **"electric plants"**

19
86

Nixon **expanded**
Kohler **Distributor**
territory to Western **TN**

19
89

Nixon **expanded**
Kohler territory to
KY & Southern IN

19
90

19
94

19
98

20
01

20
03

20
10

20
12

RP Power
opened branch in
Oklahoma City, OK

20
14

Nixon marked **100th**
year of operations &
\$100M in Revenue

20
18

Nixon was recognized as
Industrial & Aftermarket
Parts & Service Distributor
of the Year by **Kohler**

20
20

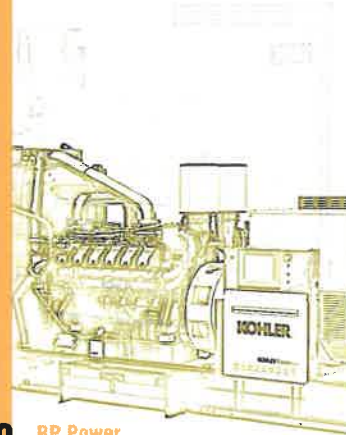
Nixon expanded Kohler Distributor
Territory to **AL & Southern GA**
RP Power expanded Kohler
Distributor Territory to **LA & MS**

20
22

Nixon **expanded Kohler** territory
to **Southern IL & Eastern MO**

20
23

After **25** Successful years,
the **RP Power Team** joins
Nixon including the following states:
AR, OK, MS, LA & portion of TX



All Markets Served:
Capabilities encompass all generator manufacturers (up to 4000 kW), transfer switches, paralleling & distribution switchgear.

- Healthcare
- Data Centers
- Water Treatment
- Municipalities
- Telecom
- Commercial
- Industrial
- Education
- Hospitality
- Utilities

Premium Services:
Fully customizable preventative maintenance plans based on customer needs and budget.

- Preferred Time & Material pricing
- 82 point inspection process
- Load Bank testing
- Fluid Analysis
- Extended Warranty options
- Monitoring

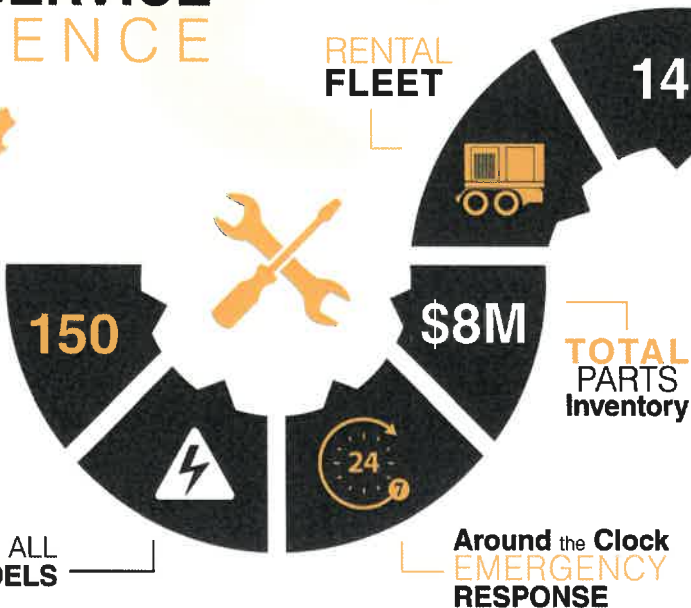
Disaster Response:
Nixon has the expertise, equipment and best-in-class response time to ensure your facility remains operational when disaster strikes. Our technicians, dispatchers, parts personnel and technical advisors provide guidance before, during and after natural or manmade disasters.

PREMIUM CUSTOMER SERVICE EXPERIENCE



**TOTAL
Technicians**

**SERVICING ALL
MAKES & MODELS**



**GENERATORS
under Maintenance
Contracts**

**SINGLE Point
of CONTACT for
ALL Power
GENERATION
needs**



**TOTAL
PARTS
Inventory**

**Around the Clock
EMERGENCY
RESPONSE**

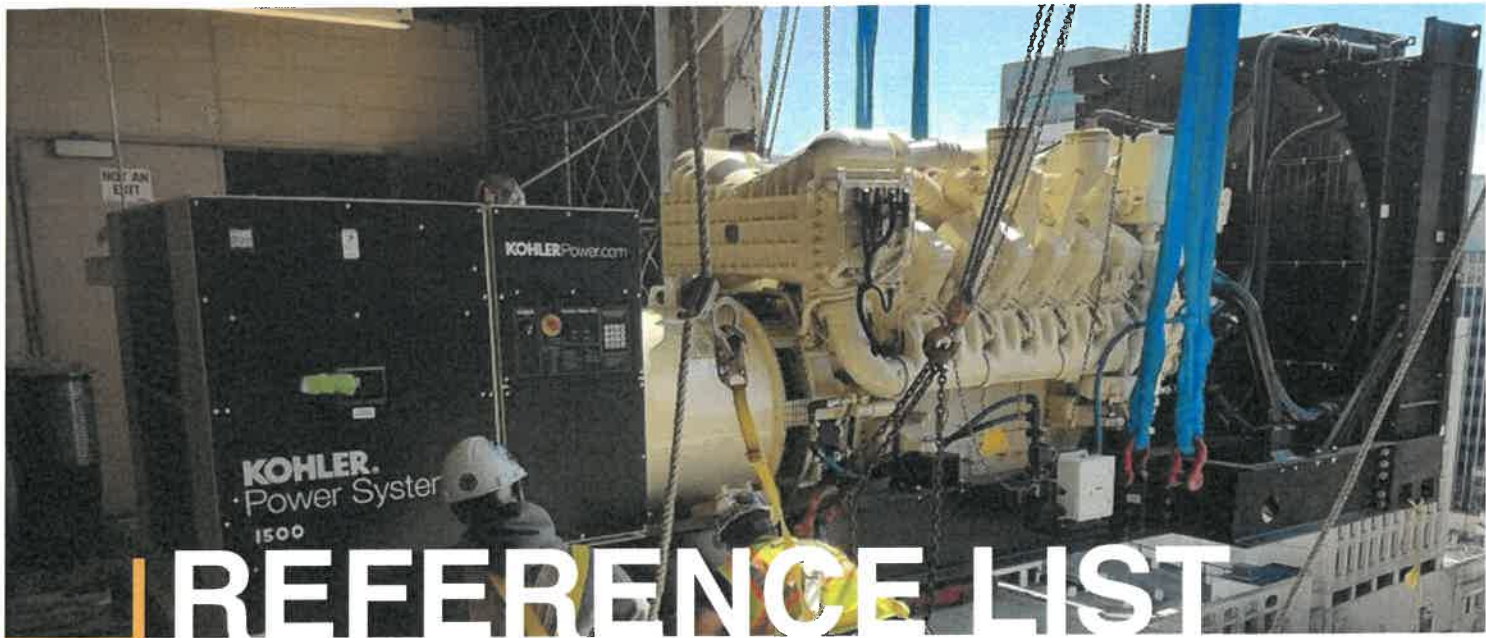
KOHLER. CAT GENERAC mtu ASCO rehiko

03 Experience

Reference List

Team Experience

Scope of Work



01

ST. THOMAS MIDTOWN HOSPITAL

Service: 4x 1600kW at 4160VAC w/ Paralleling Switchgear
Date of Service: 2018 - Present
Contact Name: Michael Martin
Contact Phone Number: 615-260-2865
Address: 2000 Church St. Nashville, TN

02

KENTUCKY AMERICAN WATER

Service: Preventative Maintenance and 24/7 Emergency Response
Date of Service: 2019 - Present
Contact Name: Mike Maggard
Contact Phone Number: 859-268-6348
Address: 2300 Richmond Rd. Lexington, KY

03

ORANGE WATER AND SEWER AUTHORITY

Service: Preventative Maintenance and 24/7 Emergency Response
Date of Service: 2019 - Present
Contact Name: Johnny Johnson
Contact Phone Number: 919-428-7995
Address: 1898 MLK Jr. Dr. Chapel Hill, NC

04

DISNEY PARKS

Service: Preventative Maintenance and 24/7 Emergency Response
Date of Service: 2010 - Present
Contact Name: Anthony Rios
Contact Phone Number: 407-242-6544
Address: 1375 E. Buena Vista Drive, Orlando, FL 32830



Nixon's approach to inspecting and testing the generators for the City of Mount Dora is a detailed four-step process designed to ensure optimal performance and reliability:

1. Major Service Inspections

Nixon will perform comprehensive Major Services on each generator using the attached Inspection Checklist and Task List for guidance. This process includes thorough evaluations of mechanical, electrical, and safety components, as well as sample collection (e.g., oil and coolant) per the RFP to detect internal issues and ensure compliance with industry standards.

2. Minor Services

Nixon will perform routine Minor Services as outlined in the RFP. These periodic checkups are critical to addressing small issues early and ensuring the generators remain in excellent condition.

3. Load Bank Testing

At the customer's request, Nixon will conduct a 2-hour Load Bank Test on each generator. This test evaluates performance under load, identifies operational issues, and eliminates Wet Stacking, improving efficiency and extending equipment life.

4. Comprehensive Reporting

After completing all inspections and testing, Nixon will deliver a detailed report summarizing results, highlighting deficiencies, recommending solutions, and providing an overall reliability assessment of the generators.

This structured approach ensures the City of Mount Dora's generators remain dependable, efficient, and prepared to meet operational demands.





TEAM EXPERIENCE

JUSTIN SLAUGHTER

Title: VP Sales

Years of Experience: 22+ Years

DAVID FRANKLIN

Title: Outside Sales Representative

Years of Experience: 5+ Years

JEFF DURNER

Title: Service Manager

Years of Experience: 4+ Years

PAUL SCHUMACHER

Title: Field Engineer A

Years of Experience: 30+ Years

DEREK SCHUMACHER

Title: Field Engineer B

Years of Experience: 2+ Years

CHRIS WHITE

Title: Lead Field Engineer

Years of Experience: 10+ Years

MATT FAZIO

Title: Field Engineer C

Experience: 1+ Years

CHRIS BROOKS

Title: Field Engineer A

Experience: 2+ Years

BERNARD ROUSE

Title: Field Engineer B

Years of Experience: 14+ Years

KRIS DOMBROSKI

Title: Field Engineer B

Experience: 4+ Years

MINOR SERVICE
includes



MAJOR SERVICE
includes

FUEL SYSTEM

- Inspection of all components
- Drain fuel/water separator
- Check & record water level in main tank
- Check operation of day tank
- Check fuel pressure (gas only)



- Minor Services & the following
- Change fuel filter elements
- Take fuel sample
- Check for water in day tank

AIR INTAKE SYSTEMS

- Check breather tube
- Check air system piping
- Check condition of dry type cleaner



- Minor Services & the following
- Check breather tube
- Drain air box reservoir
- Check air system piping
- Service oil bath air cleaner
- Change filter element (as required)

LUBRICATING SYSTEM

- Check engine oil level
- Check for oil leaks



- Minor Services & the following
- Change engine oil & filter
- Change governor oil & filter
- Check engine oil pressure
- Oil laboratory analysis

ENGINE ELECTRICAL SYSTEM CHECKS

- Clean batteries & cables
- Check specific gravity
- Add distilled water
- Check operation of float charger
- Check & record battery voltage under load



- Minor Services & the following
- Change rotor & cap
- Change spark plugs, points & condenser
- Check specific gravity of cells
- Add distilled water (as required)
- Check operation of float charger
- Check & record battery voltage under load

MINOR SERVICE includes



MAJOR SERVICE includes

COOLING SYSTEM

- Visually inspect system
- Check coolant level
- Check for coolant leaks
- Check radiator cap



- Minor Services & the following
- Change coolant filter
- Test antifreeze (add inhibitor)
- Coolant testing samples

GENERATOR CHECKS

- Check circuit breaker operation



- Minor Services & the following
- Vacuum debris
- Check condition of bearings
- Check condition of AC/DC brushes
- Measure non-contact temperature

EXHAUST SYSTEMS

- Check condition of exhaust system
- Check condition of turbocharger
- Check for exhaust leaks
- Check exhaust rain shield
- Check for wet stacking



- All Minor Services Repeated

TRANSFER SWITCH

- Visual inspection of condition
- Perform transfer test
- Check all alarm lights
- Perform non-contact temperature measurements
- Vacuum debris



- All Minor Services Repeated
- Inspect linkage for binding

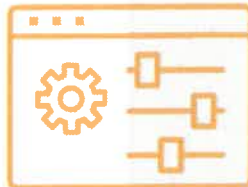
MINOR SERVICE
includes



MAJOR SERVICE
includes

CONTROL SYSTEM

- Check gauges & meters operation
- Clean control cabinet
- Check controls operation
- Check shutdown system
- Check indicator & panel lights
- Check/record frequency & voltage



- All Minor Services Repeated

GENERAL CHECKS

- Perform transfer test
- Inspect linkage for binding



- All Minor Services Repeated

LOAD BANK INFORMATION



LOAD BANK TESTING CAN BE PERFORMED WITH MINOR OR MAJOR SERVICE

- Meets NFPA & Joint Commission requirements
- Test results for permanent files
- Simulates full load conditions
- Tests generator in a controlled environment
- Removes carbon buildup from engine
- Helps seat piston rings and resolves wet-stacking

ADDITIONAL SERVICE OPTIONS AVAILABLE:

System Monitoring
Coolant Sampling

Fuel Sampling
Air Filters

Fuel Polishing
Batteries

04 BID DOCUMENTATION

Bid Form
Signatures

Request for Proposals

**NUMBER
RFP #25-UT-001**



**CITY OF
MOUNT
D O R A**

GENERATOR MAINTENANCE AND REPAIR SERVICES

***Whitney Donovan
Purchasing Coordinator***

LEGAL NOTICE

Notice is hereby given that the City of Mount Dora is accepting electronic responses only for a sealed Request for Proposals, RFP# 25-UT-001 to provide Generator Maintenance and Repair Services. Responses will be received until 2:00 p.m. on January 16, 2025.

RFP# 25-UT-001 “GENERATOR MAINTENANCE AND REPAIR SERVICES”

All meetings, unless noted otherwise, will be held via electronic meeting format. Please be advised that dates and times, are subject to change and updates posted on the City of Mount Dora’s website at www.mountdora.gov, on www.demandstar.com and in the City Hall Lobby.

The City of Mount Dora does not discriminate based on age, race, color, sex, religion, national origin, disability or marital status.

NOTE: Electronic responses will be the only method allowed for Proposers to respond to this solicitation. Electronic responses are to be provided via DemandStar only. All submittals must be compatible with Microsoft Office 2007. PDF files are acceptable. Bidding will be done through a secure locked box. Proposers can only view/submit their Bid and will not have access to any other Proposer's submittals. The Proposer's Bid may be changed at the Proposer's discretion until the due date and time have been reached at which time the Proposer will no longer change or have access to the electronic bid submittal. The City will then open the Bids. Proposers who are bidding for the first time are strongly encouraged to contact DemandStar by e-mailing questions to DemandStar at www.demandstar.com. All bids must be received by the date and time specified above, when they will be opened, via computer, and publicly read aloud. The bid time shall be scrupulously observed. The City shall not be responsible for delays or internet outages caused by any occurrence. The City website does not accommodate electronic responses to bids. Receipt of a bid in any other form does not satisfy this requirement. No exceptions will be made.

If you have obtained this document from a source other than directly from DemandStar by Onvia.com you are not on record as a plan holder. The Purchasing Department takes no responsibility to provide Addenda to parties not listed as plan holders. The Proposer is responsible for verifying they have received all Bid Addenda.

CAUTION: Proposers should take caution that the City is not responsible for any power outages or internet failures. It is suggested that you upload your response in adequate time to assure that it will post on the day prior to the closing date.

1) INTRODUCTION/OVERVIEW

A) Purpose/Objective

The City of Mount Dora has issued this Request for Proposal (hereinafter, “RFP”), as a joint solicitation on behalf of the City, the Community Redevelopment Area (CRA) and the Northeast Community Redevelopment Area (Northeast CRA), with the sole purpose and intent of obtaining proposals from interested and qualified firms offering to provide Generator Maintenance and Repair Services, in accordance with the specifications stated and/or attached herein/hereto. The City desires to contract with up to three successful proposers to provide the requested services for the City, CRA and Northeast CRA as applicable. The successful proposer will hereinafter be referred to interchangeably as the “Proposer, Firm, Vendor or Consultant”.

If awarded, a contract to provide these services will be effective on the date contract is approved by the City of Mount Dora, City Council (herein after, the “Council”), signed by all required parties and filed with the City Clerk.

An award, if made, will be made to the best overall proposer(s) whose bid is most advantageous to the City, taking into consideration the evaluation factors set forth in this RFP. The City will not use any other factors or criteria in the evaluation of the proposals received.

B) Background

The City serves an area of 12.26 square miles with a population of approximately 17,843. The City's fiscal year begins on October 1st and ends on September 30th. The Finance Department maintains the funds and accounts of the City. The Finance Department is responsible for the custody and accounting of funds of each department.

More detailed information on the government and its finances can be found in City of Mount Dora's

Annual Comprehensive Financial Report (ACFR) for fiscal year 2023-2024 and in the City's Annual Budget for fiscal year 2024-2025. Copies of these documents may be viewed on www.mountdora.gov. The City of Mount Dora is exempt from any and all state, local and federal taxes.

C) Inquiries

Direct questions related to this **RFP** to Whitney Donovan, Purchasing Coordinator, and submit such questions in writing to: donovanw@mountdora.gov. Please include the page and paragraph number for each question in order to ensure that questions asked are responded to correctly.

Proposers must clearly understand that the only official answer or position of the City will be the one stated in writing from donovanw@mountdora.gov. All questions asked, along with the answers rendered will be electronically distributed to firms registered for this solicitation and additionally posted on the City website (www.mountdora.gov) and on DemandStar (www.demandstar.com).

D) Method of Source Selection

The City is using the Competitive Sealed Proposals methodology of source selection for this procurement, as authorized by Resolution 2024-36 establishing and adopting the City Purchasing Policy. Each Proposals will be reviewed to determine if the Proposals is responsive to the **RFP**. Proposals deemed to be non-responsive may be rejected without being evaluated by the Selection Committee appointed by the city manager, which shall be comprised of a minimum of three (3) City employees. The committee will make a recommendation to the City Council who will make the final selection(s). A responsive Proposals is one which has been signed and submitted by the specified Proposals deadline, and has provided the information required to be submitted with the Proposals. Poor formatting, poor documentation, incomplete or unclear information may be considered substandard submissions and may adversely impact the evaluation of a Proposals. Respondents who fail to comply with the required and/or desired elements of this **RFP** do so at their own risk.

The City may, as it deems necessary, conduct discussions with responsible proposers determined to be in contention for being selected for award for the purpose of clarification to assure full understanding of, and responsiveness to solicitation requirements.

E) Pre-Proposal Conference

☒ A pre-proposal conference is not applicable for this solicitation.

A ☐ non-mandatory ☐ mandatory pre-proposal conference will be held on XXX XX, 2024, commencing promptly at 11:00 am, and will be held in the Council Chambers, 510 North Baker Street, Mount Dora, Florida 32757.

If this pre-proposal conference is denoted as "mandatory," prospective proposers must be present in order to submit a bid response.

F) Projected Timetable

The following projected timetable should be used as a working guide for planning purposes only. The City reserves the right to adjust this timetable as required during the course of the **RFP** process.

Event	Date
Issue RFP Notice of Advertisement	December 17, 2024
Last Date for Receipt of Written Questions	January 3, 2025 – 4:00 pm
Addendum Issued (If Applicable)	January 10, 2025
Proposal Due/ Opening Date (See Exhibit “D”)	January 16, 2025 @ 2:00 pm
Evaluation Committee to Shortlist	January 22, 2025 @ 1:00 pm
Evaluation Committee - Interviews (if requested)	January 30, 2025 @ 1:00 pm – 4:00 pm
Evaluation Committee to Recommend	January 30, 2025 @ 4:15 pm
Issue Notice of Recommendation	January 30, 2024
City Council Meeting Date (anticipated)	February 18, 2024

2) GENERAL DESCRIPTION / SCOPE OF SERVICES

The intent of this solicitation is to select one or more successful Bidders to provide Major (Annual) and Minor (Semi-Annual) Preventive Maintenance Inspection Service and Repair (PMI&S) for (both routine and emergency) in addition to as needed installation of emergency power generators located throughout City. No work may be performed without authorization from the City.

SCOPE OF SERVICES

It is the intent of the City of Mount Dora to obtain proposals from qualified and experienced, commercial generator installation and maintenance contractors to provide GENERATOR MAINTENANCE AND REPAIR SERVICES to the City of Mount Dora, the Community Redevelopment Agency (CRA) and the Northeast Community Redevelopment Agency (Northeast CRA). The firm awarded this RFP must meet or exceed all terms, conditions and specifications of the City of Mount Dora. The successful proposer will hereinafter be referred to as the “CONTRACTOR”.

The Contractor shall provide a full range of commercial generator maintenance, repair and installation services at various locations throughout the City.

The work consists of furnishing all labor, materials, equipment, tools, services, and supervision necessary to properly maintain the contractually covered generators. Routine maintenance services for City generators include the services identified and at the frequencies stipulated within this solicitation.

See attached Exhibit “A” for the detailed Scope of Work/Technical Specifications to include information that will identify, quantify, describe, and define the units of work and, as such, may add or modify the amount and manner of the work to be performed.

Not all generators will be up to scope at the start of the Contract. It is the City’s intent to allow a three (3) month grace period for the successful Contractor(s) to bring all generators current based on required services reflected in this solicitation.

MINIMUM REQUIREMENTS

The following mandatory minimum requirements have been established, subject to the City’s right to waive minor irregularities. The proposers shall provide proof of the minimum qualification by furnishing copies of letters, certificates, etc. (as applicable); which clearly document said qualifications.

A. The Proposer must be in good standing and must not be listed in the System for Award

Management (SAM) as an excluded party.

- B. All licenses required by the Proposer, whose businesses and professions are regulated by the Florida Department of Business and Professional Regulation must be active and current for the duration of the contract.
- C. If the business headquarters is located **outside of the State of Florida**, they must be licensed to perform services in both their home state and the State of Florida. Proposer shall provide documentation to demonstrate meeting this minimum requirement with your proposal response. Include local business tax receipts, corporation documents with date of inception, and certificate of authority issued through the Department of State in compliance with Florida Statute 607.1501.
- D. Evidence of authority to conduct commercial business in the State of Florida – **Provide Sunbiz report showing your company registered as “Active”**.
- E. Professional Licenses – Provide all licenses that qualify the firm for the type of work as identified herein.
- F. If you are not a single prime contractor, you will be required to list all subcontractors to be used for this project and their professional licenses.

Failure to provide the appropriate documentation with your proposal may be grounds for deeming your proposal non-responsive and removing it from further consideration.

COMPENSATION

1. The City of Mount Dora agrees to pay the Vendor for the performance of the services listed herein in an amount not to exceed the per year rate as shown in the “Proposal Pricing Form,” included herein, for each of the initial two years shown beginning on the date of Agreement execution by the City of Mount Dora. The City will allow one time annual increases of up to 5%, over then current pricing, for each renewal period. Any renewal period increase must be requested by the Vendor no less than 90 days prior to the current period ending. If Vendor fails to request a renewal period increase at 90 days prior to the current period ending the Vendor forfeits any increase for the renewal period.
2. The Vendor will bill the City monthly, within each year, based on actual work performed in the previous month. Each submitted invoice MUST include a report of location and generator serviced and the service dates. Each report MUST be signed by the assigned City representative(s) responsible to oversee this contract.
3. Work NOT performed or NOT performed according to the schedule identified in this RFP, or deficient work NOT corrected within 30 days of City’s written notification of deficiency, will result in another Contractor or City staff to perform the missed or deficient work. Costs of performing such work will result in those costs, based on submitted pricing under this RFP, being deducted from the current invoice pending payment to the successful Contractor under this RFP. The City will make sole determination of missed and deficient work and of satisfaction of correction of such work.
4. Invoices and reports received from the successful Contractor(s), pursuant to an Agreement, will be reviewed and approved by the City, indicating services have been rendered in conformity with the Agreement. Invoices will be paid in accordance with the State of Florida Prompt Payment Act.
5. For the duration of the Contract the City reserves the right to add or remove generators as needed. In the event a new generator is added the City will request a written quote from the awarded Contractor. Per service quotes will be based upon the generator type/size and designated

service required for the new generator. In the event of the removal of a generator a contract reduction will be based on the annual cost of said generator as applicable and as submitted in this RFP. If a generator is removed at any point during a service year the total reduction will be prorated based on the price submitted times the number of service remaining to be performed in the applicable year or years for that generator.

3) SUBCONTRACTORS

The successful bidder shall not employ subcontractors without the advance written permission of the City. Use of a Sub-contractor(s) may NOT exceed 20% of the annual contract amount.

4) CITY'S RIGHT TO INSPECT

The City or its authorized Agent shall have the right to inspect the Contractor's files to determine status of work on this project.

5) TERMS AND CONDITIONS OF CONTRACT

An Agreement resulting from this RFP shall be subject to the terms and conditions set forth in a City Agreement and any terms and conditions included in this RFP. The City reserves the right to include in any Agreement document such terms and conditions, as it deems necessary for the proper protection of the rights of the City. The City will not be obligated to sign any contracts, agreements or other documents provided by the Contractor with their submittal.

Initial Agreement Term: The initial Agreement term will be for a period of two (2) years beginning on City's Agreement Execution (Anniversary) date. Each agreement year will begin on the City's Agreement Execution (Anniversary) date. Pricing is fixed for the initial two year period as proposed for the initial Agreement term.

Agreement Renewal Periods: Additionally, by mutual agreement and funding availability, the Agreement may be automatically renewed for an additional three (3) one (1) year renewal periods unless either party provides a written notice of non-renewal at no less than 120 days prior to renewal date (Agreement anniversary date). Pricing increase may be requested for each Agreement renewal period. The City reserves the right to accept or reject any requested price increase.

6) GENERAL TERMS AND CONDITIONS

A) Licenses

The Contractor is required to possess the correct occupational license, professional license, and any other authorizations necessary to carry out and perform the work required pursuant to all applicable Federal, State and Local Law, Statutes, Ordinances, and rules and regulations of any kind.

If required and/or requested, copies of the required licenses must be submitted with the bid response indicating that the entity proposing, as well as the team assigned to the City account, are properly licensed to perform the activities or work included in the contract documents. A Contractor, with an office within the City is also required to have a business tax receipt. If you

have questions regarding required professional licenses and Business Tax Receipt, contact the Finance Department at (352) 735-7120.

B) Principals/Collusion

By submission of this Proposals, the undersigned, as Proposer, does declare that the only person or persons interested in this Bid as principal or principals is/are named therein and that no person other than therein mentioned has any interest in this Bid or in the contract to be entered into; this Bid is made without connection with any person, company or parties making a Bid, and that it is in all respects fair and in good faith without collusion or fraud.

C) Taxes

The City is exempt from Federal Excise and State of Florida Sales Tax.

D) Relation of City

It is the intent of the parties hereto that the Contractor shall be legally considered an independent contractor, and that neither the Contractor nor their employees shall, under any circumstances, be considered employees or agents of the City, and that the City shall be at no time legally responsible for any negligence on the part of said Contractor, their employees or agents, resulting in either bodily or personal injury or property damage to any individual, firm, or corporation.

E) Term Contracts – Fund Availability

If funds are not appropriated for continuance of a term contract to completion, cancellation will be accepted by this Contractor on thirty (30) days prior written notice.

F) Termination

Should the Contractor be found to have failed to perform his services in a manner satisfactory to the City, the City may terminate this Agreement immediately for cause; further the City may terminate this Agreement for convenience with a thirty (30) day written notice. The City shall be sole judge of non-performance.

G) Liability

The Contractor will not be held responsible for failure to complete contract due to causes beyond its control, including, but not limited to, work stoppage, fires, civil disobedience, riots, rebellions, Acts of Nature and similar occurrences making performance impossible or illegal.

H) Indemnity

The successful proposer shall indemnify and hold the City harmless from any and all liabilities, damages, losses and costs, recognizing any applicable limitations under Florida law, with such indemnification and hold harmless requirements included in the final Agreement executed between the City and said successful proposer.

I) Assignment

The Contractor(s) shall not assign, transfer, convey, sublet or otherwise dispose of this contract, or of any or all of its rights, or interest therein, or his or its power to execute such contract to any person, company or corporation without prior written consent of the City.

J) Lobbying/Cone of Silence

All Contractors are hereby placed on **NOTICE** that the City does not wish to be lobbied, either individually or collectively about a matter for which a firm has submitted a Proposals.

Firms and their agents are not to contact members of the City Council for such purposes as meeting or introduction, luncheons, dinners, etc. During the process, **from Proposal advertisement to final Council approval**, no firm or their agent shall contact any other employee of the City in reference to this Bid, with the exception of the Finance Director or his designee(s). Failure to abide by this provision may serve as grounds for disqualification for award of this contract to the Contractor.

K) Single Proposal

Each Proposer must submit, with their bid, the required forms included in this **RFP**. Only **one** bid from a legal entity as a primary will be considered. A legal entity that submits a bid as a primary or as part of a partnership or joint venture submitting as primary may not then act as a sub-Contractor to any other proposer submitting under the same **RFP**.

If a legal entity is not submitting as a primary, or, that legal entity may not act as a sub-CONTRACTOR to any other firm or firms submitting under the same **RFP** nor act as part of a partnership or joint venture to the primary. All submittals in violation of this requirement will be deemed non-responsive and rejected from further consideration.

L) Protest Procedures

Any appeal or protest to the Request for Proposal shall be governed by the City of Mount Dora's Purchasing Policy.

M) Public Entity Crime

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, bid, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, bid, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, bids, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity for a period of 36 months following the date of being placed on the convicted vendor list.

N) Conflict of Interest

Proposer shall complete the Conflict of Interest Affidavit included as an attachment to this RFP document. Disclosure of any potential or actual conflict of interest is subject to City staff review and does not in and of itself disqualify a firm from consideration.

These disclosures are intended to identify and or preclude conflict of interest situations during contract selection and execution.

O) Responsible Vendor Determination

Prospective Vendor is hereby notified that Florida Statutes, Section 287.05701, requires that the City may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the responding party is a responsible Vendor.

P) Prohibition of Gifts to City Employees

No organization or individual shall offer or give, either directly or indirectly, any favor, gift, loan, fee, service or other item of value to any City employee, as set forth in Chapter 112, Part III, Florida Statutes, the current City Ethics Ordinance, and City Administrative Policy. Violation of this provision may result in one or more of the following consequences: a. Prohibition by the individual, firm, and/or any employee of the firm from contact with City staff for a specified period of time; b. Prohibition by the individual and/or firm from doing business with the City for a specified period of time, including but not limited to: submitting bids, RFP, and/or quotes; and, c. immediate termination of any contract held by the individual and/or firm for cause.

Q) Immigration Reform and Control Act

Proposer acknowledges, and without exception or stipulation, any firm(s) receiving an award shall be fully responsible for complying with the provisions of the Immigration Reform and Control Act of 1986 as located at 8 U.S.C. 1324, et seq. and regulations relating thereto, as either may be amended. Failure by the awarded firm(s) to comply with the laws referenced herein shall constitute a breach of the award agreement and the City shall have the discretion to unilaterally terminate said agreement immediately.

R) Scrutinized Company List

Florida Statutes, Sections 287.135, prohibits Florida municipalities from contracting with companies, for goods or services over \$1,000,000, that are on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List engaged in any Business operations with Cuba or Syria or which are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Section 215.473, Florida Statutes. A copy of the current list of "Scrutinized Companies" can be found at the following link:

https://www.sbafla.com/fsb/Portals/FSB/Content/Performance/Quarterly/2019_01_29_Web_Update_PFIA_Prohibited_List.pdf?ver=2019-01-29-130702-420

S) Billing Instructions – Awarded Professional Consultants

Invoices, unless otherwise indicated, must show Work Order or Purchase Order numbers and shall be submitted in to the City of Mount Dora, Accounts Payable at 510 North Baker Street, Mount Dora, FL 32757. Specific format of the invoice shall be discussed and determined between the City and the Contactor prior to the first invoice being submitted. Payment shall be made in accordance with the Florida Prompt Payment Act, as amended from time to time.

7) INSTRUCTIONS FOR BID

A) Compliance with the RFP

Proposals must be in strict compliance with this **RFP**. Failure to comply with all provisions of the **RFP** may result in disqualification of Proposals.

B) Acknowledgment of Insurance Requirements

By signing the Insurance Requirements included in this **RFP**, Proposer acknowledges these conditions include Insurance Requirements.

It should be noted by the Proposer that, in order to meet the City's requirements, there may be additional insurance costs to the Proposer's firm. It is, therefore, imperative that the proposer discuss these requirements with the Proposer's insurance agent, as noted on the Insurance Check List, so that allowances for any additional costs can be made by the Proposer.

The Proposer's obligation under this provision shall not be limited in any way by the agreed upon contract price, or the Proposer's limit of, or lack of, sufficient insurance protection.

Proposer also understands that the evidence of required insurance may be required within five (5) business days following notification of its offer being accepted; otherwise, the City may rescind its acceptance of the Proposer's bid.

The specific insurance requirements for this solicitation are included as part of this solicitation.

C) Acknowledgment of Bonding Requirements

By signing its bid, and if applicable, Proposer acknowledges that it has read and understands the bonding requirements for this bid. Requirements for this solicitation are checked.

☐ Not Applicable at this time.

☒ Bid Bond: Shall be submitted with bid response in the form of AIA Form 310, or irrevocable letter of credit. The bid bond will be in a sum equal to 5% of the total bid amount.

The Bid Bond shall be retained by the City as liquidated damages if the successful Proposer fails to execute and deliver to the City the unaltered contract, or fails to deliver any required Performance and Payment Bonds or Certificates of Insurance, all within twenty-one (21) calendar days after receipt of the Notice of Selection for Award. Bid Bonds shall be executed by

a corporate surety licensed under the laws of the State of Florida to execute such bonds, with conditions that the surety will, upon demand, forthwith make payment to the City upon said bond. The Bid Bonds of the three (3) highest ranked Proposers shall be held until the contract has been executed by the successful Proposer and same has been delivered to the City together with the required bonds and insurance, after which all three (3) Bid Bonds shall be released to the respective Bidders. All other Bid Bonds shall be released within fourteen (14) calendar days of the Selection Committee meeting date. No bids including alternates shall be withdrawn within one hundred and eighty (180) days after the bid closing date thereof. If a bid is not accepted within said time period it shall be deemed rejected and the Bid Bond shall be released to the Proposer. In the event that the City awards the contract prior to the expiration of the one hundred and eighty (180) day period without selecting any or all alternates, the City shall retain the right to subsequently award to the successful Proposer said alternates at a later time and approved by the Finance Director or designee, and the successful Proposer.

☒ **Performance and Payment Bonds:** For projects estimated to be in excess of \$200,000, bonds shall be submitted annually beginning with the executed contract date by Proposers receiving award, and written for 100% of the annual Contract/Purchase Order award amount, with the cost borne by the Proposer receiving an award. The Performance and Payment Bonds shall be underwritten by a surety authorized to do business in the State of Florida and otherwise acceptable to Owner; provided, however, the surety shall be rated as "A-" or better as to general policy holders rating and Class V or higher rating as to financial size category and the amount required shall not exceed 5% of the reported policy holders surplus, all as reported in the most current Best Key Rating Guide, published by A.M. Best Company, Inc. of 75 Fulton Street, New York, New York 10038.

Should the contract amount be less than \$500,000, the requirements of Section 287.0935, F.S. shall govern the rating and classification of the surety.

Each annual security provided under the subsequent contract shall be in force throughout the final completion and acceptance for the individual fiscal year as applicable.

If the surety for any bond furnished by Contractor is declared bankrupt, becomes insolvent, its right to do business is terminated in the State of Florida, or it ceases to meet the requirements imposed by the Contract Documents, the Contractor shall, within five (5) calendar days thereafter, substitute another bond and surety, both of which shall be subject to the Owner's approval.

D) Delivery of Proposals

All RFP responses are to be delivered before 2:00 p.m., local (EST) time, on or before January 16, 2025 via electronic submission at www.demandstar.com only.

The City shall not bear the responsibility for proposals submitted past the stated date and/or time indicated.

E) Evaluation of Proposals (Procedure)

The City's procedure for selecting is as follows:

1. An **Evaluation Committee (EC)** of at least three (3), but always an odd number, will be selected to review all responsive Proposals submitted in accordance with Statutes.
2. Subsequent to the closing of Proposals, the Purchasing Coordinator shall review the Proposals received and verify whether each Proposal appears to be responsive to the requirements of the published **RFP**.
3. All EC members shall review the issued Request for Proposals (**RFP**).
4. The EC members shall review each responsive Proposal individually and score each Proposal based on the evaluation criteria stated herein.
5. Prior to the first meeting of the evaluation committee, if not included in the solicitation document, the City will post a notice announcing the date, time and place of the first EC meeting. Said notice shall be posted in the lobby of the City Hall, on www.demandstar.com and on the City's website not less than three (3) working days prior to the meeting. The City shall also post prior notice of all subsequent committee meetings and shall post such notices at least one (1) day in advance of all subsequent meetings.
6. The EC members shall review each responsive Proposal individually and score each Proposal based on the evaluation criteria state herein.
7. Prior to the first meeting of the evaluation committee, the City will post a notice announcing the date, time and place of the first committee meeting. Said notice shall be posted in the lobby of the City Hall not less than three (3) working days prior to the meeting. The City shall also post prior notice of all subsequent committee meetings and shall post such notices at least one (1) day in advance of all subsequent meetings.
8. The EC will compile individual rankings, based on the evaluation criteria as stated herein, for each Proposal to determine committee recommendations. The EC may schedule presentations or demonstrations from the top-ranked firm(s), and may at their discretion make site visits, and obtain guidance from third party subject matter experts. The final recommendation for shortlist, or award if deemed so by the EC, will be decided based on review of scores and consensus of committee.

In general, the City wishes to avoid the expense to the City and to proposers of unnecessary oral interviews. Therefore, the City will make every reasonable effort to achieve the ranking using written submittals alone. If no single top-ranked firm can be clearly identified by review of the written submittals alone, then the evaluator(s) will request the Purchasing Coordinator to schedule the top ranked firm(s) for oral presentations/interviews.

The City reserves the right to withdraw this **RFP** at any time and for any reason, and to issue such clarifications, modifications, and/or amendments as it may deem appropriate.

Receipt of a Proposal by the City or a submission of a Proposal to the City offers no rights upon the Proposer nor obligates the City in any manner.

Acceptance of the Proposal does not guarantee issuance of any other governmental approval.

F) Ambiguity, Conflict, or Other Errors in the RFP

If a Proposer discovers any ambiguity, conflict, discrepancy, omission, or other error in the **RFP**, Proposer shall immediately notify the Purchasing Coordinator, noted herein, of such error in writing and request modification or clarification of the document. The Purchasing Coordinator will make modifications by issuing a written addendum/revision and will give written notice to all parties who have received this **RFP** from the Finance Department.

The Proposer is responsible for clarifying any ambiguity, conflict, discrepancy, omission, or other error in the **RFP** prior to submitting the Proposal or it shall be waived.

G) Proposals, Presentation, and Protest Costs

The City will not be liable in any way for any costs incurred by any proposer in the preparation of its Proposal in response to this **RFP**, nor for the presentation of its Proposal and/or participation in any discussions, negotiations, or, if applicable, any protest procedures.

H) Acceptance or Rejection of Proposals

The right is reserved by the City to waive any minor irregularities in any Proposal, to reject any or all Proposals, to re-solicit for Proposals, if desired, and upon recommendation and justification by the City to accept the Proposal which in the judgment of the City is deemed the most advantageous for the public and the City.

Any Proposal which is incomplete, conditional, obscured or which contains irregularities of any kind, may be cause for rejection. In the event of default of the successful proposer, or their refusal to enter into the City contract, the City reserves the right to accept the Proposal of any other proposer or to re-advertise using revised documentation, at its sole discretion.

I) Requests for Clarification of Proposals

Requests by the Purchasing Coordinator to a proposer(s) for clarification of Proposals(s) shall be in writing. Proposer's failure to respond to request for clarification may deem proposer to be non-responsive, and may be just cause to reject its Proposal.

J) Validity of Proposals

No Proposal can be withdrawn after it is filed unless the Proposer makes their request in writing to the City prior to the time set for the closing of Proposals.

All Proposals shall be valid for a period of one hundred eighty (180) days from the date of submission to accommodate evaluation and selection process.

K) Response Format

The Proposal shall be deemed an offer to provide services to the City. In submitting a Proposal, the Proposer declares that he/she understands and agrees to abide by all specifications, provisions, terms and conditions of same, and all ordinances and policies of the City. The Proposer agrees that if the contract is awarded to him/her, he/she will perform the work in

accordance with the provisions, terms and conditions of the contract. To facilitate the fair evaluation and comparison of Proposals, all Proposals must conform to the guidelines set forth in this RFP.

Any portions of the Proposal that do not comply with these guidelines must be so noted and explained and submitted with the Proposal. However, any Proposal that contains such variances may be considered non-responsive.

Proposals should be prepared simply and economically, providing a straightforward concise description of the Proposer's approach and ability to meet the City's needs, as stated in the RFP.

The items listed below shall be submitted with each Proposal and should be submitted in the order shown. Each section should be clearly labeled, with pages numbered and separated by tabs/tab sheets. Failure by a proposer to include all listed items may result in the rejection of its Proposal.

Tab 1 – Executive Summary/General

Present in concise terms, a description of your firm and its capabilities.

At a minimum the following information will be included:

1. Business Structure
2. Number of Years Company is in Business
3. Proof of Insurance
4. Total Number of Staff: __ Clerical __ Field
5. Current Workload (include all existing clients under contract and hours per week required to perform the contracted work)

Provide a list of current litigations, outstanding judgments and liens, if any, against the firm that may have been filed in the last five (5) years.

Tab 2 –Proposer Qualifications

Express the qualifications and specific capability of all principal staff that will be assigned to the City of Mount Dora project. Include names, locations, qualifications, and experience of each individual including their responsibilities. Also include designation of any primary and secondary responsibility.

Provide a brief resume including, but limited to:

1. Name and title
2. Job assignment for other projects
3. Job assignment for this project
4. Percentage of time to be assigned to this project
5. How many years with this firm
6. How many years with other firms
7. Experience: (1) Types of project, (2) Size of projects (total annual dollar value), (3) What was the project involvement?

8. Education
9. Other experience and qualifications that are all relevant to this project.

"Dollar value" refers to the monetary value of a project. For Section 6K, Tab 2, Item 7 (2) please provide information about the individual's experience. For the second bullet, please include, when applicable, the dollar amount of the accomplishment.

Tab 3 – Scope Response-Scope of Services

Describe your understanding of the scope of services and the City's needs and any specialized skills available from your company. Clearly describe the methodology which will be used to perform, including a work plan for the desired services. Include information as to the level of staff to be assigned, a list of products/chemicals used including Material Safety Data Sheets (MSDS) for each and a list of equipment available for this project.

Tab 4 – References

Provide a listing of all commercial clients (excluding the City of Mount Dora), but government agency references are preferred, over the past five years for work performed of similar size and scope. List should begin with current contracted customers. The services provided to the reference clients should have characteristics as similar as possible to those requested in this RFP.

Information provided for each client shall include the following:

- Client name, address, and current telephone number.
- Description of services provided.
- Time period of the project or contract.
- Client's contact reference name, email and current telephone number.

Failure to provide complete and accurate client information, as specified here, may result in the disqualification of your Proposal.

The City reserves the right to contact any and all references to obtain ratings for the performance indicators as indicated in the Reference Form included in this document. A uniform sample of references will be checked for each Proposer.

Tab 5 – Exceptions/Additional Information

- Proper and Valid Licensing to conduct business in the State of Florida.
- Current Applicable Certifications.
- Certificate of Insurance (proof of current coverage).
- List of any proposer exceptions to the Scope of Services.

Respondent shall submit all information and in the above order. Failure to do so may impact the proposal's score or result in disqualification from further consideration.

L) Proposals Evaluation Committee and Evaluation Factors

All Proposals will be subject to a review and evaluation process. It is the intent of the City that all proposers responding to this RFP, who meet the requirements, will be ranked in accordance with the criteria established in these documents. The City will consider all responsive and responsible Proposals received in its evaluation and award process. For evaluation purposes, the

term “Responsible” means: A business entity or individual who is fully capable to meet all of the requirements of the solicitation and subsequent contract. Must possess the full capability, including financial and technical, to perform as contractually required and be able to fully document the ability to provide good faith performance.

Proposals shall include all of the information solicited in this RFP, and any additional data that the Proposer deems pertinent to the understanding and evaluating of the Proposal. Proposers will provide their best price and cost analysis and should not withhold any information from the written response in anticipation of presenting the information orally or in a demonstration, since oral presentations or demonstrations may not be solicited. Each proposer will be ranked based on the criteria herein addressed.

Proposers submitting the required criteria will have their Proposal evaluated by an evaluation committee and scored for the non-price factors to include technical response, proposal and experience. Weights for cost will not be assigned by the evaluation committee. Some exceptions may apply depending on the complexity of the project scope of services.

During the evaluation process and at the sole discretion of the City, requests for clarification of one or more proposer submittals may be conducted. This request for clarification may be performed by the City in a written format, or through scheduled oral interviews. Such clarification request will provide proposers with an opportunity to answer any questions the City may have on a proposer’s submittal.

Proposers submitting the required criteria will have their Proposal(s) evaluated by Evaluation Committee Members and scored to include the following criteria:

Submissions will be evaluated on a total score basis, with a maximum score of five hundred (500) possible. The following criteria will be used in the evaluation process to determine the successful respondent(s):

Evaluation Criteria	Maximum Criteria Points Assigned	Assigned Weight	Maximum Score Possible
Executive Summary/General Info (Tab I)	30	5	150
Proposer Qualifications (Tab II)	25	5	125
Scope Response (Tab III)	25	5	125
References (Tab IV)	15	5	75
Exceptions; Additional Info (Tab V)	5	5	25
Totals	100	-	500

Calculation of points for cost (Proposal Pricing Form- “Grand Total” will be completed, by the City’s Purchasing Coordinator as follows and added to the Evaluation Committee members’ total scoring for each proposer. The calculation of points for cost is described in the following

EXAMPLE. Lowest Cost Proposed with a weighted multiplier of 85% of an available 100% total value (85-points).

	PROPOSAL COST	LOWEST COST PROPOSED	% OF LOW	MULTIPLIER	TOTAL POINTS ASSIGNED
Company #1	\$100,000.00	\$100,000.00	100.0%	85	85.0
Company #2	\$108,000.00	\$100,000.00	92.6%	85	78.7
Company #3	\$120,000.00	\$100,000.00	83.3%	85	70.8

Note: Evaluation Committee scoring plus Purchasing Coordinator's calculation of points for cost will be totaled together to determine a final total score for each proposer and to determine shortlist ranking.

Formal Oral Presentation/Interview Scoring (if requested):

If requested by the Evaluation Committee, a second Evaluation Committee will be scheduled, advertised, and coordinated with the shortlisted vendors by Purchasing. This meeting will provide each of the shortlisted vendor 15 minutes to present information, with focus on the items listed below in the "Weighted Evaluation Criteria for Final Ranking", and followed by a 30 minute random question and answer period. The Contractor presentation is to be supported by a hard copy hand-out without reliance on a computer power point show unless otherwise directed in writing. Each of the shortlisted contractors may have no more than three (3) people participating in this meeting. The City does require the Contractor representatives to be assigned, such as crew supervisor and direct manager for the City contract, attend the Presentation/Interviews.

The City reserves the right to ask participating firms any questions deemed relevant by the Evaluation Committee Members: The initial focus, however, will be on the following question:

1. Quality of the Interview: a) Interview was clear and concise; b) Questions were appropriately answered by Consultant.

If Presentations/Interview sessions are requested for shortlisted firms the following scoring process will apply:

A maximum of four (4) points can be assigned to each firms' session. The points assigned will be multiplied by a weight of 2.5 to equal a maximum of 10 possible points for a final scoring.

After shortlisted Contractors have completed Presentation/Q&A sessions, the Evaluation Committee members will complete the Presentation/Q&A scoring forms with Purchasing totaling the forms. Scoring for this phase will NOT be combined with the previous phase. The score of each Evaluation Committee member will be tallied individually for each Contractor. Each Evaluation Committee members score will then be converted to a ranking number for each contractor with #1 being the highest ranked, #2 the second, and so on. A final ranking of the shortlisted contractors will be announced based on final ranking. If Presentation/Interviews are not held this shortlisting of contractors will determine the final ranking of contractors.

If Presentation/Interviews are requested by the Evaluation Committee, the Presentation/Interview final scoring will determine the final ranking of shortlisted firms.

Drug-Free Workplace:

In accordance with Florida Statute 287.087, preference shall be given to businesses with drug-free workplace programs. Whenever two or more Proposals which are equal with respect to quality and service are received by the City for the procurement of commodities or contractual services, a Proposals received from a business that furnishes a form certifying that it is a Drug Free Workplace shall be given preference in the award process. NOTE: In the event, the submitter wishes to provide items specified above and beyond the stated requirements of this request at “no cost” to the City of Mount Dora, these services should be identified and included in the request response.

Tie Breaker:

If there are tie bids, meaning everything except the information relating to the Proposer is the same, the following methods shall be used in the order below to break the tie:

- Drug free workplace policy in place.
- If one has or had a contract with the City and performance is or was satisfactory. If performance of a tie Proposer who has or had a contract with the City and performance is or was not satisfactory, the other tie-Proposer is awarded.
- Time of proposal delivery may be used as a final tie-breaker if the above does not result in breaking a tie.

Remainder of Page Intentionally Left Blank

- 7) **REQUIRED FORMS - (ALL MUST BE COMPLETED AND SUBMITTED WITH YOUR PROPOSAL.)** All forms required by the RFP shall be fully completed and executed by an authorized representative that can legally bind the Respondent.

Required Forms:

1. Proposers Checklist Form
2. Proposers Qualification Form
3. F.S.S. Section 287.138 Certification Form
4. Affidavit of Compliance with Florida Statutes, Section 288.0071
5. Vendor Certification Regarding Scrutinized Companies' List Form
6. Human Trafficking Affidavit Form
7. Conflict of Interest Affidavit Form
8. Declaration Statement Form
9. Insurance Requirements Form
10. Drug Free Workplace Certification Form
11. Non-Collusion Affidavit of Prime Bidder Form
12. Acknowledgements Form
13. Compliance with Public Records Law Form
14. Reference Form
15. Public Entity Crimes Statement Form
16. Company Information Form
17. Sub-Contractor Listing Form
18. Completed W9
19. Proposal Pricing Form
20. Addenda (if applicable)

PROPOSER CHECK LIST

IMPORTANT: Please read carefully, sign in the spaces indicated and return with your Proposals.

Proposer should check off each of the following items as the necessary action is completed:

- ☒ All required and applicable forms have been signed and included
- ☒ All information as requested in the Proposer's Proposal Form is included.
- ☒ Any addenda have been signed and included.
- ☒ The Proposals must be submitted via www.demandstar.com no later than the specified due date and time. (Otherwise Proposals cannot be considered.)

Nixon Power Services, LLC

Company

Authorized Signature

Justin Slaughter VP of Sales

Printed Name & Title

Jslaughter@nixonpower.com

Email

4475 Parkbreeze Ct.

Address

Orlando, FL 32808

City, State, Zip Code

888-826-4966

Telephone No.

Fax No.

PROPOSERS QUALIFICATION FORM

LIST MAJOR WORK PRESENTLY UNDER CONTRACT:

% Completed	Project	Contract Amount
33%	City of Asheville, NC Preventative Maintenance Contract	\$ \$65,000+
Ongoing	Disney Parks Preventative Maintenance	\$ \$300,000+
Ongoing	Seminole Tribe of Florida	\$ \$200,000+

LIST CURRENT PROJECTS IN WHICH YOU ARE THE CANDIDATE FOR AWARD:

Nixon is currently bidding multiple projects across the territory. At any given time, Nixon Power is up for award of multiple projects in multiple states. Those projects include, hospitals, wastewater plants, hospitality buildings, data centers and more.

OTHER INFORMATION ABOUT PROJECTS:

Nixon Power is the Kohler/Rehko distributor for 14 states. We provide new equipment sales, service, switchgear sales and service, rental, and disaster response. We work on projects throughout our territory and provide our expertise to thousands of customers.

Have you, at any time, failed to complete a contract? ☐ Yes ☒ No

STATEMENT OF LITIGATION:

Are there any judgments, claims or suits pending or outstanding by or against you?
☐ Yes ☒ No

If the answer to either question is yes, submit details on separate sheet. List all lawsuits that have been filed by or against your firm in the last five (5) years:

CONTRACT TOTALS:

List total contract amounts for work performed on all completed **Generator Maintenance and Repair Services** related projects in the past five (5) years, whether as an individual firm or as part of a joint venture. **Totals must be listed individually by contract or project and then summarized as a total dollar amount.** Attach additional page if necessary.

\$ 100+ Million **Total Contract Amounts for work done on all past related projects.**

REFERENCES:

Bank(s) Maintaining Account(s): Pinnacle Financial Partners

Surety/Underwriter: (if required) Scott Insurance

Other References: (Use additional sheets if necessary)

TYPE OF FIRM:

☐ Corporation/Years in Business: _____. If firm is a corporation, please list state in which it is incorporated: _____. If firm is a corporation, by signing this form, Proposer certifies that the firm is authorized to do business in the State of Florida.

☒ Partnership/Years in Business: 100+

☐ Sole Proprietorship/Years in Business: _____

☐ Other: Please list: _____

Pursuant to information for prospective Proposers for the above-mentioned proposed project, the undersigned is submitting the information as required with the understanding that it is only to assist in determining the Proposals of the organization to perform the type and magnitude of work intended, and further, guarantee the truth and accuracy of all statements herein made. We will accept your determination of Proposals without prejudice.

Nixon Power Services, LLC

Company


Authorized Signature

Justin Slaughter VP of Sales

Printed Name & Title

jslaughter@nixonpower.com

Email

4475 Parkbreeze Court

Address

Orlando, FL 32808

City, State, Zip Code

888-826-4966

Telephone No.

Fax No.

**FLORIDA STATUTES, SECTION 287.138
CERTIFICATION**

I, _____ (person) Justin Slaughter, as the _____ (title) VP of Sales of _____ (entity) Nixon Power Services, LLC, do hereby certify that _____ (entity) Nixon Power Services, LLC (i) is not owned by the government of a foreign country of concern as defined by Florida Statutes, Section 287.138; (ii) does not have the government of a foreign country of concern, as defined by Florida Statutes, Section 287.138, as a controlling interest owner; (iii) is not organized under the laws of a foreign country of concern, as defined by Florida Statutes, Section 287.138; and (iv) does not have its principal place of business in a foreign country of concern as defined by Florida Statutes, Section 287.138.

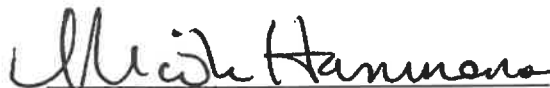


Print: Justin Slaughter
Title: VP of Sales

STATE OF ~~FLORIDA~~ Arkansas
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Justin Slaughter, who personally swore or affirmed that he/she is authorized to execute this Oath and who is personally known to me or who produced _____ as identification, and who did/did not take an oath this 21st day of January, 2025.





NOTARY PUBLIC, State of ~~Florida~~ Arkansas

**AFFIDAVIT OF COMPLIANCE WITH SECTION 288.0071, FLORIDA STATUTES,
ECONOMIC INCENTIVES TO FOREIGN ENTITIES OF CONCERN**

Before me, a notary public, in and for the State of Arkansas at large, personally appeared, Justin Slaughter, and having first made due oath or affirmation, states:
(Write Name Here)

1. My name is Justin Slaughter.
(Write Name Here)
2. I am the VP of Sales of Nixon Power Services, LLC.
(Insert Job Title) (Insert Company Name)
3. The Company was formed in North Carolina and is a LLC.
(Country and State) (List the Type of Entity (ex.: LLC, Inc., etc.))
4. I am duly authorized and empowered and have sufficient knowledge to execute and deliver this Affidavit.
5. I affirm that the Company is not:
 - a. Owned or controlled by the government of the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic (collectively and individually, a Foreign Country of Concern), including any agency of or any other entity of significant control of such Foreign Country of Concern. Where 'controlled by' means *having possession of the power to direct or cause the direction of the management or policies of a company, whether through ownership of securities, by contract, or otherwise; or a person or entity that directly or indirectly has the right to vote 25 percent or more of the voting interests of the company or that is entitled to 25 percent or more of its profits is presumed to control the foreign entity, or*
 - b. A partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a Foreign Country of Concern, or a subsidiary of such entity.

Under penalties of perjury, I declare that I have read the foregoing Affidavit and that the facts stated in it are true.

Signed and Delivered on this 21st day of January, 2025.

BY: _____

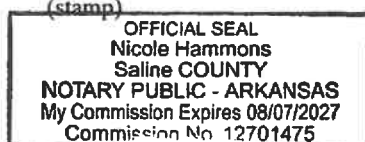
Signature of Affiant

Justin Slaughter

Printed Name

STATE OF ~~FLORIDA~~ Arkansas
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Justin Slaughter, as VP of Sales, of Nixon, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this day of January 21, 2025.



Nicole Hammons
NOTARY PUBLIC

**VENDOR CERTIFICATION REGARDING
SCRUTINIZED COMPANIES' LISTS PURSUANT TO
FLORIDA STATUTES, SECTION 187.135**

Respondent Vendor Name: Nixon Power Services, LLC

Name of Company: Nixon Power Services, LLC

FEIN: 42-1608629

Authorized Representative's Name and Title:
Justin Slaughter VP of Sales

Address: 4475 Parkbreeze Ct. Orlando, FL 32808

Phone Number: 888-826-4966 Email Address: jslaughter@nixonpower.com

Florida Statutes, Sections 287.135, prohibits Florida municipalities from contracting with companies, for goods or services over \$1,000,000, that are on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List engaged in any Business operations with Cuba or Syria or which are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Florida Statutes, Section 215.473. A copy of the current list of "Scrutinized Companies" can be found at the following link:

<https://www.sbafla.com/fsb/FundsWeManage/FRSPensionPlan/GlobalGovernanceMandates/QuarterlyReports.aspx>

As the person authorized to sign on behalf of the Respondent Vendor, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, is not participating in a boycott of Israel and does not have any business operations with Cuba or Syria. I understand that pursuant to Florida Statutes, Section 287.135, the submission of a false certification may subject the Respondent Vendor to civil penalties, attorney's fees and/or costs.

I understand and agree that the City may immediately terminate any contract resulting from this solicitation if the company referenced above is found to have submitted a false certification related to the Scrutinized Companies that Boycott Israel List, engaging in a boycott of Israel, the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or engaging in business operations in Cuba or Syria.

Certified By: 
Authorized Signature

Print Name: Justin Slaughter

Print Title: VP of Sales

HUMAN TRAFFICKING AFFIDAVIT

In compliance with § 787.06, Florida Statutes, this Affidavit must be completed by an officer or representative of a nongovernmental entity that is executing, renewing, or extending a contract with the City of Mount Dora (the "Governmental Entity").

The undersigned, on behalf of the entity listed below (the "Nongovernmental Entity"), hereby attests under penalty of perjury as follows:

1. I am over the age of 18 and I have personal knowledge of the matters set forth herein.
2. I am an officer or representative of Nixon Power Services, LLC, a nongovernmental entity, and I am authorized to provide this affidavit on behalf of the Nongovernmental Entity.
3. Nongovernmental Entity, and any of its subsidiaries or affiliates, do not use coercion for labor or services, as those terms are defined in § 787.06, Florida Statutes, as may be amended from time to time.
4. If at any time in the future the Nongovernmental Entity does use coercion for labor or services, the Nongovernmental Entity will immediately notify the Governmental Entity and no contracts may be executed, renewed, or extended between the parties.
5. I have read the foregoing Affidavit and confirm that the facts stated in it are true and are made for the benefit of and reliance by the Governmental Entity.



Authorized Signature

Justin Slaughter

Printed Name

Nixon Power Services, LLC

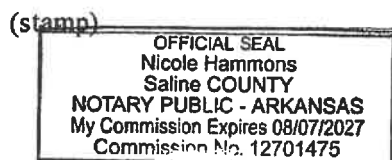
Company

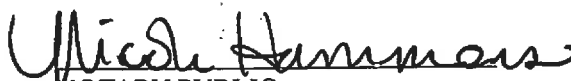
VP of Sales

Title

STATE OF ~~FLORIDA~~ Arkansas
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of [☒] physical presence or [☐] online notarization of Justin Slaughter, as VP of Sales of Nixon Power Services, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Nongovernmental Entity, and who is personally known to me or who produced _____ as identification, and who did/did not take an oath this 21st day of January, 2024 ~~2025~~





NOTARY PUBLIC

CONFLICT OF INTEREST AFFIDAVIT

By the signature below, the firm (employees, officers and/or agents) certifies, and hereby discloses, that, to the best of their knowledge and belief, all relevant facts concerning past, present, or currently planned interest or activity (financial, contractual, organizational, or otherwise) which relates to the proposed work; and bear on whether the firm (employees, officers and/or agents) has a possible conflict have been fully disclosed.

Additionally, the firm (employees, officers and/or agents) agrees to immediately notify in writing the Finance Director, or designee, if any actual or potential conflict of interest arises during the contract and/or project duration.

Nixon Power Services, LLC
Company

4475 Parkbreeze Ct
Address


Authorized Signature

Orlando, FL 32808
City, State, Zip Code

Justin Slaughter VP of Sales
Printed Name & Title

888-826-4966
Telephone No.

jslaughter@nixonpower.com
Email

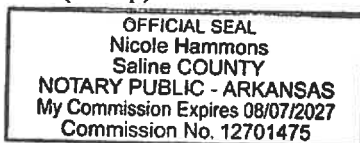
Fax No.

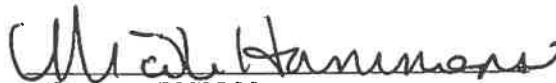
STATE OF ~~FLORIDA~~ Arkansas
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or [] online notarization of Justin Slaughter, as VP of Sale, of Nixon Power, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this

21st day of January, 2024
2025

(stamp)




NOTARY PUBLIC

DECLARATION STATEMENT

City of Mount Dora
510 North Baker Street
Mount Dora, FL 32757

RE: RFP NO. 25-UT-001 - "GENERATOR MAINTENANCE AND REPAIR SERVICES"

Dear Mayor and Council Members:

The undersigned as Proposer, or on behalf of Proposer, declares that this Response is submitted without any other understanding, agreement or connection with any person, corporation, or firm submitting a Response for the same purpose and that the Response is in all respects fair and without collusion or fraud.

The undersigned as Proposer, or on behalf of Proposer, further declares that this Response is in compliance in every respect with all the Instructions to Proposers issued prior to the opening of the Responses.

The undersigned as Proposer, or on behalf of Proposer, if selected, agrees to commence negotiations in good faith and execute an appropriate City document for the purpose of establishing a formal contractual relationship with the City for the performance of all requirements to which the Response pertains as set forth in **RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES."**

IN WITNESS WHEREOF, WE have hereunto subscribed our names on this 21st day of January, 2025 in the City of Little Rock, in the State of Arkansas.

Nixon Power Services, LLC
Company

Authorized Signature
Justin Slaughter VP of Sales
Printed Name & Title
jslaughter@nixonpower.com
Email

4475 Parkbreeze Ct.
Address
Orlando, FL 32808
City, State, Zip Code
888-826-4966
Telephone No.

Fax No.

INSURANCE REQUIREMENTS

INSURANCE TYPE

REQUIRED LIMITS

- | | |
|--|--|
| ☒ 1. Worker's Compensation | Statutory Limits of Florida
Statutes, Chapter 440 and all
Federal Government Statutory Limits and
Requirements. |
| ☒ 2. Commercial General Liability
(Occurrence Form) patterned
after the current I.S.O form
with no limiting endorsements. | <u>Bodily Injury & Property Damage</u>

<u>\$1,000,000</u> single limit per
occurrence |
| ☒ 3. Indemnification: To the maximum extent permitted by Florida law, the Contractor/Vendor/Firm shall indemnify and hold harmless the City of Mount Dora, its officers and employees from any and all liabilities, damages, losses and costs, including, but not limited to, reasonable attorneys' fees and paralegals' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Contractor/Vendor/Firm or anyone employed or utilized by the Contractor/Vendor/Firm in the performance of this Agreement. This indemnification obligation shall not be construed to negate, abridge or reduce any other rights or remedies which otherwise may be available to an indemnified party or person described in this paragraph. | |
- This section does not pertain to any incident arising from the sole negligence of the City of Mount Dora.
- | | |
|--|---|
| ☒ 4. Automobile Liability | <u>\$ 500,000</u> Each Occurrence
Owned/Non-owned/Hired
Automobile Included |
| ☐ 5. Other Insurance as indicated below:
Errors and Omissions or Professional
Malpractice Coverage | \$ 1,000,000 Per Occurrence |
| ☐ 6. Aircraft Liability \$1,000,000 each occurrence combined single limit for bodily injury liability and property damage liability. | |
| ☒ 7. Contractor shall ensure that all subcontractors comply with the same insurance requirements that he is required to meet. The same Contractor shall provide City with certificates of insurance meeting the required insurance provisions. | |
| ☒ 8. The City of Mount Dora must be named as " ADDITIONAL INSURED " on the Insurance Certificate for Commercial General Liability where required. | |

INSURANCE REQUIREMENTS
(Continued)

- ☒ 9. The City of Mount Dora shall be named as the Certificate Holder. NOTE--The "Certificate Holder" should read as follows:

City of Mount Dora
Mount Dora, Florida

No City Division, Department, or individual name should appear on the Certificate. No other format will be acceptable.

- ☒ 10. **Thirty (30) Days Cancellation Notice** required.
- ☒ 11. The Certificate must state **RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES."**

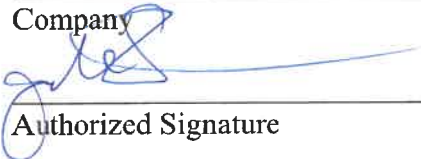
=====

PROPOSER'S AND INSURANCE AGENT'S STATEMENT:

We understand the insurance requirements of these specifications and that the evidence of insurability may be required within five (5) days of the award of **RFP**.

Nixon Power Services, LLC

Company


Authorized Signature

Justin Slaughter VP of Sales

Printed Name & Title

jslaughter@nixonpower.com

Email

Scott Insurance

Insurance Agency

Not Needed Proof of Insurance Provided
Signature of Proposer's Agent

4475 Parkbreeze Court

Address

Orlando, FL 32808

City, State, Zip Code

888-426-4966

Telephone No.

Fax No.

DRUG-FREE WORKPLACE PROGRAM CERTIFICATION

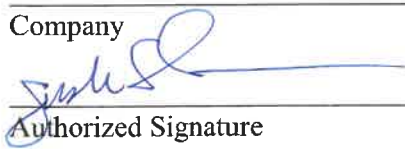
Preference to businesses with drug-free workplace programs. -- Whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid, proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- (4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.
- (5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
- (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

Does the individual responding to this solicitation certify that their firm has implemented a drug-free workplace program in accordance with the provision of Section 287.087, Florida Statutes, as stated above?

☒ YES
☐ NO

Nixon Power Services, LLC
Company


Authorized Signature

Justin Slaughter VP of Sales
Printed Name & Title

jslaughter@nixonpower.com
Email

4475 Parkbreeze Ct.

Address

Orlando, FL 32808

City, State, Zip Code

888-826-4966

Telephone No.

Fax No.

NON-COLLUSION AFFIDAVIT OF PRIME QUALIFIER

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

State of Arkansas

County of Pulaski

Justin Slaughter, being first duly sworn, deposes and says that:

I am the VP of Sales of Nixon Power Services, LLC, (Proposer) which has submitted a Response to City of Mount Dora RFP #25-UT-001.

I am fully informed respecting the preparation and contents of the Response to RFP #25-UT-001, and of all pertinent circumstances respecting such Response.

Neither the Proposer nor any of its officers, partners, owners, agent representatives, employees or parties in interest, including this Affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, sought by agreement or collusion or communication or conference with any other proposer, firm or person, to fix the price or prices in the Proposer's Response to RFP #25-UT-001, or that of any other proposer, or to fix any overhead, profit or cost element of the Response price or the price of any other proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the CITY OF MOUNT DORA.

The price or prices quoted in the Proposer's Response to RFP #25-UT-001 are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this Affiant.

Nixon Power Services, LLC

Company

4475 Parkbreeze Ct.

Address

Justin Slaughter
Authorized Signature

Justin Slaughter VP of Sales

Printed Name & Title

Orlando, FL 32808

City, State, Zip Code

888-826-4699

Telephone No.

jslaughter@nixonpower.com

Email

Fax No.

STATE OF ~~FLORIDA~~ Arkansas
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of [☒ physical presence or [] online notarization of Justin Slaughter, as VP of Sales, of Nixon Power who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this 21st day of January, 2024. 2025

(stamp)

OFFICIAL SEAL
Nicole Hammons
Saline COUNTY
NOTARY PUBLIC - ARKANSAS
My Commission Expires 08/07/2027
Commission No. 12701475

Nicole Hammons
NOTARY PUBLIC

RFP# 25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES

33

ACKNOWLEDGEMENTS

RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES"

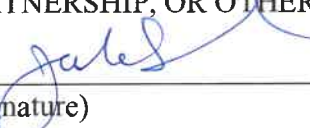
**To: City of Mount Dora
510 N. Baker Street
Mount Dora, FL 32757**

Nixon Power Services, LLC _____ (Proposer) guarantees its Response to RFP #25-UT-001 for a period not to exceed one hundred twenty (180) days from the date its Response was submitted to the City of Mount Dora unless an extension is granted by the Proposer.

The Contractor, by signing these **RFP** Submittal pages, acknowledges and agrees to abide by all the terms, conditions, and specifications contained in this **RFP** Document.

Dated this 21 day of January, 2025
(Month) (Year)

INDIVIDUAL, LIMITED LIABILITY COMPANY,
PARTNERSHIP, OR OTHER FORM OF ENTITY WHICH IS NOT A CORPORATION

By:  / Justin Slaughter
(Signature) (Print name)

Address: 4475 Parkbreeze Ct. Orlando, FL 32808

Telephone: (888) 826-4966 Fax: ()

Taxpayer/Employer Identification Number (TIN/EIN): 42-1608629

CORPORATION

By: _____ / _____
(Signature) (Print name)

Address: _____

Telephone: () Fax: ()

Taxpayer/Employer Identification Number (TIN/EIN): _____

State of Incorporation:

Corporate President: _____
(Print Name)

Corporate Secretary: _____
(Print Name)

Corporate Treasurer: _____
(Print Name)

CORPORATE SEAL

Attest By: _____
Secretary

Signature: _____ Date: _____

Remainder of Page Intentionally Left Blank



CITY OF MOUNT DORA

COMPLIANCE WITH THE PUBLIC RECORDS LAW

Upon award recommendation or ten (10) days after opening, submittals become "public records" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes. Proposers must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary. The submission of a proposal authorizes release of your firm's credit data to the CITY.

If the company submits information exempt from public disclosure, the company must identify with specificity which pages/paragraphs of their bid/proposal package are exempt from the Public Records Act, identifying the specific exemption section that applies to each. The protected information must be submitted to the CITY in a separate envelope marked accordingly.

By submitting a response to this solicitation, the company agrees to defend the CITY in the event we are forced to litigate the public records status of the company's documents.

Company Name: Nixon Power Services, LLC

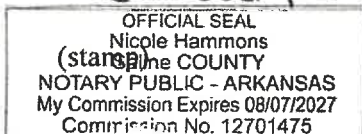
Authorized representative (printed): Justin Slaughter

Authorized representative (signature): *Justin Slaughter*

Project Number: RFP #25-UT-001

STATE OF ~~FLORIDA~~ Arkansas
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Justin Slaughter, as VP of Sales, of Nixon Power, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Vendor/Bidder/Contractor, and who is personally known to me or who produced _____ as identification, and who did/did not take an oath this 21st day of January, 2024.



Nicole Hammons
NOTARY PUBLIC

36

RFP# 25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES

REFERENCES FORM

Provide the business names, contact persons and telephone numbers of four (4) references for which the firm has provided services described in this Proposals for three (3) years or more within the last five (5) years. Include relationships with governmental agencies. It is our intent to contact these references during the evaluation process.

1. Name of Company: St. Thomas Midtown Hospital
Address: 2000 Church St. Nashville, TN
Point of Contact: Michael Martin
Phone #: 615-260-2865 Email address: _____
Service(s) Provided: Service 4 1600kW at 4160VAC w/Paralleling Switchgear

Dates of Service: 2018-Present
2. Name of Company: Kentucky American Water
Address: 2300 Richmond Rd. Lexington, KY
Point of Contact: Mike Maggard
Phone #: 859-268-6348 Email address: michael.maggard@amwater.com
Service(s) Provided: Preventative Maintenance and 24/7 Emergency Response

Dates of Service: 2019-Present
3. Name of Company: Orange Water and Sewer Authority
Address: 1898 MLK Jr. Drive Chapel, Hill NC
Point of Contact: Johnny Johnson
Phone #: 919-428-7995 Email address: jjohnson@owasa.org
Service(s) Provided: Preventative Maintenance and 24/7 Emergency Response

Dates of Service: 2019- Present
4. Name of Company: Disney Parks
Address: 1375 E. Buena Vista Drive, Orlando, FL 32830
Point of Contact: Anthony Rios
Phone #: 407-242-6544 Email address: anthony.p.rios@disney.com
Service(s) Provided: Preventative Maintenance and 24/7 Emergency Response

Dates of Service: 2010-Present

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (A), FLORIDA STATUTES,
ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. THIS SWORN STATEMENT IS SUBMITTED to the City of Mount Dora by: Justin Slaughter [NAME] as the VP of Sales [TITLE] of Nixon Power Services, LLC [BUSINESS ENTITY] and its Federal Employer Identification Number (FEIN) is 42-1608629.
2. I understand that a “public entity crime” as defined in Florida Statutes, Section 287.133 (1)(g), means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Florida Statutes, Section 287.133(1)(b), means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Florida Statutes, Section 287.133(1)(a), means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a “person” as defined in Florida Statutes, Section 287.133(1)(e), means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. Indicate which statement applies:

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, nor any affiliates of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order).

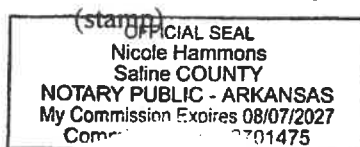
I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CITY OF MOUNT DORA IS FOR THE CITY OF MOUNT DORA ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE CITY OF MOUNT DORA PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN FLORIDA STATUTES, SECTION 287.017, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.


(Signature)

STATE OF ~~FLORIDA~~ Arkansas
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of N physical presence or [online notarization of Justin Slaughter, as V.P. of Sales, of Nixon Pave who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this

21st day of January, 2024.
2025




NOTARY PUBLIC

FIRM INFORMATION

FIRM is a:

- () Corporation
(x) Partnership
() Sole Proprietorship
() Other _____ (Explain)

Federal Employer Identification Number: 42-1608629

Firm Name: Nixon Power Services, LLC

Mailing Address: 4475 Parkbreeze Court Orlando, FL 32808

Telephone No.: 888-826-4966 Fax No.: _____

Email Address: jslaughter@nixonpower.com Web Address: nixonpower.com

If remittance address is different from the mailing address so indicate below.

Firm Name: Nixon Power Services, LLC

Remittance Address: Nixon Power Services P.O. Box 306448 Nashville, TN 37230-6448

Submitted by: David Franklin

Name & Title Printed: David Franklin Outside Service Sales Representative

SUB-CONTRACTOR LISTING

Phone Number/E-Mail:

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Nixon Power Services, LLC	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☒ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) P Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐	
	5 Address (number, street, and apt. or suite no.). See Instructions. 155 Franklin Rd, Ste 255	Requester's name and address (optional)
6 City, state, and ZIP code Brentwood, TN 37027		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
			-				-			
or										
Employer identification number										
			-							
4	2		-	1	6	0	8	6	2	9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 	Date 4/22/2024
------------------	--	--------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Exhibit "C" - Pricing Schedule

Do not make changes to this form
Input data within the columns "F", "G" and "I." Calculations will be performed using basic formulas for Column "H"

LIFT STATION GENERATORS											
L/ST or Bldg ID#	Fuel Type	KW Output	Location	Estimated Quantity	Minor Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Topping)	Major Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Topping)	Extended Total for All Items \$ (Hour 250, Service)	On Demand Basis, Load Test Per Service Fee (This Cost is Not Included in Columns F and G)			
L5.1	Diesel	125 KW	339 McDonald Street	1	\$	275.00	\$	1,236.00			
L5.2	Propane	125 KW	390 South Terminal Street	1	\$	275.00	\$	1,236.00			
L5.3	Diesel	20 KW	418 South Terminal Street	1	\$	275.00	\$	1,236.00			
L5.6	Propane	125 KW	800 South Wacker Street	1	\$	275.00	\$	1,236.00			
L5.7	Diesel	40 KW	1453 Liberty Avenue	1	\$	275.00	\$	1,236.00			
L5.9	Diesel	40 KW	390 Cobble Court	1	\$	275.00	\$	1,236.00			
L5.9	Diesel	25 KW	320 Lake Franklin Drive	1	\$	275.00	\$	1,236.00			
L5.10	Propane	60 KW	1350 Pine Avenue	1	\$	275.00	\$	1,236.00			
L5.11	Propane	125 KW	2600 Gammar Blvd	1	\$	275.00	\$	1,236.00			
L5.12	Propane	20 KW	1012 St. Joes Way	1	\$	275.00	\$	1,236.00			
L5.13	Propane	80 KW	8483 Country Club Blvd	1	\$	275.00	\$	1,236.00			
L5.14	Propane	20 KW	1616 Greentree Trail	1	\$	275.00	\$	1,236.00			
L5.15	Propane	35 KW	3901 Country Club Blvd	1	\$	275.00	\$	1,236.00			
L5.16	Diesel	20 KW	2002 Park Forest Blvd	1	\$	275.00	\$	1,236.00			
L5.17	Diesel	55 KW	1054 Juliette Blvd	1	\$	275.00	\$	1,236.00			
L5.18	Diesel	30 KW	2905 North Connely Street	1	\$	275.00	\$	1,236.00			
L5.20	Diesel	40 KW	530 Essex Drive	1	\$	275.00	\$	1,236.00			
L5.21	See Building Generator #3	See Building Generator #3	1300 N Donnelly Street (L5.21 uses Building Generator #3 listed below)	See Building Generator #3 Below	See Building Generator #3 Below	See Building Generator #3 Below	See Building Generator #3 Below	See Building Generator #3 Below			
L5.29	Propane	125 KW	242 Summit Court	1	\$	275.00	\$	1,236.00			
L5.34	Diesel	65 KW	16802 US HWY 461	1	\$	275.00	\$	1,236.00			
L5.35	Diesel	40 KW	3160 Village Lane	1	\$	275.00	\$	1,236.00			
L5.37	Diesel	55 KW	2500 Spring Harbor Blvd	1	\$	275.00	\$	1,236.00			
L5.39	Diesel	20 KW	3843 Laurel Drive	1	\$	275.00	\$	1,236.00			
L5.32	Diesel	100 KW	2607 East Noble Avenue	1	\$	275.00	\$	1,236.00			
L5.35	Diesel	125 KW	18953 US HWY 441	1	\$	275.00	\$	1,236.00			
L5.34	Propane	20 KW	1968 Juliette Blvd	1	\$	275.00	\$	1,236.00			
L5.35	Diesel	125 KW	61 West Creek Lane	1	\$	275.00	\$	1,236.00			
L5.36	Diesel	130 KW	3003 Poppy Hill Road	1	\$	275.00	\$	1,236.00			
L5.37	Propane	20 KW	3735 Lake Center Drive	1	\$	275.00	\$	1,236.00			
L5.39	Diesel	150 KW	6301 Town Hill Blvd	1	\$	275.00	\$	1,236.00			
L5.39	Propane	60 KW	1461 Meadmoor Blvd	1	\$	275.00	\$	1,236.00			
L5.40	Natural Gas	125 KW	1005 Goshlight Way	1	\$	275.00	\$	1,236.00			
L5.41	Natural Gas	30 KW	4771 1st Rd	1	\$	275.00	\$	1,236.00			
L5.42	Natural Gas	35 KW	8029 Bridgeport Bay Circle	1	\$	275.00	\$	1,236.00			
L5.43	Natural Gas	20 KW	2940 Colchester Drive	1	\$	275.00	\$	1,236.00			
L5.44	Natural Gas	25 KW	1313 Woodford Way	1	\$	275.00	\$	1,236.00			
L5.45	Natural Gas	35 KW	2477 Hamden Way	1	\$	275.00	\$	1,236.00			
L5.46	Diesel	115 KW	4727 Coppola Drive	1	\$	275.00	\$	1,236.00			
L5.47	Propane	125 KW	21150 Sullivan Ranch Blvd	1	\$	275.00	\$	1,236.00			
L5.48	Propane	35 KW	23449 Hidden Creek Lane	1	\$	275.00	\$	1,236.00			
L5.49	Diesel	125 KW	2333 Sebastian Street	1	\$	275.00	\$	1,236.00			
L5.50	See WTP #2 Generator	See WTP #2 Generator	1500 Niles Road (L5.50 uses WTP #2 Generator listed below)	See WTP #2 Generator Below	See WTP #2 Generator Below	See WTP #2 Generator Below	See WTP #2 Generator Below	See WTP #2 Generator Below			
L5.51	Natural Gas	70 KW	8638 Bonaparte Bay Cir	1	\$	275.00	\$	1,236.00			
L5.52	Diesel	200 KW	4737 Magnolia Loop	1	\$	275.00	\$	1,236.00			
L5.53	Diesel	400 KW	30830 Round Lake Road	1	\$	275.00	\$	1,236.00			
L5.54	Diesel	100 KW	31000 Round Lake Road	1	\$	275.00	\$	1,236.00			
L5.55	Diesel	80 KW	120 Lake Margaret Circle	1	\$	275.00	\$	1,236.00			
L5.56	See WTP #3 Generator	See WTP #3 Generator	1311 Overhill Drive or 1111 Gordon Lane (L5.56 uses WTP #3 Generator listed below)	See WTP #3 Generator Below	See WTP #3 Generator Below	See WTP #3 Generator Below	See WTP #3 Generator Below	See WTP #3 Generator Below			
SUBTOTAL OF ALL ROUTINE SERVICES FOR LIFT STATION GENERATORS (Columns F and G combined):								\$	21,180.00	\$	25,818.00

PLANT GENERATORS													
WTP 1	Diesel	650 KW	Water Treatment Plant #1 600 Lind Avenue	1	\$	300.00	\$	2,135.00	\$	2,435.00	\$	1,050.00	
WTP 2	Diesel	920 KW	Water Treatment Plant #2 1800 Niles Road	1	\$	300.00	\$	2,630.00	\$	2,930.00	\$	2,000.00	
WWTP 1	Diesel	400 KW	Wastewater Treatment Plant #1 1311 Overhill Drive or 1111 Gordon Lane	1	\$	300.00	\$	1,840.00	\$	1,940.00	\$	1,050.00	
WWTP 1 (ORCA)	Diesel	40 KW	Wastewater Treatment Plant #1 1311 Overhill Drive or 1111 Gordon Lane	1	\$	275.00	\$	685.00	\$	1,160.00	\$	450.00	
WWTP 2	Diesel	610 KW	Wastewater Treatment Plant #2 2099 James P Small Drive	1	\$	300.00	\$	2,930.00	\$	2,930.00	\$	1,000.00	
SUBTOTAL OF ALL ROUTINE SERVICES FOR PLANT GENERATORS (Columns F and G Combined):										\$	11,395.00	\$	6,118.00

OTHER GENERATORS (BUILDINGS)												
BLDG GEN #1	Diesel	200 KW	First Baptist Church 1000 East 1st Avenue	1	\$	275.00	\$	1,170.00	\$	1,445.00	\$	475.00
BLDG GEN #2	Diesel	250 KW	City Hall 510 N Baker Street	1	\$	275.00	\$	1,355.00	\$	1,630.00	\$	800.00
BLDG GEN #3	Diesel	265 KW	Public Safety Building (Police & Fire) 1300 Donnelly Street	1	\$	275.00	\$	1,430.00	\$	1,840.00	\$	800.00
BLDG GEN #4	Diesel	500 KW	Public Works Complex (Future Need Engineering 2027) 401 Lind Avenue	1	City Will Request Cost Quote Price to Service Start	City Will Request Cost Quote Price to Service Start	City Will Request Cost Quote Price to Service Start	City Will Request Cost Quote Price to Service Start	City Will Request Cost Quote Price to Service Start			
BLDG GEN #5	Diesel	80 KW	City Hall Annex 300 N Donnelly Street	1	\$	275.00	\$	805.00	\$	1,236.00	\$	456.00
BLDG GEN #6	Diesel	80 KW	Electric East Building 4200 County Road 106	1	\$	275.00	\$	761.00	\$	1,049.00	\$	432.00
BLDG GEN #7	Diesel	200 KW	Fire Station 35 (Future Need Engineering 2026) 2000 County Road 13A	1	City Will Request Cost Quote Price to Service Start	City Will Request Cost Quote Price to Service Start	City Will Request Cost Quote Price to Service Start	City Will Request Cost Quote Price to Service Start	City Will Request Cost Quote Price to Service Start			
SUBTOTAL OF ALL ROUTINE SERVICES FOR OTHER GENERATORS (BUILDINGS) (Columns F and G combined):								\$	7,045.00	\$	1,371.00	

Input data within column "B" below. Calculations for Column "C" will be performed using basic formulas.

UNSCHEDULED MAINTENANCE & PARTS AND SUPPLIES				
Description	% Rate	Multiply	Estimated	Extended Total
Generator Repair Parts and Supplies. Enter your Market Percentage Rate	30%	X	20000	\$ 6,000.00
Hourly \$ Rate				
Labor Rate in USD - Straight time per hour	\$165.00	X	100	\$ 16,500.00
Labor Rate in USD - Overtime per hour (includes Afterhours, Urgent, Emergency Service & holidays outside of the normal City schedule 7:30 AM to 4:30 PM)	\$247.40	X	100	\$ 24,740.00
Subtotal of Unscheduled Maintenance & Parts and Supplies				\$ 47,240.00

GRAND TOTAL (ALL SUBTOTALS ABOVE COMBINED): \$ 148,345.00

Firm: Nixon Power Services, LLC

Name: Justin Slaughter

Address: 4475 Parkview Court Orlando, FL 32808

Telephone Number: 888-826-4966

Contact Email Address: jslaughter@nixonpower.com & jfslaughter@nixonpower.com

Company Authorized Representative Name: Justin Slaughter

Signature/Date: Justin Slaughter *Justin Slaughter*

AUTHORIZED AGENT

THE ABOVE AMOUNTS INCLUDE SALARY COST, FRINGE BENEFITS, OVERHEAD, OPERATING MARGIN AND PROFIT, AND ALL DIRECT AND INDIRECT EXPENSES.

End of Proposal Pricing Sheet (Excel)

Submit this document with your submittal in both Excel and PDF format.

RFP # 25-UT-001
Generator Maintenance and Repair Services
CITY OF MOUNT DORA

ADDENDUM NUMBER 1

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

CLARIFICATIONS:

Originally Reads as:

Event	Date
Issue RFP Notice of Advertisement	December 17, 2024
Last Date for Receipt of Written Questions	January 3, 2025 – 4:00 pm
Addendum Issued (If Applicable)	January 10, 2025
Proposal Due/ Opening Date (See Exhibit “D”)	January 16, 2025 @ 2:00 pm
Evaluation Committee to Shortlist	January 22, 2025 @ 1:00 pm
Evaluation Committee - Interviews (if requested)	January 30, 2025 @ 1:00 pm – 4:00 pm
Evaluation Committee to Recommend	January 30, 2025 @ 4:15 pm
Issue Notice of Recommendation	January 30, 2024
City Council Meeting Date (anticipated)	February 18, 2024

Now Reads as:

Event	Date
Issue RFP Notice of Advertisement	December 17, 2024
Last Date for Receipt of Written Questions	January 3, 2025 – 4:00 pm
Addendum Issued (If Applicable)	January 13, 2025
Proposal Due/ Opening Date (See Exhibit “D”)	January 17, 2025 @ 2:00 pm
Evaluation Committee to Shortlist	January 22, 2025 @ 1:00 pm
Evaluation Committee - Interviews (if requested)	January 30, 2025 @ 1:00 pm – 4:00 pm
Evaluation Committee to Recommend	January 30, 2025 @ 4:15 pm
Issue Notice of Recommendation	January 30, 2024
City Council Meeting Date (anticipated)	February 18, 2024

PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:

Q1. We are looking for a construction cost estimate or a construction cost range for "Generator Maintenance Services on "01/16/2025 & 02:00 PM".

A1. We do not have an estimate for these services.

Q2. Will there be liquidated damages in the final contract? If so, can they be capped?

A2. There will not be liquidated damages.

Q3. Is there a warranty provision in the final contract for the work performed? If so, what is it?

A3. This would be addressed with the successful bidder based upon legal review and consideration.

Q4. Can they add a Mutual waiver of consequential damages to the final contract?

A4. This would be addressed with the successful bidder based upon legal review and consideration.

Q5. Will AIA performance and payment bond forms be acceptable? Or does the city have their own forms?

A5. Yes, AIA is preferred.

Q6. Performance and Payment Bonds - is this required for the maintenance contract?

A6. Yes.

The following questions are in reference to Exhibit A on page 45 of the RFP:

Q7. A - Task (1) - Fuel System:

6. Fuel Sample —Test condition of fuel and specifically for water and algae.

- Lab Reports required?

A7. Yes, report required.

Q8. B - Task (2) - Lubrication System

1. Oil sample - obtain sample prior to replacing oil. Sample to include at a minimum, the following requirements to determine the engine condition: viscosity, total solids, total base number, oxidation, fuel dilution (water, antifreeze and other contaminants).

- Lab Reports required?

A8. Lab report not required.

Q9. C - Task (3) - Cooing System

7. Hoses, clamps and connections - Inspect condition and pliability; tighten all hose clamps, and replace when necessary.

- Included in annual cost or can this be quoted?

A9. Quote as necessary.

Q10. Task (5) - Intake System

1. Air filter - Inspect and replace as necessary.

- Included in annual cost or can this be quoted?

The following question is in reference to Exhibit A on page 48 of the RFP:

- Should a cost to pressure wash and complete pest control be included in maintenance price or can these be quoted as needed?

The following question is in reference to Exhibit A on page 51 of the RFP:

- Are there any sites with restrictions to this that will require maintenance to be done after hours or on a weekend?

Signature acknowledges receipt and understanding of this addendum.

Date _____

RFP # 25-UT-001
Generator Maintenance and Repair Services
CITY OF MOUNT DORA

ADDENDUM NUMBER 2

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

~~~~~  
**CLARIFICATIONS:**

**Originally Reads as:**

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue RFP Notice of Advertisement                | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 10, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 16, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

**Now Reads as:**

| Event                                            | Date                                  |
|--------------------------------------------------|---------------------------------------|
| Issue RFP Notice of Advertisement                | December 17, 2024                     |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm             |
| Addendum Issued (If Applicable)                  | January 13, 2025                      |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 22, 2025 @ 2:00 pm            |
| Evaluation Committee to Shortlist                | January 30, 2025 @ 1:00 pm            |
| Evaluation Committee - Interviews (if requested) | February 14, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | February 14, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | February 14, 2024                     |
| City Council Meeting Date (anticipated)          | March 4, 2024                         |

**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** I want to bring to your attention, that there is an error on the spreadsheet for pricing. I assume we can fix in the field unless you need to do this and resend in an addendum. The Formula for the sum of the Major and Minor is multiplied by 2 when it shouldn't be.

**A1.** Please see revised pricing sheet to reflect annual services.

~~~~~

~~~~~

Signature acknowledges receipt and understanding of this addendum.

*David Franklin*      Outside Service Sales Rep.

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
01/21/2025

\_\_\_\_\_  
Date

## BID BOND

---

**Bond No:** Bid Bond

**CONTRACTOR:**

*(Name, legal status and address)*

Nixon Power Services, LLC  
4575 Parkbreeze Court  
Orlando, FL 32808

**SURETY:**

*(Name, legal status and principal place of business)*

Hartford Fire Insurance Company  
The Hartford - Bond Claim Department  
One Hartford Plaza, T-4  
Hartford, CT 06155

**OWNER:**

*(Name, legal status and address)*

City of Mount Dora  
510 North Baker Street  
Mount Dora, FL 32757

**BOND AMOUNT:** 5% Five Percent of Amount Bid

**PROJECT:**

*(Name, location or address, and Project number, if any)*

RFP #25-UT-001; Generator Maintenance and Repair Services

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

---

**The Company executing this bond vouches that this document conforms to the American Institute of Architects Document A310, 2010 edition**

1

Signed and sealed this 22nd day of January, 2025.

Tamy Murphy  
(Witness)

Nixon Power Services, LLC

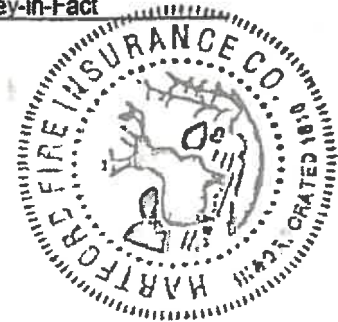
By: [Signature]  
(Principal) (Seal)  
JUSTIN SLAUGHTER VICE PRESIDENT  
(Title)

Hartford Fire Insurance Company

Lynda Butts  
(Witness) Lynda Butts

By: [Signature]  
(Surety) (Seal)

Windy D Lovelady, Attorney-in-Fact  
(Title)



The Company executing this bond vouches that this document conforms to the American Institute of Architects Document A310, 2010 edition

# POWER OF ATTORNEY

Direct Inquiries/Claims to:

**THE HARTFORD**  
BOND, T-11  
One Hartford Plaza  
Hartford, Connecticut 06155  
[BondClaims@thehartford.com](mailto:BondClaims@thehartford.com)  
call: 866-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Code: SurePath

- ☒ Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut  
☐ Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana  
☐ Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut  
☐ Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut  
☐ Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana  
☐ Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois  
☐ Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana  
☐ Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint  
**Windy D Lovelady of Greensboro, NC**

their true and lawful Attorney-in-Fact, to sign its name as surety(ies) only as delineated above by ☒, and to execute, seal and acknowledge the following bond, undertaking, contract or written instrument:

Bond No. Bid Bond on behalf of Nixon Power Services, LLC naming  
City of Mount Dora as Obligor in the amount of See Bond Form  
on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 23, 2016 the Companies have caused these presents to be signed by its Assistant Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



*Shelby Wiggins*

Shelby Wiggins, Assistant Secretary

*Joelle L. LaPierre*

Joelle L. LaPierre, Assistant Vice President

STATE OF FLORIDA

COUNTY OF SEMINOLE

ss. Lake Mary

On this 20th day of May, 2021, before me personally came Joelle LaPierre, to me known, who being by me duly sworn, did depose and say: that (s)he resides in Seminole County, State of Florida; that (s)he is the Assistant Vice President of the Companies, the corporations described in and which executed the above instrument; that (s)he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that (s)he signed his/her name thereto by like authority.



*Jessica Ciccone*  
Jessica Ciccone  
My Commission HH 122280  
Expires June 20, 2025

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of January 22, 2025.

Signed and sealed in Lake Mary, Florida.



*Keith D. Dozols*

Keith D. Dozols, Assistant Vice President

SurePath POA 2021





|                                     |                    |                                   |                         |                               |  |
|-------------------------------------|--------------------|-----------------------------------|-------------------------|-------------------------------|--|
| <b>Tax Collector Scott Randolph</b> |                    | <b>Local Business Tax Receipt</b> |                         | <b>Orange County, Florida</b> |  |
|                                     |                    | <b>EXPIRES 9/30/2024</b>          |                         | 3100-1083642                  |  |
| 3100                                | PROJECT MANAGEMENT | 2023<br>\$30.00                   | 3 EMPLOYEES ;           |                               |  |
| TOTAL TAX                           |                    | \$30.00                           | BOWMAN ROGER            |                               |  |
| PREVIOUSLY PAID                     |                    | \$30.00                           | NIXON POWER SERVICES    |                               |  |
| TOTAL DUE                           |                    | \$0.00                            | 155 FRANKLIN RD STE 255 |                               |  |
|                                     |                    |                                   | ATTN ACCTS PAYABLE      |                               |  |
|                                     |                    |                                   | BRENTWOOD TN 37027      |                               |  |
| 2296 COMMUNITY DR                   |                    |                                   |                         |                               |  |
| L - LAKE BUENA VISTA, 32830         |                    |                                   |                         |                               |  |

PAID: \$30.00 0098-01106712 7/12/2023

**Tax Collector Scott Randolph** **Local Business Tax Receipt** **Orange County, Florida**  
 This local Business Tax Receipt is in addition to and not in lieu of any other tax required by law or municipal ordinance. Businesses are subject to regulation of zoning, health and other lawful authorities. This receipt is valid from October 1 through September 30 of receipt year. Delinquent penalty is added October 1.

|      |                    |                          |               |              |  |
|------|--------------------|--------------------------|---------------|--------------|--|
|      |                    | <b>EXPIRES 9/30/2024</b> |               | 3100-1083642 |  |
| 3100 | PROJECT MANAGEMENT | 2023<br>\$30.00          | 3 EMPLOYEES ; |              |  |

TOTAL TAX \$30.00  
 PREVIOUSLY PAID \$30.00  
 TOTAL DUE \$0.00

2296 COMMUNITY DR  
 L - LAKE BUENA VISTA, 32830

PAID: \$30.00 0098-01106712 7/12/2023



BOWMAN ROGER

NIXON POWER SERVICES  
 155 FRANKLIN RD STE 255  
 ATTN ACCTS PAYABLE  
 BRENTWOOD TN 37027

This receipt is official when validated by the Tax Collector.

Orange County Code requires this local Business Tax Receipt to be displayed conspicuously at the place of business in public view. It is subject to inspection by all duly authorized officers of the County.

Search Again

Business Tax Receipt ID: 1083642  
Location Address: 2296 COMMUNITY DR  
Business: NIXON POWER SERVICES  
New Business Date: 09/08/2010  
Application Date: 09/08/2010  
Out of Business Date:

Mailing Address: NIXON POWER SERVICES  
155 FRANKLIN RD STE 255  
ATTN ACCTS PAYABLE  
BRENTWOOD, TN 37027

2024 Account Number: 3100-1083642

| Category Type   | Display Name       | Units | Tax     | Exempt | Total Fees | Total Paid | Total Amt Due |
|-----------------|--------------------|-------|---------|--------|------------|------------|---------------|
| 3100            | PROJECT MANAGEMENT | 3     | \$30.00 | \$0.00 | \$0.00     | \$34.50    | \$0.00        |
| Total for 2024: |                    |       | \$30.00 | \$0.00 | \$0.00     | \$34.50    | \$0.00        |

This Business Tax Receipt ID has been paid in full.

This is the receipt from our recent purchase of our tax receipt. We are waiting for it to arrive in the mail. The account number on this page matches the account number on the top right of our tax certificate.



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

## Detail by Entity Name

Foreign Limited Liability Company  
NIXON POWER SERVICES, LLC

### Filing Information

|                         |               |
|-------------------------|---------------|
| <b>Document Number</b>  | M04000001701  |
| <b>FEI/EIN Number</b>   | 42-1608629    |
| <b>Date Filed</b>       | 04/29/2004    |
| <b>State</b>            | NC            |
| <b>Status</b>           | ACTIVE        |
| <b>Last Event</b>       | REINSTATEMENT |
| <b>Event Date Filed</b> | 03/29/2023    |

### Principal Address

155 Franklin Road  
Suite 255  
Brentwood, TN 37027

Changed: 04/09/2019

**Mailing Address**

155 Franklin Road  
Suite 255  
Brentwood, TN 37027

Changed: 04/09/2019

**Registered Agent Name & Address**

C T CORPORATION SYSTEM  
1200 SOUTH PINE ISLAND ROAD  
PLANTATION, FL 33324

Name Changed: 03/29/2023

**Authorized Person(s) Detail**

**Name & Address**

Title MGR

STANLEY, RONALD MJR  
155 Franklin Road  
Suite 255  
Brentwood, TN 37027

Title CFO

Johnson, Conrad  
155 Franklin Road  
Suite 255  
Brentwood, TN 37027

### Annual Reports

| Report Year | Filed Date |
|-------------|------------|
| 2022        | 03/29/2023 |
| 2023        | 03/29/2023 |
| 2024        | 03/11/2024 |

### Document Images

|                                              |                                          |
|----------------------------------------------|------------------------------------------|
| <a href="#">03/11/2024 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/29/2023 -- REINSTATEMENT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/14/2021 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">06/09/2020 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/09/2019 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">02/03/2018 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/02/2017 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/03/2016 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">02/26/2015 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/11/2014 -- LC Name Change</a> | <a href="#">View image in PDF format</a> |
| <a href="#">01/09/2014 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/05/2013 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/18/2012 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/15/2011 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |

[03/18/2010 -- Reinstatement](#)[View image in PDF format](#)[04/29/2004 -- Foreign Limited](#)[View image in PDF format](#)

Florida Department of State, Division of Corporations

**2024 FOREIGN LIMITED LIABILITY COMPANY ANNUAL REPORT**

DOCUMENT# M04000001701

**Entity Name:** NIXON POWER SERVICES, LLC

**Current Principal Place of Business:**

155 FRANKLIN ROAD  
SUITE 255  
BRENTWOOD, TN 37027

**Current Mailing Address:**

155 FRANKLIN ROAD  
SUITE 255  
BRENTWOOD, TN 37027 US

**FEI Number:** 42-1608629

**Certificate of Status Desired:** No

**Name and Address of Current Registered Agent:**

C T CORPORATION SYSTEM  
1200 SOUTH PINE ISLAND ROAD  
PLANTATION, FL 33324 US

*The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.*

**SIGNATURE:** CHRISTINE KELM

03/11/2024

Electronic Signature of Registered Agent

Date

**Authorized Person(s) Detail :**

|                 |                                |                 |                                |
|-----------------|--------------------------------|-----------------|--------------------------------|
| Title           | MGR                            | Title           | CFO                            |
| Name            | STANLEY, RONALD MJR            | Name            | JOHNSON, CONRAD                |
| Address         | 155 FRANKLIN ROAD<br>SUITE 255 | Address         | 155 FRANKLIN ROAD<br>SUITE 255 |
| City-State-Zip: | BRENTWOOD TN 37027             | City-State-Zip: | BRENTWOOD TN 37027             |

*I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am a managing member or manager of the limited liability company or the receiver or trustee empowered to execute this report as required by Chapter 605, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.*

**SIGNATURE:** CONRAD JOHNSON

CFO

03/11/2024

Electronic Signature of Signing Authorized Person(s) Detail

Date



Tre Hargett  
Secretary of State

Division of Business Services  
Department of State  
State of Tennessee  
312 Rosa L. Parks AVE, 6th FL  
Nashville, TN 37243-1102

## Filing Information

Name: NIXON POWER SERVICES, LLC

### General Information

|                |                                     |                   |                |
|----------------|-------------------------------------|-------------------|----------------|
| SOS Control #  | 000461293                           | Formation Locale: | NORTH CAROLINA |
| Filing Type:   | Limited Liability Company - Foreign | Date Formed:      | 11/03/2003     |
| Status:        | Active                              | Fiscal Year Close | 12             |
| Duration Term: | Perpetual                           | Member Count:     | 6              |
| Managed By:    | Board Managed                       |                   |                |

Registered Agent Address  
RONALD M STANLEY, JR.  
STE 255  
155 FRANKLIN RD  
BRENTWOOD, TN 37027-4693

Principal Address  
IVAN BISBEE  
STE 255  
155 FRANKLIN RD  
BRENTWOOD, TN 37027-4693

The following document(s) was/were filed in this office on the date(s) indicated below:

| Date Filed | Filing Description                                                         | Image #    |
|------------|----------------------------------------------------------------------------|------------|
| 01/16/2024 | 2023 Annual Report                                                         | B1492-4580 |
| 01/24/2023 | 2022 Annual Report                                                         | B1325-1667 |
| 06/14/2022 | 2021 Annual Report                                                         | B1235-6965 |
|            | Principal Address 3 Changed From: ANGIE MURRAY To: IVAN BISBEE             |            |
| 06/03/2022 | Notice of Determination                                                    | B1221-6205 |
| 04/01/2021 | 2020 Annual Report                                                         | B1013-5957 |
|            | Principal Address 3 Changed From: JOE DUNIVAN To: ANGIE MURRAY             |            |
| 03/29/2021 | Assumed Name                                                               | B1007-7771 |
|            | New Assumed Name Changed From: No Value To: Nixon Energy Solutions         |            |
| 08/31/2020 | 2019 Annual Report                                                         | B0916-7858 |
|            | Principal Address 3 Changed From: KEVIN MANN To: JOE DUNIVAN               |            |
| 08/01/2020 | Notice of Determination                                                    | B0899-2486 |
| 01/17/2019 | 2018 Annual Report                                                         | B0638-8348 |
|            | Principal Address 1 Changed From: 5038 THOROUGHbred LN To: 155 FRANKLIN RD |            |
|            | Principal Address 2 Changed From: No value To: STE 255                     |            |
|            | Principal Postal Code Changed From: 37027-4225 To: 37027-4693              |            |



## Filing Information

Name: NIXON POWER SERVICES, LLC

---

Principal County Changed From: DAVIDSON COUNTY To: WILLIAMSON COUNTY

Member Count Changed From: 7 To: 6

Registered Agent Physical Address 1 Changed From: 5038 THOROUGHbred LN To: 155 FRANKLIN RD

Registered Agent Physical Address 2 Changed From: No Value To: STE 255

Registered Agent Physical Postal Code Changed From: 37027-4225 To: 37027-4693

02/19/2018 2017 Annual Report B0499-5369

03/14/2017 2016 Annual Report B0360-5379

07/18/2016 2015 Annual Report B0274-8024

Principal Address 3 Changed From: No value To: KEVIN MANN

Principal County Changed From: WILLIAMSON COUNTY To: DAVIDSON COUNTY

06/01/2016 Notice of Determination B0257-0095

03/04/2015 Assumed Name Cancellation B0059-5063

Name Status Changed From: Active (NIXON POWER SERVICES CO.) To: Inactive - Name Cancelled (NIXON POWER SERVICES CO.)

03/04/2015 Articles of Amendment B0059-5061

Filing Name Changed From: GENEVA, LLC To: NIXON POWER SERVICES, LLC

Commenced Doing Business in TN Date Changed From: No value To: 01/14/2004

Member Count Changed From: 5 To: 7

Registered Agent Physical Address 1 Changed From: 5038 THOROUGHbred LANE To: 5038 THOROUGHbred LN

Registered Agent Physical Postal Code Changed From: 37027 To: 37027-4225

02/23/2015 2014 Annual Report B0057-3855

Member Count Changed From: 8 To: 5

Managed By Changed From: Member Managed To: Board Managed

04/15/2014 2013 Annual Report 7332-0702

Principal Address 1 Changed From: 8015 PIEDMONT TRIAD PKWY To: 5038 THOROUGHbred LN

Principal City Changed From: GREENSBORO To: BRENTWOOD

Principal State Changed From: NC To: TN

Principal Postal Code Changed From: 27409-9407 To: 37027-4225

Principal County Changed From: No value To: WILLIAMSON COUNTY

Member Count Changed From: 7 To: 8

11/27/2013 Assumed Name Renewal 7259-1133

Assumed Name Changed From: NIXON POWER SERVICES CO. To: NIXON POWER SERVICES CO.

Expiration Date Changed From: 01/26/2014 To: 11/27/2018

04/19/2013 2012 Annual Report 7195-2473

Member Count Changed From: 5 To: 7

Managed By Changed From: Manager Managed To: Member Managed

09/24/2012 Registered Agent Change (by Entity) 7098-2041

1/22/2025 10:46:01 AM

Page 2 of 4

## Filing Information

Name: NIXON POWER SERVICES, LLC

---

Registered Agent First Name Changed From: No Value To: RONALD  
Registered Agent Last Name Changed From: No Value To: STANLEY, JR.  
Registered Agent Middle Name Changed From: No Value To: M  
Registered Agent Organization Name Changed From: C T CORPORATION SYSTEM To: No Value  
Registered Agent Physical Address 1 Changed From: 800 S GAY ST To: 5038 THOROUGHbred LANE  
Registered Agent Physical Address 2 Changed From: STE 2021 To: No Value  
Registered Agent Physical City Changed From: KNOXVILLE To: BRENTWOOD  
Registered Agent Physical County Changed From: KNOX COUNTY To: WILLIAMSON COUNTY  
Registered Agent Physical Postal Code Changed From: 37929-9710 To: 37027  
04/16/2012 2011 Annual Report 7042-0158  
Principal Postal Code Changed From: 27409 To: 27409-9407  
Member Count Changed From: 2 To: 5  
01/07/2011 2010 Annual Report A0052-2674  
05/14/2010 Assumed Name 6719-2883  
New Assumed Name Changed From: No Value To: Covington Power Services  
03/18/2010 2009 Annual Report 6679-0912  
Principal Address 1 Changed From: 8015 PIEDMONT TRIAD To: 8015 PIEDMONT TRIAD PKWY  
03/25/2009 2008 Annual Report 6490-0512  
11/26/2008 Assumed Name Renewal 6404-0500  
11/26/2008 Assumed Name Renewal 6404-0501  
11/26/2008 Assumed Name Renewal 6404-0502  
11/26/2008 Assumed Name Renewal 6404-0503  
04/03/2008 2007 Annual Report 6288-2640  
04/04/2007 2006 Annual Report 6028-1616  
04/06/2006 2005 Annual Report 5762-2359  
Mail Address Changed  
04/19/2005 2004 Annual Report 5436-0756  
Member Count Changed  
Principal Address Changed  
01/24/2005 Assumed Name 5336-1016  
09/27/2004 Registered Agent Change (by Agent) 5243-0482  
Registered Agent Physical Address Changed  
01/26/2004 Articles of Amendment 5016-0160  
Name Changed  
Member Count Changed  
Principal Address Changed

## Filing Information

Name: NIXON POWER SERVICES, LLC

---

Registered Agent Physical Address Changed

Registered Agent Changed

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0168 |
|------------|--------------|-----------|

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0169 |
|------------|--------------|-----------|

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0170 |
|------------|--------------|-----------|

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0171 |
|------------|--------------|-----------|

|            |                |           |
|------------|----------------|-----------|
| 01/14/2004 | Initial Filing | 5007-0103 |
|------------|----------------|-----------|

Active Assumed Names (if any)

---

|                        | Date       | Expires    |
|------------------------|------------|------------|
| Nixon Energy Solutions | 03/29/2021 | 03/29/2026 |



Tennessee  
Secretary of State  
Tre Hargett

Business Services Online > Find and Update a Business Record > Business Entity Detail

## Business Entity Detail

Available  
Entity  
Actions

[File Annual Report](#)  
[Certificate of Existence](#)  
[More](#)

Entity details cannot be edited. This detail reflects the current state of the filing in the system.

Return to the [Business Information Search](#).

000461293: Limited Liability Company - Foreign

Printer Friendly Version

**Name:** NIXON POWER SERVICES, LLC

**Old Name:** GENEVA, LLC

**Foreign Name:**

**Status:** Active

**Initial Filing Date:** 01/14/2004

**Formed in:** NORTH CAROLINA

**Delayed Effective Date:**

**Fiscal Year Close:** December

**AR Due Date:** 04/01/2025

**Term of Duration:** Perpetual

**Inactive Date:**

**Principal Office:** IVAN BISBEE  
155 FRANKLIN RD STE 255  
BRENTWOOD, TN 37027-4693 USA

**Mailing Address:** IVAN BISBEE  
155 FRANKLIN RD STE 255  
BRENTWOOD, TN 37027-4693 USA

**AR Exempt:** No

**Obligated Member Entity:** No

**Managed By:** Board Managed

**Number of Members:** 6

[Assumed Names](#)

[History](#)

[Registered Agent](#)

| Name                               | Status                    | Expires    |
|------------------------------------|---------------------------|------------|
| Nixon Energy Solutions             | Active                    | 03/29/2026 |
| Covington Power Services           | Inactive - Name Expired   | 05/14/2015 |
| NIXON POWER SERVICES CO.           | Inactive - Name Cancelled | 11/27/2018 |
| COVINGTON DETROIT DIESEL           | Inactive - Name Expired   | 01/26/2014 |
| COVINGTON DETROIT DIESEL - ALLISON | Inactive - Name Expired   | 01/26/2014 |
| COVINGTON DIESEL                   | Inactive - Name Expired   | 01/26/2014 |
| COVINGTON POWER SERVICES           | Inactive - Name Expired   | 01/24/2010 |





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                               |                                                                             |
|-----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <b>PRODUCER</b><br>Scott Insurance<br>400 Bellemeade Street, Suite 201<br>Greensboro NC 27401 | <b>CONTACT NAME:</b> Janica Bolden                                          |
|                                                                                               | <b>PHONE (A/C, No, Ext):</b> 615-224-2658 <b>FAX (A/C, No):</b>             |
|                                                                                               | <b>E-MAIL ADDRESS:</b> jbolden@scottins.com                                 |
|                                                                                               | <b>INSURER(S) AFFORDING COVERAGE</b> <b>NAIC #</b>                          |
|                                                                                               | <b>INSURER A:</b> Zurich American Insurance Company (A+) 16535              |
|                                                                                               | <b>INSURER B:</b> Travelers Property Casualty Company of America (A+) 25674 |
|                                                                                               | <b>INSURER C:</b> Ascot Insurance Company (A) 23752                         |
|                                                                                               | <b>INSURER D:</b>                                                           |
|                                                                                               | <b>INSURER E:</b>                                                           |
|                                                                                               | <b>INSURER F:</b>                                                           |

**INSURED**  
Nixon Power Services LLC, Geneva LLC, Nixon Dedicated Services  
Nixon Energy Solutions, & Nixon Site Services  
155 Franklin Road, Suite 255  
Brentwood TN 37027

## COVERAGES

**CERTIFICATE NUMBER:** 992375998

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                                                                                  | ADD'L SUBR INSD WVD | POLICY NUMBER      | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                          |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------------------|-------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC<br>OTHER:                                                              | Y                   | GLO 9282297-09     | 3/1/2024                | 3/1/2025                | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br>\$ |
| A        | <input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br>OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> Comp \$1,000 <input checked="" type="checkbox"/> Coll \$1,000 |                     | BAP 9282298-09     | 3/1/2024                | 3/1/2025                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                                 |
| B        | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000                                                                                                          |                     | CUP-9S106257-24-NF | 3/1/2024                | 3/1/2025                | EACH OCCURRENCE \$ 15,000,000<br>AGGREGATE \$ 15,000,000<br>Prods/CO Aggregate \$ 15,000,000                                                                                                                                                    |
| A        | <input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                                                                  | Y / N<br>N          | WC 9282296-09      | 3/1/2024                | 3/1/2025                | <input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER Stop Gap, USL&HW<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000           |
| C        | Installation & Equipment<br>Transit Coverage                                                                                                                                                                                                                                                                                                                                                       |                     | IMMA2310001605-02  | 3/1/2024                | 3/1/2025                | Installation 2,000,000<br>Transit 1,000,000<br>Temp Premises 2,000,000                                                                                                                                                                          |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES"

Certificate Holder is an additional insured as respects General Liability if required by written contract.

30 day notice of cancellation will be provided to the certificate holder except for nonpayment of premium on the general liability policy.

## CERTIFICATE HOLDER

## CANCELLATION

City of Mount Dora  
Mount Dora FL

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Kristen*

© 1988-2015 ACORD CORPORATION. All rights reserved.

November 8, 2021

To Whom It May Concern,

This letter is to confirm the details of a depository business account held by Nixon Power Services LLC with Pinnacle Financial Partners. The account is active and eligible to receive lockbox deposits, ACH credits and debits.

|                                 |                                                                                                           |
|---------------------------------|-----------------------------------------------------------------------------------------------------------|
| <b>Bank Name:</b>               | <b>Pinnacle Financial Partners</b>                                                                        |
| <b>Bank Address:</b>            | <b>Pinnacle Financial Partners<br/>150 3<sup>rd</sup> Avenue South, Suite 900<br/>Nashville, TN 37201</b> |
| <b>Account Name:</b>            | <b>Nixon Power Services LLC</b>                                                                           |
| <b>Account:</b>                 | <b>800107375461</b>                                                                                       |
| <b>Bank ABA/Routing Number:</b> | <b>064008637</b>                                                                                          |
| <b>Lockbox Checks:</b>          | <b>Nixon Power Services<br/>P. O. Box 306448<br/>Nashville, TN 37230-6448</b>                             |

Thank you,



Renee Haselden, CTP  
Pinnacle Financial Partners  
Treasury Management Advisor  
615.744.2946  
[renee.haselden@pnfp.com](mailto:renee.haselden@pnfp.com)



Nixon Power Services  
155 Franklin Road, Suite 255  
Brentwood, TN 37027  
Phone: 888-826-4966 X5  
Email: [credit@nixonpower.com](mailto:credit@nixonpower.com)

**Wiring instructions for Nixon Power Services:**

Nixon Power Services, LLC  
Routing #064008637  
Account #800107375461

**Online Payment:**

To pay online please visit  
[www.epay.nixonpower.com](http://www.epay.nixonpower.com)

**Lockbox Address:**

Nixon Power Services  
P.O. Box 306448  
Nashville, TN 37230-6448

**Overnight/Express mail delivery address:**

Nixon Power Services  
ATTN: Lockbox#306448  
801 Royal Parkway-Suite 100  
Nashville, TN 37214

**Remittance Advice:**

[credit@nixonpower.com](mailto:credit@nixonpower.com)

Swift/BIC Code: PNFPUS44

**If you have any questions, please call 888-826-4966 or email [credit@nixonpower.com](mailto:credit@nixonpower.com)**

# EXHIBIT “A”

## SCOPE OF WORK AND TECHNICAL SPECIFICATIONS



The Contractor shall provide a full range of professional commercial Generator Maintenance, Repair and Installation Services to the City of Mount Dora as described within this RFP.

The work consists of furnishing all labor, materials, equipment, tools, services, and supervision necessary to properly provide all contractually covered services for City generators.

Successful Contractor shall respond to emergency calls relative to any City emergency needs. City will make sole determination of an emergency.

The attached Technical Specifications include items that identify, quantify, describe, and define the expected work and, as such, may add or modify the amount and manner of the Scope of Work.

## **SCOPE OF WORK & TECHNICAL SPECIFICATIONS GENERATOR SERVICES**

### **1. Intent:**

The intent of this solicitation is to select one or more successful Bidders to provide Major (Annual) and Minor (Semi-Annual) Preventive Maintenance Inspection Service and Repair (PMI&S) for (both routine and emergency) and Installation of emergency power generators located throughout City. No work may be performed without prior authorization from the City.

### **2. Safety:**

The successful Bidder shall be responsible for ensuring that any work performed in connection with this Agreement conforms to the guidelines set forth by the Occupational Safety and Health Act (OSHA).

### **3. Security:**

The following security guidelines must be followed as part of this Agreement:

- A. All posted facility security requirements shall be maintained at all times while performing work. Failure to comply and follow these security requirements may result in the worker(s) removal from the building at no additional charge to the City.
- B. All personnel affiliated with the successful Bidder that will enter City facilities covered by this contract may be required to complete a background investigation. The depth of these investigations will vary by location and shall be detailed by the City Contract Manager or his designee upon the award of this Contract. The initial cost at contract start-up shall be covered by the City, any subsequent investigations, at any time, for any reason, shall be the cost of the successful Bidder.
- C. The successful Bidder shall provide the City's Project Manager a list of employees authorized to work under this Agreement, along with a copy of each employee's valid US State issued Driver's License and the successful Bidder's Company Identification Card. Only employees on the list provided shall be allowed access.
- D. The successful Bidder's employees shall at all times carry a proper photo Identification. The Identification Cards shall be current. The successful Bidder's employees upon request must

present their photo identification for entrance into City facilities or job site for verification of identity.

- E. The successful Bidder's employees shall wear company uniforms/shirts with their name and/or company logo.

#### **4. Personnel:**

The successful Bidder shall have qualified individuals, properly trained and equipped with the necessary tools and equipment, to make inspections, adjustments, and repairs. The personnel shall be competent, properly licensed, experienced, courteous, neatly dressed and skilled in the services provided by the successful Bidder. Failure to comply with security requirements and any security violations may be considered a breach of this Agreement and grounds for termination.

#### **5. Frequencies:**

The successful Bidder shall provide two (2) PM's per 12-month period, one (1) Major Preventive Maintenance Inspection & Service for each unit on the Master List and one(1) Minor Preventive Maintenance Inspection & Service which will take place six (6) months after the Major PMI&S.

- A. The successful Bidder shall perform the Major and Minor PMI&S within industry standards and in accordance to all Local, State and Federal rules, codes, statutes and regulations.
- B. The successful Bidder shall also provide suggested corrective actions as needed and any repair to ensure the overall safety and or operational use of the generators.
- C. The successful Bidder shall inspect, test and service the following generic list of items along with any non-listed items that may be associated with, and specific to, the individual generator and location, per industry standards and provide a detailed service report including any deficiencies and suggested corrective actions for each unit per location to include an estimated cost for repair.

#### **6. NETA COMPLIANCE:**

Inspection shall meet or exceed NETA Inspection and Test Procedures. This testing shall include the electrical and mechanical tests.

#### **7. Major Annual Preventative Maintenance Service:**

All task items performed will meet or exceed requirements in the National Fire Protection Agency (NFPA) levels one (1) and two (2) in Section 110 as amended.

##### **A. Task One (1) – Fuel System:**

- 1. Main tank level — Check level and record.
- 2. Solenoid valve operation — Verify electrical operation as well as the transfer of fuel.
- 3. Condition of piping, vents- Inspect condition of all fuel piping and vents.
- 4. Condition of hoses — Inspect all fuel connections for tightness, condition and all hoses for pliability and over all condition.
- 5. Fuel Filter(s) — Replace all engine mounted fuel filters with new original manufacturer equipment (OEM). The City must approve any alternate aftermarket parts.
- 6. Fuel Sample —Test condition of fuel and specifically for water and algae.

**B. Task Two (2) – Lubrication System:**

1. Oil sample - obtain sample prior to replacing oil. Sample to include at a minimum, the following requirements to determine the engine condition: viscosity, total solids, total base number, oxidation, fuel dilution (water, antifreeze and other contaminants).
2. Oil - Replace crankcase engine oil using new oil as recommended by the manufacturer.
3. Filter(s) - Replace all engine mounted oil filters with new original manufacturer equipment (OEM.) The City must approve any alternate aftermarket parts.
4. Level - Verify oil level is at appropriate level as indicated by dipstick located on engine.
5. Crankcase breather - Remove, inspect, and clean and replace if necessary.

**C. Task Three (3) – Cooling System:**

1. Antifreeze protection level - Test protection level of coolant and document.
2. Inhibitor level - Test level of inhibitor in coolant system and document.
3. PH level - Test Ph. level of coolant system and record.
4. Radiator exterior condition - Inspect deterioration of cores and contamination build up.
5. Fan and alternator belt(s) - Inspect condition and adjust as needed.
6. Water Pump - Visually inspect for leaks and condition.
7. Hoses, clamps and connections - Inspect condition and pliability; tighten all hose clamps, and replace when necessary.
8. Jacket Water Heater - Verify operation of heater and thermostat where applicable.
9. Coolant Filters - Replace all engine-mounted filters with new OEM or approved equivalent only.
10. Visually inspect level inside radiator, heat exchanger, and/or recovery bottle.

**D. Task Four (4) – Exhaust System:**

1. Silencer, piping, and flex: inspect for cracks and excessive corrosion.
2. Drain cap - Verify free movement.
3. Insulation and Fire Hazards - Inspect and document.
4. Hangers and supports - Inspect and check hardware for tightness.
5. Excessive Back Pressure - Check engine backpressure, under load/ compare to OEM specs.

**E. Task Five (5) – Intake System:**

1. Air filter - Inspect and replace as necessary.
2. Hoses, clamps, and connections - Inspect condition and pliability; tighten all hose clamps.

**F. Task Six (6) – Battery and Charging System:**

1. Electrolyte level - Check electrolyte level in accordance with battery manufacturer specifications; add proper fluids as needed.
2. Specific Gravity - Test and document the lowest and highest reading.
3. Terminal and connections - Remove terminals and treat for corrosion, torque accordingly.
4. Cables - Visually inspect condition.
5. Load Test - Perform load test utilizing battery manufacturer approved procedures and record battery age and size.
6. Battery charger float - Verify operation and document.

7. Battery charger equalize - Verify operation and document.

**G. Task Seven (7) – Prime Mover:**

1. Wiring harness and connections - Inspect all engine wiring.
2. Mounting hardware - Check and tighten.
3. Vibration Damper - Inspect hardware and components.
4. Ignition - Inspect cap, condenser, points, rotor, and spark plugs; clean and recalibrate as needed.
5. Governor and Carburetor Linkages - Inspect for freedom of movement and grease as necessary.
6. Document hours listed on engine run time.

**H. Task Eight (8) – Systems Operation:**

1. Place control switch to manual, record time to start:
2. Unusual noise or vibration - Record if applicable.
3. Leaks (fuel, coolant, oil, exhaust) Inspect and correct if any are loose due to connections or corrosion.
4. Exhaust opacity and wet stacking - Inspect and record.
5. Oil pressure gauge - Record initial and warm, warm equals after five (5) minutes continuous run.
6. Coolant temperature gauge - Record initial and warm, warm equals after five (5) minutes continuous run.
7. Battery charging Amp/ Direct Current (DC) meter - Record.
8. Safety shutdowns - Test and verify the operation of all shutdowns.
9. Pre-safety shutdowns - Test and verify the operation of all pre-safety shutdowns.
10. Remote Annunciator / Control Panel lights and operations.
11. Alternating Current (AC) Voltage - Record no load and loaded.
12. Amperage - Record A-phase, B-phase, C-phase.
13. Hertz - Record no load and loaded - Potentiometer working properly.

**I. Task Nine (9) – Generator (Power Plant):**

1. Brushes, commutator, slip rings - Check wear, condition and polish as necessary.
2. Diodes/surge-suppressor/isolators - Inspect proper mounting, tightness, and remove grease build up with dielectric spray.
3. Rotor, stator, exciter field, and armature - Inspect windings, connections and hardware.
4. Bearings - Inspect for overheating and grease as necessary.
5. Hardware (mounts, flex plates, covers) - Verify proper torque based on hardware S.A.E. grade.
6. Leads (output, stator, fields, sensing) Current Transformer's (CT)'s - Inspect insulation and connections.
7. Voltage regulator, breaker, fuses - Inspect all mounting hardware and ohm across each pole/fuse, record.
8. Controller wiring and component connections - Check all wiring inside control panel and components.
9. Control panel-enclosure, mounts - Inspect condition of control panel and mounts.
10. Check insulation on wires in the main stator, main field, exciter armature, and exciter field with Megger test equipment.
11. Perform insulation-resistance test on the generator winding-to-ground in accordance with

IEEE 43. Calculate the polarization index.

**J. Task Ten (10) – Generator Enclosures:**

1. Document exterior condition of finish, corrosion, hinges, hardware, and keyways; correct as needed.
2. Cleaning of the exterior roof and all sides of the generators to remove mold, dirt, wasp nest, and the like.

**K. Task Eleven (11) – Automatic Transfer Switches:**

The successful Bidder shall inspect and test transfer switches associated with generators that are permanently connected to structures to supply emergency power. Emergency generators must exercise regularly, and will utilize the building(s) transfer switches to provide the needed exercise for a fifteen (15) minute duration, and then automatically stop. Additional requirements are as follows:

1. Normal voltage monitor - Check for proper pick up and drop out, record accordingly.
2. Emergency voltage monitor - Check for proper pick up and drop out, record accordingly.
3. Time delay to start - Verify operation and record time delay.
4. Time delay to emergency - Verify operation and record time delay.
5. Time delay to normal - Verify operation and record time delay.
6. Delay neutral or in-phase monitor - Verify operation.
7. Status indicator lamps - Verify operation and replace as required.
8. Exerciser - Verify operation and record day, time and length of exercise.

**L. Task Twelve (12) – Cleaning of Generators:**

1. Document exterior condition of finishes, corrosion, hinges, hardware, and keyways; correct as needed.
2. Cleaning of the exterior roof, generator ends, and sides to remove mold, dirt, wasp nests, and the like.

**M. Task Thirteen (13) – Generator Security:**

1. All City generators should be found locked prior to testing, and must be locked when tested and inspection is completed. Please document any units found open or unlocked upon arrival.
2. All four hundred (400) kilowatt, trailer mounted generators are keyed alike.
3. Towing specifications for the trailer units may be obtained by Site-Visit only, upon written request.

**8. Minor Semi-Annual Preventive Maintenance Service for all Generators:**

All TASK items performed will meet or exceed requirements in the National Fire Protection Agency (NFPA) levels one (1) and two (2) in Section 110 as amended.

**A. Task One (1) – Fuel System:**

1. Main tank level - Check level and record.
2. Day tank level - Check level and record.

3. Transfer pump and control operation - Test controls and float assemblies.
4. Solenoid valve operation - Verify electrical operation as well as the transfer of fuel.
5. Fuel Sample - Test condition of fuel, specifically for acetone content, water, and algae.
6. Condition of piping, vents- Inspect condition of all fuel piping and vents.
7. Condition of hoses - Inspect fuel connections for tightness, condition of hoses for pliability and over all condition.

**B. Task Two (2) – Lubrication System:**

1. Level - Verify oil level is at appropriate level as indicated by dipstick located on engine.
2. Crankcase breather - Remove, inspect, and clean.

**C. Task Three (3) – Cooling System:**

1. Level - Inspect level inside radiator, heat exchanger, or recovery bottle
2. Antifreeze protection level - Test protection level of coolant and document.
3. Inhibitor level - Test level of inhibitor in coolant system and document.
4. PH level - Test Ph level of coolant system and record.
5. Radiator exterior condition - Inspect for deterioration of cores and contamination build up.
6. Fan and alternator belt(s) - Inspect condition and adjust as needed.
7. Water Pump - Inspect for leaks and condition.
8. Hoses, clamps, and connections - Inspect condition and pliability; tighten all hose clamps.
9. Jacket Water Heater - Verify operation of heater and thermostat.

**D. Task Four (4) – Exhaust System:**

1. Silencer, piping, flex - Inspect for cracks and excessive corrosion.
2. Rain Cap - Verify free movement.
3. Insulation and Fire Hazards - Inspect and document.
4. Hangers and supports - Inspect and check hardware for tightness.

**E. Task Five (5) – Intake System:**

1. Air filter - Inspect and replace as necessary.
2. Hoses, clamps, and connections - Inspect condition/pliability and tighten all hose clamps.

**F. Task Six (6) – Battery and Charging System:**

1. Electrolyte level - Check level to be in accordance with battery manufacturer specifications. Add distilled water as needed.
2. Specific Gravity - Test and document the lowest and highest reading.
3. Terminal and connections - Remove terminals and treat for corrosion, torque accordingly,
4. Cables - inspect condition.
5. Load Test - Perform load test utilizing battery manufacturer approved. Procedures / record battery age.
6. Battery charger float - Verify operation and document.
7. Battery charger - Verify operation and document.

**G. Task Seven (7) – Prime Mover:**

1. Wiring harness and connections - inspect all engine wiring.
2. Mounting hardware - Check and tighten.
3. Vibration Damper - Inspect hardware and components.
4. Governor and Carburetor Linkages - Inspect for freedom of movement and grease as necessary.

**H. Task Eight (8) – Systems Operations:**

1. Place control switch to manual, record time to start.
2. Unusual noise or vibration - Record if applicable.
3. Leaks (fuels, coolant, oil, exhaust) - Visually inspect and correct if any are due to loose connections.
4. Exhaust opacity and wet stacking - Visually inspect and record.
5. Oil pressure gauge - Record initial and warm, warm equals after five (5) minutes of continuous run.
6. Coolant temperature gauge - Record initial and warm, warm equals after five (5) minutes of continuous run.
7. Battery charging Amp/ Direct Current meter - Record.
8. Safety shutdowns - Test and verify the operation of all shutdowns.
9. Pre-safety shutdowns - Test and verify the operation of all pre-safety shutdowns.
10. Remote Annunciator - Test and verify the operation of all items.
11. Alternating Current Voltage - Record no load and loaded. Amperage – Record A-phase, B-phase, C- phase. (m) Hertz - Record no load and loaded.

**I. Task Nine (9) – Generator:**

1. Hardware-mounts flex plates, covers - Verify proper torque based on hardware Society of Automotive Engineers (S.A.E,) grade.
2. Leads (output, stator, fields, sensing) Current Transformer's (CT)'s - Inspect insulation and connections pole/fuse, record accordingly.
3. Controller wiring and component connections - Check all wiring inside control panel and components.
4. Control panel-enclosure, mounts — Inspect condition of control panel and mounts.

**J. Task Ten (10) – Cleaning of Generators:**

1. Document exterior condition of finish, corrosion, hinges, hardware, and keyways.
2. Cleaning of the roof and all sides of generators to remove mold, dirt, wasp nests, and the like.

**K. Task Eleven (11) – Generator Safety:**

1. All City generators should be found locked prior to testing, and must be locked when tested and inspection is completed. Document any units found open or unlocked upon arrival
2. All four hundred (400) kilowatt, trailer mounted generators are keyed alike.
3. Towing specifications for the trailer units may be obtained by Site-Visit only, upon written request.

**9. Repair Services: (Emergency and Routine):**

The successful Bidder shall respond to the City's requests for service in a reliable and timely manner, to insure the proper functioning of the equipment.

1. The successful Bidder shall repair all generators in accordance with the manufacturer's technical data including tolerances, calibrations, specifications, and industry standards.
2. The successful Bidder shall install only new original equipment manufacturers (OEM) replacement parts for each respective generator being serviced unless the City approves an alternate aftermarket part in advance.
3. The successful Bidder shall perform all work in accordance with all local, state and federal building and electrical codes.
4. Detailed repair reports/invoices must be prepared properly to insure prompt payment. The City's process is detailed in Section 6 subsection 6.05.
5. Routine Service Calls shall be responded to on-site within 24 hours, unless previously agreed to
6. Emergency Service Calls are detailed in item 9 (b) (Schedules for Repair and Service).

#### **10. Schedules for all Services:**

The successful Bidder shall maintain the following specific schedules for routine repairs, major repairs, and emergency repairs:

1. Routine Repairs: Regular, Straight-Time hours of operation are Monday through Thursday 7:00 a.m. to 5:30 p.m. All Preventive Maintenance (Major and Minor) must take place within these hours unless scheduled in advance and approved by the City.
2. Emergency Repairs: Urgent and Emergency service calls taking place outside of the City's "Regular, Straight-Time hours" are considered After-Hours service calls. The successful Bidder must be on location and ready to commence with emergency repairs within two (2) hours from written and/or phone notification by the City. The successful Bidder shall provide emergency repair service either in the field at a City facility, or at the successful Bidder's facility (for trailer units) twenty-four (24) hours a day, seven (7) days a week, including holidays, when requested by the City. Repair services should be done at the City's location unless approved by the City.
3. Preventive Maintenance: All locations requiring services to be performed and scheduled outside of the above stated Straight-Time hours will be noted in the Exhibit "2" listings.

#### **11. Reports:**

Each regular inspection/service shall be documented with a report. The report shall indicate all measurements made, as listed under the service, as well as any photos showing the before and after the equipment maintenance service was performed condition. The report shall be submitted with the invoicing.

#### **12. New Installation:**

On an as-needed basis for the addition of new equipment and/or the replacement of existing equipment the City may request a written proposal from the Awarded Contractor(s) to provide for the purchase and "turn-key" installation of new generators and power generating equipment. (The City reserves the right to competitively bid externally through use of the City's procurement process.)



### **13. Refueling Generators:**

City may require assistance in refueling a generator when it has been running over a twenty-four (24) hour period or at other times at the request of the City. Pricing will be based on current rack rate plus a Twenty Five dollar (\$25.00) delivery fee per generator.

### **14. Use of Premises:**

The successful Bidder shall maintain the following specific guideline for all services performed on the City's property:

1. No Smoking or profanity will be allowed in view of the general public.
2. During the progress of the work specified herein, the successful Bidder shall keep the premises free from accumulation of waste materials and other debris resulting from the work.
3. At the completion of the work, the successful Bidder shall remove all waste materials and debris from and about the premises as well as all tools, generator materials, and surplus materials, and leave the site clean and ready for occupancy by the City.
4. The successful Bidder shall restore to its original condition portions of the site not designated for repair by the City.
5. The City reserves the right to remove any successful Bidder's employee from the jobsite for any reason at any time.

### **15. Pricing Terms & Invoicing:**

1. Generator Repair Parts Pricing: The successful Proposer will be required to submit a separate invoice from the supplier of any repair / maintenance part/s along with the invoice for service. Materials purchased by the successful Proposer shall be billed to the City based on actual prices paid by the successful Bidder plus the percentage markup. Invoices submitted without the required supporting documentation will not be paid by the City, but will be returned to the successful Proposer for correction.
2. Additions and/or Deletions of Generators: Additions and/or deletions of Generators may be made by the City at any time during the period of the contract at the prices indicated in Exhibit "C" City Generator Excel Pricing Schedule, or at prices that may be mutually agreed to by the City and the successful Proposer.

**EXHIBIT “B”**  
**PRICE PROPOSAL**  
**(PDF Summary)**

Therefore, the undersigned, Hereinafter called “Proposer” hereby certifies that he/she has familiarized himself/herself with the extent of the work, and having examined carefully the scope of services herein, propose to furnish all labor, materials, equipment, vehicles, fuel, and services without exception, for “Generator Maintenance and Repair Services.” **Grand Total amount will be used for calculation of evaluation cost score.**

| Item No. | Description                                                                                          | Price         |
|----------|------------------------------------------------------------------------------------------------------|---------------|
| 1.       | Lift stations – Subtotal of Minor & Major PM Service Price (from Excel Column H - Line 55)           | \$ 51,160.00  |
| 2.       | Lift stations – Subtotal of Load Test Cost (from Excel Column I – Line 55)                           | \$ 20,600.00  |
| 3.       | Plant Generators – Subtotal of Minor & Major PM Service Price (from Excel Column H – Line 69)        | \$ 11,395.00  |
| 4.       | Plant Generators – Subtotal of Load Test Cost (from Excel Column I – Line 69)                        | \$ 6,550.00   |
| 5.       | Other Generators (Buildings) – Subtotal of Major & Minor PM Services (from Excel Column H – Line 80) | \$ 7,045.00   |
| 6.       | Other Generator (Buildings) – Subtotal of Major & Minor PM Services (from Excel Column I – Line 80)  | \$ 2,375.00   |
| 7.       | Unscheduled Maintenance & Parts and Supplies – Subtotal (from Excel Column E – Line 89)              | \$ 47,240.00  |
| 8.       | <b>Grand Total</b> - (from Excel Column D – Line 91)                                                 | \$ 146,240.00 |

**\*Exhibit “B” Price Proposal Form (PDF Summary):** Enter requested subtotals from Exhibit “C” Pricing Schedule (Excel) and upload with your proposal submittal via DemandStar.com.

**\*\*Exhibit “C” Pricing Schedule (Excel):** Upload with your proposal submittal in both a PDF and Excel format.

The total contract amount shall cover the Work required by the contract documents. All costs in connection with the successful completion of the Work, including furnishing all materials, equipment, supplies, and appurtenances; providing all construction, equipment, and tools; and performing all necessary labor and supervision to fully complete the Work, shall be included in the unit and lump sum prices bid. All Work not specifically set forth as a pay item on the Price Proposal Form shall be considered a subsidiary obligation of the Contractor and all costs in connection therewith shall be included in the prices offered.

I/we, the undersigned, as authorized signatory to commit the firm, do hereby accept in total all the terms and conditions stipulated and referenced in this RFP document and do hereby agree that if a contract is offered or negotiated it will abide by the terms and conditions presented in the RFP document or as negotiated pursuant thereto. The undersigned, having familiarized him/herself with the terms of the RFP documents, local conditions, and the cost of the work at the place(s) where the work is to be done, hereby proposes and agrees to perform within the time stipulated, all work required in accordance with the Scope of Services and other documents including Addenda, if any, on file at the City of Mount Dora Purchasing Division for the price(s) as set forth herein in the Price Proposal Form. The signature(s) below are an

Form Continues on Next Page

acknowledgment of my/our full understanding and acceptance of all the terms and conditions set forth in this RFP document or as otherwise agreed to between the parties in writing.

Proposer/Contractor

Name: Nixon Power Services, LLC

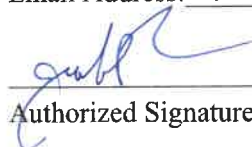
Mailing

Address: 4475 Parkbreeze Court Orlando, Florida 32808

Telephone No. 888-826-4966

FEIN: 42-1608629

Email Address: jslaughter@nixonpower.com



Justin Slaughter

Authorized Signature

Printed Name

VP of Sales

1.21.25

Title

Date

**PLEASE COMPLETE AND SUBMIT WITH YOUR RFP RESPONSE**  
**Failure to submit this form will be grounds for disqualification of your submittal.**

**Remainder of Page Intentionally Left Blank**

**EXHIBIT “C”**

**EXCEL PRICING SHEET**

**(See Separate Electronic File Uploaded With This RFP Document)**

**NOTE: City requires upload of Exhibit “C” Excel Pricing Sheet, via DemandStar.com, in both PDF and Excel format as part of a Submittal Under this RFP.**

**EXHIBIT “D”**

**ZOOM MEETING  
ACCESS INFORMATION**

**Solicitation Opening via ZOOM:**

**Topic: RFP 25-UT-001- Opening**

**Time: Jan 16, 2025 02:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/83928420932?pwd=3pEH0xKzRleu07NG7UaEASzCYSOC4x.1>**

**Meeting ID: 839 2842 0932**

**Passcode: 338215**

**---**

**One tap mobile**

**+13052241968,,83928420932#,,, \*338215# US**

**+16465588656,,83928420932#,,, \*338215# US (New York)**

## PROPOSER CHECK LIST

**IMPORTANT:** Please read carefully, sign in the spaces indicated and return with your Proposals.

Proposer should check off each of the following items as the necessary action is completed:

- ☒ All required and applicable forms have been signed and included
- ☒ All information as requested in the Proposer's Proposal Form is included.
- ☒ Any addenda have been signed and included.
- ☒ The Proposals must be submitted via [www.demandstar.com](http://www.demandstar.com) no later than the specified due date and time. (Otherwise Proposals cannot be considered.)

Nixon Power Services, LLC

Company

Authorized Signature

Justin Slaughter VP of Sales

Printed Name & Title

Jslaughter@nixonpower.com

Email

4475 Parkbreeze Ct.

Address

Orlando, FL 32808

City, State, Zip Code

888-826-4966

Telephone No.

Fax No.

## PROPOSERS QUALIFICATION FORM

### LIST MAJOR WORK PRESENTLY UNDER CONTRACT:

| % Completed | Project                                                 | Contract Amount |
|-------------|---------------------------------------------------------|-----------------|
| 33%         | City of Asheville, NC Preventative Maintenance Contract | \$ \$65,000+    |
| Ongoing     | Disney Parks Preventative Maintenance                   | \$ \$300,000+   |
| Ongoing     | Seminole Tribe of Florida                               | \$ \$200,000+   |

### LIST CURRENT PROJECTS IN WHICH YOU ARE THE CANDIDATE FOR AWARD:

Nixon is currently bidding multiple projects across the territory. At any given time, Nixon Power is up for award of multiple projects in multiple states. Those projects include, hospitals, wastewater plants, hospitality buildings, data centers and more.

### OTHER INFORMATION ABOUT PROJECTS:

Nixon Power is the Kohler/Rehko distributor for 14 states. We provide new equipment sales, service, switchgear sales and service, rental, and disaster response. We work on projects throughout our territory and provide our expertise to thousands of customers.

Have you, at any time, failed to complete a contract? ☐ Yes ☒ No

### STATEMENT OF LITIGATION:

Are there any judgments, claims or suits pending or outstanding by or against you?  
☐ Yes ☒ No

If the answer to either question is yes, submit details on separate sheet. List all lawsuits that have been filed by or against your firm in the last five (5) years:

### CONTRACT TOTALS:

List total contract amounts for work performed on all completed **Generator Maintenance and Repair Services** related projects in the past five (5) years, whether as an individual firm or as part of a joint venture. **Totals must be listed individually by contract or project and then summarized as a total dollar amount.** Attach additional page if necessary.

\$ 100+ Million **Total Contract Amounts for work done on all past related projects.**

**REFERENCES:**

Bank(s) Maintaining Account(s): Pinnacle Financial Partners

Surety/Underwriter: (if required) Scott Insurance

Other References: (Use additional sheets if necessary)

**TYPE OF FIRM:**

☐ Corporation/Years in Business: \_\_\_\_\_. If firm is a corporation, please list state in which it is incorporated: \_\_\_\_\_. If firm is a corporation, by signing this form, Proposer certifies that the firm is authorized to do business in the State of Florida.

☒ Partnership/Years in Business: 100+

☐ Sole Proprietorship/Years in Business: \_\_\_\_\_

☐ Other: Please list: \_\_\_\_\_

Pursuant to information for prospective Proposers for the above-mentioned proposed project, the undersigned is submitting the information as required with the understanding that it is only to assist in determining the Proposals of the organization to perform the type and magnitude of work intended, and further, guarantee the truth and accuracy of all statements herein made. We will accept your determination of Proposals without prejudice.

Nixon Power Services, LLC

Company

  
Authorized Signature

Justin Slaughter VP of Sales

Printed Name & Title

jslaughter@nixonpower.com

Email

4475 Parkbreeze Court

Address

Orlando, FL 32808

City, State, Zip Code

888-826-4966

Telephone No.

Fax No.



**FLORIDA STATUTES, SECTION 287.138  
CERTIFICATION**

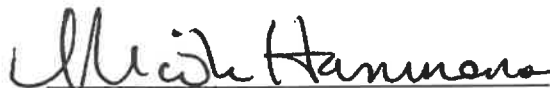
I, \_\_\_\_\_ (person) Justin Slaughter \_\_\_\_\_, as the \_\_\_\_\_ (title) VP of Sales \_\_\_\_\_ of \_\_\_\_\_ (entity) Nixon Power Services, LLC \_\_\_\_\_, do hereby certify that \_\_\_\_\_ (entity) Nixon Power Services, LLC (i) is not owned by the government of a foreign country of concern as defined by Florida Statutes, Section 287.138; (ii) does not have the government of a foreign country of concern, as defined by Florida Statutes, Section 287.138, as a controlling interest owner; (iii) is not organized under the laws of a foreign country of concern, as defined by Florida Statutes, Section 287.138; and (iv) does not have its principal place of business in a foreign country of concern as defined by Florida Statutes, Section 287.138.

  
\_\_\_\_\_  
Print: Justin Slaughter  
Title: VP of Sales

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Justin Slaughter, who personally swore or affirmed that he/she is authorized to execute this Oath and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this 21<sup>st</sup> day of January, 2025



  
\_\_\_\_\_  
NOTARY PUBLIC, State of ~~Florida~~ Arkansas

**AFFIDAVIT OF COMPLIANCE WITH SECTION 288.0071, FLORIDA STATUTES,  
ECONOMIC INCENTIVES TO FOREIGN ENTITIES OF CONCERN**

Before me, a notary public, in and for the State of Arkansas at large, personally appeared, Justin Slaughter, and having first made due oath or affirmation, states:  
(Write Name Here)

1. My name is Justin Slaughter.  
(Write Name Here)
2. I am the VP of Sales of Nixon Power Services, LLC.  
(Insert Job Title) (Insert Company Name)
3. The Company was formed in North Carolina and is a LLC.  
(Country and State) (List the Type of Entity (ex.: LLC, Inc., etc.))
4. I am duly authorized and empowered and have sufficient knowledge to execute and deliver this Affidavit.
5. I affirm that the Company is not:
  - a. Owned or controlled by the government of the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic (collectively and individually, a Foreign Country of Concern), including any agency of or any other entity of significant control of such Foreign Country of Concern. Where 'controlled by' means *having possession of the power to direct or cause the direction of the management or policies of a company, whether through ownership of securities, by contract, or otherwise; or a person or entity that directly or indirectly has the right to vote 25 percent or more of the voting interests of the company or that is entitled to 25 percent or more of its profits is presumed to control the foreign entity, or*
  - b. A partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a Foreign Country of Concern, or a subsidiary of such entity.

Under penalties of perjury, I declare that I have read the foregoing Affidavit and that the facts stated in it are true.

Signed and Delivered on this 21<sup>st</sup> day of January, 2025.

BY: \_\_\_\_\_

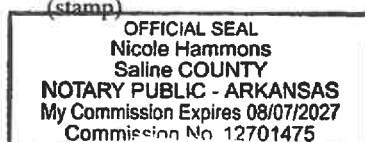
Signature of Affiant

Justin Slaughter

Printed Name

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Justin Slaughter, as VP of Sales, of Nixon, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this day of January 21, 2025.



Nicole Hammons  
NOTARY PUBLIC

**VENDOR CERTIFICATION REGARDING  
SCRUTINIZED COMPANIES' LISTS PURSUANT TO  
FLORIDA STATUTES, SECTION 187.135**

Respondent Vendor Name: Nixon Power Services, LLC

Name of Company: Nixon Power Services, LLC

FEIN: 42-1608629

Authorized Representative's Name and Title:  
Justin Slaughter VP of Sales

Address: 4475 Parkbreeze Ct. Orlando, FL 32808

Phone Number: 888-826-4966 Email Address: jslaughter@nixonpower.com

Florida Statutes, Sections 287.135, prohibits Florida municipalities from contracting with companies, for goods or services over \$1,000,000, that are on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List engaged in any Business operations with Cuba or Syria or which are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Florida Statutes, Section 215.473. A copy of the current list of "Scrutinized Companies" can be found at the following link:

<https://www.sbafla.com/fsb/FundsWeManage/FRSPensionPlan/GlobalGovernanceMandates/QuarterlyReports.aspx>

As the person authorized to sign on behalf of the Respondent Vendor, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, is not participating in a boycott of Israel and does not have any business operations with Cuba or Syria. I understand that pursuant to Florida Statutes, Section 287.135, the submission of a false certification may subject the Respondent Vendor to civil penalties, attorney's fees and/or costs.

I understand and agree that the City may immediately terminate any contract resulting from this solicitation if the company referenced above is found to have submitted a false certification related to the Scrutinized Companies that Boycott Israel List, engaging in a boycott of Israel, the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or engaging in business operations in Cuba or Syria.

Certified By:   
Authorized Signature

Print Name: Justin Slaughter

Print Title: VP of Sales

## HUMAN TRAFFICKING AFFIDAVIT

In compliance with § 787.06, Florida Statutes, this Affidavit must be completed by an officer or representative of a nongovernmental entity that is executing, renewing, or extending a contract with the City of Mount Dora (the "Governmental Entity").

The undersigned, on behalf of the entity listed below (the "Nongovernmental Entity"), hereby attests under penalty of perjury as follows:

1. I am over the age of 18 and I have personal knowledge of the matters set forth herein.
2. I am an officer or representative of Nixon Power Services, LLC, a nongovernmental entity, and I am authorized to provide this affidavit on behalf of the Nongovernmental Entity.
3. Nongovernmental Entity, and any of its subsidiaries or affiliates, do not use coercion for labor or services, as those terms are defined in § 787.06, Florida Statutes, as may be amended from time to time.
4. If at any time in the future the Nongovernmental Entity does use coercion for labor or services, the Nongovernmental Entity will immediately notify the Governmental Entity and no contracts may be executed, renewed, or extended between the parties.
5. I have read the foregoing Affidavit and confirm that the facts stated in it are true and are made for the benefit of and reliance by the Governmental Entity.

  
\_\_\_\_\_  
Authorized Signature

Justin Slaughter  
\_\_\_\_\_  
Printed Name

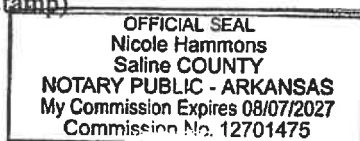
Nixon Power Services, LLC  
\_\_\_\_\_  
Company

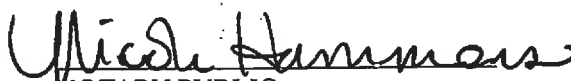
VP of Sales  
\_\_\_\_\_  
Title

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of [ ☒ ] physical presence or [ ☐ ] online notarization of Justin Slaughter, as VP of Sales of Nixon Power Services, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Nongovernmental Entity, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this 21<sup>st</sup> day of January, 2024 ~~2025~~

(stamp)



  
\_\_\_\_\_  
NOTARY PUBLIC

## CONFLICT OF INTEREST AFFIDAVIT

By the signature below, the firm (employees, officers and/or agents) certifies, and hereby discloses, that, to the best of their knowledge and belief, all relevant facts concerning past, present, or currently planned interest or activity (financial, contractual, organizational, or otherwise) which relates to the proposed work; and bear on whether the firm (employees, officers and/or agents) has a possible conflict have been fully disclosed.

Additionally, the firm (employees, officers and/or agents) agrees to immediately notify in writing the Finance Director, or designee, if any actual or potential conflict of interest arises during the contract and/or project duration.

Nixon Power Services, LLC  
Company

4475 Parkbreeze Ct  
Address

  
Authorized Signature

Orlando, FL 32808  
City, State, Zip Code

Justin Slaughter VP of Sales  
Printed Name & Title

888-826-4966  
Telephone No.

jslaughter@nixonpower.com  
Email

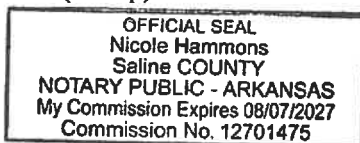
Fax No.

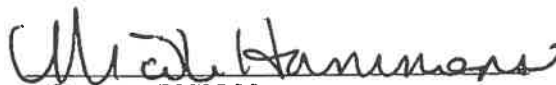
STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or [ ] online notarization of Justin Slaughter, as VP of Sale, of Nixon Power, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this

21<sup>st</sup> day of January, 2024  
2025

(stamp)



  
NOTARY PUBLIC

## DECLARATION STATEMENT

City of Mount Dora  
510 North Baker Street  
Mount Dora, FL 32757

### RE: RFP NO. 25-UT-001 - "GENERATOR MAINTENANCE AND REPAIR SERVICES"

Dear Mayor and Council Members:

The undersigned as Proposer, or on behalf of Proposer, declares that this Response is submitted without any other understanding, agreement or connection with any person, corporation, or firm submitting a Response for the same purpose and that the Response is in all respects fair and without collusion or fraud.

The undersigned as Proposer, or on behalf of Proposer, further declares that this Response is in compliance in every respect with all the Instructions to Proposers issued prior to the opening of the Responses.

The undersigned as Proposer, or on behalf of Proposer, if selected, agrees to commence negotiations in good faith and execute an appropriate City document for the purpose of establishing a formal contractual relationship with the City for the performance of all requirements to which the Response pertains as set forth in **RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES."**

IN WITNESS WHEREOF, WE have hereunto subscribed our names on this 21st day of January, 2025 in the City of Little Rock, in the State of Arkansas.

Nixon Power Services, LLC  
Company  
  
Authorized Signature  
Justin Slaughter VP of Sales  
Printed Name & Title  
jslaughter@nixonpower.com  
Email

4475 Parkbreeze Ct.  
Address  
Orlando, FL 32808  
City, State, Zip Code  
888-826-4966  
Telephone No.  
  
Fax No.



## INSURANCE REQUIREMENTS

### INSURANCE TYPE

### REQUIRED LIMITS

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> 1. Worker's Compensation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Statutory Limits of Florida<br>Statutes, Chapter 440 and all<br>Federal Government Statutory Limits and<br>Requirements. |
| <input checked="" type="checkbox"/> 2. Commercial General Liability<br>(Occurrence Form) patterned<br>after the current I.S.O form<br>with no limiting endorsements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <u>Bodily Injury &amp; Property Damage</u><br><br><u>\$1,000,000</u> single limit per<br>occurrence                      |
| <input checked="" type="checkbox"/> 3. Indemnification: To the maximum extent permitted by Florida law, the Contractor/Vendor/Firm shall indemnify and hold harmless the City of Mount Dora, its officers and employees from any and all liabilities, damages, losses and costs, including, but not limited to, reasonable attorneys' fees and paralegals' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Contractor/Vendor/Firm or anyone employed or utilized by the Contractor/Vendor/Firm in the performance of this Agreement. This indemnification obligation shall not be construed to negate, abridge or reduce any other rights or remedies which otherwise may be available to an indemnified party or person described in this paragraph. |                                                                                                                          |
- This section does not pertain to any incident arising from the sole negligence of the City of Mount Dora.
- |                                                                                                                                                                                                                                                                                  |                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> 4. Automobile Liability                                                                                                                                                                                                                      | <u>\$ 500,000</u> Each Occurrence<br>Owned/Non-owned/Hired<br>Automobile Included |
| <input type="checkbox"/> 5. Other Insurance as indicated below:<br>Errors and Omissions or Professional<br>Malpractice Coverage                                                                                                                                                  | \$ 1,000,000 Per Occurrence                                                       |
| <input type="checkbox"/> 6. Aircraft Liability \$1,000,000 each occurrence combined single limit for bodily injury liability and property damage liability.                                                                                                                      |                                                                                   |
| <input checked="" type="checkbox"/> 7. Contractor shall ensure that all subcontractors comply with the same insurance requirements that he is required to meet. The same Contractor shall provide City with certificates of insurance meeting the required insurance provisions. |                                                                                   |
| <input checked="" type="checkbox"/> 8. The City of Mount Dora must be named as " <b>ADDITIONAL INSURED</b> " on the Insurance Certificate for Commercial General Liability where required.                                                                                       |                                                                                   |

**INSURANCE REQUIREMENTS**  
(Continued)

- ☒ 9. The City of Mount Dora shall be named as the Certificate Holder. NOTE--The "Certificate Holder" should read as follows:

City of Mount Dora  
Mount Dora, Florida

No City Division, Department, or individual name should appear on the Certificate. No other format will be acceptable.

- ☒ 10. **Thirty (30) Days Cancellation Notice** required.
- ☒ 11. The Certificate must state **RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES."**

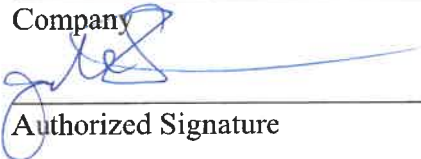
=====

**PROPOSER'S AND INSURANCE AGENT'S STATEMENT:**

We understand the insurance requirements of these specifications and that the evidence of insurability may be required within five (5) days of the award of **RFP**.

Nixon Power Services, LLC

Company

  
Authorized Signature

Justin Slaughter VP of Sales

Printed Name & Title

jslaughter@nixonpower.com

Email

Scott Insurance

Insurance Agency

Not Needed Proof of Insurance Provided  
Signature of Proposer's Agent

4475 Parkbreeze Court

Address

Orlando, FL 32808

City, State, Zip Code

888-426-4966

Telephone No.

Fax No.



## DRUG-FREE WORKPLACE PROGRAM CERTIFICATION

Preference to businesses with drug-free workplace programs. -- Whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid, proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- (4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.
- (5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
- (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

**Does the individual responding to this solicitation certify that their firm has implemented a drug-free workplace program in accordance with the provision of Section 287.087, Florida Statutes, as stated above?**

☒ YES  
☐ NO

Nixon Power Services, LLC  
Company

  
Authorized Signature

Justin Slaughter VP of Sales  
Printed Name & Title

jslaughter@nixonpower.com  
Email

4475 Parkbreeze Ct.

Address

Orlando, FL 32808

City, State, Zip Code

888-826-4966

Telephone No.

Fax No.

## NON-COLLUSION AFFIDAVIT OF PRIME QUALIFIER

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

State of Arkansas

County of Pulaski

Justin Slaughter, being first duly sworn, deposes and says that:

I am the VP of Sales of Nixon Power Services, LLC, (Proposer) which has submitted a Response to City of Mount Dora RFP #25-UT-001.

I am fully informed respecting the preparation and contents of the Response to RFP #25-UT-001, and of all pertinent circumstances respecting such Response.

Neither the Proposer nor any of its officers, partners, owners, agent representatives, employees or parties in interest, including this Affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, sought by agreement or collusion or communication or conference with any other proposer, firm or person, to fix the price or prices in the Proposer's Response to RFP #25-UT-001, or that of any other proposer, or to fix any overhead, profit or cost element of the Response price or the price of any other proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the CITY OF MOUNT DORA.

The price or prices quoted in the Proposer's Response to RFP #25-UT-001 are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this Affiant.

Nixon Power Services, LLC

Company

4475 Parkbreeze Ct.

Address

Justin Slaughter  
Authorized Signature

Justin Slaughter VP of Sales

Printed Name & Title

Orlando, FL 32808

City, State, Zip Code

888-826-4699

Telephone No.

jslaughter@nixonpower.com

Email

Fax No.

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of [ ☒ physical presence or [ ] online notarization of Justin Slaughter, as VP of Sales, of Nixon Power who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this 21<sup>st</sup> day of January, 2024. 2025

(stamp)

OFFICIAL SEAL  
Nicole Hammons  
Saline COUNTY  
NOTARY PUBLIC - ARKANSAS  
My Commission Expires 08/07/2027  
Commission No. 12701475

Nicole Hammons  
NOTARY PUBLIC

RFP# 25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES

33

## ACKNOWLEDGEMENTS

### RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES"

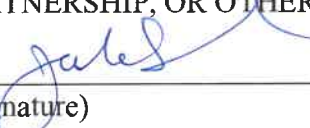
**To: City of Mount Dora  
510 N. Baker Street  
Mount Dora, FL 32757**

Nixon Power Services, LLC \_\_\_\_\_ (Proposer) guarantees its Response to RFP #25-UT-001 for a period not to exceed one hundred twenty (180) days from the date its Response was submitted to the City of Mount Dora unless an extension is granted by the Proposer.

The Contractor, by signing these **RFP** Submittal pages, acknowledges and agrees to abide by all the terms, conditions, and specifications contained in this **RFP** Document.

Dated this 21 day of January, 2025  
(Month) (Year)

INDIVIDUAL, LIMITED LIABILITY COMPANY,  
PARTNERSHIP, OR OTHER FORM OF ENTITY WHICH IS NOT A CORPORATION

By:  / Justin Slaughter  
(Signature) (Print name)

Address: 4475 Parkbreeze Ct. Orlando, FL 32808

Telephone: (888) 826-4966 Fax: (    )           

Taxpayer/Employer Identification Number (TIN/EIN): 42-1608629

### CORPORATION

By: \_\_\_\_\_ / \_\_\_\_\_  
(Signature) (Print name)

Address: \_\_\_\_\_

Telephone: (    )            Fax: (    )           

Taxpayer/Employer Identification Number (TIN/EIN): \_\_\_\_\_

State of Incorporation:

Corporate President: \_\_\_\_\_  
(Print Name)

Corporate Secretary: \_\_\_\_\_  
(Print Name)

Corporate Treasurer: \_\_\_\_\_  
(Print Name)

CORPORATE SEAL

Attest By: \_\_\_\_\_  
Secretary

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Remainder of Page Intentionally Left Blank



# CITY OF MOUNT DORA

## COMPLIANCE WITH THE PUBLIC RECORDS LAW

Upon award recommendation or ten (10) days after opening, submittals become "public records" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes. Proposers must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary. The submission of a proposal authorizes release of your firm's credit data to the CITY.

If the company submits information exempt from public disclosure, the company must identify with specificity which pages/paragraphs of their bid/proposal package are exempt from the Public Records Act, identifying the specific exemption section that applies to each. The protected information must be submitted to the CITY in a separate envelope marked accordingly.

By submitting a response to this solicitation, the company agrees to defend the CITY in the event we are forced to litigate the public records status of the company's documents.

Company Name: Nixon Power Services, LLC

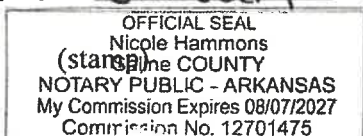
Authorized representative (printed): Justin Slaughter

Authorized representative (signature): *Justin Slaughter*

Project Number: RFP #25-UT-001

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Justin Slaughter, as VP of Sales, of Nixon Power, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Vendor/Bidder/Contractor, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this 21<sup>st</sup> day of January, 2024.



*Nicole Hammons*  
NOTARY PUBLIC

36

RFP# 25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES

## REFERENCES FORM

Provide the business names, contact persons and telephone numbers of four (4) references for which the firm has provided services described in this Proposals for three (3) years or more within the last five (5) years. Include relationships with governmental agencies. It is our intent to contact these references during the evaluation process.

1. Name of Company: St. Thomas Midtown Hospital  
Address: 2000 Church St. Nashville, TN  
Point of Contact: Michael Martin  
Phone #: 615-260-2865 Email address: \_\_\_\_\_  
Service(s) Provided: Service 4 1600kW at 4160VAC w/Paralleling Switchgear  
\_\_\_\_\_  
Dates of Service: 2018-Present
2. Name of Company: Kentucky American Water  
Address: 2300 Richmond Rd. Lexington, KY  
Point of Contact: Mike Maggard  
Phone #: 859-268-6348 Email address: michael.maggard@amwater.com  
Service(s) Provided: Preventative Maintenance and 24/7 Emergency Response  
\_\_\_\_\_  
Dates of Service: 2019-Present
3. Name of Company: Orange Water and Sewer Authority  
Address: 1898 MLK Jr. Drive Chapel, Hill NC  
Point of Contact: Johnny Johnson  
Phone #: 919-428-7995 Email address: jjohnson@owasa.org  
Service(s) Provided: Preventative Maintenance and 24/7 Emergency Response  
\_\_\_\_\_  
Dates of Service: 2019- Present
4. Name of Company: Disney Parks  
Address: 1375 E. Buena Vista Drive, Orlando, FL 32830  
Point of Contact: Anthony Rios  
Phone #: 407-242-6544 Email address: anthony.p.rios@disney.com  
Service(s) Provided: Preventative Maintenance and 24/7 Emergency Response  
\_\_\_\_\_  
Dates of Service: 2010-Present

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (A), FLORIDA STATUTES,  
ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. THIS SWORN STATEMENT IS SUBMITTED to the City of Mount Dora by: Justin Slaughter [NAME] as the VP of Sales [TITLE] of Nixon Power Services, LLC [BUSINESS ENTITY] and its Federal Employer Identification Number (FEIN) is 42-1608629.
2. I understand that a “public entity crime” as defined in Florida Statutes, Section 287.133 (1)(g), means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Florida Statutes, Section 287.133(1)(b), means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Florida Statutes, Section 287.133(1)(a), means:
  - a. A predecessor or successor of a person convicted of a public entity crime; or
  - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a “person” as defined in Florida Statutes, Section 287.133(1)(e), means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. Indicate which statement applies:







## FIRM INFORMATION

FIRM is a:

- ( ) Corporation  
( x ) Partnership  
( ) Sole Proprietorship  
( ) Other \_\_\_\_\_ (Explain)

Federal Employer Identification Number: 42-1608629

Firm Name: Nixon Power Services, LLC

Mailing Address: 4475 Parkbreeze Court Orlando, FL 32808

Telephone No.: 888-826-4966 Fax No.: \_\_\_\_\_

Email Address: jslaughter@nixonpower.com Web Address: nixonpower.com

If remittance address is different from the mailing address so indicate below.

Firm Name: Nixon Power Services, LLC

Remittance Address: Nixon Power Services P.O. Box 306448 Nashville, TN 37230-6448

\_\_\_\_\_  
\_\_\_\_\_

Submitted by: David Franklin

Name & Title Printed: David Franklin Outside Service Sales Representative

## SUB-CONTRACTOR LISTING

Phone Number/E-Mail:

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be a standard notebook page.

# Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the  
requester. Do not  
send to the IRS.

Before you begin, For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

|                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                    |
|------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Print or type.<br>See Specific Instructions on page 3.           | <b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)<br><b>Nixon Power Services, LLC</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                    |
|                                                                  | <b>2</b> Business name/disregarded entity name, if different from above.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                    |
|                                                                  | <b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.<br><input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate<br><input checked="" type="checkbox"/> <b>LLC.</b> Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . <b>P</b><br><b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.<br><input type="checkbox"/> Other (see instructions) | <b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):<br><br>Exempt payee code (if any) _____<br><br>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____<br><br>(Applies to accounts maintained outside the United States.) |
|                                                                  | <b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                    |
|                                                                  | <b>5</b> Address (number, street, and apt. or suite no.). See Instructions.<br><b>155 Franklin Rd, Ste 255</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Requester's name and address (optional)</b>                                                                                                                                                                                                                                                                     |
| <b>6</b> City, state, and ZIP code<br><b>Brentwood, TN 37027</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                    |
| <b>7</b> List account number(s) here (optional)                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                    |

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

|                                       |   |  |   |   |   |   |   |   |   |   |
|---------------------------------------|---|--|---|---|---|---|---|---|---|---|
| <b>Social security number</b>         |   |  |   |   |   |   |   |   |   |   |
|                                       |   |  | - |   |   |   | - |   |   |   |
| <b>or</b>                             |   |  |   |   |   |   |   |   |   |   |
| <b>Employer identification number</b> |   |  |   |   |   |   |   |   |   |   |
|                                       |   |  |   | - |   |   |   |   |   |   |
| 4                                     | 2 |  | - | 1 | 6 | 0 | 8 | 6 | 2 | 9 |

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**

Signature of  
U.S. person

*[Signature]*

Date

4/22/2024

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

# Exhibit "C" - Pricing Schedule

Do not make changes to this form  
Input data within the columns "F", "G" and "I." Calculations will be performed using basic formulas for Column "H"

| LIFT STATION GENERATORS                                                                  |                           |                           |                                                                                 |                                 |                                                                                    |                                                                                          |                                                     |                                                                                           |             |  |
|------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------------------------------------------------------------|---------------------------------|------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------------------------------------------|-------------|--|
| L/ST or Bldg ID#                                                                         | Fuel Type                 | KW Output                 | Location                                                                        | Estimated Quantity              | Minor Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Oil) | Major Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Oil, Fuel) | Extended Total for All Items \$ (Hour 250, Service) | On Demand Basis, Load Test Per Service Fee (This Cost is Not Included in Columns F and G) |             |  |
| L5.1                                                                                     | Diesel                    | 125 KW                    | 339 McDonald Street                                                             | 1                               | \$ 275.00                                                                          | \$ 955.00                                                                                | \$ 1,230.00                                         | \$ 450.00                                                                                 |             |  |
| L5.2                                                                                     | Propane                   | 125 KW                    | 190 South Terminal Street                                                       | 1                               | \$ 275.00                                                                          | \$ 935.00                                                                                | \$ 1,210.00                                         | \$ 450.00                                                                                 |             |  |
| L5.3                                                                                     | Diesel                    | 20 KW                     | 418 South Terminal Street                                                       | 1                               | \$ 275.00                                                                          | \$ 795.00                                                                                | \$ 1,070.00                                         | \$ 450.00                                                                                 |             |  |
| L5.4                                                                                     | Propane                   | 125 KW                    | 800 South Wacker Street                                                         | 1                               | \$ 275.00                                                                          | \$ 835.00                                                                                | \$ 1,110.00                                         | \$ 450.00                                                                                 |             |  |
| L5.7                                                                                     | Diesel                    | 40 KW                     | 1453 Liberty Avenue                                                             | 1                               | \$ 275.00                                                                          | \$ 885.00                                                                                | \$ 1,160.00                                         | \$ 450.00                                                                                 |             |  |
| L5.9                                                                                     | Diesel                    | 40 KW                     | 390 Cobble Court                                                                | 1                               | \$ 275.00                                                                          | \$ 885.00                                                                                | \$ 1,160.00                                         | \$ 450.00                                                                                 |             |  |
| L5.9                                                                                     | Diesel                    | 75 KW                     | 300 Lake Franklin Drive                                                         | 1                               | \$ 275.00                                                                          | \$ 935.00                                                                                | \$ 1,210.00                                         | \$ 450.00                                                                                 |             |  |
| L5.10                                                                                    | Propane                   | 60 KW                     | 1350 Pine Avenue                                                                | 1                               | \$ 275.00                                                                          | \$ 815.00                                                                                | \$ 1,090.00                                         | \$ 450.00                                                                                 |             |  |
| L5.11                                                                                    | Propane                   | 125 KW                    | 2600 Gamble Blvd                                                                | 1                               | \$ 275.00                                                                          | \$ 825.00                                                                                | \$ 1,100.00                                         | \$ 450.00                                                                                 |             |  |
| L5.12                                                                                    | Propane                   | 20 KW                     | 1012 St. Joes Way                                                               | 1                               | \$ 275.00                                                                          | \$ 685.00                                                                                | \$ 960.00                                           | \$ 450.00                                                                                 |             |  |
| L5.13                                                                                    | Propane                   | 80 KW                     | 8833 Country Club Blvd                                                          | 1                               | \$ 275.00                                                                          | \$ 825.00                                                                                | \$ 1,100.00                                         | \$ 450.00                                                                                 |             |  |
| L5.14                                                                                    | Propane                   | 20 KW                     | 1616 Greentree Trail                                                            | 1                               | \$ 275.00                                                                          | \$ 685.00                                                                                | \$ 960.00                                           | \$ 450.00                                                                                 |             |  |
| L5.15                                                                                    | Propane                   | 35 KW                     | 3901 Country Club Blvd                                                          | 1                               | \$ 275.00                                                                          | \$ 785.00                                                                                | \$ 1,060.00                                         | \$ 450.00                                                                                 |             |  |
| L5.16                                                                                    | Diesel                    | 20 KW                     | 2002 Park Forest Blvd.                                                          | 1                               | \$ 275.00                                                                          | \$ 795.00                                                                                | \$ 1,070.00                                         | \$ 450.00                                                                                 |             |  |
| L5.17                                                                                    | Diesel                    | 55 KW                     | 1054 Juliette Blvd.                                                             | 1                               | \$ 275.00                                                                          | \$ 885.00                                                                                | \$ 1,160.00                                         | \$ 450.00                                                                                 |             |  |
| L5.18                                                                                    | Diesel                    | 30 KW                     | 2905 North County Street                                                        | 1                               | \$ 275.00                                                                          | \$ 885.00                                                                                | \$ 1,160.00                                         | \$ 450.00                                                                                 |             |  |
| L5.20                                                                                    | Diesel                    | 40 KW                     | 530 Essex Drive                                                                 | 1                               | \$ 275.00                                                                          | \$ 885.00                                                                                | \$ 1,160.00                                         | \$ 450.00                                                                                 |             |  |
| L5.21                                                                                    | See Building Generator #3 | See Building Generator #3 | 1300 N Donnelly Street (L5.21 uses Building Generator #3 listed below)          | See Building Generator #3 Below | See Building Generator #3 Below                                                    | See Building Generator #3 Below                                                          | See Building Generator #3 Below                     | See Building Generator #3 Below                                                           |             |  |
| L5.29                                                                                    | Propane                   | 125 KW                    | 242 Summit Court                                                                | 1                               | \$ 275.00                                                                          | \$ 825.00                                                                                | \$ 1,100.00                                         | \$ 450.00                                                                                 |             |  |
| L5.34                                                                                    | Diesel                    | 65 KW                     | 16892 US HWY 461                                                                | 1                               | \$ 275.00                                                                          | \$ 955.00                                                                                | \$ 1,230.00                                         | \$ 450.00                                                                                 |             |  |
| L5.35                                                                                    | Diesel                    | 40 KW                     | 3160 Village Lane                                                               | 1                               | \$ 275.00                                                                          | \$ 825.00                                                                                | \$ 1,100.00                                         | \$ 450.00                                                                                 |             |  |
| L5.37                                                                                    | Diesel                    | 55 KW                     | 2500 Spring Harbor Blvd.                                                        | 1                               | \$ 275.00                                                                          | \$ 885.00                                                                                | \$ 1,160.00                                         | \$ 450.00                                                                                 |             |  |
| L5.39                                                                                    | Diesel                    | 20 KW                     | 3843 Laurel Drive                                                               | 1                               | \$ 275.00                                                                          | \$ 795.00                                                                                | \$ 1,070.00                                         | \$ 450.00                                                                                 |             |  |
| L5.32                                                                                    | Diesel                    | 100 KW                    | 2607 East Noble Avenue                                                          | 1                               | \$ 275.00                                                                          | \$ 955.00                                                                                | \$ 1,230.00                                         | \$ 450.00                                                                                 |             |  |
| L5.35                                                                                    | Diesel                    | 135 KW                    | 18953 US HWY 441                                                                | 1                               | \$ 275.00                                                                          | \$ 955.00                                                                                | \$ 1,230.00                                         | \$ 450.00                                                                                 |             |  |
| L5.34                                                                                    | Propane                   | 20 KW                     | 1988 Juliette Blvd.                                                             | 1                               | \$ 275.00                                                                          | \$ 685.00                                                                                | \$ 960.00                                           | \$ 450.00                                                                                 |             |  |
| L5.35                                                                                    | Diesel                    | 125 KW                    | 61 Wolf Creek Lane                                                              | 1                               | \$ 275.00                                                                          | \$ 955.00                                                                                | \$ 1,230.00                                         | \$ 450.00                                                                                 |             |  |
| L5.36                                                                                    | Diesel                    | 130 KW                    | 3073 Poppy Hill Road                                                            | 1                               | \$ 275.00                                                                          | \$ 955.00                                                                                | \$ 1,230.00                                         | \$ 450.00                                                                                 |             |  |
| L5.37                                                                                    | Propane                   | 20 KW                     | 3735 Lake Center Drive                                                          | 1                               | \$ 275.00                                                                          | \$ 685.00                                                                                | \$ 960.00                                           | \$ 450.00                                                                                 |             |  |
| L5.39                                                                                    | Diesel                    | 150 KW                    | 6301 Town Hill Blvd.                                                            | 1                               | \$ 275.00                                                                          | \$ 1,380.00                                                                              | \$ 1,655.00                                         | \$ 450.00                                                                                 |             |  |
| L5.39                                                                                    | Propane                   | 60 KW                     | 1461 Meadmoor Blvd.                                                             | 1                               | \$ 275.00                                                                          | \$ 755.00                                                                                | \$ 1,030.00                                         | \$ 475.00                                                                                 |             |  |
| L5.40                                                                                    | Natural Gas               | 125 KW                    | 1005 Goshlight Way                                                              | 1                               | \$ 275.00                                                                          | \$ 825.00                                                                                | \$ 1,100.00                                         | \$ 450.00                                                                                 |             |  |
| L5.41                                                                                    | Natural Gas               | 30 KW                     | 4771 18th Road                                                                  | 1                               | \$ 275.00                                                                          | \$ 685.00                                                                                | \$ 960.00                                           | \$ 450.00                                                                                 |             |  |
| L5.42                                                                                    | Natural Gas               | 35 KW                     | 8029 Bridgeport Bay Circle                                                      | 1                               | \$ 275.00                                                                          | \$ 755.00                                                                                | \$ 1,030.00                                         | \$ 450.00                                                                                 |             |  |
| L5.43                                                                                    | Natural Gas               | 20 KW                     | 2940 Colchester Drive                                                           | 1                               | \$ 275.00                                                                          | \$ 755.00                                                                                | \$ 1,030.00                                         | \$ 450.00                                                                                 |             |  |
| L5.44                                                                                    | Natural Gas               | 25 KW                     | 2112 Woodford Way                                                               | 1                               | \$ 275.00                                                                          | \$ 715.00                                                                                | \$ 990.00                                           | \$ 450.00                                                                                 |             |  |
| L5.45                                                                                    | Natural Gas               | 35 KW                     | 2477 Hamden Way                                                                 | 1                               | \$ 275.00                                                                          | \$ 755.00                                                                                | \$ 1,030.00                                         | \$ 450.00                                                                                 |             |  |
| L5.46                                                                                    | Diesel                    | 115 KW                    | 4727 Coppola Drive                                                              | 1                               | \$ 275.00                                                                          | \$ 955.00                                                                                | \$ 1,230.00                                         | \$ 450.00                                                                                 |             |  |
| L5.47                                                                                    | Propane                   | 125 KW                    | 21140 Sullivan Ranch Blvd                                                       | 1                               | \$ 275.00                                                                          | \$ 825.00                                                                                | \$ 1,100.00                                         | \$ 450.00                                                                                 |             |  |
| L5.48                                                                                    | Propane                   | 35 KW                     | 23449 Hidden Creek Lane                                                         | 1                               | \$ 275.00                                                                          | \$ 825.00                                                                                | \$ 1,100.00                                         | \$ 450.00                                                                                 |             |  |
| L5.49                                                                                    | Diesel                    | 125 KW                    | 2333 Sebastian Street                                                           | 1                               | \$ 275.00                                                                          | \$ 955.00                                                                                | \$ 1,230.00                                         | \$ 450.00                                                                                 |             |  |
| L5.50                                                                                    | See WTP #2 Generator      | See WTP #2 Generator      | 1500 Niles Road (L5.50 uses WTP #2 Generator listed below)                      | See WTP #2 Generator Below      | See WTP #2 Generator Below                                                         | See WTP #2 Generator Below                                                               | See WTP #2 Generator Below                          | See WTP #2 Generator Below                                                                |             |  |
| L5.51                                                                                    | Natural Gas               | 70 KW                     | 8638 Bridgeway Bay Cir                                                          | 1                               | \$ 275.00                                                                          | \$ 755.00                                                                                | \$ 1,030.00                                         | \$ 450.00                                                                                 |             |  |
| L5.52                                                                                    | Diesel                    | 200 KW                    | 4737 Magnolia Loop                                                              | 1                               | \$ 275.00                                                                          | \$ 1,170.00                                                                              | \$ 1,445.00                                         | \$ 750.00                                                                                 |             |  |
| L5.53                                                                                    | Diesel                    | 400 KW                    | 30830 Round Lake Road                                                           | 1                               | \$ 275.00                                                                          | \$ 1,270.00                                                                              | \$ 1,545.00                                         | \$ 750.00                                                                                 |             |  |
| L5.64                                                                                    | Diesel                    | 100 KW                    | 31000 Round Lake Road                                                           | 1                               | \$ 275.00                                                                          | \$ 955.00                                                                                | \$ 1,230.00                                         | \$ 450.00                                                                                 |             |  |
| L5.65                                                                                    | Diesel                    | 80 KW                     | 120 Lake Margaret Circle                                                        | 1                               | \$ 275.00                                                                          | \$ 875.00                                                                                | \$ 1,150.00                                         | \$ 450.00                                                                                 |             |  |
| L5.66                                                                                    | See WTP #3 Generator      | See WTP #3 Generator      | 1111 Overlook Drive/1111 Gordon Lane (L5.66 uses WTP #3 Generator listed below) | See WTP #3 Generator Below      | See WTP #3 Generator Below                                                         | See WTP #3 Generator Below                                                               | See WTP #3 Generator Below                          | See WTP #3 Generator Below                                                                |             |  |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR LIFT STATION GENERATORS (Columns F and G combined): |                           |                           |                                                                                 |                                 |                                                                                    |                                                                                          |                                                     | \$ 21,180.00                                                                              | \$ 7,510.00 |  |

| PLANT GENERATORS                                                                  |        |        |                                                                          |   |    |        |    |          |    |            |
|-----------------------------------------------------------------------------------|--------|--------|--------------------------------------------------------------------------|---|----|--------|----|----------|----|------------|
| WTP 1                                                                             | Diesel | 650 KW | Water Treatment Plant #1<br>1600 Lind Avenue                             | 1 | \$ | 300.00 | \$ | 2,135.00 | \$ | 2,435.00   |
| WTP 2                                                                             | Diesel | 920 KW | Water Treatment Plant #2<br>1800 Niles Road                              | 1 | \$ | 300.00 | \$ | 2,630.00 | \$ | 2,930.00   |
| WWTP 1                                                                            | Diesel | 400 KW | Wastewater Treatment Plant #1<br>1111 Overlook Drive or 1111 Gordon Lane | 1 | \$ | 300.00 | \$ | 1,840.00 | \$ | 1,940.00   |
| WWTP 1 (OR#4)                                                                     | Diesel | 40 KW  | Wastewater Treatment Plant #1<br>1111 Overlook Drive or 1111 Gordon Lane | 1 | \$ | 275.00 | \$ | 885.00   | \$ | 1,160.00   |
| WWTP 2                                                                            | Diesel | 610 KW | Wastewater Treatment Plant #2<br>2099 James P Smith Drive                | 1 | \$ | 300.00 | \$ | 2,630.00 | \$ | 2,930.00   |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR PLANT GENERATORS (Columns F and G Combined): |        |        |                                                                          |   |    |        |    |          | \$ | \$1,815.00 |

| OTHER GENERATORS (BUILDINGS)                                                                  |        |        |                                                                        |   |                                                           |                                                           |                                                           |                                                           |                                                           |          |          |        |
|-----------------------------------------------------------------------------------------------|--------|--------|------------------------------------------------------------------------|---|-----------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------|----------|----------|--------|
| BLDG GEN #1                                                                                   | Diesel | 200 KW | First Baptist Church<br>1000 East 1st Avenue                           | 1 | \$                                                        | 275.00                                                    | \$                                                        | 1,170.00                                                  | \$                                                        | 1,445.00 | \$       | 475.00 |
| BLDG GEN #2                                                                                   | Diesel | 250 KW | City Hall<br>510 N Baker Street                                        | 1 | \$                                                        | 275.00                                                    | \$                                                        | 1,355.00                                                  | \$                                                        | 1,630.00 | \$       | 500.00 |
| BLDG GEN #3                                                                                   | Diesel | 265 KW | Public Safety Building (Police & Fire)<br>1300 Donnelly Street         | 1 | \$                                                        | 275.00                                                    | \$                                                        | 1,405.00                                                  | \$                                                        | 1,680.00 | \$       | 500.00 |
| BLDG GEN #4                                                                                   | Diesel | 500 KW | Public Works Complex (Future Need Engineering 2027)<br>401 Lind Avenue | 1 | City Will Request Cost<br>Quote<br>Price to Service Start | City Will Request Cost<br>Quote<br>Price to Service Start | City Will Request Cost<br>Quote<br>Price to Service Start | City Will Request Cost<br>Quote<br>Price to Service Start | City Will Request Cost<br>Quote<br>Price to Service Start |          |          |        |
| BLDG GEN #5                                                                                   | Diesel | 80 KW  | City Hall Annex<br>300 N Donnelly Street                               | 1 | \$                                                        | 275.00                                                    | \$                                                        | 855.00                                                    | \$                                                        | 1,130.00 | \$       | 450.00 |
| BLDG GEN #6                                                                                   | Diesel | 80 KW  | Electric East Building<br>4200 County Road 106                         | 1 | \$                                                        | 275.00                                                    | \$                                                        | 785.00                                                    | \$                                                        | 1,060.00 | \$       | 450.00 |
| BLDG GEN #7                                                                                   | Diesel | 200 KW | Fire Station 35 (Future Need Beginning 2026)<br>2200 County Road 13A   | 1 | City Will Request Cost<br>Quote<br>Price to Service Start | City Will Request Cost<br>Quote<br>Price to Service Start | City Will Request Cost<br>Quote<br>Price to Service Start | City Will Request Cost<br>Quote<br>Price to Service Start | City Will Request Cost<br>Quote<br>Price to Service Start |          |          |        |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR OTHER GENERATORS (BUILDINGS) (Columns F and G Combined): |        |        |                                                                        |   |                                                           |                                                           |                                                           | \$                                                        | 7,045.00                                                  | \$       | 1,875.00 |        |

Input data within column "B" below. Calculations for Column "E" will be performed using basic formulas.

| UNSCHEDULED MAINTENANCE & PARTS AND SUPPLIES                                                                                                             |          |          |           |                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|-----------|----------------|
| Description                                                                                                                                              | % Rate   | Multiply | Estimated | Extended Total |
| Generator Repair Parts and Supplies: Enter your Market Percentage Rate                                                                                   | 30%      | X        | 20000     | \$ 6,000.00    |
| Hourly \$ Rate                                                                                                                                           |          |          |           |                |
| Labor Rate in USD - Straight time per hour                                                                                                               | \$165.00 | X        | 100       | \$ 16,500.00   |
| Labor Rate in USD - Overtime per hour (includes Afterhours, Urgent, Emergency Service & holidays outside of the normal City schedule 7:30 AM to 4:30 PM) | \$247.40 | X        | 100       | \$ 24,740.00   |
| Subtotal of Unscheduled Maintenance & Parts and Supplies                                                                                                 |          |          |           | \$ 47,240.00   |

GRAND TOTAL (ALL SUBTOTALS ABOVE COMBINED): \$ 148,345.00

Firm: Nixon Power Services, LLC

Name: Justin Slaughter

Address: 4475 Parkview Court Orlando, FL 32808

Telephone Number: 888-826-4966

Contact Email Address: jslaughter@nixonpower.com & jfslaughter@nixonpower.com

Company Authorized Representative Name: Justin Slaughter

Signature/Date: Justin Slaughter *Justin Slaughter*  
AUTHORIZED AGENT

THE ABOVE AMOUNTS INCLUDE SALARY COST, FRINGE BENEFITS, OVERHEAD, OPERATING MARGIN AND PROFIT, AND ALL DIRECT AND INDIRECT EXPENSES.

End of Proposal Pricing Sheet (Excel)

Submit this document with your submittal in both Excel and PDF format.

**RFP # 25-UT-001**  
**Generator Maintenance and Repair Services**  
**CITY OF MOUNT DORA**

**ADDENDUM NUMBER 1**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

**CLARIFICATIONS:**

**Originally Reads as:**

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue <b>RFP</b> Notice of Advertisement         | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 10, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 16, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

**Now Reads as:**

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue <b>RFP</b> Notice of Advertisement         | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 13, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 17, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** We are looking for a construction cost estimate or a construction cost range for "Generator Maintenance Services on "01/16/2025 & 02:00 PM".

**A1.** We do not have an estimate for these services.

**Q2.** Will there be liquidated damages in the final contract? If so, can they be capped?

**A2.** There will not be liquidated damages.

**Q3.** Is there a warranty provision in the final contract for the work performed? If so, what is it?

**A3.** This would be addressed with the successful bidder based upon legal review and consideration.

**Q4.** Can they add a Mutual waiver of consequential damages to the final contract?

**A4.** This would be addressed with the successful bidder based upon legal review and consideration.

**Q5.** Will AIA performance and payment bond forms be acceptable? Or does the city have their own forms?

**A5.** Yes, AIA is preferred.

**Q6.** Performance and Payment Bonds - is this required for the maintenance contract?

**A6.** Yes.

**The following questions are in reference to Exhibit A on page 45 of the RFP:**

**Q7.** A - Task (1) - Fuel System:

6. Fuel Sample —Test condition of fuel and specifically for water and algae.

- Lab Reports required?

**A7.** Yes, report required.

**Q8.** B - Task (2) - Lubrication System

1. Oil sample - obtain sample prior to replacing oil. Sample to include at a minimum, the following requirements to determine the engine condition: viscosity, total solids, total base number, oxidation, fuel dilution (water, antifreeze and other contaminants).

- Lab Reports required?

**A8.** Lab report not required.

**Q9.** C - Task (3) - Cooing System

7. Hoses, clamps and connections - Inspect condition and pliability; tighten all hose clamps, and replace when necessary.

- Included in annual cost or can this be quoted?

**A9.** Quote as necessary.

**Q10.** Task (5) - Intake System

1. Air filter - Inspect and replace as necessary.

- Included in annual cost or can this be quoted?

**A10.** Include in annual cost.

**The following question is in reference to Exhibit A on page 48 of the RFP:**

### **Q11. Task Ten (10) - Generator Enclosures**

2. Cleaning of the exterior roof and all sides of the generators to remove mold, dirt, wasp nest, and the like.

- Should a cost to pressure wash and complete pest control be included in maintenance price or can these be quoted as needed?

**A11.** Can be quoted as needed

**The following question is in reference to Exhibit A on page 51 of the RFP:**

**Q12. Scheduled for all Services**

**1. Monday - Thursday - 7-5:30 maintenance hours**

- Are there any sites with restrictions to this that will require maintenance to be done after hours or on a weekend?

**A12.** Not at this time.

Signature acknowledges receipt and understanding of this addendum.

David Franklin

Outside Service Sales Rep.

Name/Title

01/21/2025

Date \_\_\_\_\_

**RFP # 25-UT-001**  
**Generator Maintenance and Repair Services**  
**CITY OF MOUNT DORA**

**ADDENDUM NUMBER 2**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

**CLARIFICATIONS:**

**Originally Reads as:**

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue RFP Notice of Advertisement                | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 10, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 16, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

**Now Reads as:**

| Event                                            | Date                                  |
|--------------------------------------------------|---------------------------------------|
| Issue RFP Notice of Advertisement                | December 17, 2024                     |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm             |
| Addendum Issued (If Applicable)                  | January 13, 2025                      |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 22, 2025 @ 2:00 pm            |
| Evaluation Committee to Shortlist                | January 30, 2025 @ 1:00 pm            |
| Evaluation Committee - Interviews (if requested) | February 14, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | February 14, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | February 14, 2024                     |
| City Council Meeting Date (anticipated)          | March 4, 2024                         |



**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** I want to bring to your attention, that there is an error on the spreadsheet for pricing. I assume we can fix in the field unless you need to do this and resend in an addendum. The Formula for the sum of the Major and Minor is multiplied by 2 when it shouldn't be.

**A1.** Please see revised pricing sheet to reflect annual services.

~~~~~

~~~~~

Signature acknowledges receipt and understanding of this addendum.

*David Franklin*      Outside Service Sales Rep.

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
01/21/2025

\_\_\_\_\_  
Date

## BID BOND

---

**Bond No:** Bid Bond

**CONTRACTOR:**

*(Name, legal status and address)*

Nixon Power Services, LLC  
4575 Parkbreeze Court  
Orlando, FL 32808

**SURETY:**

*(Name, legal status and principal place of business)*

Hartford Fire Insurance Company  
The Hartford - Bond Claim Department  
One Hartford Plaza, T-4  
Hartford, CT 06155

**OWNER:**

*(Name, legal status and address)*

City of Mount Dora  
510 North Baker Street  
Mount Dora, FL 32757

**BOND AMOUNT:** 5% Five Percent of Amount Bid

**PROJECT:**

*(Name, location or address, and Project number, if any)*

RFP #25-UT-001; Generator Maintenance and Repair Services

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

---

**The Company executing this bond vouches that this document conforms to the American Institute of Architects Document A310, 2010 edition**

1

Signed and sealed this 22nd day of January, 2025.

Tamy Murphy  
(Witness)

Nixon Power Services, LLC

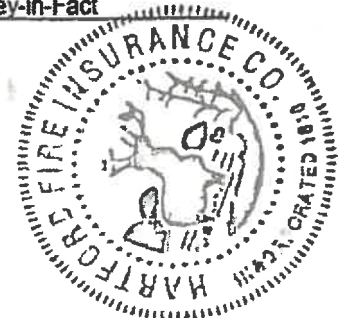
By: [Signature]  
(Principal) (Seal)  
JUSTIN SLAUGHTER VICE PRESIDENT  
(Title)

Hartford Fire Insurance Company

Lynda Butts  
(Witness) Lynda Butts

By: [Signature]  
(Surety) (Seal)

Windy D Lovelady, Attorney-in-Fact  
(Title)



The Company executing this bond vouches that this document conforms to the American Institute of Architects Document A310, 2010 edition

# POWER OF ATTORNEY

Direct Inquiries/Claims to:

THE HARTFORD  
BOND, T-11  
One Hartford Plaza  
Hartford, Connecticut 06155  
BondClaims@thehartford.com  
call: 866-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Code: SurePath

- ☒ Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut  
☐ Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana  
☐ Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut  
☐ Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut  
☐ Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana  
☐ Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois  
☐ Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana  
☐ Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint  
**Windy D Lovelady of Greensboro, NC**

their true and lawful Attorney-in-Fact, to sign its name as surety(ies) only as delineated above by ☒, and to execute, seal and acknowledge the following bond, undertaking, contract or written instrument:

Bond No. Bid Bond on behalf of Nixon Power Services, LLC naming  
City of Mount Dora as Obligor in the amount of See Bond Form  
on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 23, 2016 the Companies have caused these presents to be signed by its Assistant Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



*Shelby Wiggins*

Shelby Wiggins, Assistant Secretary

*Joelle L. LaPierre*

Joelle L. LaPierre, Assistant Vice President

STATE OF FLORIDA

COUNTY OF SEMINOLE

ss. Lake Mary

On this 20th day of May, 2021, before me personally came Joelle LaPierre, to me known, who being by me duly sworn, did depose and say: that (s)he resides in Seminole County, State of Florida; that (s)he is the Assistant Vice President of the Companies, the corporations described in and which executed the above instrument; that (s)he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that (s)he signed his/her name thereto by like authority.



*Jessica Ciccone*

Jessica Ciccone  
My Commission HH 122280  
Expires June 20, 2025

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of January 22, 2025.

Signed and sealed in Lake Mary, Florida.



*Keith D. Dozols*

Keith D. Dozols, Assistant Vice President

SurePath POA 2021



|                                                  |                    |                                   |                                                                                             |                               |  |
|--------------------------------------------------|--------------------|-----------------------------------|---------------------------------------------------------------------------------------------|-------------------------------|--|
| <b>Tax Collector Scott Randolph</b>              |                    | <b>Local Business Tax Receipt</b> |                                                                                             | <b>Orange County, Florida</b> |  |
|                                                  |                    | <b>EXPIRES 9/30/2024</b>          |                                                                                             | 3100-1083642                  |  |
| 3100                                             | PROJECT MANAGEMENT | 2023<br>\$30.00                   | 3 EMPLOYEES ;                                                                               |                               |  |
| TOTAL TAX                                        |                    | \$30.00                           | BOWMAN ROGER                                                                                |                               |  |
| PREVIOUSLY PAID                                  |                    | \$30.00                           |                                                                                             |                               |  |
| TOTAL DUE                                        |                    | \$0.00                            | NIXON POWER SERVICES<br>155 FRANKLIN RD STE 255<br>ATTN ACCTS PAYABLE<br>BRENTWOOD TN 37027 |                               |  |
| 2296 COMMUNITY DR<br>L - LAKE BUENA VISTA, 32830 |                    |                                   |                                                                                             |                               |  |

PAID: \$30.00 0098-01106712 7/12/2023

**Tax Collector Scott Randolph** **Local Business Tax Receipt** **Orange County, Florida**  
 This local Business Tax Receipt is in addition to and not in lieu of any other tax required by law or municipal ordinance. Businesses are subject to regulation of zoning, health and other lawful authorities. This receipt is valid from October 1 through September 30 of receipt year. Delinquent penalty is added October 1.

|      |                    |                          |               |              |  |
|------|--------------------|--------------------------|---------------|--------------|--|
|      |                    | <b>EXPIRES 9/30/2024</b> |               | 3100-1083642 |  |
| 3100 | PROJECT MANAGEMENT | 2023<br>\$30.00          | 3 EMPLOYEES ; |              |  |

TOTAL TAX \$30.00  
 PREVIOUSLY PAID \$30.00  
 TOTAL DUE \$0.00

2296 COMMUNITY DR  
 L - LAKE BUENA VISTA, 32830

PAID: \$30.00 0098-01106712 7/12/2023



BOWMAN ROGER  
 NIXON POWER SERVICES  
 155 FRANKLIN RD STE 255  
 ATTN ACCTS PAYABLE  
 BRENTWOOD TN 37027

This receipt is official when validated by the Tax Collector.

Orange County Code requires this local Business Tax Receipt to be displayed conspicuously at the place of business in public view. It is subject to inspection by all duly authorized officers of the County.

[Search Again](#)

Business Tax Receipt ID: 1083642  
Location Address: 2296 COMMUNITY DR  
Business: NIXON POWER SERVICES  
New Business Date: 09/08/2010  
Application Date: 09/08/2010  
Out of Business Date:

Mailing Address: NIXON POWER SERVICES  
155 FRANKLIN RD STE 255  
ATTN ACCTS PAYABLE  
BRENTWOOD, TN 37027

**2024 Account Number: 3100-1083642**

| Category Type   | Display Name       | Units | Tax     | Exempt | Total Fees | Total Paid | Total Amt Due |
|-----------------|--------------------|-------|---------|--------|------------|------------|---------------|
| 3100            | PROJECT MANAGEMENT | 3     | \$30.00 | \$0.00 | \$0.00     | \$34.50    | \$0.00        |
| Total for 2024: |                    |       | \$30.00 | \$0.00 | \$0.00     | \$34.50    | \$0.00        |

**This Business Tax Receipt ID has been paid in full.**

This is the receipt from our recent purchase of our tax receipt. We are waiting for it to arrive in the mail. The account number on this page matches the account number on the top right of our tax certificate.



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

## Detail by Entity Name

Foreign Limited Liability Company  
NIXON POWER SERVICES, LLC

### Filing Information

|                         |               |
|-------------------------|---------------|
| <b>Document Number</b>  | M04000001701  |
| <b>FEI/EIN Number</b>   | 42-1608629    |
| <b>Date Filed</b>       | 04/29/2004    |
| <b>State</b>            | NC            |
| <b>Status</b>           | ACTIVE        |
| <b>Last Event</b>       | REINSTATEMENT |
| <b>Event Date Filed</b> | 03/29/2023    |

### Principal Address

155 Franklin Road  
Suite 255  
Brentwood, TN 37027

Changed: 04/09/2019

**Mailing Address**

155 Franklin Road  
Suite 255  
Brentwood, TN 37027

Changed: 04/09/2019

**Registered Agent Name & Address**

C T CORPORATION SYSTEM  
1200 SOUTH PINE ISLAND ROAD  
PLANTATION, FL 33324

Name Changed: 03/29/2023

**Authorized Person(s) Detail**

**Name & Address**

Title MGR

STANLEY, RONALD MJR  
155 Franklin Road  
Suite 255  
Brentwood, TN 37027

Title CFO



Johnson, Conrad  
155 Franklin Road  
Suite 255  
Brentwood, TN 37027

### Annual Reports

| Report Year | Filed Date |
|-------------|------------|
| 2022        | 03/29/2023 |
| 2023        | 03/29/2023 |
| 2024        | 03/11/2024 |

### Document Images

|                                              |                                          |
|----------------------------------------------|------------------------------------------|
| <a href="#">03/11/2024 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/29/2023 -- REINSTATEMENT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/14/2021 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">06/09/2020 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/09/2019 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">02/03/2018 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/02/2017 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/03/2016 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">02/26/2015 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/11/2014 -- LC Name Change</a> | <a href="#">View image in PDF format</a> |
| <a href="#">01/09/2014 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/05/2013 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/18/2012 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/15/2011 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |

[03/18/2010 -- Reinstatement](#)[View image in PDF format](#)[04/29/2004 -- Foreign Limited](#)[View image in PDF format](#)

Florida Department of State, Division of Corporations

**2024 FOREIGN LIMITED LIABILITY COMPANY ANNUAL REPORT**

DOCUMENT# M04000001701

**Entity Name:** NIXON POWER SERVICES, LLC

**Current Principal Place of Business:**

155 FRANKLIN ROAD  
SUITE 255  
BRENTWOOD, TN 37027

**Current Mailing Address:**

155 FRANKLIN ROAD  
SUITE 255  
BRENTWOOD, TN 37027 US

**FEI Number:** 42-1608629

**Certificate of Status Desired:** No

**Name and Address of Current Registered Agent:**

C T CORPORATION SYSTEM  
1200 SOUTH PINE ISLAND ROAD  
PLANTATION, FL 33324 US

*The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.*

**SIGNATURE:** CHRISTINE KELM

03/11/2024

Electronic Signature of Registered Agent

Date

**Authorized Person(s) Detail :**

|                 |                                |                 |                                |
|-----------------|--------------------------------|-----------------|--------------------------------|
| Title           | MGR                            | Title           | CFO                            |
| Name            | STANLEY, RONALD MJR            | Name            | JOHNSON, CONRAD                |
| Address         | 155 FRANKLIN ROAD<br>SUITE 255 | Address         | 155 FRANKLIN ROAD<br>SUITE 255 |
| City-State-Zip: | BRENTWOOD TN 37027             | City-State-Zip: | BRENTWOOD TN 37027             |

*I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am a managing member or manager of the limited liability company or the receiver or trustee empowered to execute this report as required by Chapter 605, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.*

**SIGNATURE:** CONRAD JOHNSON

CFO

03/11/2024

Electronic Signature of Signing Authorized Person(s) Detail

Date



Tre Hargett  
Secretary of State

Division of Business Services  
Department of State  
State of Tennessee  
312 Rosa L. Parks AVE, 6th FL  
Nashville, TN 37243-1102

## Filing Information

Name: NIXON POWER SERVICES, LLC

### General Information

|                |                                     |                   |                |
|----------------|-------------------------------------|-------------------|----------------|
| SOS Control #  | 000461293                           | Formation Locale: | NORTH CAROLINA |
| Filing Type:   | Limited Liability Company - Foreign | Date Formed:      | 11/03/2003     |
| Status:        | Active                              | Fiscal Year Close | 12             |
| Duration Term: | Perpetual                           | Member Count:     | 6              |
| Managed By:    | Board Managed                       |                   |                |

Registered Agent Address  
RONALD M STANLEY, JR.  
STE 255  
155 FRANKLIN RD  
BRENTWOOD, TN 37027-4693

Principal Address  
IVAN BISBEE  
STE 255  
155 FRANKLIN RD  
BRENTWOOD, TN 37027-4693

The following document(s) was/were filed in this office on the date(s) indicated below:

| Date Filed | Filing Description                                                         | Image #    |
|------------|----------------------------------------------------------------------------|------------|
| 01/16/2024 | 2023 Annual Report                                                         | B1492-4580 |
| 01/24/2023 | 2022 Annual Report                                                         | B1325-1667 |
| 06/14/2022 | 2021 Annual Report                                                         | B1235-6965 |
|            | Principal Address 3 Changed From: ANGIE MURRAY To: IVAN BISBEE             |            |
| 06/03/2022 | Notice of Determination                                                    | B1221-6205 |
| 04/01/2021 | 2020 Annual Report                                                         | B1013-5957 |
|            | Principal Address 3 Changed From: JOE DUNIVAN To: ANGIE MURRAY             |            |
| 03/29/2021 | Assumed Name                                                               | B1007-7771 |
|            | New Assumed Name Changed From: No Value To: Nixon Energy Solutions         |            |
| 08/31/2020 | 2019 Annual Report                                                         | B0916-7858 |
|            | Principal Address 3 Changed From: KEVIN MANN To: JOE DUNIVAN               |            |
| 08/01/2020 | Notice of Determination                                                    | B0899-2486 |
| 01/17/2019 | 2018 Annual Report                                                         | B0638-8348 |
|            | Principal Address 1 Changed From: 5038 THOROUGHbred LN To: 155 FRANKLIN RD |            |
|            | Principal Address 2 Changed From: No value To: STE 255                     |            |
|            | Principal Postal Code Changed From: 37027-4225 To: 37027-4693              |            |

## Filing Information

Name: NIXON POWER SERVICES, LLC

---

Principal County Changed From: DAVIDSON COUNTY To: WILLIAMSON COUNTY

Member Count Changed From: 7 To: 6

Registered Agent Physical Address 1 Changed From: 5038 THOROUGHbred LN To: 155 FRANKLIN RD

Registered Agent Physical Address 2 Changed From: No Value To: STE 255

Registered Agent Physical Postal Code Changed From: 37027-4225 To: 37027-4693

02/19/2018 2017 Annual Report B0499-5369

03/14/2017 2016 Annual Report B0360-5379

07/18/2016 2015 Annual Report B0274-8024

Principal Address 3 Changed From: No value To: KEVIN MANN

Principal County Changed From: WILLIAMSON COUNTY To: DAVIDSON COUNTY

06/01/2016 Notice of Determination B0257-0095

03/04/2015 Assumed Name Cancellation B0059-5063

Name Status Changed From: Active (NIXON POWER SERVICES CO.) To: Inactive - Name Cancelled (NIXON POWER SERVICES CO.)

03/04/2015 Articles of Amendment B0059-5061

Filing Name Changed From: GENEVA, LLC To: NIXON POWER SERVICES, LLC

Commenced Doing Business in TN Date Changed From: No value To: 01/14/2004

Member Count Changed From: 5 To: 7

Registered Agent Physical Address 1 Changed From: 5038 THOROUGHbred LANE To: 5038 THOROUGHbred LN

Registered Agent Physical Postal Code Changed From: 37027 To: 37027-4225

02/23/2015 2014 Annual Report B0057-3855

Member Count Changed From: 8 To: 5

Managed By Changed From: Member Managed To: Board Managed

04/15/2014 2013 Annual Report 7332-0702

Principal Address 1 Changed From: 8015 PIEDMONT TRIAD PKWY To: 5038 THOROUGHbred LN

Principal City Changed From: GREENSBORO To: BRENTWOOD

Principal State Changed From: NC To: TN

Principal Postal Code Changed From: 27409-9407 To: 37027-4225

Principal County Changed From: No value To: WILLIAMSON COUNTY

Member Count Changed From: 7 To: 8

11/27/2013 Assumed Name Renewal 7259-1133

Assumed Name Changed From: NIXON POWER SERVICES CO. To: NIXON POWER SERVICES CO.

Expiration Date Changed From: 01/26/2014 To: 11/27/2018

04/19/2013 2012 Annual Report 7195-2473

Member Count Changed From: 5 To: 7

Managed By Changed From: Manager Managed To: Member Managed

09/24/2012 Registered Agent Change (by Entity) 7098-2041

1/22/2025 10:46:01 AM

Page 2 of 4

## Filing Information

Name: NIXON POWER SERVICES, LLC

---

Registered Agent First Name Changed From: No Value To: RONALD  
Registered Agent Last Name Changed From: No Value To: STANLEY, JR.  
Registered Agent Middle Name Changed From: No Value To: M  
Registered Agent Organization Name Changed From: C T CORPORATION SYSTEM To: No Value  
Registered Agent Physical Address 1 Changed From: 800 S GAY ST To: 5038 THOROUGHbred LANE  
Registered Agent Physical Address 2 Changed From: STE 2021 To: No Value  
Registered Agent Physical City Changed From: KNOXVILLE To: BRENTWOOD  
Registered Agent Physical County Changed From: KNOX COUNTY To: WILLIAMSON COUNTY  
Registered Agent Physical Postal Code Changed From: 37929-9710 To: 37027  
04/16/2012 2011 Annual Report 7042-0158  
Principal Postal Code Changed From: 27409 To: 27409-9407  
Member Count Changed From: 2 To: 5  
01/07/2011 2010 Annual Report A0052-2674  
05/14/2010 Assumed Name 6719-2883  
New Assumed Name Changed From: No Value To: Covington Power Services  
03/18/2010 2009 Annual Report 6679-0912  
Principal Address 1 Changed From: 8015 PIEDMONT TRIAD To: 8015 PIEDMONT TRIAD PKWY  
03/25/2009 2008 Annual Report 6490-0512  
11/26/2008 Assumed Name Renewal 6404-0500  
11/26/2008 Assumed Name Renewal 6404-0501  
11/26/2008 Assumed Name Renewal 6404-0502  
11/26/2008 Assumed Name Renewal 6404-0503  
04/03/2008 2007 Annual Report 6288-2640  
04/04/2007 2006 Annual Report 6028-1616  
04/06/2006 2005 Annual Report 5762-2359  
Mail Address Changed  
04/19/2005 2004 Annual Report 5436-0756  
Member Count Changed  
Principal Address Changed  
01/24/2005 Assumed Name 5336-1016  
09/27/2004 Registered Agent Change (by Agent) 5243-0482  
Registered Agent Physical Address Changed  
01/26/2004 Articles of Amendment 5016-0160  
Name Changed  
Member Count Changed  
Principal Address Changed

Exhibit "C" - Pricing Schedule

Do not make changes to this form

Input data within the columns "F", "G".and "I." Calculations will be performed using basic formulas for Column "H"

| LIFT STATION GENERATORS                                                                  |                           |                           |                                                                                  |                                 |                                                                                      |                                                                                      |                                                  |                                                                                            |
|------------------------------------------------------------------------------------------|---------------------------|---------------------------|----------------------------------------------------------------------------------|---------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------|--------------------------------------------------------------------------------------------|
| L/S# or Site ID's                                                                        | Fuel Type                 | KW Output                 | Location                                                                         | Estimated Quantity              | Minor Annual Preventive Maintenance Per Service Cost (exclude Load Testing Services) | Major Annual Preventive Maintenance Per Service Cost (exclude Load Testing Services) | Extended Total for All Minor & Major PM Services | On Demand Basis: Load Test Per Service Cost (This Cost is not included in Columns F and G) |
| LS 1                                                                                     | Diesel                    | 125 KW                    | 339 McDonald Street                                                              | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 2                                                                                     | Propane                   | 125 KW                    | 190 South Tremain Street                                                         | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 3                                                                                     | Diesel                    | 20 KW                     | 411 South Tremain Street                                                         | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                      | \$ 450.00                                                                                  |
| LS 6                                                                                     | Propane                   | 125 KW                    | 800 South Rossiter Street                                                        | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 7                                                                                     | Diesel                    | 40 KW                     | 1453 Liberty Avenue                                                              | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 8                                                                                     | Diesel                    | 40 KW                     | 390 Cobble Court                                                                 | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 9                                                                                     | Diesel                    | 25 KW                     | 320 Lake Franklin Drive                                                          | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                      | \$ 450.00                                                                                  |
| LS 10                                                                                    | Propane                   | 60 KW                     | 1350 Pine Avenue                                                                 | 1                               | \$ 275.00                                                                            | \$ 815.00                                                                            | \$ 1,090.00                                      | \$ 450.00                                                                                  |
| LS 11                                                                                    | Propane                   | 125 KW                    | 2600 Sunrise Blvd.                                                               | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 12                                                                                    | Propane                   | 20 KW                     | 1032 St. Ives Way                                                                | 1                               | \$ 275.00                                                                            | \$ 665.00                                                                            | \$ 940.00                                        | \$ 450.00                                                                                  |
| LS 13                                                                                    | Propane                   | 80 KW                     | 8011 Country Club Blvd.                                                          | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 14                                                                                    | Propane                   | 20 KW                     | 5036 Greenbriar Trail                                                            | 1                               | \$ 275.00                                                                            | \$ 665.00                                                                            | \$ 940.00                                        | \$ 450.00                                                                                  |
| LS 15                                                                                    | Propane                   | 55 KW                     | 1902 Country Club Blvd.                                                          | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 16                                                                                    | Diesel                    | 20 KW                     | 2002 Park Forest Blvd.                                                           | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                      | \$ 450.00                                                                                  |
| LS 17                                                                                    | Diesel                    | 55 KW                     | 1054 Juliette Blvd.                                                              | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 19                                                                                    | Diesel                    | 30 KW                     | 2905 North Donnelly Street                                                       | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 20                                                                                    | Diesel                    | 40 KW                     | 536 Essex Drive                                                                  | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 21                                                                                    | See Building Generator #3 | See Building Generator #3 | 1300 N Donnelly Street (LS 21 uses Building Generator #3 listed below)           | See Building Generator #3 Below | See Building Generator #3 Below                                                      | See Building Generator #3 Below                                                      | See Building Generator #3 Below                  | See Building Generator #3 Below                                                            |
| LS 22                                                                                    | Propane                   | 125 KW                    | 745 Summit Court                                                                 | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 24                                                                                    | Diesel                    | 66 KW                     | 16632 US HWY 441                                                                 | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 25                                                                                    | Diesel                    | 40 KW                     | 3160 Village Lane                                                                | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 27                                                                                    | Diesel                    | 55 KW                     | 2500 Spring Harbor Blvd.                                                         | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 30                                                                                    | Diesel                    | 20 KW                     | 3041 Laurel Drive                                                                | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                      | \$ 450.00                                                                                  |
| LS 32                                                                                    | Diesel                    | 100 KW                    | 2607 East Robie Avenue                                                           | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 33                                                                                    | Diesel                    | 105 KW                    | 19955 US HWY 441                                                                 | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 34                                                                                    | Propane                   | 20 KW                     | 1998 Juliette Blvd                                                               | 1                               | \$ 275.00                                                                            | \$ 655.00                                                                            | \$ 930.00                                        | \$ 450.00                                                                                  |
| LS 35                                                                                    | Diesel                    | 125 KW                    | 60 Wolf Creek Lane                                                               | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 36                                                                                    | Diesel                    | 130 KW                    | 3101 Poppy Hill Road                                                             | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 37                                                                                    | Propane                   | 20 KW                     | 3735 Lake Center Drive                                                           | 1                               | \$ 275.00                                                                            | \$ 655.00                                                                            | \$ 930.00                                        | \$ 450.00                                                                                  |
| LS 38                                                                                    | Diesel                    | 150 KW                    | 6201 Town Hill Blvd.                                                             | 1                               | \$ 275.00                                                                            | \$ 1,180.00                                                                          | \$ 1,455.00                                      | \$ 450.00                                                                                  |
| LS 39                                                                                    | Propane                   | 60 KW                     | 1461 Meadenhal Blvd.                                                             | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 475.00                                                                                  |
| LS 40                                                                                    | Natural Gas               | 125 KW                    | 1005 Gaslight Way                                                                | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 41                                                                                    | Natural Gas               | 30 KW                     | 4775 Britt Road                                                                  | 1                               | \$ 275.00                                                                            | \$ 665.00                                                                            | \$ 940.00                                        | \$ 450.00                                                                                  |
| LS 42                                                                                    | Natural Gas               | 35 KW                     | 8029 Bridgeport Bay Circle                                                       | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 43                                                                                    | Natural Gas               | 20 KW                     | 2040 Cobblestone Drive                                                           | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 44                                                                                    | Natural Gas               | 25 KW                     | 2312 Wakefield Way                                                               | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 45                                                                                    | Natural Gas               | 35 KW                     | 2477 Hamden Way                                                                  | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 46                                                                                    | Diesel                    | 125 KW                    | 4717 Coppola Drive                                                               | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 47                                                                                    | Propane                   | 125 KW                    | 21150 Sullivan Ranch Blvd.                                                       | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 48                                                                                    | Propane                   | 35 KW                     | 21649 Hidden Creek Lane                                                          | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 49                                                                                    | Diesel                    | 125 KW                    | 2335 Sabastian Street                                                            | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 50                                                                                    | See WTP #2 Generator      | See WTP #2 Generator      | 1600 Niles Road (LS 50 uses WTP 2 Generator Listed Below)                        | See WTP #2 Generator Below      | See WTP #2 Generator Below                                                           | See WTP #2 Generator Below                                                           | See WTP #2 Generator Below                       | See WTP #2 Generator Below                                                                 |
| LS 51                                                                                    | Natural Gas               | 70 KW                     | 8628 Bridgeport Bay Cir                                                          | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 52                                                                                    | Diesel                    | 200 KW                    | 4737 Magnetite Loop                                                              | 1                               | \$ 275.00                                                                            | \$ 1,170.00                                                                          | \$ 1,445.00                                      | \$ 475.00                                                                                  |
| LS 53                                                                                    | Diesel                    | 400 KW                    | 30820 Round Lake Road                                                            | 1                               | \$ 275.00                                                                            | \$ 1,575.00                                                                          | \$ 1,850.00                                      | \$ 750.00                                                                                  |
| LS 54                                                                                    | Diesel                    | 100 KW                    | 31900 Round Lake Road                                                            | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 55                                                                                    | Diesel                    | 60 KW                     | 100 Lake Margaret Circle                                                         | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 56                                                                                    | See WWTP #1 Generator     | See WWTP #1 Generator     | 1111 Overhiser Drive/1111 Gordon Lane (LS 56 Uses WWTP 1 Generator listed below) | See WWTP #1 Generator Below     | See WWTP #1 Generator Below                                                          | See WWTP #1 Generator Below                                                          | See WWTP #1 Generator Below                      | See WWTP #1 Generator Below                                                                |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR LIFT STATION GENERATORS (Columns F and G combined): |                           |                           |                                                                                  |                                 |                                                                                      |                                                                                      | \$ 51,160.00                                     | \$ 20,600.00                                                                               |

| PLANT GENERATORS                                                                  |        |        |                                                                           |   |           |             |              |             |
|-----------------------------------------------------------------------------------|--------|--------|---------------------------------------------------------------------------|---|-----------|-------------|--------------|-------------|
| WTP 1                                                                             | Diesel | 650 KW | Water Treatment Plant #1<br>400 Limit Avenue                              | 1 | \$ 300.00 | \$ 2,135.00 | \$ 2,435.00  | \$ 1,050.00 |
| WTP 2                                                                             | Diesel | 920 KW | Water Treatment Plant Plant #2<br>1600 Niles Road                         | 1 | \$ 300.00 | \$ 2,630.00 | \$ 2,930.00  | \$ 2,000.00 |
| WWTP 1                                                                            | Diesel | 400 KW | Wastewater Treatment Plant #1<br>1111 Overhiser Drive or 1111 Gordon Lane | 1 | \$ 300.00 | \$ 1,640.00 | \$ 1,940.00  | \$ 1,050.00 |
| WWTP 1 (Office)                                                                   | Diesel | 40 KW  | Wastewater Treatment Plant #1<br>1111 Overhiser Drive or 1111 Gordon Lane | 1 | \$ 275.00 | \$ 885.00   | \$ 1,160.00  | \$ 450.00   |
| WWTP 2                                                                            | Diesel | 810 KW | Wastewater Treatment Plant #2<br>2099 James P Snell Drive                 | 1 | \$ 300.00 | \$ 2,630.00 | \$ 2,930.00  | \$ 2,000.00 |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR PLANT GENERATORS (Columns F and G Combined): |        |        |                                                                           |   |           |             | \$ 11,395.00 | \$ 6,550.00 |

| OTHER GENERATORS (BUILDINGS)                                                                  |        |        |                                                                       |   |                                                     |                                                     |                                                     |                                                     |
|-----------------------------------------------------------------------------------------------|--------|--------|-----------------------------------------------------------------------|---|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|
| BLDG GEN #1                                                                                   | Diesel | 200 KW | First Baptist Church<br>1000 East 1st Avenue                          | 1 | \$ 275.00                                           | \$ 1,170.00                                         | \$ 1,445.00                                         | \$ 475.00                                           |
| BLDG GEN #2                                                                                   | Diesel | 250 KW | City Hall<br>510 N Baker Street                                       | 1 | \$ 275.00                                           | \$ 1,355.00                                         | \$ 1,630.00                                         | \$ 500.00                                           |
| BLDG GEN #3                                                                                   | Diesel | 265 KW | Public Safety Building (Police & Fire)<br>1300 Donnelly Street        | 1 | \$ 275.00                                           | \$ 1,405.00                                         | \$ 1,680.00                                         | \$ 500.00                                           |
| BLDG GEN #4                                                                                   | Diesel | 500 KW | Public Works Complex (Future Need Beginning 2027)<br>401 Limit Avenue | 1 | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start |
| BLDG GEN #5                                                                                   | Diesel | 80 KW  | City Hall Annex<br>900 N Donnelly Street                              | 1 | \$ 275.00                                           | \$ 955.00                                           | \$ 1,230.00                                         | \$ 450.00                                           |
| BLDG GEN #6                                                                                   | Diesel | 80 KW  | Electric Staff Building<br>4300 County Road 19A                       | 1 | \$ 275.00                                           | \$ 785.00                                           | \$ 1,060.00                                         | \$ 450.00                                           |
| BLDG GEN #7                                                                                   | Diesel | 200 KW | Fire Station 35 (Future Need Beginning 2026)<br>3200 County Road 19A  | 1 | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR OTHER GENERATORS (BUILDINGS) (Columns F and G Combined): |        |        |                                                                       |   |                                                     |                                                     | \$ 7,045.00                                         | \$ 2,375.00                                         |

Input data within column "B" below. Calculations for Column "E" will be performed using basic formulas.

| UNSCHEDULED MAINTENANCE & PARTS AND SUPPLIES                                                                                                               |          |          |           |                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|-----------|----------------|
| Description                                                                                                                                                | % Rate   | Multiply | Estimated | Extended Total |
| Generator Repair Parts and Supplies; Enter your Markup Percentage Rate.                                                                                    | 30%      | X        | 20000     | \$ 6,000.00    |
| Hourly \$ Rate                                                                                                                                             |          |          |           |                |
| Labor Rate in USD - Straight time per hour                                                                                                                 | \$165.00 | X        | 100       | \$ 16,500.00   |
| Labor Rate in USD – Overtime per hour (includes After-Hours, Urgent, Emergency Service & Holidays) outside of the normal City schedule: 7:30 AM to 4:30 PM | \$247.40 | X        | 100       | \$ 24,740.00   |
| Subtotal of Unscheduled Maintenance & Parts and Supplies                                                                                                   |          |          |           | \$ 47,240.00   |

|                                             |               |
|---------------------------------------------|---------------|
| GRAND TOTAL (ALL SUBTOTALS ABOVE COMBINED): | \$ 146,365.00 |
|---------------------------------------------|---------------|

Firm: Nixon Power Services, LLC

Name: Justin Slaughter

Address: 4475 Parkbreeze Court Orlando, FL 32808

Telephone Number: 888-826-4966

Contact Email Address: jslaughter@nixonpower.com &dfranklin@nixonpower.com

Company Authorized Representative Name: Justing Slaughter

Signature/Date: Justin Slaughter  
AUTHORIZED AGENT

THE ABOVE AMOUNTS INCLUDE SALARY COST, FRINGE BENEFITS, OVERHEAD, OPERATING MARGIN AND PROFIT, AND ALL DIRECT AND INDIRECT EXPENSES.

End of Proposal Pricing Sheet (Excel)  
Submit this document with your submittal in both Excel and PDF format.

## Filing Information

Name: NIXON POWER SERVICES, LLC

---

Registered Agent Physical Address Changed

Registered Agent Changed

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0168 |
|------------|--------------|-----------|

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0169 |
|------------|--------------|-----------|

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0170 |
|------------|--------------|-----------|

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0171 |
|------------|--------------|-----------|

|            |                |           |
|------------|----------------|-----------|
| 01/14/2004 | Initial Filing | 5007-0103 |
|------------|----------------|-----------|

Active Assumed Names (if any)

---

|                        | Date       | Expires    |
|------------------------|------------|------------|
| Nixon Energy Solutions | 03/29/2021 | 03/29/2026 |





Tennessee  
Secretary of State  
Tre Hargett

Business Services Online > Find and Update a Business Record > Business Entity Detail

## Business Entity Detail

Available  
Entity  
Actions

[File Annual Report](#)  
[Certificate of Existence](#)  
[More](#)

Entity details cannot be edited. This detail reflects the current state of the filing in the system.

Return to the [Business Information Search](#).

000461293: Limited Liability Company - Foreign

Printer Friendly Version

**Name:** NIXON POWER SERVICES, LLC

**Old Name:** GENEVA, LLC

**Foreign Name:**

**Status:** Active

**Initial Filing Date:** 01/14/2004

**Formed in:** NORTH CAROLINA

**Delayed Effective Date:**

**Fiscal Year Close:** December

**AR Due Date:** 04/01/2025

**Term of Duration:** Perpetual

**Inactive Date:**

**Principal Office:** IVAN BISBEE  
155 FRANKLIN RD STE 255  
BRENTWOOD, TN 37027-4693 USA

**Mailing Address:** IVAN BISBEE  
155 FRANKLIN RD STE 255  
BRENTWOOD, TN 37027-4693 USA

**AR Exempt:** No

**Obligated Member Entity:** No

**Managed By:** Board Managed

**Number of Members:** 6

[Assumed Names](#)

[History](#)

[Registered Agent](#)

| Name                               | Status                    | Expires    |
|------------------------------------|---------------------------|------------|
| Nixon Energy Solutions             | Active                    | 03/29/2026 |
| Covington Power Services           | Inactive - Name Expired   | 05/14/2015 |
| NIXON POWER SERVICES CO.           | Inactive - Name Cancelled | 11/27/2018 |
| COVINGTON DETROIT DIESEL           | Inactive - Name Expired   | 01/26/2014 |
| COVINGTON DETROIT DIESEL - ALLISON | Inactive - Name Expired   | 01/26/2014 |
| COVINGTON DIESEL                   | Inactive - Name Expired   | 01/26/2014 |
| COVINGTON POWER SERVICES           | Inactive - Name Expired   | 01/24/2010 |





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                   |
|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <b>PRODUCER</b><br>Scott Insurance<br>400 Bellemeade Street, Suite 201<br>Greensboro NC 27401 | <b>CONTACT NAME:</b> Janica Bolden<br><b>PHONE (A/C, No, Ext):</b> 615-224-2658<br><b>E-MAIL:</b> jbolden@scottins.com<br><b>ADDRESS:</b><br><b>INSURER(S) AFFORDING COVERAGE</b><br><b>INSURER A:</b> Zurich American Insurance Company (A+)<br><b>INSURER B:</b> Travelers Property Casualty Company of America (A+)<br><b>INSURER C:</b> Ascot Insurance Company (A)<br><b>INSURER D:</b><br><b>INSURER E:</b><br><b>INSURER F:</b> | <b>FAX (A/C, No):</b><br><b>NAIC #</b><br>16535<br>25674<br>23752 |
|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------|
| <b>COVERAGES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>CERTIFICATE NUMBER:</b> 992375998 | <b>REVISION NUMBER:</b> |
| THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. |                                      |                         |

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                                                                                                           | ADD'L SUBR INSD WVD | POLICY NUMBER      | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                          |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------------------|-------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC<br>OTHER:                                                                                       | Y                   | GLO 9282297-09     | 3/1/2024                | 3/1/2025                | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br>\$ |
| A        | <input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> Comp \$1,000 <input checked="" type="checkbox"/> Coll \$1,000 |                     | BAP 9282298-09     | 3/1/2024                | 3/1/2025                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                                 |
| B        | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000                                                                                                                                   |                     | CUP-9S106257-24-NF | 3/1/2024                | 3/1/2025                | EACH OCCURRENCE \$ 15,000,000<br>AGGREGATE \$ 15,000,000<br>Prods/CO Aggregate \$ 15,000,000                                                                                                                                                    |
| A        | <input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                                                                                           | Y / N<br>N          | WC 9282296-09      | 3/1/2024                | 3/1/2025                | <input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER Stop Gap, USL&HW<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000           |
| C        | Installation & Equipment<br>Transit Coverage                                                                                                                                                                                                                                                                                                                                                                                |                     | IMMA2310001605-02  | 3/1/2024                | 3/1/2025                | Installation 2,000,000<br>Transit 1,000,000<br>Temp Premises 2,000,000                                                                                                                                                                          |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES"  
Certificate Holder is an additional insured as respects General Liability if required by written contract.  
30 day notice of cancellation will be provided to the certificate holder except for nonpayment of premium on the general liability policy.

|                                                                      |                                                                                                                                                                                                                                |
|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CERTIFICATE HOLDER</b><br><br>City of Mount Dora<br>Mount Dora FL | <b>CANCELLATION</b><br><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br> |
|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

© 1988-2015 ACORD CORPORATION. All rights reserved.

November 8, 2021

To Whom It May Concern,

This letter is to confirm the details of a depository business account held by Nixon Power Services LLC with Pinnacle Financial Partners. The account is active and eligible to receive lockbox deposits, ACH credits and debits.

|                                 |                                                                                                           |
|---------------------------------|-----------------------------------------------------------------------------------------------------------|
| <b>Bank Name:</b>               | <b>Pinnacle Financial Partners</b>                                                                        |
| <b>Bank Address:</b>            | <b>Pinnacle Financial Partners<br/>150 3<sup>rd</sup> Avenue South, Suite 900<br/>Nashville, TN 37201</b> |
| <b>Account Name:</b>            | <b>Nixon Power Services LLC</b>                                                                           |
| <b>Account:</b>                 | <b>800107375461</b>                                                                                       |
| <b>Bank ABA/Routing Number:</b> | <b>064008637</b>                                                                                          |
| <b>Lockbox Checks:</b>          | <b>Nixon Power Services<br/>P. O. Box 306448<br/>Nashville, TN 37230-6448</b>                             |

Thank you,



Renee Haselden, CTP  
Pinnacle Financial Partners  
Treasury Management Advisor  
615.744.2946  
[renee.haselden@pnfp.com](mailto:renee.haselden@pnfp.com)



Nixon Power Services  
155 Franklin Road, Suite 255  
Brentwood, TN 37027  
Phone: 888-826-4966 X5  
Email: [credit@nixonpower.com](mailto:credit@nixonpower.com)

**Wiring instructions for Nixon Power Services:**

Nixon Power Services, LLC  
Routing #064008637  
Account #800107375461

**Online Payment:**

To pay online please visit  
[www.epay.nixonpower.com](http://www.epay.nixonpower.com)

**Lockbox Address:**

Nixon Power Services  
P.O. Box 306448  
Nashville, TN 37230-6448

**Overnight/Express mail delivery address:**

Nixon Power Services  
ATTN: Lockbox#306448  
801 Royal Parkway-Suite 100  
Nashville, TN 37214

**Remittance Advice:**

[credit@nixonpower.com](mailto:credit@nixonpower.com)

Swift/BIC Code: PNFUS44

**If you have any questions, please call 888-826-4966 or email [credit@nixonpower.com](mailto:credit@nixonpower.com)**

**EXHIBIT “B”**  
**PRICE PROPOSAL**  
**(PDF Summary)**

Therefore, the undersigned, Hereinafter called “Proposer” hereby certifies that he/she has familiarized himself/herself with the extent of the work, and having examined carefully the scope of services herein, propose to furnish all labor, materials, equipment, vehicles, fuel, and services without exception, for “Generator Maintenance and Repair Services.” **Grand Total amount will be used for calculation of evaluation cost score.**

| Item No. | Description                                                                                          | Price                |
|----------|------------------------------------------------------------------------------------------------------|----------------------|
| 1.       | Lift stations – Subtotal of Minor & Major PM Service Price (from Excel Column H - Line 55)           | \$ 51,160.00         |
| 2.       | Lift stations – Subtotal of Load Test Cost (from Excel Column I – Line 55)                           | \$ 20,600.00         |
| 3.       | Plant Generators – Subtotal of Minor & Major PM Service Price (from Excel Column H – Line 69)        | \$ 11,395.00         |
| 4.       | Plant Generators – Subtotal of Load Test Cost (from Excel Column I – Line 69)                        | \$ 6,550.00          |
| 5.       | Other Generators (Buildings) – Subtotal of Major & Minor PM Services (from Excel Column H – Line 80) | \$ 7,045.00          |
| 6.       | Other Generator (Buildings) – Subtotal of Major & Minor PM Services (from Excel Column I – Line 80)  | \$ 2,375.00          |
| 7.       | Unscheduled Maintenance & Parts and Supplies – Subtotal (from Excel Column E – Line 89)              | \$ 47,240.00         |
| 8.       | <b>Grand Total - (from Excel Column D – Line 91)</b>                                                 | <b>\$ 146,240.00</b> |

**\*Exhibit “B” Price Proposal Form (PDF Summary):** Enter requested subtotals from Exhibit “C” Pricing Schedule (Excel) and upload with your proposal submittal via DemandStar.com.

**\*\*Exhibit “C” Pricing Schedule (Excel):** Upload with your proposal submittal in both a PDF and Excel format.

The total contract amount shall cover the Work required by the contract documents. All costs in connection with the successful completion of the Work, including furnishing all materials, equipment, supplies, and appurtenances; providing all construction, equipment, and tools; and performing all necessary labor and supervision to fully complete the Work, shall be included in the unit and lump sum prices bid. All Work not specifically set forth as a pay item on the Price Proposal Form shall be considered a subsidiary obligation of the Contractor and all costs in connection therewith shall be included in the prices offered.

I/we, the undersigned, as authorized signatory to commit the firm, do hereby accept in total all the terms and conditions stipulated and referenced in this RFP document and do hereby agree that if a contract is offered or negotiated it will abide by the terms and conditions presented in the RFP document or as negotiated pursuant thereto. The undersigned, having familiarized him/herself with the terms of the RFP documents, local conditions, and the cost of the work at the place(s) where the work is to be done, hereby proposes and agrees to perform within the time stipulated, all work required in accordance with the Scope of Services and other documents including Addenda, if any, on file at the City of Mount Dora Purchasing Division for the price(s) as set forth herein in the Price Proposal Form. The signature(s) below are an

Form Continues on Next Page

acknowledgment of my/our full understanding and acceptance of all the terms and conditions set forth in this RFP document or as otherwise agreed to between the parties in writing.

Proposer/Contractor

Name: Nixon Power Services, LLC

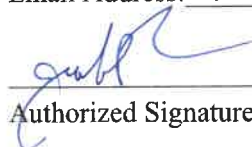
Mailing

Address: 4475 Parkbreeze Court Orlando, Florida 32808

Telephone No. 888-826-4966

FEIN: 42-1608629

Email Address: jslaughter@nixonpower.com



Justin Slaughter

Authorized Signature

Printed Name

VP of Sales

1.21.25

Title

Date

**PLEASE COMPLETE AND SUBMIT WITH YOUR RFP RESPONSE**  
**Failure to submit this form will be grounds for disqualification of your submittal.**

**Remainder of Page Intentionally Left Blank**

**EXHIBIT “C”**

**PRICING SCHEDULE**

EXHIBIT C

Exhibit "C" - Pricing Schedule  
Do not make changes to this form

Input data within the columns "F", "G".and "I." Calculations will be performed using basic formulas for Column "H"

| LIFT STATION GENERATORS                                                                       |                           |                           |                                                                                  |                                 |                                                                                      |                                                                                      |                                                     |                                                                                            |
|-----------------------------------------------------------------------------------------------|---------------------------|---------------------------|----------------------------------------------------------------------------------|---------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-----------------------------------------------------|--------------------------------------------------------------------------------------------|
| L/S# or Site ID's                                                                             | Fuel Type                 | KW Output                 | Location                                                                         | Estimated Quantity              | Minor Annual Preventive Maintenance Per Service Cost (exclude Load Testing Services) | Major Annual Preventive Maintenance Per Service Cost (exclude Load Testing Services) | Extended Total for All Minor & Major PM Services    | On Demand Basis: Load Test Per Service Cost (This Cost is not included in Columns F and G) |
| LS 1                                                                                          | Diesel                    | 125 KW                    | 339 McDonald Street                                                              | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                         | \$ 450.00                                                                                  |
| LS 2                                                                                          | Propane                   | 125 KW                    | 190 South Tremain Street                                                         | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                         | \$ 450.00                                                                                  |
| LS 3                                                                                          | Diesel                    | 20 KW                     | 411 South Tremain Street                                                         | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                         | \$ 450.00                                                                                  |
| LS 6                                                                                          | Propane                   | 125 KW                    | 800 South Rossiter Street                                                        | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                         | \$ 450.00                                                                                  |
| LS 7                                                                                          | Diesel                    | 40 KW                     | 1453 Liberty Avenue                                                              | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                         | \$ 450.00                                                                                  |
| LS 8                                                                                          | Diesel                    | 40 KW                     | 390 Cobble Court                                                                 | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                         | \$ 450.00                                                                                  |
| LS 9                                                                                          | Diesel                    | 25 KW                     | 320 Lake Franklin Drive                                                          | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                         | \$ 450.00                                                                                  |
| LS 10                                                                                         | Propane                   | 60 KW                     | 1350 Pine Avenue                                                                 | 1                               | \$ 275.00                                                                            | \$ 815.00                                                                            | \$ 1,090.00                                         | \$ 450.00                                                                                  |
| LS 11                                                                                         | Propane                   | 125 KW                    | 2600 Sunrise Blvd.                                                               | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                         | \$ 450.00                                                                                  |
| LS 12                                                                                         | Propane                   | 20 KW                     | 1032 St. Ives Way                                                                | 1                               | \$ 275.00                                                                            | \$ 665.00                                                                            | \$ 940.00                                           | \$ 450.00                                                                                  |
| LS 13                                                                                         | Propane                   | 80 KW                     | 8011 Country Club Blvd.                                                          | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                         | \$ 450.00                                                                                  |
| LS 14                                                                                         | Propane                   | 20 KW                     | 5036 Greenbriar Trail                                                            | 1                               | \$ 275.00                                                                            | \$ 665.00                                                                            | \$ 940.00                                           | \$ 450.00                                                                                  |
| LS 15                                                                                         | Propane                   | 55 KW                     | 1902 Country Club Blvd.                                                          | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                         | \$ 450.00                                                                                  |
| LS 16                                                                                         | Diesel                    | 20 KW                     | 2002 Park Forest Blvd.                                                           | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                         | \$ 450.00                                                                                  |
| LS 17                                                                                         | Diesel                    | 55 KW                     | 1054 Juliette Blvd.                                                              | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                         | \$ 450.00                                                                                  |
| LS 19                                                                                         | Diesel                    | 30 KW                     | 2905 North Donnelly Street                                                       | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                         | \$ 450.00                                                                                  |
| LS 20                                                                                         | Diesel                    | 40 KW                     | 536 Essex Drive                                                                  | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                         | \$ 450.00                                                                                  |
| LS 21                                                                                         | See Building Generator #3 | See Building Generator #3 | 1300 N Donnelly Street (LS 21 uses Building Generator #3 listed below)           | See Building Generator #3 Below | See Building Generator #3 Below                                                      | See Building Generator #3 Below                                                      | See Building Generator #3 Below                     | See Building Generator #3 Below                                                            |
| LS 22                                                                                         | Propane                   | 125 KW                    | 745 Summit Court                                                                 | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                         | \$ 450.00                                                                                  |
| LS 24                                                                                         | Diesel                    | 66 KW                     | 16632 US HWY 441                                                                 | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                         | \$ 450.00                                                                                  |
| LS 25                                                                                         | Diesel                    | 40 KW                     | 3160 Village Lane                                                                | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                         | \$ 450.00                                                                                  |
| LS 27                                                                                         | Diesel                    | 55 KW                     | 2500 Spring Harbor Blvd.                                                         | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                         | \$ 450.00                                                                                  |
| LS 30                                                                                         | Diesel                    | 20 KW                     | 3041 Laurel Drive                                                                | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                         | \$ 450.00                                                                                  |
| LS 32                                                                                         | Diesel                    | 100 KW                    | 2607 East Robie Avenue                                                           | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                         | \$ 450.00                                                                                  |
| LS 33                                                                                         | Diesel                    | 105 KW                    | 19955 US HWY 441                                                                 | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                         | \$ 450.00                                                                                  |
| LS 34                                                                                         | Propane                   | 20 KW                     | 1998 Juliette Blvd                                                               | 1                               | \$ 275.00                                                                            | \$ 655.00                                                                            | \$ 930.00                                           | \$ 450.00                                                                                  |
| LS 35                                                                                         | Diesel                    | 125 KW                    | 60 Wolf Creek Lane                                                               | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                         | \$ 450.00                                                                                  |
| LS 36                                                                                         | Diesel                    | 130 KW                    | 3101 Poppy Hill Road                                                             | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                         | \$ 450.00                                                                                  |
| LS 37                                                                                         | Propane                   | 20 KW                     | 3735 Lake Center Drive                                                           | 1                               | \$ 275.00                                                                            | \$ 655.00                                                                            | \$ 930.00                                           | \$ 450.00                                                                                  |
| LS 38                                                                                         | Diesel                    | 150 KW                    | 6201 Town Hill Blvd.                                                             | 1                               | \$ 275.00                                                                            | \$ 1,180.00                                                                          | \$ 1,455.00                                         | \$ 450.00                                                                                  |
| LS 39                                                                                         | Propane                   | 60 KW                     | 1461 Meadenhal Blvd.                                                             | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                         | \$ 475.00                                                                                  |
| LS 40                                                                                         | Natural Gas               | 125 KW                    | 1005 Gaslight Way                                                                | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                         | \$ 450.00                                                                                  |
| LS 41                                                                                         | Natural Gas               | 30 KW                     | 4775 Britt Road                                                                  | 1                               | \$ 275.00                                                                            | \$ 665.00                                                                            | \$ 940.00                                           | \$ 450.00                                                                                  |
| LS 42                                                                                         | Natural Gas               | 35 KW                     | 8029 Bridgeport Bay Circle                                                       | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                         | \$ 450.00                                                                                  |
| LS 43                                                                                         | Natural Gas               | 20 KW                     | 2040 Cobblestone Drive                                                           | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                         | \$ 450.00                                                                                  |
| LS 44                                                                                         | Natural Gas               | 25 KW                     | 2312 Wakefield Way                                                               | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                         | \$ 450.00                                                                                  |
| LS 45                                                                                         | Natural Gas               | 35 KW                     | 2477 Hamden Way                                                                  | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                         | \$ 450.00                                                                                  |
| LS 46                                                                                         | Diesel                    | 125 KW                    | 4717 Coppola Drive                                                               | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                         | \$ 450.00                                                                                  |
| LS 47                                                                                         | Propane                   | 125 KW                    | 21150 Sullivan Ranch Blvd.                                                       | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                         | \$ 450.00                                                                                  |
| LS 48                                                                                         | Propane                   | 35 KW                     | 21649 Hidden Creek Lane                                                          | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                         | \$ 450.00                                                                                  |
| LS 49                                                                                         | Diesel                    | 125 KW                    | 2335 Sabastian Street                                                            | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                         | \$ 450.00                                                                                  |
| LS 50                                                                                         | See WTP #2 Generator      | See WTP #2 Generator      | 1600 Niles Road (LS 50 uses WTP 2 Generator Listed Below)                        | See WTP #2 Generator Below      | See WTP #2 Generator Below                                                           | See WTP #2 Generator Below                                                           | See WTP #2 Generator Below                          | See WTP #2 Generator Below                                                                 |
| LS 51                                                                                         | Natural Gas               | 70 KW                     | 8628 Bridgeport Bay Cir                                                          | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                         | \$ 450.00                                                                                  |
| LS 52                                                                                         | Diesel                    | 200 KW                    | 4737 Magnetite Loop                                                              | 1                               | \$ 275.00                                                                            | \$ 1,170.00                                                                          | \$ 1,445.00                                         | \$ 475.00                                                                                  |
| LS 53                                                                                         | Diesel                    | 400 KW                    | 30820 Round Lake Road                                                            | 1                               | \$ 275.00                                                                            | \$ 1,575.00                                                                          | \$ 1,850.00                                         | \$ 750.00                                                                                  |
| LS 54                                                                                         | Diesel                    | 100 KW                    | 31900 Round Lake Road                                                            | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                         | \$ 450.00                                                                                  |
| LS 55                                                                                         | Diesel                    | 60 KW                     | 100 Lake Margaret Circle                                                         | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                         | \$ 450.00                                                                                  |
| LS 56                                                                                         | See WWTP #1 Generator     | See WWTP #1 Generator     | 1111 Overhiser Drive/1111 Gordon Lane (LS 56 Uses WWTP 1 Generator listed below) | See WWTP #1 Generator Below     | See WWTP #1 Generator Below                                                          | See WWTP #1 Generator Below                                                          | See WWTP #1 Generator Below                         | See WWTP #1 Generator Below                                                                |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR LIFT STATION GENERATORS (Columns F and G combined):      |                           |                           |                                                                                  |                                 |                                                                                      |                                                                                      | \$ 51,160.00                                        | \$ 20,600.00                                                                               |
|                                                                                               |                           |                           |                                                                                  |                                 |                                                                                      |                                                                                      |                                                     |                                                                                            |
| PLANT GENERATORS                                                                              |                           |                           |                                                                                  |                                 |                                                                                      |                                                                                      |                                                     |                                                                                            |
| WTP 1                                                                                         | Diesel                    | 650 KW                    | Water Treatment Plant #1 400 Limit Avenue                                        | 1                               | \$ 300.00                                                                            | \$ 2,135.00                                                                          | \$ 2,435.00                                         | \$ 1,050.00                                                                                |
| WTP 2                                                                                         | Diesel                    | 920 KW                    | Water Treatment Plant Plant #2 1600 Niles Road                                   | 1                               | \$ 300.00                                                                            | \$ 2,630.00                                                                          | \$ 2,930.00                                         | \$ 2,000.00                                                                                |
| WWTP 1                                                                                        | Diesel                    | 400 KW                    | Wastewater Treatment Plant #1 1111 Overhiser Drive or 1111 Gordon Lane           | 1                               | \$ 300.00                                                                            | \$ 1,640.00                                                                          | \$ 1,940.00                                         | \$ 1,050.00                                                                                |
| WWTP 1 (Office)                                                                               | Diesel                    | 40 KW                     | Wastewater Treatment Plant #1 1111 Overhiser Drive or 1111 Gordon Lane           | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                         | \$ 450.00                                                                                  |
| WWTP 2                                                                                        | Diesel                    | 810 KW                    | Wastewater Treatment Plant #2 2099 James P Snell Drive                           | 1                               | \$ 300.00                                                                            | \$ 2,630.00                                                                          | \$ 2,930.00                                         | \$ 2,000.00                                                                                |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR PLANT GENERATORS (Columns F and G Combined):             |                           |                           |                                                                                  |                                 |                                                                                      |                                                                                      | \$ 11,395.00                                        | \$ 6,550.00                                                                                |
|                                                                                               |                           |                           |                                                                                  |                                 |                                                                                      |                                                                                      |                                                     |                                                                                            |
| OTHER GENERATORS (BUILDINGS)                                                                  |                           |                           |                                                                                  |                                 |                                                                                      |                                                                                      |                                                     |                                                                                            |
| BLDG GEN #1                                                                                   | Diesel                    | 200 KW                    | First Baptist Church 1000 East 1st Avenue                                        | 1                               | \$ 275.00                                                                            | \$ 1,170.00                                                                          | \$ 1,445.00                                         | \$ 475.00                                                                                  |
| BLDG GEN #2                                                                                   | Diesel                    | 250 KW                    | City Hall 510 N Baker Street                                                     | 1                               | \$ 275.00                                                                            | \$ 1,355.00                                                                          | \$ 1,630.00                                         | \$ 500.00                                                                                  |
| BLDG GEN #3                                                                                   | Diesel                    | 265 KW                    | Public Safety Building (Police & Fire) 1300 Donnelly Street                      | 1                               | \$ 275.00                                                                            | \$ 1,405.00                                                                          | \$ 1,680.00                                         | \$ 500.00                                                                                  |
| BLDG GEN #4                                                                                   | Diesel                    | 500 KW                    | Public Works Complex (Future Need Beginning 2027) 401 Limit Avenue               | 1                               | City Will Request Cost Quote Prior to Service Start                                  | City Will Request Cost Quote Prior to Service Start                                  | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start                                        |
| BLDG GEN #5                                                                                   | Diesel                    | 80 KW                     | City Hall Annex 900 N Donnelly Street                                            | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                         | \$ 450.00                                                                                  |
| BLDG GEN #6                                                                                   | Diesel                    | 80 KW                     | Electric Staff Building 4300 County Road 19A                                     | 1                               | \$ 275.00                                                                            | \$ 785.00                                                                            | \$ 1,060.00                                         | \$ 450.00                                                                                  |
| BLDG GEN #7                                                                                   | Diesel                    | 200 KW                    | Fire Station 35 (Future Need Beginning 2026) 3200 County Road 19A                | 1                               | City Will Request Cost Quote Prior to Service Start                                  | City Will Request Cost Quote Prior to Service Start                                  | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start                                        |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR OTHER GENERATORS (BUILDINGS) (Columns F and G Combined): |                           |                           |                                                                                  |                                 |                                                                                      |                                                                                      | \$ 7,045.00                                         | \$ 2,375.00                                                                                |

Input data within column "B" below. Calculations for Column "E" will be performed using basic formulas.

| UNSCHEDULED MAINTENANCE & PARTS AND SUPPLIES                                                                                                               |          |          |           |                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|-----------|----------------|
| Description                                                                                                                                                | % Rate   | Multiply | Estimated | Extended Total |
| Generator Repair Parts and Supplies; Enter your Markup Percentage Rate.                                                                                    | 30%      | X        | 20000     | \$ 6,000.00    |
| Hourly \$ Rate                                                                                                                                             |          |          |           |                |
| Labor Rate in USD - Straight time per hour                                                                                                                 | \$165.00 | X        | 100       | \$ 16,500.00   |
| Labor Rate in USD – Overtime per hour (Includes After-Hours, Urgent, Emergency Service & Holidays) outside of the normal City schedule: 7:30 AM to 4:30 PM | \$247.40 | X        | 100       | \$ 24,740.00   |
| Subtotal of Unscheduled Maintenance & Parts and Supplies                                                                                                   |          |          |           | \$ 47,240.00   |

GRAND TOTAL (ALL SUBTOTALS ABOVE COMBINED): \$ 146,365.00

Firm: Nixon Power Services, LLC

Name: Justin Slaughter

Address: 4475 Parkbreeze Court Orlando, FL 32808

Telephone Number: 888-826-4966

Contact Email Address: jslaughter@nixonpower.com &dfranklin@nixonpower.com

Company Authorized Representative Name: Justing Slaughter

Signature/Date: Justin Slaughter  
AUTHORIZED AGENT

THE ABOVE AMOUNTS INCLUDE SALARY COST, FRINGE BENEFITTS, OVERHEAD, OPERATING MARGIN AND PROFIT, AND ALL DIRECT AND INDIRECT EXPENSES.

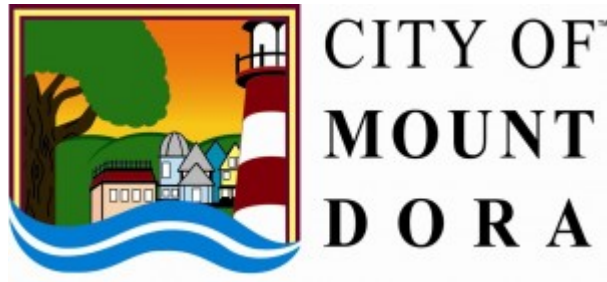
End of Proposal Pricing Sheet (Excel)  
Submit this document with your submittal in both Excel and PDF format.



# **EXHIBIT “A”**

## **Request for Proposals**

**NUMBER**  
**RFP #25-UT-001**



## **GENERATOR MAINTENANCE AND REPAIR SERVICES**

*Whitney Donovan*  
*Purchasing Coordinator*

## **LEGAL NOTICE**

Notice is hereby given that the City of Mount Dora is accepting electronic responses only for a sealed Request for Proposals, RFP# 25-UT-001 to provide Generator Maintenance and Repair Services. Responses will be received until 2:00 p.m. on January 16, 2025.

### **RFP# 25-UT-001 “GENERATOR MAINTENANCE AND REPAIR SERVICES”**

All meetings, unless noted otherwise, will be held via electronic meeting format. Please be advised that dates and times, are subject to change and updates posted on the City of Mount Dora’s website at [www.mountdora.gov](http://www.mountdora.gov), on [www.demandstar.com](http://www.demandstar.com) and in the City Hall Lobby.

The City of Mount Dora does not discriminate based on age, race, color, sex, religion, national origin, disability or marital status.

NOTE: Electronic responses will be the only method allowed for Proposers to respond to this solicitation. Electronic responses are to be provided via DemandStar only. All submittals must be compatible with Microsoft Office 2007. PDF files are acceptable. Bidding will be done through a secure locked box. Proposers can only view/submit their Bid and will not have access to any other Proposer's submittals. The Proposer's Bid may be changed at the Proposer's discretion until the due date and time have been reached at which time the Proposer will no longer change or have access to the electronic bid submittal. The City will then open the Bids. Proposers who are bidding for the first time are strongly encouraged to contact DemandStar by e-mailing questions to DemandStar at [www.demandstar.com](http://www.demandstar.com). All bids must be received by the date and time specified above, when they will be opened, via computer, and publicly read aloud. The bid time shall be scrupulously observed. The City shall not be responsible for delays or internet outages caused by any occurrence. The City website does not accommodate electronic responses to bids. Receipt of a bid in any other form does not satisfy this requirement. No exceptions will be made.

If you have obtained this document from a source other than directly from DemandStar by Onvia.com you are not on record as a plan holder. The Purchasing Department takes no responsibility to provide Addenda to parties not listed as plan holders. The Proposer is responsible for verifying they have received all Bid Addenda.

CAUTION: Proposers should take caution that the City is not responsible for any power outages or internet failures. It is suggested that you upload your response in adequate time to assure that it will post on the day prior to the closing date.

## **1) INTRODUCTION/OVERVIEW**

### **A) Purpose/Objective**

The City of Mount Dora has issued this Request for Proposal (hereinafter, "**RFP**"), as a joint solicitation on behalf of the City, the Community Redevelopment Area (CRA) and the Northeast Community Redevelopment Area (Northeast CRA), with the sole purpose and intent of obtaining proposals from interested and qualified firms offering to provide Generator Maintenance and Repair Services, in accordance with the specifications stated and/or attached herein/hereto. The City desires to contract with up to three successful proposers to provide the requested services for the City, CRA and Northeast CRA as applicable. The successful proposer will hereinafter be referred to interchangeably as the "Proposer, Firm, Vendor or Consultant".

If awarded, a contract to provide these services will be effective on the date contract is approved by the City of Mount Dora, City Council (herein after, the "Council"), signed by all required parties and filed with the City Clerk.

An award, if made, will be made to the best overall proposer(s) whose bid is most advantageous to the City, taking into consideration the evaluation factors set forth in this **RFP**. The City will not use any other factors or criteria in the evaluation of the proposals received.

### **B) Background**

The City serves an area of 12.26 square miles with a population of approximately 17,843. The City's fiscal year begins on October 1st and ends on September 30th. The Finance Department maintains the funds and accounts of the City. The Finance Department is responsible for the custody and accounting of funds of each department.

More detailed information on the government and its finances can be found in City of Mount Dora's

Annual Comprehensive Financial Report (ACFR) for fiscal year **2023-2024** and in the City's Annual Budget for fiscal year **2024-2025**. Copies of these documents may be viewed on [www.mountdora.gov](http://www.mountdora.gov). The City of Mount Dora is exempt from any and all state, local and federal taxes.

**C) Inquiries**

Direct questions related to this **RFP** to Whitney Donovan, Purchasing Coordinator, and submit such questions in writing to: [donovanw@mountdora.gov](mailto:donovanw@mountdora.gov). Please include the page and paragraph number for each question in order to ensure that questions asked are responded to correctly.

Proposers must clearly understand that the only official answer or position of the City will be the one stated in writing from [donovanw@mountdora.gov](mailto:donovanw@mountdora.gov). All questions asked, along with the answers rendered will be electronically distributed to firms registered for this solicitation and additionally posted on the City website ([www.mountdora.gov](http://www.mountdora.gov)) and on DemandStar ([www.demandstar.com](http://www.demandstar.com)).

**D) Method of Source Selection**

The City is using the Competitive Sealed Proposals methodology of source selection for this procurement, as authorized by Resolution 2024-36 establishing and adopting the City Purchasing Policy. Each Proposals will be reviewed to determine if the Proposals is responsive to the **RFP**. Proposals deemed to be non-responsive may be rejected without being evaluated by the Selection Committee appointed by the city manager, which shall be comprised of a minimum of three (3) City employees. The committee will make a recommendation to the City Council who will make the final selection(s). A responsive Proposals is one which has been signed and submitted by the specified Proposals deadline, and has provided the information required to be submitted with the Proposals. Poor formatting, poor documentation, incomplete or unclear information may be considered substandard submissions and may adversely impact the evaluation of a Proposals. Respondents who fail to comply with the required and/or desired elements of this **RFP** do so at their own risk.

The City may, as it deems necessary, conduct discussions with responsible proposers determined to be in contention for being selected for award for the purpose of clarification to assure full understanding of, and responsiveness to solicitation requirements.

**E) Pre-Proposal Conference**

☒ A pre-proposal conference is not applicable for this solicitation.

A ☐ non-mandatory ☐ mandatory pre-proposal conference will be held on XXX XX, 2024, commencing promptly at 11:00 am, and will be held in the Council Chambers, 510 North Baker Street, Mount Dora, Florida 32757.

If this pre-proposal conference is denoted as "mandatory," prospective proposers must be present in order to submit a bid response.

**F) Projected Timetable**

The following projected timetable should be used as a working guide for planning purposes only. The City reserves the right to adjust this timetable as required during the course of the **RFP** process.

| Event                                                 | Date                                 |
|-------------------------------------------------------|--------------------------------------|
| Issue <b>RFP</b> Notice of Advertisement              | December 17, 2024                    |
| Last Date for Receipt of Written Questions            | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                       | January 10, 2025                     |
| Proposal Due/ Opening Date ( <b>See Exhibit “D”</b> ) | January 16, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                     | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested)      | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                     | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                        | January 30, 2024                     |
| City Council Meeting Date (anticipated)               | February 18, 2024                    |

## 2) GENERAL DESCRIPTION / SCOPE OF SERVICES

The intent of this solicitation is to select one or more successful Bidders to provide Major (Annual) and Minor (Semi-Annual) Preventive Maintenance Inspection Service and Repair (PMI&S) for (both routine and emergency) in addition to as needed installation of emergency power generators located throughout City. No work may be performed without authorization from the City.

### SCOPE OF SERVICES

It is the intent of the City of Mount Dora to obtain proposals from qualified and experienced, commercial generator installation and maintenance contractors to provide GENERATOR MAINTENANCE AND REPAIR SERVICES to the City of Mount Dora, the Community Redevelopment Agency (CRA) and the Northeast Community Redevelopment Agency (Northeast CRA). The firm awarded this RFP must meet or exceed all terms, conditions and specifications of the City of Mount Dora. The successful proposer will hereinafter be referred to as the “CONTRACTOR”.

The Contractor shall provide a full range of commercial generator maintenance, repair and installation services at various locations throughout the City.

The work consists of furnishing all labor, materials, equipment, tools, services, and supervision necessary to properly maintain the contractually covered generators. Routine maintenance services for City generators include the services identified and at the frequencies stipulated within this solicitation.

**See attached Exhibit “A”** for the detailed Scope of Work/Technical Specifications to include information that will identify, quantify, describe, and define the units of work and, as such, may add or modify the amount and manner of the work to be performed.

Not all generators will be up to scope at the start of the Contract. It is the City’s intent to allow a three (3) month grace period for the successful Contractor(s) to bring all generators current based on required services reflected in this solicitation.

### MINIMUM REQUIREMENTS

The following mandatory minimum requirements have been established, subject to the City’s right to waive minor irregularities. The proposers shall provide proof of the minimum qualification by furnishing copies of letters, certificates, etc. (as applicable); which clearly document said qualifications.

A. The Proposer must be in good standing and must not be listed in the System for Award

Management (SAM) as an excluded party.

- B. All licenses required by the Proposer, whose businesses and professions are regulated by the Florida Department of Business and Professional Regulation must be active and current for the duration of the contract.
- C. If the business headquarters is located **outside of the State of Florida**, they must be licensed to perform services in both their home state and the State of Florida. Proposer shall provide documentation to demonstrate meeting this minimum requirement with your proposal response. Include local business tax receipts, corporation documents with date of inception, and certificate of authority issued through the Department of State in compliance with Florida Statute 607.1501.
- D. Evidence of authority to conduct commercial business in the State of Florida – **Provide Sunbiz report showing your company registered as “Active”**.
- E. Professional Licenses – Provide all licenses that qualify the firm for the type of work as identified herein.
- F. If you are not a single prime contractor, you will be required to list all subcontractors to be used for this project and their professional licenses.

Failure to provide the appropriate documentation with your proposal may be grounds for deeming your proposal non-responsive and removing it from further consideration.

### **COMPENSATION**

1. The City of Mount Dora agrees to pay the Vendor for the performance of the services listed herein in an amount not to exceed the per year rate as shown in the “Proposal Pricing Form,” included herein, for each of the initial two years shown beginning on the date of Agreement execution by the City of Mount Dora. The City will allow one time annual increases of up to 5%, over then current pricing, for each renewal period. Any renewal period increase must be requested by the Vendor no less than 90 days prior to the current period ending. If Vendor fails to request a renewal period increase at 90 days prior to the current period ending the Vendor forfeits any increase for the renewal period.
2. The Vendor will bill the City monthly, within each year, based on actual work performed in the previous month. Each submitted invoice MUST include a report of location and generator serviced and the service dates. Each report MUST be signed by the assigned City representative(s) responsible to oversee this contract.
3. Work NOT performed or NOT performed according to the schedule identified in this RFP, or deficient work NOT corrected within 30 days of City’s written notification of deficiency, will result in another Contractor or City staff to perform the missed or deficient work. Costs of performing such work will result in those costs, based on submitted pricing under this RFP, being deducted from the current invoice pending payment to the successful Contractor under this RFP. The City will make sole determination of missed and deficient work and of satisfaction of correction of such work.
4. Invoices and reports received from the successful Contractor(s), pursuant to an Agreement, will be reviewed and approved by the City, indicating services have been rendered in conformity with the Agreement. Invoices will be paid in accordance with the State of Florida Prompt Payment Act.
5. For the duration of the Contract the City reserves the right to add or remove generators as needed. In the event a new generator is added the City will request a written quote from the awarded Contractor. Per service quotes will be based upon the generator type/size and designated

service required for the new generator. In the event of the removal of a generator a contract reduction will be based on the annual cost of said generator as applicable and as submitted in this RFP. If a generator is removed at any point during a service year the total reduction will be prorated based on the price submitted times the number of service remaining to be performed in the applicable year or years for that generator.

### **3) SUBCONTRACTORS**

The successful bidder shall not employ subcontractors without the advance written permission of the City. Use of a Sub-contractor(s) may NOT exceed 20% of the annual contract amount.

### **4) CITY'S RIGHT TO INSPECT**

The City or its authorized Agent shall have the right to inspect the Contractor's files to determine status of work on this project.

### **5) TERMS AND CONDITIONS OF CONTRACT**

An Agreement resulting from this RFP shall be subject to the terms and conditions set forth in a City Agreement and any terms and conditions included in this RFP. The City reserves the right to include in any Agreement document such terms and conditions, as it deems necessary for the proper protection of the rights of the City. The City will not be obligated to sign any contracts, agreements or other documents provided by the Contractor with their submittal.

**Initial Agreement Term:** The initial Agreement term will be for a period of two (2) years beginning on City's Agreement Execution (Anniversary) date. Each agreement year will begin on the City's Agreement Execution (Anniversary) date. Pricing is fixed for the initial two year period as proposed for the initial Agreement term.

**Agreement Renewal Periods:** Additionally, by mutual agreement and funding availability, the Agreement may be automatically renewed for an additional three (3) one (1) year renewal periods unless either party provides a written notice of non-renewal at no less than 120 days prior to renewal date (Agreement anniversary date). Pricing increase may be requested for each Agreement renewal period. The City reserves the right to accept or reject any requested price increase.

### **6) GENERAL TERMS AND CONDITIONS**

#### **A) Licenses**

The Contractor is required to possess the correct occupational license, professional license, and any other authorizations necessary to carry out and perform the work required pursuant to all applicable Federal, State and Local Law, Statutes, Ordinances, and rules and regulations of any kind.

If required and/or requested, copies of the required licenses must be submitted with the bid response indicating that the entity proposing, as well as the team assigned to the City account, are properly licensed to perform the activities or work included in the contract documents. A Contractor, with an office within the City is also required to have a business tax receipt. If you

have questions regarding required professional licenses and Business Tax Receipt, contact the Finance Department at (352) 735-7120.

**B) Principals/Collusion**

By submission of this Proposals, the undersigned, as Proposer, does declare that the only person or persons interested in this Bid as principal or principals is/are named therein and that no person other than therein mentioned has any interest in this Bid or in the contract to be entered into; this Bid is made without connection with any person, company or parties making a Bid, and that it is in all respects fair and in good faith without collusion or fraud.

**C) Taxes**

The City is exempt from Federal Excise and State of Florida Sales Tax.

**D) Relation of City**

It is the intent of the parties hereto that the Contractor shall be legally considered an independent contractor, and that neither the Contractor nor their employees shall, under any circumstances, be considered employees or agents of the City, and that the City shall be at no time legally responsible for any negligence on the part of said Contractor, their employees or agents, resulting in either bodily or personal injury or property damage to any individual, firm, or corporation.

**E) Term Contracts – Fund Availability**

If funds are not appropriated for continuance of a term contract to completion, cancellation will be accepted by this Contractor on thirty (30) days prior written notice.

**F) Termination**

Should the Contractor be found to have failed to perform his services in a manner satisfactory to the City, the City may terminate this Agreement immediately for cause; further the City may terminate this Agreement for convenience with a thirty (30) day written notice. The City shall be sole judge of non-performance.

**G) Liability**

The Contractor will not be held responsible for failure to complete contract due to causes beyond its control, including, but not limited to, work stoppage, fires, civil disobedience, riots, rebellions, Acts of Nature and similar occurrences making performance impossible or illegal.

**H) Indemnity**

The successful proposer shall indemnify and hold the City harmless from any and all liabilities, damages, losses and costs, recognizing any applicable limitations under Florida law, with such indemnification and hold harmless requirements included in the final Agreement executed between the City and said successful proposer.



**I) Assignment**

The Contractor(s) shall not assign, transfer, convey, sublet or otherwise dispose of this contract, or of any or all of its rights, or interest therein, or his or its power to execute such contract to any person, company or corporation without prior written consent of the City.

**J) Lobbying/Cone of Silence**

All Contractors are hereby placed on **NOTICE** that the City does not wish to be lobbied, either individually or collectively about a matter for which a firm has submitted a Proposals.

Firms and their agents are not to contact members of the City Council for such purposes as meeting or introduction, luncheons, dinners, etc. During the process, **from Proposal advertisement to final Council approval**, no firm or their agent shall contact any other employee of the City in reference to this Bid, with the exception of the Finance Director or his designee(s). Failure to abide by this provision may serve as grounds for disqualification for award of this contract to the Contractor.

**K) Single Proposal**

Each Proposer must submit, with their bid, the required forms included in this **RFP**. Only **one** bid from a legal entity as a primary will be considered. A legal entity that submits a bid as a primary or as part of a partnership or joint venture submitting as primary may not then act as a sub-Contractor to any other proposer submitting under the same **RFP**.

If a legal entity is not submitting as a primary, or, that legal entity may not act as a sub-CONTRACTOR to any other firm or firms submitting under the same **RFP** nor act as part of a partnership or joint venture to the primary. All submittals in violation of this requirement will be deemed non-responsive and rejected from further consideration.

**L) Protest Procedures**

Any appeal or protest to the Request for Proposal shall be governed by the City of Mount Dora's Purchasing Policy.

**M) Public Entity Crime**

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, bid, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, bid, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, bids, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity for a period of 36 months following the date of being placed on the convicted vendor list.

**N) Conflict of Interest**

Proposer shall complete the Conflict of Interest Affidavit included as an attachment to this **RFP** document. Disclosure of any potential or actual conflict of interest is subject to City staff review and does not in and of itself disqualify a firm from consideration.

These disclosures are intended to identify and or preclude conflict of interest situations during contract selection and execution.

**O) Responsible Vendor Determination**

Prospective Vendor is hereby notified that Florida Statutes, Section 287.05701, requires that the City may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the responding party is a responsible Vendor.

**P) Prohibition of Gifts to City Employees**

No organization or individual shall offer or give, either directly or indirectly, any favor, gift, loan, fee, service or other item of value to any City employee, as set forth in Chapter 112, Part III, Florida Statutes, the current City Ethics Ordinance, and City Administrative Policy. Violation of this provision may result in one or more of the following consequences: a. Prohibition by the individual, firm, and/or any employee of the firm from contact with City staff for a specified period of time; b. Prohibition by the individual and/or firm from doing business with the City for a specified period of time, including but not limited to: submitting bids, **RFP**, and/or quotes; and, c. immediate termination of any contract held by the individual and/or firm for cause.

**Q) Immigration Reform and Control Act**

Proposer acknowledges, and without exception or stipulation, any firm(s) receiving an award shall be fully responsible for complying with the provisions of the Immigration Reform and Control Act of 1986 as located at 8 U.S.C. 1324, et seq. and regulations relating thereto, as either may be amended. Failure by the awarded firm(s) to comply with the laws referenced herein shall constitute a breach of the award agreement and the City shall have the discretion to unilaterally terminate said agreement immediately.

**R) Scrutinized Company List**

Florida Statutes, Sections 287.135, prohibits Florida municipalities from contracting with companies, for goods or services over \$1,000,000, that are on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List engaged in any Business operations with Cuba or Syria or which are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Section 215.473, Florida Statutes. A copy of the current list of "Scrutinized Companies" can be found at the following link:

[https://www.sbafla.com/fsb/Portals/FSB/Content/Performance/Quarterly/2019\\_01\\_29\\_Web\\_Update\\_PFIA\\_Prohibited\\_List.pdf?ver=2019-01-29-130702-420](https://www.sbafla.com/fsb/Portals/FSB/Content/Performance/Quarterly/2019_01_29_Web_Update_PFIA_Prohibited_List.pdf?ver=2019-01-29-130702-420)

S) **Billing Instructions – Awarded Professional Consultants**

Invoices, unless otherwise indicated, must show Work Order or Purchase Order numbers and shall be submitted in to the City of Mount Dora, Accounts Payable at 510 North Baker Street, Mount Dora, FL 32757. Specific format of the invoice shall be discussed and determined between the City and the Contactor prior to the first invoice being submitted. Payment shall be made in accordance with the Florida Prompt Payment Act, as amended from time to time.

7) INSTRUCTIONS FOR BID

A) **Compliance with the RFP**

Proposals must be in strict compliance with this **RFP**. Failure to comply with all provisions of the **RFP** may result in disqualification of Proposals.

B) **Acknowledgment of Insurance Requirements**

By signing the Insurance Requirements included in this **RFP**, Proposer acknowledges these conditions include Insurance Requirements.

It should be noted by the Proposer that, in order to meet the City's requirements, there may be additional insurance costs to the Proposer's firm. It is, therefore, imperative that the proposer discuss these requirements with the Proposer's insurance agent, as noted on the Insurance Check List, so that allowances for any additional costs can be made by the Proposer.

The Proposer's obligation under this provision shall not be limited in any way by the agreed upon contract price, or the Proposer's limit of, or lack of, sufficient insurance protection.

Proposer also understands that the evidence of required insurance may be required within five (5) business days following notification of its offer being accepted; otherwise, the City may rescind its acceptance of the Proposer's bid.

The specific insurance requirements for this solicitation are included as part of this solicitation.

C) **Acknowledgment of Bonding Requirements**

By signing its bid, and if applicable, Proposer acknowledges that it has read and understands the bonding requirements for this bid. Requirements for this solicitation are checked.

☐ Not Applicable at this time.

☒ Bid Bond: Shall be submitted with bid response in the form of AIA Form 310, or irrevocable letter of credit. The bid bond will be in a sum equal to 5% of the total bid amount.

The Bid Bond shall be retained by the City as liquidated damages if the successful Proposer fails to execute and deliver to the City the unaltered contract, or fails to deliver any required Performance and Payment Bonds or Certificates of Insurance, all within twenty-one (21) calendar days after receipt of the Notice of Selection for Award. Bid Bonds shall be executed by

a corporate surety licensed under the laws of the State of Florida to execute such bonds, with conditions that the surety will, upon demand, forthwith make payment to the City upon said bond. The Bid Bonds of the three (3) highest ranked Proposers shall be held until the contract has been executed by the successful Proposer and same has been delivered to the City together with the required bonds and insurance, after which all three (3) Bid Bonds shall be released to the respective Bidders. All other Bid Bonds shall be released within fourteen (14) calendar days of the Selection Committee meeting date. No bids including alternates shall be withdrawn within one hundred and eighty (180) days after the bid closing date thereof. If a bid is not accepted within said time period it shall be deemed rejected and the Bid Bond shall be released to the Proposer. In the event that the City awards the contract prior to the expiration of the one hundred and eighty (180) day period without selecting any or all alternates, the City shall retain the right to subsequently award to the successful Proposer said alternates at a later time and approved by the Finance Director or designee, and the successful Proposer.

☒ **Performance and Payment Bonds:** For projects estimated to be in excess of \$200,000, bonds shall be **submitted annually** beginning with the executed contract date by Proposers receiving award, and written for 100% of the annual Contract/Purchase Order award amount, with the cost borne by the Proposer receiving an award. The Performance and Payment Bonds shall be underwritten by a surety authorized to do business in the State of Florida and otherwise acceptable to Owner; provided, however, the surety shall be rated as “A-“ or better as to general policy holders rating and Class V or higher rating as to financial size category and the amount required shall not exceed 5% of the reported policy holders surplus, all as reported in the most current Best Key Rating Guide, published by A.M. Best Company, Inc. of 75 Fulton Street, New York, New York 10038.

Should the contract amount be less than \$500,000, the requirements of Section 287.0935, F.S. shall govern the rating and classification of the surety.

Each annual security provided under the subsequent contract shall be in force throughout the final completion and acceptance for the individual fiscal year as applicable.

If the surety for any bond furnished by Contractor is declared bankrupt, becomes insolvent, its right to do business is terminated in the State of Florida, or it ceases to meet the requirements imposed by the Contract Documents, the Contractor shall, within five (5) calendar days thereafter, substitute another bond and surety, both of which shall be subject to the Owner’s approval.

#### **D) Delivery of Proposals**

All RFP responses are to be delivered **before 2:00 p.m., local (EST) time**, on or before **January 16, 2025** via electronic submission at [www.demandstar.com](http://www.demandstar.com) only.

The City shall not bear the responsibility for proposals submitted past the stated date and/or time indicated.

#### **E) Evaluation of Proposals (Procedure)**

The City’s procedure for selecting is as follows:

1. An **Evaluation Committee (EC)** of at least three (3), but always an odd number, will be selected to review all responsive Proposals submitted in accordance with Statutes.
2. Subsequent to the closing of Proposals, the Purchasing Coordinator shall review the Proposals received and verify whether each Proposal appears to be responsive to the requirements of the published **RFP**.
3. All EC members shall review the issued Request for Proposals (**RFP**).
4. The EC members shall review each responsive Proposal individually and score each Proposal based on the evaluation criteria stated herein.
5. Prior to the first meeting of the evaluation committee, if not included in the solicitation document, the City will post a notice announcing the date, time and place of the first EC meeting. Said notice shall be posted in the lobby of the City Hall, on [www.demandstar.com](http://www.demandstar.com) and on the City's website not less than three (3) working days prior to the meeting. The City shall also post prior notice of all subsequent committee meetings and shall post such notices at least one (1) day in advance of all subsequent meetings.
6. The EC members shall review each responsive Proposal individually and score each Proposal based on the evaluation criteria state herein.
7. Prior to the first meeting of the evaluation committee, the City will post a notice announcing the date, time and place of the first committee meeting. Said notice shall be posted in the lobby of the City Hall not less than three (3) working days prior to the meeting. The City shall also post prior notice of all subsequent committee meetings and shall post such notices at least one (1) day in advance of all subsequent meetings.
8. The EC will compile individual rankings, based on the evaluation criteria as stated herein, for each Proposal to determine committee recommendations. The EC may schedule presentations or demonstrations from the top-ranked firm(s), and may at their discretion make site visits, and obtain guidance from third party subject matter experts. The final recommendation for shortlist, or award if deemed so by the EC, will be decided based on review of scores and consensus of committee.

In general, the City wishes to avoid the expense to the City and to proposers of unnecessary oral interviews. Therefore, the City will make every reasonable effort to achieve the ranking using written submittals alone. If no single top-ranked firm can be clearly identified by review of the written submittals alone, then the evaluator(s) will request the Purchasing Coordinator to schedule the top ranked firm(s) for oral presentations/interviews.

The City reserves the right to withdraw this **RFP** at any time and for any reason, and to issue such clarifications, modifications, and/or amendments as it may deem appropriate.

Receipt of a Proposal by the City or a submission of a Proposal to the City offers no rights upon the Proposer nor obligates the City in any manner.

Acceptance of the Proposal does not guarantee issuance of any other governmental approval.

**F) Ambiguity, Conflict, or Other Errors in the RFP**

If a Proposer discovers any ambiguity, conflict, discrepancy, omission, or other error in the **RFP**, Proposer shall immediately notify the Purchasing Coordinator, noted herein, of such error in writing and request modification or clarification of the document. The Purchasing Coordinator will make modifications by issuing a written addendum/revision and will give written notice to all parties who have received this **RFP** from the Finance Department.

The Proposer is responsible for clarifying any ambiguity, conflict, discrepancy, omission, or other error in the **RFP** prior to submitting the Proposal or it shall be waived.

**G) Proposals, Presentation, and Protest Costs**

The City will not be liable in any way for any costs incurred by any proposer in the preparation of its Proposal in response to this **RFP**, nor for the presentation of its Proposal and/or participation in any discussions, negotiations, or, if applicable, any protest procedures.

**H) Acceptance or Rejection of Proposals**

The right is reserved by the City to waive any minor irregularities in any Proposal, to reject any or all Proposals, to re-solicit for Proposals, if desired, and upon recommendation and justification by the City to accept the Proposal which in the judgment of the City is deemed the most advantageous for the public and the City.

Any Proposal which is incomplete, conditional, obscured or which contains irregularities of any kind, may be cause for rejection. In the event of default of the successful proposer, or their refusal to enter into the City contract, the City reserves the right to accept the Proposal of any other proposer or to re-advertise using revised documentation, at its sole discretion.

**I) Requests for Clarification of Proposals**

Requests by the Purchasing Coordinator to a proposer(s) for clarification of Proposals(s) shall be in writing. Proposer's failure to respond to request for clarification may deem proposer to be non-responsive, and may be just cause to reject its Proposal.

**J) Validity of Proposals**

No Proposal can be withdrawn after it is filed unless the Proposer makes their request in writing to the City prior to the time set for the closing of Proposals.

All Proposals shall be valid for a period of one hundred eighty (180) days from the date of submission to accommodate evaluation and selection process.

**K) Response Format**

The Proposal shall be deemed an offer to provide services to the City. In submitting a Proposal, the Proposer declares that he/she understands and agrees to abide by all specifications, provisions, terms and conditions of same, and all ordinances and policies of the City. The Proposer agrees that if the contract is awarded to him/her, he/she will perform the work in

accordance with the provisions, terms and conditions of the contract. To facilitate the fair evaluation and comparison of Proposals, all Proposals must conform to the guidelines set forth in this RFP.

Any portions of the Proposal that do not comply with these guidelines must be so noted and explained and submitted with the Proposal. However, any Proposal that contains such variances may be considered non-responsive.

Proposals should be prepared simply and economically, providing a straightforward concise description of the Proposer's approach and ability to meet the City's needs, as stated in the RFP.

The items listed below shall be submitted with each Proposal and should be submitted in the order shown. Each section should be clearly labeled, with pages numbered and separated by tabs/tab sheets. Failure by a proposer to include all listed items may result in the rejection of its Proposal.

**Tab 1 – Executive Summary/General**

Present in concise terms, a description of your firm and its capabilities.

At a minimum the following information will be included:

1. Business Structure
2. Number of Years Company is in Business
3. Proof of Insurance
4. Total Number of Staff: \_\_\_ Clerical \_\_\_ Field
5. Current Workload (include all existing clients under contract and hours per week required to perform the contracted work)

Provide a list of current litigations, outstanding judgments and liens, if any, against the firm that may have been filed in the last five (5) years.

**Tab 2 –Proposer Qualifications**

Express the qualifications and specific capability of all principal staff that will be assigned to the City of Mount Dora project. Include names, locations, qualifications, and experience of each individual including their responsibilities. Also include designation of any primary and secondary responsibility.

Provide a brief resume including, but limited to:

1. Name and title
2. Job assignment for other projects
3. Job assignment for this project
4. Percentage of time to be assigned to this project
5. How many years with this firm
6. How many years with other firms
7. Experience: (1) Types of project, (2) Size of projects (total annual dollar value), (3) What was the project involvement?

8. Education
9. Other experience and qualifications that are all relevant to this project.

"Dollar value" refers to the monetary value of a project. For Section 6K, Tab 2, Item 7 (2) please provide information about the individual's experience. For the second bullet, please include, when applicable, the dollar amount of the accomplishment.

### **Tab 3 – Scope Response-Scope of Services**

Describe your understanding of the scope of services and the City's needs and any specialized skills available from your company. Clearly describe the methodology which will be used to perform, including a work plan for the desired services. Include information as to the level of staff to be assigned, a list of products/chemicals used including Material Safety Data Sheets (MSDS) for each and a list of equipment available for this project.

### **Tab 4 – References**

Provide a listing of all commercial clients (excluding the City of Mount Dora), but government agency references are preferred, over the past five years for work performed of similar size and scope. List should begin with current contracted customers. The services provided to the reference clients should have characteristics as similar as possible to those requested in this RFP.

Information provided for each client shall include the following:

- Client name, address, and current telephone number.
- Description of services provided.
- Time period of the project or contract.
- Client's contact reference name, email and current telephone number.

Failure to provide complete and accurate client information, as specified here, may result in the disqualification of your Proposal.

The City reserves the right to contact any and all references to obtain ratings for the performance indicators as indicated in the Reference Form included in this document. A uniform sample of references will be checked for each Proposer.

### **Tab 5 – Exceptions/Additional Information**

- Proper and Valid Licensing to conduct business in the State of Florida.
- Current Applicable Certifications.
- Certificate of Insurance (proof of current coverage).
- List of any proposer exceptions to the Scope of Services.

Respondent shall submit all information and in the above order. Failure to do so may impact the proposal's score or result in disqualification from further consideration.

## **L) Proposals Evaluation Committee and Evaluation Factors**

All Proposals will be subject to a review and evaluation process. It is the intent of the City that all proposers responding to this RFP, who meet the requirements, will be ranked in accordance with the criteria established in these documents. The City will consider all responsive and responsible Proposals received in its evaluation and award process. For evaluation purposes, the



term “Responsible” means: A business entity or individual who is fully capable to meet all of the requirements of the solicitation and subsequent contract. Must possess the full capability, including financial and technical, to perform as contractually required and be able to fully document the ability to provide good faith performance.

Proposals shall include all of the information solicited in this RFP, and any additional data that the Proposer deems pertinent to the understanding and evaluating of the Proposal. Proposers will provide their best price and cost analysis and should not withhold any information from the written response in anticipation of presenting the information orally or in a demonstration, since oral presentations or demonstrations may not be solicited. Each proposer will be ranked based on the criteria herein addressed.

Proposers submitting the required criteria will have their Proposal evaluated by an evaluation committee and scored for the non-price factors to include technical response, proposal and experience. Weights for cost will not be assigned by the evaluation committee. Some exceptions may apply depending on the complexity of the project scope of services.

During the evaluation process and at the sole discretion of the City, requests for clarification of one or more proposer submittals may be conducted. This request for clarification may be performed by the City in a written format, or through scheduled oral interviews. Such clarification request will provide proposers with an opportunity to answer any questions the City may have on a proposer’s submittal.

Proposers submitting the required criteria will have their Proposal(s) evaluated by Evaluation Committee Members and scored to include the following criteria:

Submissions will be evaluated on a total score basis, with a maximum score of five hundred (500) possible. The following criteria will be used in the evaluation process to determine the successful respondent(s):

| Evaluation Criteria                    | Maximum Criteria Points Assigned | Assigned Weight | Maximum Score Possible |
|----------------------------------------|----------------------------------|-----------------|------------------------|
| Executive Summary/General Info (Tab I) | 30                               | 5               | 150                    |
| Proposer Qualifications (Tab II)       | 25                               | 5               | 125                    |
| Scope Response (Tab III)               | 25                               | 5               | 125                    |
| References (Tab IV)                    | 15                               | 5               | 75                     |
| Exceptions; Additional Info (Tab V)    | 5                                | 5               | 25                     |
| <b>Totals</b>                          | <b>100</b>                       | <b>-</b>        | <b>500</b>             |

**Calculation of points for cost (Proposal Pricing Form- “Grand Total”** will be completed, by the City’s Purchasing Coordinator as follows and added to the Evaluation Committee members’ total scoring for each proposer. The calculation of points for cost is described in the following

**EXAMPLE.** Lowest Cost Proposed with a weighted multiplier of 85% of an available 100% total value (85-points).

|            | PROPOSAL<br>COST | LOWEST<br>COST<br>PROPOSED | % OF<br>LOW | MULTIPLIER | TOTAL<br>POINTS<br>ASSIGNED |
|------------|------------------|----------------------------|-------------|------------|-----------------------------|
| Company #1 | \$100,000.00     | \$100,000.00               | 100.0%      | 85         | 85.0                        |
| Company #2 | \$108,000.00     | \$100,000.00               | 92.6%       | 85         | 78.7                        |
| Company #3 | \$120,000.00     | \$100,000.00               | 83.3%       | 85         | 70.8                        |

**Note:** Evaluation Committee scoring plus Purchasing Coordinator’s calculation of points for cost will be totaled together to determine a final total score for each proposer and to determine shortlist ranking.

**Formal Oral Presentation/Interview Scoring (if requested):**

If requested by the Evaluation Committee, a second Evaluation Committee will be scheduled, advertised, and coordinated with the shortlisted vendors by Purchasing. This meeting will provide each of the shortlisted vendor 15 minutes to present information, with focus on the items listed below in the “Weighted Evaluation Criteria for Final Ranking”, and followed by a 30 minute random question and answer period. The Contractor presentation is to be supported by a hard copy hand-out without reliance on a computer power point show unless otherwise directed in writing. Each of the shortlisted contractors may have no more than three (3) people participating in this meeting. The City does require the Contractor representatives to be assigned, such as crew supervisor and direct manager for the City contract, attend the Presentation/Interviews.

The City reserves the right to ask participating firms any questions deemed relevant by the Evaluation Committee Members. The initial focus, however, will be on the following question:

1. Quality of the Interview: a) Interview was clear and concise; b) Questions were appropriately answered by Consultant.

If Presentations/Interview sessions are requested for shortlisted firms the following scoring process will apply:

A maximum of four (4) points can be assigned to each firms’ session. The points assigned will be multiplied by a weight of 2.5 to equal a maximum of 10 possible points for a final scoring.

After shortlisted Contractors have completed Presentation/Q&A sessions, the Evaluation Committee members will complete the Presentation/Q&A scoring forms with Purchasing totaling the forms. Scoring for this phase will NOT be combined with the previous phase. The score of each Evaluation Committee member will be tallied individually for each Contractor. Each Evaluation Committee members score will then be converted to a ranking number for each contractor with #1 being the highest ranked, #2 the second, and so on. A final ranking of the shortlisted contractors will be announced based on final ranking. If Presentation/Interviews are not held this shortlisting of contractors will determine the final ranking of contractors.

If Presentation/Interviews are requested by the Evaluation Committee, the Presentation/Interview final scoring will determine the final ranking of shortlisted firms.

**Drug-Free Workplace:**

In accordance with Florida Statute 287.087, preference shall be given to businesses with drug-free workplace programs. Whenever two or more Proposals which are equal with respect to quality and service are received by the City for the procurement of commodities or contractual services, a Proposals received from a business that furnishes a form certifying that it is a Drug Free Workplace shall be given preference in the award process. NOTE: In the event, the submitter wishes to provide items specified above and beyond the stated requirements of this request at “no cost” to the City of Mount Dora, these services should be identified and included in the request response.

**Tie Breaker:**

If there are tie bids, meaning everything except the information relating to the Proposer is the same, the following methods shall be used in the order below to break the tie:

- Drug free workplace policy in place.
- If one has or had a contract with the City and performance is or was satisfactory. If performance of a tie Proposer who has or had a contract with the City and performance is or was not satisfactory, the other tie-Proposer is awarded.
- Time of proposal delivery may be used as a final tie-breaker if the above does not result in breaking a tie.

Remainder of Page Intentionally Left Blank

- 7) **REQUIRED FORMS - (ALL MUST BE COMPLETED AND SUBMITTED WITH YOUR PROPOSAL.)** All forms required by the RFP shall be fully completed and executed by an authorized representative that can legally bind the Respondent.

Required Forms:

1. Proposers Checklist Form
2. Proposers Qualification Form
3. F.S.S. Section 287.138 Certification Form
4. Affidavit of Compliance with Florida Statutes, Section 288.0071
5. Vendor Certification Regarding Scrutinized Companies' List Form
6. Human Trafficking Affidavit Form
7. Conflict of Interest Affidavit Form
8. Declaration Statement Form
9. Insurance Requirements Form
10. Drug Free Workplace Certification Form
11. Non-Collusion Affidavit of Prime Bidder Form
12. Acknowledgements Form
13. Compliance with Public Records Law Form
14. Reference Form
15. Public Entity Crimes Statement Form
16. Company Information Form
17. Sub-Contractor Listing Form
18. Completed W9
19. Proposal Pricing Form
20. Addenda (if applicable)

## PROPOSER CHECK LIST

**IMPORTANT:** Please read carefully, sign in the spaces indicated and return with your Proposals.

Proposer should check off each of the following items as the necessary action is completed:

- ☐ All required and applicable forms have been signed and included
- ☐ All information as requested in the Proposer's Proposal Form is included.
- ☐ Any addenda have been signed and included.
- ☐ The Proposals must be submitted via [www.demandstar.com](http://www.demandstar.com) no later than the specified due date and time. (Otherwise Proposals cannot be considered.)

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

## PROPOSERS QUALIFICATION FORM

### **LIST MAJOR WORK PRESENTLY UNDER CONTRACT:**

| <u>% Completed</u> | <u>Project</u> | <u>Contract Amount</u> |
|--------------------|----------------|------------------------|
|                    |                | \$ _____               |
|                    |                | \$ _____               |
|                    |                | \$ _____               |

### **LIST CURRENT PROJECTS IN WHICH YOU ARE THE CANDIDATE FOR AWARD:**

---

---

---

### **OTHER INFORMATION ABOUT PROJECTS:**

---

---

---

Have you, at any time, failed to complete a contract? ☐ Yes ☐ No

### **STATEMENT OF LITIGATION:**

Are there any judgments, claims or suits pending or outstanding by or against you?

☐ Yes ☐ No

If the answer to either question is yes, submit details on separate sheet. List all lawsuits that have been filed by or against your firm in the last five (5) years:

---

---

### **CONTRACT TOTALS:**

List total contract amounts for work performed on all completed **Generator Maintenance and Repair Services** related projects in the past five (5) years, whether as an individual firm or as part of a joint venture. **Totals must be listed individually by contract or project and then summarized as a total dollar amount.** Attach additional page if necessary.

\$\_\_\_\_\_ **Total Contract Amounts for work done on all past related projects.**

**REFERENCES:**

Bank(s) Maintaining Account(s): \_\_\_\_\_

\_\_\_\_\_

Surety/Underwriter: (if required) \_\_\_\_\_

\_\_\_\_\_

Other References: (Use additional sheets if necessary)

\_\_\_\_\_

\_\_\_\_\_

**TYPE OF FIRM:**

☐ Corporation/Years in Business: \_\_\_\_\_. If firm is a corporation, please list state in which it is incorporated: \_\_\_\_\_. If firm is a corporation, by signing this form, Proposer certifies that the firm is authorized to do business in the State of Florida.

☐ Partnership/Years in Business: \_\_\_\_\_

☐ Sole Proprietorship/Years in Business: \_\_\_\_\_

☐ Other: Please list: \_\_\_\_\_

Pursuant to information for prospective Proposers for the above-mentioned proposed project, the undersigned is submitting the information as required with the understanding that it is only to assist in determining the Proposals of the organization to perform the type and magnitude of work intended, and further, guarantee the truth and accuracy of all statements herein made. We will accept your determination of Proposals without prejudice.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

**FLORIDA STATUTES, SECTION 287.138  
CERTIFICATION**

I, \_\_\_\_\_(person)\_\_\_\_\_, as the \_\_\_\_\_(title)\_\_\_\_\_ of  
\_\_\_\_\_(entity)\_\_\_\_\_, do hereby certify that  
\_\_\_\_\_(entity)\_\_\_\_\_: (i) is not owned by the government of a foreign country of  
concern as defined by Florida Statutes, Section 287.138; (ii) does not have the government of a foreign  
country of concern, as defined by Florida Statutes, Section 287.138, as a controlling interest owner; (iii) is  
not organized under the laws of a foreign country of concern, as defined by Florida Statutes, Section  
287.138; and (iv) does not have its principal place of business in a foreign country of concern as defined  
by Florida Statutes, Section 287.138.

\_\_\_\_\_  
Print: \_\_\_\_\_  
Title: \_\_\_\_\_

**STATE OF FLORIDA**  
**COUNTY OF** \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online  
notarization of \_\_\_\_\_, who personally swore or affirmed that he/she is  
authorized to execute this Oath and who is personally known to me or who produced  
\_\_\_\_\_ as identification, and who did/did not take an oath this  
\_\_\_\_\_ day of \_\_\_\_\_, 2024.

(stamp)

\_\_\_\_\_  
NOTARY PUBLIC, State of Florida



**AFFIDAVIT OF COMPLIANCE WITH SECTION 288.0071, FLORIDA STATUTES,  
ECONOMIC INCENTIVES TO FOREIGN ENTITIES OF CONCERN**

Before me, a notary public, in and for the State of Florida – at large, personally appeared, \_\_\_\_\_, and having first made due oath or affirmation, states:

\_\_\_\_\_  
(Write Name Here)

1. My name is \_\_\_\_\_.

\_\_\_\_\_  
(Write Name Here)

2. I am the \_\_\_\_\_ of \_\_\_\_\_.

\_\_\_\_\_  
(Insert Job Title)

\_\_\_\_\_  
(Insert Company Name)

3. The Company was formed in \_\_\_\_\_ and is a \_\_\_\_\_.

\_\_\_\_\_  
(Country and State)

\_\_\_\_\_  
(List the Type of Entity (ex.: LLC, Inc., etc.))

4. I am duly authorized and empowered and have sufficient knowledge to execute and deliver this Affidavit.

5. I affirm that the Company is not:

- a. Owned or controlled by the government of the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic (collectively and individually, a Foreign Country of Concern), including any agency of or any other entity of significant control of such Foreign Country of Concern. Where 'controlled by' means *having possession of the power to direct or cause the direction of the management or policies of a company, whether through ownership of securities, by contract, or otherwise; or a person or entity that directly or indirectly has the right to vote 25 percent or more of the voting interests of the company or that is entitled to 25 percent or more of its profits is presumed to control the foreign entity; or*
- b. A partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a Foreign Country of Concern, or a subsidiary of such entity.

Under penalties of perjury, I declare that I have read the foregoing Affidavit and that the facts stated in it are true.

Signed and Delivered on this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_.

BY: \_\_\_\_\_

Signature of Affiant

\_\_\_\_\_  
Printed Name

**STATE OF FLORIDA**  
**COUNTY OF \_\_\_\_\_**

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization of \_\_\_\_\_, as \_\_\_\_\_, of \_\_\_\_\_, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this day of \_\_\_\_\_, 2024.

(stamp)

\_\_\_\_\_  
NOTARY PUBLIC

**VENDOR CERTIFICATION REGARDING  
SCRUTINIZED COMPANIES' LISTS PURSUANT TO  
FLORIDA STATUTES, SECTION 187.135**

Respondent Vendor Name: \_\_\_\_\_

Name of Company: \_\_\_\_\_

FEIN: \_\_\_\_\_

Authorized Representative's Name and Title:

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Florida Statutes, Sections 287.135, prohibits Florida municipalities from contracting with companies, for goods or services over \$1,000,000, that are on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List engaged in any Business operations with Cuba or Syria or which are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Florida Statutes, Section 215.473. A copy of the current list of "Scrutinized Companies" can be found at the following link:

<https://www.sbafla.com/fsb/FundsWeManage/FRSPensionPlan/GlobalGovernanceMandates/QuarterlyReports.aspx>

As the person authorized to sign on behalf of the Respondent Vendor, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, is not participating in a boycott of Israel and does not have any business operations with Cuba or Syria. I understand that pursuant to Florida Statutes, Section 287.135, the submission of a false certification may subject the Respondent Vendor to civil penalties, attorney's fees and/or costs.

I understand and agree that the City may immediately terminate any contract resulting from this solicitation if the company referenced above is found to have submitted a false certification related to the Scrutinized Companies that Boycott Israel List, engaging in a boycott of Israel, the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or engaging in business operations in Cuba or Syria.

Certified By: \_\_\_\_\_

Authorized Signature

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

## HUMAN TRAFFICKING AFFIDAVIT

In compliance with § 787.06, Florida Statutes, this Affidavit must be completed by an officer or representative of a nongovernmental entity that is executing, renewing, or extending a contract with the City of Mount Dora (the “Governmental Entity”).

The undersigned, on behalf of the entity listed below (the “Nongovernmental Entity”), hereby attests under penalty of perjury as follows:

1. I am over the age of 18 and I have personal knowledge of the matters set forth herein.
2. I am an officer or representative of \_\_\_\_\_, a nongovernmental entity, and I am authorized to provide this affidavit on behalf of the Nongovernmental Entity.
3. Nongovernmental Entity, and any of its subsidiaries or affiliates, do not use coercion for labor or services, as those terms are defined in § 787.06, Florida Statutes, as may be amended from time to time.
4. If at any time in the future the Nongovernmental Entity does use coercion for labor or services, the Nongovernmental Entity will immediately notify the Governmental Entity and no contracts may be executed, renewed, or extended between the parties.
5. I have read the foregoing Affidavit and confirm that the facts stated in it are true and are made for the benefit of and reliance by the Governmental Entity.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Company

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**STATE OF FLORIDA**

**COUNTY OF \_\_\_\_\_**

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization of \_\_\_\_\_, as \_\_\_\_\_ of \_\_\_\_\_, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Nongovernmental Entity, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this \_\_\_\_ day of \_\_\_\_\_, 2024.

(stamp)

\_\_\_\_\_  
NOTARY PUBLIC

## CONFLICT OF INTEREST AFFIDAVIT

By the signature below, the firm (employees, officers and/or agents) certifies, and hereby discloses, that, to the best of their knowledge and belief, all relevant facts concerning past, present, or currently planned interest or activity (financial, contractual, organizational, or otherwise) which relates to the proposed work; and bear on whether the firm (employees, officers and/or agents) has a possible conflict have been fully disclosed.

Additionally, the firm (employees, officers and/or agents) agrees to immediately notify in writing the Finance Director, or designee, if any actual or potential conflict of interest arises during the contract and/or project duration.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

**STATE OF FLORIDA**

**COUNTY OF** \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization of \_\_\_\_\_, as \_\_\_\_\_, of \_\_\_\_\_, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

(stamp)

\_\_\_\_\_  
NOTARY PUBLIC

## DECLARATION STATEMENT

City of Mount Dora  
510 North Baker Street  
Mount Dora, FL 32757

**RE: RFP NO. 25-UT-001 - “GENERATOR MAINTENANCE AND REPAIR SERVICES”**

Dear Mayor and Council Members:

The undersigned as Proposer, or on behalf of Proposer, declares that this Response is submitted without any other understanding, agreement or connection with any person, corporation, or firm submitting a Response for the same purpose and that the Response is in all respects fair and without collusion or fraud.

The undersigned as Proposer, or on behalf of Proposer, further declares that this Response is in compliance in every respect with all the Instructions to Proposers issued prior to the opening of the Responses.

The undersigned as Proposer, or on behalf of Proposer, if selected, agrees to commence negotiations in good faith and execute an appropriate City document for the purpose of establishing a formal contractual relationship with the City for the performance of all requirements to which the Response pertains as set forth in **RFP #25-UT-001 “GENERATOR MAINTENANCE AND REPAIR SERVICES.”**

IN WITNESS WHEREOF, WE have hereunto subscribed our names on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ in the City of \_\_\_\_\_, in the State of \_\_\_\_\_.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

## INSURANCE REQUIREMENTS

### INSURANCE TYPE

### REQUIRED LIMITS

=====

- ☒ 1. Worker's Compensation      Statutory Limits of Florida  
Statutes, Chapter 440 and all  
Federal Government Statutory Limits and  
Requirements.
- ☒ 2. Commercial General Liability  
(Occurrence Form) patterned  
after the current I.S.O form  
with no limiting endorsements.      Bodily Injury & Property Damage  
  
\$1,000,000 single limit per  
occurrence
- ☒ 3. Indemnification: To the maximum extent permitted by Florida law, the Contractor/Vendor/Firm shall indemnify and hold harmless the City of Mount Dora, its officers and employees from any and all liabilities, damages, losses and costs, including, but not limited to, reasonable attorneys' fees and paralegals' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Contractor/Vendor/Firm or anyone employed or utilized by the Contractor/Vendor/Firm in the performance of this Agreement. This indemnification obligation shall not be construed to negate, abridge or reduce any other rights or remedies which otherwise may be available to an indemnified party or person described in this paragraph.

This section does not pertain to any incident arising from the sole negligence of the City of Mount Dora.

- ☒ 4. Automobile Liability      \$ 500,000 Each Occurrence  
Owned/Non-owned/Hired  
Automobile Included
- ☐ 5. Other Insurance as indicated below:      \$ 1,000,000 Per Occurrence  
Errors and Omissions or Professional  
Malpractice Coverage
- ☐ 6. Aircraft Liability \$1,000,000 each occurrence combined single limit for bodily injury liability and property damage liability.
- ☒ 7. Contractor shall ensure that all subcontractors comply with the same insurance requirements that he is required to meet. The same Contractor shall provide City with certificates of insurance meeting the required insurance provisions.
- ☒ 8. The City of Mount Dora must be named as "**ADDITIONAL INSURED**" on the Insurance Certificate for Commercial General Liability where required.

**INSURANCE REQUIREMENTS**  
(Continued)

- ☒ 9. The City of Mount Dora shall be named as the Certificate Holder. NOTE--The "Certificate Holder" should read as follows:

City of Mount Dora  
Mount Dora, Florida

No City Division, Department, or individual name should appear on the Certificate. No other format will be acceptable.

- ☒ 10. **Thirty (30) Days Cancellation Notice** required.

- ☒ 11. The Certificate must state **RFP #25-UT-001 “GENERATOR MAINTENANCE AND REPAIR SERVICES.”**

=====

**PROPOSER’S AND INSURANCE AGENT’S STATEMENT:**

We understand the insurance requirements of these specifications and that the evidence of insurability may be required within five (5) days of the award of **RFP**.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

\_\_\_\_\_  
Insurance Agency

\_\_\_\_\_  
Signature of Proposer’s Agent

## DRUG-FREE WORKPLACE PROGRAM CERTIFICATION

Preference to businesses with drug-free workplace programs. -- Whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid, proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

(1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

(2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

(3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

(4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.

(5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.

(6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

**Does the individual responding to this solicitation certify that their firm has implemented a drug-free workplace program in accordance with the provision of Section 287.087, Florida Statutes, as stated above?**

☐

**YES**

☐

**NO**

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.



## NON-COLLUSION AFFIDAVIT OF PRIME QUALIFIER

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_, being first duly sworn, deposes and says that:

I am the \_\_\_\_\_ of \_\_\_\_\_, (Proposer) which has submitted a Response to City of Mount Dora RFP #25-UT-001.

I am fully informed respecting the preparation and contents of the Response to RFP #25-UT-001, and of all pertinent circumstances respecting such Response.

Neither the Proposer nor any of its officers, partners, owners, agent representatives, employees or parties in interest, including this Affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, sought by agreement or collusion or communication or conference with any other proposer, firm or person, to fix the price or prices in the Proposer's Response to RFP #25-UT-001, or that of any other proposer, or to fix any overhead, profit or cost element of the Response price or the price of any other proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the CITY OF MOUNT DORA.

The price or prices quoted in the Proposer's Response to RFP #25-UT-001 are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this Affiant.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax No.

**STATE OF FLORIDA**  
**COUNTY OF \_\_\_\_\_**

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization of \_\_\_\_\_, as \_\_\_\_\_, of \_\_\_\_\_, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

(stamp)

\_\_\_\_\_  
NOTARY PUBLIC

## ACKNOWLEDGEMENTS

### **RFP #25-UT-001** **“GENERATOR MAINTENANCE AND REPAIR SERVICES”**

**To: City of Mount Dora**  
**510 N. Baker Street**  
**Mount Dora, FL 32757**

\_\_\_\_\_(Proposer) guarantees its Response to RFP #25-UT-001 for a period not to exceed one hundred twenty (180) days from the date its Response was submitted to the City of Mount Dora unless an extension is granted by the Proposer.

The Contractor, by signing these **RFP** Submittal pages, acknowledges and agrees to abide by all the terms, conditions, and specifications contained in this **RFP** Document.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
(Month) (Year)

INDIVIDUAL, LIMITED LIABILITY COMPANY,  
PARTNERSHIP, OR OTHER FORM OF ENTITY WHICH IS NOT A CORPORATION

By: \_\_\_\_\_ / \_\_\_\_\_  
(Signature) (Print name)

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Taxpayer/Employer Identification Number (TIN/EIN): \_\_\_\_\_

### **CORPORATION**

By: \_\_\_\_\_ / \_\_\_\_\_  
(Signature) (Print name)

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Taxpayer/Employer Identification Number (TIN/EIN): \_\_\_\_\_

State of Incorporation:

Corporate President: \_\_\_\_\_  
(Print Name)

Corporate Secretary: \_\_\_\_\_  
(Print Name)

Corporate Treasurer: \_\_\_\_\_  
(Print Name)

CORPORATE SEAL

Attest By: \_\_\_\_\_  
Secretary

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Remainder of Page Intentionally Left Blank



CITY OF  
MOUNT  
DORA

### COMPLIANCE WITH THE PUBLIC RECORDS LAW

Upon award recommendation or ten (10) days after opening, submittals become "public records" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes. Proposers must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary. The submission of a proposal authorizes release of your firm's credit data to the CITY.

If the company submits information exempt from public disclosure, the company must identify with specificity which pages/paragraphs of their bid/proposal package are exempt from the Public Records Act, identifying the specific exemption section that applies to each. The protected information must be submitted to the CITY in a separate envelope marked accordingly.

By submitting a response to this solicitation, the company agrees to defend the CITY in the event we are forced to litigate the public records status of the company's documents.

Company Name: \_\_\_\_\_

Authorized representative (printed): \_\_\_\_\_

Authorized representative (signature): \_\_\_\_\_

Project Number: **RFP #25-UT-001**

**STATE OF FLORIDA**

**COUNTY OF \_\_\_\_\_**

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization of \_\_\_\_\_, as \_\_\_\_\_, of \_\_\_\_\_, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Vendor/Bidder/Contractor, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

(stamp)

\_\_\_\_\_  
NOTARY PUBLIC

## REFERENCES FORM

Provide the business names, contact persons and telephone numbers of four (4) references for which the firm has provided services described in this Proposals for three (3) years or more within the last five (5) years. Include relationships with governmental agencies. It is our intent to contact these references during the evaluation process.

1. Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Point of Contact: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Email address: \_\_\_\_\_  
Service(s) Provided: \_\_\_\_\_  
\_\_\_\_\_  
Dates of Service: \_\_\_\_\_
2. Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Point of Contact: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Email address: \_\_\_\_\_  
Service(s) Provided: \_\_\_\_\_  
\_\_\_\_\_  
Dates of Service: \_\_\_\_\_
3. Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Point of Contact: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Email address: \_\_\_\_\_  
Service(s) Provided: \_\_\_\_\_  
\_\_\_\_\_  
Dates of Service: \_\_\_\_\_
4. Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Point of Contact: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Email address: \_\_\_\_\_  
Service(s) Provided: \_\_\_\_\_  
\_\_\_\_\_  
Dates of Service: \_\_\_\_\_

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (A), FLORIDA STATUTES,  
ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. THIS SWORN STATEMENT IS SUBMITTED to the City of Mount Dora by:\_\_\_\_\_ [NAME] as the \_\_\_\_\_ [TITLE] of \_\_\_\_\_ [BUSINESS ENTITY] and its Federal Employer Identification Number (FEIN) is\_\_\_\_\_.
2. I understand that a “public entity crime” as defined in Florida Statutes, Section 287.133 (1)(g), means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Florida Statutes, Section 287.133(1)(b), means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Florida Statutes, Section 287.133(1)(a), means:
  - a. A predecessor or successor of a person convicted of a public entity crime; or
  - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a “person” as defined in Florida Statutes, Section 287.133(1)(e), means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. Indicate which statement applies:

\_\_\_\_\_Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, nor any affiliates of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order).

**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CITY OF MOUNT DORA IS FOR THE CITY OF MOUNT DORA ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE CITY OF MOUNT DORA PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN FLORIDA STATUTES, SECTION 287.017, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.**

\_\_\_\_\_  
(Signature)

**STATE OF FLORIDA**

**COUNTY OF \_\_\_\_\_**

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization of \_\_\_\_\_, as \_\_\_\_\_, of \_\_\_\_\_, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

(stamp)

\_\_\_\_\_  
NOTARY PUBLIC

## FIRM INFORMATION

FIRM is a:

- (    ) Corporation  
(    ) Partnership  
(    ) Sole Proprietorship  
(    ) Other \_\_\_\_\_ (Explain)

Federal Employer Identification Number: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_ Web Address: \_\_\_\_\_

If remittance address is different from the mailing address so indicate below.

Firm Name: \_\_\_\_\_

Remittance Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Submitted by: \_\_\_\_\_

Name & Title Printed: \_\_\_\_\_



## SUB-CONTRACTOR LISTING

Phone Number/E-Mail:

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

**Request for Taxpayer  
Identification Number and Certification**

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give Form to the  
requester. Do not  
send to the IRS.**

Print or type.  
See Specific Instructions on page 3.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                              |
| 2 Business name/disregarded entity name, if different from above                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                              |
| 3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.<br><br><input type="checkbox"/> Individual/sole proprietor or single-member LLC<br><br><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____<br><br><b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.<br><br><input type="checkbox"/> Other (see instructions) ► _____ | 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):<br><br>Exempt payee code (if any) _____<br><br>Exemption from FATCA reporting code (if any) _____<br><br>(Applies to accounts maintained outside the U.S.) |
| 5 Address (number, street, and apt. or suite no.) See instructions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Requester's name and address (optional)                                                                                                                                                                                                                      |
| 6 City, state, and ZIP code                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                              |
| 7 List account number(s) here (optional)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                              |

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

|                                |  |  |  |   |  |  |  |  |  |
|--------------------------------|--|--|--|---|--|--|--|--|--|
| Social security number         |  |  |  |   |  |  |  |  |  |
|                                |  |  |  | - |  |  |  |  |  |
| OR                             |  |  |  |   |  |  |  |  |  |
| Employer identification number |  |  |  |   |  |  |  |  |  |
|                                |  |  |  | - |  |  |  |  |  |

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign  
Here**

Signature of  
U.S. person ►

Date ►

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What Is backup withholding, later.*

# EXHIBIT “A”

## SCOPE OF WORK AND TECHNICAL SPECIFICATIONS

The Contractor shall provide a full range of professional commercial Generator Maintenance, Repair and Installation Services to the City of Mount Dora as described within this RFP.

The work consists of furnishing all labor, materials, equipment, tools, services, and supervision necessary to properly provide all contractually covered services for City generators.

Successful Contractor shall respond to emergency calls relative to any City emergency needs. City will make sole determination of an emergency.

The attached Technical Specifications include items that identify, quantify, describe, and define the expected work and, as such, may add or modify the amount and manner of the Scope of Work.

## **SCOPE OF WORK & TECHNICAL SPECIFICATIONS GENERATOR SERVICES**

### **1. Intent:**

The intent of this solicitation is to select one or more successful Bidders to provide Major (Annual) and Minor (Semi-Annual) Preventive Maintenance Inspection Service and Repair (PMI&S) for (both routine and emergency) and Installation of emergency power generators located throughout City. No work may be performed without prior authorization from the City.

### **2. Safety:**

The successful Bidder shall be responsible for ensuring that any work performed in connection with this Agreement conforms to the guidelines set forth by the Occupational Safety and Health Act (OSHA).

### **3. Security:**

The following security guidelines must be followed as part of this Agreement:

- A. All posted facility security requirements shall be maintained at all times while performing work. Failure to comply and follow these security requirements may result in the worker(s) removal from the building at no additional charge to the City.
- B. All personnel affiliated with the successful Bidder that will enter City facilities covered by this contract may be required to complete a background investigation. The depth of these investigations will vary by location and shall be detailed by the City Contract Manager or his designee upon the award of this Contract. The initial cost at contract start-up shall be covered by the City, any subsequent investigations, at any time, for any reason, shall be the cost of the successful Bidder.
- C. The successful Bidder shall provide the City's Project Manager a list of employees authorized to work under this Agreement, along with a copy of each employee's valid US State issued Driver's License and the successful Bidder's Company Identification Card. Only employees on the list provided shall be allowed access.
- D. The successful Bidder's employees shall at all times carry a proper photo Identification. The Identification Cards shall be current. The successful Bidder's employees upon request must

present their photo identification for entrance into City facilities or job site for verification of identity.

- E. The successful Bidder's employees shall wear company uniforms/shirts with their name and/or company logo.

#### **4. Personnel:**

The successful Bidder shall have qualified individuals, properly trained and equipped with the necessary tools and equipment, to make inspections, adjustments, and repairs. The personnel shall be competent, properly licensed, experienced, courteous, neatly dressed and skilled in the services provided by the successful Bidder. Failure to comply with security requirements and any security violations may be considered a breach of this Agreement and grounds for termination.

#### **5. Frequencies:**

The successful Bidder shall provide two (2) PM's per 12-month period, one (1) Major Preventive Maintenance Inspection & Service for each unit on the Master List and one(1) Minor Preventive Maintenance Inspection & Service which will take place six (6) months after the Major PMI&S.

- A. The successful Bidder shall perform the Major and Minor PMI&S within industry standards and in accordance to all Local, State and Federal rules, codes, statutes and regulations.
- B. The successful Bidder shall also provide suggested corrective actions as needed and any repair to ensure the overall safety and or operational use of the generators.
- C. The successful Bidder shall inspect, test and service the following generic list of items along with any non-listed items that may be associated with, and specific to, the individual generator and location, per industry standards and provide a detailed service report including any deficiencies and suggested corrective actions for each unit per location to include an estimated cost for repair.

#### **6. NETA COMPLIANCE:**

Inspection shall meet or exceed NETA Inspection and Test Procedures. This testing shall include the electrical and mechanical tests.

#### **7. Major Annual Preventative Maintenance Service:**

All task items performed will meet or exceed requirements in the National Fire Protection Agency (NFPA) levels one (1) and two (2) in Section 110 as amended.

##### **A. Task One (1) – Fuel System:**

- 1. Main tank level — Check level and record.
- 2. Solenoid valve operation — Verify electrical operation as well as the transfer of fuel.
- 3. Condition of piping, vents- Inspect condition of all fuel piping and vents.
- 4. Condition of hoses — Inspect all fuel connections for tightness, condition and all hoses for pliability and over all condition.
- 5. Fuel Filter(s) — Replace all engine mounted fuel filters with new original manufacturer equipment (OEM). The City must approve any alternate aftermarket parts.
- 6. Fuel Sample —Test condition of fuel and specifically for water and algae.

**B. Task Two (2) – Lubrication System:**

1. Oil sample - obtain sample prior to replacing oil. Sample to include at a minimum, the following requirements to determine the engine condition: viscosity, total solids, total base number, oxidation, fuel dilution (water, antifreeze and other contaminants).
2. Oil - Replace crankcase engine oil using new oil as recommended by the manufacturer.
3. Filter(s) - Replace all engine mounted oil filters with new original manufacturer equipment (OEM.) The City must approve any alternate aftermarket parts.
4. Level - Verify oil level is at appropriate level as indicated by dipstick located on engine.
5. Crankcase breather - Remove, inspect, and clean and replace if necessary.

**C. Task Three (3) – Cooling System:**

1. Antifreeze protection level - Test protection level of coolant and document.
2. Inhibitor level - Test level of inhibitor in coolant system and document.
3. PH level - Test Ph. level of coolant system and record.
4. Radiator exterior condition - Inspect deterioration of cores and contamination build up.
5. Fan and alternator belt(s) - Inspect condition and adjust as needed.
6. Water Pump - Visually inspect for leaks and condition.
7. Hoses, clamps and connections - Inspect condition and pliability; tighten all hose clamps, and replace when necessary.
8. Jacket Water Heater - Verify operation of heater and thermostat where applicable.
9. Coolant Filters - Replace all engine-mounted filters with new OEM or approved equivalent only.
10. Visually inspect level inside radiator, heat exchanger, and/or recovery bottle.

**D. Task Four (4) – Exhaust System:**

1. Silencer, piping, and flex: inspect for cracks and excessive corrosion.
2. Drain cap - Verify free movement.
3. Insulation and Fire Hazards - Inspect and document.
4. Hangers and supports - Inspect and check hardware for tightness.
5. Excessive Back Pressure - Check engine backpressure, under load/ compare to OEM specs.

**E. Task Five (5) – Intake System:**

1. Air filter - Inspect and replace as necessary.
2. Hoses, clamps, and connections - Inspect condition and pliability; tighten all hose clamps.

**F. Task Six (6) – Battery and Charging System:**

1. Electrolyte level - Check electrolyte level in accordance with battery manufacturer specifications; add proper fluids as needed.
2. Specific Gravity -Test and document the lowest and highest reading.
3. Terminal and connections - Remove terminals and treat for corrosion, torque accordingly.
4. Cables - Visually inspect condition.
5. Load Test - Perform load test utilizing battery manufacturer approved procedures and record battery age and size.
6. Battery charger float - Verify operation and document.

7. Battery charger equalize - Verify operation and document.

**G. Task Seven (7) – Prime Mover:**

1. Wiring harness and connections - Inspect all engine wiring.
2. Mounting hardware - Check and tighten.
3. Vibration Damper - Inspect hardware and components.
4. Ignition - Inspect cap, condenser, points, rotor, and spark plugs; clean and recalibrate as needed.
5. Governor and Carburetor Linkages - Inspect for freedom of movement and grease as necessary.
6. Document hours listed on engine run time.

**H. Task Eight (8) – Systems Operation:**

1. Place control switch to manual, record time to start:
2. Unusual noise or vibration - Record if applicable.
3. Leaks (fuel, coolant, oil, exhaust) Inspect and correct if any are loose due to connections or corrosion.
4. Exhaust opacity and wet stacking - Inspect and record.
5. Oil pressure gauge - Record initial and warm, warm equals after five (5) minutes continuous run.
6. Coolant temperature gauge - Record initial and warm, warm equals after five (5) minutes continuous run.
7. Battery charging Amp/ Direct Current (DC) meter - Record.
8. Safety shutdowns - Test and verify the operation of all shutdowns.
9. Pre-safety shutdowns - Test and verify the operation of all pre-safety shutdowns.
10. Remote Annunciator / Control Panel lights and operations.
11. Alternating Current (AC) Voltage - Record no load and loaded.
12. Amperage - Record A-phase, B-phase, C-phase.
13. Hertz - Record no load and loaded - Potentiometer working properly.

**I. Task Nine (9) – Generator (Power Plant):**

1. Brushes, commutator, slip rings - Check wear, condition and polish as necessary.
2. Diodes/surge-suppressor/isolators - Inspect proper mounting, tightness, and remove grease build up with dielectric spray.
3. Rotor, stator, exciter field, and armature - Inspect windings, connections and hardware.
4. Bearings - Inspect for overheating and grease as necessary.
5. Hardware (mounts, flex plates, covers) - Verify proper torque based on hardware S.A.E. grade.
6. Leads (output, stator, fields, sensing) Current Transformer's (CT)'s - Inspect insulation and connections.
7. Voltage regulator, breaker, fuses - Inspect all mounting hardware and ohm across each pole/fuse, record.
8. Controller wiring and component connections - Check all wiring inside control panel and components.
9. Control panel-enclosure, mounts - Inspect condition of control panel and mounts.
10. Check insulation on wires in the main stator, main field, exciter armature, and exciter field with Megger test equipment.
11. Perform insulation-resistance test on the generator winding-to-ground in accordance with

IEEE 43. Calculate the polarization index.

**J. Task Ten (10) – Generator Enclosures:**

1. Document exterior condition of finish, corrosion, hinges, hardware, and keyways; correct as needed.
2. Cleaning of the exterior roof and all sides of the generators to remove mold, dirt, wasp nest, and the like.

**K. Task Eleven (11) – Automatic Transfer Switches:**

The successful Bidder shall inspect and test transfer switches associated with generators that are permanently connected to structures to supply emergency power. Emergency generators must exercise regularly, and will utilize the building(s) transfer switches to provide the needed exercise for a fifteen (15) minute duration, and then automatically stop. Additional requirements are as follows:

1. Normal voltage monitor - Check for proper pick up and drop out, record accordingly.
2. Emergency voltage monitor - Check for proper pick up and drop out, record accordingly.
3. Time delay to start - Verify operation and record time delay.
4. Time delay to emergency - Verify operation and record time delay.
5. Time delay to normal - Verify operation and record time delay.
6. Delay neutral or in-phase monitor - Verify operation.
7. Status indicator lamps - Verify operation and replace as required.
8. Exerciser - Verify operation and record day, time and length of exercise.

**L. Task Twelve (12) – Cleaning of Generators:**

1. Document exterior condition of finishes, corrosion, hinges, hardware, and keyways; correct as needed.
2. Cleaning of the exterior roof, generator ends, and sides to remove mold, dirt, wasp nests, and the like.

**M. Task Thirteen (13) – Generator Security:**

1. All City generators should be found locked prior to testing, and must be locked when tested and inspection is completed. Please document any units found open or unlocked upon arrival.
2. All four hundred (400) kilowatt, trailer mounted generators are keyed alike.
3. Towing specifications for the trailer units may be obtained by Site-Visit only, upon written request.

**8. Minor Semi-Annual Preventive Maintenance Service for all Generators:**

All TASK items performed will meet or exceed requirements in the National Fire Protection Agency (NFPA) levels one (1) and two (2) in Section 110 as amended.

**A. Task One (1) – Fuel System:**

1. Main tank level - Check level and record.
2. Day tank level - Check level and record.



3. Transfer pump and control operation - Test controls and float assemblies.
4. Solenoid valve operation - Verify electrical operation as well as the transfer of fuel.
5. Fuel Sample - Test condition of fuel, specifically for acetone content, water, and algae.
6. Condition of piping, vents- Inspect condition of all fuel piping and vents.
7. Condition of hoses - Inspect fuel connections for tightness, condition of hoses for pliability and over all condition.

**B. Task Two (2) – Lubrication System:**

1. Level - Verify oil level is at appropriate level as indicated by dipstick located on engine.
2. Crankcase breather - Remove, inspect, and clean.

**C. Task Three (3) – Cooling System:**

1. Level - Inspect level inside radiator, heat exchanger, or recovery bottle
2. Antifreeze protection level - Test protection level of coolant and document.
3. Inhibitor level - Test level of inhibitor in coolant system and document.
4. PH level - Test Ph level of coolant system and record.
5. Radiator exterior condition - Inspect for deterioration of cores and contamination build up.
6. Fan and alternator belt(s) - Inspect condition and adjust as needed.
7. Water Pump - Inspect for leaks and condition.
8. Hoses, clamps, and connections - Inspect condition and pliability; tighten all hose clamps.
9. Jacket Water Heater - Verify operation of heater and thermostat.

**D. Task Four (4) – Exhaust System:**

1. Silencer, piping, flex - Inspect for cracks and excessive corrosion.
2. Rain Cap - Verify free movement.
3. Insulation and Fire Hazards - Inspect and document.
4. Hangers and supports - Inspect and check hardware for tightness.

**E. Task Five (5) – Intake System:**

1. Air filter - Inspect and replace as necessary.
2. Hoses, clamps, and connections - Inspect condition/pliability and tighten all hose clamps.

**F. Task Six (6) – Battery and Charging System:**

1. Electrolyte level - Check level to be in accordance with battery manufacturer specifications. Add distilled water as needed.
2. Specific Gravity - Test and document the lowest and highest reading.
3. Terminal and connections - Remove terminals and treat for corrosion, torque accordingly,
4. Cables - inspect condition.
5. Load Test - Perform load test utilizing battery manufacturer approved. Procedures / record battery age.
6. Battery charger float - Verify operation and document.
7. Battery charger - Verify operation and document.

**G. Task Seven (7) – Prime Mover:**

1. Wiring harness and connections - inspect all engine wiring.
2. Mounting hardware - Check and tighten.
3. Vibration Damper - Inspect hardware and components.
4. Governor and Carburetor Linkages - Inspect for freedom of movement and grease as necessary.

**H. Task Eight (8) – Systems Operations:**

1. Place control switch to manual, record time to start.
2. Unusual noise or vibration - Record if applicable.
3. Leaks (fuels, coolant, oil, exhaust) - Visually inspect and correct if any are due to loose connections.
4. Exhaust opacity and wet stacking - Visually inspect and record.
5. Oil pressure gauge - Record initial and warm, warm equals after five (5) minutes of continuous run.
6. Coolant temperature gauge - Record initial and warm, warm equals after five (5) minutes of continuous run.
7. Battery charging Amp/ Direct Current meter - Record.
8. Safety shutdowns - Test and verify the operation of all shutdowns.
9. Pre-safety shutdowns - Test and verify the operation of all pre-safety shutdowns.
10. Remote Annunciator - Test and verify the operation of all items.
11. Alternating Current Voltage - Record no load and loaded. Amperage – Record A-phase, B-phase, C- phase. (m) Hertz - Record no load and loaded.

**I. Task Nine (9) – Generator:**

1. Hardware-mounts flex plates, covers - Verify proper torque based on hardware Society of Automotive Engineers (S.A.E,) grade.
2. Leads (output, stator, fields, sensing) Current Transformer's (CT)'s - Inspect insulation and connections pole/fuse, record accordingly.
3. Controller wiring and component connections - Check all wiring inside control panel and components.
4. Control panel-enclosure, mounts — Inspect condition of control panel and mounts.

**J. Task Ten (10) – Cleaning of Generators:**

1. Document exterior condition of finish, corrosion, hinges, hardware, and keyways.
2. Cleaning of the roof and all sides of generators to remove mold, dirt, wasp nests, and the like.

**K. Task Eleven (11) – Generator Safety:**

1. All City generators should be found locked prior to testing, and must be locked when tested and inspection is completed. Document any units found open or unlocked upon arrival
2. All four hundred (400) kilowatt, trailer mounted generators are keyed alike.
3. Towing specifications for the trailer units may be obtained by Site-Visit only, upon written request.

**9. Repair Services: (Emergency and Routine):**

The successful Bidder shall respond to the City's requests for service in a reliable and timely manner, to insure the proper functioning of the equipment.

1. The successful Bidder shall repair all generators in accordance with the manufacturer's technical data including tolerances, calibrations, specifications, and industry standards.
2. The successful Bidder shall install only new original equipment manufacturers (OEM) replacement parts for each respective generator being serviced unless the City approves an alternate aftermarket part in advance.
3. The successful Bidder shall perform all work in accordance with all local, state and federal building and electrical codes.
4. Detailed repair reports/invoices must be prepared properly to insure prompt payment. The City's process is detailed in Section 6 subsection 6.05.
5. Routine Service Calls shall be responded to on-site within 24 hours, unless previously agreed to
6. Emergency Service Calls are detailed in item 9 (b) (Schedules for Repair and Service).

#### **10. Schedules for all Services:**

The successful Bidder shall maintain the following specific schedules for routine repairs, major repairs, and emergency repairs:

1. Routine Repairs: Regular, Straight-Time hours of operation are Monday through Thursday 7:00 a.m. to 5:30 p.m. All Preventive Maintenance (Major and Minor) must take place within these hours unless scheduled in advance and approved by the City.
2. Emergency Repairs: Urgent and Emergency service calls taking place outside of the City's "Regular, Straight-Time hours" are considered After-Hours service calls. The successful Bidder must be on location and ready to commence with emergency repairs within two (2) hours from written and/or phone notification by the City. The successful Bidder shall provide emergency repair service either in the field at a City facility, or at the successful Bidder's facility (for trailer units) twenty-four (24) hours a day, seven (7) days a week, including holidays, when requested by the City. Repair services should be done at the City's location unless approved by the City.
3. Preventive Maintenance: All locations requiring services to be performed and scheduled outside of the above stated Straight-Time hours will be noted in the Exhibit "2" listings.

#### **11. Reports:**

Each regular inspection/service shall be documented with a report. The report shall indicate all measurements made, as listed under the service, as well as any photos showing the before and after the equipment maintenance service was performed condition. The report shall be submitted with the invoicing.

#### **12. New Installation:**

On an as-needed basis for the addition of new equipment and/or the replacement of existing equipment the City may request a written proposal from the Awarded Contractor(s) to provide for the purchase and "turn-key" installation of new generators and power generating equipment. (The City reserves the right to competitively bid externally through use of the City's procurement process.)

### **13. Refueling Generators:**

City may require assistance in refueling a generator when it has been running over a twenty-four (24) hour period or at other times at the request of the City. Pricing will be based on current rack rate plus a Twenty Five dollar (\$25.00) delivery fee per generator.

### **14. Use of Premises:**

The successful Bidder shall maintain the following specific guideline for all services performed on the City's property:

1. No Smoking or profanity will be allowed in view of the general public.
2. During the progress of the work specified herein, the successful Bidder shall keep the premises free from accumulation of waste materials and other debris resulting from the work.
3. At the completion of the work, the successful Bidder shall remove all waste materials and debris from and about the premises as well as all tools, generator materials, and surplus materials, and leave the site clean and ready for occupancy by the City.
4. The successful Bidder shall restore to its original condition portions of the site not designated for repair by the City.
5. The City reserves the right to remove any successful Bidder's employee from the jobsite for any reason at any time.

### **15. Pricing Terms & Invoicing:**

1. Generator Repair Parts Pricing: The successful Proposer will be required to submit a separate invoice from the supplier of any repair / maintenance part/s along with the invoice for service. Materials purchased by the successful Proposer shall be billed to the City based on actual prices paid by the successful Bidder plus the percentage markup. Invoices submitted without the required supporting documentation will not be paid by the City, but will be returned to the successful Proposer for correction.
2. Additions and/or Deletions of Generators: Additions and/or deletions of Generators may be made by the City at any time during the period of the contract at the prices indicated in Exhibit "C" City Generator Excel Pricing Schedule, or at prices that may be mutually agreed to by the City and the successful Proposer.

**EXHIBIT “B”**  
**PRICE PROPOSAL**  
**(PDF Summary)**

Therefore, the undersigned, Hereinafter called “Proposer” hereby certifies that he/she has familiarized himself/herself with the extent of the work, and having examined carefully the scope of services herein, propose to furnish all labor, materials, equipment, vehicles, fuel, and services without exception, for “Generator Maintenance and Repair Services.” **Grand Total amount will be used for calculation of evaluation cost score.**

| Item No. | Description                                                                                          | Price |
|----------|------------------------------------------------------------------------------------------------------|-------|
| 1.       | Lift stations – Subtotal of Minor & Major PM Service Price (from Excel Column H - Line 55)           | \$    |
| 2.       | Lift stations – Subtotal of Load Test Cost (from Excel Column I – Line 55)                           | \$    |
| 3.       | Plant Generators – Subtotal of Minor & Major PM Service Price (from Excel Column H – Line 69)        | \$    |
| 4.       | Plant Generators – Subtotal of Load Test Cost (from Excel Column I – Line 69)                        | \$    |
| 5.       | Other Generators (Buildings) – Subtotal of Major & Minor PM Services (from Excel Column H – Line 80) | \$    |
| 6.       | Other Generator (Buildings) – Subtotal of Major & Minor PM Services (from Excel Column I – Line 80)  | \$    |
| 7.       | Unscheduled Maintenance & Parts and Supplies – Subtotal (from Excel Column E – Line 89)              | \$    |
| 8.       | <b>Grand Total - (from Excel Column D – Line 91)</b>                                                 | \$    |

**\*Exhibit “B” Price Proposal Form (PDF Summary):** Enter requested subtotals from Exhibit “C” Pricing Schedule (Excel) and upload with your proposal submittal via DemandStar.com.

**\*\*Exhibit “C” Pricing Schedule (Excel):** Upload with your proposal submittal in both a PDF and Excel format.

The total contract amount shall cover the Work required by the contract documents. All costs in connection with the successful completion of the Work, including furnishing all materials, equipment, supplies, and appurtenances; providing all construction, equipment, and tools; and performing all necessary labor and supervision to fully complete the Work, shall be included in the unit and lump sum prices bid. All Work not specifically set forth as a pay item on the Price Proposal Form shall be considered a subsidiary obligation of the Contractor and all costs in connection therewith shall be included in the prices offered.

I/we, the undersigned, as authorized signatory to commit the firm, do hereby accept in total all the terms and conditions stipulated and referenced in this RFP document and do hereby agree that if a contract is offered or negotiated it will abide by the terms and conditions presented in the RFP document or as negotiated pursuant thereto. The undersigned, having familiarized him/herself with the terms of the RFP documents, local conditions, and the cost of the work at the place(s) where the work is to be done, hereby proposes and agrees to perform within the time stipulated, all work required in accordance with the Scope of Services and other documents including Addenda, if any, on file at the City of Mount Dora Purchasing Division for the price(s) as set forth herein in the Price Proposal Form. The signature(s) below are an

Form Continues on Next Page

acknowledgment of my/our full understanding and acceptance of all the terms and conditions set forth in this RFP document or as otherwise agreed to between the parties in writing.

Proposer/Contractor

Name: \_\_\_\_\_

Mailing

Address: \_\_\_\_\_

—

Telephone No. \_\_\_\_\_ FEIN: \_\_\_\_\_

Email Address: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**PLEASE COMPLETE AND SUBMIT WITH YOUR RFP RESPONSE**  
**Failure to submit this form will be grounds for disqualification of your submittal.**

**Remainder of Page Intentionally Left Blank**

## **EXHIBIT “C”**

### **EXCEL PRICING SHEET**

**(See Separate Electronic File Uploaded With This RFP Document)**

**NOTE: City requires upload of Exhibit “C” Excel Pricing Sheet, via DemandStar.com, in both PDF and Excel format as part of a Submittal Under this RFP.**

## **EXHIBIT “D”**

### **ZOOM MEETING ACCESS INFORMATION**

**Solicitation Opening via ZOOM:**

**Topic: RFP 25-UT-001- Opening**

**Time: Jan 16, 2025 02:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/83928420932?pwd=3pEH0xKzRleu07NG7UaEASzCYSOC4x.1>**

**Meeting ID: 839 2842 0932**

**Passcode: 338215**

---

**One tap mobile**

**+13052241968,,83928420932#,,, \*338215# US**

**+16465588656,,83928420932#,,, \*338215# US (New York)**



**Exhibit "C" - Pricing Schedule**

Do not make changes to this form

Input data within the columns "F", "G", and "I." Calculations will be performed using basic formulas for Column "H"

| LIFT STATION GENERATORS                                                                  |                           |                           |                                                                                      |                                 |                                                                                       |                                                                                       |                                                  |                                                                                            |
|------------------------------------------------------------------------------------------|---------------------------|---------------------------|--------------------------------------------------------------------------------------|---------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|--------------------------------------------------|--------------------------------------------------------------------------------------------|
| L/S# or Site #'s                                                                         | Fuel Type                 | KW Output                 | Location                                                                             | Estimated Quantity              | Minor Annual Preventive Maintenance Per Service Cost (includes Load Testing Services) | Major Annual Preventive Maintenance Per Service Cost (includes Load Testing Services) | Extended Total for All Minor & Major PM Services | On Demand Basis, Load Test Per Service Cost (This Cost is not included in Columns F and G) |
| LS 1                                                                                     | Diesel                    | 125 KW                    | 839 McDonald Street                                                                  | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 2                                                                                     | Propane                   | 125 KW                    | 190 South Tremain Street                                                             | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 3                                                                                     | Diesel                    | 20 KW                     | 411 South Tremain Street                                                             | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 6                                                                                     | Propane                   | 125 KW                    | 800 South Redwood Street                                                             | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 7                                                                                     | Diesel                    | 40 KW                     | 1453 Liberty Avenue                                                                  | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 8                                                                                     | Diesel                    | 40 KW                     | 390 Cobble Court                                                                     | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 9                                                                                     | Diesel                    | 25 KW                     | 320 Lake Franklin Drive                                                              | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 10                                                                                    | Propane                   | 60 KW                     | 1350 Pine Avenue                                                                     | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 11                                                                                    | Propane                   | 125 KW                    | 2600 Sunrise Blvd.                                                                   | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 12                                                                                    | Propane                   | 20 KW                     | 1032 St. Ives Way                                                                    | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 13                                                                                    | Propane                   | 80 KW                     | 8011 Country Club Blvd.                                                              | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 14                                                                                    | Propane                   | 20 KW                     | 5036 Greenfield Trail                                                                | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 15                                                                                    | Propane                   | 55 KW                     | 1902 Country Club Blvd.                                                              | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 16                                                                                    | Diesel                    | 20 KW                     | 2002 Park Forest Blvd.                                                               | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 17                                                                                    | Diesel                    | 55 KW                     | 1054 Juliette Blvd.                                                                  | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 19                                                                                    | Diesel                    | 30 KW                     | 2905 North Donnelly Street                                                           | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 20                                                                                    | Diesel                    | 40 KW                     | 536 Essex Drive                                                                      | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 21                                                                                    | See Building Generator #3 | See Building Generator #3 | 1300 N Donnelly Street (LS 21 uses Building Generator #3 listed below)               | See Building Generator #3 Below | See Building Generator #3 Below                                                       | See Building Generator #3 Below                                                       | See Building Generator #3 Below                  | See Building Generator #3 Below                                                            |
| LS 22                                                                                    | Propane                   | 125 KW                    | 740 Summit Court                                                                     | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 24                                                                                    | Diesel                    | 60 KW                     | 14623 US HWY 441                                                                     | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 25                                                                                    | Diesel                    | 40 KW                     | 3160 Village Lane                                                                    | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 27                                                                                    | Diesel                    | 55 KW                     | 2300 Spring Harbor Blvd.                                                             | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 30                                                                                    | Diesel                    | 20 KW                     | 3041 Laurel Drive                                                                    | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 32                                                                                    | Diesel                    | 100 KW                    | 2607 East Robie Avenue                                                               | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 33                                                                                    | Diesel                    | 105 KW                    | 19955 US HWY 441                                                                     | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 34                                                                                    | Propane                   | 20 KW                     | 1998 Juliette Blvd.                                                                  | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 35                                                                                    | Diesel                    | 125 KW                    | 40 Wolf Creek Lane                                                                   | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 36                                                                                    | Diesel                    | 150 KW                    | 1011 Poppy Hill Road                                                                 | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 37                                                                                    | Propane                   | 20 KW                     | 3735 Lake Center Drive                                                               | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 38                                                                                    | Diesel                    | 150 KW                    | 6201 Town Hill Blvd.                                                                 | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 39                                                                                    | Propane                   | 60 KW                     | 1461 Maidenhead Blvd.                                                                | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 40                                                                                    | Natural Gas               | 125 KW                    | 1001 Gaslight Way                                                                    | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 41                                                                                    | Natural Gas               | 30 KW                     | 4775 Britt Road                                                                      | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 42                                                                                    | Natural Gas               | 35 KW                     | 8029 Bridgeport Bay Circle                                                           | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 43                                                                                    | Natural Gas               | 20 KW                     | 2040 Cobblestone Drive                                                               | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 44                                                                                    | Natural Gas               | 25 KW                     | 2113 Woodfield Way                                                                   | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 45                                                                                    | Natural Gas               | 35 KW                     | 2477 Hemlock Way                                                                     | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 46                                                                                    | Diesel                    | 125 KW                    | 4717 Coppola Drive                                                                   | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 47                                                                                    | Propane                   | 125 KW                    | 21150 Sullivan Ranch Blvd.                                                           | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 48                                                                                    | Propane                   | 35 KW                     | 21649 Hidden Creek Lane                                                              | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 49                                                                                    | Diesel                    | 125 KW                    | 2335 Substation Street                                                               | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 50                                                                                    | See WTP #2 Generator      | See WTP #2 Generator      | 1600 Niles Road (LS 50 uses WTP #2 Generator listed below)                           | See WTP #2 Generator Below      | See WTP #2 Generator Below                                                            | See WTP #2 Generator Below                                                            | See WTP #2 Generator Below                       | See WTP #2 Generator Below                                                                 |
| LS 51                                                                                    | Natural Gas               | 70 KW                     | 8628 Bridgeport Bay Cr                                                               | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 52                                                                                    | Diesel                    | 200 KW                    | 4737 Magnette Loop                                                                   | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 53                                                                                    | Diesel                    | 400 KW                    | 30820 Round Lake Road                                                                | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 54                                                                                    | Diesel                    | 100 KW                    | 31300 Round Lake Road                                                                | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 55                                                                                    | Diesel                    | 60 KW                     | 180 Lake Margaret Circle                                                             | 1                               |                                                                                       |                                                                                       | \$ -                                             |                                                                                            |
| LS 56                                                                                    | See WWTP #1 Generator     | See WWTP #1 Generator     | 1111 Overhiser Drive or 1111 Gordon Lane (LS 56 uses WWTP #1 Generator listed below) | See WWTP #1 Generator Below     | See WWTP #1 Generator Below                                                           | See WWTP #1 Generator Below                                                           | See WWTP #1 Generator Below                      | See WWTP #1 Generator Below                                                                |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR LIFT STATION GENERATORS (Columns F and G combined): |                           |                           |                                                                                      |                                 |                                                                                       |                                                                                       | \$ -                                             | \$ -                                                                                       |

| PLANT GENERATORS                                                                  |        |        |                                          |   |  |  |      |      |
|-----------------------------------------------------------------------------------|--------|--------|------------------------------------------|---|--|--|------|------|
| WTP 1                                                                             | Diesel | 650 KW | Water Treatment Plant #1                 | 1 |  |  | \$ - |      |
| WTP 2                                                                             | Diesel | 920 KW | Water Treatment Plant #2                 | 1 |  |  | \$ - |      |
| WWTP 1                                                                            | Diesel | 400 KW | Wastewater Treatment Plant #1            | 1 |  |  | \$ - |      |
| WWTP 1 (Office)                                                                   | Diesel | 40 KW  | 1111 Overhiser Drive or 1111 Gordon Lane | 1 |  |  | \$ - |      |
| WWTP 2                                                                            | Diesel | 810 KW | Wastewater Treatment Plant #2            | 1 |  |  | \$ - |      |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR PLANT GENERATORS (Columns F and G Combined): |        |        |                                          |   |  |  | \$ - | \$ - |

| OTHER GENERATORS (BUILDINGS)                                                                  |        |        |                                                   |   |                                                     |                                                     |                                                     |                                                     |
|-----------------------------------------------------------------------------------------------|--------|--------|---------------------------------------------------|---|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|
| BLDG GEN #1                                                                                   | Diesel | 200 KW | First Baptist Church                              | 1 |                                                     |                                                     | \$ -                                                |                                                     |
| BLDG GEN #2                                                                                   | Diesel | 250 KW | City Hall                                         | 1 |                                                     |                                                     | \$ -                                                |                                                     |
| BLDG GEN #3                                                                                   | Diesel | 265 KW | Public Safety Building (Police & Fire)            | 1 |                                                     |                                                     | \$ -                                                |                                                     |
| BLDG GEN #4                                                                                   | Diesel | 500 KW | Public Works Complex (Future Need Beginning 2027) | 1 | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start |
| BLDG GEN #5                                                                                   | Diesel | 80 KW  | City Hall Annex                                   | 1 |                                                     |                                                     | \$ -                                                |                                                     |
| BLDG GEN #6                                                                                   | Diesel | 80 KW  | Electric Staff Building                           | 1 |                                                     |                                                     | \$ -                                                |                                                     |
| BLDG GEN #7                                                                                   | Diesel | 200 KW | Fire Station 35 (Future Need Beginning 2028)      | 1 | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR OTHER GENERATORS (BUILDINGS) (Columns F and G Combined): |        |        |                                                   |   |                                                     |                                                     | \$ -                                                | \$ -                                                |

| UNSCCHEDULED MAINTENANCE & PARTS AND SUPPLIES                                                                                                             |        |          |           |                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|----------------|
| Description                                                                                                                                               | % Rate | Multiply | Estimated | Extended Total |
| Generator Repair Parts and Supplies. Enter your Markup Percentage Rate.                                                                                   | X      |          | 20000     | \$ -           |
| <b>Hourly \$ Rate</b>                                                                                                                                     |        |          |           |                |
| Labor Rate in USD - Straight time per hour                                                                                                                | X      |          | 100       | \$ -           |
| Labor Rate in USD - Overtime per hour (includes After Hours, Urgent, Emergency Service & Holidays) outside of the normal City schedule 7:30 AM to 4:30 PM | X      |          | 100       | \$ -           |
| Subtotal of Unscheduled Maintenance & Parts and Supplies                                                                                                  |        |          |           | \$ -           |

**GRAND TOTAL (ALL SUBTOTALS ABOVE COMBINED):** \$ -

Firm: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Company Authorized Representative Name: \_\_\_\_\_

Signature/Date: \_\_\_\_\_  
 AUTHORIZED AGENT

THE ABOVE AMOUNTS INCLUDE SALARY COST, FRINGE BENEFITS, OVERHEAD, OPERATING MARGIN AND PROFIT, AND ALL DIRECT AND INDIRECT EXPENSES.

End of Proposal Pricing Sheet (Excel)

Submit this document with your submittal in both Excel and PDF format.

**RFP # 25-UT-001**  
**Generator Maintenance and Repair Services**  
**CITY OF MOUNT DORA**

**ADDENDUM NUMBER 1**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

~~~~~  
CLARIFICATIONS:

Originally Reads as:

Event	Date
Issue RFP Notice of Advertisement	December 17, 2024
Last Date for Receipt of Written Questions	January 3, 2025 – 4:00 pm
Addendum Issued (If Applicable)	January 10, 2025
Proposal Due/ Opening Date (See Exhibit “D”)	January 16, 2025 @ 2:00 pm
Evaluation Committee to Shortlist	January 22, 2025 @ 1:00 pm
Evaluation Committee - Interviews (if requested)	January 30, 2025 @ 1:00 pm – 4:00 pm
Evaluation Committee to Recommend	January 30, 2025 @ 4:15 pm
Issue Notice of Recommendation	January 30, 2024
City Council Meeting Date (anticipated)	February 18, 2024

Now Reads as:

Event	Date
Issue RFP Notice of Advertisement	December 17, 2024
Last Date for Receipt of Written Questions	January 3, 2025 – 4:00 pm
Addendum Issued (If Applicable)	January 13, 2025
Proposal Due/ Opening Date (See Exhibit “D”)	January 17, 2025 @ 2:00 pm
Evaluation Committee to Shortlist	January 22, 2025 @ 1:00 pm
Evaluation Committee - Interviews (if requested)	January 30, 2025 @ 1:00 pm – 4:00 pm
Evaluation Committee to Recommend	January 30, 2025 @ 4:15 pm
Issue Notice of Recommendation	January 30, 2024
City Council Meeting Date (anticipated)	February 18, 2024

PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:

Q1. We are looking for a construction cost estimate or a construction cost range for "Generator Maintenance Services on "01/16/2025 & 02:00 PM".

A1. We do not have an estimate for these services.

Q2. Will there be liquidated damages in the final contract? If so, can they be capped?

A2. There will not be liquidated damages.

Q3. Is there a warranty provision in the final contract for the work performed? If so, what is it?

A3. This would be addressed with the successful bidder based upon legal review and consideration.

Q4. Can they add a Mutual waiver of consequential damages to the final contract?

A4. This would be addressed with the successful bidder based upon legal review and consideration.

Q5. Will AIA performance and payment bond forms be acceptable? Or does the city have their own forms?

A5. Yes, AIA is preferred.

Q6. Performance and Payment Bonds - is this required for the maintenance contract?

A6. Yes.

The following questions are in reference to Exhibit A on page 45 of the RFP:

Q7. A - Task (1) - Fuel System:

6. Fuel Sample —Test condition of fuel and specifically for water and algae.

- Lab Reports required?

A7. Yes, report required.

Q8. B - Task (2) - Lubrication System

1. Oil sample - obtain sample prior to replacing oil. Sample to include at a minimum, the following requirements to determine the engine condition: viscosity, total solids, total base number, oxidation, fuel dilution (water, antifreeze and other contaminants).

- Lab Reports required?

A8. Lab report not required.

Q9. C - Task (3) - Cooing System

7. Hoses, clamps and connections - Inspect condition and pliability; tighten all hose clamps, and replace when necessary.

- Included in annual cost or can this be quoted?

A9. Quote as necessary.

Q10. Task (5) - Intake System

1. Air filter - Inspect and replace as necessary.

- Included in annual cost or can this be quoted?

A10. Include in annual cost.

The following question is in reference to Exhibit A on page 48 of the RFP:

Q11. Task Ten (10) - Generator Enclosures

2. Cleaning of the exterior roof and all sides of the generators to remove mold, dirt, wasp nest, and the like.

- Should a cost to pressure wash and complete pest control be included in maintenance price or can these be quoted as needed?

A11. Can be quoted as needed

The following question is in reference to Exhibit A on page 51 of the RFP:

Q12. Scheduled for all Services

1. Monday - Thursday - 7-5:30 maintenance hours

- Are there any sites with restrictions to this that will require maintenance to be done after hours or on a weekend?

A12. Not at this time.

~~~~~

~~~~~

Signature acknowledges receipt and understanding of this addendum.

Name/Title

Date

RFP # 25-UT-001
Generator Maintenance and Repair Services
CITY OF MOUNT DORA

ADDENDUM NUMBER 2

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

CLARIFICATIONS:

Originally Reads as:

Event	Date
Issue RFP Notice of Advertisement	December 17, 2024
Last Date for Receipt of Written Questions	January 3, 2025 – 4:00 pm
Addendum Issued (If Applicable)	January 10, 2025
Proposal Due/ Opening Date (See Exhibit “D”)	January 16, 2025 @ 2:00 pm
Evaluation Committee to Shortlist	January 22, 2025 @ 1:00 pm
Evaluation Committee - Interviews (if requested)	January 30, 2025 @ 1:00 pm – 4:00 pm
Evaluation Committee to Recommend	January 30, 2025 @ 4:15 pm
Issue Notice of Recommendation	January 30, 2024
City Council Meeting Date (anticipated)	February 18, 2024

Now Reads as:

Event	Date
Issue RFP Notice of Advertisement	December 17, 2024
Last Date for Receipt of Written Questions	January 3, 2025 – 4:00 pm
Addendum Issued (If Applicable)	January 13, 2025
Proposal Due/ Opening Date (See Exhibit “D”)	January 22, 2025 @ 2:00 pm
Evaluation Committee to Shortlist	January 30, 2025 @ 1:00 pm
Evaluation Committee - Interviews (if requested)	February 14, 2025 @ 1:00 pm – 4:00 pm
Evaluation Committee to Recommend	February 14, 2025 @ 4:15 pm
Issue Notice of Recommendation	February 14, 2024
City Council Meeting Date (anticipated)	March 4, 2024

PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:

Q1. I want to bring to your attention, that there is an error on the spreadsheet for pricing. I assume we can fix in the field unless you need to do this and resend in an addendum. The Formula for the sum of the Major and Minor is multiplied by 2 when it shouldn't be.

A1. Please see revised pricing sheet to reflect annual services.

~~~~~

~~~~~

Signature acknowledges receipt and understanding of this addendum.

Name/Title

Date

Exhibit "C" - Pricing Schedule

Do not make changes to this form

Input data within the columns "F", "G", and "I." Calculations will be performed using basic formulas for Column "H"

LIFT STATION GENERATORS								
L/S# or Site #'s	Fuel Type	KW Output	Location	Estimated Quantity	Minor Annual Preventive Maintenance Per Service Cost (includes Load Testing Services)	Major Annual Preventive Maintenance Per Service Cost (includes Load Testing Services)	Extended Total for All Minor & Major PM Services	On Demand Basis, Load Test Per Service Cost (This Cost is not included in Columns F and G)
LS 1	Diesel	125 KW	839 McDonald Street	1			\$ -	
LS 2	Propane	125 KW	190 South Tremain Street	1			\$ -	
LS 3	Diesel	20 KW	411 South Tremain Street	1			\$ -	
LS 6	Propane	125 KW	800 South Reardon Street	1			\$ -	
LS 7	Diesel	40 KW	1453 Liberty Avenue	1			\$ -	
LS 8	Diesel	40 KW	390 Cobble Court	1			\$ -	
LS 9	Diesel	25 KW	320 Lake Franklin Drive	1			\$ -	
LS 10	Propane	60 KW	1350 Pine Avenue	1			\$ -	
LS 11	Propane	125 KW	2600 Sunrise Blvd.	1			\$ -	
LS 12	Propane	20 KW	1032 St. Ives Way	1			\$ -	
LS 13	Propane	80 KW	8011 Country Club Blvd.	1			\$ -	
LS 14	Propane	20 KW	5036 Greenleaf Trail	1			\$ -	
LS 15	Propane	55 KW	1902 Country Club Blvd.	1			\$ -	
LS 16	Diesel	20 KW	2002 Park Forest Blvd.	1			\$ -	
LS 17	Diesel	55 KW	1054 Juliette Blvd.	1			\$ -	
LS 19	Diesel	30 KW	2905 North Donnelly Street	1			\$ -	
LS 20	Diesel	40 KW	536 Essex Drive	1			\$ -	
LS 21	See Building Generator #3	See Building Generator #3	1300 N Donnelly Street (LS 21 uses Building Generator #3 listed below)	See Building Generator #3 Below	See Building Generator #3 Below	See Building Generator #3 Below	See Building Generator #3 Below	See Building Generator #3 Below
LS 22	Propane	125 KW	740 Summit Court	1			\$ -	
LS 24	Diesel	60 KW	14623 US HWY 441	1			\$ -	
LS 25	Diesel	40 KW	3160 Village Lane	1			\$ -	
LS 27	Diesel	55 KW	2300 Spring Harbor Blvd.	1			\$ -	
LS 30	Diesel	20 KW	3041 Laurel Drive	1			\$ -	
LS 32	Diesel	100 KW	2607 East Robie Avenue	1			\$ -	
LS 33	Diesel	105 KW	19955 US HWY 441	1			\$ -	
LS 34	Propane	20 KW	1998 Juliette Blvd.	1			\$ -	
LS 35	Diesel	125 KW	40 Wolf Creek Lane	1			\$ -	
LS 36	Diesel	150 KW	1011 Poppy Hill Road	1			\$ -	
LS 37	Propane	20 KW	3735 Lake Center Drive	1			\$ -	
LS 38	Diesel	150 KW	6201 Town Hill Blvd.	1			\$ -	
LS 39	Propane	60 KW	1461 Maudehall Blvd.	1			\$ -	
LS 40	Natural Gas	125 KW	1001 Gaslight Way	1			\$ -	
LS 41	Natural Gas	30 KW	4775 Britt Road	1			\$ -	
LS 42	Natural Gas	35 KW	8029 Bridgeport Bay Circle	1			\$ -	
LS 43	Natural Gas	20 KW	2040 Cobblestone Drive	1			\$ -	
LS 44	Natural Gas	25 KW	2113 Woodfield Way	1			\$ -	
LS 45	Natural Gas	35 KW	2477 Hemlock Way	1			\$ -	
LS 46	Diesel	125 KW	4717 Coppola Drive	1			\$ -	
LS 47	Propane	125 KW	21150 Sullivan Ranch Blvd.	1			\$ -	
LS 48	Propane	35 KW	21649 Hidden Creek Lane	1			\$ -	
LS 49	Diesel	125 KW	2335 Substation Street	1			\$ -	
LS 50	See WTP #2 Generator	See WTP #2 Generator	1600 Niles Road (LS 50 uses WTP #2 Generator listed below)	See WTP #2 Generator Below	See WTP #2 Generator Below	See WTP #2 Generator Below	See WTP #2 Generator Below	See WTP #2 Generator Below
LS 51	Natural Gas	70 KW	8628 Bridgeport Bay Cr	1			\$ -	
LS 52	Diesel	200 KW	4737 Magnette Loop	1			\$ -	
LS 53	Diesel	400 KW	30820 Round Lake Road	1			\$ -	
LS 54	Diesel	100 KW	31300 Round Lake Road	1			\$ -	
LS 55	Diesel	60 KW	100 Lake Margaret Circle	1			\$ -	
LS 56	See WWTP #1 Generator	See WWTP #1 Generator	1111 Overhiser Drive or 1111 Gordon Lane (LS 56 uses WWTP #1 Generator listed below)	See WWTP #1 Generator Below	See WWTP #1 Generator Below	See WWTP #1 Generator Below	See WWTP #1 Generator Below	See WWTP #1 Generator Below
SUBTOTAL OF ALL ROUTINE SERVICES FOR LIFT STATION GENERATORS (Columns F and G combined):							\$ -	\$ -

PLANT GENERATORS								
WTP 1	Diesel	650 KW	Water Treatment Plant #1	1			\$ -	
WTP 2	Diesel	920 KW	Water Treatment Plant #2	1			\$ -	
WWTP 1	Diesel	400 KW	Wastewater Treatment Plant #1	1			\$ -	
WWTP 1 (Office)	Diesel	40 KW	1111 Overhiser Drive or 1111 Gordon Lane	1			\$ -	
WWTP 2	Diesel	810 KW	Wastewater Treatment Plant #2	1			\$ -	
SUBTOTAL OF ALL ROUTINE SERVICES FOR PLANT GENERATORS (Columns F and G Combined):							\$ -	\$ -

OTHER GENERATORS (BUILDINGS)								
BLDG GEN #1	Diesel	200 KW	First Baptist Church	1			\$ -	
BLDG GEN #2	Diesel	250 KW	City Hall	1			\$ -	
BLDG GEN #3	Diesel	265 KW	Public Safety Building (Police & Fire)	1			\$ -	
BLDG GEN #4	Diesel	500 KW	1300 Donnelly Street	1	City Will Request Cost Quote Prior to Service Start	City Will Request Cost Quote Prior to Service Start	City Will Request Cost Quote Prior to Service Start	City Will Request Cost Quote Prior to Service Start
BLDG GEN #5	Diesel	80 KW	City Hall Annex	1			\$ -	
BLDG GEN #6	Diesel	80 KW	800 N Donnelly Street	1			\$ -	
BLDG GEN #7	Diesel	200 KW	Fire Station 35 (Future Need Beginning 2028)	1	City Will Request Cost Quote Prior to Service Start	City Will Request Cost Quote Prior to Service Start	City Will Request Cost Quote Prior to Service Start	City Will Request Cost Quote Prior to Service Start
SUBTOTAL OF ALL ROUTINE SERVICES FOR OTHER GENERATORS (BUILDINGS) (Columns F and G Combined):							\$ -	\$ -

UNSCHEDED MAINTENANCE & PARTS AND SUPPLIES				
Description	% Rate	Multiply	Estimated	Extended Total
Generator Repair Parts and Supplies. Enter your Markup Percentage Rate.	X		20000	\$ -
Hourly \$ Rate				
Labor Rate in USD - Straight time per hour	X		100	\$ -
Labor Rate in USD - Overtime per hour (includes After Hours, Urgent, Emergency Service & Holidays) outside of the normal City schedule 7:30 AM to 4:30 PM	X		100	\$ -
Subtotal of Unscheduled Maintenance & Parts and Supplies				\$ -

GRAND TOTAL (ALL SUBTOTALS ABOVE COMBINED): \$ -

Firm: _____

Name: _____

Address: _____

Telephone Number: _____

Contact Email Address: _____

Company Authorized Representative Name: _____

Signature/Date: _____
 AUTHORIZED AGENT

THE ABOVE AMOUNTS INCLUDE SALARY COST, FRINGE BENEFITS, OVERHEAD, OPERATING MARGIN AND PROFIT, AND ALL DIRECT AND INDIRECT EXPENSES.

End of Proposal Pricing Sheet (Excel)

Submit this document with your submittal in both Excel and PDF format.

RFP # 25-UT-001
Generator Maintenance and Repair Services
CITY OF MOUNT DORA

ADDENDUM NUMBER 1

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

~~~~~  
**CLARIFICATIONS:**

**Originally Reads as:**

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue <b>RFP</b> Notice of Advertisement         | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 10, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 16, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

**Now Reads as:**

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue <b>RFP</b> Notice of Advertisement         | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 13, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 17, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** We are looking for a construction cost estimate or a construction cost range for "Generator Maintenance Services on "01/16/2025 & 02:00 PM".



**A1.** We do not have an estimate for these services.

**Q2.** Will there be liquidated damages in the final contract? If so, can they be capped?

**A2.** There will not be liquidated damages.

**Q3.** Is there a warranty provision in the final contract for the work performed? If so, what is it?

**A3.** This would be addressed with the successful bidder based upon legal review and consideration.

**Q4.** Can they add a Mutual waiver of consequential damages to the final contract?

**A4.** This would be addressed with the successful bidder based upon legal review and consideration.

**Q5.** Will AIA performance and payment bond forms be acceptable? Or does the city have their own forms?

**A5.** Yes, AIA is preferred.

**Q6.** Performance and Payment Bonds - is this required for the maintenance contract?

**A6.** Yes.

**The following questions are in reference to Exhibit A on page 45 of the RFP:**

**Q7.** A - Task (1) - Fuel System:

6. Fuel Sample —Test condition of fuel and specifically for water and algae.

- Lab Reports required?

**A7.** Yes, report required.

**Q8.** B - Task (2) - Lubrication System

1. Oil sample - obtain sample prior to replacing oil. Sample to include at a minimum, the following requirements to determine the engine condition: viscosity, total solids, total base number, oxidation, fuel dilution (water, antifreeze and other contaminants).

- Lab Reports required?

**A8.** Lab report not required.

**Q9.** C - Task (3) - Cooing System

7. Hoses, clamps and connections - Inspect condition and pliability; tighten all hose clamps, and replace when necessary.

- Included in annual cost or can this be quoted?

**A9.** Quote as necessary.

**Q10.** Task (5) - Intake System

1. Air filter - Inspect and replace as necessary.

- Included in annual cost or can this be quoted?

**A10.** Include in annual cost.

**The following question is in reference to Exhibit A on page 48 of the RFP:**

**Q11.** Task Ten (10) - Generator Enclosures

2. Cleaning of the exterior roof and all sides of the generators to remove mold, dirt, wasp nest, and the like.

- Should a cost to pressure wash and complete pest control be included in maintenance price or can these be quoted as needed?

**A11.** Can be quoted as needed

**The following question is in reference to Exhibit A on page 51 of the RFP:**

**Q12.** Scheduled for all Services

1. Monday - Thursday - 7-5:30 maintenance hours

- Are there any sites with restrictions to this that will require maintenance to be done after hours or on a weekend?

**A12.** Not at this time.

~~~~~

~~~~~

Signature acknowledges receipt and understanding of this addendum.

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

**RFP # 25-UT-001**  
**Generator Maintenance and Repair Services**  
**CITY OF MOUNT DORA**

**ADDENDUM NUMBER 2**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

**CLARIFICATIONS:**

**Originally Reads as:**

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue <b>RFP</b> Notice of Advertisement         | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 10, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 16, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

**Now Reads as:**

| Event                                            | Date                                  |
|--------------------------------------------------|---------------------------------------|
| Issue <b>RFP</b> Notice of Advertisement         | December 17, 2024                     |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm             |
| Addendum Issued (If Applicable)                  | January 13, 2025                      |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 22, 2025 @ 2:00 pm            |
| Evaluation Committee to Shortlist                | January 30, 2025 @ 1:00 pm            |
| Evaluation Committee - Interviews (if requested) | February 14, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | February 14, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | February 14, 2024                     |
| City Council Meeting Date (anticipated)          | March 4, 2024                         |

**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** I want to bring to your attention, that there is an error on the spreadsheet for pricing. I assume we can fix in the field unless you need to do this and resend in an addendum. The Formula for the sum of the Major and Minor is multiplied by 2 when it shouldn't be.

**A1.** Please see revised pricing sheet to reflect annual services.

~~~~~

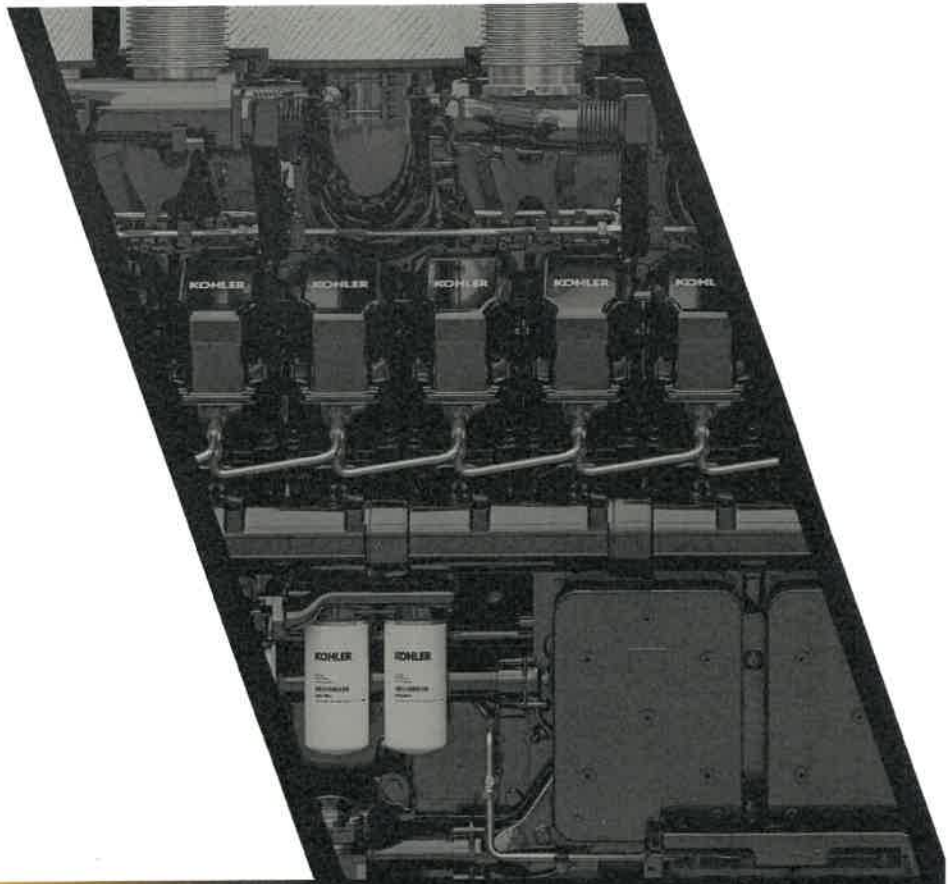
~~~~~

Signature acknowledges receipt and understanding of this addendum.

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

**NIXON**  
POWER SERVICES



# CITY OF MOUNT DORA

**Confidential: Please do not disclose except for the purpose of proposal evaluation**

**1/22/2025**

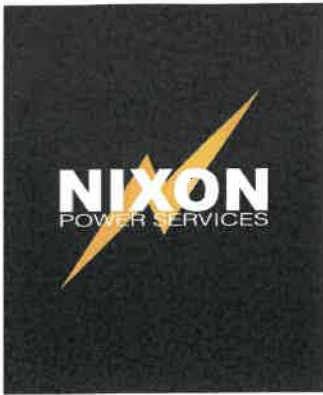
# STENZ CONTENT

## TAB

- 01 Cover Letter**  
Cover Letter
- 02 Corporate Background**  
Nixon's History  
Premium Customer Service Experience
- 03 Experience**  
Reference List  
Team Experience  
Scope of Work
- 04 Bid Documentation**  
Bid Form  
Signatures



**01 Cover Letter**  
Cover Letter



Justin Slaughter  
Vice President  
Brentwood, TN  
615-339-8786  
jslaughter@nixonpower.com



3101 Yorkmont Road  
Suite 100  
Charlotte, NC 28208



888-826-4966



[www.nixonpower.com](http://www.nixonpower.com)



Nixon Power Services



@nixon\_power\_services



Nixon Power Services



@Nixon\_Power

THANK YOU for trusting Nixon Power Services (Nixon) for your Rehlko generator needs!

With 100+ years of best in class service and over 360 team members, Nixon is fully committed to providing a premium level of customer experience. Included in this welcome packet is everything you need to know about our company, who to contact, what to expect from us.

Please take some time to review the following information to become more familiar with Nixon's capabilities as the World's largest Rehlko Power Systems distributor.

Included information:

- Nixon's History
- Premium Customer Service Experience
- Reference List
- Team Experience
- Bid Form
- Signatures

For additional information or to answer any questions please reach out to your primary contact.

David Franklin  
Outside Sales Representative  
601-910-9335  
[dfranklin@nixonpower.com](mailto:dfranklin@nixonpower.com)

Please do not hesitate to contact me with any questions.

Regards,  
Justin Slaughter





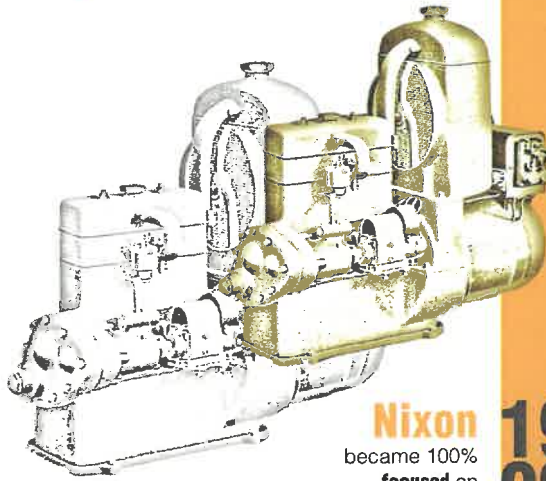
## 02 Corporate Background

Nixon's History

Premium Customer Service Experience



# NIXON POWER SERVICES



**Nixon**  
became 100%  
**focused** on  
**Power** Generation

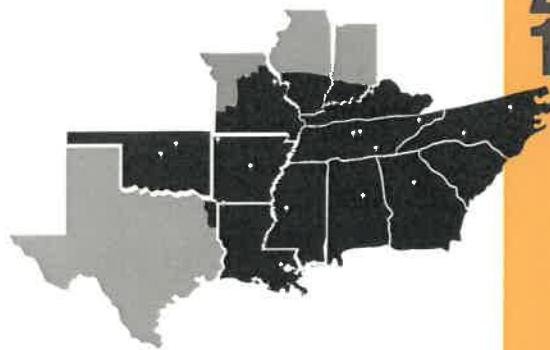
**Nixon** expanded  
Kohler **territory**  
to **GA**

**RP Power**  
founded

**Nixon** expanded  
Kohler **territory**  
to **NC & SC**

**RP Power**  
opened branch in  
**Memphis, TN**

**RP Power**  
opened branch in  
**Tulsa, OK**



**rehlko**

19  
14

**R.R. NIXON** company  
established to provide  
supplies to **foundries** &  
**steel mills** in Eastern **TN**

19  
42

Nixon sold **company's**  
**1st generator**

19  
68

**Nixon** assigned a **full-time**  
Sales **Engineer** for the  
**Power Generation** Market

19  
69

**Nixon** was appointed **Kohler's**  
distributor for **"electric plants"**

19  
86

Nixon **expanded**  
Kohler **Distributor**  
territory to Western **TN**

19  
89

Nixon **expanded**  
Kohler territory to  
**KY & Southern IN**

19  
90

19  
94

19  
98

20  
01

20  
03

20  
10

20  
12

**RP Power**  
opened branch in  
**Oklahoma City, OK**

20  
14

**Nixon** marked **100th**  
year of operations &  
**\$100M** in Revenue

20  
18

Nixon was recognized as  
**Industrial & Aftermarket**  
**Parts & Service** Distributor  
of the Year by **Kohler**

20  
20

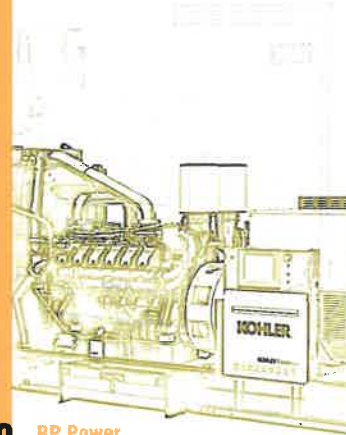
**Nixon** expanded Kohler Distributor  
Territory to **AL & Southern GA**  
**RP Power** expanded Kohler  
Distributor Territory to **LA & MS**

20  
22

Nixon **expanded Kohler** territory  
to **Southern IL & Eastern MO**

20  
23

After **25** Successful years,  
the **RP Power Team** joins  
**Nixon** including the following states:  
**AR, OK, MS, LA & portion of TX**



**All Markets Served:**  
Capabilities encompass all generator manufacturers (up to 4000 kW), transfer switches, paralleling & distribution switchgear.

- Healthcare
- Data Centers
- Water Treatment
- Municipalities
- Telecom
- Commercial
- Industrial
- Education
- Hospitality
- Utilities

**Premium Services:**  
Fully customizable preventative maintenance plans based on customer needs and budget.

- Preferred Time & Material pricing
- 82 point inspection process
- Load Bank testing
- Fluid Analysis
- Extended Warranty options
- Monitoring

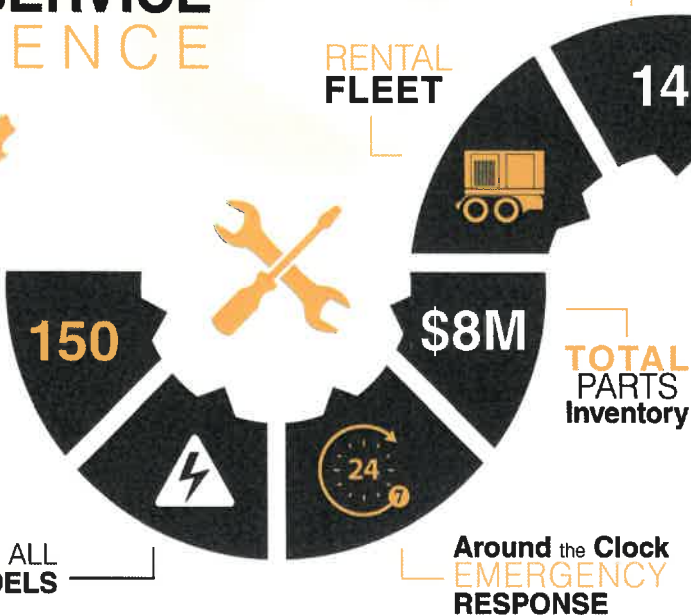
**Disaster Response:**  
Nixon has the expertise, equipment and best-in-class response time to ensure your facility remains operational when disaster strikes. Our technicians, dispatchers, parts personnel and technical advisors provide guidance before, during and after natural or manmade disasters.

# PREMIUM CUSTOMER SERVICE EXPERIENCE



**TOTAL  
Technicians**

**SERVICING ALL  
MAKES & MODELS**



**GENERATORS  
under Maintenance  
Contracts**

**SINGLE Point  
of CONTACT for  
ALL Power  
GENERATION  
needs**



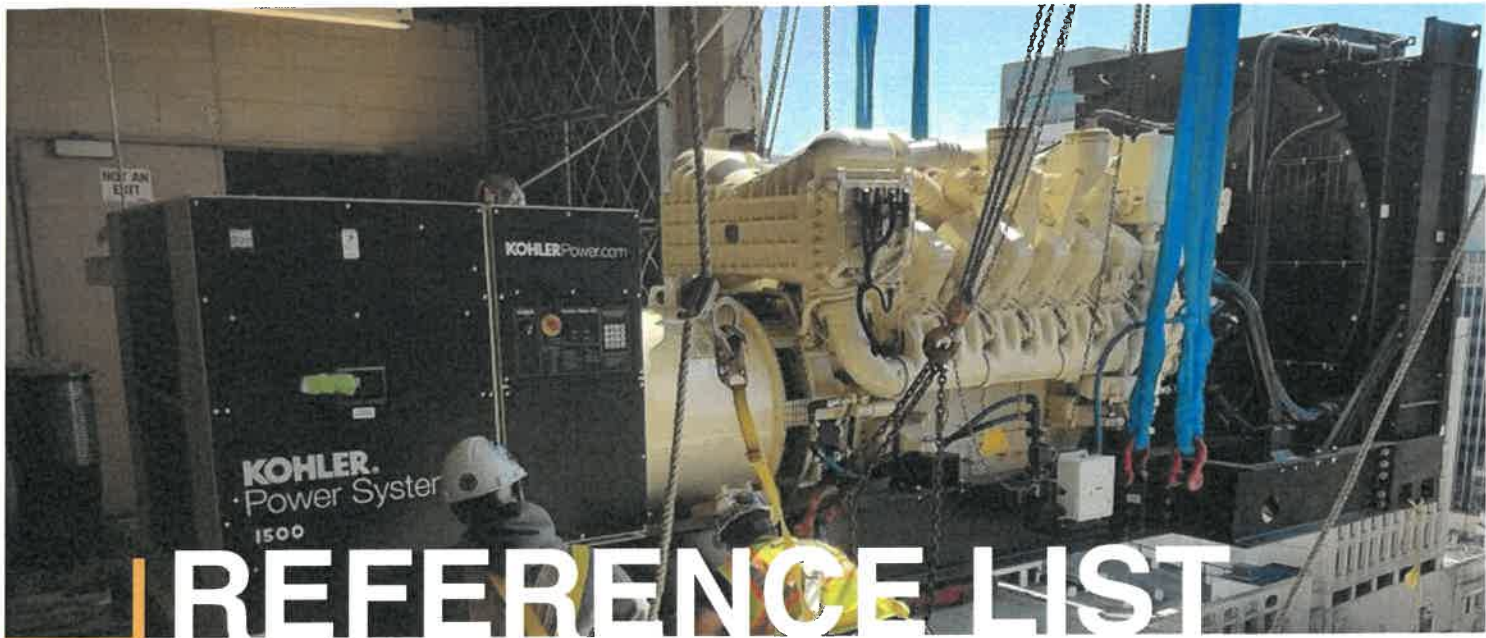
**KOHLER. CAT**
**GENERAC**
**ASCO**

## 03 Experience

Reference List

Team Experience

Scope of Work



01

**ST. THOMAS MIDTOWN HOSPITAL**

Service: 4x 1600kW at 4160VAC w/ Paralleling Switchgear  
Date of Service: 2018 - Present  
Contact Name: Michael Martin  
Contact Phone Number: 615-260-2865  
Address: 2000 Church St. Nashville, TN

02

**KENTUCKY AMERICAN WATER**

Service: Preventative Maintenance and 24/7 Emergency Response  
Date of Service: 2019 - Present  
Contact Name: Mike Maggard  
Contact Phone Number: 859-268-6348  
Address: 2300 Richmond Rd. Lexington, KY

03

**ORANGE WATER AND SEWER AUTHORITY**

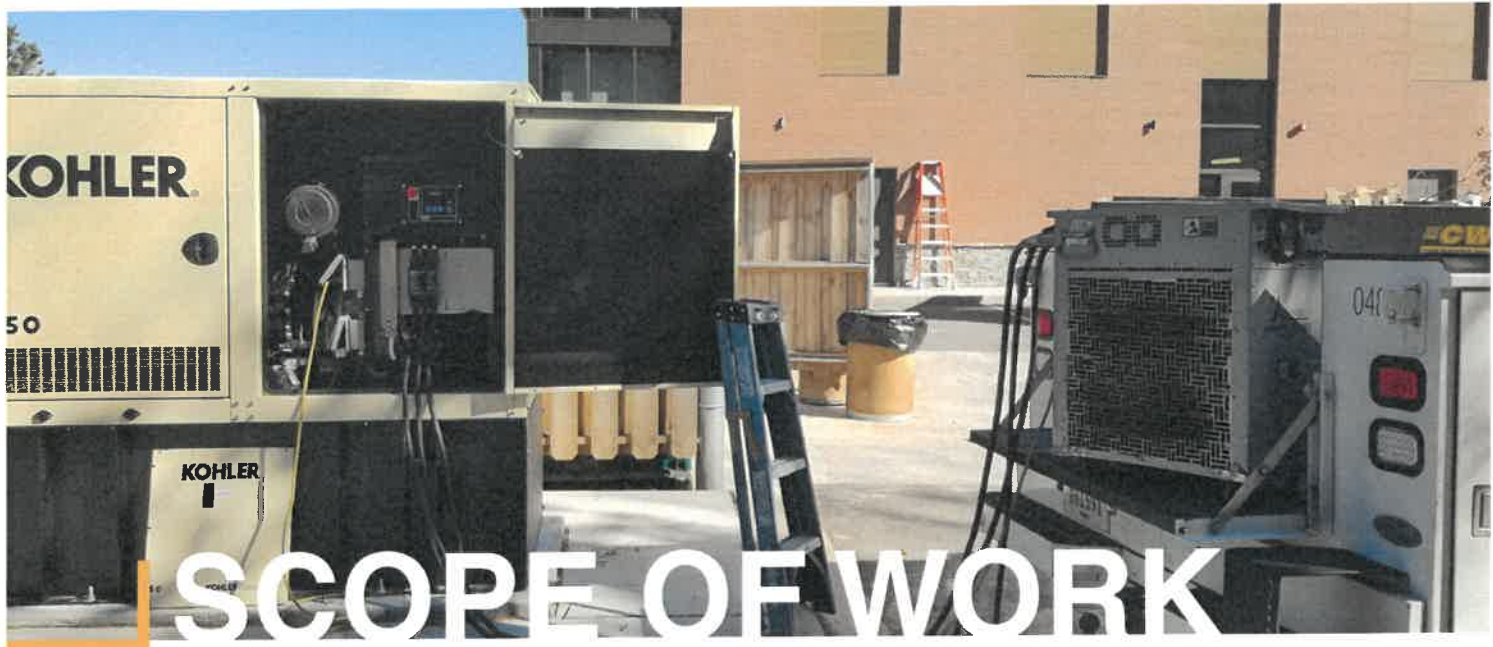
Service: Preventative Maintenance and 24/7 Emergency Response  
Date of Service: 2019 - Present  
Contact Name: Johnny Johnson  
Contact Phone Number: 919-428-7995  
Address: 1898 MLK Jr. Dr. Chapel Hill, NC

04

**DISNEY PARKS**

Service: Preventative Maintenance and 24/7 Emergency Response  
Date of Service: 2010 - Present  
Contact Name: Anthony Rios  
Contact Phone Number: 407-242-6544  
Address: 1375 E. Buena Vista Drive, Orlando, FL 32830





Nixon's approach to inspecting and testing the generators for the City of Mount Dora is a detailed four-step process designed to ensure optimal performance and reliability:

### **1. Major Service Inspections**

Nixon will perform comprehensive Major Services on each generator using the attached Inspection Checklist and Task List for guidance. This process includes thorough evaluations of mechanical, electrical, and safety components, as well as sample collection (e.g., oil and coolant) per the RFP to detect internal issues and ensure compliance with industry standards.

### **2. Minor Services**

Nixon will perform routine Minor Services as outlined in the RFP. These periodic checkups are critical to addressing small issues early and ensuring the generators remain in excellent condition.

### **3. Load Bank Testing**

At the customer's request, Nixon will conduct a 2-hour Load Bank Test on each generator. This test evaluates performance under load, identifies operational issues, and eliminates Wet Stacking, improving efficiency and extending equipment life.

### **4. Comprehensive Reporting**

After completing all inspections and testing, Nixon will deliver a detailed report summarizing results, highlighting deficiencies, recommending solutions, and providing an overall reliability assessment of the generators.

This structured approach ensures the City of Mount Dora's generators remain dependable, efficient, and prepared to meet operational demands.





# TEAM EXPERIENCE

## **JUSTIN SLAUGHTER**

**Title: VP Sales**

**Years of Experience: 22+ Years**

## **DAVID FRANKLIN**

**Title: Outside Sales Representative**

**Years of Experience: 5+ Years**

## **JEFF DURNER**

**Title: Service Manager**

**Years of Experience: 4+ Years**

## **PAUL SCHUMACHER**

**Title: Field Engineer A**

**Years of Experience: 30+ Years**

## **DEREK SCHUMACHER**

**Title: Field Engineer B**

**Years of Experience: 2+ Years**

## **CHRIS WHITE**

**Title: Lead Field Engineer**

**Years of Experience: 10+ Years**

## **MATT FAZIO**

**Title: Field Engineer C**

**Experience: 1+ Years**

## **CHRIS BROOKS**

**Title: Field Engineer A**

**Experience: 2+ Years**

## **BERNARD ROUSE**

**Title: Field Engineer B**

**Years of Experience: 14+ Years**

## **KRIS DOMBROSKI**

**Title: Field Engineer B**

**Experience: 4+ Years**

**MINOR SERVICE**  
includes



**MAJOR SERVICE**  
includes

## FUEL SYSTEM

- Inspection of all components
- Drain fuel/water separator
- Check & record water level in main tank
- Check operation of day tank
- Check fuel pressure (gas only)



- Minor Services & the following
- Change fuel filter elements
- Take fuel sample
- Check for water in day tank

## AIR INTAKE SYSTEMS

- Check breather tube
- Check air system piping
- Check condition of dry type cleaner



- Minor Services & the following
- Check breather tube
- Drain air box reservoir
- Check air system piping
- Service oil bath air cleaner
- Change filter element (as required)

## LUBRICATING SYSTEM

- Check engine oil level
- Check for oil leaks



- Minor Services & the following
- Change engine oil & filter
- Change governor oil & filter
- Check engine oil pressure
- Oil laboratory analysis

## ENGINE ELECTRICAL SYSTEM CHECKS

- Clean batteries & cables
- Check specific gravity
- Add distilled water
- Check operation of float charger
- Check & record battery voltage under load



- Minor Services & the following
- Change rotor & cap
- Change spark plugs, points & condenser
- Check specific gravity of cells
- Add distilled water (as required)
- Check operation of float charger
- Check & record battery voltage under load



**MINOR SERVICE**  
includes



**MAJOR SERVICE**  
includes

## COOLING SYSTEM

- Visually inspect system
- Check coolant level
- Check for coolant leaks
- Check radiator cap



- Minor Services & the following
- Change coolant filter
- Test antifreeze (add inhibitor)
- Coolant testing samples

## GENERATOR CHECKS

- Check circuit breaker operation



- Minor Services & the following
- Vacuum debris
- Check condition of bearings
- Check condition of AC/DC brushes
- Measure non-contact temperature

## EXHAUST SYSTEMS

- Check condition of exhaust system
- Check condition of turbocharger
- Check for exhaust leaks
- Check exhaust rain shield
- Check for wet stacking



- All Minor Services Repeated

## TRANSFER SWITCH

- Visual inspection of condition
- Perform transfer test
- Check all alarm lights
- Perform non-contact temperature measurements
- Vacuum debris



- All Minor Services Repeated
- Inspect linkage for binding

**MINOR SERVICE**  
includes

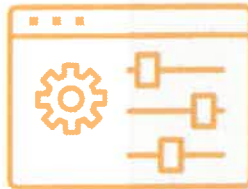


**MAJOR SERVICE**  
includes

---

## CONTROL SYSTEM

- Check gauges & meters operation
- Clean control cabinet
- Check controls operation
- Check shutdown system
- Check indicator & panel lights
- Check/record frequency & voltage



- All Minor Services Repeated

---

## GENERAL CHECKS

- Perform transfer test
- Inspect linkage for binding



- All Minor Services Repeated

---

## LOAD BANK INFORMATION



### LOAD BANK TESTING CAN BE PERFORMED WITH MINOR OR MAJOR SERVICE

- Meets NFPA & Joint Commission requirements
- Test results for permanent files
- Simulates full load conditions
- Tests generator in a controlled environment
- Removes carbon buildup from engine
- Helps seat piston rings and resolves wet-stacking

### ADDITIONAL SERVICE OPTIONS AVAILABLE:

System Monitoring  
Coolant Sampling

Fuel Sampling  
Air Filters

Fuel Polishing  
Batteries

**TAB**

## **04 BID DOCUMENTATION**

Bid Form  
Signatures



# **Request for Proposals**

**NUMBER  
RFP #25-UT-001**



**CITY OF  
MOUNT  
D O R A**

## **GENERATOR MAINTENANCE AND REPAIR SERVICES**

***Whitney Donovan  
Purchasing Coordinator***

## **LEGAL NOTICE**

Notice is hereby given that the City of Mount Dora is accepting electronic responses only for a sealed Request for Proposals, RFP# 25-UT-001 to provide Generator Maintenance and Repair Services. Responses will be received until 2:00 p.m. on January 16, 2025.

### **RFP# 25-UT-001 “GENERATOR MAINTENANCE AND REPAIR SERVICES”**

All meetings, unless noted otherwise, will be held via electronic meeting format. Please be advised that dates and times, are subject to change and updates posted on the City of Mount Dora’s website at [www.mountdora.gov](http://www.mountdora.gov), on [www.demandstar.com](http://www.demandstar.com) and in the City Hall Lobby.

The City of Mount Dora does not discriminate based on age, race, color, sex, religion, national origin, disability or marital status.

NOTE: Electronic responses will be the only method allowed for Proposers to respond to this solicitation. Electronic responses are to be provided via DemandStar only. All submittals must be compatible with Microsoft Office 2007. PDF files are acceptable. Bidding will be done through a secure locked box. Proposers can only view/submit their Bid and will not have access to any other Proposer's submittals. The Proposer's Bid may be changed at the Proposer's discretion until the due date and time have been reached at which time the Proposer will no longer change or have access to the electronic bid submittal. The City will then open the Bids. Proposers who are bidding for the first time are strongly encouraged to contact DemandStar by e-mailing questions to DemandStar at [www.demandstar.com](http://www.demandstar.com). All bids must be received by the date and time specified above, when they will be opened, via computer, and publicly read aloud. The bid time shall be scrupulously observed. The City shall not be responsible for delays or internet outages caused by any occurrence. The City website does not accommodate electronic responses to bids. Receipt of a bid in any other form does not satisfy this requirement. No exceptions will be made.

If you have obtained this document from a source other than directly from DemandStar by Onvia.com you are not on record as a plan holder. The Purchasing Department takes no responsibility to provide Addenda to parties not listed as plan holders. The Proposer is responsible for verifying they have received all Bid Addenda.

CAUTION: Proposers should take caution that the City is not responsible for any power outages or internet failures. It is suggested that you upload your response in adequate time to assure that it will post on the day prior to the closing date.

## **1) INTRODUCTION/OVERVIEW**

### **A) Purpose/Objective**

The City of Mount Dora has issued this Request for Proposal (hereinafter, “RFP”), as a joint solicitation on behalf of the City, the Community Redevelopment Area (CRA) and the Northeast Community Redevelopment Area (Northeast CRA), with the sole purpose and intent of obtaining proposals from interested and qualified firms offering to provide Generator Maintenance and Repair Services, in accordance with the specifications stated and/or attached herein/hereto. The City desires to contract with up to three successful proposers to provide the requested services for the City, CRA and Northeast CRA as applicable. The successful proposer will hereinafter be referred to interchangeably as the “Proposer, Firm, Vendor or Consultant”.

If awarded, a contract to provide these services will be effective on the date contract is approved by the City of Mount Dora, City Council (herein after, the “Council”), signed by all required parties and filed with the City Clerk.

An award, if made, will be made to the best overall proposer(s) whose bid is most advantageous to the City, taking into consideration the evaluation factors set forth in this RFP. The City will not use any other factors or criteria in the evaluation of the proposals received.

### **B) Background**

The City serves an area of 12.26 square miles with a population of approximately 17,843. The City's fiscal year begins on October 1st and ends on September 30th. The Finance Department maintains the funds and accounts of the City. The Finance Department is responsible for the custody and accounting of funds of each department.

More detailed information on the government and its finances can be found in City of Mount Dora's

Annual Comprehensive Financial Report (ACFR) for fiscal year 2023-2024 and in the City's Annual Budget for fiscal year 2024-2025. Copies of these documents may be viewed on [www.mountdora.gov](http://www.mountdora.gov). The City of Mount Dora is exempt from any and all state, local and federal taxes.

**C) Inquiries**

Direct questions related to this **RFP** to Whitney Donovan, Purchasing Coordinator, and submit such questions in writing to: [donovanw@mountdora.gov](mailto:donovanw@mountdora.gov). Please include the page and paragraph number for each question in order to ensure that questions asked are responded to correctly.

Proposers must clearly understand that the only official answer or position of the City will be the one stated in writing from [donovanw@mountdora.gov](mailto:donovanw@mountdora.gov). All questions asked, along with the answers rendered will be electronically distributed to firms registered for this solicitation and additionally posted on the City website ([www.mountdora.gov](http://www.mountdora.gov)) and on DemandStar ([www.demandstar.com](http://www.demandstar.com)).

**D) Method of Source Selection**

The City is using the Competitive Sealed Proposals methodology of source selection for this procurement, as authorized by Resolution 2024-36 establishing and adopting the City Purchasing Policy. Each Proposals will be reviewed to determine if the Proposals is responsive to the **RFP**. Proposals deemed to be non-responsive may be rejected without being evaluated by the Selection Committee appointed by the city manager, which shall be comprised of a minimum of three (3) City employees. The committee will make a recommendation to the City Council who will make the final selection(s). A responsive Proposals is one which has been signed and submitted by the specified Proposals deadline, and has provided the information required to be submitted with the Proposals. Poor formatting, poor documentation, incomplete or unclear information may be considered substandard submissions and may adversely impact the evaluation of a Proposals. Respondents who fail to comply with the required and/or desired elements of this **RFP** do so at their own risk.

The City may, as it deems necessary, conduct discussions with responsible proposers determined to be in contention for being selected for award for the purpose of clarification to assure full understanding of, and responsiveness to solicitation requirements.

**E) Pre-Proposal Conference**

☒ A pre-proposal conference is not applicable for this solicitation.

A ☐ non-mandatory ☐ mandatory pre-proposal conference will be held on XXX XX, 2024, commencing promptly at 11:00 am, and will be held in the Council Chambers, 510 North Baker Street, Mount Dora, Florida 32757.

If this pre-proposal conference is denoted as "mandatory," prospective proposers must be present in order to submit a bid response.

**F) Projected Timetable**

The following projected timetable should be used as a working guide for planning purposes only. The City reserves the right to adjust this timetable as required during the course of the **RFP** process.



| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue <b>RFP</b> Notice of Advertisement         | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 10, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 16, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

## 2) GENERAL DESCRIPTION / SCOPE OF SERVICES

The intent of this solicitation is to select one or more successful Bidders to provide Major (Annual) and Minor (Semi-Annual) Preventive Maintenance Inspection Service and Repair (PMI&S) for (both routine and emergency) in addition to as needed installation of emergency power generators located throughout City. No work may be performed without authorization from the City.

### SCOPE OF SERVICES

It is the intent of the City of Mount Dora to obtain proposals from qualified and experienced, commercial generator installation and maintenance contractors to provide GENERATOR MAINTENANCE AND REPAIR SERVICES to the City of Mount Dora, the Community Redevelopment Agency (CRA) and the Northeast Community Redevelopment Agency (Northeast CRA). The firm awarded this RFP must meet or exceed all terms, conditions and specifications of the City of Mount Dora. The successful proposer will hereinafter be referred to as the “CONTRACTOR”.

The Contractor shall provide a full range of commercial generator maintenance, repair and installation services at various locations throughout the City.

The work consists of furnishing all labor, materials, equipment, tools, services, and supervision necessary to properly maintain the contractually covered generators. Routine maintenance services for City generators include the services identified and at the frequencies stipulated within this solicitation.

See attached Exhibit “A” for the detailed Scope of Work/Technical Specifications to include information that will identify, quantify, describe, and define the units of work and, as such, may add or modify the amount and manner of the work to be performed.

Not all generators will be up to scope at the start of the Contract. It is the City’s intent to allow a three (3) month grace period for the successful Contractor(s) to bring all generators current based on required services reflected in this solicitation.

### MINIMUM REQUIREMENTS

The following mandatory minimum requirements have been established, subject to the City’s right to waive minor irregularities. The proposers shall provide proof of the minimum qualification by furnishing copies of letters, certificates, etc. (as applicable); which clearly document said qualifications.

A. The Proposer must be in good standing and must not be listed in the System for Award



Management (SAM) as an excluded party.

- B. All licenses required by the Proposer, whose businesses and professions are regulated by the Florida Department of Business and Professional Regulation must be active and current for the duration of the contract.
- C. If the business headquarters is located **outside of the State of Florida**, they must be licensed to perform services in both their home state and the State of Florida. Proposer shall provide documentation to demonstrate meeting this minimum requirement with your proposal response. Include local business tax receipts, corporation documents with date of inception, and certificate of authority issued through the Department of State in compliance with Florida Statute 607.1501.
- D. Evidence of authority to conduct commercial business in the State of Florida – **Provide Sunbiz report showing your company registered as “Active”**.
- E. Professional Licenses – Provide all licenses that qualify the firm for the type of work as identified herein.
- F. If you are not a single prime contractor, you will be required to list all subcontractors to be used for this project and their professional licenses.

Failure to provide the appropriate documentation with your proposal may be grounds for deeming your proposal non-responsive and removing it from further consideration.

## **COMPENSATION**

1. The City of Mount Dora agrees to pay the Vendor for the performance of the services listed herein in an amount not to exceed the per year rate as shown in the “Proposal Pricing Form,” included herein, for each of the initial two years shown beginning on the date of Agreement execution by the City of Mount Dora. The City will allow one time annual increases of up to 5%, over then current pricing, for each renewal period. Any renewal period increase must be requested by the Vendor no less than 90 days prior to the current period ending. If Vendor fails to request a renewal period increase at 90 days prior to the current period ending the Vendor forfeits any increase for the renewal period.
2. The Vendor will bill the City monthly, within each year, based on actual work performed in the previous month. Each submitted invoice MUST include a report of location and generator serviced and the service dates. Each report MUST be signed by the assigned City representative(s) responsible to oversee this contract.
3. Work NOT performed or NOT performed according to the schedule identified in this RFP, or deficient work NOT corrected within 30 days of City’s written notification of deficiency, will result in another Contractor or City staff to perform the missed or deficient work. Costs of performing such work will result in those costs, based on submitted pricing under this RFP, being deducted from the current invoice pending payment to the successful Contractor under this RFP. The City will make sole determination of missed and deficient work and of satisfaction of correction of such work.
4. Invoices and reports received from the successful Contractor(s), pursuant to an Agreement, will be reviewed and approved by the City, indicating services have been rendered in conformity with the Agreement. Invoices will be paid in accordance with the State of Florida Prompt Payment Act.
5. For the duration of the Contract the City reserves the right to add or remove generators as needed. In the event a new generator is added the City will request a written quote from the awarded Contractor. Per service quotes will be based upon the generator type/size and designated

service required for the new generator. In the event of the removal of a generator a contract reduction will be based on the annual cost of said generator as applicable and as submitted in this RFP. If a generator is removed at any point during a service year the total reduction will be prorated based on the price submitted times the number of service remaining to be performed in the applicable year or years for that generator.

### **3) SUBCONTRACTORS**

The successful bidder shall not employ subcontractors without the advance written permission of the City. Use of a Sub-contractor(s) may NOT exceed 20% of the annual contract amount.

### **4) CITY'S RIGHT TO INSPECT**

The City or its authorized Agent shall have the right to inspect the Contractor's files to determine status of work on this project.

### **5) TERMS AND CONDITIONS OF CONTRACT**

An Agreement resulting from this RFP shall be subject to the terms and conditions set forth in a City Agreement and any terms and conditions included in this RFP. The City reserves the right to include in any Agreement document such terms and conditions, as it deems necessary for the proper protection of the rights of the City. The City will not be obligated to sign any contracts, agreements or other documents provided by the Contractor with their submittal.

**Initial Agreement Term:** The initial Agreement term will be for a period of two (2) years beginning on City's Agreement Execution (Anniversary) date. Each agreement year will begin on the City's Agreement Execution (Anniversary) date. Pricing is fixed for the initial two year period as proposed for the initial Agreement term.

**Agreement Renewal Periods:** Additionally, by mutual agreement and funding availability, the Agreement may be automatically renewed for an additional three (3) one (1) year renewal periods unless either party provides a written notice of non-renewal at no less than 120 days prior to renewal date (Agreement anniversary date). Pricing increase may be requested for each Agreement renewal period. The City reserves the right to accept or reject any requested price increase.

### **6) GENERAL TERMS AND CONDITIONS**

#### **A) Licenses**

The Contractor is required to possess the correct occupational license, professional license, and any other authorizations necessary to carry out and perform the work required pursuant to all applicable Federal, State and Local Law, Statutes, Ordinances, and rules and regulations of any kind.

If required and/or requested, copies of the required licenses must be submitted with the bid response indicating that the entity proposing, as well as the team assigned to the City account, are properly licensed to perform the activities or work included in the contract documents. A Contractor, with an office within the City is also required to have a business tax receipt. If you

have questions regarding required professional licenses and Business Tax Receipt, contact the Finance Department at (352) 735-7120.

**B) Principals/Collusion**

By submission of this Proposals, the undersigned, as Proposer, does declare that the only person or persons interested in this Bid as principal or principals is/are named therein and that no person other than therein mentioned has any interest in this Bid or in the contract to be entered into; this Bid is made without connection with any person, company or parties making a Bid, and that it is in all respects fair and in good faith without collusion or fraud.

**C) Taxes**

The City is exempt from Federal Excise and State of Florida Sales Tax.

**D) Relation of City**

It is the intent of the parties hereto that the Contractor shall be legally considered an independent contractor, and that neither the Contractor nor their employees shall, under any circumstances, be considered employees or agents of the City, and that the City shall be at no time legally responsible for any negligence on the part of said Contractor, their employees or agents, resulting in either bodily or personal injury or property damage to any individual, firm, or corporation.

**E) Term Contracts – Fund Availability**

If funds are not appropriated for continuance of a term contract to completion, cancellation will be accepted by this Contractor on thirty (30) days prior written notice.

**F) Termination**

Should the Contractor be found to have failed to perform his services in a manner satisfactory to the City, the City may terminate this Agreement immediately for cause; further the City may terminate this Agreement for convenience with a thirty (30) day written notice. The City shall be sole judge of non-performance.

**G) Liability**

The Contractor will not be held responsible for failure to complete contract due to causes beyond its control, including, but not limited to, work stoppage, fires, civil disobedience, riots, rebellions, Acts of Nature and similar occurrences making performance impossible or illegal.

**H) Indemnity**

The successful proposer shall indemnify and hold the City harmless from any and all liabilities, damages, losses and costs, recognizing any applicable limitations under Florida law, with such indemnification and hold harmless requirements included in the final Agreement executed between the City and said successful proposer.

**I) Assignment**

The Contractor(s) shall not assign, transfer, convey, sublet or otherwise dispose of this contract, or of any or all of its rights, or interest therein, or his or its power to execute such contract to any person, company or corporation without prior written consent of the City.

**J) Lobbying/Cone of Silence**

All Contractors are hereby placed on **NOTICE** that the City does not wish to be lobbied, either individually or collectively about a matter for which a firm has submitted a Proposals.

Firms and their agents are not to contact members of the City Council for such purposes as meeting or introduction, luncheons, dinners, etc. During the process, **from Proposal advertisement to final Council approval**, no firm or their agent shall contact any other employee of the City in reference to this Bid, with the exception of the Finance Director or his designee(s). Failure to abide by this provision may serve as grounds for disqualification for award of this contract to the Contractor.

**K) Single Proposal**

Each Proposer must submit, with their bid, the required forms included in this **RFP**. Only **one** bid from a legal entity as a primary will be considered. A legal entity that submits a bid as a primary or as part of a partnership or joint venture submitting as primary may not then act as a sub-Contractor to any other proposer submitting under the same **RFP**.

If a legal entity is not submitting as a primary, or, that legal entity may not act as a sub-CONTRACTOR to any other firm or firms submitting under the same **RFP** nor act as part of a partnership or joint venture to the primary. All submittals in violation of this requirement will be deemed non-responsive and rejected from further consideration.

**L) Protest Procedures**

Any appeal or protest to the Request for Proposal shall be governed by the City of Mount Dora's Purchasing Policy.

**M) Public Entity Crime**

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, bid, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, bid, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, bids, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity for a period of 36 months following the date of being placed on the convicted vendor list.

**N) Conflict of Interest**

Proposer shall complete the Conflict of Interest Affidavit included as an attachment to this RFP document. Disclosure of any potential or actual conflict of interest is subject to City staff review and does not in and of itself disqualify a firm from consideration.

These disclosures are intended to identify and or preclude conflict of interest situations during contract selection and execution.

**O) Responsible Vendor Determination**

Prospective Vendor is hereby notified that Florida Statutes, Section 287.05701, requires that the City may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the responding party is a responsible Vendor.

**P) Prohibition of Gifts to City Employees**

No organization or individual shall offer or give, either directly or indirectly, any favor, gift, loan, fee, service or other item of value to any City employee, as set forth in Chapter 112, Part III, Florida Statutes, the current City Ethics Ordinance, and City Administrative Policy. Violation of this provision may result in one or more of the following consequences: a. Prohibition by the individual, firm, and/or any employee of the firm from contact with City staff for a specified period of time; b. Prohibition by the individual and/or firm from doing business with the City for a specified period of time, including but not limited to: submitting bids, RFP, and/or quotes; and, c. immediate termination of any contract held by the individual and/or firm for cause.

**Q) Immigration Reform and Control Act**

Proposer acknowledges, and without exception or stipulation, any firm(s) receiving an award shall be fully responsible for complying with the provisions of the Immigration Reform and Control Act of 1986 as located at 8 U.S.C. 1324, et seq. and regulations relating thereto, as either may be amended. Failure by the awarded firm(s) to comply with the laws referenced herein shall constitute a breach of the award agreement and the City shall have the discretion to unilaterally terminate said agreement immediately.

**R) Scrutinized Company List**

Florida Statutes, Sections 287.135, prohibits Florida municipalities from contracting with companies, for goods or services over \$1,000,000, that are on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List engaged in any Business operations with Cuba or Syria or which are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Section 215.473, Florida Statutes. A copy of the current list of "Scrutinized Companies" can be found at the following link:

[https://www.sbafla.com/fsb/Portals/FSB/Content/Performance/Quarterly/2019\\_01\\_29\\_Web\\_Update\\_PFIA\\_Prohibited\\_List.pdf?ver=2019-01-29-130702-420](https://www.sbafla.com/fsb/Portals/FSB/Content/Performance/Quarterly/2019_01_29_Web_Update_PFIA_Prohibited_List.pdf?ver=2019-01-29-130702-420)

**S) Billing Instructions – Awarded Professional Consultants**

Invoices, unless otherwise indicated, must show Work Order or Purchase Order numbers and shall be submitted in to the City of Mount Dora, Accounts Payable at 510 North Baker Street, Mount Dora, FL 32757. Specific format of the invoice shall be discussed and determined between the City and the Contactor prior to the first invoice being submitted. Payment shall be made in accordance with the Florida Prompt Payment Act, as amended from time to time.

**7) INSTRUCTIONS FOR BID**

**A) Compliance with the RFP**

Proposals must be in strict compliance with this **RFP**. Failure to comply with all provisions of the **RFP** may result in disqualification of Proposals.

**B) Acknowledgment of Insurance Requirements**

By signing the Insurance Requirements included in this **RFP**, Proposer acknowledges these conditions include Insurance Requirements.

It should be noted by the Proposer that, in order to meet the City's requirements, there may be additional insurance costs to the Proposer's firm. It is, therefore, imperative that the proposer discuss these requirements with the Proposer's insurance agent, as noted on the Insurance Check List, so that allowances for any additional costs can be made by the Proposer.

The Proposer's obligation under this provision shall not be limited in any way by the agreed upon contract price, or the Proposer's limit of, or lack of, sufficient insurance protection.

Proposer also understands that the evidence of required insurance may be required within five (5) business days following notification of its offer being accepted; otherwise, the City may rescind its acceptance of the Proposer's bid.

The specific insurance requirements for this solicitation are included as part of this solicitation.

**C) Acknowledgment of Bonding Requirements**

By signing its bid, and if applicable, Proposer acknowledges that it has read and understands the bonding requirements for this bid. Requirements for this solicitation are checked.

☐ Not Applicable at this time.

☒ Bid Bond: Shall be submitted with bid response in the form of AIA Form 310, or irrevocable letter of credit. The bid bond will be in a sum equal to 5% of the total bid amount.

The Bid Bond shall be retained by the City as liquidated damages if the successful Proposer fails to execute and deliver to the City the unaltered contract, or fails to deliver any required Performance and Payment Bonds or Certificates of Insurance, all within twenty-one (21) calendar days after receipt of the Notice of Selection for Award. Bid Bonds shall be executed by

a corporate surety licensed under the laws of the State of Florida to execute such bonds, with conditions that the surety will, upon demand, forthwith make payment to the City upon said bond. The Bid Bonds of the three (3) highest ranked Proposers shall be held until the contract has been executed by the successful Proposer and same has been delivered to the City together with the required bonds and insurance, after which all three (3) Bid Bonds shall be released to the respective Bidders. All other Bid Bonds shall be released within fourteen (14) calendar days of the Selection Committee meeting date. No bids including alternates shall be withdrawn within one hundred and eighty (180) days after the bid closing date thereof. If a bid is not accepted within said time period it shall be deemed rejected and the Bid Bond shall be released to the Proposer. In the event that the City awards the contract prior to the expiration of the one hundred and eighty (180) day period without selecting any or all alternates, the City shall retain the right to subsequently award to the successful Proposer said alternates at a later time and approved by the Finance Director or designee, and the successful Proposer.

☒ **Performance and Payment Bonds:** For projects estimated to be in excess of \$200,000, bonds shall be submitted annually beginning with the executed contract date by Proposers receiving award, and written for 100% of the annual Contract/Purchase Order award amount, with the cost borne by the Proposer receiving an award. The Performance and Payment Bonds shall be underwritten by a surety authorized to do business in the State of Florida and otherwise acceptable to Owner; provided, however, the surety shall be rated as "A-" or better as to general policy holders rating and Class V or higher rating as to financial size category and the amount required shall not exceed 5% of the reported policy holders surplus, all as reported in the most current Best Key Rating Guide, published by A.M. Best Company, Inc. of 75 Fulton Street, New York, New York 10038.

Should the contract amount be less than \$500,000, the requirements of Section 287.0935, F.S. shall govern the rating and classification of the surety.

Each annual security provided under the subsequent contract shall be in force throughout the final completion and acceptance for the individual fiscal year as applicable.

If the surety for any bond furnished by Contractor is declared bankrupt, becomes insolvent, its right to do business is terminated in the State of Florida, or it ceases to meet the requirements imposed by the Contract Documents, the Contractor shall, within five (5) calendar days thereafter, substitute another bond and surety, both of which shall be subject to the Owner's approval.

#### **D) Delivery of Proposals**

All RFP responses are to be delivered before 2:00 p.m., local (EST) time, on or before January 16, 2025 via electronic submission at [www.demandstar.com](http://www.demandstar.com) only.

The City shall not bear the responsibility for proposals submitted past the stated date and/or time indicated.

#### **E) Evaluation of Proposals (Procedure)**

The City's procedure for selecting is as follows:



1. An **Evaluation Committee (EC)** of at least three (3), but always an odd number, will be selected to review all responsive Proposals submitted in accordance with Statutes.
2. Subsequent to the closing of Proposals, the Purchasing Coordinator shall review the Proposals received and verify whether each Proposal appears to be responsive to the requirements of the published **RFP**.
3. All EC members shall review the issued Request for Proposals (**RFP**).
4. The EC members shall review each responsive Proposal individually and score each Proposal based on the evaluation criteria stated herein.
5. Prior to the first meeting of the evaluation committee, if not included in the solicitation document, the City will post a notice announcing the date, time and place of the first EC meeting. Said notice shall be posted in the lobby of the City Hall, on [www.demandstar.com](http://www.demandstar.com) and on the City's website not less than three (3) working days prior to the meeting. The City shall also post prior notice of all subsequent committee meetings and shall post such notices at least one (1) day in advance of all subsequent meetings.
6. The EC members shall review each responsive Proposal individually and score each Proposal based on the evaluation criteria state herein.
7. Prior to the first meeting of the evaluation committee, the City will post a notice announcing the date, time and place of the first committee meeting. Said notice shall be posted in the lobby of the City Hall not less than three (3) working days prior to the meeting. The City shall also post prior notice of all subsequent committee meetings and shall post such notices at least one (1) day in advance of all subsequent meetings.
8. The EC will compile individual rankings, based on the evaluation criteria as stated herein, for each Proposal to determine committee recommendations. The EC may schedule presentations or demonstrations from the top-ranked firm(s), and may at their discretion make site visits, and obtain guidance from third party subject matter experts. The final recommendation for shortlist, or award if deemed so by the EC, will be decided based on review of scores and consensus of committee.

In general, the City wishes to avoid the expense to the City and to proposers of unnecessary oral interviews. Therefore, the City will make every reasonable effort to achieve the ranking using written submittals alone. If no single top-ranked firm can be clearly identified by review of the written submittals alone, then the evaluator(s) will request the Purchasing Coordinator to schedule the top ranked firm(s) for oral presentations/interviews.

The City reserves the right to withdraw this **RFP** at any time and for any reason, and to issue such clarifications, modifications, and/or amendments as it may deem appropriate.

Receipt of a Proposal by the City or a submission of a Proposal to the City offers no rights upon the Proposer nor obligates the City in any manner.

Acceptance of the Proposal does not guarantee issuance of any other governmental approval.



**F) Ambiguity, Conflict, or Other Errors in the RFP**

If a Proposer discovers any ambiguity, conflict, discrepancy, omission, or other error in the **RFP**, Proposer shall immediately notify the Purchasing Coordinator, noted herein, of such error in writing and request modification or clarification of the document. The Purchasing Coordinator will make modifications by issuing a written addendum/revision and will give written notice to all parties who have received this **RFP** from the Finance Department.

The Proposer is responsible for clarifying any ambiguity, conflict, discrepancy, omission, or other error in the **RFP** prior to submitting the Proposal or it shall be waived.

**G) Proposals, Presentation, and Protest Costs**

The City will not be liable in any way for any costs incurred by any proposer in the preparation of its Proposal in response to this **RFP**, nor for the presentation of its Proposal and/or participation in any discussions, negotiations, or, if applicable, any protest procedures.

**H) Acceptance or Rejection of Proposals**

The right is reserved by the City to waive any minor irregularities in any Proposal, to reject any or all Proposals, to re-solicit for Proposals, if desired, and upon recommendation and justification by the City to accept the Proposal which in the judgment of the City is deemed the most advantageous for the public and the City.

Any Proposal which is incomplete, conditional, obscured or which contains irregularities of any kind, may be cause for rejection. In the event of default of the successful proposer, or their refusal to enter into the City contract, the City reserves the right to accept the Proposal of any other proposer or to re-advertise using revised documentation, at its sole discretion.

**I) Requests for Clarification of Proposals**

Requests by the Purchasing Coordinator to a proposer(s) for clarification of Proposals(s) shall be in writing. Proposer's failure to respond to request for clarification may deem proposer to be non-responsive, and may be just cause to reject its Proposal.

**J) Validity of Proposals**

No Proposal can be withdrawn after it is filed unless the Proposer makes their request in writing to the City prior to the time set for the closing of Proposals.

All Proposals shall be valid for a period of one hundred eighty (180) days from the date of submission to accommodate evaluation and selection process.

**K) Response Format**

The Proposal shall be deemed an offer to provide services to the City. In submitting a Proposal, the Proposer declares that he/she understands and agrees to abide by all specifications, provisions, terms and conditions of same, and all ordinances and policies of the City. The Proposer agrees that if the contract is awarded to him/her, he/she will perform the work in

accordance with the provisions, terms and conditions of the contract. To facilitate the fair evaluation and comparison of Proposals, all Proposals must conform to the guidelines set forth in this RFP.

Any portions of the Proposal that do not comply with these guidelines must be so noted and explained and submitted with the Proposal. However, any Proposal that contains such variances may be considered non-responsive.

Proposals should be prepared simply and economically, providing a straightforward concise description of the Proposer's approach and ability to meet the City's needs, as stated in the RFP.

The items listed below shall be submitted with each Proposal and should be submitted in the order shown. Each section should be clearly labeled, with pages numbered and separated by tabs/tab sheets. Failure by a proposer to include all listed items may result in the rejection of its Proposal.

**Tab 1 – Executive Summary/General**

Present in concise terms, a description of your firm and its capabilities.

At a minimum the following information will be included:

1. Business Structure
2. Number of Years Company is in Business
3. Proof of Insurance
4. Total Number of Staff: \_\_ Clerical \_\_ Field
5. Current Workload (include all existing clients under contract and hours per week required to perform the contracted work)

Provide a list of current litigations, outstanding judgments and liens, if any, against the firm that may have been filed in the last five (5) years.

**Tab 2 –Proposer Qualifications**

Express the qualifications and specific capability of all principal staff that will be assigned to the City of Mount Dora project. Include names, locations, qualifications, and experience of each individual including their responsibilities. Also include designation of any primary and secondary responsibility.

Provide a brief resume including, but limited to:

1. Name and title
2. Job assignment for other projects
3. Job assignment for this project
4. Percentage of time to be assigned to this project
5. How many years with this firm
6. How many years with other firms
7. Experience: (1) Types of project, (2) Size of projects (total annual dollar value), (3) What was the project involvement?

8. Education
9. Other experience and qualifications that are all relevant to this project.

"Dollar value" refers to the monetary value of a project. For Section 6K, Tab 2, Item 7 (2) please provide information about the individual's experience. For the second bullet, please include, when applicable, the dollar amount of the accomplishment.

**Tab 3 – Scope Response-Scope of Services**

Describe your understanding of the scope of services and the City's needs and any specialized skills available from your company. Clearly describe the methodology which will be used to perform, including a work plan for the desired services. Include information as to the level of staff to be assigned, a list of products/chemicals used including Material Safety Data Sheets (MSDS) for each and a list of equipment available for this project.

**Tab 4 – References**

Provide a listing of all commercial clients (excluding the City of Mount Dora), but government agency references are preferred, over the past five years for work performed of similar size and scope. List should begin with current contracted customers. The services provided to the reference clients should have characteristics as similar as possible to those requested in this RFP.

Information provided for each client shall include the following:

- Client name, address, and current telephone number.
- Description of services provided.
- Time period of the project or contract.
- Client's contact reference name, email and current telephone number.

Failure to provide complete and accurate client information, as specified here, may result in the disqualification of your Proposal.

The City reserves the right to contact any and all references to obtain ratings for the performance indicators as indicated in the Reference Form included in this document. A uniform sample of references will be checked for each Proposer.

**Tab 5 – Exceptions/Additional Information**

- Proper and Valid Licensing to conduct business in the State of Florida.
- Current Applicable Certifications.
- Certificate of Insurance (proof of current coverage).
- List of any proposer exceptions to the Scope of Services.

Respondent shall submit all information and in the above order. Failure to do so may impact the proposal's score or result in disqualification from further consideration.

**L) Proposals Evaluation Committee and Evaluation Factors**

All Proposals will be subject to a review and evaluation process. It is the intent of the City that all proposers responding to this RFP, who meet the requirements, will be ranked in accordance with the criteria established in these documents. The City will consider all responsive and responsible Proposals received in its evaluation and award process. For evaluation purposes, the

term “Responsible” means: A business entity or individual who is fully capable to meet all of the requirements of the solicitation and subsequent contract. Must possess the full capability, including financial and technical, to perform as contractually required and be able to fully document the ability to provide good faith performance.

Proposals shall include all of the information solicited in this RFP, and any additional data that the Proposer deems pertinent to the understanding and evaluating of the Proposal. Proposers will provide their best price and cost analysis and should not withhold any information from the written response in anticipation of presenting the information orally or in a demonstration, since oral presentations or demonstrations may not be solicited. Each proposer will be ranked based on the criteria herein addressed.

Proposers submitting the required criteria will have their Proposal evaluated by an evaluation committee and scored for the non-price factors to include technical response, proposal and experience. Weights for cost will not be assigned by the evaluation committee. Some exceptions may apply depending on the complexity of the project scope of services.

During the evaluation process and at the sole discretion of the City, requests for clarification of one or more proposer submittals may be conducted. This request for clarification may be performed by the City in a written format, or through scheduled oral interviews. Such clarification request will provide proposers with an opportunity to answer any questions the City may have on a proposer’s submittal.

Proposers submitting the required criteria will have their Proposal(s) evaluated by Evaluation Committee Members and scored to include the following criteria:

Submissions will be evaluated on a total score basis, with a maximum score of five hundred (500) possible. The following criteria will be used in the evaluation process to determine the successful respondent(s):

| Evaluation Criteria                    | Maximum Criteria Points Assigned | Assigned Weight | Maximum Score Possible |
|----------------------------------------|----------------------------------|-----------------|------------------------|
| Executive Summary/General Info (Tab I) | 30                               | 5               | 150                    |
| Proposer Qualifications (Tab II)       | 25                               | 5               | 125                    |
| Scope Response (Tab III)               | 25                               | 5               | 125                    |
| References (Tab IV)                    | 15                               | 5               | 75                     |
| Exceptions; Additional Info (Tab V)    | 5                                | 5               | 25                     |
| <b>Totals</b>                          | <b>100</b>                       | <b>-</b>        | <b>500</b>             |

**Calculation of points for cost (Proposal Pricing Form- “Grand Total”** will be completed, by the City’s Purchasing Coordinator as follows and added to the Evaluation Committee members’ total scoring for each proposer. The calculation of points for cost is described in the following

**EXAMPLE.** Lowest Cost Proposed with a weighted multiplier of 85% of an available 100% total value (85-points).

|            | PROPOSAL<br>COST | LOWEST<br>COST<br>PROPOSED | % OF<br>LOW | MULTIPLIER | TOTAL<br>POINTS<br>ASSIGNED |
|------------|------------------|----------------------------|-------------|------------|-----------------------------|
| Company #1 | \$100,000.00     | \$100,000.00               | 100.0%      | 85         | 85.0                        |
| Company #2 | \$108,000.00     | \$100,000.00               | 92.6%       | 85         | 78.7                        |
| Company #3 | \$120,000.00     | \$100,000.00               | 83.3%       | 85         | 70.8                        |

**Note:** Evaluation Committee scoring plus Purchasing Coordinator's calculation of points for cost will be totaled together to determine a final total score for each proposer and to determine shortlist ranking.

**Formal Oral Presentation/Interview Scoring (if requested):**

If requested by the Evaluation Committee, a second Evaluation Committee will be scheduled, advertised, and coordinated with the shortlisted vendors by Purchasing. This meeting will provide each of the shortlisted vendor 15 minutes to present information, with focus on the items listed below in the "Weighted Evaluation Criteria for Final Ranking", and followed by a 30 minute random question and answer period. The Contractor presentation is to be supported by a hard copy hand-out without reliance on a computer power point show unless otherwise directed in writing. Each of the shortlisted contractors may have no more than three (3) people participating in this meeting. The City does require the Contractor representatives to be assigned, such as crew supervisor and direct manager for the City contract, attend the Presentation/Interviews.

The City reserves the right to ask participating firms any questions deemed relevant by the Evaluation Committee Members: The initial focus, however, will be on the following question:

1. Quality of the Interview: a) Interview was clear and concise; b) Questions were appropriately answered by Consultant.

If Presentations/Interview sessions are requested for shortlisted firms the following scoring process will apply:

A maximum of four (4) points can be assigned to each firms' session. The points assigned will be multiplied by a weight of 2.5 to equal a maximum of 10 possible points for a final scoring.

After shortlisted Contractors have completed Presentation/Q&A sessions, the Evaluation Committee members will complete the Presentation/Q&A scoring forms with Purchasing totaling the forms. Scoring for this phase will NOT be combined with the previous phase. The score of each Evaluation Committee member will be tallied individually for each Contractor. Each Evaluation Committee members score will then be converted to a ranking number for each contractor with #1 being the highest ranked, #2 the second, and so on. A final ranking of the shortlisted contractors will be announced based on final ranking. If Presentation/Interviews are not held this shortlisting of contractors will determine the final ranking of contractors.

If Presentation/Interviews are requested by the Evaluation Committee, the Presentation/Interview final scoring will determine the final ranking of shortlisted firms.

**Drug-Free Workplace:**

In accordance with Florida Statute 287.087, preference shall be given to businesses with drug-free workplace programs. Whenever two or more Proposals which are equal with respect to quality and service are received by the City for the procurement of commodities or contractual services, a Proposals received from a business that furnishes a form certifying that it is a Drug Free Workplace shall be given preference in the award process. NOTE: In the event, the submitter wishes to provide items specified above and beyond the stated requirements of this request at “no cost” to the City of Mount Dora, these services should be identified and included in the request response.

**Tie Breaker:**

If there are tie bids, meaning everything except the information relating to the Proposer is the same, the following methods shall be used in the order below to break the tie:

- Drug free workplace policy in place.
- If one has or had a contract with the City and performance is or was satisfactory. If performance of a tie Proposer who has or had a contract with the City and performance is or was not satisfactory, the other tie-Proposer is awarded.
- Time of proposal delivery may be used as a final tie-breaker if the above does not result in breaking a tie.

Remainder of Page Intentionally Left Blank

- 7) **REQUIRED FORMS - (ALL MUST BE COMPLETED AND SUBMITTED WITH YOUR PROPOSAL.)** All forms required by the RFP shall be fully completed and executed by an authorized representative that can legally bind the Respondent.

Required Forms:

1. Proposers Checklist Form
2. Proposers Qualification Form
3. F.S.S. Section 287.138 Certification Form
4. Affidavit of Compliance with Florida Statutes, Section 288.0071
5. Vendor Certification Regarding Scrutinized Companies' List Form
6. Human Trafficking Affidavit Form
7. Conflict of Interest Affidavit Form
8. Declaration Statement Form
9. Insurance Requirements Form
10. Drug Free Workplace Certification Form
11. Non-Collusion Affidavit of Prime Bidder Form
12. Acknowledgements Form
13. Compliance with Public Records Law Form
14. Reference Form
15. Public Entity Crimes Statement Form
16. Company Information Form
17. Sub-Contractor Listing Form
18. Completed W9
19. Proposal Pricing Form
20. Addenda (if applicable)

## PROPOSER CHECK LIST

**IMPORTANT:** Please read carefully, sign in the spaces indicated and return with your Proposals.

Proposer should check off each of the following items as the necessary action is completed:

- ☒ All required and applicable forms have been signed and included
- ☒ All information as requested in the Proposer's Proposal Form is included.
- ☒ Any addenda have been signed and included.
- ☒ The Proposals must be submitted via [www.demandstar.com](http://www.demandstar.com) no later than the specified due date and time. (Otherwise Proposals cannot be considered.)

Nixon Power Services, LLC

Company

Authorized Signature

Justin Slaughter VP of Sales

Printed Name & Title

Jslaughter@nixonpower.com

Email

4475 Parkbreeze Ct.

Address

Orlando, FL 32808

City, State, Zip Code

888-826-4966

Telephone No.

Fax No.



## PROPOSERS QUALIFICATION FORM

### LIST MAJOR WORK PRESENTLY UNDER CONTRACT:

| % Completed | Project                                                 | Contract Amount |
|-------------|---------------------------------------------------------|-----------------|
| 33%         | City of Asheville, NC Preventative Maintenance Contract | \$ \$65,000+    |
| Ongoing     | Disney Parks Preventative Maintenance                   | \$ \$300,000+   |
| Ongoing     | Seminole Tribe of Florida                               | \$ \$200,000+   |

### LIST CURRENT PROJECTS IN WHICH YOU ARE THE CANDIDATE FOR AWARD:

Nixon is currently bidding multiple projects across the territory. At any given time, Nixon Power is up for award of multiple projects in multiple states. Those projects include, hospitals, wastewater plants, hospitality buildings, data centers and more.

### OTHER INFORMATION ABOUT PROJECTS:

Nixon Power is the Kohler/Rehko distributor for 14 states. We provide new equipment sales, service, switchgear sales and service, rental, and disaster response. We work on projects throughout our territory and provide our expertise to thousands of customers.

Have you, at any time, failed to complete a contract? ☐ Yes ☒ No

### STATEMENT OF LITIGATION:

Are there any judgments, claims or suits pending or outstanding by or against you?  
☐ Yes ☒ No

If the answer to either question is yes, submit details on separate sheet. List all lawsuits that have been filed by or against your firm in the last five (5) years:

### CONTRACT TOTALS:

List total contract amounts for work performed on all completed **Generator Maintenance and Repair Services** related projects in the past five (5) years, whether as an individual firm or as part of a joint venture. **Totals must be listed individually by contract or project and then summarized as a total dollar amount.** Attach additional page if necessary.

\$ 100+ Million **Total Contract Amounts for work done on all past related projects.**

**REFERENCES:**

Bank(s) Maintaining Account(s): Pinnacle Financial Partners

Surety/Underwriter: (if required) Scott Insurance

Other References: (Use additional sheets if necessary)

**TYPE OF FIRM:**

☐ Corporation/Years in Business: \_\_\_\_\_. If firm is a corporation, please list state in which it is incorporated: \_\_\_\_\_. If firm is a corporation, by signing this form, Proposer certifies that the firm is authorized to do business in the State of Florida.

☒ Partnership/Years in Business: 100+

☐ Sole Proprietorship/Years in Business: \_\_\_\_\_

☐ Other: Please list: \_\_\_\_\_

Pursuant to information for prospective Proposers for the above-mentioned proposed project, the undersigned is submitting the information as required with the understanding that it is only to assist in determining the Proposals of the organization to perform the type and magnitude of work intended, and further, guarantee the truth and accuracy of all statements herein made. We will accept your determination of Proposals without prejudice.

Nixon Power Services, LLC

Company

  
Authorized Signature

Justin Slaughter VP of Sales

Printed Name & Title

jslaughter@nixonpower.com

Email

4475 Parkbreeze Court

Address

Orlando, FL 32808

City, State, Zip Code

888-826-4966

Telephone No.

\_\_\_\_\_  
Fax No.

**FLORIDA STATUTES, SECTION 287.138  
CERTIFICATION**

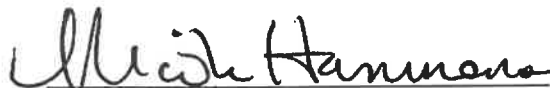
I, \_\_\_\_\_ (person) Justin Slaughter \_\_\_\_\_, as the \_\_\_\_\_ (title) VP of Sales \_\_\_\_\_ of \_\_\_\_\_ (entity) Nixon Power Services, LLC \_\_\_\_\_, do hereby certify that \_\_\_\_\_ (entity) Nixon Power Services, LLC (i) is not owned by the government of a foreign country of concern as defined by Florida Statutes, Section 287.138; (ii) does not have the government of a foreign country of concern, as defined by Florida Statutes, Section 287.138, as a controlling interest owner; (iii) is not organized under the laws of a foreign country of concern, as defined by Florida Statutes, Section 287.138; and (iv) does not have its principal place of business in a foreign country of concern as defined by Florida Statutes, Section 287.138.

  
\_\_\_\_\_  
Print: justin Slaughter  
Title: VP of Sales

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Justin Slaughter, who personally swore or affirmed that he/she is authorized to execute this Oath and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this 21<sup>st</sup> day of January, 2025



  
\_\_\_\_\_  
NOTARY PUBLIC, State of ~~Florida~~ Arkansas

**AFFIDAVIT OF COMPLIANCE WITH SECTION 288.0071, FLORIDA STATUTES,  
ECONOMIC INCENTIVES TO FOREIGN ENTITIES OF CONCERN**

Before me, a notary public, in and for the State of Arkansas at large, personally appeared, Justin Slaughter, and having first made due oath or affirmation, states:  
(Write Name Here)

1. My name is Justin Slaughter.  
(Write Name Here)
2. I am the VP of Sales of Nixon Power Services, LLC.  
(Insert Job Title) (Insert Company Name)
3. The Company was formed in North Carolina and is a LLC.  
(Country and State) (List the Type of Entity (ex.: LLC, Inc., etc.))
4. I am duly authorized and empowered and have sufficient knowledge to execute and deliver this Affidavit.
5. I affirm that the Company is not:
  - a. Owned or controlled by the government of the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic (collectively and individually, a Foreign Country of Concern), including any agency of or any other entity of significant control of such Foreign Country of Concern. Where 'controlled by' means *having possession of the power to direct or cause the direction of the management or policies of a company, whether through ownership of securities, by contract, or otherwise; or a person or entity that directly or indirectly has the right to vote 25 percent or more of the voting interests of the company or that is entitled to 25 percent or more of its profits is presumed to control the foreign entity, or*
  - b. A partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a Foreign Country of Concern, or a subsidiary of such entity.

Under penalties of perjury, I declare that I have read the foregoing Affidavit and that the facts stated in it are true.

Signed and Delivered on this 21<sup>st</sup> day of January, 2025.

BY: \_\_\_\_\_

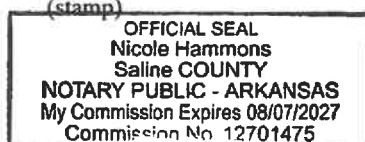
Signature of Affiant

Justin Slaughter

Printed Name

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Justin Slaughter, as VP of Sales, of Nixon, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this day of January 21, 2025.



Nicole Hammons  
NOTARY PUBLIC

**VENDOR CERTIFICATION REGARDING  
SCRUTINIZED COMPANIES' LISTS PURSUANT TO  
FLORIDA STATUTES, SECTION 187.135**

Respondent Vendor Name: Nixon Power Services, LLC

Name of Company: Nixon Power Services, LLC

FEIN: 42-1608629

Authorized Representative's Name and Title:  
Justin Slaughter VP of Sales

Address: 4475 Parkbreeze Ct. Orlando, FL 32808

Phone Number: 888-826-4966 Email Address: jslaughter@nixonpower.com

Florida Statutes, Sections 287.135, prohibits Florida municipalities from contracting with companies, for goods or services over \$1,000,000, that are on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List engaged in any Business operations with Cuba or Syria or which are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Florida Statutes, Section 215.473. A copy of the current list of "Scrutinized Companies" can be found at the following link:

<https://www.sbafla.com/fsb/FundsWeManage/FRSPensionPlan/GlobalGovernanceMandates/QuarterlyReports.aspx>

As the person authorized to sign on behalf of the Respondent Vendor, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, is not participating in a boycott of Israel and does not have any business operations with Cuba or Syria. I understand that pursuant to Florida Statutes, Section 287.135, the submission of a false certification may subject the Respondent Vendor to civil penalties, attorney's fees and/or costs.

I understand and agree that the City may immediately terminate any contract resulting from this solicitation if the company referenced above is found to have submitted a false certification related to the Scrutinized Companies that Boycott Israel List, engaging in a boycott of Israel, the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or engaging in business operations in Cuba or Syria.

Certified By:   
Authorized Signature

Print Name: Justin Slaughter

Print Title: VP of Sales

## HUMAN TRAFFICKING AFFIDAVIT

In compliance with § 787.06, Florida Statutes, this Affidavit must be completed by an officer or representative of a nongovernmental entity that is executing, renewing, or extending a contract with the City of Mount Dora (the "Governmental Entity").

The undersigned, on behalf of the entity listed below (the "Nongovernmental Entity"), hereby attests under penalty of perjury as follows:

1. I am over the age of 18 and I have personal knowledge of the matters set forth herein.
2. I am an officer or representative of Nixon Power Services, LLC, a nongovernmental entity, and I am authorized to provide this affidavit on behalf of the Nongovernmental Entity.
3. Nongovernmental Entity, and any of its subsidiaries or affiliates, do not use coercion for labor or services, as those terms are defined in § 787.06, Florida Statutes, as may be amended from time to time.
4. If at any time in the future the Nongovernmental Entity does use coercion for labor or services, the Nongovernmental Entity will immediately notify the Governmental Entity and no contracts may be executed, renewed, or extended between the parties.
5. I have read the foregoing Affidavit and confirm that the facts stated in it are true and are made for the benefit of and reliance by the Governmental Entity.

  
\_\_\_\_\_  
Authorized Signature

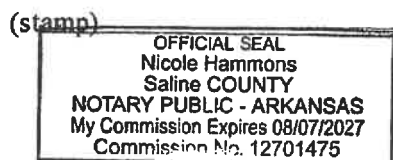
Justin Slaughter  
\_\_\_\_\_  
Printed Name

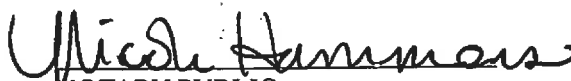
Nixon Power Services, LLC  
\_\_\_\_\_  
Company

VP of Sales  
\_\_\_\_\_  
Title

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of [ ☒ ] physical presence or [ ☐ ] online notarization of Justin Slaughter, as VP of Sales of Nixon Power Services, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Nongovernmental Entity, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this 21<sup>st</sup> day of January, 2024-2025



  
\_\_\_\_\_  
NOTARY PUBLIC

## CONFLICT OF INTEREST AFFIDAVIT

By the signature below, the firm (employees, officers and/or agents) certifies, and hereby discloses, that, to the best of their knowledge and belief, all relevant facts concerning past, present, or currently planned interest or activity (financial, contractual, organizational, or otherwise) which relates to the proposed work; and bear on whether the firm (employees, officers and/or agents) has a possible conflict have been fully disclosed.

Additionally, the firm (employees, officers and/or agents) agrees to immediately notify in writing the Finance Director, or designee, if any actual or potential conflict of interest arises during the contract and/or project duration.

Nixon Power Services, LLC  
Company

4475 Parkbreeze Ct  
Address

  
Authorized Signature

Orlando, FL 32808  
City, State, Zip Code

Justin Slaughter VP of Sales  
Printed Name & Title

888-826-4966  
Telephone No.

jslaughter@nixonpower.com  
Email

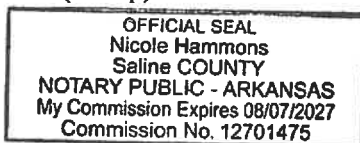
Fax No.

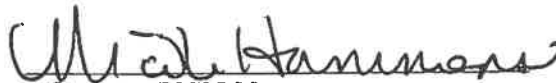
STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or [ ] online notarization of Justin Slaughter, as VP of Sale, of Nixon Power, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this

21<sup>st</sup> day of January, 2024  
2025

(stamp)



  
NOTARY PUBLIC



## DECLARATION STATEMENT

City of Mount Dora  
510 North Baker Street  
Mount Dora, FL 32757

### RE: RFP NO. 25-UT-001 - "GENERATOR MAINTENANCE AND REPAIR SERVICES"

Dear Mayor and Council Members:

The undersigned as Proposer, or on behalf of Proposer, declares that this Response is submitted without any other understanding, agreement or connection with any person, corporation, or firm submitting a Response for the same purpose and that the Response is in all respects fair and without collusion or fraud.

The undersigned as Proposer, or on behalf of Proposer, further declares that this Response is in compliance in every respect with all the Instructions to Proposers issued prior to the opening of the Responses.

The undersigned as Proposer, or on behalf of Proposer, if selected, agrees to commence negotiations in good faith and execute an appropriate City document for the purpose of establishing a formal contractual relationship with the City for the performance of all requirements to which the Response pertains as set forth in **RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES."**

IN WITNESS WHEREOF, WE have hereunto subscribed our names on this 21st day of January, 2025 in the City of Little Rock, in the State of Arkansas.

Nixon Power Services, LLC  
Company  
  
Authorized Signature  
Justin Slaughter VP of Sales  
Printed Name & Title  
jslaughter@nixonpower.com  
Email

4475 Parkbreeze Ct.  
Address  
Orlando, FL 32808  
City, State, Zip Code  
888-826-4966  
Telephone No.  
  
Fax No.



## INSURANCE REQUIREMENTS

### INSURANCE TYPE

### REQUIRED LIMITS

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> 1. Worker's Compensation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Statutory Limits of Florida<br>Statutes, Chapter 440 and all<br>Federal Government Statutory Limits and<br>Requirements. |
| <input checked="" type="checkbox"/> 2. Commercial General Liability<br>(Occurrence Form) patterned<br>after the current I.S.O form<br>with no limiting endorsements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <u>Bodily Injury &amp; Property Damage</u><br><br><u>\$1,000,000</u> single limit per<br>occurrence                      |
| <input checked="" type="checkbox"/> 3. Indemnification: To the maximum extent permitted by Florida law, the Contractor/Vendor/Firm shall indemnify and hold harmless the City of Mount Dora, its officers and employees from any and all liabilities, damages, losses and costs, including, but not limited to, reasonable attorneys' fees and paralegals' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Contractor/Vendor/Firm or anyone employed or utilized by the Contractor/Vendor/Firm in the performance of this Agreement. This indemnification obligation shall not be construed to negate, abridge or reduce any other rights or remedies which otherwise may be available to an indemnified party or person described in this paragraph. |                                                                                                                          |
- This section does not pertain to any incident arising from the sole negligence of the City of Mount Dora.
- |                                                                                                                                                                                                                                                                                  |                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> 4. Automobile Liability                                                                                                                                                                                                                      | <u>\$ 500,000</u> Each Occurrence<br>Owned/Non-owned/Hired<br>Automobile Included |
| <input type="checkbox"/> 5. Other Insurance as indicated below:<br>Errors and Omissions or Professional<br>Malpractice Coverage                                                                                                                                                  | \$ 1,000,000 Per Occurrence                                                       |
| <input type="checkbox"/> 6. Aircraft Liability \$1,000,000 each occurrence combined single limit for bodily injury liability and property damage liability.                                                                                                                      |                                                                                   |
| <input checked="" type="checkbox"/> 7. Contractor shall ensure that all subcontractors comply with the same insurance requirements that he is required to meet. The same Contractor shall provide City with certificates of insurance meeting the required insurance provisions. |                                                                                   |
| <input checked="" type="checkbox"/> 8. The City of Mount Dora must be named as " <b>ADDITIONAL INSURED</b> " on the Insurance Certificate for Commercial General Liability where required.                                                                                       |                                                                                   |

**INSURANCE REQUIREMENTS**  
(Continued)

- ☒ 9. The City of Mount Dora shall be named as the Certificate Holder. NOTE--The "Certificate Holder" should read as follows:

City of Mount Dora  
Mount Dora, Florida

No City Division, Department, or individual name should appear on the Certificate. No other format will be acceptable.

- ☒ 10. **Thirty (30) Days Cancellation Notice** required.
- ☒ 11. The Certificate must state **RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES."**

=====

**PROPOSER'S AND INSURANCE AGENT'S STATEMENT:**

We understand the insurance requirements of these specifications and that the evidence of insurability may be required within five (5) days of the award of **RFP**.

Nixon Power Services, LLC

Company

Authorized Signature

Justin Slaughter VP of Sales

Printed Name & Title

jslaughter@nixonpower.com

Email

Scott Insurance

Insurance Agency

Not Needed Proof of Insurance Provided  
Signature of Proposer's Agent

4475 Parkbreeze Court

Address

Orlando, FL 32808

City, State, Zip Code

888-426-4966

Telephone No.

Fax No.

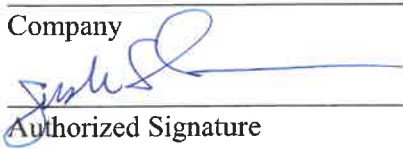
## DRUG-FREE WORKPLACE PROGRAM CERTIFICATION

Preference to businesses with drug-free workplace programs. -- Whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid, proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- (4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.
- (5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
- (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

**Does the individual responding to this solicitation certify that their firm has implemented a drug-free workplace program in accordance with the provision of Section 287.087, Florida Statutes, as stated above?**

☒ YES  
☐ NO

Nixon Power Services, LLC  
Company  
  
Authorized Signature  
Justin Slaughter VP of Sales  
Printed Name & Title  
jslaughter@nixonpower.com  
Email

4475 Parkbreeze Ct.  
Address  
Orlando, FL 32808  
City, State, Zip Code  
888-826-4966  
Telephone No.  
\_\_\_\_\_  
Fax No.

## NON-COLLUSION AFFIDAVIT OF PRIME QUALIFIER

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

State of Arkansas

County of Pulaski

Justin Slaughter, being first duly sworn, deposes and says that:

I am the VP of Sales of Nixon Power Services, LLC, (Proposer) which has submitted a Response to City of Mount Dora RFP #25-UT-001.

I am fully informed respecting the preparation and contents of the Response to RFP #25-UT-001, and of all pertinent circumstances respecting such Response.

Neither the Proposer nor any of its officers, partners, owners, agent representatives, employees or parties in interest, including this Affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, sought by agreement or collusion or communication or conference with any other proposer, firm or person, to fix the price or prices in the Proposer's Response to RFP #25-UT-001, or that of any other proposer, or to fix any overhead, profit or cost element of the Response price or the price of any other proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the CITY OF MOUNT DORA.

The price or prices quoted in the Proposer's Response to RFP #25-UT-001 are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this Affiant.

Nixon Power Services, LLC

Company

4475 Parkbreeze Ct.

Address

Justin Slaughter  
Authorized Signature

Justin Slaughter VP of Sales

Printed Name & Title

Orlando, FL 32808

City, State, Zip Code

888-826-4699

Telephone No.

jslaughter@nixonpower.com

Email

Fax No.

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of [ ☒ physical presence or [ ] online notarization of Justin Slaughter, as VP of Sales, of Nixon Power who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this 21<sup>st</sup> day of January, 2024. 2025

(stamp)

OFFICIAL SEAL  
Nicole Hammons  
Saline COUNTY  
NOTARY PUBLIC - ARKANSAS  
My Commission Expires 08/07/2027  
Commission No. 12701475

Nicole Hammons  
NOTARY PUBLIC

33

RFP# 25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES

## ACKNOWLEDGEMENTS

### RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES"

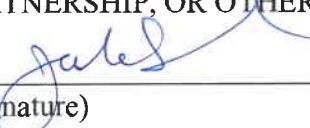
**To: City of Mount Dora  
510 N. Baker Street  
Mount Dora, FL 32757**

Nixon Power Services, LLC \_\_\_\_\_ (Proposer) guarantees its Response to RFP #25-UT-001 for a period not to exceed one hundred twenty (180) days from the date its Response was submitted to the City of Mount Dora unless an extension is granted by the Proposer.

The Contractor, by signing these **RFP** Submittal pages, acknowledges and agrees to abide by all the terms, conditions, and specifications contained in this **RFP** Document.

Dated this 21 day of January, 2025  
(Month) (Year)

INDIVIDUAL, LIMITED LIABILITY COMPANY,  
PARTNERSHIP, OR OTHER FORM OF ENTITY WHICH IS NOT A CORPORATION

By:  / Justin Slaughter  
(Signature) (Print name)

Address: 4475 Parkbreeze Ct. Orlando, FL 32808

Telephone: (888) 826-4966 Fax: (    )           

Taxpayer/Employer Identification Number (TIN/EIN): 42-1608629

### CORPORATION

By: \_\_\_\_\_ / \_\_\_\_\_  
(Signature) (Print name)

Address: \_\_\_\_\_

Telephone: (    )            Fax: (    )           

Taxpayer/Employer Identification Number (TIN/EIN): \_\_\_\_\_

State of Incorporation:

Corporate President: \_\_\_\_\_  
(Print Name)

Corporate Secretary: \_\_\_\_\_  
(Print Name)

Corporate Treasurer: \_\_\_\_\_  
(Print Name)

CORPORATE SEAL

Attest By: \_\_\_\_\_  
Secretary

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Remainder of Page Intentionally Left Blank



# CITY OF MOUNT DORA

## COMPLIANCE WITH THE PUBLIC RECORDS LAW

Upon award recommendation or ten (10) days after opening, submittals become "public records" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes. Proposers must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary. The submission of a proposal authorizes release of your firm's credit data to the CITY.

If the company submits information exempt from public disclosure, the company must identify with specificity which pages/paragraphs of their bid/proposal package are exempt from the Public Records Act, identifying the specific exemption section that applies to each. The protected information must be submitted to the CITY in a separate envelope marked accordingly.

By submitting a response to this solicitation, the company agrees to defend the CITY in the event we are forced to litigate the public records status of the company's documents.

Company Name: Nixon Power Services, LLC

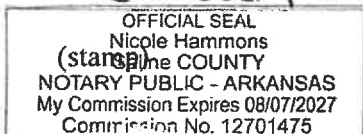
Authorized representative (printed): Justin Slaughter

Authorized representative (signature): *Justin Slaughter*

Project Number: RFP #25-UT-001

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Justin Slaughter, as VP of Sales, of Nixon Power, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Vendor/Bidder/Contractor, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this 21<sup>st</sup> day of January, 2024.



*Nicole Hammons*  
NOTARY PUBLIC

## REFERENCES FORM

Provide the business names, contact persons and telephone numbers of four (4) references for which the firm has provided services described in this Proposals for three (3) years or more within the last five (5) years. Include relationships with governmental agencies. It is our intent to contact these references during the evaluation process.

1. Name of Company: St. Thomas Midtown Hospital  
Address: 2000 Church St. Nashville, TN  
Point of Contact: Michael Martin  
Phone #: 615-260-2865 Email address: \_\_\_\_\_  
Service(s) Provided: Service 4 1600kW at 4160VAC w/Paralleling Switchgear  
\_\_\_\_\_  
Dates of Service: 2018-Present
2. Name of Company: Kentucky American Water  
Address: 2300 Richmond Rd. Lexington, KY  
Point of Contact: Mike Maggard  
Phone #: 859-268-6348 Email address: michael.maggard@amwater.com  
Service(s) Provided: Preventative Maintenance and 24/7 Emergency Response  
\_\_\_\_\_  
Dates of Service: 2019-Present
3. Name of Company: Orange Water and Sewer Authority  
Address: 1898 MLK Jr. Drive Chapel, Hill NC  
Point of Contact: Johnny Johnson  
Phone #: 919-428-7995 Email address: jjohnson@owasa.org  
Service(s) Provided: Preventative Maintenance and 24/7 Emergency Response  
\_\_\_\_\_  
Dates of Service: 2019- Present
4. Name of Company: Disney Parks  
Address: 1375 E. Buena Vista Drive, Orlando, FL 32830  
Point of Contact: Anthony Rios  
Phone #: 407-242-6544 Email address: anthony.p.rios@disney.com  
Service(s) Provided: Preventative Maintenance and 24/7 Emergency Response  
\_\_\_\_\_  
Dates of Service: 2010-Present



**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (A), FLORIDA STATUTES,  
ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. THIS SWORN STATEMENT IS SUBMITTED to the City of Mount Dora by: Justin Slaughter [NAME] as the VP of Sales [TITLE] of Nixon Power Services, LLC [BUSINESS ENTITY] and its Federal Employer Identification Number (FEIN) is 42-1608629.
2. I understand that a “public entity crime” as defined in Florida Statutes, Section 287.133 (1)(g), means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Florida Statutes, Section 287.133(1)(b), means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Florida Statutes, Section 287.133(1)(a), means:
  - a. A predecessor or successor of a person convicted of a public entity crime; or
  - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a “person” as defined in Florida Statutes, Section 287.133(1)(e), means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. Indicate which statement applies:

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, nor any affiliates of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order).

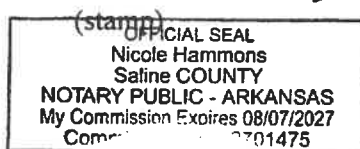
**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CITY OF MOUNT DORA IS FOR THE CITY OF MOUNT DORA ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE CITY OF MOUNT DORA PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN FLORIDA STATUTES, SECTION 287.017, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.**

[Signature]  
(Signature)

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Justin Slaughter, as V.P. of Sales, of Nixon Pave who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this

21<sup>st</sup> day of January, 2024.  
2025



[Signature]  
NOTARY PUBLIC

## FIRM INFORMATION

FIRM is a:

- ( ) Corporation  
( x ) Partnership  
( ) Sole Proprietorship  
( ) Other \_\_\_\_\_ (Explain)

Federal Employer Identification Number: 42-1608629

Firm Name: Nixon Power Services, LLC

Mailing Address: 4475 Parkbreeze Court Orlando, FL 32808

Telephone No.: 888-826-4966 Fax No.: \_\_\_\_\_

Email Address: jslaughter@nixonpower.com Web Address: nixonpower.com

If remittance address is different from the mailing address so indicate below.

Firm Name: Nixon Power Services, LLC

Remittance Address: Nixon Power Services P.O. Box 306448 Nashville, TN 37230-6448

\_\_\_\_\_  
\_\_\_\_\_

Submitted by: David Franklin

Name & Title Printed: David Franklin Outside Service Sales Representative

## SUB-CONTRACTOR LISTING

Phone Number/E-Mail:

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

## Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the  
requester. Do not  
send to the IRS.

Before you begin, For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

|                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                             |
|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Print or type.<br>See Specific Instructions on page 3.    | 1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)<br><b>Nixon Power Services, LLC</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                             |
|                                                           | 2 Business name/disregarded entity name, if different from above.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                             |
|                                                           | 3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.<br><input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate<br><input checked="" type="checkbox"/> <b>LLC.</b> Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . <b>P</b><br><b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.<br><input type="checkbox"/> Other (see instructions) | 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):<br><br>Exempt payee code (if any) _____<br><br>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____<br><br>(Applies to accounts maintained outside the United States.) |
|                                                           | 3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                             |
|                                                           | 5 Address (number, street, and apt. or suite no.). See Instructions.<br><b>155 Franklin Rd, Ste 255</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Requester's name and address (optional)                                                                                                                                                                                                                                                                     |
| 6 City, state, and ZIP code<br><b>Brentwood, TN 37027</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                             |
| 7 List account number(s) here (optional)                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                             |

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

|                                |   |   |   |   |   |   |   |   |   |  |
|--------------------------------|---|---|---|---|---|---|---|---|---|--|
| Social security number         |   |   |   |   |   |   |   |   |   |  |
|                                |   |   | - |   |   |   | - |   |   |  |
| or                             |   |   |   |   |   |   |   |   |   |  |
| Employer identification number |   |   |   |   |   |   |   |   |   |  |
| 4                              | 2 | - | 1 | 6 | 0 | 8 | 6 | 2 | 9 |  |

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

|           |                                                                                                              |                       |
|-----------|--------------------------------------------------------------------------------------------------------------|-----------------------|
| Sign Here | Signature of U.S. person  | Date <b>4/22/2024</b> |
|-----------|--------------------------------------------------------------------------------------------------------------|-----------------------|

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



# Exhibit "C" - Pricing Schedule

Do not make changes to this form  
Input data within the columns "F", "G" and "I." Calculations will be performed using basic formulas for Column "H"

| LIFT STATION GENERATORS                                                                  |                           |                           |                                                                                 |                                 |                                                                                           |                                                                                                                 |                                                  |                                                                                           |                                 |
|------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------------------------------------------------------------|---------------------------------|-------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-------------------------------------------------------------------------------------------|---------------------------------|
| L/ST or Bldg ID#                                                                         | Fuel Type                 | KW Output                 | Location                                                                        | Estimated Quantity              | Minor Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Oil Change) | Major Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Oil Change, Coolant, Water, etc.) | Extended Total for All Items & Labor (2% Markup) | On Demand Basis, Load Test Per Service Fee (This Cost is Not Included in Columns F and G) |                                 |
| L5.1                                                                                     | Diesel                    | 125 KW                    | 339 McDonald Street                                                             | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.2                                                                                     | Propane                   | 125 KW                    | 390 South Terminal Street                                                       | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.3                                                                                     | Diesel                    | 20 KW                     | 418 South Terminal Street                                                       | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.4                                                                                     | Propane                   | 125 KW                    | 800 South Wacker Street                                                         | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.7                                                                                     | Diesel                    | 40 KW                     | 1453 Liberty Avenue                                                             | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.9                                                                                     | Diesel                    | 40 KW                     | 390 Cobble Court                                                                | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.9                                                                                     | Diesel                    | 25 KW                     | 300 Lake Franklin Drive                                                         | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.10                                                                                    | Propane                   | 60 KW                     | 1350 Pine Avenue                                                                | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.11                                                                                    | Propane                   | 125 KW                    | 2600 Gamble Blvd                                                                | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.12                                                                                    | Propane                   | 20 KW                     | 1012 St. Joes Way                                                               | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.13                                                                                    | Propane                   | 80 KW                     | 8453 Country Club Blvd                                                          | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.14                                                                                    | Propane                   | 20 KW                     | 1616 Greendale Trail                                                            | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.15                                                                                    | Propane                   | 35 KW                     | 3901 Country Club Blvd                                                          | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.16                                                                                    | Diesel                    | 20 KW                     | 2002 Park Forest Blvd                                                           | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.17                                                                                    | Diesel                    | 55 KW                     | 1054 Juliette Blvd                                                              | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.18                                                                                    | Diesel                    | 30 KW                     | 2905 North Connely Street                                                       | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.20                                                                                    | Diesel                    | 40 KW                     | 530 Essex Drive                                                                 | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.21                                                                                    | See Building Generator #3 | See Building Generator #3 | 1300 N Donnelly Street (L5.21 uses Building Generator #3 listed below)          | See Building Generator #3 Below | See Building Generator #3 Below                                                           | See Building Generator #3 Below                                                                                 | See Building Generator #3 Below                  | See Building Generator #3 Below                                                           | See Building Generator #3 Below |
| L5.22                                                                                    | Propane                   | 125 KW                    | 242 Summit Court                                                                | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.24                                                                                    | Diesel                    | 65 KW                     | 16802 US HWY 463                                                                | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.25                                                                                    | Diesel                    | 40 KW                     | 3160 Village Lane                                                               | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.27                                                                                    | Diesel                    | 55 KW                     | 2500 Spring Harbor Blvd                                                         | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.30                                                                                    | Diesel                    | 20 KW                     | 3843 Laurel Drive                                                               | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.32                                                                                    | Diesel                    | 100 KW                    | 2607 East Noble Avenue                                                          | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.33                                                                                    | Diesel                    | 135 KW                    | 18953 US HWY 441                                                                | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.34                                                                                    | Propane                   | 20 KW                     | 1968 Juliette Blvd                                                              | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.35                                                                                    | Diesel                    | 125 KW                    | 61 West Creek Lane                                                              | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.36                                                                                    | Diesel                    | 130 KW                    | 3003 Poppy Hill Road                                                            | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.37                                                                                    | Propane                   | 20 KW                     | 3735 Lake Center Drive                                                          | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.38                                                                                    | Diesel                    | 150 KW                    | 6301 Town Hill Blvd                                                             | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.39                                                                                    | Propane                   | 60 KW                     | 1461 Meadmoor Blvd                                                              | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.40                                                                                    | Natural Gas               | 125 KW                    | 1005 Goshlight Way                                                              | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.41                                                                                    | Natural Gas               | 30 KW                     | 4771 1st St                                                                     | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.42                                                                                    | Natural Gas               | 35 KW                     | 8029 Bridgeport Bay Circle                                                      | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.43                                                                                    | Natural Gas               | 20 KW                     | 2940 Colchester Drive                                                           | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.44                                                                                    | Natural Gas               | 25 KW                     | 2112 Woodford Way                                                               | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.45                                                                                    | Natural Gas               | 35 KW                     | 2477 Hamden Way                                                                 | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.46                                                                                    | Diesel                    | 115 KW                    | 4727 Coppola Drive                                                              | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.47                                                                                    | Propane                   | 125 KW                    | 21140 Sullivan Ranch Blvd                                                       | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.48                                                                                    | Propane                   | 35 KW                     | 21649 Hidden Creek Lane                                                         | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.49                                                                                    | Diesel                    | 125 KW                    | 2333 Sebastian Street                                                           | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.50                                                                                    | See WTP #2 Generator      | See WTP #2 Generator      | 1500 Niles Road (L5.50 uses WTP #2 Generator listed below)                      | See WTP #2 Generator Below      | See WTP #2 Generator Below                                                                | See WTP #2 Generator Below                                                                                      | See WTP #2 Generator Below                       | See WTP #2 Generator Below                                                                | See WTP #2 Generator Below      |
| L5.51                                                                                    | Natural Gas               | 70 KW                     | 8618 Bonaparte Bay Cir                                                          | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.52                                                                                    | Diesel                    | 200 KW                    | 4737 Magnolia Loop                                                              | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.53                                                                                    | Diesel                    | 400 KW                    | 30830 Round Lake Road                                                           | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.54                                                                                    | Diesel                    | 100 KW                    | 31000 Round Lake Road                                                           | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.55                                                                                    | Diesel                    | 60 KW                     | 120 Lake Margaret Circle                                                        | 1                               | \$                                                                                        | 275.00                                                                                                          | \$                                               | 955.00                                                                                    | \$                              |
| L5.56                                                                                    | See WTP #3 Generator      | See WTP #3 Generator      | 1111 Overhill Drive/1111 Gordon Lane (L5.56 uses WTP #3 Generator listed below) | See WTP #3 Generator Below      | See WTP #3 Generator Below                                                                | See WTP #3 Generator Below                                                                                      | See WTP #3 Generator Below                       | See WTP #3 Generator Below                                                                | See WTP #3 Generator Below      |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR LIFT STATION GENERATORS (Columns F and G combined): |                           |                           |                                                                                 |                                 |                                                                                           |                                                                                                                 | \$                                               | 21,180.00                                                                                 | \$                              |

| PLANT GENERATORS                                                                  |           |           |                                                                       |                    |                                                                                           |                                                                                                                 |                                                  |                                                                                           |    |
|-----------------------------------------------------------------------------------|-----------|-----------|-----------------------------------------------------------------------|--------------------|-------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-------------------------------------------------------------------------------------------|----|
| WTP                                                                               | Fuel Type | KW Output | Location                                                              | Estimated Quantity | Minor Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Oil Change) | Major Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Oil Change, Coolant, Water, etc.) | Extended Total for All Items & Labor (2% Markup) | On Demand Basis, Load Test Per Service Fee (This Cost is Not Included in Columns F and G) |    |
| WTP 1                                                                             | Diesel    | 650 KW    | Water Treatment Plant #1 1600 Lind Avenue                             | 1                  | \$                                                                                        | 300.00                                                                                                          | \$                                               | 2,335.00                                                                                  | \$ |
| WTP 2                                                                             | Diesel    | 920 KW    | Water Treatment Plant #2 1800 Niles Road                              | 1                  | \$                                                                                        | 300.00                                                                                                          | \$                                               | 2,630.00                                                                                  | \$ |
| WWTP 1                                                                            | Diesel    | 400 KW    | Wastewater Treatment Plant #1 1111 Overhill Drive or 1111 Gordon Lane | 1                  | \$                                                                                        | 300.00                                                                                                          | \$                                               | 1,640.00                                                                                  | \$ |
| WWTP 1 (OR#4)                                                                     | Diesel    | 40 KW     | Wastewater Treatment Plant #1 1111 Overhill Drive or 1111 Gordon Lane | 1                  | \$                                                                                        | 275.00                                                                                                          | \$                                               | 885.00                                                                                    | \$ |
| WWTP 2                                                                            | Diesel    | 610 KW    | Wastewater Treatment Plant #2 2099 James P Small Drive                | 1                  | \$                                                                                        | 300.00                                                                                                          | \$                                               | 2,630.00                                                                                  | \$ |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR PLANT GENERATORS (Columns F and G combined): |           |           |                                                                       |                    |                                                                                           |                                                                                                                 | \$                                               | 11,380.00                                                                                 | \$ |

| OTHER GENERATORS (BUILDINGS)                                                                  |           |           |                                                                     |                    |                                                                                           |                                                                                                                 |                                                       |                                                                                           |    |
|-----------------------------------------------------------------------------------------------|-----------|-----------|---------------------------------------------------------------------|--------------------|-------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|-------------------------------------------------------------------------------------------|----|
| Bldg GEN #                                                                                    | Fuel Type | KW Output | Location                                                            | Estimated Quantity | Minor Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Oil Change) | Major Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Oil Change, Coolant, Water, etc.) | Extended Total for All Items & Labor (2% Markup)      | On Demand Basis, Load Test Per Service Fee (This Cost is Not Included in Columns F and G) |    |
| Bldg GEN #1                                                                                   | Diesel    | 200 KW    | First Baptist Church 1000 East 1st Avenue                           | 1                  | \$                                                                                        | 275.00                                                                                                          | \$                                                    | 1,170.00                                                                                  | \$ |
| Bldg GEN #2                                                                                   | Diesel    | 250 KW    | City Hall 510 N Baker Street                                        | 1                  | \$                                                                                        | 275.00                                                                                                          | \$                                                    | 1,355.00                                                                                  | \$ |
| Bldg GEN #3                                                                                   | Diesel    | 265 KW    | Public Safety Building (Police & Fire) 1300 Donnelly Street         | 1                  | \$                                                                                        | 275.00                                                                                                          | \$                                                    | 1,405.00                                                                                  | \$ |
| Bldg GEN #4                                                                                   | Diesel    | 500 KW    | Public Works Complex (Future Need Engineering 2027) 401 Lind Avenue | 1                  | City Will Request Cost Quote (Price to Service Start)                                     | City Will Request Cost Quote (Price to Service Start)                                                           | City Will Request Cost Quote (Price to Service Start) | City Will Request Cost Quote (Price to Service Start)                                     |    |
| Bldg GEN #5                                                                                   | Diesel    | 80 KW     | City Hall Annex 300 N Donnelly Street                               | 1                  | \$                                                                                        | 275.00                                                                                                          | \$                                                    | 855.00                                                                                    | \$ |
| Bldg GEN #6                                                                                   | Diesel    | 80 KW     | Electric South Building 4200 County Road 106                        | 1                  | \$                                                                                        | 275.00                                                                                                          | \$                                                    | 785.00                                                                                    | \$ |
| Bldg GEN #7                                                                                   | Diesel    | 200 KW    | Fire Station 35 (Future Need Beginning 2026) 2000 County Road 13A   | 1                  | City Will Request Cost Quote (Price to Service Start)                                     | City Will Request Cost Quote (Price to Service Start)                                                           | City Will Request Cost Quote (Price to Service Start) | City Will Request Cost Quote (Price to Service Start)                                     |    |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR OTHER GENERATORS (BUILDINGS) (Columns F and G combined): |           |           |                                                                     |                    |                                                                                           |                                                                                                                 | \$                                                    | 7,045.00                                                                                  | \$ |

Input data within column "B" below. Calculations for Column "E" will be performed using basic formulas.

| UNSCHEDULED MAINTENANCE & PARTS AND SUPPLIES                                                                                                             |          |          |           |                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|-----------|----------------|
| Description                                                                                                                                              | % Rate   | Multiply | Estimated | Extended Total |
| Generator Repair Parts and Supplies. Enter your Market Percentage Rate                                                                                   | 30%      | X        | 20000     | \$ 6,000.00    |
| Hourly \$ Rate                                                                                                                                           |          |          |           |                |
| Labor Rate in USD - Straight time per hour                                                                                                               | \$165.00 | X        | 100       | \$ 16,500.00   |
| Labor Rate in USD - Overtime per hour (includes Afterhours, Urgent, Emergency Service & holidays outside of the normal City schedule 7:30 AM to 4:30 PM) | \$247.40 | X        | 100       | \$ 24,740.00   |
| Subtotal of Unscheduled Maintenance & Parts and Supplies                                                                                                 |          |          |           | \$ 47,240.00   |

GRAND TOTAL (ALL SUBTOTALS ABOVE COMBINED): \$ 148,345.00

Firm: Nixon Power Services, LLC

Name: Justin Slaughter

Address: 4475 Parkbreeze Court Orlando, FL 32808

Telephone Number: 888-826-4966

Contact Email Address: jslaughter@nixonpower.com & jdfinklin@nixonpower.com

Company Authorized Representative Name: Justin Slaughter

Signature/Date: Justin Slaughter *Justin Slaughter*  
AUTHORIZED AGENT

THE ABOVE AMOUNTS INCLUDE SALARY COST, FRINGE BENEFITS, OVERHEAD, OPERATING MARGIN AND PROFIT, AND ALL DIRECT AND INDIRECT EXPENSES.

End of Proposal Pricing Sheet (Excel)

Submit this document with your submittal in both Excel and PDF format.

**RFP # 25-UT-001**  
**Generator Maintenance and Repair Services**  
**CITY OF MOUNT DORA**

**ADDENDUM NUMBER 1**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

**CLARIFICATIONS:**

**Originally Reads as:**

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue <b>RFP</b> Notice of Advertisement         | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 10, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 16, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

**Now Reads as:**

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue <b>RFP</b> Notice of Advertisement         | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 13, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 17, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** We are looking for a construction cost estimate or a construction cost range for "Generator Maintenance Services on "01/16/2025 & 02:00 PM".

**A1.** We do not have an estimate for these services.

**Q2.** Will there be liquidated damages in the final contract? If so, can they be capped?

**A2.** There will not be liquidated damages.

**Q3.** Is there a warranty provision in the final contract for the work performed? If so, what is it?

**A3.** This would be addressed with the successful bidder based upon legal review and consideration.

**Q4.** Can they add a Mutual waiver of consequential damages to the final contract?

**A4.** This would be addressed with the successful bidder based upon legal review and consideration.

**Q5.** Will AIA performance and payment bond forms be acceptable? Or does the city have their own forms?

**A5.** Yes, AIA is preferred.

**Q6.** Performance and Payment Bonds - is this required for the maintenance contract?

**A6.** Yes.

**The following questions are in reference to Exhibit A on page 45 of the RFP:**

**Q7.** A - Task (1) - Fuel System:

6. Fuel Sample —Test condition of fuel and specifically for water and algae.

- Lab Reports required?

**A7.** Yes, report required.

**Q8.** B - Task (2) - Lubrication System

1. Oil sample - obtain sample prior to replacing oil. Sample to include at a minimum, the following requirements to determine the engine condition: viscosity, total solids, total base number, oxidation, fuel dilution (water, antifreeze and other contaminants).

- Lab Reports required?

**A8.** Lab report not required.

**Q9.** C - Task (3) - Cooing System

7. Hoses, clamps and connections - Inspect condition and pliability; tighten all hose clamps, and replace when necessary.

- Included in annual cost or can this be quoted?

**A9.** Quote as necessary.

**Q10.** Task (5) - Intake System

1. Air filter - Inspect and replace as necessary.

- Included in annual cost or can this be quoted?



**The following question is in reference to Exhibit A on page 48 of the RFP:**

- Should a cost to pressure wash and complete pest control be included in maintenance price or can these be quoted as needed?

**The following question is in reference to Exhibit A on page 51 of the RFP:**

- Are there any sites with restrictions to this that will require maintenance to be done after hours or on a weekend?

Signature acknowledges receipt and understanding of this addendum.

Date \_\_\_\_\_

**RFP # 25-UT-001**  
**Generator Maintenance and Repair Services**  
**CITY OF MOUNT DORA**

**ADDENDUM NUMBER 2**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

**CLARIFICATIONS:**

**Originally Reads as:**

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue RFP Notice of Advertisement                | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 10, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 16, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

**Now Reads as:**

| Event                                            | Date                                  |
|--------------------------------------------------|---------------------------------------|
| Issue RFP Notice of Advertisement                | December 17, 2024                     |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm             |
| Addendum Issued (If Applicable)                  | January 13, 2025                      |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 22, 2025 @ 2:00 pm            |
| Evaluation Committee to Shortlist                | January 30, 2025 @ 1:00 pm            |
| Evaluation Committee - Interviews (if requested) | February 14, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | February 14, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | February 14, 2024                     |
| City Council Meeting Date (anticipated)          | March 4, 2024                         |

**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** I want to bring to your attention, that there is an error on the spreadsheet for pricing. I assume we can fix in the field unless you need to do this and resend in an addendum. The Formula for the sum of the Major and Minor is multiplied by 2 when it shouldn't be.

**A1.** Please see revised pricing sheet to reflect annual services.

~~~~~

~~~~~

Signature acknowledges receipt and understanding of this addendum.

*David Franklin*      Outside Service Sales Rep.

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
01/21/2025

\_\_\_\_\_  
Date

## BID BOND

---

**Bond No:** Bid Bond

**CONTRACTOR:**

*(Name, legal status and address)*

Nixon Power Services, LLC  
4575 Parkbreeze Court  
Orlando, FL 32808

**SURETY:**

*(Name, legal status and principal place of business)*

Hartford Fire Insurance Company  
The Hartford - Bond Claim Department  
One Hartford Plaza, T-4  
Hartford, CT 06155

**OWNER:**

*(Name, legal status and address)*

City of Mount Dora  
510 North Baker Street  
Mount Dora, FL 32757

**BOND AMOUNT:** 5% Five Percent of Amount Bid

**PROJECT:**

*(Name, location or address, and Project number, if any)*

RFP #25-UT-001; Generator Maintenance and Repair Services

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

---

**The Company executing this bond vouches that this document conforms to the American Institute of Architects Document A310, 2010 edition**

1

Signed and sealed this 22nd day of January, 2025.

Tamy Murphy  
(Witness)

Nixon Power Services, LLC

By: [Signature]  
(Principal) (Seal)

JUSTIN SLAUGHTER VICE PRESIDENT  
(Title)

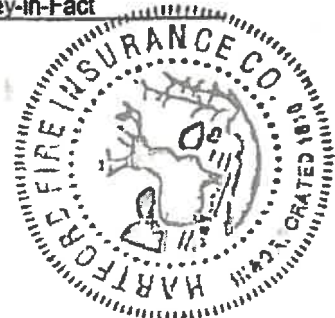
Hartford Fire Insurance Company

By: [Signature]  
(Surety) (Seal)



Lynda Butts  
(Witness) Lynda Butts

Windy D Lovelady, Attorney-in-Fact  
(Title)



The Company executing this bond vouches that this document conforms to the American Institute of Architects Document A310, 2010 edition

# POWER OF ATTORNEY

Direct Inquiries/Claims to:  
**THE HARTFORD**  
 BOND, T-11  
 One Hartford Plaza  
 Hartford, Connecticut 06155  
 BondClaims@thehartford.com  
 call: 866-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Code: SurePath

- ☒ Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut  
☐ Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana  
☐ Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut  
☐ Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut  
☐ Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana  
☐ Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois  
☐ Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana  
☐ Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint  
**Windy D Lovelady of Greensboro, NC**

their true and lawful Attorney-in-Fact, to sign its name as surety(ies) only as delineated above by ☒, and to execute, seal and acknowledge the following bond, undertaking, contract or written instrument:

Bond No. Bid Bond on behalf of Nixon Power Services, LLC naming  
 City of Mount Dora as Obligor in the amount of See Bond Form  
 on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 23, 2016 the Companies have caused these presents to be signed by its Assistant Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



*Shelby Wiggins*

Shelby Wiggins, Assistant Secretary

*Joelle L. LaPierre*

Joelle L. LaPierre, Assistant Vice President

STATE OF FLORIDA

COUNTY OF SEMINOLE

ss. Lake Mary

On this 20th day of May, 2021, before me personally came Joelle LaPierre, to me known, who being by me duly sworn, did depose and say: that (s)he resides in Seminole County, State of Florida; that (s)he is the Assistant Vice President of the Companies, the corporations described in and which executed the above instrument; that (s)he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that (s)he signed his/her name thereto by like authority.



*Jessica Ciccone*  
 Jessica Ciccone  
 My Commission HH 122280  
 Expires June 20, 2025

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of January 22, 2025.

Signed and sealed in Lake Mary, Florida.



*Keith D. Dozols*

Keith D. Dozols, Assistant Vice President

SurePath POA 2021



|                                     |                    |                                   |                  |                               |
|-------------------------------------|--------------------|-----------------------------------|------------------|-------------------------------|
| <b>Tax Collector Scott Randolph</b> |                    | <b>Local Business Tax Receipt</b> |                  | <b>Orange County, Florida</b> |
|                                     |                    | <b>EXPIRES</b>                    | <b>9/30/2024</b> | 3100-1083642                  |
| 3100                                | PROJECT MANAGEMENT | 2023                              | \$30.00          | 3 EMPLOYEES ;                 |
| TOTAL TAX                           |                    | \$30.00                           |                  | BOWMAN ROGER                  |
| PREVIOUSLY PAID                     |                    | \$30.00                           |                  | NIXON POWER SERVICES          |
| TOTAL DUE                           |                    | \$0.00                            |                  | 155 FRANKLIN RD STE 255       |
|                                     |                    |                                   |                  | ATTN ACCTS PAYABLE            |
|                                     |                    |                                   |                  | BRENTWOOD TN 37027            |
| 2296 COMMUNITY DR                   |                    |                                   |                  |                               |
| L - LAKE BUENA VISTA, 32830         |                    |                                   |                  |                               |

PAID: \$30.00 0098-01106712 7/12/2023

**Tax Collector Scott Randolph** **Local Business Tax Receipt** **Orange County, Florida**  
 This local Business Tax Receipt is in addition to and not in lieu of any other tax required by law or municipal ordinance. Businesses are subject to regulation of zoning, health and other lawful authorities. This receipt is valid from October 1 through September 30 of receipt year. Delinquent penalty is added October 1.

|      |                    |                |                  |               |
|------|--------------------|----------------|------------------|---------------|
|      |                    | <b>EXPIRES</b> | <b>9/30/2024</b> | 3100-1083642  |
| 3100 | PROJECT MANAGEMENT | 2023           | \$30.00          | 3 EMPLOYEES ; |

TOTAL TAX \$30.00  
 PREVIOUSLY PAID \$30.00  
 TOTAL DUE \$0.00

2296 COMMUNITY DR  
 L - LAKE BUENA VISTA, 32830

PAID: \$30.00 0098-01106712 7/12/2023



BOWMAN ROGER

NIXON POWER SERVICES  
 155 FRANKLIN RD STE 255  
 ATTN ACCTS PAYABLE  
 BRENTWOOD TN 37027

This receipt is official when validated by the Tax Collector.

Orange County Code requires this local Business Tax Receipt to be displayed conspicuously at the place of business in public view. It is subject to inspection by all duly authorized officers of the County.

Search Again

|                          |                      |                  |                                                                                              |
|--------------------------|----------------------|------------------|----------------------------------------------------------------------------------------------|
| Business Tax Receipt ID: | 1083642              | Mailing Address: | NIXON POWER SERVICES<br>155 FRANKLIN RD STE 255<br>ATTN ACCTS PAYABLE<br>BRENTWOOD, TN 37027 |
| Location Address:        | 2296 COMMUNITY DR    |                  |                                                                                              |
| Business:                | NIXON POWER SERVICES |                  |                                                                                              |
| New Business Date:       | 09/08/2010           |                  |                                                                                              |
| Application Date:        | 09/08/2010           |                  |                                                                                              |
| Out of Business Date:    |                      |                  |                                                                                              |

2024 Account Number: 3100-1083642

| Category Type | Display Name       | Units           | Tax     | Exempt | Total Fees | Total Paid | Total Amt Due |
|---------------|--------------------|-----------------|---------|--------|------------|------------|---------------|
| 3100          | PROJECT MANAGEMENT | 3               | \$30.00 | \$0.00 | \$0.00     | \$34.50    | \$0.00        |
|               |                    | Total for 2024: | \$30.00 | \$0.00 | \$0.00     | \$34.50    | \$0.00        |

This Business Tax Receipt ID has been paid in full.

This is the receipt from our recent purchase of our tax receipt. We are waiting for it to arrive in the mail. The account number on this page matches the account number on the top right of our tax certificate.





[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

## Detail by Entity Name

Foreign Limited Liability Company  
NIXON POWER SERVICES, LLC

### Filing Information

|                         |               |
|-------------------------|---------------|
| <b>Document Number</b>  | M04000001701  |
| <b>FEI/EIN Number</b>   | 42-1608629    |
| <b>Date Filed</b>       | 04/29/2004    |
| <b>State</b>            | NC            |
| <b>Status</b>           | ACTIVE        |
| <b>Last Event</b>       | REINSTATEMENT |
| <b>Event Date Filed</b> | 03/29/2023    |

### Principal Address

155 Franklin Road  
Suite 255  
Brentwood, TN 37027

Changed: 04/09/2019

**Mailing Address**

155 Franklin Road  
Suite 255  
Brentwood, TN 37027

Changed: 04/09/2019

**Registered Agent Name & Address**

C T CORPORATION SYSTEM  
1200 SOUTH PINE ISLAND ROAD  
PLANTATION, FL 33324

Name Changed: 03/29/2023

**Authorized Person(s) Detail**

**Name & Address**

Title MGR

STANLEY, RONALD MJR  
155 Franklin Road  
Suite 255  
Brentwood, TN 37027

Title CFO

Johnson, Conrad  
155 Franklin Road  
Suite 255  
Brentwood, TN 37027

### Annual Reports

| Report Year | Filed Date |
|-------------|------------|
| 2022        | 03/29/2023 |
| 2023        | 03/29/2023 |
| 2024        | 03/11/2024 |

### Document Images

|                                              |                                          |
|----------------------------------------------|------------------------------------------|
| <a href="#">03/11/2024 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/29/2023 -- REINSTATEMENT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/14/2021 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">06/09/2020 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/09/2019 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">02/03/2018 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/02/2017 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/03/2016 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">02/26/2015 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/11/2014 -- LC Name Change</a> | <a href="#">View image in PDF format</a> |
| <a href="#">01/09/2014 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/05/2013 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/18/2012 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/15/2011 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |

[03/18/2010 -- Reinstatement](#)[View image in PDF format](#)[04/29/2004 -- Foreign Limited](#)[View image in PDF format](#)

Florida Department of State, Division of Corporations

**2024 FOREIGN LIMITED LIABILITY COMPANY ANNUAL REPORT**

DOCUMENT# M04000001701

**Entity Name:** NIXON POWER SERVICES, LLC

**Current Principal Place of Business:**

155 FRANKLIN ROAD  
SUITE 255  
BRENTWOOD, TN 37027

**Current Mailing Address:**

155 FRANKLIN ROAD  
SUITE 255  
BRENTWOOD, TN 37027 US

**FEI Number:** 42-1608629

**Certificate of Status Desired:** No

**Name and Address of Current Registered Agent:**

C T CORPORATION SYSTEM  
1200 SOUTH PINE ISLAND ROAD  
PLANTATION, FL 33324 US

*The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.*

**SIGNATURE:** CHRISTINE KELM

03/11/2024

Electronic Signature of Registered Agent

Date

**Authorized Person(s) Detail :**

|                 |                                |                 |                                |
|-----------------|--------------------------------|-----------------|--------------------------------|
| Title           | MGR                            | Title           | CFO                            |
| Name            | STANLEY, RONALD MJR            | Name            | JOHNSON, CONRAD                |
| Address         | 155 FRANKLIN ROAD<br>SUITE 255 | Address         | 155 FRANKLIN ROAD<br>SUITE 255 |
| City-State-Zip: | BRENTWOOD TN 37027             | City-State-Zip: | BRENTWOOD TN 37027             |

*I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am a managing member or manager of the limited liability company or the receiver or trustee empowered to execute this report as required by Chapter 605, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.*

**SIGNATURE:** CONRAD JOHNSON

CFO

03/11/2024

Electronic Signature of Signing Authorized Person(s) Detail

Date



Tre Hargett  
Secretary of State

Division of Business Services  
Department of State  
State of Tennessee  
312 Rosa L. Parks AVE, 6th FL  
Nashville, TN 37243-1102

## Filing Information

Name: NIXON POWER SERVICES, LLC

### General Information

|                |                                     |                   |                |
|----------------|-------------------------------------|-------------------|----------------|
| SOS Control #  | 000461293                           | Formation Locale: | NORTH CAROLINA |
| Filing Type:   | Limited Liability Company - Foreign | Date Formed:      | 11/03/2003     |
| Status:        | Active                              | Fiscal Year Close | 12             |
| Duration Term: | Perpetual                           | Member Count:     | 6              |
| Managed By:    | Board Managed                       |                   |                |

Registered Agent Address  
RONALD M STANLEY, JR.  
STE 255  
155 FRANKLIN RD  
BRENTWOOD, TN 37027-4693

Principal Address  
IVAN BISBEE  
STE 255  
155 FRANKLIN RD  
BRENTWOOD, TN 37027-4693

The following document(s) was/were filed in this office on the date(s) indicated below:

| Date Filed | Filing Description                                                         | Image #    |
|------------|----------------------------------------------------------------------------|------------|
| 01/16/2024 | 2023 Annual Report                                                         | B1492-4580 |
| 01/24/2023 | 2022 Annual Report                                                         | B1325-1667 |
| 06/14/2022 | 2021 Annual Report                                                         | B1235-6965 |
|            | Principal Address 3 Changed From: ANGIE MURRAY To: IVAN BISBEE             |            |
| 06/03/2022 | Notice of Determination                                                    | B1221-6205 |
| 04/01/2021 | 2020 Annual Report                                                         | B1013-5957 |
|            | Principal Address 3 Changed From: JOE DUNIVAN To: ANGIE MURRAY             |            |
| 03/29/2021 | Assumed Name                                                               | B1007-7771 |
|            | New Assumed Name Changed From: No Value To: Nixon Energy Solutions         |            |
| 08/31/2020 | 2019 Annual Report                                                         | B0916-7858 |
|            | Principal Address 3 Changed From: KEVIN MANN To: JOE DUNIVAN               |            |
| 08/01/2020 | Notice of Determination                                                    | B0899-2486 |
| 01/17/2019 | 2018 Annual Report                                                         | B0638-8348 |
|            | Principal Address 1 Changed From: 5038 THOROUGHbred LN To: 155 FRANKLIN RD |            |
|            | Principal Address 2 Changed From: No value To: STE 255                     |            |
|            | Principal Postal Code Changed From: 37027-4225 To: 37027-4693              |            |

## Filing Information

Name: NIXON POWER SERVICES, LLC

---

Principal County Changed From: DAVIDSON COUNTY To: WILLIAMSON COUNTY

Member Count Changed From: 7 To: 6

Registered Agent Physical Address 1 Changed From: 5038 THOROUGHbred LN To: 155 FRANKLIN RD

Registered Agent Physical Address 2 Changed From: No Value To: STE 255

Registered Agent Physical Postal Code Changed From: 37027-4225 To: 37027-4693

02/19/2018 2017 Annual Report

B0499-5369

03/14/2017 2016 Annual Report

B0360-5379

07/18/2016 2015 Annual Report

B0274-8024

Principal Address 3 Changed From: No value To: KEVIN MANN

Principal County Changed From: WILLIAMSON COUNTY To: DAVIDSON COUNTY

06/01/2016 Notice of Determination

B0257-0095

03/04/2015 Assumed Name Cancellation

B0059-5063

Name Status Changed From: Active (NIXON POWER SERVICES CO.) To: Inactive - Name Cancelled (NIXON POWER SERVICES CO.)

03/04/2015 Articles of Amendment

B0059-5061

Filing Name Changed From: GENEVA, LLC To: NIXON POWER SERVICES, LLC

Commenced Doing Business in TN Date Changed From: No value To: 01/14/2004

Member Count Changed From: 5 To: 7

Registered Agent Physical Address 1 Changed From: 5038 THOROUGHbred LANE To: 5038 THOROUGHbred LN

Registered Agent Physical Postal Code Changed From: 37027 To: 37027-4225

02/23/2015 2014 Annual Report

B0057-3855

Member Count Changed From: 8 To: 5

Managed By Changed From: Member Managed To: Board Managed

04/15/2014 2013 Annual Report

7332-0702

Principal Address 1 Changed From: 8015 PIEDMONT TRIAD PKWY To: 5038 THOROUGHbred LN

Principal City Changed From: GREENSBORO To: BRENTWOOD

Principal State Changed From: NC To: TN

Principal Postal Code Changed From: 27409-9407 To: 37027-4225

Principal County Changed From: No value To: WILLIAMSON COUNTY

Member Count Changed From: 7 To: 8

11/27/2013 Assumed Name Renewal

7259-1133

Assumed Name Changed From: NIXON POWER SERVICES CO. To: NIXON POWER SERVICES CO.

Expiration Date Changed From: 01/26/2014 To: 11/27/2018

04/19/2013 2012 Annual Report

7195-2473

Member Count Changed From: 5 To: 7

Managed By Changed From: Manager Managed To: Member Managed

09/24/2012 Registered Agent Change (by Entity)

7098-2041

1/22/2025 10:46:01 AM

Page 2 of 4

## Filing Information

Name: NIXON POWER SERVICES, LLC

---

Registered Agent First Name Changed From: No Value To: RONALD  
Registered Agent Last Name Changed From: No Value To: STANLEY, JR.  
Registered Agent Middle Name Changed From: No Value To: M  
Registered Agent Organization Name Changed From: C T CORPORATION SYSTEM To: No Value  
Registered Agent Physical Address 1 Changed From: 800 S GAY ST To: 5038 THOROUGHbred LANE  
Registered Agent Physical Address 2 Changed From: STE 2021 To: No Value  
Registered Agent Physical City Changed From: KNOXVILLE To: BRENTWOOD  
Registered Agent Physical County Changed From: KNOX COUNTY To: WILLIAMSON COUNTY  
Registered Agent Physical Postal Code Changed From: 37929-9710 To: 37027  
04/16/2012 2011 Annual Report 7042-0158  
Principal Postal Code Changed From: 27409 To: 27409-9407  
Member Count Changed From: 2 To: 5  
01/07/2011 2010 Annual Report A0052-2674  
05/14/2010 Assumed Name 6719-2883  
New Assumed Name Changed From: No Value To: Covington Power Services  
03/18/2010 2009 Annual Report 6679-0912  
Principal Address 1 Changed From: 8015 PIEDMONT TRIAD To: 8015 PIEDMONT TRIAD PKWY  
03/25/2009 2008 Annual Report 6490-0512  
11/26/2008 Assumed Name Renewal 6404-0500  
11/26/2008 Assumed Name Renewal 6404-0501  
11/26/2008 Assumed Name Renewal 6404-0502  
11/26/2008 Assumed Name Renewal 6404-0503  
04/03/2008 2007 Annual Report 6288-2640  
04/04/2007 2006 Annual Report 6028-1616  
04/06/2006 2005 Annual Report 5762-2359  
Mail Address Changed  
04/19/2005 2004 Annual Report 5436-0756  
Member Count Changed  
Principal Address Changed  
01/24/2005 Assumed Name 5336-1016  
09/27/2004 Registered Agent Change (by Agent) 5243-0482  
Registered Agent Physical Address Changed  
01/26/2004 Articles of Amendment 5016-0160  
Name Changed  
Member Count Changed  
Principal Address Changed



## Filing Information

Name: NIXON POWER SERVICES, LLC

---

Registered Agent Physical Address Changed

Registered Agent Changed

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0168 |
|------------|--------------|-----------|

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0169 |
|------------|--------------|-----------|

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0170 |
|------------|--------------|-----------|

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0171 |
|------------|--------------|-----------|

|            |                |           |
|------------|----------------|-----------|
| 01/14/2004 | Initial Filing | 5007-0103 |
|------------|----------------|-----------|

Active Assumed Names (if any)

---

|                        | Date       | Expires    |
|------------------------|------------|------------|
| Nixon Energy Solutions | 03/29/2021 | 03/29/2026 |



Tennessee  
Secretary of State  
Tre Hargett

Business Services Online > Find and Update a Business Record > Business Entity Detail

## Business Entity Detail

Available  
Entity  
Actions

[File Annual Report](#)  
[Certificate of Existence](#)  
[More](#)

Entity details cannot be edited. This detail reflects the current state of the filing in the system.

Return to the [Business Information Search](#).

000461293: Limited Liability Company - Foreign

Printer Friendly Version

**Name:** NIXON POWER SERVICES, LLC

**Old Name:** GENEVA, LLC

**Foreign Name:**

**Status:** Active

**Initial Filing Date:** 01/14/2004

**Formed in:** NORTH CAROLINA

**Delayed Effective Date:**

**Fiscal Year Close:** December

**AR Due Date:** 04/01/2025

**Term of Duration:** Perpetual

**Inactive Date:**

**Principal Office:** IVAN BISBEE  
155 FRANKLIN RD STE 255  
BRENTWOOD, TN 37027-4693 USA

**Mailing Address:** IVAN BISBEE  
155 FRANKLIN RD STE 255  
BRENTWOOD, TN 37027-4693 USA

**AR Exempt:** No

**Obligated Member Entity:** No

**Managed By:** Board Managed

**Number of Members:** 6

[Assumed Names](#)

[History](#)

[Registered Agent](#)

| Name                               | Status                    | Expires    |
|------------------------------------|---------------------------|------------|
| Nixon Energy Solutions             | Active                    | 03/29/2026 |
| Covington Power Services           | Inactive - Name Expired   | 05/14/2015 |
| NIXON POWER SERVICES CO.           | Inactive - Name Cancelled | 11/27/2018 |
| COVINGTON DETROIT DIESEL           | Inactive - Name Expired   | 01/26/2014 |
| COVINGTON DETROIT DIESEL - ALLISON | Inactive - Name Expired   | 01/26/2014 |
| COVINGTON DIESEL                   | Inactive - Name Expired   | 01/26/2014 |
| COVINGTON POWER SERVICES           | Inactive - Name Expired   | 01/24/2010 |





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                               |                                                                             |
|-----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <b>PRODUCER</b><br>Scott Insurance<br>400 Bellemeade Street, Suite 201<br>Greensboro NC 27401 | <b>CONTACT NAME:</b> Janica Bolden                                          |
|                                                                                               | <b>PHONE (A/C, No, Ext):</b> 615-224-2658 <b>FAX (A/C, No):</b>             |
|                                                                                               | <b>E-MAIL ADDRESS:</b> jbolden@scottins.com                                 |
|                                                                                               | <b>INSURER(S) AFFORDING COVERAGE</b> <b>NAIC #</b>                          |
|                                                                                               | <b>INSURER A:</b> Zurich American Insurance Company (A+) 16535              |
|                                                                                               | <b>INSURER B:</b> Travelers Property Casualty Company of America (A+) 25674 |
|                                                                                               | <b>INSURER C:</b> Ascot Insurance Company (A) 23752                         |
|                                                                                               | <b>INSURER D:</b>                                                           |
|                                                                                               | <b>INSURER E:</b>                                                           |
|                                                                                               | <b>INSURER F:</b>                                                           |

**INSURED**  
Nixon Power Services LLC, Geneva LLC, Nixon Dedicated Services  
Nixon Energy Solutions, & Nixon Site Services  
155 Franklin Road, Suite 255  
Brentwood TN 37027

**COVERAGES** **CERTIFICATE NUMBER:** 992375998 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                                                                                                           | ADD'L SUBR INSD WVD | POLICY NUMBER      | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                          |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------------------|-------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC<br>OTHER:                                                                                       | Y                   | GLO 9282297-09     | 3/1/2024                | 3/1/2025                | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br>\$ |
| A        | <input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> Comp \$1,000 <input checked="" type="checkbox"/> Coll \$1,000 |                     | BAP 9282298-09     | 3/1/2024                | 3/1/2025                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                                 |
| B        | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000                                                                                                                                   |                     | CUP-9S106257-24-NF | 3/1/2024                | 3/1/2025                | EACH OCCURRENCE \$ 15,000,000<br>AGGREGATE \$ 15,000,000<br>Prods/CO Aggregate \$ 15,000,000                                                                                                                                                    |
| A        | <input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                                                                                           | Y / N<br>N          | WC 9282296-09      | 3/1/2024                | 3/1/2025                | <input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER Stop Gap, USL&HW<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000           |
| C        | Installation & Equipment<br>Transit Coverage                                                                                                                                                                                                                                                                                                                                                                                |                     | IMMA2310001605-02  | 3/1/2024                | 3/1/2025                | Installation 2,000,000<br>Transit 1,000,000<br>Temp Premises 2,000,000                                                                                                                                                                          |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES"  
Certificate Holder is an additional insured as respects General Liability if required by written contract.  
30 day notice of cancellation will be provided to the certificate holder except for nonpayment of premium on the general liability policy.

|                                                                      |                                                                                                                                                                                                                                |
|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CERTIFICATE HOLDER</b><br><br>City of Mount Dora<br>Mount Dora FL | <b>CANCELLATION</b><br><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br> |
|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

© 1988-2015 ACORD CORPORATION. All rights reserved.

November 8, 2021

To Whom It May Concern,

This letter is to confirm the details of a depository business account held by Nixon Power Services LLC with Pinnacle Financial Partners. The account is active and eligible to receive lockbox deposits, ACH credits and debits.

|                                 |                                                                                                           |
|---------------------------------|-----------------------------------------------------------------------------------------------------------|
| <b>Bank Name:</b>               | <b>Pinnacle Financial Partners</b>                                                                        |
| <b>Bank Address:</b>            | <b>Pinnacle Financial Partners<br/>150 3<sup>rd</sup> Avenue South, Suite 900<br/>Nashville, TN 37201</b> |
| <b>Account Name:</b>            | <b>Nixon Power Services LLC</b>                                                                           |
| <b>Account:</b>                 | <b>800107375461</b>                                                                                       |
| <b>Bank ABA/Routing Number:</b> | <b>064008637</b>                                                                                          |
| <b>Lockbox Checks:</b>          | <b>Nixon Power Services<br/>P. O. Box 306448<br/>Nashville, TN 37230-6448</b>                             |

Thank you,

A handwritten signature in blue ink, appearing to read "Renee", with a long horizontal flourish extending to the right.

Renee Haselden, CTP  
Pinnacle Financial Partners  
Treasury Management Advisor  
615.744.2946  
[renee.haselden@pnfp.com](mailto:renee.haselden@pnfp.com)



Nixon Power Services  
155 Franklin Road, Suite 255  
Brentwood, TN 37027  
Phone: 888-826-4966 X5  
Email: [credit@nixonpower.com](mailto:credit@nixonpower.com)

**Wiring instructions for Nixon Power Services:**

Nixon Power Services, LLC  
Routing #064008637  
Account #800107375461

**Online Payment:**

To pay online please visit  
[www.epay.nixonpower.com](http://www.epay.nixonpower.com)

**Lockbox Address:**

Nixon Power Services  
P.O. Box 306448  
Nashville, TN 37230-6448

**Overnight/Express mail delivery address:**

Nixon Power Services  
ATTN: Lockbox#306448  
801 Royal Parkway-Suite 100  
Nashville, TN 37214

**Remittance Advice:**

[credit@nixonpower.com](mailto:credit@nixonpower.com)

Swift/BIC Code: PNFPUS44

**If you have any questions, please call 888-826-4966 or email [credit@nixonpower.com](mailto:credit@nixonpower.com)**

# EXHIBIT “A”

## SCOPE OF WORK AND TECHNICAL SPECIFICATIONS

The Contractor shall provide a full range of professional commercial Generator Maintenance, Repair and Installation Services to the City of Mount Dora as described within this RFP.

The work consists of furnishing all labor, materials, equipment, tools, services, and supervision necessary to properly provide all contractually covered services for City generators.

Successful Contractor shall respond to emergency calls relative to any City emergency needs. City will make sole determination of an emergency.

The attached Technical Specifications include items that identify, quantify, describe, and define the expected work and, as such, may add or modify the amount and manner of the Scope of Work.

## **SCOPE OF WORK & TECHNICAL SPECIFICATIONS GENERATOR SERVICES**

### **1. Intent:**

The intent of this solicitation is to select one or more successful Bidders to provide Major (Annual) and Minor (Semi-Annual) Preventive Maintenance Inspection Service and Repair (PMI&S) for (both routine and emergency) and Installation of emergency power generators located throughout City. No work may be performed without prior authorization from the City.

### **2. Safety:**

The successful Bidder shall be responsible for ensuring that any work performed in connection with this Agreement conforms to the guidelines set forth by the Occupational Safety and Health Act (OSHA).

### **3. Security:**

The following security guidelines must be followed as part of this Agreement:

- A. All posted facility security requirements shall be maintained at all times while performing work. Failure to comply and follow these security requirements may result in the worker(s) removal from the building at no additional charge to the City.
- B. All personnel affiliated with the successful Bidder that will enter City facilities covered by this contract may be required to complete a background investigation. The depth of these investigations will vary by location and shall be detailed by the City Contract Manager or his designee upon the award of this Contract. The initial cost at contract start-up shall be covered by the City, any subsequent investigations, at any time, for any reason, shall be the cost of the successful Bidder.
- C. The successful Bidder shall provide the City's Project Manager a list of employees authorized to work under this Agreement, along with a copy of each employee's valid US State issued Driver's License and the successful Bidder's Company Identification Card. Only employees on the list provided shall be allowed access.
- D. The successful Bidder's employees shall at all times carry a proper photo Identification. The Identification Cards shall be current. The successful Bidder's employees upon request must

present their photo identification for entrance into City facilities or job site for verification of identity.

- E. The successful Bidder's employees shall wear company uniforms/shirts with their name and/or company logo.

#### **4. Personnel:**

The successful Bidder shall have qualified individuals, properly trained and equipped with the necessary tools and equipment, to make inspections, adjustments, and repairs. The personnel shall be competent, properly licensed, experienced, courteous, neatly dressed and skilled in the services provided by the successful Bidder. Failure to comply with security requirements and any security violations may be considered a breach of this Agreement and grounds for termination.

#### **5. Frequencies:**

The successful Bidder shall provide two (2) PM's per 12-month period, one (1) Major Preventive Maintenance Inspection & Service for each unit on the Master List and one(1) Minor Preventive Maintenance Inspection & Service which will take place six (6) months after the Major PMI&S.

- A. The successful Bidder shall perform the Major and Minor PMI&S within industry standards and in accordance to all Local, State and Federal rules, codes, statutes and regulations.
- B. The successful Bidder shall also provide suggested corrective actions as needed and any repair to ensure the overall safety and or operational use of the generators.
- C. The successful Bidder shall inspect, test and service the following generic list of items along with any non-listed items that may be associated with, and specific to, the individual generator and location, per industry standards and provide a detailed service report including any deficiencies and suggested corrective actions for each unit per location to include an estimated cost for repair.

#### **6. NETA COMPLIANCE:**

Inspection shall meet or exceed NETA Inspection and Test Procedures. This testing shall include the electrical and mechanical tests.

#### **7. Major Annual Preventative Maintenance Service:**

All task items performed will meet or exceed requirements in the National Fire Protection Agency (NFPA) levels one (1) and two (2) in Section 110 as amended.

##### **A. Task One (1) – Fuel System:**

- 1. Main tank level — Check level and record.
- 2. Solenoid valve operation — Verify electrical operation as well as the transfer of fuel.
- 3. Condition of piping, vents- Inspect condition of all fuel piping and vents.
- 4. Condition of hoses — Inspect all fuel connections for tightness, condition and all hoses for pliability and over all condition.
- 5. Fuel Filter(s) — Replace all engine mounted fuel filters with new original manufacturer equipment (OEM). The City must approve any alternate aftermarket parts.
- 6. Fuel Sample —Test condition of fuel and specifically for water and algae.



**B. Task Two (2) – Lubrication System:**

1. Oil sample - obtain sample prior to replacing oil. Sample to include at a minimum, the following requirements to determine the engine condition: viscosity, total solids, total base number, oxidation, fuel dilution (water, antifreeze and other contaminants).
2. Oil - Replace crankcase engine oil using new oil as recommended by the manufacturer.
3. Filter(s) - Replace all engine mounted oil filters with new original manufacturer equipment (OEM.) The City must approve any alternate aftermarket parts.
4. Level - Verify oil level is at appropriate level as indicated by dipstick located on engine.
5. Crankcase breather - Remove, inspect, and clean and replace if necessary.

**C. Task Three (3) – Cooling System:**

1. Antifreeze protection level - Test protection level of coolant and document.
2. Inhibitor level - Test level of inhibitor in coolant system and document.
3. PH level - Test Ph. level of coolant system and record.
4. Radiator exterior condition - Inspect deterioration of cores and contamination build up.
5. Fan and alternator belt(s) - Inspect condition and adjust as needed.
6. Water Pump - Visually inspect for leaks and condition.
7. Hoses, clamps and connections - Inspect condition and pliability; tighten all hose clamps, and replace when necessary.
8. Jacket Water Heater - Verify operation of heater and thermostat where applicable.
9. Coolant Filters - Replace all engine-mounted filters with new OEM or approved equivalent only.
10. Visually inspect level inside radiator, heat exchanger, and/or recovery bottle.

**D. Task Four (4) – Exhaust System:**

1. Silencer, piping, and flex: inspect for cracks and excessive corrosion.
2. Drain cap - Verify free movement.
3. Insulation and Fire Hazards - Inspect and document.
4. Hangers and supports - Inspect and check hardware for tightness.
5. Excessive Back Pressure - Check engine backpressure, under load/ compare to OEM specs.

**E. Task Five (5) – Intake System:**

1. Air filter - Inspect and replace as necessary.
2. Hoses, clamps, and connections - Inspect condition and pliability; tighten all hose clamps.

**F. Task Six (6) – Battery and Charging System:**

1. Electrolyte level - Check electrolyte level in accordance with battery manufacturer specifications; add proper fluids as needed.
2. Specific Gravity - Test and document the lowest and highest reading.
3. Terminal and connections - Remove terminals and treat for corrosion, torque accordingly.
4. Cables - Visually inspect condition.
5. Load Test - Perform load test utilizing battery manufacturer approved procedures and record battery age and size.
6. Battery charger float - Verify operation and document.

7. Battery charger equalize - Verify operation and document.

**G. Task Seven (7) – Prime Mover:**

1. Wiring harness and connections - Inspect all engine wiring.
2. Mounting hardware - Check and tighten.
3. Vibration Damper - Inspect hardware and components.
4. Ignition - Inspect cap, condenser, points, rotor, and spark plugs; clean and recalibrate as needed.
5. Governor and Carburetor Linkages - Inspect for freedom of movement and grease as necessary.
6. Document hours listed on engine run time.

**H. Task Eight (8) – Systems Operation:**

1. Place control switch to manual, record time to start:
2. Unusual noise or vibration - Record if applicable.
3. Leaks (fuel, coolant, oil, exhaust) Inspect and correct if any are loose due to connections or corrosion.
4. Exhaust opacity and wet stacking - Inspect and record.
5. Oil pressure gauge - Record initial and warm, warm equals after five (5) minutes continuous run.
6. Coolant temperature gauge - Record initial and warm, warm equals after five (5) minutes continuous run.
7. Battery charging Amp/ Direct Current (DC) meter - Record.
8. Safety shutdowns - Test and verify the operation of all shutdowns.
9. Pre-safety shutdowns - Test and verify the operation of all pre-safety shutdowns.
10. Remote Annunciator / Control Panel lights and operations.
11. Alternating Current (AC) Voltage - Record no load and loaded.
12. Amperage - Record A-phase, B-phase, C-phase.
13. Hertz - Record no load and loaded - Potentiometer working properly.

**I. Task Nine (9) – Generator (Power Plant):**

1. Brushes, commutator, slip rings - Check wear, condition and polish as necessary.
2. Diodes/surge-suppressor/isolators - Inspect proper mounting, tightness, and remove grease build up with dielectric spray.
3. Rotor, stator, exciter field, and armature - Inspect windings, connections and hardware.
4. Bearings - Inspect for overheating and grease as necessary.
5. Hardware (mounts, flex plates, covers) - Verify proper torque based on hardware S.A.E. grade.
6. Leads (output, stator, fields, sensing) Current Transformer's (CT)'s - Inspect insulation and connections.
7. Voltage regulator, breaker, fuses - Inspect all mounting hardware and ohm across each pole/fuse, record.
8. Controller wiring and component connections - Check all wiring inside control panel and components.
9. Control panel-enclosure, mounts - Inspect condition of control panel and mounts.
10. Check insulation on wires in the main stator, main field, exciter armature, and exciter field with Megger test equipment.
11. Perform insulation-resistance test on the generator winding-to-ground in accordance with

IEEE 43. Calculate the polarization index.

**J. Task Ten (10) – Generator Enclosures:**

1. Document exterior condition of finish, corrosion, hinges, hardware, and keyways; correct as needed.
2. Cleaning of the exterior roof and all sides of the generators to remove mold, dirt, wasp nest, and the like.

**K. Task Eleven (11) – Automatic Transfer Switches:**

The successful Bidder shall inspect and test transfer switches associated with generators that are permanently connected to structures to supply emergency power. Emergency generators must exercise regularly, and will utilize the building(s) transfer switches to provide the needed exercise for a fifteen (15) minute duration, and then automatically stop. Additional requirements are as follows:

1. Normal voltage monitor - Check for proper pick up and drop out, record accordingly.
2. Emergency voltage monitor - Check for proper pick up and drop out, record accordingly.
3. Time delay to start - Verify operation and record time delay.
4. Time delay to emergency - Verify operation and record time delay.
5. Time delay to normal - Verify operation and record time delay.
6. Delay neutral or in-phase monitor - Verify operation.
7. Status indicator lamps - Verify operation and replace as required.
8. Exerciser - Verify operation and record day, time and length of exercise.

**L. Task Twelve (12) – Cleaning of Generators:**

1. Document exterior condition of finishes, corrosion, hinges, hardware, and keyways; correct as needed.
2. Cleaning of the exterior roof, generator ends, and sides to remove mold, dirt, wasp nests, and the like.

**M. Task Thirteen (13) – Generator Security:**

1. All City generators should be found locked prior to testing, and must be locked when tested and inspection is completed. Please document any units found open or unlocked upon arrival.
2. All four hundred (400) kilowatt, trailer mounted generators are keyed alike.
3. Towing specifications for the trailer units may be obtained by Site-Visit only, upon written request.

**8. Minor Semi-Annual Preventive Maintenance Service for all Generators:**

All TASK items performed will meet or exceed requirements in the National Fire Protection Agency (NFPA) levels one (1) and two (2) in Section 110 as amended.

**A. Task One (1) – Fuel System:**

1. Main tank level - Check level and record.
2. Day tank level - Check level and record.

3. Transfer pump and control operation - Test controls and float assemblies.
4. Solenoid valve operation - Verify electrical operation as well as the transfer of fuel.
5. Fuel Sample - Test condition of fuel, specifically for acetone content, water, and algae.
6. Condition of piping, vents- Inspect condition of all fuel piping and vents.
7. Condition of hoses - Inspect fuel connections for tightness, condition of hoses for pliability and over all condition.

**B. Task Two (2) – Lubrication System:**

1. Level - Verify oil level is at appropriate level as indicated by dipstick located on engine.
2. Crankcase breather - Remove, inspect, and clean.

**C. Task Three (3) – Cooling System:**

1. Level - Inspect level inside radiator, heat exchanger, or recovery bottle
2. Antifreeze protection level - Test protection level of coolant and document.
3. Inhibitor level - Test level of inhibitor in coolant system and document.
4. PH level - Test Ph level of coolant system and record.
5. Radiator exterior condition - Inspect for deterioration of cores and contamination build up.
6. Fan and alternator belt(s) - Inspect condition and adjust as needed.
7. Water Pump - Inspect for leaks and condition.
8. Hoses, clamps, and connections - Inspect condition and pliability; tighten all hose clamps.
9. Jacket Water Heater - Verify operation of heater and thermostat.

**D. Task Four (4) – Exhaust System:**

1. Silencer, piping, flex - Inspect for cracks and excessive corrosion.
2. Rain Cap - Verify free movement.
3. Insulation and Fire Hazards - Inspect and document.
4. Hangers and supports - Inspect and check hardware for tightness.

**E. Task Five (5) – Intake System:**

1. Air filter - Inspect and replace as necessary.
2. Hoses, clamps, and connections - Inspect condition/pliability and tighten all hose clamps.

**F. Task Six (6) – Battery and Charging System:**

1. Electrolyte level - Check level to be in accordance with battery manufacturer specifications. Add distilled water as needed.
2. Specific Gravity - Test and document the lowest and highest reading.
3. Terminal and connections - Remove terminals and treat for corrosion, torque accordingly,
4. Cables - inspect condition.
5. Load Test - Perform load test utilizing battery manufacturer approved. Procedures / record battery age.
6. Battery charger float - Verify operation and document.
7. Battery charger - Verify operation and document.

**G. Task Seven (7) – Prime Mover:**

1. Wiring harness and connections - inspect all engine wiring.
2. Mounting hardware - Check and tighten.
3. Vibration Damper - Inspect hardware and components.
4. Governor and Carburetor Linkages - Inspect for freedom of movement and grease as necessary.

**H. Task Eight (8) – Systems Operations:**

1. Place control switch to manual, record time to start.
2. Unusual noise or vibration - Record if applicable.
3. Leaks (fuels, coolant, oil, exhaust) - Visually inspect and correct if any are due to loose connections.
4. Exhaust opacity and wet stacking - Visually inspect and record.
5. Oil pressure gauge - Record initial and warm, warm equals after five (5) minutes of continuous run.
6. Coolant temperature gauge - Record initial and warm, warm equals after five (5) minutes of continuous run.
7. Battery charging Amp/ Direct Current meter - Record.
8. Safety shutdowns - Test and verify the operation of all shutdowns.
9. Pre-safety shutdowns - Test and verify the operation of all pre-safety shutdowns.
10. Remote Annunciator - Test and verify the operation of all items.
11. Alternating Current Voltage - Record no load and loaded. Amperage – Record A-phase, B-phase, C- phase. (m) Hertz - Record no load and loaded.

**I. Task Nine (9) – Generator:**

1. Hardware-mounts flex plates, covers - Verify proper torque based on hardware Society of Automotive Engineers (S.A.E,) grade.
2. Leads (output, stator, fields, sensing) Current Transformer's (CT)'s - Inspect insulation and connections pole/fuse, record accordingly.
3. Controller wiring and component connections - Check all wiring inside control panel and components.
4. Control panel-enclosure, mounts — Inspect condition of control panel and mounts.

**J. Task Ten (10) – Cleaning of Generators:**

1. Document exterior condition of finish, corrosion, hinges, hardware, and keyways.
2. Cleaning of the roof and all sides of generators to remove mold, dirt, wasp nests, and the like.

**K. Task Eleven (11) – Generator Safety:**

1. All City generators should be found locked prior to testing, and must be locked when tested and inspection is completed. Document any units found open or unlocked upon arrival
2. All four hundred (400) kilowatt, trailer mounted generators are keyed alike.
3. Towing specifications for the trailer units may be obtained by Site-Visit only, upon written request.

**9. Repair Services: (Emergency and Routine):**

The successful Bidder shall respond to the City's requests for service in a reliable and timely manner, to insure the proper functioning of the equipment.

1. The successful Bidder shall repair all generators in accordance with the manufacturer's technical data including tolerances, calibrations, specifications, and industry standards.
2. The successful Bidder shall install only new original equipment manufacturers (OEM) replacement parts for each respective generator being serviced unless the City approves an alternate aftermarket part in advance.
3. The successful Bidder shall perform all work in accordance with all local, state and federal building and electrical codes.
4. Detailed repair reports/invoices must be prepared properly to insure prompt payment. The City's process is detailed in Section 6 subsection 6.05.
5. Routine Service Calls shall be responded to on-site within 24 hours, unless previously agreed to
6. Emergency Service Calls are detailed in item 9 (b) (Schedules for Repair and Service).

#### **10. Schedules for all Services:**

The successful Bidder shall maintain the following specific schedules for routine repairs, major repairs, and emergency repairs:

1. Routine Repairs: Regular, Straight-Time hours of operation are Monday through Thursday 7:00 a.m. to 5:30 p.m. All Preventive Maintenance (Major and Minor) must take place within these hours unless scheduled in advance and approved by the City.
2. Emergency Repairs: Urgent and Emergency service calls taking place outside of the City's "Regular, Straight-Time hours" are considered After-Hours service calls. The successful Bidder must be on location and ready to commence with emergency repairs within two (2) hours from written and/or phone notification by the City. The successful Bidder shall provide emergency repair service either in the field at a City facility, or at the successful Bidder's facility (for trailer units) twenty-four (24) hours a day, seven (7) days a week, including holidays, when requested by the City. Repair services should be done at the City's location unless approved by the City.
3. Preventive Maintenance: All locations requiring services to be performed and scheduled outside of the above stated Straight-Time hours will be noted in the Exhibit "2" listings.

#### **11. Reports:**

Each regular inspection/service shall be documented with a report. The report shall indicate all measurements made, as listed under the service, as well as any photos showing the before and after the equipment maintenance service was performed condition. The report shall be submitted with the invoicing.

#### **12. New Installation:**

On an as-needed basis for the addition of new equipment and/or the replacement of existing equipment the City may request a written proposal from the Awarded Contractor(s) to provide for the purchase and "turn-key" installation of new generators and power generating equipment. (The City reserves the right to competitively bid externally through use of the City's procurement process.)

### **13. Refueling Generators:**

City may require assistance in refueling a generator when it has been running over a twenty-four (24) hour period or at other times at the request of the City. Pricing will be based on current rack rate plus a Twenty Five dollar (\$25.00) delivery fee per generator.

### **14. Use of Premises:**

The successful Bidder shall maintain the following specific guideline for all services performed on the City's property:

1. No Smoking or profanity will be allowed in view of the general public.
2. During the progress of the work specified herein, the successful Bidder shall keep the premises free from accumulation of waste materials and other debris resulting from the work.
3. At the completion of the work, the successful Bidder shall remove all waste materials and debris from and about the premises as well as all tools, generator materials, and surplus materials, and leave the site clean and ready for occupancy by the City.
4. The successful Bidder shall restore to its original condition portions of the site not designated for repair by the City.
5. The City reserves the right to remove any successful Bidder's employee from the jobsite for any reason at any time.

### **15. Pricing Terms & Invoicing:**

1. Generator Repair Parts Pricing: The successful Proposer will be required to submit a separate invoice from the supplier of any repair / maintenance part/s along with the invoice for service. Materials purchased by the successful Proposer shall be billed to the City based on actual prices paid by the successful Bidder plus the percentage markup. Invoices submitted without the required supporting documentation will not be paid by the City, but will be returned to the successful Proposer for correction.
2. Additions and/or Deletions of Generators: Additions and/or deletions of Generators may be made by the City at any time during the period of the contract at the prices indicated in Exhibit "C" City Generator Excel Pricing Schedule, or at prices that may be mutually agreed to by the City and the successful Proposer.

**EXHIBIT “B”**  
**PRICE PROPOSAL**  
**(PDF Summary)**

Therefore, the undersigned, Hereinafter called “Proposer” hereby certifies that he/she has familiarized himself/herself with the extent of the work, and having examined carefully the scope of services herein, propose to furnish all labor, materials, equipment, vehicles, fuel, and services without exception, for “Generator Maintenance and Repair Services.” **Grand Total amount will be used for calculation of evaluation cost score.**

| Item No. | Description                                                                                          | Price                |
|----------|------------------------------------------------------------------------------------------------------|----------------------|
| 1.       | Lift stations – Subtotal of Minor & Major PM Service Price (from Excel Column H - Line 55)           | \$ 51,160.00         |
| 2.       | Lift stations – Subtotal of Load Test Cost (from Excel Column I – Line 55)                           | \$ 20,600.00         |
| 3.       | Plant Generators – Subtotal of Minor & Major PM Service Price (from Excel Column H – Line 69)        | \$ 11,395.00         |
| 4.       | Plant Generators – Subtotal of Load Test Cost (from Excel Column I – Line 69)                        | \$ 6,550.00          |
| 5.       | Other Generators (Buildings) – Subtotal of Major & Minor PM Services (from Excel Column H – Line 80) | \$ 7,045.00          |
| 6.       | Other Generator (Buildings) – Subtotal of Major & Minor PM Services (from Excel Column I – Line 80)  | \$ 2,375.00          |
| 7.       | Unscheduled Maintenance & Parts and Supplies – Subtotal (from Excel Column E – Line 89)              | \$ 47,240.00         |
| 8.       | <b>Grand Total - (from Excel Column D – Line 91)</b>                                                 | <b>\$ 146,240.00</b> |

**\*Exhibit “B” Price Proposal Form (PDF Summary):** Enter requested subtotals from Exhibit “C” Pricing Schedule (Excel) and upload with your proposal submittal via DemandStar.com.

**\*\*Exhibit “C” Pricing Schedule (Excel):** Upload with your proposal submittal in both a PDF and Excel format.

The total contract amount shall cover the Work required by the contract documents. All costs in connection with the successful completion of the Work, including furnishing all materials, equipment, supplies, and appurtenances; providing all construction, equipment, and tools; and performing all necessary labor and supervision to fully complete the Work, shall be included in the unit and lump sum prices bid. All Work not specifically set forth as a pay item on the Price Proposal Form shall be considered a subsidiary obligation of the Contractor and all costs in connection therewith shall be included in the prices offered.

I/we, the undersigned, as authorized signatory to commit the firm, do hereby accept in total all the terms and conditions stipulated and referenced in this RFP document and do hereby agree that if a contract is offered or negotiated it will abide by the terms and conditions presented in the RFP document or as negotiated pursuant thereto. The undersigned, having familiarized him/herself with the terms of the RFP documents, local conditions, and the cost of the work at the place(s) where the work is to be done, hereby proposes and agrees to perform within the time stipulated, all work required in accordance with the Scope of Services and other documents including Addenda, if any, on file at the City of Mount Dora Purchasing Division for the price(s) as set forth herein in the Price Proposal Form. The signature(s) below are an

Form Continues on Next Page



acknowledgment of my/our full understanding and acceptance of all the terms and conditions set forth in this RFP document or as otherwise agreed to between the parties in writing.

Proposer/Contractor

Name: Nixon Power Services, LLC

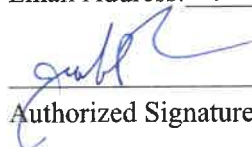
Mailing

Address: 4475 Parkbreeze Court Orlando, Florida 32808

Telephone No. 888-826-4966

FEIN: 42-1608629

Email Address: jslaughter@nixonpower.com



Authorized Signature

Justin Slaughter

Printed Name

VP of Sales

Title

1.21.25

Date

**PLEASE COMPLETE AND SUBMIT WITH YOUR RFP RESPONSE**  
**Failure to submit this form will be grounds for disqualification of your submittal.**

**Remainder of Page Intentionally Left Blank**

**EXHIBIT “C”**

**EXCEL PRICING SHEET**

**(See Separate Electronic File Uploaded With This RFP Document)**

**NOTE: City requires upload of Exhibit “C” Excel Pricing Sheet, via DemandStar.com, in both PDF and Excel format as part of a Submittal Under this RFP.**

**EXHIBIT “D”**

**ZOOM MEETING  
ACCESS INFORMATION**

**Solicitation Opening via ZOOM:**

**Topic: RFP 25-UT-001- Opening**

**Time: Jan 16, 2025 02:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/83928420932?pwd=3pEH0xKzRleu07NG7UaEASzCYSOC4x.1>**

**Meeting ID: 839 2842 0932**

**Passcode: 338215**

**---**

**One tap mobile**

**+13052241968,,83928420932#,,, \*338215# US**

**+16465588656,,83928420932#,,, \*338215# US (New York)**

## PROPOSER CHECK LIST

**IMPORTANT:** Please read carefully, sign in the spaces indicated and return with your Proposals.

Proposer should check off each of the following items as the necessary action is completed:

- ☒ All required and applicable forms have been signed and included
- ☒ All information as requested in the Proposer's Proposal Form is included.
- ☒ Any addenda have been signed and included.
- ☒ The Proposals must be submitted via [www.demandstar.com](http://www.demandstar.com) no later than the specified due date and time. (Otherwise Proposals cannot be considered.)

Nixon Power Services, LLC

Company

Authorized Signature

Justin Slaughter VP of Sales

Printed Name & Title

Jslaughter@nixonpower.com

Email

4475 Parkbreeze Ct.

Address

Orlando, FL 32808

City, State, Zip Code

888-826-4966

Telephone No.

Fax No.

## PROPOSERS QUALIFICATION FORM

### LIST MAJOR WORK PRESENTLY UNDER CONTRACT:

| % Completed | Project                                                 | Contract Amount |
|-------------|---------------------------------------------------------|-----------------|
| 33%         | City of Asheville, NC Preventative Maintenance Contract | \$ \$65,000+    |
| Ongoing     | Disney Parks Preventative Maintenance                   | \$ \$300,000+   |
| Ongoing     | Seminole Tribe of Florida                               | \$ \$200,000+   |

### LIST CURRENT PROJECTS IN WHICH YOU ARE THE CANDIDATE FOR AWARD:

Nixon is currently bidding multiple projects across the territory. At any given time, Nixon Power is up for award of multiple projects in multiple states. Those projects include, hospitals, wastewater plants, hospitality buildings, data centers and more.

### OTHER INFORMATION ABOUT PROJECTS:

Nixon Power is the Kohler/Rehko distributor for 14 states. We provide new equipment sales, service, switchgear sales and service, rental, and disaster response. We work on projects throughout our territory and provide our expertise to thousands of customers.

Have you, at any time, failed to complete a contract? ☐ Yes ☒ No

### STATEMENT OF LITIGATION:

Are there any judgments, claims or suits pending or outstanding by or against you?  
☐ Yes ☒ No

If the answer to either question is yes, submit details on separate sheet. List all lawsuits that have been filed by or against your firm in the last five (5) years:

### CONTRACT TOTALS:

List total contract amounts for work performed on all completed **Generator Maintenance and Repair Services** related projects in the past five (5) years, whether as an individual firm or as part of a joint venture. **Totals must be listed individually by contract or project and then summarized as a total dollar amount.** Attach additional page if necessary.

\$ 100+ Million **Total Contract Amounts for work done on all past related projects.**

**REFERENCES:**

Bank(s) Maintaining Account(s): Pinnacle Financial Partners

Surety/Underwriter: (if required) Scott Insurance

Other References: (Use additional sheets if necessary)

**TYPE OF FIRM:**

☐ Corporation/Years in Business: \_\_\_\_\_. If firm is a corporation, please list state in which it is incorporated: \_\_\_\_\_. If firm is a corporation, by signing this form, Proposer certifies that the firm is authorized to do business in the State of Florida.

☒ Partnership/Years in Business: 100+

☐ Sole Proprietorship/Years in Business: \_\_\_\_\_

☐ Other: Please list: \_\_\_\_\_

Pursuant to information for prospective Proposers for the above-mentioned proposed project, the undersigned is submitting the information as required with the understanding that it is only to assist in determining the Proposals of the organization to perform the type and magnitude of work intended, and further, guarantee the truth and accuracy of all statements herein made. We will accept your determination of Proposals without prejudice.

Nixon Power Services, LLC

Company

  
Authorized Signature

Justin Slaughter VP of Sales

Printed Name & Title

jslaughter@nixonpower.com

Email

4475 Parkbreeze Court

Address

Orlando, FL 32808

City, State, Zip Code

888-826-4966

Telephone No.

Fax No.

**FLORIDA STATUTES, SECTION 287.138  
CERTIFICATION**

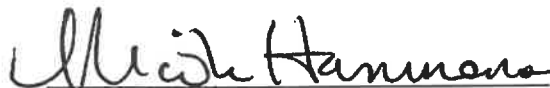
I, \_\_\_\_\_ (person) Justin Slaughter, as the \_\_\_\_\_ (title) VP of Sales of \_\_\_\_\_ (entity) Nixon Power Services, LLC, do hereby certify that \_\_\_\_\_ (entity) Nixon Power Services, LLC (i) is not owned by the government of a foreign country of concern as defined by Florida Statutes, Section 287.138; (ii) does not have the government of a foreign country of concern, as defined by Florida Statutes, Section 287.138, as a controlling interest owner; (iii) is not organized under the laws of a foreign country of concern, as defined by Florida Statutes, Section 287.138; and (iv) does not have its principal place of business in a foreign country of concern as defined by Florida Statutes, Section 287.138.

  
\_\_\_\_\_  
Print: Justin Slaughter  
Title: VP of Sales

**STATE OF ~~FLORIDA~~ Arkansas**  
**COUNTY OF Pulaski**

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Justin Slaughter, who personally swore or affirmed that he/she is authorized to execute this Oath and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this 21<sup>st</sup> day of January, 2025.



  
\_\_\_\_\_  
NOTARY PUBLIC, State of ~~Florida~~ Arkansas

**AFFIDAVIT OF COMPLIANCE WITH SECTION 288.0071, FLORIDA STATUTES,  
ECONOMIC INCENTIVES TO FOREIGN ENTITIES OF CONCERN**

Before me, a notary public, in and for the State of Arkansas at large, personally appeared, Justin Slaughter, and having first made due oath or affirmation, states:  
(Write Name Here)

1. My name is Justin Slaughter.  
(Write Name Here)
2. I am the VP of Sales of Nixon Power Services, LLC.  
(Insert Job Title) (Insert Company Name)
3. The Company was formed in North Carolina and is a LLC.  
(Country and State) (List the Type of Entity (ex.: LLC, Inc., etc.))
4. I am duly authorized and empowered and have sufficient knowledge to execute and deliver this Affidavit.
5. I affirm that the Company is not:
  - a. Owned or controlled by the government of the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic (collectively and individually, a Foreign Country of Concern), including any agency of or any other entity of significant control of such Foreign Country of Concern. Where 'controlled by' means *having possession of the power to direct or cause the direction of the management or policies of a company, whether through ownership of securities, by contract, or otherwise; or a person or entity that directly or indirectly has the right to vote 25 percent or more of the voting interests of the company or that is entitled to 25 percent or more of its profits is presumed to control the foreign entity, or*
  - b. A partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a Foreign Country of Concern, or a subsidiary of such entity.

Under penalties of perjury, I declare that I have read the foregoing Affidavit and that the facts stated in it are true.

Signed and Delivered on this 21<sup>st</sup> day of January, 2025.

BY: \_\_\_\_\_

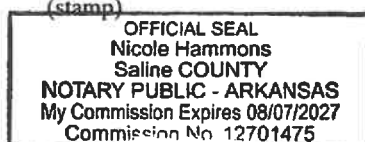
Signature of Affiant

Justin Slaughter

Printed Name

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Justin Slaughter, as VP of Sales, of Nixon, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this day of January 21, 2025.



Nicole Hammons  
NOTARY PUBLIC



**VENDOR CERTIFICATION REGARDING  
SCRUTINIZED COMPANIES' LISTS PURSUANT TO  
FLORIDA STATUTES, SECTION 187.135**

Respondent Vendor Name: Nixon Power Services, LLC

Name of Company: Nixon Power Services, LLC

FEIN: 42-1608629

Authorized Representative's Name and Title:  
Justin Slaughter VP of Sales

Address: 4475 Parkbreeze Ct. Orlando, FL 32808

Phone Number: 888-826-4966 Email Address: jslaughter@nixonpower.com

Florida Statutes, Sections 287.135, prohibits Florida municipalities from contracting with companies, for goods or services over \$1,000,000, that are on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List engaged in any Business operations with Cuba or Syria or which are on the list of Scrutinized Companies that Boycott Israel.

The list of "Scrutinized Companies" is created pursuant to Florida Statutes, Section 215.473. A copy of the current list of "Scrutinized Companies" can be found at the following link:

<https://www.sbafla.com/fsb/FundsWeManage/FRSPensionPlan/GlobalGovernanceMandates/QuarterlyReports.aspx>

As the person authorized to sign on behalf of the Respondent Vendor, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, is not participating in a boycott of Israel and does not have any business operations with Cuba or Syria. I understand that pursuant to Florida Statutes, Section 287.135, the submission of a false certification may subject the Respondent Vendor to civil penalties, attorney's fees and/or costs.

I understand and agree that the City may immediately terminate any contract resulting from this solicitation if the company referenced above is found to have submitted a false certification related to the Scrutinized Companies that Boycott Israel List, engaging in a boycott of Israel, the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or engaging in business operations in Cuba or Syria.

Certified By:   
Authorized Signature

Print Name: Justin Slaughter

Print Title: VP of Sales

## HUMAN TRAFFICKING AFFIDAVIT

In compliance with § 787.06, Florida Statutes, this Affidavit must be completed by an officer or representative of a nongovernmental entity that is executing, renewing, or extending a contract with the City of Mount Dora (the "Governmental Entity").

The undersigned, on behalf of the entity listed below (the "Nongovernmental Entity"), hereby attests under penalty of perjury as follows:

1. I am over the age of 18 and I have personal knowledge of the matters set forth herein.
2. I am an officer or representative of Nixon Power Services, LLC, a nongovernmental entity, and I am authorized to provide this affidavit on behalf of the Nongovernmental Entity.
3. Nongovernmental Entity, and any of its subsidiaries or affiliates, do not use coercion for labor or services, as those terms are defined in § 787.06, Florida Statutes, as may be amended from time to time.
4. If at any time in the future the Nongovernmental Entity does use coercion for labor or services, the Nongovernmental Entity will immediately notify the Governmental Entity and no contracts may be executed, renewed, or extended between the parties.
5. I have read the foregoing Affidavit and confirm that the facts stated in it are true and are made for the benefit of and reliance by the Governmental Entity.

  
\_\_\_\_\_  
Authorized Signature

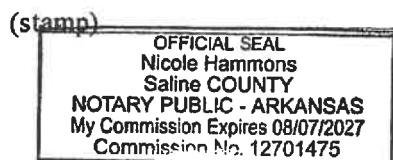
Justin Slaughter  
\_\_\_\_\_  
Printed Name

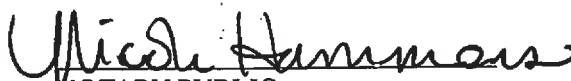
Nixon Power Services, LLC  
\_\_\_\_\_  
Company

VP of Sales  
\_\_\_\_\_  
Title

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of [ ☒ ] physical presence or [ ☐ ] online notarization of Justin Slaughter, as VP of Sales of Nixon Power Services, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Nongovernmental Entity, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this 21<sup>st</sup> day of January, 2024 ~~2025~~



  
\_\_\_\_\_  
NOTARY PUBLIC

## CONFLICT OF INTEREST AFFIDAVIT

By the signature below, the firm (employees, officers and/or agents) certifies, and hereby discloses, that, to the best of their knowledge and belief, all relevant facts concerning past, present, or currently planned interest or activity (financial, contractual, organizational, or otherwise) which relates to the proposed work; and bear on whether the firm (employees, officers and/or agents) has a possible conflict have been fully disclosed.

Additionally, the firm (employees, officers and/or agents) agrees to immediately notify in writing the Finance Director, or designee, if any actual or potential conflict of interest arises during the contract and/or project duration.

Nixon Power Services, LLC  
Company

4475 Parkbreeze Ct  
Address

  
Authorized Signature

Orlando, FL 32808  
City, State, Zip Code

Justin Slaughter VP of Sales  
Printed Name & Title

888-826-4966  
Telephone No.

jslaughter@nixonpower.com  
Email

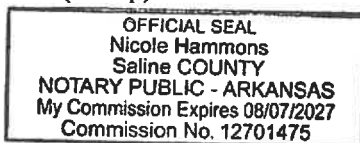
Fax No.

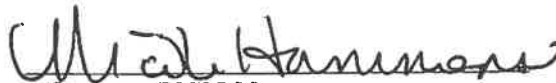
STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or [ ] online notarization of Justin Slaughter, as VP of Sale, of Nixon Power, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this

21<sup>st</sup> day of January, 2024  
2025

(stamp)



  
NOTARY PUBLIC

## DECLARATION STATEMENT

City of Mount Dora  
510 North Baker Street  
Mount Dora, FL 32757

### RE: RFP NO. 25-UT-001 - "GENERATOR MAINTENANCE AND REPAIR SERVICES"

Dear Mayor and Council Members:

The undersigned as Proposer, or on behalf of Proposer, declares that this Response is submitted without any other understanding, agreement or connection with any person, corporation, or firm submitting a Response for the same purpose and that the Response is in all respects fair and without collusion or fraud.

The undersigned as Proposer, or on behalf of Proposer, further declares that this Response is in compliance in every respect with all the Instructions to Proposers issued prior to the opening of the Responses.

The undersigned as Proposer, or on behalf of Proposer, if selected, agrees to commence negotiations in good faith and execute an appropriate City document for the purpose of establishing a formal contractual relationship with the City for the performance of all requirements to which the Response pertains as set forth in **RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES."**

IN WITNESS WHEREOF, WE have hereunto subscribed our names on this 21st day of January, 2025 in the City of Little Rock, in the State of Arkansas.

Nixon Power Services, LLC  
Company  
  
Authorized Signature  
Justin Slaughter VP of Sales  
Printed Name & Title  
jslaughter@nixonpower.com  
Email

4475 Parkbreeze Ct.  
Address  
Orlando, FL 32808  
City, State, Zip Code  
888-826-4966  
Telephone No.  
  
Fax No.

## INSURANCE REQUIREMENTS

### INSURANCE TYPE

### REQUIRED LIMITS

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> 1. Worker's Compensation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Statutory Limits of Florida Statutes, Chapter 440 and all Federal Government Statutory Limits and Requirements. |
| <input checked="" type="checkbox"/> 2. Commercial General Liability (Occurrence Form) patterned after the current I.S.O form with no limiting endorsements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <u>Bodily Injury &amp; Property Damage</u><br><br><u>\$1,000,000</u> single limit per occurrence                |
| <input checked="" type="checkbox"/> 3. Indemnification: To the maximum extent permitted by Florida law, the Contractor/Vendor/Firm shall indemnify and hold harmless the City of Mount Dora, its officers and employees from any and all liabilities, damages, losses and costs, including, but not limited to, reasonable attorneys' fees and paralegals' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Contractor/Vendor/Firm or anyone employed or utilized by the Contractor/Vendor/Firm in the performance of this Agreement. This indemnification obligation shall not be construed to negate, abridge or reduce any other rights or remedies which otherwise may be available to an indemnified party or person described in this paragraph. |                                                                                                                 |
| This section does not pertain to any incident arising from the sole negligence of the City of Mount Dora.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                 |
| <input checked="" type="checkbox"/> 4. Automobile Liability                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <u>\$ 500,000</u> Each Occurrence<br>Owned/Non-owned/Hired<br>Automobile Included                               |
| <input type="checkbox"/> 5. Other Insurance as indicated below:<br>Errors and Omissions or Professional<br>Malpractice Coverage                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$ 1,000,000 Per Occurrence                                                                                     |
| <input type="checkbox"/> 6. Aircraft Liability \$1,000,000 each occurrence combined single limit for bodily injury liability and property damage liability.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                 |
| <input checked="" type="checkbox"/> 7. Contractor shall ensure that all subcontractors comply with the same insurance requirements that he is required to meet. The same Contractor shall provide City with certificates of insurance meeting the required insurance provisions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                 |
| <input checked="" type="checkbox"/> 8. The City of Mount Dora must be named as " <b>ADDITIONAL INSURED</b> " on the Insurance Certificate for Commercial General Liability where required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                 |

**INSURANCE REQUIREMENTS**  
(Continued)

- ☒ 9. The City of Mount Dora shall be named as the Certificate Holder. NOTE--The "Certificate Holder" should read as follows:

City of Mount Dora  
Mount Dora, Florida

No City Division, Department, or individual name should appear on the Certificate. No other format will be acceptable.

- ☒ 10. **Thirty (30) Days Cancellation Notice** required.
- ☒ 11. The Certificate must state **RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES."**

=====

**PROPOSER'S AND INSURANCE AGENT'S STATEMENT:**

We understand the insurance requirements of these specifications and that the evidence of insurability may be required within five (5) days of the award of **RFP**.

Nixon Power Services, LLC

Company

4475 Parkbreeze Court

Address

Orlando, FL 32808

City, State, Zip Code

Authorized Signature

Justin Slaughter VP of Sales

888-426-4966

Telephone No.

Printed Name & Title

jslaughter@nixonpower.com

Fax No.

Email

Scott Insurance

Insurance Agency

Not Needed Proof of Insurance Provided  
Signature of Proposer's Agent

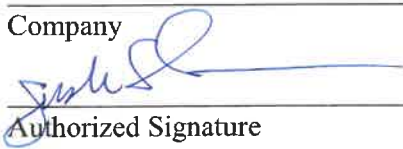
## DRUG-FREE WORKPLACE PROGRAM CERTIFICATION

Preference to businesses with drug-free workplace programs. -- Whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid, proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- (4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.
- (5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
- (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

**Does the individual responding to this solicitation certify that their firm has implemented a drug-free workplace program in accordance with the provision of Section 287.087, Florida Statutes, as stated above?**

☒ YES  
☐ NO

Nixon Power Services, LLC  
Company  
  
Authorized Signature  
Justin Slaughter VP of Sales  
Printed Name & Title  
jslaughter@nixonpower.com  
Email

4475 Parkbreeze Ct.  
Address  
Orlando, FL 32808  
City, State, Zip Code  
888-826-4966  
Telephone No.  
\_\_\_\_\_  
Fax No.



## NON-COLLUSION AFFIDAVIT OF PRIME QUALIFIER

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

State of Arkansas

County of Pulaski

Justin Slaughter, being first duly sworn, deposes and says that:

I am the VP of Sales of Nixon Power Services, LLC, (Proposer) which has submitted a Response to City of Mount Dora RFP #25-UT-001.

I am fully informed respecting the preparation and contents of the Response to RFP #25-UT-001, and of all pertinent circumstances respecting such Response.

Neither the Proposer nor any of its officers, partners, owners, agent representatives, employees or parties in interest, including this Affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, sought by agreement or collusion or communication or conference with any other proposer, firm or person, to fix the price or prices in the Proposer's Response to RFP #25-UT-001, or that of any other proposer, or to fix any overhead, profit or cost element of the Response price or the price of any other proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the CITY OF MOUNT DORA.

The price or prices quoted in the Proposer's Response to RFP #25-UT-001 are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this Affiant.

Nixon Power Services, LLC

Company

4475 Parkbreeze Ct.

Address

Justin Slaughter  
Authorized Signature

Orlando, FL 32808

City, State, Zip Code

Justin Slaughter VP of Sales

Printed Name & Title

888-826-4699

Telephone No.

jslaughter@nixonpower.com

Email

Fax No.

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of [ ☒ physical presence or [ ] online notarization of Justin Slaughter, as VP of Sales, of Nixon Power who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this 21<sup>st</sup> day of January, 2024. 2025

(stamp)

OFFICIAL SEAL  
Nicole Hammons  
Saline COUNTY  
NOTARY PUBLIC - ARKANSAS  
My Commission Expires 08/07/2027  
Commission No. 12701475

Nicole Hammons  
NOTARY PUBLIC

33

RFP# 25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES



## ACKNOWLEDGEMENTS

### RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES"

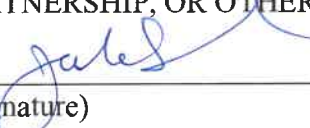
**To: City of Mount Dora  
510 N. Baker Street  
Mount Dora, FL 32757**

Nixon Power Services, LLC \_\_\_\_\_ (Proposer) guarantees its Response to RFP #25-UT-001 for a period not to exceed one hundred twenty (180) days from the date its Response was submitted to the City of Mount Dora unless an extension is granted by the Proposer.

The Contractor, by signing these **RFP** Submittal pages, acknowledges and agrees to abide by all the terms, conditions, and specifications contained in this **RFP** Document.

Dated this 21 day of January, 2025  
(Month) (Year)

INDIVIDUAL, LIMITED LIABILITY COMPANY,  
PARTNERSHIP, OR OTHER FORM OF ENTITY WHICH IS NOT A CORPORATION

By:  / Justin Slaughter  
(Signature) (Print name)

Address: 4475 Parkbreeze Ct. Orlando, FL 32808

Telephone: (888) 826-4966 Fax: (    )           

Taxpayer/Employer Identification Number (TIN/EIN): 42-1608629

### CORPORATION

By: \_\_\_\_\_ / \_\_\_\_\_  
(Signature) (Print name)

Address: \_\_\_\_\_

Telephone: (    )            Fax: (    )           

Taxpayer/Employer Identification Number (TIN/EIN): \_\_\_\_\_

State of Incorporation:

Corporate President: \_\_\_\_\_  
(Print Name)

Corporate Secretary: \_\_\_\_\_  
(Print Name)

Corporate Treasurer: \_\_\_\_\_  
(Print Name)

CORPORATE SEAL

Attest By: \_\_\_\_\_  
Secretary

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Remainder of Page Intentionally Left Blank



# CITY OF MOUNT DORA

## COMPLIANCE WITH THE PUBLIC RECORDS LAW

Upon award recommendation or ten (10) days after opening, submittals become "public records" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes. Proposers must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary. The submission of a proposal authorizes release of your firm's credit data to the CITY.

If the company submits information exempt from public disclosure, the company must identify with specificity which pages/paragraphs of their bid/proposal package are exempt from the Public Records Act, identifying the specific exemption section that applies to each. The protected information must be submitted to the CITY in a separate envelope marked accordingly.

By submitting a response to this solicitation, the company agrees to defend the CITY in the event we are forced to litigate the public records status of the company's documents.

Company Name: Nixon Power Services, LLC

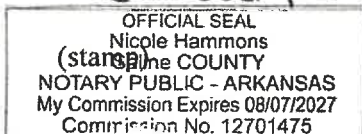
Authorized representative (printed): Justin Slaughter

Authorized representative (signature): *Justin Slaughter*

Project Number: RFP #25-UT-001

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Justin Slaughter, as VP of Sales, of Nixon Power, who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Vendor/Bidder/Contractor, and who is personally known to me or who produced \_\_\_\_\_ as identification, and who did/did not take an oath this 21<sup>st</sup> day of January, 2024.



*Nicole Hammons*  
NOTARY PUBLIC

## REFERENCES FORM

Provide the business names, contact persons and telephone numbers of four (4) references for which the firm has provided services described in this Proposals for three (3) years or more within the last five (5) years. Include relationships with governmental agencies. It is our intent to contact these references during the evaluation process.

1. Name of Company: St. Thomas Midtown Hospital  
Address: 2000 Church St. Nashville, TN  
Point of Contact: Michael Martin  
Phone #: 615-260-2865 Email address: \_\_\_\_\_  
Service(s) Provided: Service 4 1600kW at 4160VAC w/Paralleling Switchgear  
\_\_\_\_\_  
Dates of Service: 2018-Present
2. Name of Company: Kentucky American Water  
Address: 2300 Richmond Rd. Lexington, KY  
Point of Contact: Mike Maggard  
Phone #: 859-268-6348 Email address: michael.maggard@amwater.com  
Service(s) Provided: Preventative Maintenance and 24/7 Emergency Response  
\_\_\_\_\_  
Dates of Service: 2019-Present
3. Name of Company: Orange Water and Sewer Authority  
Address: 1898 MLK Jr. Drive Chapel, Hill NC  
Point of Contact: Johnny Johnson  
Phone #: 919-428-7995 Email address: jjohnson@owasa.org  
Service(s) Provided: Preventative Maintenance and 24/7 Emergency Response  
\_\_\_\_\_  
Dates of Service: 2019- Present
4. Name of Company: Disney Parks  
Address: 1375 E. Buena Vista Drive, Orlando, FL 32830  
Point of Contact: Anthony Rios  
Phone #: 407-242-6544 Email address: anthony.p.rios@disney.com  
Service(s) Provided: Preventative Maintenance and 24/7 Emergency Response  
\_\_\_\_\_  
Dates of Service: 2010-Present

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (A), FLORIDA STATUTES,  
ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. THIS SWORN STATEMENT IS SUBMITTED to the City of Mount Dora by: Justin Slaughter [NAME] as the VP of Sales [TITLE] of Nixon Power Services, LLC [BUSINESS ENTITY] and its Federal Employer Identification Number (FEIN) is 42-1608629.
2. I understand that a “public entity crime” as defined in Florida Statutes, Section 287.133 (1)(g), means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Florida Statutes, Section 287.133(1)(b), means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Florida Statutes, Section 287.133(1)(a), means:
  - a. A predecessor or successor of a person convicted of a public entity crime; or
  - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a “person” as defined in Florida Statutes, Section 287.133(1)(e), means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. The statement which I have marked below is true in relation to the entity submitting this sworn statement. Indicate which statement applies:

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, nor any affiliates of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order).

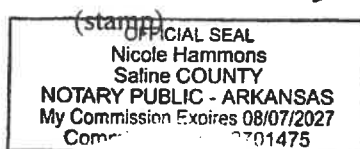
**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CITY OF MOUNT DORA IS FOR THE CITY OF MOUNT DORA ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE CITY OF MOUNT DORA PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN FLORIDA STATUTES, SECTION 287.017, FOR CATEGORY TWO, OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.**

[Signature]  
(Signature)

STATE OF ~~FLORIDA~~ Arkansas  
COUNTY OF Pulaski

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization of Justin Slaughter, as V.P. of Sales, of Nixon Pave who personally swore or affirmed that he/she is authorized to execute this Agreement and thereby bind the Firm, and who is personally known to me or who produced as identification, and who did/did not take an oath this

21<sup>st</sup> day of January, 2024.  
2025



[Signature]  
NOTARY PUBLIC

## FIRM INFORMATION

FIRM is a:

- ( ) Corporation  
( x ) Partnership  
( ) Sole Proprietorship  
( ) Other \_\_\_\_\_ (Explain)

Federal Employer Identification Number: 42-1608629

Firm Name: Nixon Power Services, LLC

Mailing Address: 4475 Parkbreeze Court Orlando, FL 32808

Telephone No.: 888-826-4966 Fax No.: \_\_\_\_\_

Email Address: jslaughter@nixonpower.com Web Address: nixonpower.com

If remittance address is different from the mailing address so indicate below.

Firm Name: Nixon Power Services, LLC

Remittance Address: Nixon Power Services P.O. Box 306448 Nashville, TN 37230-6448

\_\_\_\_\_  
\_\_\_\_\_

Submitted by: David Franklin

Name & Title Printed: David Franklin Outside Service Sales Representative

## SUB-CONTRACTOR LISTING

Phone Number/E-Mail:

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.



# Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the  
requester. Do not  
send to the IRS.

Before you begin, For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

|                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                    |
|------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Print or type.<br>See Specific Instructions on page 3.           | <b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)<br><b>Nixon Power Services, LLC</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                    |
|                                                                  | <b>2</b> Business name/disregarded entity name, if different from above.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                    |
|                                                                  | <b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.<br><input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate<br><input checked="" type="checkbox"/> <b>LLC.</b> Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . <b>P</b><br><b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.<br><input type="checkbox"/> Other (see instructions) | <b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):<br><br>Exempt payee code (if any) _____<br><br>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____<br><br>(Applies to accounts maintained outside the United States.) |
|                                                                  | <b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                    |
|                                                                  | <b>5</b> Address (number, street, and apt. or suite no.). See Instructions.<br><b>155 Franklin Rd, Ste 255</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Requester's name and address (optional)</b>                                                                                                                                                                                                                                                                     |
| <b>6</b> City, state, and ZIP code<br><b>Brentwood, TN 37027</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                    |
| <b>7</b> List account number(s) here (optional)                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                    |

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

|                                       |   |  |   |   |   |   |   |   |   |   |
|---------------------------------------|---|--|---|---|---|---|---|---|---|---|
| <b>Social security number</b>         |   |  |   |   |   |   |   |   |   |   |
|                                       |   |  | - |   |   |   | - |   |   |   |
| <b>or</b>                             |   |  |   |   |   |   |   |   |   |   |
| <b>Employer identification number</b> |   |  |   |   |   |   |   |   |   |   |
|                                       |   |  | - |   |   |   |   |   |   |   |
| 4                                     | 2 |  | - | 1 | 6 | 0 | 8 | 6 | 2 | 9 |

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

|                  |                                                                                                                        |                          |
|------------------|------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <b>Sign Here</b> | <b>Signature of U.S. person</b><br> | <b>Date</b><br>4/22/2024 |
|------------------|------------------------------------------------------------------------------------------------------------------------|--------------------------|

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

# Exhibit "C" - Pricing Schedule

Do not make changes to this form  
Input data within the columns "F", "G" and "I." Calculations will be performed using basic formulas for Column "H"

| LIFT STATION GENERATORS                                                                  |                           |                           |                                                                                 |                                 |                                                                                    |                                                                                          |                                              |                                                                                            |                                 |
|------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------------------------------------------------------------|---------------------------------|------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|----------------------------------------------|--------------------------------------------------------------------------------------------|---------------------------------|
| L/ST or Bldg ID#                                                                         | Fuel Type                 | KW Output                 | Location                                                                        | Estimated Quantity              | Minor Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Oil) | Major Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Oil, Fuel) | Extended Total for All Services (See Note 2) | On Demand Basis, Load Test Per Service Cost (This Cost is Not Included in Columns F and G) |                                 |
| L5.1                                                                                     | Diesel                    | 125 KW                    | 339 McDonald Street                                                             | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.2                                                                                     | Propane                   | 125 KW                    | 195 South Terminal Street                                                       | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.3                                                                                     | Diesel                    | 20 KW                     | 415 South Terminal Street                                                       | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.4                                                                                     | Propane                   | 125 KW                    | 800 South Wacker Street                                                         | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.7                                                                                     | Diesel                    | 40 KW                     | 1453 Liberty Avenue                                                             | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.9                                                                                     | Diesel                    | 40 KW                     | 399 Cobble Court                                                                | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.9                                                                                     | Diesel                    | 25 KW                     | 320 Lake Franklin Drive                                                         | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.10                                                                                    | Propane                   | 60 KW                     | 1350 Pine Avenue                                                                | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.11                                                                                    | Propane                   | 125 KW                    | 2600 Gamble Blvd                                                                | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.12                                                                                    | Propane                   | 20 KW                     | 1012 St. Joes Way                                                               | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.13                                                                                    | Propane                   | 80 KW                     | 8833 Country Club Blvd                                                          | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.14                                                                                    | Propane                   | 20 KW                     | 1616 Greentree Trail                                                            | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.15                                                                                    | Propane                   | 35 KW                     | 3901 Country Club Blvd                                                          | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.16                                                                                    | Diesel                    | 20 KW                     | 2002 Park Forest Blvd                                                           | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.17                                                                                    | Diesel                    | 55 KW                     | 1054 Juliette Blvd                                                              | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.18                                                                                    | Diesel                    | 30 KW                     | 2905 North County Street                                                        | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.20                                                                                    | Diesel                    | 40 KW                     | 530 Essex Drive                                                                 | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.21                                                                                    | See Building Generator #3 | See Building Generator #3 | 1300 N Donnelly Street (L5.21 uses Building Generator #3 listed below)          | See Building Generator #3 Below | See Building Generator #3 Below                                                    | See Building Generator #3 Below                                                          | See Building Generator #3 Below              | See Building Generator #3 Below                                                            | See Building Generator #3 Below |
| L5.22                                                                                    | Propane                   | 125 KW                    | 242 Summit Court                                                                | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.24                                                                                    | Diesel                    | 65 KW                     | 1682 US HWY 441                                                                 | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.25                                                                                    | Diesel                    | 40 KW                     | 3160 Village Lane                                                               | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.27                                                                                    | Diesel                    | 55 KW                     | 2500 Spring Harbor Blvd                                                         | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.30                                                                                    | Diesel                    | 20 KW                     | 3843 Laurel Drive                                                               | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.32                                                                                    | Diesel                    | 100 KW                    | 2607 East Noble Avenue                                                          | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.33                                                                                    | Diesel                    | 125 KW                    | 1895 US HWY 441                                                                 | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.34                                                                                    | Propane                   | 20 KW                     | 1968 Juliette Blvd                                                              | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.35                                                                                    | Diesel                    | 125 KW                    | 61 West Creek Lane                                                              | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.36                                                                                    | Diesel                    | 130 KW                    | 3003 Poppy Hill Road                                                            | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.37                                                                                    | Propane                   | 20 KW                     | 3735 Lake Center Drive                                                          | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.38                                                                                    | Diesel                    | 150 KW                    | 6301 Town Hill Blvd                                                             | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.39                                                                                    | Propane                   | 60 KW                     | 1461 Meadmoor Blvd                                                              | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.40                                                                                    | Natural Gas               | 125 KW                    | 1005 Goshlight Way                                                              | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.41                                                                                    | Natural Gas               | 30 KW                     | 4771 18th Road                                                                  | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.42                                                                                    | Natural Gas               | 35 KW                     | 8029 Bridgeport Bay Circle                                                      | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.43                                                                                    | Natural Gas               | 20 KW                     | 2940 Colchester Drive                                                           | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.44                                                                                    | Natural Gas               | 25 KW                     | 2112 Woodford Way                                                               | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.45                                                                                    | Natural Gas               | 35 KW                     | 2477 Hamden Way                                                                 | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.46                                                                                    | Diesel                    | 115 KW                    | 4727 Coppola Drive                                                              | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.47                                                                                    | Propane                   | 125 KW                    | 21150 Sullivan Ranch Blvd                                                       | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.48                                                                                    | Propane                   | 35 KW                     | 23449 Hidden Creek Lane                                                         | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.49                                                                                    | Diesel                    | 125 KW                    | 2333 Sebastian Street                                                           | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.50                                                                                    | See WTP #2 Generator      | See WTP #2 Generator      | 1500 Niles Road (L5.50 uses WTP #2 Generator listed below)                      | See WTP #2 Generator Below      | See WTP #2 Generator Below                                                         | See WTP #2 Generator Below                                                               | See WTP #2 Generator Below                   | See WTP #2 Generator Below                                                                 | See WTP #2 Generator Below      |
| L5.51                                                                                    | Natural Gas               | 70 KW                     | 8638 Bonaparte Bay Cir                                                          | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.52                                                                                    | Diesel                    | 200 KW                    | 4737 Magnolia Loop                                                              | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.53                                                                                    | Diesel                    | 400 KW                    | 30830 Round Lake Road                                                           | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.54                                                                                    | Diesel                    | 100 KW                    | 31000 Round Lake Road                                                           | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.55                                                                                    | Diesel                    | 80 KW                     | 120 Lake Margaret Circle                                                        | 1                               | \$                                                                                 | 275.00                                                                                   | \$                                           | 955.00                                                                                     | \$                              |
| L5.56                                                                                    | See WTP #3 Generator      | See WTP #3 Generator      | 1111 Overhill Drive/1111 Gordon Lane (L5.56 uses WTP #3 Generator listed below) | See WTP #3 Generator Below      | See WTP #3 Generator Below                                                         | See WTP #3 Generator Below                                                               | See WTP #3 Generator Below                   | See WTP #3 Generator Below                                                                 | See WTP #3 Generator Below      |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR LIFT STATION GENERATORS (Columns F and G Combined): |                           |                           |                                                                                 |                                 |                                                                                    |                                                                                          | \$                                           | 21,180.00                                                                                  | \$                              |

| PLANT GENERATORS                                                                  |           |           |                                                                       |                    |                                                                                    |                                                                                          |                                              |                                                                                            |    |
|-----------------------------------------------------------------------------------|-----------|-----------|-----------------------------------------------------------------------|--------------------|------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|----------------------------------------------|--------------------------------------------------------------------------------------------|----|
| WTP                                                                               | Fuel Type | KW Output | Location                                                              | Estimated Quantity | Minor Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Oil) | Major Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Oil, Fuel) | Extended Total for All Services (See Note 2) | On Demand Basis, Load Test Per Service Cost (This Cost is Not Included in Columns F and G) |    |
| WTP 1                                                                             | Diesel    | 650 KW    | Water Treatment Plant #1 1600 Lind Avenue                             | 1                  | \$                                                                                 | 300.00                                                                                   | \$                                           | 2,335.00                                                                                   | \$ |
| WTP 2                                                                             | Diesel    | 920 KW    | Water Treatment Plant #2 1800 Niles Road                              | 1                  | \$                                                                                 | 300.00                                                                                   | \$                                           | 2,630.00                                                                                   | \$ |
| WWTP 1                                                                            | Diesel    | 400 KW    | Wastewater Treatment Plant #1 1111 Overhill Drive or 1111 Gordon Lane | 1                  | \$                                                                                 | 300.00                                                                                   | \$                                           | 1,640.00                                                                                   | \$ |
| WWTP 1 (ORCA)                                                                     | Diesel    | 40 KW     | Wastewater Treatment Plant #1 1111 Overhill Drive or 1111 Gordon Lane | 1                  | \$                                                                                 | 275.00                                                                                   | \$                                           | 885.00                                                                                     | \$ |
| WWTP 2                                                                            | Diesel    | 610 KW    | Wastewater Treatment Plant #2 2099 James P. Small Drive               | 1                  | \$                                                                                 | 300.00                                                                                   | \$                                           | 2,630.00                                                                                   | \$ |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR PLANT GENERATORS (Columns F and G Combined): |           |           |                                                                       |                    |                                                                                    |                                                                                          | \$                                           | 11,380.00                                                                                  | \$ |

| OTHER GENERATORS (BUILDINGS)                                                                  |           |           |                                                                     |                    |                                                                                    |                                                                                          |                                                       |                                                                                            |    |
|-----------------------------------------------------------------------------------------------|-----------|-----------|---------------------------------------------------------------------|--------------------|------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|-------------------------------------------------------|--------------------------------------------------------------------------------------------|----|
| Bldg GEN #                                                                                    | Fuel Type | KW Output | Location                                                            | Estimated Quantity | Minor Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Oil) | Major Annual Preventive Maintenance Per Service Cost (Synthetic Lube, Filter, Oil, Fuel) | Extended Total for All Services (See Note 2)          | On Demand Basis, Load Test Per Service Cost (This Cost is Not Included in Columns F and G) |    |
| Bldg GEN #1                                                                                   | Diesel    | 200 KW    | First Baptist Church 1020 East 1st Avenue                           | 1                  | \$                                                                                 | 275.00                                                                                   | \$                                                    | 1,170.00                                                                                   | \$ |
| Bldg GEN #2                                                                                   | Diesel    | 250 KW    | City Hall 510 N Baker Street                                        | 1                  | \$                                                                                 | 275.00                                                                                   | \$                                                    | 1,355.00                                                                                   | \$ |
| Bldg GEN #3                                                                                   | Diesel    | 265 KW    | Public Safety Building (Police & Fire) 1300 Donnelly Street         | 1                  | \$                                                                                 | 275.00                                                                                   | \$                                                    | 1,400.00                                                                                   | \$ |
| Bldg GEN #4                                                                                   | Diesel    | 500 KW    | Purple Wines Complex (Future Need Engineering 2027) 401 Lind Avenue | 1                  | City Will Request Cost Quote (Price to Service Start)                              | City Will Request Cost Quote (Price to Service Start)                                    | City Will Request Cost Quote (Price to Service Start) | City Will Request Cost Quote (Price to Service Start)                                      |    |
| Bldg GEN #5                                                                                   | Diesel    | 80 KW     | City Hall Annex 300 N Donnelly Street                               | 1                  | \$                                                                                 | 275.00                                                                                   | \$                                                    | 855.00                                                                                     | \$ |
| Bldg GEN #6                                                                                   | Diesel    | 80 KW     | Electric South Building 4200 County Road 150                        | 1                  | \$                                                                                 | 275.00                                                                                   | \$                                                    | 785.00                                                                                     | \$ |
| Bldg GEN #7                                                                                   | Diesel    | 200 KW    | Fire Station 35 (Future Need Engineering 2026) 2000 County Road 13A | 1                  | City Will Request Cost Quote (Price to Service Start)                              | City Will Request Cost Quote (Price to Service Start)                                    | City Will Request Cost Quote (Price to Service Start) | City Will Request Cost Quote (Price to Service Start)                                      |    |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR OTHER GENERATORS (BUILDINGS) (Columns F and G Combined): |           |           |                                                                     |                    |                                                                                    |                                                                                          | \$                                                    | 7,045.00                                                                                   | \$ |

Input data within column "B" below. Calculations for Column "E" will be performed using basic formulas.

| UNPLANNED MAINTENANCE & PARTS AND SUPPLIES                                                                                                               |          |          |           |                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|-----------|----------------|
| Description                                                                                                                                              | % Rate   | Multiply | Estimated | Extended Total |
| Generator Repair Parts and Supplies: Enter your Market Percentage Rate                                                                                   | 30%      | X        | 20000     | \$ 6,000.00    |
| Hourly \$ Rate                                                                                                                                           |          |          |           |                |
| Labor Rate in USD - Straight time per hour                                                                                                               | \$165.00 | X        | 100       | \$ 16,500.00   |
| Labor Rate in USD - Overtime per hour (includes Afterhours, Urgent, Emergency Service & holidays outside of the normal City schedule 7:30 AM to 4:30 PM) | \$247.40 | X        | 100       | \$ 24,740.00   |
| Subtotal of Unplanned Maintenance & Parts and Supplies                                                                                                   |          |          |           | \$ 47,240.00   |

GRAND TOTAL (ALL SUBTOTALS ABOVE COMBINED): \$ 148,345.00

Firm: Nixon Power Services, LLC

Name: Justin Slaughter

Address: 4475 Parkbreeze Court Orlando, FL 32808

Telephone Number: 888-826-4966

Contact Email Address: jslaughter@nixonpower.com & jfslaughter@nixonpower.com

Company Authorized Representative Name: Justin Slaughter

Signature/Date: Justin Slaughter *Justin Slaughter*  
AUTHORIZED AGENT

THE ABOVE AMOUNTS INCLUDE SALARY COST, FRINGE BENEFITS, OVERHEAD, OPERATING MARGIN AND PROFIT, AND ALL DIRECT AND INDIRECT EXPENSES.

End of Proposal Pricing Sheet (Excel)

Submit this document with your submittal in both Excel and PDF format.

**RFP # 25-UT-001**  
**Generator Maintenance and Repair Services**  
**CITY OF MOUNT DORA**

**ADDENDUM NUMBER 1**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

**CLARIFICATIONS:**

**Originally Reads as:**

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue <b>RFP</b> Notice of Advertisement         | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 10, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 16, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

**Now Reads as:**

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue <b>RFP</b> Notice of Advertisement         | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 13, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 17, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** We are looking for a construction cost estimate or a construction cost range for "Generator Maintenance Services on "01/16/2025 & 02:00 PM".

**A1.** We do not have an estimate for these services.

**Q2.** Will there be liquidated damages in the final contract? If so, can they be capped?

**A2.** There will not be liquidated damages.

**Q3.** Is there a warranty provision in the final contract for the work performed? If so, what is it?

**A3.** This would be addressed with the successful bidder based upon legal review and consideration.

**Q4.** Can they add a Mutual waiver of consequential damages to the final contract?

**A4.** This would be addressed with the successful bidder based upon legal review and consideration.

**Q5.** Will AIA performance and payment bond forms be acceptable? Or does the city have their own forms?

**A5.** Yes, AIA is preferred.

**Q6.** Performance and Payment Bonds - is this required for the maintenance contract?

**A6.** Yes.

**The following questions are in reference to Exhibit A on page 45 of the RFP:**

**Q7.** A - Task (1) - Fuel System:

6. Fuel Sample —Test condition of fuel and specifically for water and algae.

- Lab Reports required?

**A7.** Yes, report required.

**Q8.** B - Task (2) - Lubrication System

1. Oil sample - obtain sample prior to replacing oil. Sample to include at a minimum, the following requirements to determine the engine condition: viscosity, total solids, total base number, oxidation, fuel dilution (water, antifreeze and other contaminants).

- Lab Reports required?

**A8.** Lab report not required.

**Q9.** C - Task (3) - Cooing System

7. Hoses, clamps and connections - Inspect condition and pliability; tighten all hose clamps, and replace when necessary.

- Included in annual cost or can this be quoted?

**A9.** Quote as necessary.

**Q10.** Task (5) - Intake System

1. Air filter - Inspect and replace as necessary.

- Included in annual cost or can this be quoted?

**The following question is in reference to Exhibit A on page 48 of the RFP:**

- Should a cost to pressure wash and complete pest control be included in maintenance price or can these be quoted as needed?

**The following question is in reference to Exhibit A on page 51 of the RFP:**

- Are there any sites with restrictions to this that will require maintenance to be done after hours or on a weekend?

Signature acknowledges receipt and understanding of this addendum.

Date \_\_\_\_\_

**RFP # 25-UT-001**  
**Generator Maintenance and Repair Services**  
**CITY OF MOUNT DORA**

**ADDENDUM NUMBER 2**

To All Plan Holders:

The following changes, clarification and additions are hereby made part of the **RFP #25-UT-001 GENERATOR MAINTENANCE AND REPAIR SERVICES** for the above as fully and completely as if the same were fully set forth therein.

**CLARIFICATIONS:**

**Originally Reads as:**

| Event                                            | Date                                 |
|--------------------------------------------------|--------------------------------------|
| Issue RFP Notice of Advertisement                | December 17, 2024                    |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm            |
| Addendum Issued (If Applicable)                  | January 10, 2025                     |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 16, 2025 @ 2:00 pm           |
| Evaluation Committee to Shortlist                | January 22, 2025 @ 1:00 pm           |
| Evaluation Committee - Interviews (if requested) | January 30, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | January 30, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | January 30, 2024                     |
| City Council Meeting Date (anticipated)          | February 18, 2024                    |

**Now Reads as:**

| Event                                            | Date                                  |
|--------------------------------------------------|---------------------------------------|
| Issue RFP Notice of Advertisement                | December 17, 2024                     |
| Last Date for Receipt of Written Questions       | January 3, 2025 – 4:00 pm             |
| Addendum Issued (If Applicable)                  | January 13, 2025                      |
| Proposal Due/ Opening Date (See Exhibit “D”)     | January 22, 2025 @ 2:00 pm            |
| Evaluation Committee to Shortlist                | January 30, 2025 @ 1:00 pm            |
| Evaluation Committee - Interviews (if requested) | February 14, 2025 @ 1:00 pm – 4:00 pm |
| Evaluation Committee to Recommend                | February 14, 2025 @ 4:15 pm           |
| Issue Notice of Recommendation                   | February 14, 2024                     |
| City Council Meeting Date (anticipated)          | March 4, 2024                         |

**PLEASE BE ADVISED OF THE FOLLOWING QUESTIONS AND ANSWERS:**

**Q1.** I want to bring to your attention, that there is an error on the spreadsheet for pricing. I assume we can fix in the field unless you need to do this and resend in an addendum. The Formula for the sum of the Major and Minor is multiplied by 2 when it shouldn't be.

**A1.** Please see revised pricing sheet to reflect annual services.

~~~~~

~~~~~

Signature acknowledges receipt and understanding of this addendum.

*David Franklin*      Outside Service Sales Rep.

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
01/21/2025

\_\_\_\_\_  
Date



## BID BOND

---

**Bond No:** Bid Bond

**CONTRACTOR:**

*(Name, legal status and address)*

Nixon Power Services, LLC  
4575 Parkbreeze Court  
Orlando, FL 32808

**SURETY:**

*(Name, legal status and principal place of business)*

Hartford Fire Insurance Company  
The Hartford - Bond Claim Department  
One Hartford Plaza, T-4  
Hartford, CT 06155

**OWNER:**

*(Name, legal status and address)*

City of Mount Dora  
510 North Baker Street  
Mount Dora, FL 32757

**BOND AMOUNT:** 5% Five Percent of Amount Bid

**PROJECT:**

*(Name, location or address, and Project number, if any)*

RFP #25-UT-001; Generator Maintenance and Repair Services

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

---

**The Company executing this bond vouches that this document conforms to the American Institute of Architects Document A310, 2010 edition**

1



Signed and sealed this 22nd day of January, 2025.

Tamy Murphy  
(Witness)

Nixon Power Services, LLC

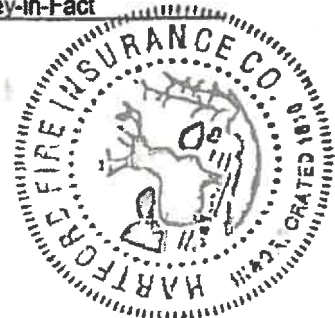
By: [Signature]  
(Principal) (Seal)  
JUSTIN SLAUGHTER VICE PRESIDENT  
(Title)

Hartford Fire Insurance Company

Lynda Butts  
(Witness) Lynda Butts

By: [Signature]  
(Surety) (Seal)

Windy D Lovelady, Attorney-in-Fact  
(Title)



The Company executing this bond vouches that this document conforms to the American Institute of Architects Document A310, 2010 edition

# POWER OF ATTORNEY

Direct Inquiries/Claims to:

**THE HARTFORD**  
BOND, T-11  
One Hartford Plaza  
Hartford, Connecticut 06155  
[BondClaims@thehartford.com](mailto:BondClaims@thehartford.com)  
call: 866-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Code: SurePath

- ☒ Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut  
☐ Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana  
☐ Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut  
☐ Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut  
☐ Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana  
☐ Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois  
☐ Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana  
☐ Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint  
**Windy D Lovelady of Greensboro, NC**

their true and lawful Attorney-in-Fact, to sign its name as surety(ies) only as delineated above by ☒, and to execute, seal and acknowledge the following bond, undertaking, contract or written instrument:

Bond No. Bid Bond on behalf of Nixon Power Services, LLC naming  
City of Mount Dora as Obligor in the amount of See Bond Form  
on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 23, 2016 the Companies have caused these presents to be signed by its Assistant Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



*Shelby Wiggins*

Shelby Wiggins, Assistant Secretary

*Joelle L. LaPierre*

Joelle L. LaPierre, Assistant Vice President

STATE OF FLORIDA

COUNTY OF SEMINOLE

ss. Lake Mary

On this 20th day of May, 2021, before me personally came Joelle LaPierre, to me known, who being by me duly sworn, did depose and say: that (s)he resides in Seminole County, State of Florida; that (s)he is the Assistant Vice President of the Companies, the corporations described in and which executed the above instrument; that (s)he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that (s)he signed his/her name thereto by like authority.



*Jessica Ciccone*  
Jessica Ciccone  
My Commission 1111122280  
Expires June 20, 2025

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of January 22, 2025.

Signed and sealed in Lake Mary, Florida.



*Keith D. Dozols*

Keith D. Dozols, Assistant Vice President

SurePath POA 2021



|                                     |                    |                                   |                         |                               |
|-------------------------------------|--------------------|-----------------------------------|-------------------------|-------------------------------|
| <b>Tax Collector Scott Randolph</b> |                    | <b>Local Business Tax Receipt</b> |                         | <b>Orange County, Florida</b> |
|                                     |                    | <b>EXPIRES</b>                    | <b>9/30/2024</b>        | 3100-1083642                  |
| 3100                                | PROJECT MANAGEMENT | 2023 \$30.00                      | 3 EMPLOYEES ;           |                               |
| TOTAL TAX                           |                    | \$30.00                           | BOWMAN ROGER            |                               |
| PREVIOUSLY PAID                     |                    | \$30.00                           | NIXON POWER SERVICES    |                               |
| TOTAL DUE                           |                    | \$0.00                            | 155 FRANKLIN RD STE 255 |                               |
|                                     |                    |                                   | ATTN ACCTS PAYABLE      |                               |
|                                     |                    |                                   | BRENTWOOD TN 37027      |                               |
| 2296 COMMUNITY DR                   |                    |                                   |                         |                               |
| L - LAKE BUENA VISTA, 32830         |                    |                                   |                         |                               |

PAID: \$30.00 0098-01106712 7/12/2023

**Tax Collector Scott Randolph** **Local Business Tax Receipt** **Orange County, Florida**  
 This local Business Tax Receipt is in addition to and not in lieu of any other tax required by law or municipal ordinance. Businesses are subject to regulation of zoning, health and other lawful authorities. This receipt is valid from October 1 through September 30 of receipt year. Delinquent penalty is added October 1.

|      |                    |                |                  |              |
|------|--------------------|----------------|------------------|--------------|
|      |                    | <b>EXPIRES</b> | <b>9/30/2024</b> | 3100-1083642 |
| 3100 | PROJECT MANAGEMENT | 2023 \$30.00   | 3 EMPLOYEES ;    |              |

TOTAL TAX \$30.00  
 PREVIOUSLY PAID \$30.00  
 TOTAL DUE \$0.00

2296 COMMUNITY DR  
 L - LAKE BUENA VISTA, 32830

PAID: \$30.00 0098-01106712 7/12/2023



BOWMAN ROGER

NIXON POWER SERVICES  
 155 FRANKLIN RD STE 255  
 ATTN ACCTS PAYABLE  
 BRENTWOOD TN 37027

This receipt is official when validated by the Tax Collector.

Orange County Code requires this local Business Tax Receipt to be displayed conspicuously at the place of business in public view. It is subject to inspection by all duly authorized officers of the County.

Search Again

Business Tax Receipt ID: 1083642  
Location Address: 2296 COMMUNITY DR  
Business: NIXON POWER SERVICES  
New Business Date: 09/08/2010  
Application Date: 09/08/2010  
Out of Business Date:

Mailing Address: NIXON POWER SERVICES  
155 FRANKLIN RD STE 255  
ATTN ACCTS PAYABLE  
BRENTWOOD, TN 37027

2024 Account Number: 3100-1083642

| Category Type   | Display Name       | Units | Tax     | Exempt | Total Fees | Total Paid | Total Amt Due |
|-----------------|--------------------|-------|---------|--------|------------|------------|---------------|
| 3100            | PROJECT MANAGEMENT | 3     | \$30.00 | \$0.00 | \$0.00     | \$34.50    | \$0.00        |
| Total for 2024: |                    |       | \$30.00 | \$0.00 | \$0.00     | \$34.50    | \$0.00        |

This Business Tax Receipt ID has been paid in full.

This is the receipt from our recent purchase of our tax receipt. We are waiting for it to arrive in the mail. The account number on this page matches the account number on the top right of our tax certificate.



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

## Detail by Entity Name

Foreign Limited Liability Company  
NIXON POWER SERVICES, LLC

### Filing Information

|                         |               |
|-------------------------|---------------|
| <b>Document Number</b>  | M04000001701  |
| <b>FEI/EIN Number</b>   | 42-1608629    |
| <b>Date Filed</b>       | 04/29/2004    |
| <b>State</b>            | NC            |
| <b>Status</b>           | ACTIVE        |
| <b>Last Event</b>       | REINSTATEMENT |
| <b>Event Date Filed</b> | 03/29/2023    |

### Principal Address

155 Franklin Road  
Suite 255  
Brentwood, TN 37027

Changed: 04/09/2019

**Mailing Address**

155 Franklin Road  
Suite 255  
Brentwood, TN 37027

Changed: 04/09/2019

**Registered Agent Name & Address**

C T CORPORATION SYSTEM  
1200 SOUTH PINE ISLAND ROAD  
PLANTATION, FL 33324

Name Changed: 03/29/2023

**Authorized Person(s) Detail**

**Name & Address**

Title MGR

STANLEY, RONALD MJR  
155 Franklin Road  
Suite 255  
Brentwood, TN 37027

Title CFO

Johnson, Conrad  
155 Franklin Road  
Suite 255  
Brentwood, TN 37027

### Annual Reports

| Report Year | Filed Date |
|-------------|------------|
| 2022        | 03/29/2023 |
| 2023        | 03/29/2023 |
| 2024        | 03/11/2024 |

### Document Images

|                                              |                                          |
|----------------------------------------------|------------------------------------------|
| <a href="#">03/11/2024 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/29/2023 -- REINSTATEMENT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/14/2021 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">06/09/2020 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/09/2019 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">02/03/2018 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/02/2017 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/03/2016 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">02/26/2015 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/11/2014 -- LC Name Change</a> | <a href="#">View image in PDF format</a> |
| <a href="#">01/09/2014 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/05/2013 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">04/18/2012 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |
| <a href="#">03/15/2011 -- ANNUAL REPORT</a>  | <a href="#">View image in PDF format</a> |

[03/18/2010 -- Reinstatement](#)[View image in PDF format](#)[04/29/2004 -- Foreign Limited](#)[View image in PDF format](#)

Florida Department of State, Division of Corporations



**2024 FOREIGN LIMITED LIABILITY COMPANY ANNUAL REPORT**

DOCUMENT# M04000001701

**Entity Name:** NIXON POWER SERVICES, LLC

**Current Principal Place of Business:**

155 FRANKLIN ROAD  
SUITE 255  
BRENTWOOD, TN 37027

**Current Mailing Address:**

155 FRANKLIN ROAD  
SUITE 255  
BRENTWOOD, TN 37027 US

**FEI Number:** 42-1608629

**Certificate of Status Desired:** No

**Name and Address of Current Registered Agent:**

C T CORPORATION SYSTEM  
1200 SOUTH PINE ISLAND ROAD  
PLANTATION, FL 33324 US

*The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.*

**SIGNATURE:** CHRISTINE KELM

03/11/2024

Electronic Signature of Registered Agent

Date

**Authorized Person(s) Detail :**

|                 |                                |                 |                                |
|-----------------|--------------------------------|-----------------|--------------------------------|
| Title           | MGR                            | Title           | CFO                            |
| Name            | STANLEY, RONALD MJR            | Name            | JOHNSON, CONRAD                |
| Address         | 155 FRANKLIN ROAD<br>SUITE 255 | Address         | 155 FRANKLIN ROAD<br>SUITE 255 |
| City-State-Zip: | BRENTWOOD TN 37027             | City-State-Zip: | BRENTWOOD TN 37027             |

*I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am a managing member or manager of the limited liability company or the receiver or trustee empowered to execute this report as required by Chapter 605, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.*

**SIGNATURE:** CONRAD JOHNSON

CFO

03/11/2024

Electronic Signature of Signing Authorized Person(s) Detail

Date



Tre Hargett  
Secretary of State

Division of Business Services  
Department of State  
State of Tennessee  
312 Rosa L. Parks AVE, 6th FL  
Nashville, TN 37243-1102

## Filing Information

Name: NIXON POWER SERVICES, LLC

### General Information

|                |                                     |                   |                |
|----------------|-------------------------------------|-------------------|----------------|
| SOS Control #  | 000461293                           | Formation Locale: | NORTH CAROLINA |
| Filing Type:   | Limited Liability Company - Foreign | Date Formed:      | 11/03/2003     |
| Status:        | Active                              | Fiscal Year Close | 12             |
| Duration Term: | Perpetual                           | Member Count:     | 6              |
| Managed By:    | Board Managed                       |                   |                |

Registered Agent Address  
RONALD M STANLEY, JR.  
STE 255  
155 FRANKLIN RD  
BRENTWOOD, TN 37027-4693

Principal Address  
IVAN BISBEE  
STE 255  
155 FRANKLIN RD  
BRENTWOOD, TN 37027-4693

The following document(s) was/were filed in this office on the date(s) indicated below:

| Date Filed | Filing Description                                                         | Image #    |
|------------|----------------------------------------------------------------------------|------------|
| 01/16/2024 | 2023 Annual Report                                                         | B1492-4580 |
| 01/24/2023 | 2022 Annual Report                                                         | B1325-1667 |
| 06/14/2022 | 2021 Annual Report                                                         | B1235-6965 |
|            | Principal Address 3 Changed From: ANGIE MURRAY To: IVAN BISBEE             |            |
| 06/03/2022 | Notice of Determination                                                    | B1221-6205 |
| 04/01/2021 | 2020 Annual Report                                                         | B1013-5957 |
|            | Principal Address 3 Changed From: JOE DUNIVAN To: ANGIE MURRAY             |            |
| 03/29/2021 | Assumed Name                                                               | B1007-7771 |
|            | New Assumed Name Changed From: No Value To: Nixon Energy Solutions         |            |
| 08/31/2020 | 2019 Annual Report                                                         | B0916-7858 |
|            | Principal Address 3 Changed From: KEVIN MANN To: JOE DUNIVAN               |            |
| 08/01/2020 | Notice of Determination                                                    | B0899-2486 |
| 01/17/2019 | 2018 Annual Report                                                         | B0638-8348 |
|            | Principal Address 1 Changed From: 5038 THOROUGHbred LN To: 155 FRANKLIN RD |            |
|            | Principal Address 2 Changed From: No value To: STE 255                     |            |
|            | Principal Postal Code Changed From: 37027-4225 To: 37027-4693              |            |

## Filing Information

Name: NIXON POWER SERVICES, LLC

---

Principal County Changed From: DAVIDSON COUNTY To: WILLIAMSON COUNTY

Member Count Changed From: 7 To: 6

Registered Agent Physical Address 1 Changed From: 5038 THOROUGHbred LN To: 155 FRANKLIN RD

Registered Agent Physical Address 2 Changed From: No Value To: STE 255

Registered Agent Physical Postal Code Changed From: 37027-4225 To: 37027-4693

02/19/2018 2017 Annual Report B0499-5369

03/14/2017 2016 Annual Report B0360-5379

07/18/2016 2015 Annual Report B0274-8024

Principal Address 3 Changed From: No value To: KEVIN MANN

Principal County Changed From: WILLIAMSON COUNTY To: DAVIDSON COUNTY

06/01/2016 Notice of Determination B0257-0095

03/04/2015 Assumed Name Cancellation B0059-5063

Name Status Changed From: Active (NIXON POWER SERVICES CO.) To: Inactive - Name Cancelled (NIXON POWER SERVICES CO.)

03/04/2015 Articles of Amendment B0059-5061

Filing Name Changed From: GENEVA, LLC To: NIXON POWER SERVICES, LLC

Commenced Doing Business in TN Date Changed From: No value To: 01/14/2004

Member Count Changed From: 5 To: 7

Registered Agent Physical Address 1 Changed From: 5038 THOROUGHbred LANE To: 5038 THOROUGHbred LN

Registered Agent Physical Postal Code Changed From: 37027 To: 37027-4225

02/23/2015 2014 Annual Report B0057-3855

Member Count Changed From: 8 To: 5

Managed By Changed From: Member Managed To: Board Managed

04/15/2014 2013 Annual Report 7332-0702

Principal Address 1 Changed From: 8015 PIEDMONT TRIAD PKWY To: 5038 THOROUGHbred LN

Principal City Changed From: GREENSBORO To: BRENTWOOD

Principal State Changed From: NC To: TN

Principal Postal Code Changed From: 27409-9407 To: 37027-4225

Principal County Changed From: No value To: WILLIAMSON COUNTY

Member Count Changed From: 7 To: 8

11/27/2013 Assumed Name Renewal 7259-1133

Assumed Name Changed From: NIXON POWER SERVICES CO. To: NIXON POWER SERVICES CO.

Expiration Date Changed From: 01/26/2014 To: 11/27/2018

04/19/2013 2012 Annual Report 7195-2473

Member Count Changed From: 5 To: 7

Managed By Changed From: Manager Managed To: Member Managed

09/24/2012 Registered Agent Change (by Entity) 7098-2041

1/22/2025 10:46:01 AM

Page 2 of 4

## Filing Information

Name: NIXON POWER SERVICES, LLC

---

Registered Agent First Name Changed From: No Value To: RONALD  
Registered Agent Last Name Changed From: No Value To: STANLEY, JR.  
Registered Agent Middle Name Changed From: No Value To: M  
Registered Agent Organization Name Changed From: C T CORPORATION SYSTEM To: No Value  
Registered Agent Physical Address 1 Changed From: 800 S GAY ST To: 5038 THOROUGHbred LANE  
Registered Agent Physical Address 2 Changed From: STE 2021 To: No Value  
Registered Agent Physical City Changed From: KNOXVILLE To: BRENTWOOD  
Registered Agent Physical County Changed From: KNOX COUNTY To: WILLIAMSON COUNTY  
Registered Agent Physical Postal Code Changed From: 37929-9710 To: 37027  
04/16/2012 2011 Annual Report 7042-0158  
Principal Postal Code Changed From: 27409 To: 27409-9407  
Member Count Changed From: 2 To: 5  
01/07/2011 2010 Annual Report A0052-2674  
05/14/2010 Assumed Name 6719-2883  
New Assumed Name Changed From: No Value To: Covington Power Services  
03/18/2010 2009 Annual Report 6679-0912  
Principal Address 1 Changed From: 8015 PIEDMONT TRIAD To: 8015 PIEDMONT TRIAD PKWY  
03/25/2009 2008 Annual Report 6490-0512  
11/26/2008 Assumed Name Renewal 6404-0500  
11/26/2008 Assumed Name Renewal 6404-0501  
11/26/2008 Assumed Name Renewal 6404-0502  
11/26/2008 Assumed Name Renewal 6404-0503  
04/03/2008 2007 Annual Report 6288-2640  
04/04/2007 2006 Annual Report 6028-1616  
04/06/2006 2005 Annual Report 5762-2359  
Mail Address Changed  
04/19/2005 2004 Annual Report 5436-0756  
Member Count Changed  
Principal Address Changed  
01/24/2005 Assumed Name 5336-1016  
09/27/2004 Registered Agent Change (by Agent) 5243-0482  
Registered Agent Physical Address Changed  
01/26/2004 Articles of Amendment 5016-0160  
Name Changed  
Member Count Changed  
Principal Address Changed

Exhibit "C" - Pricing Schedule

Do not make changes to this form

Input data within the columns "F", "G".and "I." Calculations will be performed using basic formulas for Column "H"

| LIFT STATION GENERATORS                                                                  |                           |                           |                                                                                  |                                 |                                                                                      |                                                                                      |                                                  |                                                                                            |
|------------------------------------------------------------------------------------------|---------------------------|---------------------------|----------------------------------------------------------------------------------|---------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------|--------------------------------------------------------------------------------------------|
| L/S# or Site ID's                                                                        | Fuel Type                 | KW Output                 | Location                                                                         | Estimated Quantity              | Minor Annual Preventive Maintenance Per Service Cost (exclude Load Testing Services) | Major Annual Preventive Maintenance Per Service Cost (exclude Load Testing Services) | Extended Total for All Minor & Major PM Services | On Demand Basis: Load Test Per Service Cost (This Cost is not included in Columns F and G) |
| LS 1                                                                                     | Diesel                    | 125 KW                    | 339 McDonald Street                                                              | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 2                                                                                     | Propane                   | 125 KW                    | 190 South Tremain Street                                                         | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 3                                                                                     | Diesel                    | 20 KW                     | 411 South Tremain Street                                                         | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                      | \$ 450.00                                                                                  |
| LS 6                                                                                     | Propane                   | 125 KW                    | 800 South Rossiter Street                                                        | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 7                                                                                     | Diesel                    | 40 KW                     | 1453 Liberty Avenue                                                              | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 8                                                                                     | Diesel                    | 40 KW                     | 390 Cobble Court                                                                 | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 9                                                                                     | Diesel                    | 25 KW                     | 320 Lake Franklin Drive                                                          | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                      | \$ 450.00                                                                                  |
| LS 10                                                                                    | Propane                   | 60 KW                     | 1350 Pine Avenue                                                                 | 1                               | \$ 275.00                                                                            | \$ 815.00                                                                            | \$ 1,090.00                                      | \$ 450.00                                                                                  |
| LS 11                                                                                    | Propane                   | 125 KW                    | 2600 Sunrise Blvd.                                                               | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 12                                                                                    | Propane                   | 20 KW                     | 1032 St. Ives Way                                                                | 1                               | \$ 275.00                                                                            | \$ 665.00                                                                            | \$ 940.00                                        | \$ 450.00                                                                                  |
| LS 13                                                                                    | Propane                   | 80 KW                     | 8011 Country Club Blvd.                                                          | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 14                                                                                    | Propane                   | 20 KW                     | 5036 Greenbriar Trail                                                            | 1                               | \$ 275.00                                                                            | \$ 665.00                                                                            | \$ 940.00                                        | \$ 450.00                                                                                  |
| LS 15                                                                                    | Propane                   | 55 KW                     | 1902 Country Club Blvd.                                                          | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 16                                                                                    | Diesel                    | 20 KW                     | 2002 Park Forest Blvd.                                                           | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                      | \$ 450.00                                                                                  |
| LS 17                                                                                    | Diesel                    | 55 KW                     | 1054 Juliette Blvd.                                                              | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 19                                                                                    | Diesel                    | 30 KW                     | 2905 North Donnelly Street                                                       | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 20                                                                                    | Diesel                    | 40 KW                     | 536 Essex Drive                                                                  | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 21                                                                                    | See Building Generator #3 | See Building Generator #3 | 1300 N Donnelly Street (LS 21 uses Building Generator #3 listed below)           | See Building Generator #3 Below | See Building Generator #3 Below                                                      | See Building Generator #3 Below                                                      | See Building Generator #3 Below                  | See Building Generator #3 Below                                                            |
| LS 22                                                                                    | Propane                   | 125 KW                    | 745 Summit Court                                                                 | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 24                                                                                    | Diesel                    | 66 KW                     | 16632 US HWY 441                                                                 | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 25                                                                                    | Diesel                    | 40 KW                     | 3160 Village Lane                                                                | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 27                                                                                    | Diesel                    | 55 KW                     | 2500 Spring Harbor Blvd.                                                         | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 30                                                                                    | Diesel                    | 20 KW                     | 3041 Laurel Drive                                                                | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                      | \$ 450.00                                                                                  |
| LS 32                                                                                    | Diesel                    | 100 KW                    | 2607 East Robie Avenue                                                           | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 33                                                                                    | Diesel                    | 105 KW                    | 19955 US HWY 441                                                                 | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 34                                                                                    | Propane                   | 20 KW                     | 1998 Juliette Blvd                                                               | 1                               | \$ 275.00                                                                            | \$ 655.00                                                                            | \$ 930.00                                        | \$ 450.00                                                                                  |
| LS 35                                                                                    | Diesel                    | 125 KW                    | 60 Wolf Creek Lane                                                               | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 36                                                                                    | Diesel                    | 130 KW                    | 3101 Poppy Hill Road                                                             | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 37                                                                                    | Propane                   | 20 KW                     | 3735 Lake Center Drive                                                           | 1                               | \$ 275.00                                                                            | \$ 655.00                                                                            | \$ 930.00                                        | \$ 450.00                                                                                  |
| LS 38                                                                                    | Diesel                    | 150 KW                    | 6201 Town Hill Blvd.                                                             | 1                               | \$ 275.00                                                                            | \$ 1,180.00                                                                          | \$ 1,455.00                                      | \$ 450.00                                                                                  |
| LS 39                                                                                    | Propane                   | 60 KW                     | 1461 Meadenhal Blvd.                                                             | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 475.00                                                                                  |
| LS 40                                                                                    | Natural Gas               | 125 KW                    | 1005 Gaslight Way                                                                | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 41                                                                                    | Natural Gas               | 30 KW                     | 4775 Britt Road                                                                  | 1                               | \$ 275.00                                                                            | \$ 665.00                                                                            | \$ 940.00                                        | \$ 450.00                                                                                  |
| LS 42                                                                                    | Natural Gas               | 35 KW                     | 8029 Bridgeport Bay Circle                                                       | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 43                                                                                    | Natural Gas               | 20 KW                     | 2040 Cobblestone Drive                                                           | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 44                                                                                    | Natural Gas               | 25 KW                     | 2312 Wakefield Way                                                               | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 45                                                                                    | Natural Gas               | 35 KW                     | 2477 Hamden Way                                                                  | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 46                                                                                    | Diesel                    | 125 KW                    | 4717 Coppola Drive                                                               | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 47                                                                                    | Propane                   | 125 KW                    | 21150 Sullivan Ranch Blvd.                                                       | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 48                                                                                    | Propane                   | 35 KW                     | 21649 Hidden Creek Lane                                                          | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 49                                                                                    | Diesel                    | 125 KW                    | 2335 Sabastian Street                                                            | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 50                                                                                    | See WTP #2 Generator      | See WTP #2 Generator      | 1600 Niles Road (LS 50 uses WTP 2 Generator Listed Below)                        | See WTP #2 Generator Below      | See WTP #2 Generator Below                                                           | See WTP #2 Generator Below                                                           | See WTP #2 Generator Below                       | See WTP #2 Generator Below                                                                 |
| LS 51                                                                                    | Natural Gas               | 70 KW                     | 8628 Bridgeport Bay Cir                                                          | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 52                                                                                    | Diesel                    | 200 KW                    | 4737 Magnetite Loop                                                              | 1                               | \$ 275.00                                                                            | \$ 1,170.00                                                                          | \$ 1,445.00                                      | \$ 475.00                                                                                  |
| LS 53                                                                                    | Diesel                    | 400 KW                    | 30820 Round Lake Road                                                            | 1                               | \$ 275.00                                                                            | \$ 1,575.00                                                                          | \$ 1,850.00                                      | \$ 750.00                                                                                  |
| LS 54                                                                                    | Diesel                    | 100 KW                    | 31900 Round Lake Road                                                            | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 55                                                                                    | Diesel                    | 60 KW                     | 100 Lake Margaret Circle                                                         | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 56                                                                                    | See WWTP #1 Generator     | See WWTP #1 Generator     | 1111 Overhiser Drive/1111 Gordon Lane (LS 56 Uses WWTP 1 Generator listed below) | See WWTP #1 Generator Below     | See WWTP #1 Generator Below                                                          | See WWTP #1 Generator Below                                                          | See WWTP #1 Generator Below                      | See WWTP #1 Generator Below                                                                |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR LIFT STATION GENERATORS (Columns F and G combined): |                           |                           |                                                                                  |                                 |                                                                                      |                                                                                      | \$ 51,160.00                                     | \$ 20,600.00                                                                               |

| PLANT GENERATORS                                                                  |        |        |                                                                           |   |           |             |              |             |
|-----------------------------------------------------------------------------------|--------|--------|---------------------------------------------------------------------------|---|-----------|-------------|--------------|-------------|
| WTP 1                                                                             | Diesel | 650 KW | Water Treatment Plant #1<br>400 Limit Avenue                              | 1 | \$ 300.00 | \$ 2,135.00 | \$ 2,435.00  | \$ 1,050.00 |
| WTP 2                                                                             | Diesel | 920 KW | Water Treatment Plant Plant #2<br>1600 Niles Road                         | 1 | \$ 300.00 | \$ 2,630.00 | \$ 2,930.00  | \$ 2,000.00 |
| WWTP 1                                                                            | Diesel | 400 KW | Wastewater Treatment Plant #1<br>1111 Overhiser Drive or 1111 Gordon Lane | 1 | \$ 300.00 | \$ 1,640.00 | \$ 1,940.00  | \$ 1,050.00 |
| WWTP 1 (Office)                                                                   | Diesel | 40 KW  | Wastewater Treatment Plant #1<br>1111 Overhiser Drive or 1111 Gordon Lane | 1 | \$ 275.00 | \$ 885.00   | \$ 1,160.00  | \$ 450.00   |
| WWTP 2                                                                            | Diesel | 810 KW | Wastewater Treatment Plant #2<br>2099 James P Snell Drive                 | 1 | \$ 300.00 | \$ 2,630.00 | \$ 2,930.00  | \$ 2,000.00 |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR PLANT GENERATORS (Columns F and G Combined): |        |        |                                                                           |   |           |             | \$ 11,395.00 | \$ 6,550.00 |

| OTHER GENERATORS (BUILDINGS)                                                                  |        |        |                                                                       |   |                                                     |                                                     |                                                     |                                                     |
|-----------------------------------------------------------------------------------------------|--------|--------|-----------------------------------------------------------------------|---|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|
| BLDG GEN #1                                                                                   | Diesel | 200 KW | First Baptist Church<br>1000 East 1st Avenue                          | 1 | \$ 275.00                                           | \$ 1,170.00                                         | \$ 1,445.00                                         | \$ 475.00                                           |
| BLDG GEN #2                                                                                   | Diesel | 250 KW | City Hall<br>510 N Baker Street                                       | 1 | \$ 275.00                                           | \$ 1,355.00                                         | \$ 1,630.00                                         | \$ 500.00                                           |
| BLDG GEN #3                                                                                   | Diesel | 265 KW | Public Safety Building (Police & Fire)<br>1300 Donnelly Street        | 1 | \$ 275.00                                           | \$ 1,405.00                                         | \$ 1,680.00                                         | \$ 500.00                                           |
| BLDG GEN #4                                                                                   | Diesel | 500 KW | Public Works Complex (Future Need Beginning 2027)<br>401 Limit Avenue | 1 | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start |
| BLDG GEN #5                                                                                   | Diesel | 80 KW  | City Hall Annex<br>900 N Donnelly Street                              | 1 | \$ 275.00                                           | \$ 955.00                                           | \$ 1,230.00                                         | \$ 450.00                                           |
| BLDG GEN #6                                                                                   | Diesel | 80 KW  | Electric Staff Building<br>4300 County Road 19A                       | 1 | \$ 275.00                                           | \$ 785.00                                           | \$ 1,060.00                                         | \$ 450.00                                           |
| BLDG GEN #7                                                                                   | Diesel | 200 KW | Fire Station 35 (Future Need Beginning 2026)<br>3200 County Road 19A  | 1 | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR OTHER GENERATORS (BUILDINGS) (Columns F and G Combined): |        |        |                                                                       |   |                                                     |                                                     | \$ 7,045.00                                         | \$ 2,375.00                                         |

Input data within column "B" below. Calculations for Column "E" will be performed using basic formulas.

| UNSCHEDULED MAINTENANCE & PARTS AND SUPPLIES                                                                                                               |          |          |           |                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|-----------|----------------|
| Description                                                                                                                                                | % Rate   | Multiply | Estimated | Extended Total |
| Generator Repair Parts and Supplies; Enter your Markup Percentage Rate.                                                                                    | 30%      | X        | 20000     | \$ 6,000.00    |
| Hourly \$ Rate                                                                                                                                             |          |          |           |                |
| Labor Rate in USD - Straight time per hour                                                                                                                 | \$165.00 | X        | 100       | \$ 16,500.00   |
| Labor Rate in USD – Overtime per hour (includes After-Hours, Urgent, Emergency Service & Holidays) outside of the normal City schedule: 7:30 AM to 4:30 PM | \$247.40 | X        | 100       | \$ 24,740.00   |
| Subtotal of Unscheduled Maintenance & Parts and Supplies                                                                                                   |          |          |           | \$ 47,240.00   |

|                                             |               |
|---------------------------------------------|---------------|
| GRAND TOTAL (ALL SUBTOTALS ABOVE COMBINED): | \$ 146,365.00 |
|---------------------------------------------|---------------|

Firm: Nixon Power Services, LLC

Name: Justin Slaughter

Address: 4475 Parkbreeze Court Orlando, FL 32808

Telephone Number: 888-826-4966

Contact Email Address: jslaughter@nixonpower.com &dfranklin@nixonpower.com

Company Authorized Representative Name: Justing Slaughter

Signature/Date: Justin Slaughter  
AUTHORIZED AGENT

THE ABOVE AMOUNTS INCLUDE SALARY COST, FRINGE BENEFITTS, OVERHEAD, OPERATING MARGIN AND PROFIT, AND ALL DIRECT AND INDIRECT EXPENSES.

End of Proposal Pricing Sheet (Excel)  
Submit this document with your submittal in both Excel and PDF format.

## Filing Information

Name: NIXON POWER SERVICES, LLC

---

Registered Agent Physical Address Changed

Registered Agent Changed

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0168 |
|------------|--------------|-----------|

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0169 |
|------------|--------------|-----------|

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0170 |
|------------|--------------|-----------|

|            |              |           |
|------------|--------------|-----------|
| 01/26/2004 | Assumed Name | 5016-0171 |
|------------|--------------|-----------|

|            |                |           |
|------------|----------------|-----------|
| 01/14/2004 | Initial Filing | 5007-0103 |
|------------|----------------|-----------|

Active Assumed Names (if any)

---

Nixon Energy Solutions

Date

03/29/2021

Expires

03/29/2026



Tennessee  
Secretary of State  
Tre Hargett

Business Services Online > Find and Update a Business Record > Business Entity Detail

## Business Entity Detail

Available  
Entity  
Actions

[File Annual Report](#)  
[Certificate of Existence](#)  
[More](#)

Entity details cannot be edited. This detail reflects the current state of the filing in the system.

Return to the [Business Information Search](#).

000461293: Limited Liability Company - Foreign

Printer Friendly Version

**Name:** NIXON POWER SERVICES, LLC

**Old Name:** GENEVA, LLC

**Foreign Name:**

**Status:** Active

**Initial Filing Date:** 01/14/2004

**Formed in:** NORTH CAROLINA

**Delayed Effective Date:**

**Fiscal Year Close:** December

**AR Due Date:** 04/01/2025

**Term of Duration:** Perpetual

**Inactive Date:**

**Principal Office:** IVAN BISBEE  
155 FRANKLIN RD STE 255  
BRENTWOOD, TN 37027-4693 USA

**Mailing Address:** IVAN BISBEE  
155 FRANKLIN RD STE 255  
BRENTWOOD, TN 37027-4693 USA

**AR Exempt:** No

**Obligated Member Entity:** No

**Managed By:** Board Managed

**Number of Members:** 6

[Assumed Names](#)

[History](#)

[Registered Agent](#)

| Name                               | Status                    | Expires    |
|------------------------------------|---------------------------|------------|
| Nixon Energy Solutions             | Active                    | 03/29/2026 |
| Covington Power Services           | Inactive - Name Expired   | 05/14/2015 |
| NIXON POWER SERVICES CO.           | Inactive - Name Cancelled | 11/27/2018 |
| COVINGTON DETROIT DIESEL           | Inactive - Name Expired   | 01/26/2014 |
| COVINGTON DETROIT DIESEL - ALLISON | Inactive - Name Expired   | 01/26/2014 |
| COVINGTON DIESEL                   | Inactive - Name Expired   | 01/26/2014 |
| COVINGTON POWER SERVICES           | Inactive - Name Expired   | 01/24/2010 |





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                               |                                                                             |
|-----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <b>PRODUCER</b><br>Scott Insurance<br>400 Bellemeade Street, Suite 201<br>Greensboro NC 27401 | <b>CONTACT NAME:</b> Janica Bolden                                          |
|                                                                                               | <b>PHONE (A/C, No, Ext):</b> 615-224-2658 <b>FAX (A/C, No):</b>             |
|                                                                                               | <b>E-MAIL ADDRESS:</b> jbolden@scottins.com                                 |
|                                                                                               | <b>INSURER(S) AFFORDING COVERAGE</b> <b>NAIC #</b>                          |
|                                                                                               | <b>INSURER A:</b> Zurich American Insurance Company (A+) 16535              |
|                                                                                               | <b>INSURER B:</b> Travelers Property Casualty Company of America (A+) 25674 |
|                                                                                               | <b>INSURER C:</b> Ascot Insurance Company (A) 23752                         |
|                                                                                               | <b>INSURER D:</b>                                                           |
|                                                                                               | <b>INSURER E:</b>                                                           |
|                                                                                               | <b>INSURER F:</b>                                                           |

**INSURED**  
Nixon Power Services LLC, Geneva LLC, Nixon Dedicated Services  
Nixon Energy Solutions, & Nixon Site Services  
155 Franklin Road, Suite 255  
Brentwood TN 37027

## COVERAGES

**CERTIFICATE NUMBER:** 992375998

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                                                                                  | ADD'L SUBR INSD WVD | POLICY NUMBER      | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                          |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------------------|-------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC<br>OTHER:                                                              | Y                   | GLO 9282297-09     | 3/1/2024                | 3/1/2025                | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br>\$ |
| A        | <input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br>OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> Comp \$1,000 <input checked="" type="checkbox"/> Coll \$1,000 |                     | BAP 9282298-09     | 3/1/2024                | 3/1/2025                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                                 |
| B        | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED <input checked="" type="checkbox"/> RETENTION \$ 10,000                                                                                                                                   |                     | CUP-9S106257-24-NF | 3/1/2024                | 3/1/2025                | EACH OCCURRENCE \$ 15,000,000<br>AGGREGATE \$ 15,000,000<br>Prods/CO Aggregate \$ 15,000,000                                                                                                                                                    |
| A        | <input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                                                                  | Y / N<br>N          | WC 9282296-09      | 3/1/2024                | 3/1/2025                | <input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER Stop Gap, USL&HW<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000           |
| C        | Installation & Equipment<br>Transit Coverage                                                                                                                                                                                                                                                                                                                                                       |                     | IMMA2310001605-02  | 3/1/2024                | 3/1/2025                | Installation 2,000,000<br>Transit 1,000,000<br>Temp Premises 2,000,000                                                                                                                                                                          |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RFP #25-UT-001 "GENERATOR MAINTENANCE AND REPAIR SERVICES"

Certificate Holder is an additional insured as respects General Liability if required by written contract.

30 day notice of cancellation will be provided to the certificate holder except for nonpayment of premium on the general liability policy.

## CERTIFICATE HOLDER

## CANCELLATION

City of Mount Dora  
Mount Dora FL

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Kristen*

© 1988-2015 ACORD CORPORATION. All rights reserved.



November 8, 2021

To Whom It May Concern,

This letter is to confirm the details of a depository business account held by Nixon Power Services LLC with Pinnacle Financial Partners. The account is active and eligible to receive lockbox deposits, ACH credits and debits.

|                                 |                                                                                                           |
|---------------------------------|-----------------------------------------------------------------------------------------------------------|
| <b>Bank Name:</b>               | <b>Pinnacle Financial Partners</b>                                                                        |
| <b>Bank Address:</b>            | <b>Pinnacle Financial Partners<br/>150 3<sup>rd</sup> Avenue South, Suite 900<br/>Nashville, TN 37201</b> |
| <b>Account Name:</b>            | <b>Nixon Power Services LLC</b>                                                                           |
| <b>Account:</b>                 | <b>800107375461</b>                                                                                       |
| <b>Bank ABA/Routing Number:</b> | <b>064008637</b>                                                                                          |
| <b>Lockbox Checks:</b>          | <b>Nixon Power Services<br/>P. O. Box 306448<br/>Nashville, TN 37230-6448</b>                             |

Thank you,



Renee Haselden, CTP  
Pinnacle Financial Partners  
Treasury Management Advisor  
615.744.2946  
[renee.haselden@pnfp.com](mailto:renee.haselden@pnfp.com)



Nixon Power Services  
155 Franklin Road, Suite 255  
Brentwood, TN 37027  
Phone: 888-826-4966 X5  
Email: [credit@nixonpower.com](mailto:credit@nixonpower.com)

**Wiring instructions for Nixon Power Services:**

Nixon Power Services, LLC  
Routing #064008637  
Account #800107375461

**Online Payment:**

To pay online please visit  
[www.epay.nixonpower.com](http://www.epay.nixonpower.com)

**Lockbox Address:**

Nixon Power Services  
P.O. Box 306448  
Nashville, TN 37230-6448

**Overnight/Express mail delivery address:**

Nixon Power Services  
ATTN: Lockbox#306448  
801 Royal Parkway-Suite 100  
Nashville, TN 37214

**Remittance Advice:**

[credit@nixonpower.com](mailto:credit@nixonpower.com)

Swift/BIC Code: PNFPUS44

**If you have any questions, please call 888-826-4966 or email [credit@nixonpower.com](mailto:credit@nixonpower.com)**

**EXHIBIT “B”  
PRICE PROPOSAL  
(PDF Summary)**

Therefore, the undersigned, Hereinafter called “Proposer” hereby certifies that he/she has familiarized himself/herself with the extent of the work, and having examined carefully the scope of services herein, propose to furnish all labor, materials, equipment, vehicles, fuel, and services without exception, for “Generator Maintenance and Repair Services.” **Grand Total amount will be used for calculation of evaluation cost score.**

| Item No. | Description                                                                                          | Price                |
|----------|------------------------------------------------------------------------------------------------------|----------------------|
| 1.       | Lift stations – Subtotal of Minor & Major PM Service Price (from Excel Column H - Line 55)           | \$ 51,160.00         |
| 2.       | Lift stations – Subtotal of Load Test Cost (from Excel Column I – Line 55)                           | \$ 20,600.00         |
| 3.       | Plant Generators – Subtotal of Minor & Major PM Service Price (from Excel Column H – Line 69)        | \$ 11,395.00         |
| 4.       | Plant Generators – Subtotal of Load Test Cost (from Excel Column I – Line 69)                        | \$ 6,550.00          |
| 5.       | Other Generators (Buildings) – Subtotal of Major & Minor PM Services (from Excel Column H – Line 80) | \$ 7,045.00          |
| 6.       | Other Generator (Buildings) – Subtotal of Major & Minor PM Services (from Excel Column I – Line 80)  | \$ 2,375.00          |
| 7.       | Unscheduled Maintenance & Parts and Supplies – Subtotal (from Excel Column E – Line 89)              | \$ 47,240.00         |
| 8.       | <b>Grand Total - (from Excel Column D – Line 91)</b>                                                 | <b>\$ 146,240.00</b> |

**\*Exhibit “B” Price Proposal Form (PDF Summary):** Enter requested subtotals from Exhibit “C” Pricing Schedule (Excel) and upload with your proposal submittal via DemandStar.com.

**\*\*Exhibit “C” Pricing Schedule (Excel):** Upload with your proposal submittal in both a PDF and Excel format.

The total contract amount shall cover the Work required by the contract documents. All costs in connection with the successful completion of the Work, including furnishing all materials, equipment, supplies, and appurtenances; providing all construction, equipment, and tools; and performing all necessary labor and supervision to fully complete the Work, shall be included in the unit and lump sum prices bid. All Work not specifically set forth as a pay item on the Price Proposal Form shall be considered a subsidiary obligation of the Contractor and all costs in connection therewith shall be included in the prices offered.

I/we, the undersigned, as authorized signatory to commit the firm, do hereby accept in total all the terms and conditions stipulated and referenced in this RFP document and do hereby agree that if a contract is offered or negotiated it will abide by the terms and conditions presented in the RFP document or as negotiated pursuant thereto. The undersigned, having familiarized him/herself with the terms of the RFP documents, local conditions, and the cost of the work at the place(s) where the work is to be done, hereby proposes and agrees to perform within the time stipulated, all work required in accordance with the Scope of Services and other documents including Addenda, if any, on file at the City of Mount Dora Purchasing Division for the price(s) as set forth herein in the Price Proposal Form. The signature(s) below are an

Form Continues on Next Page

acknowledgment of my/our full understanding and acceptance of all the terms and conditions set forth in this RFP document or as otherwise agreed to between the parties in writing.

Proposer/Contractor

Name: Nixon Power Services, LLC

Mailing

Address: 4475 Parkbreeze Court Orlando, Florida 32808

Telephone No. 888-826-4966

FEIN: 42-1608629

Email Address: jslaughter@nixonpower.com



Authorized Signature

Justin Slaughter

Printed Name

VP of Sales

Title

1.21.25

Date

**PLEASE COMPLETE AND SUBMIT WITH YOUR RFP RESPONSE**  
**Failure to submit this form will be grounds for disqualification of your submittal.**

**Remainder of Page Intentionally Left Blank**

EXHIBIT C

Exhibit "C" - Pricing Schedule  
Do not make changes to this form

Input data within the columns "F", "G".and "I." Calculations will be performed using basic formulas for Column "H"

| LIFT STATION GENERATORS                                                                  |                           |                           |                                                                                  |                                 |                                                                                      |                                                                                      |                                                  |                                                                                            |
|------------------------------------------------------------------------------------------|---------------------------|---------------------------|----------------------------------------------------------------------------------|---------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------|--------------------------------------------------------------------------------------------|
| L/S# or Site ID's                                                                        | Fuel Type                 | KW Output                 | Location                                                                         | Estimated Quantity              | Minor Annual Preventive Maintenance Per Service Cost (exclude Load Testing Services) | Major Annual Preventive Maintenance Per Service Cost (exclude Load Testing Services) | Extended Total for All Minor & Major PM Services | On Demand Basis: Load Test Per Service Cost (This Cost is not included in Columns F and G) |
| LS 1                                                                                     | Diesel                    | 125 KW                    | 339 McDonald Street                                                              | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 2                                                                                     | Propane                   | 125 KW                    | 190 South Tremain Street                                                         | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 3                                                                                     | Diesel                    | 20 KW                     | 411 South Tremain Street                                                         | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                      | \$ 450.00                                                                                  |
| LS 6                                                                                     | Propane                   | 125 KW                    | 800 South Rossiter Street                                                        | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 7                                                                                     | Diesel                    | 40 KW                     | 1453 Liberty Avenue                                                              | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 8                                                                                     | Diesel                    | 40 KW                     | 390 Cobble Court                                                                 | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 9                                                                                     | Diesel                    | 25 KW                     | 320 Lake Franklin Drive                                                          | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                      | \$ 450.00                                                                                  |
| LS 10                                                                                    | Propane                   | 60 KW                     | 1350 Pine Avenue                                                                 | 1                               | \$ 275.00                                                                            | \$ 815.00                                                                            | \$ 1,090.00                                      | \$ 450.00                                                                                  |
| LS 11                                                                                    | Propane                   | 125 KW                    | 2600 Sunrise Blvd.                                                               | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 12                                                                                    | Propane                   | 20 KW                     | 1032 St. Ives Way                                                                | 1                               | \$ 275.00                                                                            | \$ 665.00                                                                            | \$ 940.00                                        | \$ 450.00                                                                                  |
| LS 13                                                                                    | Propane                   | 80 KW                     | 8011 Country Club Blvd.                                                          | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 14                                                                                    | Propane                   | 20 KW                     | 5036 Greenbriar Trail                                                            | 1                               | \$ 275.00                                                                            | \$ 665.00                                                                            | \$ 940.00                                        | \$ 450.00                                                                                  |
| LS 15                                                                                    | Propane                   | 55 KW                     | 1902 Country Club Blvd.                                                          | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 16                                                                                    | Diesel                    | 20 KW                     | 2002 Park Forest Blvd.                                                           | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                      | \$ 450.00                                                                                  |
| LS 17                                                                                    | Diesel                    | 55 KW                     | 1054 Juliette Blvd.                                                              | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 19                                                                                    | Diesel                    | 30 KW                     | 2905 North Donnelly Street                                                       | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 20                                                                                    | Diesel                    | 40 KW                     | 536 Essex Drive                                                                  | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 21                                                                                    | See Building Generator #3 | See Building Generator #3 | 1300 N Donnelly Street (LS 21 uses Building Generator #3 listed below)           | See Building Generator #3 Below | See Building Generator #3 Below                                                      | See Building Generator #3 Below                                                      | See Building Generator #3 Below                  | See Building Generator #3 Below                                                            |
| LS 22                                                                                    | Propane                   | 125 KW                    | 745 Summit Court                                                                 | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 24                                                                                    | Diesel                    | 66 KW                     | 16632 US HWY 441                                                                 | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 25                                                                                    | Diesel                    | 40 KW                     | 3160 Village Lane                                                                | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 27                                                                                    | Diesel                    | 55 KW                     | 2500 Spring Harbor Blvd.                                                         | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 30                                                                                    | Diesel                    | 20 KW                     | 3041 Laurel Drive                                                                | 1                               | \$ 275.00                                                                            | \$ 795.00                                                                            | \$ 1,070.00                                      | \$ 450.00                                                                                  |
| LS 32                                                                                    | Diesel                    | 100 KW                    | 2607 East Robie Avenue                                                           | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 33                                                                                    | Diesel                    | 105 KW                    | 19955 US HWY 441                                                                 | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 34                                                                                    | Propane                   | 20 KW                     | 1998 Juliette Blvd                                                               | 1                               | \$ 275.00                                                                            | \$ 655.00                                                                            | \$ 930.00                                        | \$ 450.00                                                                                  |
| LS 35                                                                                    | Diesel                    | 125 KW                    | 60 Wolf Creek Lane                                                               | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 36                                                                                    | Diesel                    | 130 KW                    | 3101 Poppy Hill Road                                                             | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 37                                                                                    | Propane                   | 20 KW                     | 3735 Lake Center Drive                                                           | 1                               | \$ 275.00                                                                            | \$ 655.00                                                                            | \$ 930.00                                        | \$ 450.00                                                                                  |
| LS 38                                                                                    | Diesel                    | 150 KW                    | 6201 Town Hill Blvd.                                                             | 1                               | \$ 275.00                                                                            | \$ 1,180.00                                                                          | \$ 1,455.00                                      | \$ 450.00                                                                                  |
| LS 39                                                                                    | Propane                   | 60 KW                     | 1461 Meadenhal Blvd.                                                             | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 475.00                                                                                  |
| LS 40                                                                                    | Natural Gas               | 125 KW                    | 1005 Gaslight Way                                                                | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 41                                                                                    | Natural Gas               | 30 KW                     | 4775 Britt Road                                                                  | 1                               | \$ 275.00                                                                            | \$ 665.00                                                                            | \$ 940.00                                        | \$ 450.00                                                                                  |
| LS 42                                                                                    | Natural Gas               | 35 KW                     | 8029 Bridgeport Bay Circle                                                       | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 43                                                                                    | Natural Gas               | 20 KW                     | 2040 Cobblestone Drive                                                           | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 44                                                                                    | Natural Gas               | 25 KW                     | 2312 Wakefield Way                                                               | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 45                                                                                    | Natural Gas               | 35 KW                     | 2477 Hamden Way                                                                  | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 46                                                                                    | Diesel                    | 125 KW                    | 4717 Coppola Drive                                                               | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 47                                                                                    | Propane                   | 125 KW                    | 21150 Sullivan Ranch Blvd.                                                       | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 48                                                                                    | Propane                   | 35 KW                     | 21649 Hidden Creek Lane                                                          | 1                               | \$ 275.00                                                                            | \$ 825.00                                                                            | \$ 1,100.00                                      | \$ 450.00                                                                                  |
| LS 49                                                                                    | Diesel                    | 125 KW                    | 2335 Sabastian Street                                                            | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 50                                                                                    | See WTP #2 Generator      | See WTP #2 Generator      | 1600 Niles Road (LS 50 uses WTP 2 Generator Listed Below)                        | See WTP #2 Generator Below      | See WTP #2 Generator Below                                                           | See WTP #2 Generator Below                                                           | See WTP #2 Generator Below                       | See WTP #2 Generator Below                                                                 |
| LS 51                                                                                    | Natural Gas               | 70 KW                     | 8628 Bridgeport Bay Cir                                                          | 1                               | \$ 275.00                                                                            | \$ 755.00                                                                            | \$ 1,030.00                                      | \$ 450.00                                                                                  |
| LS 52                                                                                    | Diesel                    | 200 KW                    | 4737 Magnetite Loop                                                              | 1                               | \$ 275.00                                                                            | \$ 1,170.00                                                                          | \$ 1,445.00                                      | \$ 475.00                                                                                  |
| LS 53                                                                                    | Diesel                    | 400 KW                    | 30820 Round Lake Road                                                            | 1                               | \$ 275.00                                                                            | \$ 1,575.00                                                                          | \$ 1,850.00                                      | \$ 750.00                                                                                  |
| LS 54                                                                                    | Diesel                    | 100 KW                    | 31900 Round Lake Road                                                            | 1                               | \$ 275.00                                                                            | \$ 955.00                                                                            | \$ 1,230.00                                      | \$ 450.00                                                                                  |
| LS 55                                                                                    | Diesel                    | 60 KW                     | 100 Lake Margaret Circle                                                         | 1                               | \$ 275.00                                                                            | \$ 885.00                                                                            | \$ 1,160.00                                      | \$ 450.00                                                                                  |
| LS 56                                                                                    | See WWTP #1 Generator     | See WWTP #1 Generator     | 1111 Overhiser Drive/1111 Gordon Lane (LS 56 Uses WWTP 1 Generator listed below) | See WWTP #1 Generator Below     | See WWTP #1 Generator Below                                                          | See WWTP #1 Generator Below                                                          | See WWTP #1 Generator Below                      | See WWTP #1 Generator Below                                                                |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR LIFT STATION GENERATORS (Columns F and G combined): |                           |                           |                                                                                  |                                 |                                                                                      |                                                                                      | \$ 51,160.00                                     | \$ 20,600.00                                                                               |

| PLANT GENERATORS                                                                  |        |        |                                                                           |   |           |             |              |             |
|-----------------------------------------------------------------------------------|--------|--------|---------------------------------------------------------------------------|---|-----------|-------------|--------------|-------------|
| WTP 1                                                                             | Diesel | 650 KW | Water Treatment Plant #1<br>400 Limit Avenue                              | 1 | \$ 300.00 | \$ 2,135.00 | \$ 2,435.00  | \$ 1,050.00 |
| WTP 2                                                                             | Diesel | 920 KW | Water Treatment Plant Plant #2<br>1600 Niles Road                         | 1 | \$ 300.00 | \$ 2,630.00 | \$ 2,930.00  | \$ 2,000.00 |
| WWTP 1                                                                            | Diesel | 400 KW | Wastewater Treatment Plant #1<br>1111 Overhiser Drive or 1111 Gordon Lane | 1 | \$ 300.00 | \$ 1,640.00 | \$ 1,940.00  | \$ 1,050.00 |
| WWTP 1 (Office)                                                                   | Diesel | 40 KW  | Wastewater Treatment Plant #1<br>1111 Overhiser Drive or 1111 Gordon Lane | 1 | \$ 275.00 | \$ 885.00   | \$ 1,160.00  | \$ 450.00   |
| WWTP 2                                                                            | Diesel | 810 KW | Wastewater Treatment Plant #2<br>2099 James P Snell Drive                 | 1 | \$ 300.00 | \$ 2,630.00 | \$ 2,930.00  | \$ 2,000.00 |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR PLANT GENERATORS (Columns F and G Combined): |        |        |                                                                           |   |           |             | \$ 11,395.00 | \$ 6,550.00 |

| OTHER GENERATORS (BUILDINGS)                                                                  |        |        |                                                                       |   |                                                     |                                                     |                                                     |                                                     |
|-----------------------------------------------------------------------------------------------|--------|--------|-----------------------------------------------------------------------|---|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|
| BLDG GEN #1                                                                                   | Diesel | 200 KW | First Baptist Church<br>1000 East 1st Avenue                          | 1 | \$ 275.00                                           | \$ 1,170.00                                         | \$ 1,445.00                                         | \$ 475.00                                           |
| BLDG GEN #2                                                                                   | Diesel | 250 KW | City Hall<br>510 N Baker Street                                       | 1 | \$ 275.00                                           | \$ 1,355.00                                         | \$ 1,630.00                                         | \$ 500.00                                           |
| BLDG GEN #3                                                                                   | Diesel | 265 KW | Public Safety Building (Police & Fire)<br>1300 Donnelly Street        | 1 | \$ 275.00                                           | \$ 1,405.00                                         | \$ 1,680.00                                         | \$ 500.00                                           |
| BLDG GEN #4                                                                                   | Diesel | 500 KW | Public Works Complex (Future Need Beginning 2027)<br>401 Limit Avenue | 1 | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start |
| BLDG GEN #5                                                                                   | Diesel | 80 KW  | City Hall Annex<br>900 N Donnelly Street                              | 1 | \$ 275.00                                           | \$ 955.00                                           | \$ 1,230.00                                         | \$ 450.00                                           |
| BLDG GEN #6                                                                                   | Diesel | 80 KW  | Electric Staff Building<br>4300 County Road 19A                       | 1 | \$ 275.00                                           | \$ 785.00                                           | \$ 1,060.00                                         | \$ 450.00                                           |
| BLDG GEN #7                                                                                   | Diesel | 200 KW | Fire Station 35 (Future Need Beginning 2026)<br>3200 County Road 19A  | 1 | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start | City Will Request Cost Quote Prior to Service Start |
| SUBTOTAL OF ALL ROUTINE SERVICES FOR OTHER GENERATORS (BUILDINGS) (Columns F and G Combined): |        |        |                                                                       |   |                                                     |                                                     | \$ 7,045.00                                         | \$ 2,375.00                                         |

Input data within column "B" below. Calculations for Column "E" will be performed using basic formulas.

| UNSCHEDULED MAINTENANCE & PARTS AND SUPPLIES                                                                                                               |          |          |           |                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|-----------|----------------|
| Description                                                                                                                                                | % Rate   | Multiply | Estimated | Extended Total |
| Generator Repair Parts and Supplies; Enter your Markup Percentage Rate.                                                                                    | 30%      | X        | 20000     | \$ 6,000.00    |
| Hourly \$ Rate                                                                                                                                             |          |          |           |                |
| Labor Rate in USD - Straight time per hour                                                                                                                 | \$165.00 | X        | 100       | \$ 16,500.00   |
| Labor Rate in USD – Overtime per hour (Includes After-Hours, Urgent, Emergency Service & Holidays) outside of the normal City schedule: 7:30 AM to 4:30 PM | \$247.40 | X        | 100       | \$ 24,740.00   |
| Subtotal of Unscheduled Maintenance & Parts and Supplies                                                                                                   |          |          |           | \$ 47,240.00   |

|                                             |               |
|---------------------------------------------|---------------|
| GRAND TOTAL (ALL SUBTOTALS ABOVE COMBINED): | \$ 146,365.00 |
|---------------------------------------------|---------------|

Firm: Nixon Power Services, LLC

Name: Justin Slaughter

Address: 4475 Parkbreeze Court Orlando, FL 32808

Telephone Number: 888-826-4966

Contact Email Address: jslaughter@nixonpower.com &dfranklin@nixonpower.com

Company Authorized Representative Name: Justing Slaughter

Signature/Date: Justin Slaughter  
AUTHORIZED AGENT

THE ABOVE AMOUNTS INCLUDE SALARY COST, FRINGE BENEFITTS, OVERHEAD, OPERATING MARGIN AND PROFIT, AND ALL DIRECT AND INDIRECT EXPENSES.

End of Proposal Pricing Sheet (Excel)  
Submit this document with your submittal in both Excel and PDF format.



510 N. Baker St.  
Mount Dora, FL 32757  
352-735-7126

---

**DATE:** May 6, 2025

**TO:** Honorable Mayor and City Council Members

**FROM:** Vince Sandersfeld, City Manager

**SUBJECT:** Request Approval of the Final GMP for the Construction Manager At Risk Contract with Charles Perry Partners, Inc., for the Construction of the Community Resource and Recreation Center

---

**Introduction:**

This is a request for the City Council to approve the Final GMP for the CMAR contract with Charles Perry Partners, Inc., for the construction of the Community Resource and Recreation Center.

**Discussion:**

The City of Mount Dora, Florida established the Northeast Community Redevelopment Agency (Northeast CRA) pursuant to Chapter 163, Part III, Florida Statutes (the "Redevelopment Act") and City Resolution No. 89-19 to conduct the community redevelopment purposes of the provisions of the Redevelopment Act. City Ordinance No. 2020-11 established the current boundaries of the Northeast CRA area and approved the Mount Dora Northeast CRA Updated Redevelopment Plan of 2020. The Northeast Redevelopment Trust Fund was established under City Ordinance No. 546 for the purpose of carrying out redevelopment in the Northeast CRA area according to the 2020 Redevelopment Plan.

The design is 100% complete for the Community Resource and Recreation Center that will be constructed at the old Public Works site at the intersection of Lincoln Avenue and North Simpson Street, adjacent to Lincoln Park. The building will be 31,100 square feet.

This Community Resource and Recreation Center will include:

1. Computer / Tech Lab (35 stations). The entire facility will have free broadband access.
2. A commercial / teaching kitchen
3. Community meeting flex space (seating for 200 banquet seating, 300 classroom seating)
4. Indoor recreation courts (basketball)
5. Seven (7) Flex-office spaces for telehealth appointments and resource providers
6. Space for educational classes
7. Community conference room

8. Child watch area for parents seeking assistance or training
9. Restrooms and locker rooms for recreation activities
10. Ample parking (including additional ADA parking)

Charles Perry Partners, Inc. (CPPI) was selected from a Request for Qualifications (RFQ) to build this project. The anticipated construction time is 10-11 months since the construction type is tilt-wall construction. The design of the facility was completed by the design team at Borrelli & Partners.

This Community Anchor Institution will provide free gig speed (an internet connection that can transfer data at a rate of up to 1 gigabit per second, or 1,000 megabits per second) access to residents of Northeast CRA, City of Mount Dora, Northeast Lake County, and Northwest Orange County who utilize this facility, which will facilitate greater use of broadband service by vulnerable populations, including low-income individuals, unemployed individuals, and aged individuals.

The facility will be able serve as a health clinic with free broadband access to telehealth appointments, free dental screenings, free vision screenings, and even basic health screenings through partnerships with community organizations. Additionally, this facility will offer a safe and secure location for our youth to study, use the computer lab to complete homework, indoor recreation activities and programs, mentoring programs, etc. Adults and seniors will be able to continue life-long learning through programs, classes and job training activities in the facility, not to mention health and wellness programs.

On August 02, 2024, RFQ #24-GS-019 was issued and resulted in six (6) timely proposals being received by the opening date of September 30, 2024, at 2:00p.m. The Evaluation Committee met on October 17, 2024, to discuss and score all six (6) proposals as received under this RFQ. The discussion was detailed, and the scoring was consistent. Based on the Committee scores, the proposals were ranked from highest to lowest. The Evaluation Committee elected to hold individual Presentation/Question & Answer sessions with the top three firms.

The Question & Answer sessions were held on November 1, 2024. The scoring and ranking of the three shortlisted firms resulted in a final ranking as follows:

- #1 – Charles Perry Partners, Inc. (CPPI)
- #2 – Ajax Building Company LLC
- #3 –Mulligan Constructors, Inc

The Evaluation Committee recommends approval of the final ranking as established above and entering into negotiations with the top-ranked firm for a pre-construction agreement. If negotiations are unsuccessful with the #1 ranked firm, the City will cease negotiations with that firm and begin negotiations with the #2 ranked firm. This process will continue until a successful negotiation is reached. For additional information, reference the final scoring and ranking as attached.

The City Council approved these rankings on November 18th, 2024. The City Council approved the CMAR contract on February 18th, 2025. The Final Guaranteed Maximum Price (GMP) is \$15,799,641. The Northeast CRA has a debt allocation of \$16,000,000 to cover these

construction costs and the debt will be repaid with the Northeast CRA TIF Revenue. We have seen a significant price increase since November due to tariffs, especially on the electrical equipment for this facility. This budget includes a \$331,114 construction contingency as well.

**Budget Impact:**

\$15,799,641 paid for with debt proceeds from the Northeast CRA TIF.

**Strategic Impact:**

Economic Development, Redevelopment,

**Recommendation:**

City Council to approve the Final GMP for the CMAR contract with Charles Perry Partners, Inc. for the construction of the Community Resource and Recreation Center.

**Attachment(s):**

1. CPPI AMENDMENT
2. Mount Dora Community Resource and Recreation Center\_GMP 4.25.2025

Prepared by: Adam Sumner, Planning Director  
Reviewed by: Adam Sumner, Planning Director  
Matthew Dodson, Budget Officer  
City Attorney, City Attorney  
Jeanann Hand, City Clerk  
Vince Sandersfeld, City Manager

Approved - 4/28/2025  
Approved - 4/28/2025  
Approved - 4/29/2025  
Approved - 4/29/2025  
Final Approval - 4/29/2025



**AMENDMENT TO AGREEMENT  
BETWEEN THE CITY OF MOUNT DORA  
AND CHARLES PERRY PARTNERS, INC.**

**THIS AMENDMENT** is entered into by and between the CITY OF MOUNT DORA, a municipal corporation of the State of Florida, whose address is 510 N. Baker Street, Mount Dora, Florida 32757 (the “City”), and **CHARLES PERRY PARTNERS, INC.**, whose local address is 200 E. Palm Valley Dr., Suite 2000, Oviedo, Florida 32765 (the “CM”).

**WHEREAS**, the City and the CM are parties to a certain Agreement for the provision of preconstruction and construction management services, dated February 18, 2025 (the “Agreement”), related to the construction of the City’s Community Resource and Recreation Center (the “Project”); and

**WHEREAS**, the Agreement provides that the parties may, by written amendment, establish a Guaranteed Maximum Price (“GMP”) for some or all of the work as defined in the Agreement; and

**WHEREAS**, in accordance with Article 8 of the Agreement, the CM has submitted a GMP proposal for the Construction Phase of the Project; and

**WHEREAS**, the parties desire to amend the Agreement to establish a GMP for the work described in the GMP proposal and to incorporate the relevant terms and conditions of that proposal into the Agreement.

**NOW THEREFORE**, in consideration of the mutual covenants and promises contained herein, which the parties acknowledge is valuable consideration, the parties agree as follows:

1. Pursuant to Article 8 of the Agreement and the CM’s submission of a GMP proposal, which is attached hereto as **Exhibit A** and incorporated herein by this reference, the Agreement is hereby amended to establish a Guaranteed Maximum Price in the amount of **Fifteen Million Seven Hundred Ninety-Nine Thousand Six Hundred Forty-One Dollars (\$15,799,641.00)**, as set forth in Exhibit A.
2. Except as expressly amended by this Amendment, all terms and conditions of the Agreement shall remain in full force and effect.

*[Signatures on following page]*

**IN WITNESS WHEREOF**, the parties hereto by their duly authorized representatives,  
have executed this GMP Amendment effective this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF MOUNT DORA**

\_\_\_\_\_  
James Homich, Mayor

**ATTEST:**

\_\_\_\_\_  
Jeanann Hand, City Clerk

CHARLES PERRY PARTNERS, INC.

By: [Signature]

Print: JASON MORGAN

Title: VICE PRESIDENT

STATE OF FLORIDA  
COUNTY OF Seminole

The foregoing instrument was acknowledged and sworn before me by means of X physical presence or \_\_\_\_\_ online notarization of Jason Morgan, as Vice President, of CPPI, who personally swore or affirmed that he/she is authorized to execute this **AMENDMENT** and thereby bind the **CM**, and who is personally known to me X or who produced \_\_\_\_\_ as identification, and who did \_\_\_\_\_ did not X take an oath this 1<sup>st</sup> day of May 2025.

[Signature]  
NOTARY PUBLIC, State of Florida

(stamp)







# City of Mount Dora Community Resource & Recreation Center

## **Guaranteed Maximum Price (GMP)**

April 25, 2025



### **Charles Perry Partners, Inc.**

200 E. Palm Valley Drive, Suite 1040

Oviedo, FL 32765

407-977-2353

[www.cppei.com](http://www.cppei.com)

# EXECUTIVE SUMMARY

---

**April 25, 2025**

Whitney Donovan  
Purchasing Coordinator  
City of Mount Dora

## **City of Mount Dora Resource & Recreation Center – GMP**

CPPI is pleased to present the City of Mount Dora with the Guaranteed Maximum Price for the Mount Dora Resource and Recreation Center project for the amount of fifteen million, seven hundred ninety-nine thousand, six hundred forty-one dollars (\$15,799,641). This estimate is based on the drawings provided by Borrelli + Partners dated 7/22/2024.

CPPI would like to thank you for the opportunity to be part of this important project. If you have any questions or concerns, please do not hesitate to contact me at 407-388-5441 or [tim.dickson@cpqi.com](mailto:tim.dickson@cpqi.com).

Regards,

Timothy Dickson



Vice President of Preconstruction  
Charles Perry Partners, Inc.

# TABLE OF CONTENTS

|              |                                                   |
|--------------|---------------------------------------------------|
| <b>TAB 1</b> | <b>Schedule of Values &amp; Detailed Estimate</b> |
| <b>TAB 2</b> | <b>Project Qualifications</b>                     |
| <b>TAB 3</b> | <b>Value Engineering</b>                          |
| <b>TAB 4</b> | <b>Construction Schedule</b>                      |
| <b>TAB 5</b> | <b>Construction Documents</b>                     |

**Prepared for:**  
**Whitney Donovan**  
**Purchasing Coordinator**  
[donovanw@mountdora.gov](mailto:donovanw@mountdora.gov)

**CPPI Contact:**  
**Tim Dickson**  
**Vice President,**  
**Preconstruction**  
[tim.dickson@cpipi.com](mailto:tim.dickson@cpipi.com)  
**407.388.5441**



# TAB 1

## Schedule of Values & Detailed Estimate

**City of Mount Dora Resource & Recreation Center**

**Guarenteed Maximum Price - SOV**

Building SF: 31,112



| SCHEDULE OF VALUES |          |                                  |  |                      |
|--------------------|----------|----------------------------------|--|----------------------|
| LINE               | DIVISION | DESCRIPTION                      |  | TOTAL                |
| 1                  | 01A      | GENERAL REQUIREMENTS             |  | \$ 264,907           |
| 2                  | 01E      | SURVEY                           |  | \$ 15,000            |
| 3                  | 01F      | FINAL CLEANING                   |  | \$ 37,335            |
| 4                  | 03A      | CAST IN PLACE CONCRETE           |  | \$ 1,797,578         |
| 5                  | 05A      | STRUCTURAL STEEL                 |  | \$ 816,000           |
| 6                  | 06D      | DOORS/HARDWARE INSTALLATION      |  | \$ 25,029            |
| 7                  | 07A      | DAMPPROOFING, WATERPROOFING      |  | \$ 65,936            |
| 8                  | 07B      | MEMBRANE ROOFING                 |  | \$ 878,155           |
| 9                  | 07D      | SPRAY FOAM INSULATION            |  | \$ 9,485             |
| 10                 | 08A      | FRAMES, DOORS & HARDWARE         |  | \$ 196,596           |
| 11                 | 08B      | STOREFRONT, CURTAINWALL, GLAZING |  | \$ 695,524           |
| 12                 | 08C      | OVERHEAD DOORS                   |  | \$ 41,342            |
| 13                 | 09A      | DRYWALL & FRAMING                |  | \$ 567,254           |
| 14                 | 09B      | STUCCO & PLASTER                 |  | \$ 28,651            |
| 15                 | 09C      | ACOUSTICAL CEILINGS, TREATMENTS  |  | \$ 172,200           |
| 16                 | 09D      | PAINTING                         |  | \$ 114,297           |
| 17                 | 09E      | FLOORING                         |  | \$ 362,471           |
| 18                 | 09H      | WOOD FLOORING                    |  | \$ 141,000           |
| 19                 | 09J      | FLUID APPLIED                    |  | \$ 13,610            |
| 20                 | 10A      | SPECIALTIES                      |  | \$ 173,849           |
| 21                 | 10C      | SIGNAGE                          |  | \$ 30,850            |
| 22                 | 10D      | OPERABLE PARTITIONS              |  | \$ 71,730            |
| 23                 | 10E      | WALKWAY CANOPIES                 |  | \$ 83,052            |
| 24                 | 11A      | FOOD SERVICE EQUIPMENT           |  | \$ 635,831           |
| 25                 | 11D      | ATHLETIC EQUIPMENT               |  | \$ 207,124           |
| 26                 | 12A      | CASEWORK                         |  | \$ 122,500           |
| 27                 | 12C      | WINDOW TREATMENTS                |  | \$ 28,376            |
| 28                 | 21A      | FIRE PROTECTION                  |  | \$ 117,925           |
| 29                 | 22A      | PLUMBING                         |  | \$ 581,000           |
| 30                 | 23A      | HVAC                             |  | \$ 1,075,400         |
| 31                 | 26A      | ELECTRICAL                       |  | \$ 2,630,870         |
| 32                 | 31A      | EARTHWORK, SITE IMPROVEMENTS     |  | \$ 1,200,917         |
| 33                 | 32A      | FENCING & GATES                  |  | \$ 145,000           |
| 34                 | 32B      | LANDSCAPE & IRRIGATION           |  | \$ 254,365           |
| 35                 |          | <b>DIRECT COST OF WORK</b>       |  | <b>\$ 13,601,159</b> |
| 36                 |          | General Conditions               |  | \$ 701,573           |
| 37                 |          | Contingency                      |  | \$ 331,114           |
| 38                 |          | Subguard Program                 |  | \$ 193,087           |
| 39                 |          | General Liability Insurance      |  | \$ 83,106            |
| 40                 |          | Bond                             |  | \$ 81,843            |
| 41                 |          | Builders Risk                    |  | \$ 55,395            |
| 42                 |          | <b>SUBTOTAL</b>                  |  | <b>\$ 15,047,277</b> |
| 43                 |          | CM Fee                           |  | \$ 752,364           |
| 44                 |          | <b>TOTAL</b>                     |  | <b>\$ 15,799,641</b> |



| <b>Project:</b>   | Mount Dora Community Resource & Recreation Center | <b>PROP. DATE:</b> | 4/25/2025    | <b>STAFFING</b>  |                                       |                      |
|-------------------|---------------------------------------------------|--------------------|--------------|-----------------------------------------------------------------------------------------------------|---------------------------------------|----------------------|
| <b>Location:</b>  | 1010 Lincoln Ave                                  | <b>CAL DAYS:</b>   | 336          |                                                                                                     |                                       |                      |
| <b>Architect:</b> | Borrelli + Partners                               | <b>WEEKS:</b>      | 48.0         |                                                                                                     |                                       |                      |
|                   |                                                   | <b>MONTHS:</b>     | 11           |                                                                                                     |                                       |                      |
| <b>COST CODE</b>  | <b>DESCRIPTION</b>                                | <b>QUANTITY</b>    | <b>UNITS</b> | <b>% TO JOB</b>                                                                                     | <b>LABOR COST</b>                     | <b>SUMMARY TOTAL</b> |
| 010235            | <b>Project Executive</b>                          |                    |              |                                                                                                     |                                       |                      |
|                   |                                                   | 48                 | weeks        | 0.15                                                                                                | \$ 50,080.00                          | \$ 50,080.00         |
| 011110            | <b>Project Manager</b>                            |                    |              |                                                                                                     |                                       |                      |
|                   |                                                   | 52                 | weeks        | 1.00                                                                                                | \$ 180,844.00                         | \$ 180,844.00        |
| 011120            | <b>Project Engineer</b>                           |                    |              |                                                                                                     |                                       |                      |
|                   |                                                   | 52                 |              | 0.50                                                                                                | \$ 65,761.00                          | \$ 65,761.00         |
| 011205            | <b>Senior Superintendent 1</b>                    |                    |              |                                                                                                     |                                       |                      |
|                   |                                                   | 52                 | weeks        | 1.00                                                                                                | \$ 295,926.00                         | \$ 295,926.00        |
| 010445            | <b>Project Accountant</b>                         |                    |              |                                                                                                     |                                       |                      |
|                   |                                                   | 48                 | weeks        | 0.15                                                                                                | \$ 15,934.00                          | \$ 15,934.00         |
| 010445            | <b>Project Coordinator</b>                        |                    |              |                                                                                                     |                                       |                      |
|                   |                                                   | 48                 | weeks        | 0.15                                                                                                | \$ 13,658.00                          | \$ 13,658.00         |
| 0111305           | <b>Safety Director</b>                            |                    |              |                                                                                                     |                                       |                      |
|                   |                                                   | 48                 | weeks        | 0.10                                                                                                | \$ 21,853.00                          | \$ 21,853.00         |
|                   |                                                   |                    |              |                                                                                                     | <b>Staffing Total</b>                 | <b>\$701,573.00</b>  |
|                   |                                                   |                    |              |                                                                                                     | <b>Staffing per month</b>             | <b>\$63,318.86</b>   |
|                   |                                                   |                    |              |                                                                                                     | <b>Total GCs (Staffing &amp; GRs)</b> | <b>\$966,480.00</b>  |
|                   |                                                   |                    |              |                                                                                                     | <b>Total GCs Per Month</b>            | <b>\$87,227.44</b>   |

|                                                                |                                                     |                    |              |                                                                              |           |                                                                                                                   |      |                        |                      |
|----------------------------------------------------------------|-----------------------------------------------------|--------------------|--------------|------------------------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------|------|------------------------|----------------------|
| <b>Project:</b>                                                | Mount Dora Community Resource & Recreation Center   | <b>PROP. DATE:</b> | 4/26/2025    | <b>PREPARED BY:</b>                                                          | Kevin B.  | <b>GENERAL REQUIREMENTS</b><br> |      |                        |                      |
| <b>Location:</b>                                               | 1010 Lincoln Ave                                    | <b>CAL DAYS:</b>   | 336          | <b>CHECKED BY:</b>                                                           | JM        |                                                                                                                   |      |                        |                      |
| <b>Architect:</b>                                              | Borrelli + Partners                                 | <b>WEEKS:</b>      | 48           | <b>ESTIM. DATE:</b>                                                          | 7/29/2024 |                                                                                                                   |      |                        |                      |
|                                                                |                                                     | <b>MONTHS:</b>     | 11.08        | <b>TAX RATE:</b>                                                             | 7.00%     |                                                                                                                   |      |                        |                      |
| <b>COST CODE</b>                                               | <b>DESCRIPTION</b>                                  | <b>QUANTITY</b>    | <b>UNITS</b> | <b>MATERIAL (including Taxes)</b><br><b>UNIT COST                  TOTAL</b> |           | <b>SUBCONTRACTOR</b><br><b>UNIT COST                  TOTAL</b>                                                   |      | <b>NOTES</b>           | <b>SUMMARY TOTAL</b> |
|                                                                | <b>MOBILIZATION / JOBSITE PREPARATION</b>           |                    |              |                                                                              |           |                                                                                                                   |      |                        |                      |
| 017922                                                         | Temporary Fence, Chainlink (with Windscreen)        | 2,500              | lf           | \$8.50                                                                       | \$ 22,738 |                                                                                                                   | \$ - |                        | \$ 22,738            |
| 017922                                                         | Vehicle Gates                                       | 2                  | ea           | \$1,110.00                                                                   | \$ 2,375  |                                                                                                                   | \$ - |                        | \$ 2,375             |
| 017922                                                         | Personnel Gates                                     | 3                  | ea           | \$350.00                                                                     | \$ 1,124  |                                                                                                                   | \$ - |                        | \$ 1,124             |
| 017906                                                         | Street Sweeping                                     | 0                  | mos          | \$3,500.00                                                                   | \$ -      |                                                                                                                   | \$ - | By Sitework Contractor | \$ -                 |
|                                                                | <b>FIELD OFFICES SETUP</b>                          |                    |              |                                                                              |           |                                                                                                                   |      |                        |                      |
| 015220                                                         | Field Office Trailer Delivery & Return (Roundtrip)  | 1                  | ea           | \$5,000.00                                                                   | \$ 5,350  |                                                                                                                   | \$ - |                        | \$ 5,350             |
| 015220                                                         | Field Office Trailer Tie-Down & Knockdown           | 1                  | ea           | \$5,000.00                                                                   | \$ 5,350  |                                                                                                                   | \$ - |                        | \$ 5,350             |
| 015220                                                         | Field Office Trailer Rental (CPPI)                  | 8                  | mos          | \$2,500.00                                                                   | \$ 21,400 |                                                                                                                   | \$ - |                        | \$ 21,400            |
|                                                                | <b>FIELD OFFICE EQUIP., SUPPLIES &amp; MAINT.</b>   |                    |              |                                                                              |           |                                                                                                                   |      |                        |                      |
| 015405                                                         | Field Office Supplies                               | 11                 | mos          | \$75.00                                                                      | \$ 889    |                                                                                                                   | \$ - |                        | \$ 889               |
| 015325                                                         | Field Office Copier / Scanner - Rental              | 10                 | mos          | \$350.00                                                                     | \$ 3,745  |                                                                                                                   | \$ - |                        | \$ 3,745             |
| 015325                                                         | Field Office Copier / Scanner - Maintenance         | 10                 | mos          | \$75.00                                                                      | \$ 803    |                                                                                                                   | \$ - |                        | \$ 803               |
| 015605                                                         | Bottled Water & Dispenser                           | 11                 | mos          | \$50.00                                                                      | \$ 593    |                                                                                                                   | \$ - |                        | \$ 593               |
| 015410                                                         | Mail & Shipping                                     | 11                 | mos          | \$25.00                                                                      | \$ 296    |                                                                                                                   | \$ - |                        | \$ 296               |
| 0156635                                                        | Field Office Trailer - Internet Service             | 10                 | mos          | \$250.00                                                                     | \$ 2,675  |                                                                                                                   | \$ - |                        | \$ 2,675             |
| 015240                                                         | Field Office Trailer - Furniture                    | 1                  | ea           | \$2,500.00                                                                   | \$ 2,675  |                                                                                                                   | \$ - |                        | \$ 2,675             |
| 015245                                                         | Field Office Trailer - Cleaning                     | 8                  | mos          | \$600.00                                                                     | \$ 5,136  |                                                                                                                   | \$ - |                        | \$ 5,136             |
|                                                                | <b>FIELD OFFICE &amp; JOBSITE UTILITIES</b>         |                    |              |                                                                              |           |                                                                                                                   |      |                        |                      |
| 017770                                                         | Jobsite Toilets / Portotolets                       | 11                 | mos          | \$1,800.00                                                                   | \$ 21,340 |                                                                                                                   | \$ - |                        | \$ 21,340            |
|                                                                | <b>CONTINUOUS CLEANUP &amp; FINAL CLEANING</b>      |                    |              |                                                                              |           |                                                                                                                   |      |                        |                      |
| 018030                                                         | Dumpster Pull & Dump Fees                           | 68                 | ea           | \$620.00                                                                     | \$ 45,111 |                                                                                                                   | \$ - |                        | \$ 45,111            |
| 018005                                                         | Continuous Cleanup                                  | 8                  | mos          | \$4,800.00                                                                   | \$ 41,088 |                                                                                                                   | \$ - |                        | \$ 41,088            |
|                                                                |                                                     |                    |              |                                                                              | \$ -      |                                                                                                                   | \$ - |                        |                      |
|                                                                | <b>EQUIPMENT</b>                                    |                    |              |                                                                              |           |                                                                                                                   |      |                        |                      |
| 018140                                                         | Small Tools / Expendables                           | 11                 | mos          | \$500.00                                                                     | \$ 5,928  |                                                                                                                   | \$ - |                        | \$ 5,928             |
| 017844                                                         | Generators w/ fuel                                  | 1                  | mos          | \$12,000.00                                                                  | \$ 12,840 | \$ -                                                                                                              | \$ - | In Cost of Work        | \$ 12,840            |
|                                                                | <b>PHOTO / VIDEO DOCUMENTATION</b>                  |                    |              |                                                                              |           |                                                                                                                   |      |                        |                      |
| 015710                                                         | Progress Photos Aerials                             | 10                 | mos          | \$150.00                                                                     | \$ 1,605  |                                                                                                                   | \$ - |                        | \$ 1,605             |
| 015705                                                         | Final Photos                                        | 1                  | ls           | \$2,500.00                                                                   | \$ 2,675  |                                                                                                                   | \$ - |                        | \$ 2,675             |
|                                                                | <b>DOCUMENT REPRODUCTION</b>                        |                    |              |                                                                              |           |                                                                                                                   |      |                        |                      |
| 015720                                                         | Shop Drawings                                       | 1                  | ls           | \$4,000.00                                                                   | \$ 4,280  | \$ -                                                                                                              | \$ - |                        | \$ 4,280             |
| 015730                                                         | As-Builts                                           | 1                  | ls           | \$500.00                                                                     | \$ 535    |                                                                                                                   | \$ - |                        | \$ 535               |
| 015784                                                         | Closeout Documents                                  | 1                  | ls           | \$500.00                                                                     | \$ 535    |                                                                                                                   | \$ - |                        | \$ 535               |
|                                                                | <b>SAFETY</b>                                       |                    |              |                                                                              |           |                                                                                                                   |      |                        |                      |
| 015645                                                         | Project and Site Signage                            | 1                  | ls           | \$1,500.00                                                                   | \$ 1,605  | \$ -                                                                                                              | \$ - |                        | \$ 1,605             |
| 017934                                                         | Man & Material Stairs                               | 2                  | mo           | \$4,500.00                                                                   | \$ 9,630  | \$ -                                                                                                              | \$ - |                        | \$ 9,630             |
| 017730                                                         | Fire Extinguisher                                   | 4                  | ea           | \$75.00                                                                      | \$ 321    | \$ -                                                                                                              | \$ - |                        | \$ 321               |
|                                                                | Misc Safety Equipment                               | 1                  | ls           | \$500.00                                                                     | \$ 535    | \$ -                                                                                                              | \$ - |                        | \$ 535               |
|                                                                | Site Security - Perimeter fence / Camera / Lighting | 1                  | ls           | \$35,000.00                                                                  | \$ 37,450 | \$ -                                                                                                              | \$ - |                        | \$ 37,450            |
|                                                                |                                                     |                    |              |                                                                              |           |                                                                                                                   |      |                        |                      |
| May 6, 2025 City Council Regular Session Revised Agenda Packet |                                                     |                    |              |                                                                              |           |                                                                                                                   |      | GRs Total              | \$ 264,907           |
|                                                                |                                                     |                    |              |                                                                              |           |                                                                                                                   |      | GRs per month          | \$ 23,909            |
|                                                                |                                                     |                    |              | \$ 264,907                                                                   |           | \$ -                                                                                                              |      |                        |                      |

| Bid Package | Description                                         | Takeoff Quantity | Sub Cost/Unit    | Sub Amount |
|-------------|-----------------------------------------------------|------------------|------------------|------------|
| 1           | <b>BASE PROJECT</b>                                 |                  |                  |            |
| 2           | <b>01E</b> <b>Survey</b>                            |                  |                  |            |
| 3           | Survey                                              | 1.00 ls          | 15,000.00 /ls    | 15,000     |
| 4           | <b>01E Survey</b>                                   |                  |                  | 15,000     |
| 5           | <b>01F</b> <b>Final Cleaning</b>                    |                  |                  |            |
| 6           | Final Cleaning                                      | 31,112.00 sf     | 1.20 /sf         | 37,334     |
| 7           | <b>01F Final Cleaning</b>                           |                  |                  | 37,334     |
| 8           | <b>03A</b> <b>Cast In Place Concrete</b>            |                  |                  |            |
| 9           | Concrete                                            | 1.00 ls          | 1,765,578.00 /ls | 1,765,578  |
| 10          | Site Concrete                                       | 1.00 ls          | 0.01 /ls         | 0          |
| 11          | Precast Benches                                     | 1.00 ls          | 0.01 /ls         | 0          |
| 12          | Concrete sidewalk in lieu of pavers                 | 1.00 ls          | 0.01 /ls         | 0          |
| 13          | Materials Testing (Allowance)                       | 1.00 ls          | 32,000.00 /ls    | 32,000     |
| 14          | <b>03A Cast In Place Concrete</b>                   |                  |                  | 1,797,578  |
| 15          | <b>05A</b> <b>Structural Steel</b>                  |                  |                  |            |
| 16          | Structural and Miscellaneous Steel                  | 1.00 ls          | 816,000.00 /ls   | 816,000    |
| 17          | <b>05A Structural Steel</b>                         |                  |                  | 816,000    |
| 18          | <b>06D</b> <b>Doors/Hardware Installation</b>       |                  |                  |            |
| 19          | Door & Hardware Installation                        | 1.00 ls          | 25,029.00 /ls    | 25,029     |
| 20          | <b>06D Doors/Hardware Installation</b>              |                  |                  | 25,029     |
| 21          | <b>07A</b> <b>Dampproofing, Waterproofing</b>       |                  |                  |            |
| 22          | Waterproofing                                       | 1.00 ls          | 65,936.00 /ls    | 65,936     |
| 23          | <b>07A Dampproofing, Waterproofing</b>              |                  |                  | 65,936     |
| 24          | <b>07B</b> <b>Membrane Roofing</b>                  |                  |                  |            |
| 25          | Roofing                                             | 1.00 ls          | 685,500.00 /ls   | 685,500    |
| 26          | Composite Metal Panels                              | 1.00 ls          | 159,655.00 /ls   | 159,655    |
| 27          | Electronic Roof Leak Detection                      | 1.00 ls          | 33,000.00 /ls    | 33,000     |
| 28          | <b>07B Membrane Roofing</b>                         |                  |                  | 878,155    |
| 29          | <b>07D</b> <b>Spray Foam Insulation</b>             |                  |                  |            |
| 30          | Spray Foam Insulation                               | 1.00 ls          | 9,485.00 /ls     | 9,485      |
| 31          | <b>07D Spray Foam Insulation</b>                    |                  |                  | 9,485      |
| 32          | <b>08A</b> <b>Doors, Frames, and Hardware</b>       |                  |                  |            |
| 33          | Doors, Frames and Hardware Supply                   | 1.00 ls          | 196,596.00 /ls   | 196,596    |
| 34          | <b>08A Doors, Frames, and Hardware</b>              |                  |                  | 196,596    |
| 35          | <b>08B</b> <b>Storefront, Curtainwall, Glazing</b>  |                  |                  |            |
| 36          | Windows and Storfront                               | 1.00 ls          | 689,460.00 /ls   | 689,460    |
| 37          | Testing                                             | 1.00 ls          | 6,064.00 /ls     | 6,064      |
| 38          | <b>08B Storefront, Curtainwall, Glazing</b>         |                  |                  | 695,524    |
| 39          | <b>08C</b> <b>Overhead Doors</b>                    |                  |                  |            |
| 40          | Overhead Doors                                      | 1.00 ls          | 41,342.00 /ls    | 41,342     |
| 41          | <b>08C Overhead Doors</b>                           |                  |                  | 41,342     |
| 42          | <b>09A</b> <b>Drywall and Framing</b>               |                  |                  |            |
| 43          | Interior Framing, Drywall, Batt Insulation & Stucco | 1.00 ls          | 555,384.00 /ls   | 555,384    |
| 44          | Bond on drywall                                     | 1.00 ls          | 11,870.00 /ls    | 11,870     |
| 45          | <b>09A Drywall and Framing</b>                      |                  |                  | 567,254    |
| 46          | <b>09B</b> <b>Stucco and Plaster</b>                |                  |                  |            |
| 47          | Stucco                                              | 1.00 ls          | 28,651.00 /ls    | 28,651     |
| 48          | <b>09B Stucco and Plaster</b>                       |                  |                  | 28,651     |
| 49          | <b>09C</b> <b>Acoustical Ceilings, Treatments</b>   |                  |                  |            |
| 50          | Acoustical Ceilings                                 | 1.00 ls          | 172,200.00 /ls   | 172,200    |
| 51          | <b>09C Acoustical Ceilings, Treatments</b>          |                  |                  | 172,200    |
| 52          | <b>09D</b> <b>Painting, Wallcoverings</b>           |                  |                  |            |
| 53          | Painting                                            | 1.00 ls          | 114,297.00 /ls   | 114,297    |
| 54          | <b>09D Painting, Wallcoverings</b>                  |                  |                  | 114,297    |
| 55          | <b>09E</b> <b>Flooring</b>                          |                  |                  |            |
| 56          | Carpet, Resilient                                   | 1.00 ls          | 79,737.00 /ls    | 79,737     |
| 57          | Tile Flooring                                       | 1.00 ls          | 282,734.00 /ls   | 282,734    |
| 58          | Floor protection                                    | 1.00 ls          | 0.01 /ls         | 0          |
| 59          | <b>09E Flooring</b>                                 |                  |                  | 362,471    |
| 60          | <b>09H</b> <b>Wood Flooring</b>                     |                  |                  |            |
| 61          | Sports Flooring                                     | 1.00 ls          | 141,000.00 /ls   | 141,000    |
| 62          | <b>09H Wood Flooring</b>                            |                  |                  | 141,000    |
| 63          | <b>09J</b> <b>Fluid Applied Flooring</b>            |                  |                  |            |
| 64          | Fluid Applied Flooring                              | 1.00 ls          | 13,610.00 /ls    | 13,610     |
| 65          | <b>09J Fluid Applied Flooring</b>                   |                  |                  | 13,610     |
| 66          | <b>10A</b> <b>Toilet Accessories</b>                |                  |                  |            |
| 67          | Specialties                                         | 1.00 ls          | 173,849.00 /ls   | 173,849    |

| Bid Package | Description                                        | Takeoff Quantity | Sub Cost/Unit    | Sub Amount |
|-------------|----------------------------------------------------|------------------|------------------|------------|
| 10A         | <b>Toilet Accessories</b>                          |                  |                  |            |
| 50          | Visual Display Boards                              | 1.00 ls          | 0.01 /ls         | 0          |
|             | 10A Toilet Accessories                             |                  |                  | 173,849    |
| 51          | 10C                                                |                  |                  |            |
|             | <b>Signage</b>                                     |                  |                  |            |
| 52          | Signage -interior only                             | 1.00 ls          | 30,849.75 /ls    | 30,850     |
|             | 10C Signage                                        |                  |                  | 30,850     |
| 53          | 10D                                                |                  |                  |            |
|             | <b>Operable Partitions</b>                         |                  |                  |            |
| 54          | Folding Panel Partition                            | 1.00 ls          | 71,730.00 /ls    | 71,730     |
|             | 10D Operable Partitions                            |                  |                  | 71,730     |
| 55          | 10E                                                |                  |                  |            |
|             | <b>Walkway Canopies</b>                            |                  |                  |            |
| 56          | Awning & Canopy                                    | 1.00 ls          | 83,052.00 /ls    | 83,052     |
|             | 10E Walkway Canopies                               |                  |                  | 83,052     |
| 57          | 11A                                                |                  |                  |            |
|             | <b>Food Service Equipment</b>                      |                  |                  |            |
| 58          | Food Service Package                               | 1.00 ls          | 635,831.00 /ls   | 635,831    |
|             | 11A Food Service Equipment                         |                  |                  | 635,831    |
| 59          | 11D                                                |                  |                  |            |
|             | <b>Athletic Equipment</b>                          |                  |                  |            |
| 60          | Athletic Equipment                                 | 1.00 ls          | 182,050.00 /ls   | 182,050    |
| 61          | Playground Rubber Flooring                         | 1.00 ls          | 25,074.44 /ls    | 25,074     |
| 62          | <b>Telescoping Bleachers - by Owner</b>            | <b>0.00 ls</b>   |                  |            |
|             | 11D Athletic Equipment                             |                  |                  | 207,124    |
| 63          | 12A                                                |                  |                  |            |
|             | <b>Casework</b>                                    |                  |                  |            |
| 64          | Casework                                           | 1.00 ls          | 122,500.00 /ls   | 122,500    |
|             | 12A Casework                                       |                  |                  | 122,500    |
| 65          | 12C                                                |                  |                  |            |
|             | <b>Window Treatments</b>                           |                  |                  |            |
| 66          | Window Shades                                      | 1.00 ls          | 28,376.00 /ls    | 28,376     |
|             | 12C Window Treatments                              |                  |                  | 28,376     |
| 67          | 21A                                                |                  |                  |            |
|             | <b>Fire Protection</b>                             |                  |                  |            |
| 68          | Fire Sprinkler System                              | 1.00 ls          | 117,925.00 /ls   | 117,925    |
|             | 21A Fire Protection                                |                  |                  | 117,925    |
| 69          | 22A                                                |                  |                  |            |
|             | <b>Plumbing</b>                                    |                  |                  |            |
| 70          | Plumbing                                           | 1.00 LS          | 581,000.00 /LS   | 581,000    |
| 71          | Natural Gas connection to meter                    | 1.00 LS          | 0.01 /LS         | 0          |
|             | 22A Plumbing                                       |                  |                  | 581,000    |
| 72          | 23A                                                |                  |                  |            |
|             | <b>Mechanical</b>                                  |                  |                  |            |
| 73          | Mechanical                                         | 1.00 LS          | 1,061,000.00 /LS | 1,061,000  |
| 74          | HVLS Supply and Install                            | 1.00 LS          | 0.01 /LS         | 0          |
| 75          | Roof Curb insulation infill                        | 1.00 LS          | 14,400.00 /LS    | 14,400     |
| 76          | T&B                                                | 1.00 LS          | 0.01 /LS         | 0          |
|             | 23A                                                |                  |                  | 1,075,400  |
| 77          | 26A                                                |                  |                  |            |
|             | <b>Electrical</b>                                  |                  |                  |            |
| 78          | Electrical                                         | 1.00 ls          | 2,549,370.00 /ls | 2,549,370  |
| 79          | Projectors                                         | 1.00 ls          | 28,500.00 /ls    | 28,500     |
| 80          | Revise circuits for emergency lighting - Allowance | 1.00 ls          | 53,000.00 /ls    | 53,000     |
|             | 26A Electrical                                     |                  |                  | 2,630,870  |
| 81          | 31A                                                |                  |                  |            |
|             | <b>Earthwork, Site Improvements</b>                |                  |                  |            |
| 82          | Earthwork, Paving, Concrete                        | 1.00 ls          | 1,200,917.00 /ls | 1,200,917  |
| 83          | Crane Access Road                                  | 1.00 ls          | 0.01 /ls         | 0          |
| 84          | Pavers not included                                | 1.00 ls          | 0.01 /ls         | 0          |
|             | 31A Earthwork, Site Improvements                   |                  |                  | 1,200,917  |
| 85          | 32A                                                |                  |                  |            |
|             | <b>Fencing and Gates</b>                           |                  |                  |            |
| 86          | Fence                                              | 1.00 ls          | 145,000.00 /ls   | 145,000    |
|             | 32A Fencing and Gates                              |                  |                  | 145,000    |
| 87          | 32B                                                |                  |                  |            |
|             | <b>Landscaping and Irrigation</b>                  |                  |                  |            |
| 88          | Landscaping & Irrigation                           | 1.00 ls          | 254,365.00 /ls   | 254,365    |
|             | 32B Landscaping and Irrigation                     |                  |                  | 254,365    |
| 89          | 99A                                                |                  |                  |            |
|             | <b>Staffing and GCs</b>                            |                  |                  |            |
| 90          | Staffing                                           | 1.00 mo          | 701,573.00 /mo   | 701,573    |
| 91          | GRs                                                | 1.00 mo          | 264,907.00 /mo   | 264,907    |
|             | 99A Staffing and GCs                               |                  | /mo              | 966,480    |
|             | <b>BASE PROJECT</b>                                |                  |                  | 14,302,732 |

## Estimate Totals

| Description                      | Amount         | Totals            |
|----------------------------------|----------------|-------------------|
| <b>Subtotal Cost of Work</b>     |                | <b>14,302,732</b> |
| Performance & Payment Bond       | 81,843         |                   |
| SDI Insurance                    | 193,087        |                   |
|                                  | <b>274,930</b> | <b>14,577,662</b> |
| Builders Risk Insurance          | 55,395         |                   |
| General Liability 01.19.2024     | 83,106         |                   |
| <b>Subtotal Bonds, Insurance</b> | <b>138,501</b> | <b>14,716,163</b> |
| Construction Contingency         | 331,114        |                   |
| <b>Subtotal Contingency</b>      | <b>331,114</b> | <b>15,047,277</b> |
| Profit / Overhead                | 752,364        |                   |
| <b>Subtotal Fee</b>              | <b>752,364</b> | <b>15,799,641</b> |
| <b>Total</b>                     |                | <b>15,799,641</b> |



# TAB 2

## Project Qualifications

# Project Qualifications

---

## **Documents:**

1. The 100% CD Estimate and Budget Alignment Deliverable is based on the drawings dated 07/22/2024, prepared by Borrelli + Partners.

## **General Qualifications:**

1. Detail SS004-2S note 7 on P601 denotes a 500-gallon polishing tank with no other specification, information or location on isometrics. We have excluded a polishing tank related to the grease traps.
2. EIFS system in place of stucco per Rue Quality Systems proposal, Liquid applied air/moisture barrier, 1" EPS foam, 1/16" base coat and reinforcing mesh, finish coat sand finish, standard color line.
3. Sports flooring system provided in the GMP is Connor Sports Perma flex II flooring with a ¾" plywood base.
4. We have not included the bleachers.
5. Tall casework shown Sheet ID-401, detail 5 is not shown in the plans and is it not included.
6. We have an Allowance of \$32,000 for all materials testing.
7. Due to the proximity of the closest concrete batch plant, Hot Weather Placement as required by Specification 033000-3.6-H-1 will be mitigated with early morning or late afternoon / evening concrete placement. Costs for ice admixture or liquid nitrogen to cool concrete is not included in the GMP.
8. In accordance with Owner direction we have excluded the High Volume Low Velocity BAF fans, including electrical conduit and wiring.
9. We have included roof expansion joints. Structural expansion joints are not shown or called out in the documents and have not been included.
10. The GMP price is based on the use of Sarnafil Membrane Roofing System.
11. The documents do not designate any fire/smoke rated partitions; therefore, we have excluded specification 07-8400 Firestopping Systems.
12. STC rating for both walls and doors is not indicated in the construction documents, therefore, we have excluded meeting such requirements. We do have the STC rating of 54 minimum on the operable partitions, as specified.
13. Specification section 09-8433 Sound Absorbing Wall Units. The sound-absorbing wall units are not shown in the drawings and, therefore, are not included. These would potentially be used in the gym to control noise.
14. Food Service Equipment Schedule provided with the construction documents contains some obsolete models, based on what is currently available in the market. We have endeavored to provide equivalent items. We have provided the attached list of equipment that is included in this GMP.
15. Drywall partition framing per deflection criteria in lieu of Interior Metal Stud Schedule on G-007.
16. Impact drywall limited to Child Care Room 130.
17. Sheet G-007, Partition Notes 5, bullet 4 – 1/2" durock cement board will be installed directly to metal stud, not over Gypsum wall board.
18. We have included connection of aluminum canopy to UG drain system at 4 location points, only one is shown in civil drawings.

# Project Qualifications

---

19. Current uncertainty in the global marketplace regarding tariffs may potentially further impact material costs included in this GMP.
20. Fire suppression design documents (FP-001) do not provide flow or pressure data on the existing water utility system. No additional testing, fire pump or extra fire suppression water tank has been included.
21. Site pipe bollards limited to a quantity of four, near the dumpster at 6" diameter.
22. We have included broom finished concrete sidewalks in place of pavers.
23. Gym floor cover is included as Facility Armor, item CAR6CL.
24. Meter and natural gas connection to the meter is provided by the gas company. CPPI has not included any connection charges.
25. This GMP includes an allowance of \$53,000 for electrical connectivity from generator to emergency lighting circuits that are not currently indicated.
26. We have not included any enclosures for the backflow preventers (see sheet C-500, note at bottom of page). Assembled system is too lengthy to cost effectively enclose.
27. Soil amendments are included as an allowance of \$20,000 in value. This is intended to cover planting areas only. Spec section 32-9120 is not specific to the exact requirements in each area.



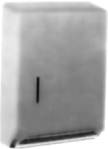
# Food Service Equipment List – CPPI GMP

---

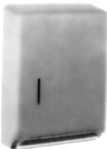
| Item | Qty  | Description                                                                                                                                                                                                                                                                                        |
|------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | 3 ea | <b>TOP OPEN FRONT UTILITY COUNTER</b><br>IMC/Teddy Model No. 1-25-30144REV<br>(SMUC-77) 14GA S/S Flat Top Open Front Utility Counter<br>36"Wx72"Lx36"H With 2" Cutout, 10" Apron, "V" Trayslide,<br>Laminate Front, 16GA Undershelf, Casters (2) W/Brakes & Toe<br>Kick. PROTECTOR CASE BY OTHERS. |
| 2    | 1 ea | <b>BASE CABINET</b><br>IMC/Teddy Model No. 2-25-30144REV<br>14GA S/S Top Open Front Base Cabinet 30" D x 14'-6" L x<br>36" H With 8" Back/Side Splashes,<br>Enclosed 15"X15"x12" Sink, (3)<br>Elect. Receptacles, 16GA                                                                             |

| Item | Qty  |                                                                                                                                                                                                                                        | Sell        |
|------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
|      |      | Undershelves & Legs W/Toe Kick.                                                                                                                                                                                                        |             |
|      | 1 ea |                                                                                                                                                                                                                                        |             |
| 2.A  | 1 ea | <b>DECK MOUNT FAUCET</b><br>T&S Brass Model No. B-0228<br>Mixing Faucet, deck mount, 6" swing nozzle, 4" centers with 1/2" IPS eccentric flanged female inlets, quarter-turn Eterna cartridges, lever handles, low lead, ADA Compliant |             |
|      |      |                                                                                                                                                       |             |
|      | 1 ea | B-0288 Big-Flo Adapter, swivel to rigid adapter                                                                                                                                                                                        |             |
|      | 1 ea | 1 year limited warranty, standard                                                                                                                                                                                                      |             |
|      | 1 cs | B-0425-M Supply Nipple Kit, includes (1) 1/2" NPT x 2" long inlet y nipple, (1) 1/2" locknut washer & (1) 1/2" locknut, brass (2 each per master pack)                                                                                 | suppl       |
| 2A   | 1 ea | <b>WALL SHELF</b><br>IMC/Teddy Model No. 2A-25-30144REV<br>16GA S/S Wall<br>Shelf 16" Wide x 14'-6" Long With Mounting Brackets.                                                                                                       |             |
| 3    | 4 ea | <b>CORNER GUARDS</b><br>IMC/Teddy Model No. 3-25-30144REV<br>16GA S/S Outside Corner Guard 4" x 4" x 48" Long With Kinked Edges                                                                                                        |             |
| 4    | 1 ea | <b>CORNER GUARDS</b><br>IMC/Teddy Model No. 4-25-30144REV<br>16GA S/S Outside Corner Guard 4" x 4" x 48" Long With Kinked Edges                                                                                                        |             |
| 5    | 1 ea | <b>WORKTABLE</b><br>IMC/Teddy Model No. 5-25-30144REV<br>14GA S/S Worktable<br>30" W x 84" L W/8" Back/Side<br>Splashes, Rolled Edge, Cutout,<br>Urn Trough, 16GA Undershelf & Legs.                                                   |             |
| 6    | 1 ea | <b>WATER FILTRATION SYSTEM, FOR COFFEE BREWERS</b>                                                                                                                                                                                     | <By Vendor> |

| Item                                                                              | Qty  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Sell           |
|-----------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
|  |      | <p>Everpure Model No. QC7I SINGLE 4FC5-S</p> <p>QC7I Water Filtration System, QC7I Single 4FC5-S, (1) 4FC5-S Fibredyne® carbon block cartridge, reduces sediment, chlorine, taste &amp; odor, inhibits scale, 15,000 gallons capacity, 2.5 gpm flow rate, 5 micron, inlet water shut-off valve, outlet pressure gauge, flush valve, 3/8" inlet/outlet connections, NSF 42, (EV920261)</p>                                                                                                                                                                                                                                                                                                                |                |
| 7                                                                                 | 1 ea | <p><b>ICED TEA BREWER</b></p> <p>BUNN Model No. 36700.0013</p> <p>36700.0013 TB3Q Iced Tea Brewer, 3-gallon capacity single brewer, 26.7 gallon/hour, SplashGard® funnel, Quickbrew system (dispensers sold separately), 120v/60/1-ph, 1730w, 14.4amps, NEMA 5-15P, cord attached, UL, NSF</p> <p>1 ea 03021.0005 Funnel Assembly, quick brew (TW)</p> <p>1 ea 24500.0969 24500.0969 Zone B Installation-extended travel fee as determined by location address - INSTALL/CALIB EXT TRAVEL FEE</p> <p>1 ea 37100.0000 37100.0000 TDO-3.5 Iced Tea Dispenser, low profile, 3.5 gallon capacity, brew-through plastic lid, side handles, faucet indicates sweetened or unsweetened tea, stainless steel</p> |                |
| 8                                                                                 | 2 ea | <p><b>COFFEE BREWER</b></p> <p>BUNN Model No. 23050.0007</p> <p>23050.0007 Single® Brewer with Portable Server, mechanical thermostat, brews 5.1 gallons per hour capacity, stainless steel funnel, 3 batch-size settings, electronic timer &amp; grinder interface, upper hot water faucet, variable water bypass, includes (1) GPR server (20950.0004), 4" black adjustable legs, 120v/60/1-ph, 2100w, 17.8 amps, NEMA 5-20P, UL, NSF</p> <p>2 cs 20138.1000 20138.1000 Paper Filters, 13-3/4" x 5-1/4", white, (for Tea &amp; Coffee-1-1/2 gallons) (500 each per case, price based on 1-229 lbs total weight - call for price on greater quantities)</p>                                             |                |
| 9                                                                                 |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                |
| 10                                                                                |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                |
| 11                                                                                | 1 ea | <p><b>BEVERAGE DISPENSER</b></p> <p>Cornelius Model No. JT-20-WHITE</p> <p>0.45 kw, 5.0 amps, 120volts,single phase. Two 5-gallon bowl refrigerated beverage dispenser; 1/5 hp.. Provide with standard accessories.</p> <p><b>ITEM IS OBSOLETE AND NO LONGER MANUFACTURED.</b></p> <p><b>AN ALTERNATIVE DOES NOT EXIST.</b></p> <p><b>PLEASE ADVISE.</b></p>                                                                                                                                                                                                                                                                                                                                             | <Not Included> |
| 12                                                                                | 1 ea | <b>HOT DOG GRILL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                |

| Item                                                                                | Qty  | Sell                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |      | APW Wyott (Middleby) Model No. HRS-20S<br>X*PERT™ HotRod® Hot Dog Grill, (10) slanted Tru-Turn rollers,<br>infinite controls, removable grease pan, stainless steel exterior,<br>coated steel bottom, cULus, NSF, CE                                                                                                                                                                                                                               |
|                                                                                     | 1 ea | 1 year parts & labor warranty, standard                                                                                                                                                                                                                                                                                                                                                                                                            |
|                                                                                     | 1 ea | 120v/60/1-ph, 768 watts, 5.8 amps, NEMA 5-15P, standard                                                                                                                                                                                                                                                                                                                                                                                            |
|                                                                                     | 1 ea | 21794061 Slant Kit Divider, for HR-20                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                                                                     | 1 ea | 4939100 Metal Leg Kit, 4"                                                                                                                                                                                                                                                                                                                                                                                                                          |
|                                                                                     | 1 ea | 3029200 Tongs, 6", plastic                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 13                                                                                  | 1 ea | <b>FREEZER, REACH-IN DISPLAY</b><br>Continental Refrigerator Model No. 1FNSSGDHD<br>Freezer, display, one-section, self-contained refrigeration,<br>stainless steel exterior & interior, standard depth, narrow hinged<br>glass half doors, cylinder locks, electronic control with digital<br>display, unit can be adjusted to operate as low as -10°F, hi-low<br>alarm, electric condensate evaporator, R290 hydrocarbon, 1/2 HP,<br>cETLus, NSF |
|                                                                                     | 1 ea | Standard warranty (for the United States & Canada Only): 7 year<br>parts, labor, and compressor                                                                                                                                                                                                                                                                                                                                                    |
|                                                                                     | 1 ea | 115v/60/1-ph, 8.2 amps, cord, NEMA 5-15P, standard                                                                                                                                                                                                                                                                                                                                                                                                 |
|                                                                                     | 1 ea | Door hinged on right, standard                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                                                                                     | 1 ea | 5" Casters, standard                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 14                                                                                  | 2 ea | <b>CORNER GUARD</b><br>IMC/Teddy Model No. 14-25-30144REV<br>(CGO4-48) 16GA S/S Outside Corner Guard 4" x 4" x 48" Long With<br>Kinked Edges                                                                                                                                                                                                                                                                                                       |
| 15                                                                                  | 2 ea | <b>SINK, HAND</b><br>IMC/Teddy Model No. 15-25-30144REV<br>(CSW-1SX) Wall Hand Sink W/1-Splash Hole, Integral Backsplash,<br>Apron & Drain. (Sink ONLY)                                                                                                                                                                                                                                                                                            |
|                                                                                     | 2 ea | KNV Double Knee Pedal Valve Combined w/Splash Mounted<br>Gooseneck Spout                                                                                                                                                                                                                                                                                                                                                                           |
| 15A                                                                                 | 2 ea | <b>PAPER TOWEL DISPENSER</b><br>Eagle Group Model No. 318496-X<br>Paper Towel Dispenser, wall mounted, folded towel dispenser,<br>304 stainless steel construction (FLYER)                                                                                                                                                                                                                                                                         |
|  |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

| Item | Qty  | Sell                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 16   | 2 ea | <b>CART, UTILITY/BUSSING</b><br>IMC/Teddy Model No. 16-25-30144REV<br>(UT2236-2)16GA S/S Utility Cart 22" W x 36" L x 36 1/2" H With (2)<br>Levels, Conventional Handles, Bumpers & 5" Casters (2) W/Brakes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 17   | 1 ea |  <b>ROLL-IN HEATED CABINET</b><br>Continental Refrigerator Model No. DL2WI-SS<br>Designer Line Warmer, roll-in, two-section, stainless steel<br>exterior & interior, standard depth cabinet, full-height solid<br>doors, electronic control with digital display, hi-low alarm, cETLus,<br>NSF<br>1 ea Standard warranty (for the United States & Canada Only): 7 year<br>parts and labor<br>1 ea 208-230v/60/1, 3.0 kW, 13.8 amps, cord & plug supplied by others<br>1 ea Left Door hinged on left & right door hinged on right, standard<br>2 ea Locking hasp (lock not included)                                                                               |
| 18.1 | 2 ea |  <b>REFRIGERATOR/FREEZER RACK, ROLL-IN</b><br>Cres Cor Model No. 207UA12AC<br>Rack, Roll-In Refrigerator, open frame design, (12) universal slides<br>for 12" x 20" thru 18" x 26" pans on 4-1/2" centers, adjustable at 1-<br>1/2" intervals, welded extruded aluminum frame, NSF<br>2 ea Standard Warranty: 3 year parts, 1-year labor warranty, lifetime<br>guarantee against rust & corrosion<br>2 ea 1032 001 Pan Stop, mounted to rear, prevents accidental push<br>through of pans                                                                                                                                                                        |
| 19   |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 20   |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 21   | 1 ea |  <b>ROLL-IN REFRIGERATOR</b><br>Continental Refrigerator Model No. D2RINSS<br>Designer Line Refrigerator, roll-in, two-section, self-contained<br>refrigeration, stainless steel exterior & interior, standard depth<br>cabinet, full-height solid doors, cylinder locks, electronic control<br>with digital display, hi-low alarm, removable stainless steel<br>ramps, R290 hydrocarbon refrigerant, 1/2 HP, cETLus, NSF<br>1 ea Standard warranty (for the United States & Canada Only): 7 year<br>parts, labor, and compressor<br>1 ea 115v/60/1-ph, 9.4 amps, cord & plug, standard<br>1 ea Left Door hinged on left & right door hinged on right, standard |

| Item                                                                                | Qty  | Description                                                                                                                                                                                                                                                                |
|-------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 22.1                                                                                | 2 ea | <b>REFRIGERATOR/FREEZER RACK, ROLL-IN</b><br>Cres Cor Model No. 207UA12AC<br>Rack, Roll-In Refrigerator, open frame design, (12) universal slides for 12" x 20" thru 18" x 26" pans on 4-1/2" centers, adjustable at 1-1/2" intervals, welded extruded aluminum frame, NSF |
|    |      |                                                                                                                                                                                                                                                                            |
|                                                                                     | 2 ea | Standard Warranty: 3 year parts, 1-year labor warranty, lifetime guarantee against rust & corrosion                                                                                                                                                                        |
|                                                                                     | 2 ea | 1032 001 Pan Stop, mounted to rear, prevents accidental push through of pans                                                                                                                                                                                               |
| 23                                                                                  | 2 ea | <b>PORTABLE BAR</b><br>Advance Tabco Model No. D-B<br>Portable Bar, 61"W x 24-1/2"D x 43-3/4"H, ice bin with drain valve, stainless steel work top, towel ring, (2) stainless steel speed rails, rear lower shelf for storage, black finish, (4) 4" casters (2) braked     |
|    |      |                                                                                                                                                                                                                                                                            |
|                                                                                     | 2 ea | Black front & sides, black laminate top (standard finish)                                                                                                                                                                                                                  |
|                                                                                     | 2 ea | SU-80 Continuous Bumper, 3 sided, for portable bars                                                                                                                                                                                                                        |
| 24                                                                                  | 1 ea | <b>SINK, HAND</b><br>IMC/Teddy Model No. 24-25-30144REV<br>(CSW-1SX) Wall Hand Sink W/1-Splash Hole, Integral Backsplash, Apron & Drain. (Sink ONLY)                                                                                                                       |
|                                                                                     | 1 ea | KNV Double Knee Pedal Valve Combined w/Splash Mounted Gooseneck Spout                                                                                                                                                                                                      |
| 24A                                                                                 | 1 ea | <b>PAPER TOWEL DISPENSER</b><br>Eagle Group Model No. 318496-X<br>Paper Towel Dispenser, wall mounted, folded towel dispenser, 304 stainless steel construction (FLYER)                                                                                                    |
|  |      |                                                                                                                                                                                                                                                                            |
| 25.1                                                                                | 1 ea | <b>REFRIGERATOR/FREEZER RACK, ROLL-IN</b><br>Cres Cor Model No. 207UA12AC<br>Rack, Roll-In Refrigerator, open frame design, (12) universal slides for 12" x 20" thru 18" x 26" pans on 4-1/2" centers, adjustable at 1-1/2" intervals, welded extruded aluminum frame, NSF |
|  |      |                                                                                                                                                                                                                                                                            |
|                                                                                     | 1 ea | Standard Warranty: 3 year parts, 1-year labor warranty, lifetime guarantee against rust & corrosion                                                                                                                                                                        |
|                                                                                     | 1 ea | 1032 001 Pan Stop, mounted to rear, prevents accidental push                                                                                                                                                                                                               |

| Item       | Qty  | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Sell | Sell Total |
|------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|            |      | through of pans                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |            |
| 26         | 1 ea | <b>DISHTABLE, SOILED</b><br>IMC/Teddy Model No. 26-25-30144REV<br>(SSDT-48L) 14GA S/S Left Soiled Dishtable 30" W x 48" L W/10"<br>Enclosed Backsplash, 10" Pre-Rinse Sink, Scrap Basket,Rack Guide,<br>Prov. For Disposer, 16GA Undershelf & Legs.                                                                                                                                                                                                                                                                                                                                               |      |            |
| 26.1       | 1 ea | <b>PRE-RINSE FAUCET ASSEMBLY</b><br>T&S Brass Model No. B-0133-B08<br>EasyInstall Pre-Rinse Unit, 8" wall mount, adjustable centers,<br>spring action gooseneck, quarter-turn Eterna cartridges with<br>spring checks, lever handles with color coded indexes, EasyInstall<br>18" riser, 44" flexible stainless steel hose, 1.07 GPM JeTSpray<br>spray valve, 6" wall bracket, 1/2" NPT, low lead, NSF, cCSAus<br>1 kt B-0230-K Installation Kit, (2) 1/2" NPT nipples, lock nuts &<br>washers, (2) short "EI" 1/2" NPT female x male<br>1 ea 3 year limited warranty, standard                   |      |            |
|            |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |            |
| 26A        | 1 ea | <b>WALL SHELF</b><br>IMC/Teddy Model No. 26A-25-30144REV<br>Rack Shelf 48" Long - Wall Mounted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |            |
| 27/27<br>A | 1 ea | <b>DISPOSER</b><br>Salvajor Model No. 100-SA-6-ARSS-PP<br>Disposer, Sink Assembly, 6-1/2" sink collar with stopper, 1 Hp<br>motor, start/stop push button, drain/flush/time delay, automatic<br>reversing & water saving ARSS control, pp-type control with<br>mounted solenoid valve with flow control & pressure switch,<br>includes fixed nozzle, chrome plated vacuum breaker, , heat<br>treated aluminum alloy housing, UL, CE<br>1 ea 208v/60/3-ph, 4.9 amps<br>1 ea 980105 Mounting bracket for ARSS-2, ARSS, ARSS-LD & WSP<br>1 ea LSA8 Disposer support leg, for 3/4 HP - 2 HP disposers |      |            |
| 28         | 1 ea | <b>DISHWASHER, DOOR TYPE</b><br>Hobart Model No. AMTL-2<br>Two Level Door Type Dishwasher, upper and lower wash<br>chambers with separate pumped rinse systems, high temp<br>sanitizing, 208-240/60/3 (field convertible to single phase), 80<br>racks/hr, .62 gal/rack each chamber, straight-thru installation only,<br>user-friendly smart touchscreen controls, Sense-A-                                                                                                                                                                                                                      |      |            |
|            |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |            |

| Item | Qty  | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Sell | Sell Total     |
|------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------|
|      |      | Temp™booster, electric tank heat, auto-fill, stainless steel scrap screen with basket, door actuated start, stainless steel tank, tank shelf, chamber, trim panels, frame & feet. cULus, NSF. Factory Startup - Free for installations within 100 miles (accessible by public roadway) of a Hobart Service Office during normal business hours with appropriate notice; Installation beyond 100 miles or those not accessible by public roadway will be quoted by Service.                                                           |      |                |
|      | 1 ea | Standard warranty - 1-Year parts, labor & travel time during normal working hours within the USA                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |                |
|      | 1 ea | DWT-AM16 Drain water tempering (single valve) kit with Pumped Drain Air Gap for BAS and Tall models                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |                |
|      | 1 ea | ACC-INSTALL-HOB Accessory Installation - For installations within 100 miles (accessible by public roadway) of a Hobart Service Office during normal business hours with appropriate notice; Installation beyond 100 miles locations in Alaska, Hawaii or New York City or those not accessible by public roadway will be quoted by Service. Includes installation of this item only, final electrical or plumbing connections by others. Recommendation: coordinate accessory installation with machine assembly/ installation (NET) |      |                |
|      | 1 ea | WTRHAMARREST-AM16 Water Hammer Arrestor – Assembly includes ¾" brass pressure regulator, pressure gauge, shock arrestor and garden hose adapter                                                                                                                                                                                                                                                                                                                                                                                      |      |                |
|      | 1 ea | PUMPDRN-AIRGAP Pumped Drain Air Gap Kit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |                |
|      | 1 ea | FOLD-TAB-LCK-AM16*2 Fold Down Table – can be installed on front or side                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |                |
|      | 1 ea | FLNG-FT-AMTL Flanged Feet, Bolt Down – Set of 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |                |
|      | 1 ea | NOTE: For water of 3-grains of hardness or more, Hobart suggests adding a water softener.                                                                                                                                                                                                                                                                                                                                                                                                                                            |      |                |
| 29   |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |                |
| 30   |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |                |
| 31   | 1 ea | <b>CONDENSATE HOOD</b><br><br>Captive-Aire See Item #44                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      | <See Item #44> |
| 32   | 1 ea | <b>DISHTABLE, CLEAN</b><br>IMC/Teddy Model No. 32-25-30144REV<br>SCDT-36R 14GA S/S Right Clean Dishtable 30" W x 36" L With 10" Backsplash, Prov. For Limit Switch, 16GA Undershelf & Legs                                                                                                                                                                                                                                                                                                                                           |      |                |
| 32A  | 1 ea | <b>WALL SHELF</b><br>IMC/Teddy Model No. 32A-25-30144REV<br>16GA S/S Wall Shelf 15" Wide x 30" Long With Mounting Brackets.                                                                                                                                                                                                                                                                                                                                                                                                          |      |                |



| Item | Qty  | Description                                                                                                                                                                                                                                                                | Sell | Sell Total |
|------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
| 33.1 | 1 ea | <b>REFRIGERATOR/FREEZER RACK, ROLL-IN</b><br>Cres Cor Model No. 207UA12AC<br>Rack, Roll-In Refrigerator, open frame design, (12) universal slides for 12" x 20" thru 18" x 26" pans on 4-1/2" centers, adjustable at 1-1/2" intervals, welded extruded aluminum frame, NSF |      |            |
|      |      |                                                                                                                                                                                           |      |            |
|      | 1 ea | Standard Warranty: 3 year parts, 1-year labor warranty, lifetime guarantee against rust & corrosion                                                                                                                                                                        |      |            |
|      | 1 ea | 1032 001 Pan Stop, mounted to rear, prevents accidental push through of pans                                                                                                                                                                                               |      |            |
| 34   | 1 ea | <b>SINK, (3) THREE COMPARTMENT</b><br>IMC/Teddy Model No. 34-25-30144REV<br>(SCS) 14GA S/S Three Compartment Scullery Sink 30 1/2" Wx138"L W10" Enc. Backsplashes, 30"x24"x14" Deep Bowls, Prov. For Disposer, Overshelf/Pot Rack, 16GA Undershelf, Crossrails & Legs.     |      |            |
|      | 3 ea | LDO Twist Lever Drain With Overflow.                                                                                                                                                                                                                                       |      |            |
| 34.1 | 2 ea | <b>WALL / SPLASH MOUNT FAUCET</b><br>T&S Brass Model No. B-0291<br>Kettle & Pot Sink Faucet, Big-Flo, wall mounted 8" centers, 3/4" IPS model LL street EL inlets with locknuts, 18" swing nozzle, 175°F four arm handles, 1-1/4" dia. holes required in backsplash        |      |            |
|      |      |                                                                                                                                                                                          |      |            |
|      | 4 ea | B-0427 Supply Nipple, 3/4" x 2-1/2"                                                                                                                                                                                                                                        |      |            |
|      | 2 ea | Order in quantities of (2) per faucet                                                                                                                                                                                                                                      |      |            |
| 34.2 | 3 ea | <b>DRAIN, LEVER / TWIST WASTE</b><br>T&S Brass Model No. B-3950-01<br>Waste Valve, twist handle, 3-1/2" sink opening, 2" drain outlet with 1-1/2" adapter & overflow assembly (replaces B-3916-01)                                                                         |      |            |
|      |      |                                                                                                                                                                                         |      |            |
|      |      | <b>Verify sink opening diameter, quantity and waste valve type required.</b><br><b>Any Manifolding is "By Others".</b>                                                                                                                                                     |      |            |
| 34A  | 1 ea | <b>PRE-RINSE FAUCET ASSEMBLY</b>                                                                                                                                                                                                                                           |      |            |

| Item                                                                              | Qty  | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Sell | Sell Total |
|-----------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|  |      | T&S Brass Model No. B-0133-B08<br>EasyInstall Pre-Rinse Unit, 8" wall mount, adjustable centers, spring action gooseneck, quarter-turn Eterna cartridges with spring checks, lever handles with color coded indexes, EasyInstall 18" riser, 44" flexible stainless steel hose, 1.07 GPM JeTSpray spray valve, 6" wall bracket, 1/2" NPT, low lead, NSF, cCSAus                                                                                                                 |      |            |
|                                                                                   | 1 kt | B-0230-K Installation Kit, (2) 1/2" NPT nipples, lock nuts & washers, (2) short "El" 1/2" NPT female x male                                                                                                                                                                                                                                                                                                                                                                    |      |            |
|                                                                                   | 1 ea | 3 year limited warranty, standard                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |            |
|                                                                                   |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |            |
| 35/35<br>A                                                                        | 1 ea | <b>DISPOSER</b><br><br> Salvajor Model No. 200-CA-15-ARSS-2-PP<br>Disposer, 15" cone assembly, 2 Hp motor, start/stop push button, automatic reversing ARSS-2 control, pp-type control with mounted solenoid valve with flow control & pressure switch, includes fixed nozzle, chrome plated vacuum breaker, & scrap ring, 6-1/2" inlet diameter, heat treated aluminum alloy housing, UL, CE |      |            |
|                                                                                   | 1 ea | 208v/60/3-ph, 6.6 amps                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |            |
|                                                                                   | 1 ea | LSA8 Disposer support leg, for 3/4 HP - 2 HP disposers                                                                                                                                                                                                                                                                                                                                                                                                                         |      | <Optional> |
|                                                                                   | 1 ea | 980105 Mounting bracket for ARSS-2, ARSS, ARSS-LD & WSP                                                                                                                                                                                                                                                                                                                                                                                                                        |      |            |
| 36                                                                                | 1 ea | <b>WORK TABLE</b><br>IMC/Teddy Model No. 36-25-30144REV<br>(WT) 14GA S/S Flat Top Worktable 30" W x 108" L W/Rolled Edge, 12"x12"x10" Sink, (3) Elect. Receptacles, Overshelf, 16GA Undershelf & Legs.                                                                                                                                                                                                                                                                         |      |            |
|                                                                                   | 1 ea | LDO Twist Lever Drain With Overflow.                                                                                                                                                                                                                                                                                                                                                                                                                                           |      |            |
| 36.2                                                                              | 1 ea | <b>DECK MOUNT FAUCET</b><br> T&S Brass Model No. B-0227<br>Mixing Faucet, deck mount, 8" swing nozzle, 4" centers with 1/2" IPS eccentric flanged female inlets, quarter-turn Eterna cartridges, lever handles, 1/2" NPT, low lead, ADA Compliant                                                                                                                                           |      |            |
|                                                                                   | 1 ea | B-0199-01-F10 Aerator, non-splash, flow control, low lead, 1.0 gpm, 55/64-27UN female threads, NSF                                                                                                                                                                                                                                                                                                                                                                             |      |            |
|                                                                                   | 1 cs | B-0425-M Supply Nipple Kit, includes (1) 1/2" NPT x 2" long inlet supply nipple, (1) 1/2" locknut washer & (1) 1/2" locknut, brass (2 each per master pack)                                                                                                                                                                                                                                                                                                                    |      |            |
| 37                                                                                | 1 ea | <b>HD RANGE, 34", 4 OPEN BURNERS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                           |      |            |

| Item                                                                                | Qty  | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Sell | Sell Total |
|-------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|    |      | Garland Model No. M44R<br>Master Series Heavy Duty Range, gas, 34", (4) 35,000 BTU two-piece Starfire burners, removable heads, standard oven, piezo ignition, drip tray, porcelainized oven interior, stainless steel front & sides, 6" chrome steel adjustable legs, 180,000 BTU, CSA Flame, CSA Star, NSF (Garland)                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |            |
|                                                                                     | 1 ea | Two year limited parts and labor warranty, covers products purchased and installed in the USA only, standard                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      |            |
|                                                                                     | 1 ea | Note: All Master Series Ranges, storage, modular, fryers, attachment & under-fired char broilers require a high shelf or back guard attachment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |            |
|                                                                                     | 1 ea | Natural gas, specify elevation if over 2,000 ft                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      |            |
|                                                                                     | 1 ea | 1-1/4" Front gas connection, standard                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |            |
|                                                                                     | 1 ea | 2670400 Natural Gas Regulator, 1-1/4" N.P.T. (Consult spec sheet and specify)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |      |            |
|                                                                                     | 1 ea | Stainless steel main back                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |            |
|                                                                                     | 1 ea | 6" Stainless steel adjustable legs - set of four                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      |            |
|                                                                                     | 1 ea | NOTE: Oven base ranges require either Highshelf or backguard                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      |            |
|                                                                                     | 1 ea | M34SD Master Series Single High Shelf, 22-1/2" H, 34" W, stainless steel (Garland)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |            |
|                                                                                     | 1 ea | Stainless steel main back (riser)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |            |
|  | 37   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      |            |
|                                                                                     | 1 ea | <b>SAFETY SYSTEM MOVEABLE GAS CONNECTOR</b><br>Dormont Manufacturing Model No. 16125BPQSR36<br>Dormont Blue Hose™ Moveable Gas Connector Hose Assembly, 1-1/4" inside dia., 36" long, covered with stainless steel braid, coated with blue antimicrobial PVC, 1 SnapFast® QD, 1 Swivel MAX®, coiled restraining cable with hardware, 491,000 BTU/hr minimum flow capacity, limited lifetime warranty                                                                                                                                                                                                                                                                                                                                                   |      |            |
|  | 38   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      |            |
|                                                                                     | 1 ea | <b>COMBI OVEN, ELECTRIC</b><br>RATIONAL Model No. ICP 6-FULL ON 6-FULL E 208/240V 3 PH-QS (Quick Ship) Two (2) (CC1ERRA.0000218) iCombi Pro® 6-Full Size Combi Ovens, double stack, electric, (12) 18" x 26" sheet pan or (24) 12" x 20" steam pan or (12) 2/1 GN pan capacity, (6) stainless steel grids included, intelligent cooking system with (4) assistants; iDensityControl, iCookingSuite, iProductionManager, & iCareSystem, (6) operating modes, (5) cooking methods, (3) manual operating modes, 85° to 572°F temperature range, quick clean, care control, eco mode, 6-point core temperature probe, retractable hand shower, Ethernet interface, Wi-Fi enabled, 208/240v/60Hz/3-ph, 22.4 kW each, CE, IPX5, UL, cULus, NSF, ENERGY STAR® |      |            |
|                                                                                     | 1 kt | 60.74.725 Combi-Duo Stacking Kit for iCombi 6-full size (electric or                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |            |

| Item | Qty  | Description                                                                                                                                                                                                                                                                                                                                                                                                   | Sell | Sell Total |
|------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|      |      | gas) on iCombi 6- or 10-full size (electric only)                                                                                                                                                                                                                                                                                                                                                             |      |            |
|      | 1 ea | 60.31.203 Stand I Stationary Oven Stand for Combi-Duo, 7-3/4"H, open sides, for iCombi 6-full size on 6-full size                                                                                                                                                                                                                                                                                             |      |            |
|      | 1 ea | NOTE: All discounts subject to approval by manufacturer                                                                                                                                                                                                                                                                                                                                                       |      |            |
|      | 1 ea | 2 years parts and labor, 5 years steam generator warranty                                                                                                                                                                                                                                                                                                                                                     |      |            |
|      | 1 ea | CAP Chef Assistance Program, a RATIONAL certified Chef conducts 4 hours/location specialized application training with personnel, no charge                                                                                                                                                                                                                                                                   |      |            |
|      | 1 ea | 9999.2002 Pre-Installation Site Consultation, provides an installation consultation to ensure the site has proper space and connections for gas, electric, drain & water, one (1) Consultation is needed for every four (4) cooking systems, add 'in one (1) kitchen', includes 100 miles (200 miles round trip). (see attached installation flyer for details) THIS ITEM IS NON-DISCOUNTABLE, USA ONLY (NET) |      |            |
|      | 2 ea | 9999.2252 RCI RATIONAL Certified Installation, new certified installation for each table-top iCombi of a combi-duo, 100 miles (200 round-trip) included. (See attached installation flyer for details) THIS ITEM IS NON-DISCOUNTABLE, USA ONLY (NET)                                                                                                                                                          |      |            |
|      | 2 ea | 8720.1563US Installation Kit, for electric iCombi/SCC/CMP 62 (208/60Hz/3ph & 240/60Hz/3ph); electric iCombi/SCC/CMP 202 (480/60Hz/3ph) THIS ITEM IS NON-DISCOUNTABLE, USA ONLY (NET)                                                                                                                                                                                                                          |      |            |
|      | 2 ea | 1900.1159US Water Filtration Single Cartridge System, for any single combi model, or XS & half-size Combi-Duos, or iVario includes: (1) single head with pressure gauge, R95-CLX filter & (1) filter installation kit                                                                                                                                                                                         |      |            |
|      | 1 ea | 9999.2271 RCI RATIONAL Certified Installation, additional installation cost for a RATIONAL Water Filter System is available when purchased with Certified Installation of RATIONAL unit THIS ITEM IS NON-DISCOUNTABLE, USA ONLY (NET)                                                                                                                                                                         |      |            |
|      | 1 ea | Note: The RATIONAL Water Filtration Systems helps provide consistent high-quality water to your RATIONAL cooking systems. The patented carbon block technology reduces the effects of sediment, chloramines, and chlorine while delivering the required flow rates.                                                                                                                                           |      |            |
| 39   |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                                                                                                              |      |            |
| 40   |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                                                                                                              |      |            |
| 41   | 1 ea | <b>EQUIPMENT STAND, REFRIGERATED BASE</b>                                                                                                                                                                                                                                                                                                                                                                     |      |            |

| Item                                                                              | Qty  | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Sell | Sell Total |
|-----------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|  |      | Continental Refrigerator Model No. D72GN<br>Refrigerator Griddle Stand, two-section, (4) drawers, two drawers accommodates (1) 12" x 20" x 6" & (1) 6" x 20" x 6", two drawers accommodates (2) 12" x 20" x 6", stainless steel top with drip guard marine edge, stainless steel exterior & interior, electronic control with digital display, hi-low alarm, self-contained refrigeration, R290 hydrocarbon refrigerant, 1/4 HP, 10' cord, cETLus, NSF, ENERGY STAR® |      |            |
|                                                                                   | 1 ea | Standard warranty (for the United States & Canada Only): 7 year parts, labor, and compressor                                                                                                                                                                                                                                                                                                                                                                         |      |            |
|                                                                                   | 1 ea | 115v/60/1-ph, 4.2 amps, cord, NEMA 5-15P, standard                                                                                                                                                                                                                                                                                                                                                                                                                   |      |            |
|                                                                                   | 1 ea | Condensing unit on the right, standard                                                                                                                                                                                                                                                                                                                                                                                                                               |      |            |
|                                                                                   | 1 ea | 50219-6 Set of 6 stainless steel legs, 4" high, NOT available for (-FB) models                                                                                                                                                                                                                                                                                                                                                                                       |      |            |
| 42                                                                                | 1 ea | <b>CHARBROILER, GAS, COUNTERTOP</b><br>Garland Model No. GD-24RBFF<br>Designer Series Charbroiler, countertop, gas, 24" W, cast iron radiants, (1) high/low valve control, piezo spark ignition, flame failure protection, stainless steel front and sides, internal grease drawer with magnetic door, 4" adjustable legs, 60,000 BTU (Garland), CSA, NSF, CE                                                                                                        |      |            |
|                                                                                   | 1 ea | One year limited parts and labor warranty, covers products purchased and installed in the USA only, standard                                                                                                                                                                                                                                                                                                                                                         |      |            |
|                                                                                   | 1 ea | Natural gas, specify elevation if over 2,000 ft                                                                                                                                                                                                                                                                                                                                                                                                                      |      |            |
|                                                                                   | 1 ea | Stainless steel main back and bottom                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |            |
| 42                                                                                | 1 ea | <b>SAFETY SYSTEM MOVEABLE GAS CONNECTOR</b><br>Dormont Manufacturing Model No. 1675BPQSR36BX<br>Dormont Blue Hose™ Moveable Gas Connector Hose Assembly, 3/4" inside dia., 36" long, covered with stainless steel braid, coated with blue antimicrobial PVC, (1) SnapFast® QD, (1) Swivel MAX®, coiled restraining cable with hardware, packaged in a retail box, limited lifetime warranty                                                                          |      |            |
| 43                                                                                | 1 ea | <b>GRIDDLE, GAS, COUNTERTOP</b><br>Garland Model No. GD-36GTH<br>Designer Series Griddle, countertop, gas, 36" W x 18" D cooking surface, 1/2" thick polished steel griddle, 2-5/8" welded splash guard on sides & rear of plate, thermostatic controls, piezo spark ignition, stainless steel front and sides, internal grease drawer with magnetic door, 4" adjustable legs, 60,000 BTU (Garland), CSA, NSF                                                        |      |            |
|                                                                                   | 1 ea | One year limited parts and labor warranty, covers products                                                                                                                                                                                                                                                                                                                                                                                                           |      |            |

| Item | Qty  | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Sell | Sell Total |
|------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|      |      | purchased and installed in the USA only, standard                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |            |
|      | 1 ea | Natural gas, specify elevation if over 2,000 ft                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |            |
|      | 1 ea | Stainless steel main back and bottom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      |            |
| 43   | 1 ea | <b>CONTINUOUS PLATE SHELF</b><br>Garland Model No. A4606400 1/9-<br>pan rail extension on belly bar                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |            |
| 43   | 1 ea | <b>SAFETY SYSTEM MOVEABLE GAS CONNECTOR</b><br>Dormont Manufacturing Model No. 1675BPQSR36BX<br>Dormont Blue Hose™ Moveable Gas Connector Hose Assembly,<br>3/4" inside dia., 36" long, covered with stainless steel braid,<br>coated with blue antimicrobial PVC, (1) SnapFast® QD, (1) Swivel<br>MAX®, coiled restraining cable with hardware, packaged in a retail<br>box, limited lifetime warranty                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      |            |
| 44   | 1 ea | <b>EXHAUST HOOD PACKAGE</b><br>Captive-Aire<br>Exhaust Hood Package to include:<br>1 ea HOOD #1 44 JOB #6514473 5424ND2PSPF 8ft 0" Long Exhaust-<br>Only Wall Canopy Hood with 14" Wide Front Perforated Supply Ple<br>num with Built in 3" Back Standoff<br>100% 304 SS x1<br>Insulation for the PSP Housing Front x1<br>Fire Cabinet on the Right Side 12.00" Width x 54.00" Length x 24.00<br>" Height (Additional charges may apply for cabinet if<br>not sold with fire system)<br>FILTER -<br>20" tall x 16" ( 19.625" by 15.625") wide Stainless Steel Captrate So<br>lo filter with hook, ETL Listed. Particulate<br>capture efficiency: 85% efficient at 9 microns, 76% efficient at 5 mi<br>crons. Used on hoods shipped AFTER 7/27/17.<br>Recessed Round LED fixture and LED Light, 3500 K warm output. x2<br>EXHAUST RISER Factory installed 14" Diameter X 4" Height x1<br>SUPPLY RISER 12"x 28" Supply Riser with Volume Dampers x2<br>1/2 Pint Grease Cup New Style, Flanged Slotted x2<br>FIELD WRAPPER 18.00" High Front, Left, Right x1<br>BACK STANDOFF (FLAT) 12" Wide 108" Long x1<br>RIGHT VERTICAL END PANEL 27" Top Width, 21" Bottom Width, 80"<br>High Insulated 304 SS x1<br>LEFT VERTICAL END PANEL 27" Top Width, 21" Bottom Width, 80" H<br>igh Insulated 304 SS<br>1 ea HOOD #2 44 JOB #6514473 6624ND2PSPF 9ft 0" Long Exhaust-<br>Only Wall Canopy Hood with 14" Wide Front Perforated Supply Ple |      |            |



| Item | Qty | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Sell | Sell Total |
|------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|      |     | num with Built in 3" Back Standoff<br>100% 304 SS x1<br>Insulation for the PSP Housing Front x1<br>FILTER -<br>20" tall x 16" ( 19.625" by 15.625") wide Stainless Steel Captrate So<br>lo filter with hook, ETL Listed. Particulate<br>capture efficiency: 85% efficient at 9 microns, 76% efficient at 5 mi<br>crons. Used on hoods shipped AFTER 7/27/17.<br>Recessed Round LED fixture and LED Light, 3500 K warm output. x3<br>EXHAUST RISER Factory installed 14" Diameter X 4" Height x1<br>SUPPLY RISER 12"x 28" Supply Riser with Volume Dampers x2<br>1/2 Pint Grease Cup New Style, Flanged Slotted x2<br>FIELD WRAPPER 18.00" High Front, Left, Right x1<br>RIGHT VERTICAL END PANEL 27" Top Width, 21" Bottom Width, 80"<br>High Insulated 304 SS x1<br>LEFT VERTICAL END PANEL 27" Top Width, 21" Bottom Width, 80" H<br>igh Insulated 304 SS                                                                                                                                                                                                                                                                 |      |            |
| 1 ea |     | HOOD #3 31 JOB #6514473 5424VHBG -<br>4ft 6" Long Condensate Hood, w/ Full Perimeter Gutter x1<br>304 SS 100% Application x1<br>EXHAUST RISER Factory installed 10" Diameter X 4" Height x1<br>FIELD WRAPPER 18.00" High Front, Left, Right x1<br>BACKSPLASH 80.00" High X 54.00" Long 304 SS Vertical (Includes En<br>d Caps & Divider Bars)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      |            |
| 1 ea |     | FIRE SYSTEM #1 45 JOB #6514473 TANKSP-<br>2 Tank Fire Suppression 8 gallon Fire System in Utility Cabinet (incl<br>udes prepiped hood(s) with electric<br>detection, tank(s), 24 VDC release mechanism, fire system agent,<br>pressurized tanks, and electric pull station). (Formerly CASEWC).<br>Includes piping for hoods: 1, 2.<br>Tank-<br>based Fire Protection System equipped with Electronic Detection<br>utilizing CORE board as a Listed Release<br>Mechanism. Installed in Hood Utility Cabinet separate from prewir<br>e. Includes 12" box housing circuit board, batteries, and<br>terminals for connection to main control panel.<br>Pressure Switch -<br>Monitors Tank Pressure, Supervised Signal, TANK FIRE SUPPRESSI<br>ON x1<br>SCEGVA2 GAS VALVE -<br>2" Electrical Shutoff Valve for use with HMI reset, 110V, 60Hz (#82<br>14280). Includes<br>upstream strainer assembly.<br><b>Includes fire system hookup, certification, and ONE test -<br/>           Add \$350 for each additional pre-test or final test<br/>           that may be requested or required. → Union labor and/or prevailin</b> |      |            |

| Item | Qty | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Sell | Sell Total |
|------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|      |     | <p><b>g wage ADDITIONAL if required. ~ SemiAnnual and Annual inspections BY OTHERS ~ K class fire extinguisher BY OTHERS Any Remote Utility Cabinets to be hung from structure BY OTHERS. CO2 Sensor BY OTHERS (if required)</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      |            |
| 1 ea |     | <p>FAN #1 DU180HFA EXHAUST FAN (44) JOB #6514473<br/> DU180HFA High Speed Direct Drive Centrifugal Upblast Exhaust Fan with, disconnect switch and 183/4" wheel.<br/> Exhaust Fan handles 1800 CFM @ -<br/> 1.250" wc ESP, Fan runs at 1029 RPM.<br/> Exhaust Motor: 1.500 HP, 3 Phs, 208 V, 60 Hz, 6.6 FLA, ODP, Premium (EPlus3) Eff.<br/> Grease Cup for kitchenduty centrifugal exhaust fans,<br/> Box Dimensions 171/8 L X 51/16 W X 3-3/4 H (20 Gauge) (Includes Down Spout)<br/> Miami Dade Impact and Wind Load Certification +150 / 150 PSF -<br/> Miami Dade County Product Control Approved. Florida Building Code approval. Roof &amp; Wall Mount Exhaust Curbs up to 20" high must be 20 gauge Aluminized. Roof &amp; Wall Mount Exhaust Curbs above 20" high up to 42" high must be 18 Gauge Aluminized.<br/> DU/DR180HFA Gasketing Kit Thermeez Woven Ceramic Tape - 1/4" x 1" with adhesive back Max Temp 1500°F. To be applied between fan base and grease duct. Installed under fan base 1/2" from the inside. Installed at the plant.<br/> 44 Curb CRB26.5x26E On Fan #1 Flat Curb x1<br/> Hinged Base for Curb. Standard Hinge attached to curb. Used on Fans with wheels 20 inches or smaller. 12 GA Galvanized.<br/> Vented Base for Curb x1<br/> Full Bottom Curb Corner. Base flange corners fully welded or stacked by factory. x1</p> |      |            |
| 1 ea |     | <p>FAN #2 DU180HFA EXHAUST FAN (44) JOB #6514473<br/> DU180HFA High Speed Direct Drive Centrifugal Upblast Exhaust Fan with, disconnect switch and 183/4" wheel.<br/> Exhaust Fan handles 1800 CFM @ -<br/> 1.250" wc ESP, Fan runs at 1029 RPM.<br/> Exhaust Motor: 1.500 HP, 3 Phs, 208 V, 60 Hz, 6.6 FLA, ODP, Premium (EPlus3) Eff.<br/> Grease Cup for kitchenduty centrifugal exhaust fans,<br/> Box Dimensions 171/8 L X 51/16 W X 3-3/4 H (20 Gauge) (Includes Down Spout)<br/> Miami Dade Impact and Wind Load Certification +150 / 150 PSF -<br/> Miami Dade County Product Control Approved. Florida Building Code approval. Roof &amp; Wall Mount Exhaust Curbs up to 20" high must be 20 gauge Aluminized. Roof &amp; Wall Mount Exhaust Curbs above 20" high up to 42" high must be 18 Gauge Aluminized.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |            |



| Item | Qty | Description                                                        | Sell | Sell Total |
|------|-----|--------------------------------------------------------------------|------|------------|
|      |     | ge Aluminized.                                                     |      |            |
|      |     | DU/DR180HFA Gasketing Kit Thermeez Woven Ceramic Tape -            |      |            |
|      |     | 1/4" x 1" with adhesive back Max Temp 1500°F. To be                |      |            |
|      |     | applied between fan base and grease duct. Installed under fan bas  |      |            |
|      |     | e 1/2" from the inside. Shipped loose from the plant.              |      |            |
|      |     | 44 Curb CRB26.5x26E On Fan #2 Flat Curb x1                         |      |            |
|      |     | Hinged Base for Curb. Standard Hinge attached to curb. Used on F   |      |            |
|      |     | ans with wheels 20 inches or smaller. 12 GA                        |      |            |
|      |     | Galvanized.                                                        |      |            |
|      |     | Vented Base for Curb x1                                            |      |            |
|      |     | Full Bottom Curb Corner. Base flange corners fully welded or stak  |      |            |
|      |     | ed by factory. x1                                                  |      |            |
| 1 ea |     | FAN #3 CASHVAC218MF10TMPU SUPPLY FAN JOB #6514473 CAS-             |      |            |
|      |     | HVAC21810T-                                                        |      |            |
|      |     | MPU RTU with an 18" Direct Drive Mixed Flow Plenum Fan. Supply     |      |            |
|      |     | Fan handles 2880 CFM @ 0.500"                                      |      |            |
|      |     | wc ESP, Fan runs at 1580 RPM. Supply Motor: 2.000 HP, 3 Phs, 208 V |      |            |
|      |     | , 60 Hz, 6.1 FLA, ODP, Premium (EPlus3) Eff.                       |      |            |
|      |     | Down Discharge Air Flow Left > Right                               |      |            |
|      |     | KITCHEN DMUA • Discharge Temp Control • Heating and Cooling A      |      |            |
|      |     | ctivation Based On Intake Set Point • Field Wired                  |      |            |
|      |     | On/Off Start Command • 100% Outdoor Air • Smoke Detector Inter     |      |            |
|      |     | lock • Use with MUA.                                               |      |            |
|      |     | Cooling Override x1                                                |      |            |
|      |     | Single Point Electrical Connection for RTU. QNTY 1 750va Transfor  |      |            |
|      |     | mer Used. If a NonDCV Prewire controls this unit,                  |      |            |
|      |     | the #28, #47, "MA", or "E2" Option Prewire must be selected. Do n  |      |            |
|      |     | ot provide supply starter in prewire.                              |      |            |
|      |     | RTU Size 2 Down Discharge x1                                       |      |            |
|      |     | 2" Merv 13 Filters for Size 2 RTU.                                 |      |            |
|      |     | QTY 4, 16 x 20 x 2 Merv 13 Filters                                 |      |            |
|      |     | CFM monitoring for MUA units. Uses rivet nuts, 1/4" airflow tubin  |      |            |
|      |     | g and push to connect fittings. x1                                 |      |            |
|      |     | VFD factory mounted and wired in unit control vestibule. x1        |      |            |
|      |     | 10 Ton Modulating Cooling Option, 208/230V. R454B Refrigerant,     |      |            |
|      |     | Variable Speed Inverter Duty Compressor, ECM                       |      |            |
|      |     | Condensing Fan(s).                                                 |      |            |
|      |     | RTU Compressor Oil Sensor Factory Installed. M12 Style Connector   |      |            |
|      |     | . x1                                                               |      |            |
|      |     | R454B Refrigerant Leak Detector Option. Includes 20% LFL sensor    |      |            |
|      |     | and harness. x1                                                    |      |            |
|      |     | Low ambient cooling controls down to 0F ambient temperatures.      |      |            |
|      |     | To be used in recirculating applications. x1                       |      |            |
|      |     | RTU Fixed 100% Outdoor Air Intake. x1                              |      |            |
|      |     | Intake Firestat. Set to 135°F x1                                   |      |            |
|      |     | RTU Size 2 No Return MPU x1                                        |      |            |

| Item | Qty | Description                                                         | Sell | Sell Total |
|------|-----|---------------------------------------------------------------------|------|------------|
|      |     | Option for Metal Mesh Filters in RTU2 OA Intakes x1                 |      |            |
|      |     | 120V Fire Input x1                                                  |      |            |
|      |     | Commercial Smoke Detector Interlock (Detector By Others) x1         |      |            |
|      |     | 10 Ton Size 2 RTU Moisture Eliminator -                             |      |            |
|      |     | No reheat. Single row moisture eliminator aluminum coil. x1         |      |            |
|      |     | VAV (VariableAirVolume) Wiring Package for Commercial Fans.         |      |            |
|      |     | 010VDC Speed Control Variable Frequency Drive Included              |      |            |
|      |     | ESV152N02YXB571 Variable Frequency Drive -                          |      |            |
|      |     | 2 HP Max., 200/240 V, Single or Three Phase Input, 7.0 A Max., NE   |      |            |
|      |     | MA 1 Enclosure, with 2RJ45 FOR MODBUS                               |      |            |
|      |     | VERIZON CELLULAR KIT, WIRED ANTENNA AND VERIZON DATA FOR            |      |            |
|      |     | 1 YEARS. USED WITH FAN. x1                                          |      |            |
|      |     | Curb CRB49.50X75X20INS Insulated On Fan #3 Flat Curb x1             |      |            |
|      |     | Full Bottom Curb Corner. Base flange corners fully welded or stak   |      |            |
|      |     | ed by factory. x1                                                   |      |            |
|      |     | Size 2 RTU Curb Duct Hanger -                                       |      |            |
|      |     | Adjustable Duct Hanger Support Brackets installed for both return   |      |            |
|      |     | and discharge duct. x1                                              |      |            |
|      |     | 2" Merv 8 Filters for Size 2 RTU. QTY 4, 16 x 20 x 2 Merv 8 Filters |      |            |
| 1 ea |     | FAN #4 DU33HFA EXHAUST FAN (31) JOB #6514473                        |      |            |
|      |     | DU33HFA High Speed Direct Drive Centrifugal Upblast Exhaust Fan     |      |            |
|      |     | with speed control (speed control included for single               |      |            |
|      |     | phase only), disconnect switch and 113/4" wheel.                    |      |            |
|      |     | Exhaust Fan handles 675 CFM @ -                                     |      |            |
|      |     | 0.500" wc ESP, Fan runs at 1271 RPM.                                |      |            |
|      |     | Exhaust Motor: 0.333 HP, 1 Phs, 115 V, 60 Hz, 4.3 FLA, TEAO-        |      |            |
|      |     | ECM (Totally Enclosed Air Over Electronically Commutated Motor)     |      |            |
|      |     | ECM Wiring Package and Manual or 0-                                 |      |            |
|      |     | 10VDC Control for Exhaust EC motors. RTC Controller (No harness     |      |            |
|      |     | when ordered as a part).                                            |      |            |
|      |     | Miami Dade Impact and Wind Load Certification +150 / 150 PSF -      |      |            |
|      |     | Miami Dade County Product Control Approved. Florida                 |      |            |
|      |     | Building Code approval. Roof & Wall Mount Exhaust Curbs up to 20    |      |            |
|      |     | " high must be 20 gauge Aluminized. Roof & Wall                     |      |            |
|      |     | Mount Exhaust Curbs above 20" high up to 42" high must be 18 Gau    |      |            |
|      |     | ge Aluminized.                                                      |      |            |
|      |     | 31 Curb CRB19.5X26E On Fan #4 Flat Curb *** 16 Gauge Constructio    |      |            |
|      |     | n. x1                                                               |      |            |
|      |     | Vented Base for Curb x1                                             |      |            |
|      |     | Full Bottom Curb Corner. Base flange corners fully welded or stak   |      |            |
|      |     | ed by factory. x1                                                   |      |            |
| 1 ea |     | ELECTRICAL SYSTEM #1 JOB #6514473 DCV-                              |      |            |
|      |     | 2111 Demand Control Ventilation, w/ control for 2 Exhaust Fans, 1   |      |            |
|      |     | Supply Fan, Exhaust on in Fire, Lights out in Fire,                 |      |            |
|      |     | Fans modulate based on duct temperature. INVERTER DUTY 3 PHA        |      |            |
|      |     | SE MOTOR REQUIRED FOR USE WITH VFD. Room                            |      |            |

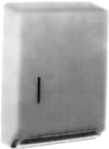
| Item | Qty | Description                                                                                                                                                                                                                                                                  | Sell | Sell Total |
|------|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|      |     | temperature sensor shipped loose for field installation. Verify distance between VFD and Motor; additional cost could apply if distance exceeds 50 feet. Includes 2 Duct Thermostat kits.                                                                                    |      |            |
|      |     | ESV152N02YXB571 Variable Frequency Drive - 2 HP Max., 200/240 V, Single or Three Phase Input, 7.0 A Max., NEMA 1 Enclosure, with 2RJ45 FOR MODBUS                                                                                                                            |      |            |
|      |     | ESV152N02YXB571 Variable Frequency Drive - 2 HP Max., 200/240 V, Single or Three Phase Input, 7.0 A Max., NEMA 1 Enclosure, with 2RJ45 FOR MODBUS                                                                                                                            |      |            |
|      |     | 20 wide X18 tall X8.62 deep SS HINGED ELECTRICAL BOX NEMA 1 - VENTED. Includes Fan Filter Assembly. - USED ON CONTROL PANELS WITH VFD(S).                                                                                                                                    |      |            |
|      |     | PSP thermostat kit, includes 1x duct thermostat, quick seal, and j-box for monitoring of PSP discharge temperature. x1                                                                                                                                                       |      |            |
|      |     | VERIZON CELLULAR KIT, WIRED ANTENNA AND VERIZON DATA FOR 1 YEARS. x1                                                                                                                                                                                                         |      |            |
|      |     | Digital Prewire Lighting Relay Kit. Includes hood lighting relay & terminal blocks. Allows for up to 1400W of lighting each.                                                                                                                                                 |      |            |
| 1 ea |     | UDS #1 JOB #6514473 UDS #1 x1                                                                                                                                                                                                                                                |      |            |
| 1 ea |     | DUCT RUN #1 430 STAINLESS (RC1) DW18DWRISER2R- S Double Wall Riser Cover Used On 14" Inner Riser, 4" long - 2 Layers Reduced Clearance - 18" Stainless Steel Outer Riser Shell Assembly. Includes Insulation & Single V Clamps For Inner & Outer Connections.                |      |            |
|      |     | (RC2) DW18DWRISER2RS Double Wall Riser Cover - Used On 14" Inner Riser, 4" long 2 Layers Reduced Clearance - 18" Stainless Steel Outer Riser Shell Assembly. Includes Insulation & Single V Clamps For Inner & Outer Connections.                                            |      |            |
|      |     | (P1) DW1435DWLT2RS Double Wall Duct 14" Inner Duct, 35" long - 2 Layers Reduced Clearance 18" Stainless Steel Outer Shell.                                                                                                                                                   |      |            |
|      |     | (P2) DW1447DWAJD2RS Double Wall Adjustable Duct - 14" Inner Duct 2 Layers Reduced Clearance 18" Stainless Steel Outer Shell. Min Length = 11" / Max Length = 48.5" / Adjustment = 30.5" / Adjustable Section May Need To Be Cut. Includes single and double wall "V" Clamps. |      |            |
|      |     | (P3) DW144550DWLTTP2RS Double Wall Duct - 14" Inner Duct, 45.5" long 2 Layers Reduced Clearance 18" Stainless Steel Outer Shell Used With Transition Plate.                                                                                                                  |      |            |
|      |     | (P4) DW2614TP Duct to Curb Transition, 26- 1/2" Curb to 14" Duct, 16 GA Aluminized. Used on BDU18. x1                                                                                                                                                                        |      |            |
|      |     | (P5) DW1435DWLT2RS Double Wall Duct 14" Inner Duct, 35" long - 2 Layers Reduced Clearance 18" Stainless Steel Outer Shell.                                                                                                                                                   |      |            |
|      |     | (P6) DW1447DWAJD2RS Double Wall Adjustable Duct - 14" Inner Duct 2 Layers Reduced Clearance 18" Stainless                                                                                                                                                                    |      |            |

| Item | Qty  | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Sell           | Sell Total |
|------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------------|
|      |      | <p>Steel Outer Shell. Min Length = 11" / Max Length = 48.5" / Adjustm<br/>ent = 30.5" / Adjustable Section May Need To Be Cut.<br/>Includes single and double wall "V" Clamps.<br/>(P7) DW144550DWLTTP2RS Double Wall Duct -<br/>14" Inner Duct, 45.5" long 2 Layers Reduced Clearance 18"<br/>Stainless Steel Outer Shell Used With Transition Plate.<br/>(P8) DW2614TP Duct to Curb Transition, 26-<br/>1/2" Curb to 14" Duct, 16 GA Aluminized. Used on BDU18. x1<br/>3M2000PLUS Duct 3M Fire Barrier 2000 Plus Silicone -<br/>Used as sealant to Seal Duct Joints. x2</p> <p><b>NOTE: Double Wall duct up to 16ft roofline. Field verify, price subj<br/>ect to change with modification.</b></p> <p>1 ea CASLINK MONITORING CASLink Monitoring x1</p> <p>1 ea FACTORY SERVICES Service Design Verification for CASLink. x2<br/>Service Design Verification for Demand Control Ventilation x1<br/>Service Design Verification for DOAS x1<br/>Service Design Verification for Exhaust Fan x3<br/>Service Design Verification for Hood x3<br/>Service Design Verification for TANK Fire Suppression x1<br/>Service Design Verification for Utility Distribution System x1<br/>Service Design Verification Total travel cost x1</p> |                |            |
| **   | 1 ea | <p><b>HOOD INSTALLATION</b></p> <p>Mathias Foodservice Equipment Co., Inc<br/>ONLY INCLUDES HANGING OF HOODS AT THIS TIME.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                |            |
| 45   | 1 ea | <p><b>FIRE SUPPRESSION SYSTEM</b></p> <p>Captive-Aire Model No. R-102<br/>See Item #44</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <See Item #44> |            |
| 46   | 1 ea | <p><b>UTILITY DISTRIBUTION SYSTEM</b></p> <p>Captive-Aire<br/>See Item #44</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <See Item #44> |            |
| 47   | 1 ea | <p><b>WORK TABLE</b></p> <p>IMC/Teddy Model No. 47-25-30144REV<br/>14GA S/S Flat Top Worktable 30" W x 108" L W/Rolled Edge,<br/>12"x12"x10" Sink, Drop-In Cutout, (3) Elect. Receptacles, 2-Tier<br/>Overshelf, Prov. For Lights, 16GA Undershelf &amp; Legs.</p> <p>1 ea INST Wells Food Well Supplied By Others To Be Installed By IMC.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                |            |
| 47.1 | 1 ea | <b>DRAIN, LEVER / TWIST WASTE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                |            |

| Item                                                                              | Qty  | Description                                                                                                                                                                                                                                                                                                            | Sell | Sell Total |
|-----------------------------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|  |      | T&S Brass Model No. B-3950-01<br>Waste Valve, twist handle, 3-1/2" sink opening, 2" drain outlet with 1-1/2" adapter & overflow assembly (replaces B-3916-01)                                                                                                                                                          |      |            |
|                                                                                   |      | <b>Verify sink opening diameter, quantity and waste valve type required.</b><br><b>Verify overflow required.</b>                                                                                                                                                                                                       |      |            |
| 47.2                                                                              | 1 ea | <b>DECK MOUNT FAUCET</b><br>T&S Brass Model No. B-0227<br>Mixing Faucet, deck mount, 8" swing nozzle, 4" centers with 1/2" IPS eccentric flanged female inlets, quarter-turn Eterna cartridges, lever handles, 1/2" NPT, low lead, ADA Compliant                                                                       |      |            |
|                                                                                   |      |                                                                                                                                                                                                                                       |      |            |
|                                                                                   | 1 ea | B-0199-01-F10 Aerator, non-splash, flow control, low lead, 1.0 gpm, 55/64-27UN female threads, NSF                                                                                                                                                                                                                     |      |            |
|                                                                                   | 1 cs | B-0425-M Supply Nipple Kit, includes (1) 1/2" NPT x 2" long inlet supply nipple, (1) 1/2" locknut washer & (1) 1/2" locknut, brass (2 each per master pack)                                                                                                                                                            |      |            |
| 48                                                                                | 1 ea | <b>HOT FOOD WELL UNIT, DROP-IN, ELECTRIC</b><br>Wells (Middleby) Model No. MOD-300TDAF<br>Food Warmer, top-mount, built-in, electric, auto-fill, (3) 12" x 20" openings, drain with one valve, wet/dry operation, thermostatic control, stainless steel interior, insulated aluminum steel housing, WellsLok™, UL, NSF |      |            |
|                                                                                   |      |                                                                                                                                                                                                                                     |      |            |
|                                                                                   | 1 ea | 1 year parts & labor warranty, standard                                                                                                                                                                                                                                                                                |      |            |
|                                                                                   | 1 ea | Note: Must specify voltage and phase                                                                                                                                                                                                                                                                                   |      |            |
|                                                                                   | 1 ea | 208/240v/60/1-ph or 3-ph, 1.24/1.65 kW per well, field wired (field convertible)                                                                                                                                                                                                                                       |      |            |
|                                                                                   | 3 ea | 21709 Drain Screen, one per well                                                                                                                                                                                                                                                                                       |      |            |
|                                                                                   | 3 kt | 22593 Wellslok Extension Kit, for UL 12" x 20" warmers only to adapt wood countertops up to 1-1/2" thick (1 well requires one Kit, 2 to 3 well units require two kits, 4 to 5 well units require three kits)                                                                                                           |      |            |
|                                                                                   | 1 ea | 20587 Round Inset, 7 quart, with lid, fits 8-1/2" opening                                                                                                                                                                                                                                                              |      |            |
|                                                                                   | 1 ea | 20176 Adapter Top, to convert 12" x 20" square corner warmer to hold (2) 7 qt. insets                                                                                                                                                                                                                                  |      |            |
| 49                                                                                |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                       |      |            |
| 50                                                                                |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                       |      |            |

| Item  | Qty  | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Sell       | Sell Total |
|-------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------|
| 51    | 2 ea | <b>HEAT LAMP</b><br> Hatco Model No. GRAM-36<br>Glo-Ray® Infrared Strip Heater, 36" W, maximum wattage, tubular metal heater rod, aluminum construction, includes remote control enclosure & angle brackets, 1000 watts, NSF, cULus, Made in USA                                                                                                                                                                                                                                                                                                                                       |            |            |
|       | 1 ea | NOTE: Sale of this product must comply with Hatco's Minimum Resale Price Policy; consult order acknowledgement for details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |            |
|       | 1 ea | NOTE: Includes 24/7 parts & service assistance, call 414-671-6350                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |            |            |
|       | 2 ea | One year on-site parts & labor warranty, plus one additional year parts only warranty on all Glo-Ray metal sheathed elements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |            |            |
|       | 2 ea | 120v/60/1-ph                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |            |            |
|       | 2 ea | RMB enclosure with Toggle switch(es) with indicator light(s), standard                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |            |
|       | 2 ea | STANDARD Clear Anodized Aluminum housing, standard (available at time of purchase only)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |            |            |
|       | 2 ea | STANDARD Clear Anodized Aluminum housing, finish, standard (available at time of purchase only)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |            |            |
|       | 2 ea | Attached 6' (1829 mm) Cord and Plug Set on 120V models up to 48"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |            |            |
| 52,56 | 2 ea | <b>WORK TABLE</b><br>IMC/Teddy Model No. 52-56-25-30144REV<br>14GA S/S Flat Top Worktable 30" W x 72" L With Rolled Edge, Drawer, Lock, Overshelf, 16GA Undershelf & Legs W/Casters (2) W/Brakes                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |            |            |
| 53,57 | 2 ea | <b>RECEPTACLE OUTLET, ELECTRICAL</b><br>Custom<br>Receptacle Outlet, Electrical                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <By Other> |            |
| 54    | 1 ea | <b>MIXER TABLE</b><br>IMC/Teddy Model No. 54-25-30144REV<br>14GA S/S Mixer Table 30" W x 24" L x 23" H With 56" H Tool Tree, Undershelf & Casters (2) With Brakes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |            |            |
| 55    | 1 ea | <b>PLANETARY MIXER</b><br> Globe (Middleby) Model No. SP20<br>(QUICK SHIP) Planetary Mixer, bench model, 20 qt. (19 liter) capacity, 3-speed (fixed), #12 hub, includes: stainless steel removable bowl guard with built-in ingredient chute, 20 qt. stainless steel bowl, aluminum spiral dough hook, stainless steel wire whip & aluminum flat beater, interlocked bowl lift, gear-driven motor, front-mounted touchpad controls with 60-minute digital timer & last batch recall, non-slip rubber feet, cast iron body, enamel gray finish, 1/2 HP, 115v/60/1-ph, 6.0 amps, cord, |            |            |

| Item  | Qty  | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Sell | Sell Total |
|-------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|       |      | NEMA 5-15P, NSF, cETLus (Ships within 1-2 days)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |            |
|       | 1 ea | Quick Ship items have limited configurations & that standard configuration may not apply. Contact factory for details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |            |
|       | 1 ea | 2 year parts & labor warranty (1 year parts only warranty on agitator and hub accessories, no labor provided) (excludes wear items), standard                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |            |
| 58,67 | 2 ea | <b>MIXER TABLE</b><br>IMC/Teddy Model No. 58-67-25-30144REV<br>14GA S/S Mixer Table 30" W x 24" L x 28 1/2" H With Undershelf & Legs W/Casters (2) With Brakes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |            |
| 59    |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |            |
| 60    |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |            |
| 61    | 1 ea | <b>FOOD SLICER, ELECTRIC</b><br><br>Globe (Middleby) Model No. SG13A<br>(QUICK SHIP) Premium Heavy Duty Advanced Slicer, automatic, 13" steel knife, (4) speeds, (3) stroke lengths, LCD display, 4-hour cleaning notification, top-mounted removable sharpener with synthetic diamond surfaces, knife cover interlock, home start, return to home, close to stop, interlocked tilting carriage (accommodates 13-3/4"H x 8" dia. x 11"W), adjustable timer, no voltage release, auto off, lift lever, seamless anodized aluminum base, 1/2 HP knife motor, 115v/60/1-ph, 2.5 amps, cord, NEMA 5-15P, cETLus, ETL-Sanitation, Made in USA (Replaces 4795N) (Ships within 1-2 days) |      |            |
|       | 1 ea | Quick Ship items have limited configurations & that standard configuration may not apply. Contact factory for details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |            |
|       | 1 ea | 2 year parts & labor slicer warranty, lifetime sharpening stones warranty, standard                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |            |
| 62    | 1 ea | <b>SINK, HAND</b><br>IMC/Teddy Model No. 62-25-30144REV<br>(CSW-1SX) Wall Hand Sink W/1-Splash Hole, Integral Backsplash, Apron & Drain. (Sink ONLY)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      |            |
|       | 1 ea | KNV Double Knee Pedal Valve Combined w/Splash Mounted Gooseneck Spout                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |            |
| 62A   | 1 ea | <b>PAPER TOWEL DISPENSER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      |            |

| Item                                                                              | Qty  | Description                                                                                                                                                                                                                                                                  | Sell | Sell Total |
|-----------------------------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|  |      | Eagle Group Model No. 318496-X<br>Paper Towel Dispenser, wall mounted, folded towel dispenser,<br>304 stainless steel construction (FLYER)                                                                                                                                   |      |            |
| 63                                                                                | 2 ea | <b>CORNER GUARD</b><br>IMC/Teddy Model No. 63-25-30144REV<br>(CGO4-48) 16GA S/S Outside Corner Guard 4" x 4" x 48" Long With<br>Kinked Edges                                                                                                                                 |      |            |
| 64                                                                                | 8 ea | <b>SHELVING, WITH METAL FRAME</b><br>Eagle Group Model No. QPF-2148V-BL<br>QuadPLUS™ Shelf Mat, louvered, 48"W x 21"D, blue polymer mat<br>with MICROGARD® antimicrobial protection, wire QuadTruss®<br>frame with VALU-MASTER® gray epoxy finish, (4) split sleeves,<br>NSF |      |            |
|                                                                                   | 8 ea | P74-V-X Post, stationary, 74"H, grooved in 1" increments, includes<br>post cap & leveling bolt, VALU-MASTER® gray epoxy finish, NSF<br>(FLYER)                                                                                                                               |      |            |
| 65                                                                                | 4 ea | <b>SHELVING, WITH METAL FRAME</b><br>Eagle Group Model No. QPF-2148V-BL<br>QuadPLUS™ Shelf Mat, louvered, 48"W x 21"D, blue polymer mat<br>with MICROGARD® antimicrobial protection, wire QuadTruss®<br>frame with VALU-MASTER® gray epoxy finish, (4) split sleeves,<br>NSF |      |            |
|                                                                                   | 4 ea | P74-V-X Post, stationary, 74"H, grooved in 1" increments, includes<br>post cap & leveling bolt, VALU-MASTER® gray epoxy finish, NSF<br>(FLYER)                                                                                                                               |      |            |
| 66                                                                                | 8 ea | <b>SHELVING, WITH METAL FRAME</b><br>Eagle Group Model No. QPF-2148V-BL<br>QuadPLUS™ Shelf Mat, louvered, 48"W x 21"D, blue polymer mat<br>with MICROGARD® antimicrobial protection, wire QuadTruss®<br>frame with VALU-MASTER® gray epoxy finish, (4) split sleeves,<br>NSF |      |            |
|                                                                                   | 8 ea | P74-V-X Post, stationary, 74"H, grooved in 1" increments, includes<br>post cap & leveling bolt, VALU-MASTER® gray epoxy finish, NSF<br>(FLYER)                                                                                                                               |      |            |
| 68                                                                                | 1 ea | <b>FOOD PROCESSOR, BENCHTOP / COUNTERTOP</b>                                                                                                                                                                                                                                 |      |            |



| Item                                                                              | Qty  | Description                                                                                                                                                                                                                                                                                                  | Sell | Sell Total |
|-----------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|  |      | Hobart Model No. FP150-1<br>Food Processor - Unit Only, angled continuous feed design, full-size hopper, 14 lb per/min production cap., 420 rpm, stainless steel cutting surfaces, planetary gear transmission, triple safety interlocks, aluminum housing, rubber feet, 120/60/1, 1/2 HP, 4.8 amps, UL, NSF |      |            |
|                                                                                   | 1 ea | Standard warranty - 1-Year parts, labor & travel time during normal working hours within the USA                                                                                                                                                                                                             |      |            |
| 69                                                                                |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                             |      |            |
| 70                                                                                |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                             |      |            |
| 71                                                                                | 1 ea | <b>CORNER GUARD</b><br>IMC/Teddy Model No. 71-25-30144REV<br>16GA S/S Outside Corner Guard 4" x 4" x 48" Long With Kinked Edges                                                                                                                                                                              |      |            |
| 72                                                                                | 1 ea | <b>CORNER GUARD</b><br>IMC/Teddy Model No. 72-25-30144REV<br>16GA S/S Outside Corner Guard 4" x 4" x 48" Long With Kinked Edges                                                                                                                                                                              |      |            |
| 73                                                                                | 1 ea | <b>SINK, (2) TWO COMPARTMENT</b><br>IMC/Teddy Model No. 73-25-30144REV<br>14GA S/S Two Compartment Scullery Sink 28 1/2" W x 102" L W/10" Enc. Back/Side Splashes, 24"x24"x1" Bowls, Prov. Disposer, Drainboards, 16GA Undershelves, Crossrais & Legs.                                                       |      |            |
|                                                                                   | 1 ea | LDO Twist Lever Drain With Overflow.                                                                                                                                                                                                                                                                         |      |            |
| 73.2                                                                              | 1 ea | <b>WALL / SPLASH MOUNT FAUCET</b><br>T&S Brass Model No. B-0290<br>Sink Mixing Faucet, wall mount, 8" adjustable centers, 12" Big-Flo swing nozzle with plain end outlet, 4-arm kitchen handles with color coded indexes, 00LL street elbows with 3/4" female NPT inlets, ADA Compliant                      |      |            |
|                                                                                   | 2 ea | B-0427 Supply Nipple, 3/4" x 2-1/2"                                                                                                                                                                                                                                                                          |      |            |
|                                                                                   | 1 ea | Order in quantities of (2) per faucet                                                                                                                                                                                                                                                                        |      |            |
| 73A                                                                               | 1 ea | <b>WALL SHELF</b><br>IMC/Teddy Model No. 73A-25-30144REV<br>16GA S/S Wall Shelf 15" Wide x 102" Long With Mounting Brackets.                                                                                                                                                                                 |      |            |
| 74/74                                                                             | 1 ea | <b>DISPOSER</b>                                                                                                                                                                                                                                                                                              |      |            |

| Item | Qty  | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Sell                                                                                | Sell Total |
|------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|------------|
| A    |      | <p>Salvajor Model No. 100-SA-6-ARSS-PP<br/> Disposer, Sink Assembly, 6-1/2" sink collar with stopper, 1 Hp motor, start/stop push button, drain/flush/time delay, automatic reversing &amp; water saving ARSS control, pp-type control with mounted solenoid valve with flow control &amp; pressure switch, includes fixed nozzle, chrome plated vacuum breaker, , heat treated aluminum alloy housing, UL, CE</p> <p>1 ea 208v/60/3-ph, 4.9 amps<br/> 1 ea 980105 Mounting bracket for ARSS-2, ARSS, ARSS-LD &amp; WSP<br/> 1 ea LSA8 Disposer support leg, for 3/4 HP - 2 HP disposers</p> |                                                                                     |            |
| 75   | 1 ea | <p><b>FLOOR TROUGH</b><br/> IMC/Teddy Model No. 75-25-30144REV<br/> Anti-Spill Floor Trough 24" Wide x 42" Long x 6" Deep W/Drain, Strainer &amp; (PFG-ADA) Pultruded Fiberglass Grating (Blue)</p>                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                     |            |
| 76   | 1 ea | <p><b>ICE BIN FOR ICE MACHINES</b><br/> Hoshizaki Model No. B-700SF<br/> Ice Bin, 44"W, top-hinged front-opening door, 700-lb ice storage capacity, for top-mounted ice makers, stainless steel exterior, painted legs included, protected with H-GUARD Plus Antimicrobial Agent, ETL, ETL-Sanitation</p> <p>1 ea Warranty: 3-Year parts &amp; labor for bin<br/> 1 kt HS-2035 Top Kit, 22", ABS<br/> <b>** TOP-KIT FOR KM-660MAJ **</b></p>                                                                                                                                                 |   |            |
| 77   | 1 ea | <p><b>WATER FILTRATION SYSTEM, FOR ICE MACHINES</b><br/> Hoshizaki Model No. H9320-51<br/> Water Filtration System, single configuration, 18.4" H (manifold &amp; cartridge)</p> <p>1 ea Warranty: 1-Year on entire water filtration system &amp; replaceable elements, standard</p>                                                                                                                                                                                                                                                                                                         |  |            |
| 78   | 1 ea | <p><b>ICE MAKER, CUBE-STYLE</b><br/> Hoshizaki Model No. KM-660MRJZ<br/> Ice Maker, Cube-Style, 22"W, air-cooled, remote condenser (priced separately), production capacity up to 642 lb/24 hours at 70°/50° (570 lb AHRI certified at 90°/70°), crescent cube style, R-404A refrigerant, 115v/60/1-ph, 16.1 amps, NSF, UL, ENERGY STAR® (always pair "Z" model ice machines with "Z" model remote</p>                                                                                                                                                                                       |                                                                                     |            |

| Item | Qty  | Description                                                                                                                                                                                                                                                                                                                                                                            | Sell | Sell Total |
|------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|      |      | condenser)                                                                                                                                                                                                                                                                                                                                                                             |      |            |
|      | 1 ea | Warranty: 3-Year parts & labor on entire machine                                                                                                                                                                                                                                                                                                                                       |      |            |
|      | 1 ea | Warranty: 5-Year parts & labor on evaporator                                                                                                                                                                                                                                                                                                                                           |      |            |
|      | 1 ea | Always pair Z model ice machines with Z model remote condenser                                                                                                                                                                                                                                                                                                                         |      |            |
| 78A  | 1 ea | <b>REMOTE CONDENSER UNIT</b><br>Hoshizaki Model No. URC-5FZ<br>Remote Condenser, R-404A refrigerant, crossing legs, 115V/60/1, cULus (always pair "Z" model ice machines with "Z" model remote condenser)                                                                                                                                                                              |      |            |
|      |      |                                                                                                                                                                                                                                                                                                       |      |            |
|      | 1 ea | Warranty: 5-Year parts on air-cooled condenser                                                                                                                                                                                                                                                                                                                                         |      |            |
|      | 1 ea | Always pair Z model ice machines with Z model remote condenser                                                                                                                                                                                                                                                                                                                         |      |            |
|      | 1 kt | HS-5588 Tubing Kit, 35 ft, brazing required, for URC-5FZ remote condenser (line sets require refrigerant)                                                                                                                                                                                                                                                                              |      |            |
|      |      | <b>** KM-660MRJZ IS REQUIRED FOR THE URC-5FZ CONFIGURATION **</b>                                                                                                                                                                                                                                                                                                                      |      |            |
| 79   |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                                                                                       |      |            |
| 80   |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                                                                                       |      |            |
| 81   | 1 ea | <b>MOP HOLDER</b><br>IMC/Teddy Model No. 81-25-30144REV<br>Mop Holder, 4-Prong                                                                                                                                                                                                                                                                                                         |      |            |
| 83   | 1 ea | <b>UTILITY SINK</b><br>IMC/Teddy Model No. 83-25-30144REV<br>Standard Utility Sink 27" x 21" x 10 1/2" Overall w/ 24" x 18" x 7" Deep Bowl & 2"IPS Drain                                                                                                                                                                                                                               |      |            |
| 83.1 | 1 ea | <b>SERVICE FAUCET</b><br>T&S Brass Model No. B-0665-BSTP<br>Service Sink Faucet, 8" centers, 2-3/8" clearance from wall to center of faucet, 8-7/8" from wall to center of outlet, polished chrome-plated finish, vacuum breaker nozzle with 3/4" garden hose thread & pail hook, built in screwdriver stops<br><br><b>Note: service sink faucets do not accept low-flow aerators.</b> |      |            |
|      |      |                                                                                                                                                                                                                                                                                                     |      |            |
|      | 1 kt | B-0230-K Installation Kit, (2) 1/2" NPT nipples, lock nuts & washers, (2) short "EII" 1/2" NPT female x male                                                                                                                                                                                                                                                                           |      |            |
| 84   | 1 ea | <b>WASHDOWN SYSTEM</b>                                                                                                                                                                                                                                                                                                                                                                 |      |            |

| Item                                                                              | Qty  | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Sell | Sell Total |
|-----------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|  |      | T&S Brass Model No. MV-0771-12CW<br>Washdown Faucet, wall mount, 3/4" globe valves with color-coded handles, 3/4" check valves, bi-metallic thermometer with stainless steel case (003799-45), hose swivel (005266-25), 3/4" I.D. x 50 ft. white creamery hose (004980-40), stainless steel rear trigger water gun with rubber cover (MV-2516-44), stainless steel hose rack with mounting hardware (002970-45), chrome-plated brass tee, 3/4" NPT female inlets                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      |            |
|                                                                                   | 1 ea | 1 year limited warranty, standard                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |            |
|                                                                                   | 1 ea | B-0962 Vacuum Breaker, vented, continuous pressure with atmospheric vent, 3/4" NPT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |            |
| 85                                                                                | 2 ea | <b>AIR CURTAIN</b><br>Mars Air Systems Model No. STD236-1EED-OB<br>Standard 2 Series Air Curtain.<br>1 Motor, 1/2HP Electric Heat<br>208/60/3ph<br>2 ea INS-SW-HEAT Accessory, unit mounted Summer-Winter switch for Heat ON/Off<br>2 ea INS-HD Unit mounted system for heat-on-demand operation<br>2 ea INS-PS Factory mounted system for Primary/Secondary operation of electric heated units<br>2 ea INS-2S Unit mounted switch for 2 speed control, (3) motors max<br>2 st B0005 Adjustable combination mounting bracket with 7", 9", 11", or 13" clearances, steel with Obsidian Black finish (set of 2)<br>1 ea J2136 Filter kit, washable aluminum filters for 36"W STD2/PH/QP8 units, (2) 34-3/8"W x 11-1/2"H (includes set of spares)<br>6 ft HSG-304SS-STD Housing adder for STD2 and N2 units, 304 stainless steel (priced per foot model length)<br>1 ea 40-103GRY Harsh weather cover for LPV2/LPN2/STD2/N2 units, 78"W, slate grey color |      |            |
| 86                                                                                | 1 ea | <b>AIR CURTAIN</b><br>Mars Air Systems Model No. STD236-1EED-OB<br>Standard 2 Series Air Curtain.<br>1 Motor, 1/2HP Electric Heat<br>208/60/3ph<br>1 ea INS-SW-HEAT Accessory, unit mounted Summer-Winter switch for Heat ON/Off<br>1 ea INS-HD Unit mounted system for heat-on-demand operation<br>1 ea INS-PS Factory mounted system for Primary/Secondary operation of electric heated units<br>1 ea INS-2S Unit mounted switch for 2 speed control, (3) motors max<br>1 st B0005 Adjustable combination mounting bracket with 7", 9", 11",                                                                                                                                                                                                                                                                                                                                                                                                         |      |            |

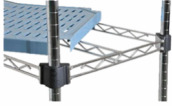
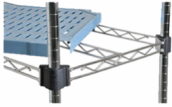
| Item          | Qty  | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Sell | Sell Total |
|---------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|               |      | or 13" clearances, steel with Obsidian Black finish (set of 2)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |            |
|               | 1 ea | J2136 Filter kit, washable aluminum filters for 36"W STD2/PH/QP8 units, (2) 34-3/8"W x 11-1/2"H (includes set of spares)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      |            |
|               | 3 ft | HSG-304SS-STD Housing adder for STD2 and N2 units, 304 stainless steel (priced per foot model length)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |            |
|               | 1 ea | 40-101GRY Harsh weather cover for LPV2/LPN2/STD2/N2 units, 42"W, slate grey color                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |            |
| 87,93,<br>102 | 1 ea | <b>WALK IN COMBINATION COOLER FREEZER, SELF-CONTAINED</b><br><br>Arctic Industries Model No. 216391<br>See Below:<br><br>EXTERIOR COOLER #1<br>Exterior Dimensions: 11'8" Width 6' Depth 8'6 1/2" High.<br>Ambient Temperature: 95 °F<br>Location: Outdoor. Holding Temperature: 35 °F<br>WALL(3): INSULATION - WALL - 4"<br>INT FINISH: ALUMINUM - .040" - STUCCO EMBOSSED - WHITE EXT<br>FINISH: ALUMINUM - .040" - STUCCO EMBOSSED<br>CEILING: INSULATION - CEILING - 4"<br>INT FINISH: ALUMINUM - .040" - STUCCO EMBOSSED - WHITE EXT<br>FINISH: ALUMINUM - .040" - STUCCO EMBOSSED<br>INSULATION - FLOOR - 4" -STANDARD<br>INT FINISH: ALUMINUM - .063" - SMOOTH - NSF<br>EXT FINISH: ACRYLUME OR G90 GALVANIZED - 26 GA - STUCCO EMBOSSED<br>DOOR DETAILS :<br>NON STD ARCTIC DOOR:<br>36 X 84 UL COOLER DOOR [IN-FITTING, SELF CLOSING, FLUSH MOUNTED & MAGNETIC]<br>INT:STAINLESS STEEL 304 - 20 GA - #4 FINISH, EXT:STAINLESS STEEL 304 - 20 GA - #4 FINISH<br>DOOR ACCESSORIES:<br>(1 unit) DOOR HANDLE, 1229C, LOCKING, BRUSHED CHROME<br>(1 unit) DOOR CLOSER, 1094, HYDRAULIC, WITH HOOK, BRUSHED CHROME<br>(2 units) HINGE, 1255, CAM LIFT, BRUSHED CHROME<br>(1 unit) LIGHT, 1802NL, SAFETY NIGHT LIGHT<br>(1 unit) KICKPLATE, DOOR <=36" WIDE, 36" HIGH, INT/EXT, ALUMINUM DIAMOND TREAD<br>(1 unit) LIGHT, 1808NM, VAPOR PROOF, LED<br>(1 unit) THRESHOLD, DOORS <=36" WIDE, ALUMINUM<br>(1 unit) HINGE, SPRING CONVERSION KIT, PER HINGE (ADDER)<br>(1 unit) ALARM, MODULARM, 75LC A/V, FLUSH MOUNT W/25' LEAD PROBE |      |            |

| Item | Qty | Description                                                                                                                                 | Sell | Sell Total |
|------|-----|---------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|      |     | (1 unit) ALARM, MODULARM, 75LC A/V, MAGNETIC DOOR CONTACTS, SHIPPED LOOSE                                                                   |      |            |
|      |     | (1 unit) HINGE, 1255, CAM LIFT, BRUSHED CHROME, 3RD HINGE                                                                                   |      |            |
|      |     | (1 unit) ALARM, MODULARM, ACC A/V, IP-1 INSIDE PUSH BUTTON PANIC ALARM                                                                      |      |            |
|      |     | (1 unit) VISION PANEL, HEATED GLASS, 14" X 24", TRIPLE PANE                                                                                 |      |            |
|      |     | (1 unit) THERMOSTAT, PEPI-B                                                                                                                 |      |            |
|      |     | (1 unit) JAMB GUARDS, <=36" HIGH, INT/EXT ONLY, ALUMINUM DIAMOND TREAD                                                                      |      |            |
|      |     | (1 unit) SWITCH PLATE, WEATHER PROOF                                                                                                        |      |            |
|      |     | WALK-IN ACCESSORIES:                                                                                                                        |      |            |
|      |     | (1 unit) CURTAIN, STRIP, PLASTIC, UP TO 41" X 80" DOOR, [SHIPPED LOOSE]                                                                     |      |            |
|      |     | (1 unit) LIGHT, LED 4' FIXTURE, [SHIPPED LOOSE]                                                                                             |      |            |
|      |     | (1 unit) JUNCTION BOX W/CONDUIT AND S/S COVER                                                                                               |      |            |
|      |     | (36') TRIM STRIP, 3" X 3", 3" IN KINK, 3" IN KINK, ALUMINUM, .040", STUCCO EMBOSSED                                                         |      |            |
|      |     | (72') BUMPER RAIL, 7 TALL, 2" DP, STAINLESS STEEL, 18 GA, #4 FINISH (HAT PROFILE)                                                           |      |            |
|      |     | (36') WAINSCOTING, 36" TALL ON WALL, ALUMINUM DIAMOND TREAD, .100", SHIPPED LOOSE                                                           |      |            |
|      |     | (324 SqFt) ROOF MEMBRANE COVER, INCLUDES ALL HARDWARE                                                                                       |      |            |
|      |     | (1 unit) ENGINEERED SEALED DRAWING - FLORIDA                                                                                                |      |            |
|      |     | (300') TIE-DOWN ANGLE, 1-1/2" X 1-1/2" X 1/8", ALUMINUM (INDOOR W/ OR W/O FLOOR)                                                            |      |            |
|      |     | (1 unit) RAIN GUTTER, DOOR, [SHIPPED LOOSE] WALK-IN NOTE(S): - THIS QUOTATION INCLUDES A SEALED DRAWING FOR WIND LOAD OF 139 MPH.           |      |            |
|      |     | THE OUTDOOR INSTALLATION OF ABOVE QUOTED WALK-IN IS SUBJECT TO THE                                                                          |      |            |
|      |     | ACCEPTANCE OF THE LOCAL BUILDING AUTHORITY AT THE JOBSITE. PLEASE                                                                           |      |            |
|      |     | CONSULT YOUR LOCAL CODE ENFORCEMENT OFFICIALS FOR LOCAL CODE                                                                                |      |            |
|      |     | REQUIREMENTS.                                                                                                                               |      |            |
|      |     | - INTERIOR WALLS AND CEILING TO BE ALUMINUM 0.040" STUCCO EMBOSSED WHITE. - UNEXPOSED EXTERIOR WALLS TO BE ALUMINUM 0.040" STUCCO EMBOSSED. |      |            |
|      |     | - EXPOSED EXTERIOR WALLS TO INCLUDE STAINLESS STEEL BUMPER RAILS LOCATED                                                                    |      |            |
|      |     | AT 12" AND 36" AFF, ALONG WITH 36" HIGH DTP WAINSCOTING.                                                                                    |      |            |
|      |     | - INCLUDES WEATHER COVER FOR THE ALARM.                                                                                                     |      |            |
|      |     | **NOTE: REFRIGERATION SYSTEM BY OTHERS**                                                                                                    |      |            |
| 1 ea |     | FREEZER #1                                                                                                                                  |      |            |
|      |     | Exterior Dimensions: 11'8" Width 8'8" Depth 8'6 1/2" High.                                                                                  |      |            |
|      |     | Ambient Temperature: 95 °F Location: Outdoor. Holding                                                                                       |      |            |

| Item | Qty | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Sell | Sell Total |
|------|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|      |     | Temperature: -10 °F<br>WALL(3): INSULATION - WALL - 4"<br>INT FINISH: ALUMINUM - .040" - STUCCO EMBOSSED - WHITE<br>EXT FINISH: ALUMINUM - .040" - STUCCO EMBOSSED<br>WALL(1): INSULATION - WALL - 4" INT/EXT FINISH: ALUMINUM -<br>.040" - STUCCO EMBOSSED - WHITE<br>CEILING: INSULATION - CEILING - 4"<br>INT FINISH: ALUMINUM - .040" - STUCCO EMBOSSED - WHITE EXT<br>FINISH: ALUMINUM - .040" - STUCCO EMBOSSED<br>INSULATION - FLOOR - 4" -STANDARD<br>INT FINISH: ALUMINUM - .063" - SMOOTH - NSF<br>EXT FINISH: ACRYLUME OR G90 GALVANIZED - 26 GA - STUCCO<br>EMBOSSED<br>DOOR DETAILS :<br>NON STD ARCTIC DOOR:<br>36 X 84 UL FREEZER DOOR [IN-FITTING, SELF CLOSING, FLUSH<br>MOUNTED & MAGNETIC]<br>INT:STAINLESS STEEL 304 - 20 GA - #4 FINISH, EXT:STAINLESS STEEL<br>304 - 20 GA - #4 FINISH<br>DOOR ACCESSORIES:<br>(1 unit) HEATER WIRE, DOOR FRAME, 36" OR 34" DOOR<br>(1 unit) PRESSURE RELIEF VALVE, 1825, HEATED, 115V<br>(1 unit) DOOR HANDLE, 1229C, LOCKING, BRUSHED CHROME<br>(1 unit) DOOR CLOSER, 1094, HYDRAULIC, WITH HOOK, BRUSHED<br>CHROME<br>(2 units) HINGE, 1255, CAM LIFT, BRUSHED CHROME<br>(1 unit) LIGHT, 1802NL, SAFETY NIGHT LIGHT<br>(1 unit) THERMOSTAT, PEPI-B<br>(1 unit) KICKPLATE, DOOR <=36" WIDE, 36" HIGH, INT/EXT,<br>ALUMINUM DIAMOND TREAD<br>(1 unit) LIGHT, 1808NM, VAPOR PROOF, LED<br>(1 unit) THRESHOLD, DOORS <=36" WIDE, ALUMINUM<br>(1 unit) HINGE, SPRING CONVERSION KIT, PER HINGE (ADDER)<br>(1 unit) ALARM, MODULARM, 75LC A/V, FLUSH MOUNT W/25' LEAD<br>PROBE<br>(1 unit) ALARM, MODULARM, 75LC A/V, MAGNETIC DOOR<br>CONTACTS, SHIPPED LOOSE<br>(1 unit) ALARM, MODULARM, ACC A/V, IP-1 INSIDE PUSH BUTTON<br>PANIC ALARM<br>(1 unit) HINGE, 1255, CAM LIFT, BRUSHED CHROME, 3RD HINGE<br>(1 unit) VISION PANEL, HEATED GLASS, 14" X 24", TRIPLE PANE<br>(1 unit) JAMB GUARDS, <=36" HIGH, INT/EXT ONLY, ALUMINUM<br>DIAMOND TREAD<br>WALK-IN ACCESSORIES:<br>(1 unit) CURTAIN, STRIP, PLASTIC, UP TO 41" X 80" DOOR, [SHIPPED<br>LOOSE] |      |            |

| Item | Qty | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Sell | Sell Total |
|------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|      |     | (1 unit) LIGHT, LED 4' FIXTURE, [SHIPPED LOOSE]                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |            |
|      |     | (1 unit) JUNCTION BOX W/CONDUIT AND S/S COVER WALK-<br>IN NOTE(S): - INTERIOR WALLS AND CEILING TO BE<br>ALUMINUM 0.040" STUCCO EMBOSSED WHITE.<br>- UNEXPOSED EXTERIOR WALLS TO BE ALUMINUM 0.040" STUCCO<br>EMBOSSED. **NOTE: REFRIGERATION SYSTEM BY OTHERS**                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |            |
| 1 ea |     | INTERIOR COOLER #2<br>Exterior Dimensions: 11'8" Width 10'4" Depth 8'6 1/2" High.<br>Ambient Temperature: 95 °F<br>Location: Outdoor. Holding Temperature: 35 °F<br>WALL(1): INSULATION - WALL - 4"<br>INT FINISH: ALUMINUM - .040" - STUCCO EMBOSSED - WHITE<br>EXT FINISH: ALUMINUM - .040" - STUCCO EMBOSSED<br>WALL(2): INSULATION - WALL - 4" INT/EXT FINISH: ALUMINUM -<br>.040" - STUCCO EMBOSSED - WHITE<br>CEILING: INSULATION - CEILING - 4"<br>INT FINISH: ALUMINUM - .040" - STUCCO EMBOSSED - WHITE EXT<br>FINISH: ALUMINUM - .040" - STUCCO EMBOSSED<br>INSULATION - FLOOR - 4" -STANDARD<br>INT FINISH: ALUMINUM - .063" - SMOOTH - NSF<br>EXT FINISH: ACRYLUME OR G90 GALVANIZED - 26 GA - STUCCO<br>EMBOSSED<br>DOOR DETAILS :<br>NON STD ARCTIC DOOR:<br>36 X 84 UL COOLER DOOR [IN-FITTING, SELF CLOSING, FLUSH<br>MOUNTED & MAGNETIC]<br>INT:STAINLESS STEEL 304 - 20 GA - #4 FINISH, EXT:STAINLESS STEEL<br>304 - 20 GA - #4 FINISH<br>DOOR ACCESSORIES:<br>(1 unit) DOOR HANDLE, 1229C, LOCKING, BRUSHED CHROME<br>(1 unit) DOOR CLOSER, 1094, HYDRAULIC, WITH HOOK, BRUSHED<br>CHROME<br>(2 units) HINGE, 1255, CAM LIFT, BRUSHED CHROME<br>(1 unit) LIGHT, 1802NL, SAFETY NIGHT LIGHT<br>(1 unit) KICKPLATE, DOOR <=36" WIDE, 36" HIGH, INT/EXT,<br>ALUMINUM DIAMOND TREAD<br>(1 unit) LIGHT, 1808NM, VAPOR PROOF, LED<br>(1 unit) THRESHOLD, DOORS <=36" WIDE, ALUMINUM<br>(1 unit) HINGE, SPRING CONVERSION KIT, PER HINGE (ADDER)<br>(1 unit) ALARM, MODULARM, 75LC A/V, FLUSH MOUNT W/25' LEAD<br>PROBE<br>(1 unit) ALARM, MODULARM, 75LC A/V, MAGNETIC DOOR<br>CONTACTS, SHIPPED LOOSE<br>(1 unit) ALARM, MODULARM, ACC A/V, IP-1 INSIDE PUSH BUTTON<br>PANIC ALARM<br>(1 unit) VISION PANEL, HEATED GLASS, 14" X 24", TRIPLE PANE |      |            |



| Item | Qty  | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Sell | Sell Total |
|------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|      |      | (1 unit) HINGE, 1255, CAM LIFT, BRUSHED CHROME, 3RD HINGE<br>(1 unit) THERMOSTAT, PEPI-B<br>(1 unit) JAMB GUARDS, <=36" HIGH, INT/EXT ONLY, ALUMINUM<br>DIAMOND TREAD<br>WALK-IN ACCESSORIES:<br>(2 units) LIGHT, LED 4' FIXTURE, [SHIPPED LOOSE]<br>(1 unit) JUNCTION BOX W/CONDUIT AND S/S COVER WALK-<br>IN NOTE(S): - INTERIOR WALLS AND CEILING TO BE<br>ALUMINUM 0.040" STUCCO EMBOSSED WHITE.<br>- UNEXPOSED EXTERIOR WALLS TO BE ALUMINUM 0.040" STUCCO<br>EMBOSSED. **NOTE: REFRIGERATION SYSTEM BY OTHERS** |      |            |
| **   | 1 ea | <b>WALK IN INSTALLATION</b><br>Mathias Foodservice Equipment Co., Inc<br>ONLY INCLUDES ERECTING WALK-IN AT THIS TIME.                                                                                                                                                                                                                                                                                                                                                                                                 |      |            |
| 88   | 8 ea | <b>SHELVING, WITH METAL FRAME</b><br>Eagle Group Model No. QPF-2142V-BL<br>QuadPLUS™ Shelf Mat, louvered, 42"W x 21"D, blue polymer mat<br>with MICROGARD® antimicrobial protection, wire QuadTruss®<br>frame with VALU-MASTER® gray epoxy finish, (4) split sleeves,<br>NSF<br>8 ea P74-V-X Post, stationary, 74"H, grooved in 1" increments, includes<br>post cap & leveling bolt, VALU-MASTER® gray epoxy finish, NSF<br>(FLYER)                                                                                   |      |            |
|      |      |                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |            |
| 89   |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |            |
| 90   |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |            |
| 91   | 4 ea | <b>SHELVING, WITH METAL FRAME</b><br>Eagle Group Model No. QPF-2142V-BL<br>QuadPLUS™ Shelf Mat, louvered, 42"W x 21"D, blue polymer mat<br>with MICROGARD® antimicrobial protection, wire QuadTruss®<br>frame with VALU-MASTER® gray epoxy finish, (4) split sleeves,<br>NSF<br>4 ea P74-V-X Post, stationary, 74"H, grooved in 1" increments, includes<br>post cap & leveling bolt, VALU-MASTER® gray epoxy finish, NSF<br>(FLYER)                                                                                   |      |            |
|      |      |                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |            |
| 92   | 2 ea | <b>DUNNAGE RACK</b><br>Eagle Group Model No. QP-DR2136E-GL<br>QuadPLUS® Dunnage Rack, stationary, 36"W x 21"D x 14"H overall<br>size, includes: standard shelf, 3-sided frame, (4) posts with<br>EAGLEgard® green epoxy finish, & louvered polypropylene mat                                                                                                                                                                                                                                                          |      |            |
|      |      |                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |            |

| Item | Qty  | Description                                                                                                                                                                                                                                                         | Sell | Sell Total |
|------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|      |      | with MICROGARD® antibacterial protection, 1000 lbs. capacity, NSF, Made in USA                                                                                                                                                                                      |      |            |
| 94   |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                    |      |            |
| 95   | 8 ea | <b>SHELVING, WITH METAL FRAME</b><br>Eagle Group Model No. QPF-2142V-BL<br>QuadPLUS™ Shelf Mat, louvered, 42"W x 21"D, blue polymer mat with MICROGARD® antimicrobial protection, wire QuadTruss® frame with VALU-MASTER® gray epoxy finish, (4) split sleeves, NSF |      |            |
|      | 8 ea | P74-V-X Post, stationary, 74"H, grooved in 1" increments, includes post cap & leveling bolt, VALU-MASTER® gray epoxy finish, NSF (FLYER)                                                                                                                            |      |            |
| 96   | 4 ea | <b>SHELVING, WITH METAL FRAME</b><br>Eagle Group Model No. QPF-2142V-BL<br>QuadPLUS™ Shelf Mat, louvered, 42"W x 21"D, blue polymer mat with MICROGARD® antimicrobial protection, wire QuadTruss® frame with VALU-MASTER® gray epoxy finish, (4) split sleeves, NSF |      |            |
|      | 4 ea | P74-V-X Post, stationary, 74"H, grooved in 1" increments, includes post cap & leveling bolt, VALU-MASTER® gray epoxy finish, NSF (FLYER)                                                                                                                            |      |            |
|      |      | <b>NOTE: SPEC AND PLANS DIFFER. QUANTITY QUOTED PER FLOOR PLAN. VERIFY ITEM REQUIREMENTS.</b>                                                                                                                                                                       |      |            |
| 97   | 4 ea | <b>SHELVING, WITH METAL FRAME</b><br>Eagle Group Model No. QPF-2142V-BL<br>QuadPLUS™ Shelf Mat, louvered, 42"W x 21"D, blue polymer mat with MICROGARD® antimicrobial protection, wire QuadTruss® frame with VALU-MASTER® gray epoxy finish, (4) split sleeves, NSF |      |            |
|      | 4 ea | P74-V-X Post, stationary, 74"H, grooved in 1" increments, includes post cap & leveling bolt, VALU-MASTER® gray epoxy finish, NSF (FLYER)                                                                                                                            |      |            |
|      |      | <b>NOTE: SPEC AND PLANS DIFFER. QUANTITY QUOTED PER FLOOR PLAN. VERIFY ITEM REQUIREMENTS.</b>                                                                                                                                                                       |      | <VERIFY>   |
| 98   |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                    |      |            |
| 99   |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                    |      |            |
| 100  |      | <b>SPARE NO.</b>                                                                                                                                                                                                                                                    |      |            |
| 101  | 8 ea | <b>SHELVING, WITH METAL FRAME</b>                                                                                                                                                                                                                                   |      |            |

| Item                                                                              | Qty  | Description                                                                                                                                                                                                                                                                                                                               | Sell | Sell Total |
|-----------------------------------------------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|
|  |      | Eagle Group Model No. QPF-2142V-BL<br>QuadPLUS™ Shelf Mat, louvered, 42"W x 21"D, blue polymer mat with MICROGARD® antimicrobial protection, wire QuadTruss® frame with VALU-MASTER® gray epoxy finish, (4) split sleeves, NSF                                                                                                            |      |            |
|                                                                                   | 8 ea | P74-V-X Post, stationary, 74"H, grooved in 1" increments, includes post cap & leveling bolt, VALU-MASTER® gray epoxy finish, NSF (FLYER)                                                                                                                                                                                                  |      |            |
| 105                                                                               | 4 ea | <b>SHELVING, WITH METAL FRAME</b><br><br>Eagle Group Model No. QPF-2142V-BL<br>QuadPLUS™ Shelf Mat, louvered, 42"W x 21"D, blue polymer mat with MICROGARD® antimicrobial protection, wire QuadTruss® frame with VALU-MASTER® gray epoxy finish, (4) split sleeves, NSF                                                                   |      |            |
|                                                                                   | 4 ea | P74-V-X Post, stationary, 74"H, grooved in 1" increments, includes post cap & leveling bolt, VALU-MASTER® gray epoxy finish, NSF (FLYER)                                                                                                                                                                                                  |      |            |
|                                                                                   |      | <b>NOTE: SPEC AND PLANS DIFFER. QUANTITY QUOTED PER FLOOR PLAN. VERIFY ITEM REQUIREMENTS.</b>                                                                                                                                                                                                                                             |      | <VERIFY>   |
| 104                                                                               | 2 ea | <b>DUNNAGE RACK</b><br><br>Eagle Group Model No. QP-DR2448E-GL<br>QuadPLUS® Dunnage Rack, stationary, 48"W x 24"D x 14"H overall size, includes: standard shelf, 3-sided frame, (4) posts with EAGLEgard® green epoxy finish, & louvered polypropylene mat with MICROGARD® antibacterial protection, 1000 lbs. capacity, NSF, Made in USA |      |            |
| 106                                                                               | 4 ea | <b>SHELVING, WITH METAL FRAME</b><br><br>Eagle Group Model No. QPF-2142V-BL<br>QuadPLUS™ Shelf Mat, louvered, 42"W x 21"D, blue polymer mat with MICROGARD® antimicrobial protection, wire QuadTruss® frame with VALU-MASTER® gray epoxy finish, (4) split sleeves, NSF                                                                   |      |            |
|                                                                                   | 4 ea | QPF-2148V-BL QuadPLUS™ Shelf Mat, louvered, 48"W x 21"D, blue polymer mat with MICROGARD® antimicrobial protection, wire QuadTruss® frame with VALU-MASTER® gray epoxy finish, (4) split sleeves, NSF                                                                                                                                     |      |            |
|                                                                                   | 8 ea | P74-V-X Post, stationary, 74"H, grooved in 1" increments, includes post cap & leveling bolt, VALU-MASTER® gray epoxy finish, NSF (FLYER)                                                                                                                                                                                                  |      |            |
| 103                                                                               | 1 ea | <b>REFRIGERATION SYSTEM, REMOTE RACK</b>                                                                                                                                                                                                                                                                                                  |      |            |

| Item | Qty  | Description                                                  | Sell | Sell Total |
|------|------|--------------------------------------------------------------|------|------------|
|      |      | RDT Model No. 3171211000                                     |      |            |
|      |      | ZS1-03Z-CT3-AST OUTDOOR AIR-COOLED REFRIGERATION SYSTEM      |      |            |
|      |      | (DIMENSIONS 31,234.00                                        |      |            |
|      |      | 93" X 43" X 35"H) 208-230/60/3                               |      |            |
|      |      | SYSTEM A - ITEM 87A - EXTERIOR COOLER - EVAPORATOR COIL,     |      |            |
|      |      | 115/60/1 (W/ ECOSMART CONTROLLER + EEV) SYSTEM B - ITEM 93 - |      |            |
|      |      | INTERIOR COOLER - 1.3HP, 208/60/3, MED TEMP                  |      |            |
|      |      | SYSTEM B - ITEM 93A - INTERIOR COOLER - EVAPORATOR COIL,     |      |            |
|      |      | 115/60/1 (W/ ECOSMART CONTROLLER + EEV) SYSTEM C - ITEM 102  |      |            |
|      |      | - WALK-IN FREEZER - 3.5HP, 208/60/3, LOW TEMP                |      |            |
|      |      | SYSTEM C - ITEM 102A - WALK-IN FREEZER - EVAPORATOR COIL,    |      |            |
|      |      | 230/60/1 (W/ ECOSMART CONTROLLER + EEV)                      |      |            |
|      | 1 ea | WARRANTY Extended 4-Yr Comp Warranty (Required)              |      |            |
|      | 1 ea | WARRANTY 2-Yr Part Warranty (Required)                       |      |            |
|      | 1 ea | WARRANTY 2-Yr Labor Warranty (Required)                      |      |            |





# TAB 3

## Potential VE

# Potential VE

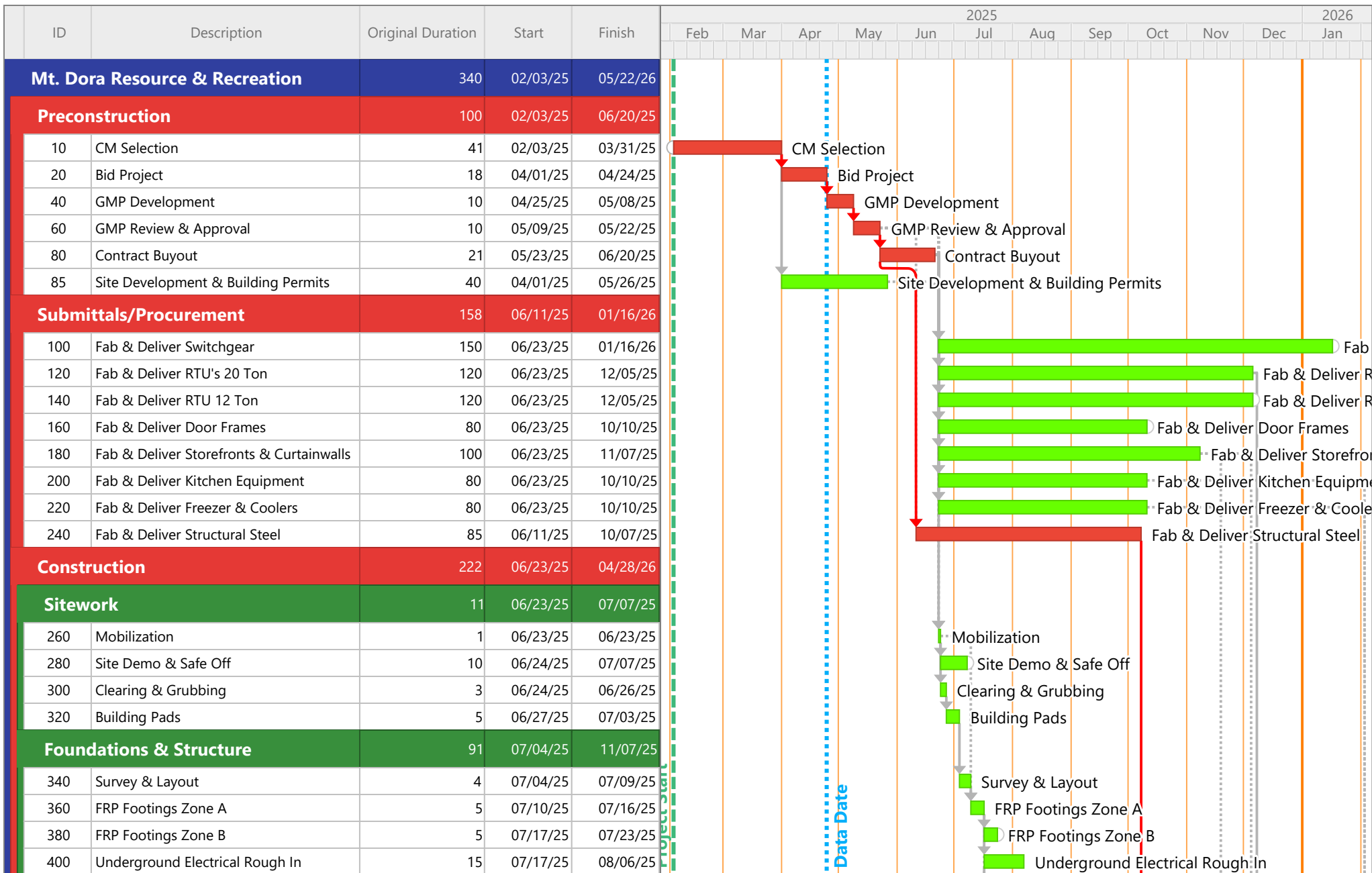
| No.           | Item                                             | Adds               | Deducts              | Notes         |
|---------------|--------------------------------------------------|--------------------|----------------------|---------------|
| 1             | Delete Form Liner on tilt-ups                    |                    | -\$39,628.00         | VMG           |
| 2             | Paving Section to 1-1/2" from 2"                 |                    | -\$47,056.00         | Paqco         |
| 3             | 15" RCP Storm Pipe to HDPE                       |                    | -\$3,128.00          | Paqco         |
| 4             | Alternate Light fixtures (F,M,SL,SL2,A,WF)       |                    | -\$37,000.00         | Morton        |
| 5             | Freezer/Cooler Generator - 60 kva i.l.o. 250 kva |                    | -\$60,000.00         | Morton        |
| 6             | Emergency Lighting - battery packs               | \$25,000.00        |                      | Morton        |
| 7             | AWI Certification - Casework                     |                    | -\$8,000.00          | D&R Cabinetry |
| <b>TOTALS</b> |                                                  | <b>\$25,000.00</b> | <b>-\$194,812.00</b> |               |



# TAB 4

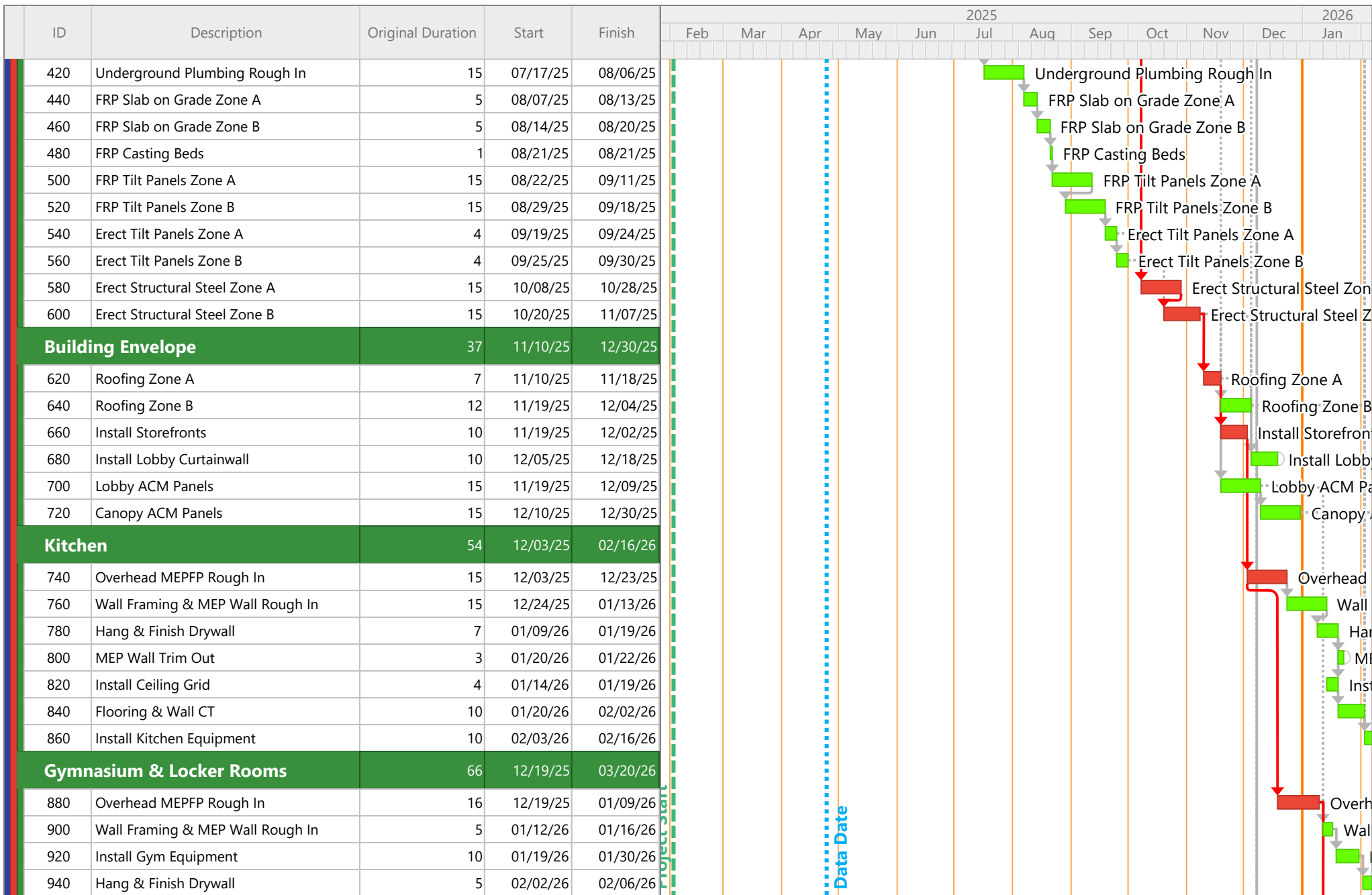
## Construction Schedule





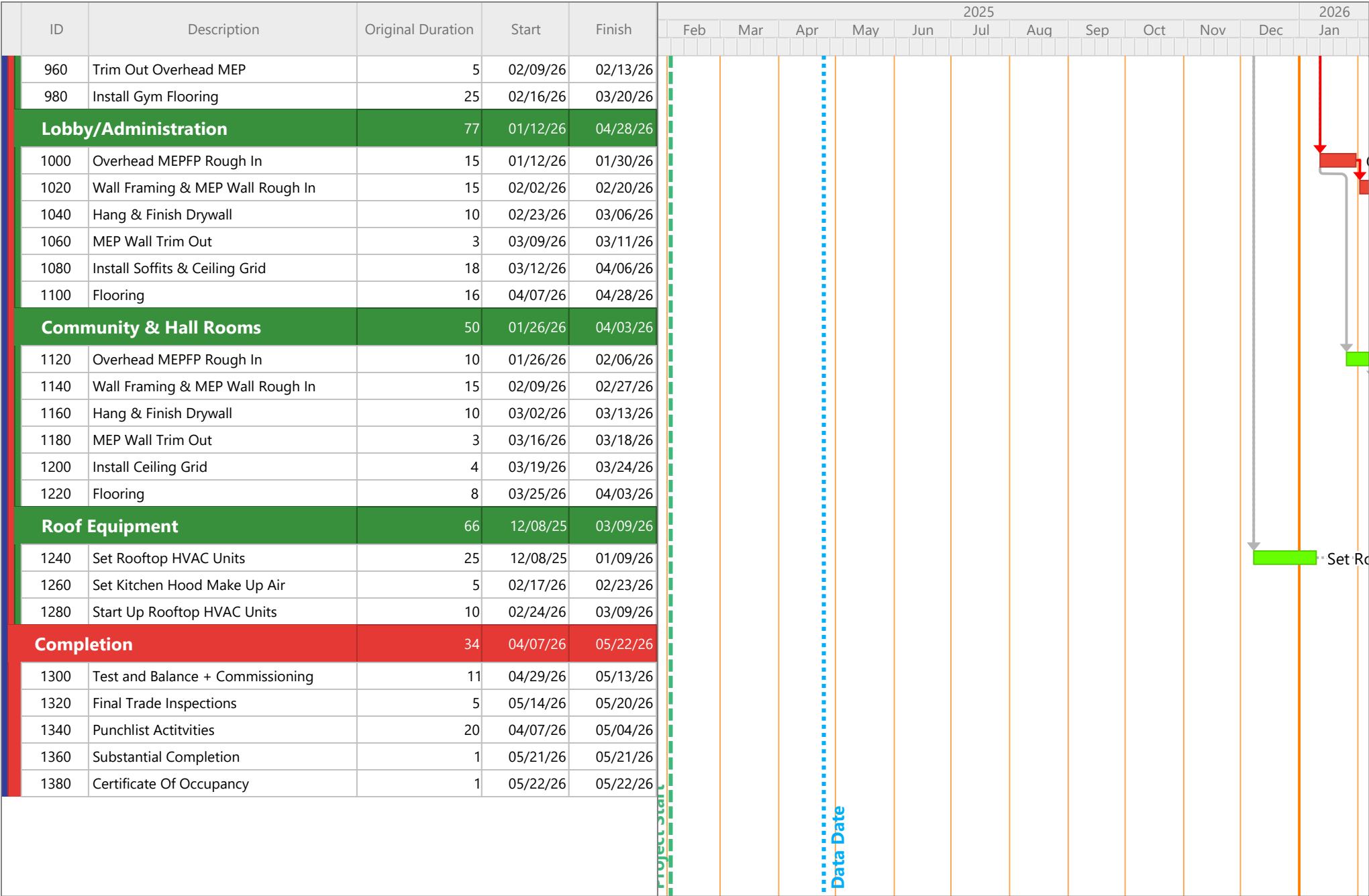
Start Date: 02/03/25  
 Finish Date: 05/22/26  
 Data Date: 04/25/25

## City of Mount Dora Resource & Recreation Center Construction Schedule



Start Date: 02/03/25  
 Finish Date: 05/22/26  
 Data Date: 04/25/25

## City of Mount Dora Resource & Recreation Center Construction Schedule



Start Date: 02/03/25  
Finish Date: 05/22/26  
Data Date: 04/25/25

City of Mount Dora  
Resource & Recreation Center  
Construction Schedule





# TAB 5

## Construction Documents



**City of Mt. Dora Resource & Recreation Center  
Contract Document List**

| Sheet / Spec          | Sheet Name / Description                                  | Date Received | Addendum 1 |
|-----------------------|-----------------------------------------------------------|---------------|------------|
| <b>GENERAL SHEETS</b> |                                                           |               |            |
| G-000                 | COVER                                                     | 7/22/2024     |            |
| G-001                 | DRAWING INDEX & ABBREVIATION                              | 7/22/2024     |            |
| G-002                 | ACCESSIBILITY REQUIREMENTS                                | 7/22/2024     |            |
| G-003                 | ACCESSIBILITY REQUIREMENTS                                | 7/22/2024     |            |
| G-004                 | ACCESSIBILITY REQUIREMENTS                                | 7/22/2024     |            |
| G-005                 | CODE & LIFE SAFETY ANALYSIS                               | 7/22/2024     |            |
| G-006                 | CODE & LIFE SAFETY ANALYSIS                               | 7/22/2024     |            |
| G-007                 | WALL TYPE SCHEDULE                                        | 7/22/2024     |            |
| G-008                 | UL ASSEMBLES                                              | 7/22/2024     |            |
| <b>CIVIL</b>          |                                                           |               |            |
| CG-01                 | GENERAL NOTES & LEGEND                                    | 7/22/2024     |            |
| C-100                 | DEMOLITION & EROSION CONTROL PLAN                         | 7/22/2024     |            |
| C-200                 | OVERALL SITE PLAN                                         | 7/22/2024     |            |
| C-300                 | SITE PLAN AND GEOMETRY PLAN                               | 7/22/2024     |            |
| C-400                 | GRADING & DRAINAGE PLAN                                   | 7/22/2024     |            |
| C-500                 | UTILITY PLAN                                              | 7/22/2024     |            |
| C-600                 | PAVEMENT STRIPING PLAN                                    | 7/22/2024     |            |
| C-700                 | STANDARD DETAILS                                          | 7/22/2024     |            |
| C-701                 | STANDARD DETAILS                                          | 7/22/2024     |            |
| C-702                 | STANDARD DETAILS                                          | 7/22/2024     |            |
| C-703                 | STANDARD DETAILS                                          | 7/22/2024     |            |
| C-704                 | POTABLE WATER GENERAL NOTES                               | 7/22/2024     |            |
| C-705                 | POTABLE WATER GENERAL NOTES                               | 7/22/2024     |            |
| C-706                 | GENERAL SANITARY SEWER DETAILS & GENERAL STORMWATER NOTES | 7/22/2024     |            |
| SWPPP-1               | STORMWATER POLLUTION PREVENTION PLAN                      | 7/22/2024     |            |
| SWPPP-2               | STORMWATER POLLUTION PREVENTION PLAN - NOTES & DETAILS    | 7/22/2024     |            |
| <b>LANDSCAPE</b>      |                                                           |               |            |
| TMP-100               | TREE MITIGATION PLAN AND CALCULATIONS                     | 6/24/2024     |            |
| L-100                 | LANDSCAPE PLAN                                            | 6/24/2024     |            |
| L-500                 | LANDSCAPE DETAILS AND PLANT LIST                          | 6/24/2024     |            |
| I-100                 | IRRIGATION PLAN                                           | 6/24/2024     |            |
| I-500                 | IRRIGATION DETAILS                                        | 6/24/2024     |            |
| <b>STRUCTURAL</b>     |                                                           |               |            |
| S.001                 | STRUCTURAL GENERAL NOTES                                  | 7/22/2024     |            |
| S.002                 | STRUCTURAL GENERAL NOTES                                  | 7/22/2024     |            |
| S.003                 | STRUCTURAL GENERAL NOTES                                  | 7/22/2024     |            |
| S.004                 | STRUCTURAL GENERAL NOTES                                  | 7/22/2024     |            |
| S.005                 | THRESHOLD INSPECTION PLAN                                 | 7/22/2024     |            |
| S.006                 | THRESHOLD INSPECTION PLAN                                 | 7/22/2024     |            |
| S.101                 | FOUNDATION AND SLAB PLAN - A                              | 7/22/2024     |            |
| S.102                 | FOUNDATION AND SLAB PLAN - B                              | 7/22/2024     |            |
| S.103                 | ROOF FRAMING PLAN - A                                     | 7/22/2024     |            |
| S.104                 | ROOF FRAMING PLAN - B & HIGH ROOF                         | 7/22/2024     |            |
| S.310                 | WALL SECTIONS                                             | 7/22/2024     |            |
| S.311                 | WALL SECTIONS                                             | 7/22/2024     |            |
| S.312                 | WALL SECTIONS                                             | 7/22/2024     |            |
| S.313                 | WALL SECTIONS                                             | 7/22/2024     |            |
| S.314                 | FRAMING ELEVATION                                         | 7/22/2024     |            |
| S.315                 | FRAMING ELEVATION                                         | 7/22/2024     |            |
| S.501                 | STRUCTURAL DETAILS                                        | 7/22/2024     |            |
| S.502                 | STRUCTURAL DETAILS                                        | 7/22/2024     |            |
| S.503                 | STRUCTURAL DETAILS                                        | 7/22/2024     |            |
| S.504                 | STRUCTURAL DETAILS                                        | 7/22/2024     |            |
| S.505                 | STRUCTURAL DETAILS                                        | 7/22/2024     |            |
| S.506                 | STRUCTURAL DETAILS                                        | 7/22/2024     |            |
| S.507                 | STRUCTURAL DETAILS                                        | 7/22/2024     |            |
| S.508                 | STRUCTURAL DETAILS                                        | 7/22/2024     |            |
| S.701                 | TILT-UP WALL PANEL ELEVATIONS                             | 7/22/2024     |            |
| S.702                 | TILT-UP WALL PANEL ELEVATIONS                             | 7/22/2024     |            |
| S.703                 | TILT-UP WALL PANEL ELEVATIONS                             | 7/22/2024     |            |
| S.704                 | TILT-UP WALL PANEL ELEVATIONS                             | 7/22/2024     |            |
| S.705                 | TILT-UP WALL PANEL ELEVATIONS                             | 7/22/2024     |            |
| <b>ARCHITECTURAL</b>  |                                                           |               |            |
| A-001                 | SITE PLAN                                                 | 7/22/2024     |            |
| A-002                 | ENLARGED PLAZA PLAN - FRONT PORCH & LOBBY                 | 7/22/2024     |            |
| A-003                 | SITE DETAILS                                              | 7/22/2024     |            |
| A-101                 | FLOOR PLAN                                                | 7/22/2024     |            |



**City of Mt. Dora Resource & Recreation Center  
Contract Document List**

| Sheet / Spec        | Sheet Name / Description                                      | Date Received | Addendum 1 |
|---------------------|---------------------------------------------------------------|---------------|------------|
| A-101A              | DIMENSION PLAN - AREA A                                       | 7/22/2024     |            |
| A-101B              | DIMENSION PLAN - AREA B                                       | 7/22/2024     |            |
| A-111               | REFLECTED CEILING PLAN                                        | 7/22/2024     |            |
| A-112               | REFLECTED CEILING PLAN - DIMENSION PLAN                       | 7/22/2024     |            |
| A-121               | ROOF PLAN                                                     | 7/22/2024     |            |
| A-131               | TILT PANEL AND SLAB RECESS PLAN                               | 7/22/2024     |            |
| A-201               | BUILDING ELEVATIONS                                           | 7/22/2024     |            |
| A-202               | BUILDING ELEVATIONS                                           | 7/22/2024     |            |
| A-211               | TILT-UP WALL ELEVATIONS                                       | 7/22/2024     |            |
| A-212               | TILT-UP WALL ELEVATIONS                                       | 7/22/2024     |            |
| A-213               | TILT-UP WALL ELEVATIONS                                       | 7/22/2024     |            |
| A-214               | TILT-UP WALL ELEVATIONS                                       | 7/22/2024     |            |
| A-215               | TILT-UP WALL ELEVATIONS                                       | 7/22/2024     |            |
| A-301               | BUILDING SECTIONS                                             | 7/22/2024     |            |
| A-302               | BUILDING SECTIONS                                             | 7/22/2024     |            |
| A-303               | BUILDING SECTIONS                                             | 7/22/2024     |            |
| A-304               | ENLARGED PLAN DETAILS                                         | 7/22/2024     |            |
| A-305               | ENLARGED PLAN DETAILS                                         | 7/22/2024     |            |
| A-306               | ENLARGED PLAN DETAILS                                         | 7/22/2024     |            |
| A-311               | WALL SECTIONS                                                 | 7/22/2024     |            |
| A-312               | WALL SECTIONS                                                 | 7/22/2024     |            |
| A-313               | WALL SECTIONS                                                 | 7/22/2024     |            |
| A-314               | WALL SECTIONS                                                 | 7/22/2024     |            |
| A-315               | WALL SECTIONS                                                 | 7/22/2024     |            |
| A-316               | WALL SECTIONS                                                 | 7/22/2024     |            |
| A-319               | LADDER DETAILS                                                | 7/22/2024     |            |
| A-321               | ROOF & VERTICAL DETAILS                                       | 7/22/2024     |            |
| A-322               | ROOF & VERTICAL DETAILS                                       | 7/22/2024     |            |
| A-323               | ROOF & VERTICAL DETAILS                                       | 7/22/2024     |            |
| A-324               | ROOF & VERTICAL DETAILS                                       | 7/22/2024     |            |
| A-341               | TILT-UP WALL DETAILS                                          | 7/22/2024     |            |
| A-351               | CEILING DETAILS                                               | 7/22/2024     |            |
| A-352               | CEILING DETAILS - SPECIALTY                                   | 7/22/2024     |            |
| A-401               | ENLARGED FLOOR PLAN - RESTROOMS                               | 7/22/2024     |            |
| A-402               | ENLARGED INTERIOR ELEVATIONS - RESTROOM                       | 7/22/2024     |            |
| A-403               | GYM STRIPING PLAN                                             | 7/22/2024     |            |
| A-501               | CURTAIN WALL WINDOW ELEVATIONS                                | 7/22/2024     |            |
| A-502               | STOREFRONT TWINDOW ELEVATIONS                                 | 7/22/2024     |            |
| A-503               | WINDOW AND LOUVER ELEVATIONS                                  | 7/22/2024     |            |
| A-504               | STOREFRONT WINDOW DETAILS                                     | 7/22/2024     |            |
| A-505               | STOREFRONT WINDOW DETAILS                                     | 7/22/2024     |            |
| A-511               | CURTAIN WALL WINDOW DETAILS                                   | 7/22/2024     |            |
| A-512               | CURTAIN WALL WINDOW DETAILS                                   | 7/22/2024     |            |
| A-601               | DOOR ELEVATIONS & SCHEDULE                                    | 7/22/2024     |            |
| A-602               | GATE SCHEDULE AND SPECIALTY DOORS                             | 7/22/2024     |            |
| A-603               | DOOR DETAILS                                                  | 7/22/2024     |            |
| A-604               | CURTAIN WALL AND STOREFRONT DOOR DETAILS                      | 7/22/2024     |            |
| A-701               | WALK-IN COOLER DETAILS                                        | 7/22/2024     |            |
| A-801A              | FURNITURE PLAN - AREA A                                       | 7/22/2024     |            |
| A-801B              | FURNITURE PLAN - AREA B                                       | 7/22/2024     |            |
| <b>FOOD SERVICE</b> |                                                               |               |            |
| FS-101A             | FOOD SERVICE EQUIPMENT MASTER UTILITY SCHEDULE                | 7/22/2024     |            |
| FS-101B             | FOOD SERVICE EQUIPMENT MASTER UTILITY SCHEDULE                | 7/22/2024     |            |
| FS-102              | FOOD SERVICE EQUIPMENT PLAN VIEW & SCHEDULE                   | 7/22/2024     |            |
| FS-103              | FOOD SERVICE EQUIPMENT ELECTRICAL CONNECTION PLAN             | 7/22/2024     |            |
| FS-103A             | FOOD SERVICE EQUIPMENT ELECTRICAL CONNECTION SCHEDULE & NOTES | 7/22/2024     |            |
| FS-103B             | FOOD SERVICE EQUIPMENT ELECTRICAL CONNECTION SCHEDULE & NOTES | 7/22/2024     |            |
| FS-104              | FOOD SERVICE EQUIPMENT PLUMBING CONNECTION PLAN               | 7/22/2024     |            |
| FS-104A             | FOOD SERVICE EQUIPMENT PLUMBING CONNECTION SCHEDULE & NOTES   | 7/22/2024     |            |
| FS-104B             | FOOD SERVICE EQUIPMENT PLUMBING CONNECTION SCHEDULE & NOTES   | 7/22/2024     |            |
| FS-105              | FOOD SERVICE EQUIPMENT MECHANICAL CONNECTION PLAN             | 7/22/2024     |            |
| FS-106              | FOOD SERVICE EQUIPMENT SPECIAL CONDITIONS PLAN                | 7/22/2024     |            |
| <b>INTERIORS</b>    |                                                               |               |            |
| ID-100              | FINISH SCHEDULES                                              | 7/22/2024     |            |
| ID-101              | INTERIOR DETAILS                                              | 7/22/2024     |            |
| ID-102              | INTERIOR DETAILS                                              | 7/22/2024     |            |



**City of Mt. Dora Resource & Recreation Center  
Contract Document List**

| Sheet / Spec      | Sheet Name / Description                        | Date Received | Addendum 1 |
|-------------------|-------------------------------------------------|---------------|------------|
| ID-103A           | FINISH PLAN - AREA A                            | 7/22/2024     |            |
| ID-103B           | FINISH PLAN - AREA B                            | 7/22/2024     |            |
| ID-104A           | SIGNAGE PLAN - AREA A                           | 7/22/2024     |            |
| ID-104B           | SIGNAGE PLAN - AREA B                           | 7/22/2024     |            |
| ID-105            | SIGNAGE DETAILS                                 | 7/22/2024     |            |
| ID-201            | INTERIOR ELEVATIONS                             | 7/22/2024     |            |
| ID-202            | INTERIOR ELEVATIONS                             | 7/22/2024     |            |
| ID-203            | INTERIOR ELEVATIONS                             | 7/22/2024     |            |
| ID-204            | INTERIOR ELEVATIONS                             | 7/22/2024     |            |
| ID-300            | INTERIOR 3D VIEWS                               | 7/22/2024     |            |
| ID-400            | ENLARGED MILLWORK                               | 7/22/2024     |            |
| ID-401            | MILLWORK DETAILS                                | 7/22/2024     |            |
| <b>MECHANICAL</b> |                                                 |               |            |
| M-001             | HVAC GENERAL NOTES                              | 7/22/2024     |            |
| M-200             | OVERALL FLOOR PLAN - HVAC                       | 7/22/2024     |            |
| M-201             | FLOOR PLAN - AREA A - HVAC                      | 7/22/2024     |            |
| M-202             | FLOOR PLAN - AREA B - HVAC                      | 7/22/2024     |            |
| M-203             | FLOOR PLAN - AREA C - HVAC                      | 7/22/2024     |            |
| M-204             | FLOOR PLAN - AREA D - HVAC                      | 7/22/2024     |            |
| M-301             | OVERALL ROOF PLAN - HVAC                        | 7/22/2024     |            |
| M-302             | ROOF PLAN - HVAC AREA B                         | 7/22/2024     |            |
| M-401             | HVAC SCHEDULES                                  | 7/22/2024     |            |
| M-402             | HVAC CONTROLS                                   | 7/22/2024     |            |
| M-501             | CAPTIVEAIRE HOOD DRAWINGS                       | 7/22/2024     |            |
| M-502             | CAPTIVEAIRE HOOD DRAWINGS                       | 7/22/2024     |            |
| M-503             | CAPTIVEAIRE HOOD DRAWINGS                       | 7/22/2024     |            |
| M-504             | CAPTIVEAIRE HOOD DRAWINGS                       | 7/22/2024     |            |
| M-505             | CAPTIVEAIRE HOOD DRAWINGS                       | 7/22/2024     |            |
| M-506             | CAPTIVEAIRE HOOD DRAWINGS                       | 7/22/2024     |            |
| M-601             | HVAC DETAILS                                    | 7/22/2024     |            |
| M-602             | HVAC DETAILS                                    | 7/22/2024     |            |
| <b>ELECTRICAL</b> |                                                 |               |            |
| E-001             | ELECTRICAL GENERAL NOTES                        | 7/22/2024     |            |
| E-002             | LIGHT FIXTURE SCHEDULE                          | 7/22/2024     |            |
| E-101             | SITE PLAN - ELECTRICAL                          | 7/22/2024     |            |
| E-102             | SITE PLAN - PHOTOMETRICS                        | 7/22/2024     |            |
| E-301             | OVERALL ROOF PLAN - POWER                       | 7/22/2024     |            |
| E-401             | ELECTRICAL RISER DIAGRAM AND DETAILS            | 7/22/2024     |            |
| E-402             | ELECTRICAL FEEDER SCHEDULES                     | 7/22/2024     |            |
| E-501             | PANEL SCHEDULES                                 | 7/22/2024     |            |
| E-502             | PANEL SCHEDULES                                 | 7/22/2024     |            |
| EL-200            | OVERALL FLOOR PLAN - LIGHTING                   | 7/22/2024     |            |
| EL-201            | FLOOR PLAN - AREA A - LIGHTING                  | 7/22/2024     |            |
| EL-202            | FLOOR PLAN - AREA B - LIGHTING                  | 7/22/2024     |            |
| EL-203            | FLOOR PLAN - AREA C - LIGHTING                  | 7/22/2024     |            |
| EL-204            | FLOOR PLAN - AREA D - LIGHTING                  | 7/22/2024     |            |
| EL-205            | WATTSTOPPER LAYOUT                              | 7/22/2024     |            |
| EP-200            | OVERALL FLOOR PLAN - POWER                      | 7/22/2024     |            |
| EP-201            | FLOOR PLAN - AREA A - POWER                     | 7/22/2024     |            |
| EP-202            | FLOOR PLAN - AREA B - POWER                     | 7/22/2024     |            |
| EP-203            | FLOOR PLAN - AREA C - POWER                     | 7/22/2024     |            |
| EP-204            | FLOOR PLAN - AREA D - POWER                     | 7/22/2024     |            |
| <b>PLUMBING</b>   |                                                 |               |            |
| P-001             | PLUMBING SYMBOL LEGEND & GENERAL NOTES          | 7/22/2024     |            |
| P-002             | PLUMBING SCHEDULES                              | 7/22/2024     |            |
| P-101             | OVERALL FLOOR PLAN - PLUMBING - SANITARY        | 7/22/2024     |            |
| P-102             | OVERALL FLOOR PLAN - PLUMBING - DOMESTIC WATER  | 7/22/2024     |            |
| P-201             | FLOOR PLAN - AREA B - PLUMBING - SANITARY       | 7/22/2024     |            |
| P-202             | FLOOR PLAN - AREA C - PLUMBING - SANITARY       | 7/22/2024     |            |
| P-203             | FLOOR PLAN - AREA A - PLUMBING - DOMESTIC WATER | 7/22/2024     |            |
| P-204             | FLOOR PLAN - AREA B - PLUMBING - DOMESTIC WATER | 7/22/2024     |            |
| P-205             | FLOOR PLAN - AREA C - PLUMBING - DOMESTIC WATER | 7/22/2024     |            |
| P-206             | FLOOR PLAN - AREA D - PLUMBING - DOMESTIC WATER | 7/22/2024     |            |
| P-301             | OVERALL FLOOR PLAN - PLUMBING STORM DRAINAGE    | 7/22/2024     |            |
| P-401             | OVERALL ROOF PLAN - PLUMBING STORM              | 7/22/2024     |            |





**City of Mt. Dora Resource & Recreation Center  
Contract Document List**

| Sheet / Spec                                                  | Sheet Name / Description                               | Date Received | Addendum 1 |
|---------------------------------------------------------------|--------------------------------------------------------|---------------|------------|
| P-501                                                         | PLUMBING RISER DIAGRAMS                                | 7/22/2024     |            |
| P-502                                                         | PLUMBING RISER DIAGRAMS                                | 7/22/2024     |            |
| P-503                                                         | PLUMBING RISER DIAGRAMS                                | 7/22/2024     |            |
| P-601                                                         | PLUMBING DETAILS                                       | 7/22/2024     |            |
| P-602                                                         | PLUMBING DETAILS                                       | 7/22/2024     |            |
| <b>FIRE PROTECTION</b>                                        |                                                        |               |            |
| FP-001                                                        | FIRE PROTECTION GENERAL NOTES                          | 7/22/2024     |            |
| FP-101                                                        | SITE PLAN - FIRE PROTECTION                            | 7/22/2024     |            |
| FP-201                                                        | OVERALL FLOOR PLAN - FIRE PROTECTION                   | 7/22/2024     |            |
| FP-501                                                        | FIRE PROTECTION DETAILS                                | 7/22/2024     |            |
| FP-502                                                        | FIRE PROTECTION DETAILS                                | 7/22/2024     |            |
| <b>TECHNOLOGY</b>                                             |                                                        |               |            |
| T-001                                                         | TECHNOLOGY GENERAL NOTES                               | 7/22/2024     |            |
| T-101                                                         | SITE PLAN - TECHNOLOGY                                 | 7/22/2024     |            |
| T-200                                                         | OVERALL FLOOR PLAN - TECHNOLOGY                        | 7/22/2024     |            |
| T-201                                                         | FLOOR PLAN - AREA A - TECHNOLOGY                       | 7/22/2024     |            |
| T-202                                                         | FLOOR PLAN - AREA B - TECHNOLOGY                       | 7/22/2024     |            |
| T-203                                                         | FLOOR PLAN - AREA C - TECHNOLOGY                       | 7/22/2024     |            |
| T-204                                                         | FLOOR PLAN - AREA D - TECHNOLOGY                       | 7/22/2024     |            |
| T-301                                                         | TECHNOLOGY DETAILS AND DIAGRAMS                        | 7/22/2024     |            |
| T-302                                                         | TECHNOLOGY DETAILS AND DIAGRAMS                        | 7/22/2024     |            |
| <b>VOLUME 1 - SPECIFICATIONS</b>                              |                                                        |               |            |
| <b>DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS</b> |                                                        |               |            |
| 00 0000                                                       | COVER                                                  | 7/22/2024     |            |
| 00 0100                                                       | TITLE PAGE                                             | 7/22/2024     |            |
| 00 0103                                                       | STATEMENT OF COMPLIANCE                                | 7/22/2024     |            |
| 00 0104                                                       | NON-ASBESTOS CERTIFICATION                             | 7/22/2024     |            |
| 00 0110                                                       | TABLE OF CONTENTS                                      | 7/22/2024     |            |
|                                                               | OTHER SECTIONS REQUIRED WILL BE PROVIDED BY CLIENT     | 7/22/2024     |            |
| <b>DIVISION 01 - GENERAL REQUIREMENTS</b>                     |                                                        |               |            |
| 01 2513                                                       | PRODUCT SUBSTITUTION PROCEDURES                        | 7/22/2024     |            |
| 01 4200                                                       | REFERENCE STANDARDS AND DEFINITIONS                    | 7/22/2024     |            |
| 01 6100                                                       | PRODUCT REQUIREMENTS                                   | 7/22/2024     |            |
| <b>DIVISION 02 - EXISTING CONDITIONS</b>                      |                                                        |               |            |
| NOT USED                                                      |                                                        |               |            |
| <b>DIVISION 03 - CONCRETE</b>                                 |                                                        |               |            |
| 03 0580                                                       | UNDERSLAB VAPOR RETARDER                               | 7/22/2024     |            |
| 03 1116                                                       | CONCRETE FORMLINERS                                    | 7/22/2024     |            |
| 03 2000                                                       | CONCRETE REINFORCING                                   | 7/22/2024     |            |
| 03 3000                                                       | CAST-IN-PLACE CONCRETE                                 | 7/22/2024     |            |
| 03 3501                                                       | CONCRETE FLOOR SEALER                                  | 7/22/2024     |            |
| 03 4700                                                       | SITE-CAST TILT-UP CONCRETE                             | 7/22/2024     |            |
| 03 5414                                                       | CEMENT BASED UNDERLAYMENT                              | 7/22/2024     |            |
| <b>DIVISION 05 - METALS</b>                                   |                                                        |               |            |
| 05 1000                                                       | STRUCTURAL STEEL                                       | 7/22/2024     |            |
| 05 2100                                                       | STEEL JOIST FRAMING                                    | 7/22/2024     |            |
| 05 3100                                                       | STEEL DECKING                                          | 7/22/2024     |            |
| 05 4000                                                       | COLD-FORMED METAL FRAMING                              | 7/22/2024     |            |
| 05 5000                                                       | METAL FABRICATIONS                                     | 7/22/2024     |            |
| 05 5813                                                       | METAL COLUMN COVERS                                    | 7/22/2024     |            |
| <b>DIVISION 06 - WOOD, PLASTICS, AND COMPOSITES</b>           |                                                        |               |            |
| 06 0500                                                       | COMMON WORK RESULTS FOR WOOD, PLASTICS, AND COMPOSITES | 7/22/2024     |            |
| 06 1000                                                       | ROUGH CARPENTRY                                        | 7/22/2024     |            |
| 06 2023                                                       | INTERIOR FINISH CARPENTRY                              | 7/22/2024     |            |
| 06 4116                                                       | PLASTIC-LAMINATE-CLAD ARCHITECTURAL CABINETS           | 7/22/2024     |            |
| 06 6116                                                       | SOLID SURFACING FABRICATIONS                           | 7/22/2024     |            |
| <b>DIVISION 07 - THERMAL AND MOISTURE PROTECTION</b>          |                                                        |               |            |
| 07 2100                                                       | THERMAL AND ACOUSTICAL INSULATION                      | 7/22/2024     |            |
| 07 2200                                                       | ROOF AND DECK INSULATION                               | 7/22/2024     |            |
| 07 2726                                                       | FLUID APPLIED MEMBRANE AIR BARRIER                     | 7/22/2024     |            |
| 07 4243                                                       | COMPOSITE WALL PANELS                                  | 7/22/2024     |            |
| 07 5404                                                       | FULLY ADHERED SINGLE PLY SHEET ROOFING                 | 7/22/2024     |            |
| 07 5405.07                                                    | MANUFACTURER'S NOTICE OF INTENT TO ISSUE ROOF WARRANTY | 7/22/2024     |            |
| 07 5900                                                       | ELECTRONIC LEAK DETECTION – LOW VOLTAGE VECTOR MAPPING | 7/22/2024     |            |
| 07 6000                                                       | FLASHING AND SHEET METAL                               | 7/22/2024     |            |





**City of Mt. Dora Resource & Recreation Center  
Contract Document List**

| Sheet / Spec                     | Sheet Name / Description                    | Date Received | Addendum 1 |
|----------------------------------|---------------------------------------------|---------------|------------|
| 07 7233                          | ROOF HATCHES                                | 7/22/2024     |            |
| 07 8400                          | FIRESTOPPING SYSTEMS                        | 7/22/2024     |            |
| 07 9000                          | JOINT PROTECTION                            | 7/22/2024     |            |
| <b>DIVISION 08 - OPENINGS</b>    |                                             |               |            |
| 08 1100                          | METAL DOORS AND FRAMES                      | 7/22/2024     |            |
| 08 1416                          | FLUSH WOOD DOORS                            | 7/22/2024     |            |
| 08 3100                          | ACCESS DOORS AND PANELS                     | 7/22/2024     |            |
| 08 3313                          | COILING COUNTER DOORS                       | 7/22/2024     |            |
| 08 3323                          | OVERHEAD COILING DOORS                      | 7/22/2024     |            |
| 08 4113                          | ALUMINUM ENTRANCES AND STOREFRONTS          | 7/22/2024     |            |
| 08 4116                          | INTERIOR ALUMINUM DOORS AND FRAMES          | 7/22/2024     |            |
| 08 4413                          | GLAZED ALUMINUM CURTAIN WALL                | 7/22/2024     |            |
| 08 7100                          | DOOR HARDWARE                               | 7/22/2024     |            |
| 08 7113                          | AUTOMATIC DOOR OPERATORS                    | 7/22/2024     |            |
| 08 8000                          | GLAZING                                     | 7/22/2024     |            |
| <b>DIVISION 09 - FINISHES</b>    |                                             |               |            |
| 09 2216                          | NON-STRUCTURAL METAL FRAMING                | 7/22/2024     |            |
| 09 2423                          | PORTLAND CEMENT STUCCO                      | 7/22/2024     |            |
| 09 2513                          | ACRYLIC PLASTER FINISH SYSTEM               | 7/22/2024     |            |
| 09 2900                          | GYPSUM BOARD                                | 7/22/2024     |            |
| 09 3013                          | CERAMIC TILING                              | 7/22/2024     |            |
| 09 5100                          | ACOUSTICAL CEILINGS                         | 7/22/2024     | 4/4/2025   |
| 09 5433                          | LINEAR WOOD CEILINGS                        | 7/22/2024     |            |
| 09 6400                          | WOOD FLOORING                               | 7/22/2024     |            |
| 09 6513                          | RESILIENT BASE AND ACCESSORIES              | 7/22/2024     |            |
| 09 6519                          | RESILIENT TILE FLOORING                     | 7/22/2024     |            |
| 09 6723                          | EPOXY FLOOR COATING                         | 7/22/2024     |            |
| 09 6813                          | TILE CARPETING                              | 7/22/2024     |            |
| 09 7200                          | WALL COVERINGS                              | 7/22/2024     |            |
| 09 8433                          | SOUND-ABSORBING WALL UNITS                  | 7/22/2024     |            |
| 09 9123                          | INTERIOR PAINTING                           | 7/22/2024     |            |
| 09 9126                          | EXTERIOR PAINTING                           | 7/22/2024     |            |
| <b>DIVISION 10 - SPECIALTIES</b> |                                             |               |            |
| 10 1100                          | VISUAL DISPLAY UNITS                        | 7/22/2024     |            |
| 10 1146                          | VISUAL DISPLAY FABRICS                      | 7/22/2024     |            |
| 10 1200                          | DISPLAY CASES                               | 7/22/2024     |            |
| 10 1413                          | EXTERIOR SIGNAGE                            | 7/22/2024     |            |
| 10 1419                          | DIMENSIONAL LETTER SIGNAGE                  | 7/22/2024     |            |
| 10 1423.16                       | ROOM IDENTIFICATION PANEL SIGNAGE           | 7/22/2024     |            |
| 10 2100                          | TOILET COMPARTMENTS                         |               | 4/4/2025   |
| 10 2113.17                       | PHENOLIC-CORE TOILET COMPARTMENTS           | 7/22/2024     |            |
| 10 2113.17                       | PHENOLIC-CORE TOILET COMPARTMENTS - DELETED |               | 4/4/2025   |
| 10 2223                          | OPERABLE PARTITIONS                         | 7/22/2024     |            |
| 10 2600                          | WALL AND DOOR PROTECTION                    | 7/22/2024     |            |
| 10 2800                          | TOILET, BATH, AND LAUNDRY ACCESSORIES       | 7/22/2024     |            |
| 10 4313                          | DEFIBRILLATOR CABINETS                      | 7/22/2024     |            |
| 10 4400                          | FIRE PROTECTION SPECIALTIES                 | 7/22/2024     |            |
| 10 5100                          | LOCKERS                                     |               | 4/4/2025   |
| 10 5113                          | METAL LOCKERS                               | 7/22/2024     | 4/4/2025   |
| 10 5113                          | METAL LOCKERS - DELETED                     |               | 4/4/2025   |
| 10 5613                          | METAL STORAGE SHELVING                      | 7/22/2024     |            |
| 10 7313                          | AWNINGS AND CANOPIES                        | 7/22/2024     |            |
| 10 7327                          | ALUMINUM WALKWAY CANOPIES                   | 7/22/2024     |            |
| 10 8200                          | EQUIPMENT SCREENS                           | 7/22/2024     |            |
| <b>DIVISION 11 - EQUIPMENT</b>   |                                             |               |            |
| 11 4000                          | FOOD SERVICE EQUIPMENT GENERAL CONDITIONS   | 7/22/2024     | 4/4/2025   |
| 11 5200                          | AUDIO-VISUAL EQUIPMENT                      | 7/22/2024     |            |
| 11 6623                          | PHYSICAL EDUCATION EQUIPMENT                | 7/22/2024     |            |
| 11 6643                          | INTERIOR SCOREBOARDS                        | 7/22/2024     |            |
| 11 6653                          | GYM DIVIDER                                 | 7/22/2024     |            |
| 11 7000                          | HEALTH CARE EQUIPMENT                       | 7/22/2024     |            |
| <b>DIVISION 12 - FURNISHINGS</b> |                                             |               |            |
| 12 2413                          | ROLLER WINDOW SHADES                        | 7/22/2024     | 4/4/2025   |
| 12 3661.16                       | SOLID SURFACING COUNTERTOPS                 | 7/22/2024     |            |
| 12 9300                          | SITE FURNISHINGS                            | 7/22/2024     |            |
| 12 9900                          | BUILDING ACCESSORIES                        | 7/22/2024     |            |
| <b>DIVISION 13 - 20</b>          |                                             |               |            |
| NOT USED                         |                                             |               |            |

|  <div> City of Mt. Dora Resource &amp; Recreation Center<br/> Contract Document List </div> |                                                                         |               |            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|---------------|------------|
| Sheet / Spec                                                                                                                                                                 | Sheet Name / Description                                                | Date Received | Addendum 1 |
| <b>VOLUME 2 - SPECIFICATIONS</b>                                                                                                                                             |                                                                         |               |            |
| <b>DIVISION 21 - FIRE SUPPRESSION</b>                                                                                                                                        |                                                                         |               |            |
| 21 1000                                                                                                                                                                      | FIRE PROTECTION                                                         | 7/22/2024     |            |
| <b>DIVISION 22 - PLUMBING</b>                                                                                                                                                |                                                                         |               |            |
| 22 0500                                                                                                                                                                      | COMMON WORK RESULTS FOR PLUMBING                                        | 7/22/2024     |            |
| 22 0519                                                                                                                                                                      | METERS AND GAGES FOR PLUMBING PIPING                                    | 7/22/2024     |            |
| 22 0523                                                                                                                                                                      | GENERAL-DUTY VALVES FOR PLUMBING PIPING                                 | 7/22/2024     |            |
| 22 0529                                                                                                                                                                      | HANGERS AND SUPPORTS FOR PLUMBING PIPING AND EQUIPMENT                  | 7/22/2024     |            |
| 22 0553                                                                                                                                                                      | IDENTIFICATION FOR PLUMBING PIPING AND EQUIPMENT                        | 7/22/2024     |            |
| 22 0700                                                                                                                                                                      | PLUMBING INSULATION                                                     | 7/22/2024     |            |
| 22 1116                                                                                                                                                                      | DOMESTIC WATER PIPING                                                   | 7/22/2024     |            |
| 22 1119                                                                                                                                                                      | DOMESTIC WATER PIPING SPECIALTIES                                       | 7/22/2024     |            |
| 22 1123                                                                                                                                                                      | DOMESTIC WATER PUMPS                                                    | 7/22/2024     |            |
| 22 1316                                                                                                                                                                      | SANITARY WASTE AND VENT PIPING                                          | 7/22/2024     |            |
| 22 1319                                                                                                                                                                      | SANITARY WASTE PIPING SPECIALTIES                                       | 7/22/2024     |            |
| 22 1323                                                                                                                                                                      | SANITARY WASTE INTERCEPTORS                                             | 7/22/2024     |            |
| 22 1416                                                                                                                                                                      | STORM DRAINAGE PIPING                                                   | 7/22/2024     |            |
| 22 1423                                                                                                                                                                      | STORM DRAINAGE PIPING SPECIALTIES                                       | 7/22/2024     |            |
| 22 3300                                                                                                                                                                      | ELECTRIC DOMESTIC WATER HEATERS                                         | 7/22/2024     |            |
| 22 3400                                                                                                                                                                      | FUEL-FIRED TANK TYPE COMMERCIAL WATER HEATERS                           | 7/22/2024     |            |
| 22 4000                                                                                                                                                                      | PLUMBING FIXTURES                                                       | 7/22/2024     |            |
| 22 4700                                                                                                                                                                      | DRINKING FOUNTAINS AND WATER COOLERS                                    | 7/22/2024     |            |
| <b>DIVISION 23 - HEATING, VENTILATING, AND AIR CONDITIONING (HVAC)</b>                                                                                                       |                                                                         |               |            |
| 23 0500                                                                                                                                                                      | COMMON WORK RESULTS FOR HVAC                                            | 7/22/2024     |            |
| 23 0529                                                                                                                                                                      | HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT                      | 7/22/2024     |            |
| 23 0548                                                                                                                                                                      | VIBRATION CONTROLS FOR HVAC PIPING AND EQUIPMENT                        | 7/22/2024     |            |
| 23 0553                                                                                                                                                                      | IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT                            | 7/22/2024     |            |
| 23 0593                                                                                                                                                                      | TESTING, ADJUSTING, AND BALANCING FOR HVAC                              | 7/22/2024     |            |
| 23 0700                                                                                                                                                                      | HVAC INSULATION                                                         | 7/22/2024     |            |
| 23 0900                                                                                                                                                                      | INSTRUMENTATION AND CONTROL FOR HVAC                                    | 7/22/2024     |            |
| 23 2300                                                                                                                                                                      | REFRIGERANT PIPING                                                      | 7/22/2024     |            |
| 23 3113                                                                                                                                                                      | METAL DUCTS                                                             | 7/22/2024     |            |
| 23 3300                                                                                                                                                                      | AIR DUCT ACCESSORIES                                                    | 7/22/2024     |            |
| 23 3423                                                                                                                                                                      | HVAC POWER VENTILATORS                                                  | 7/22/2024     |            |
| 23 3600                                                                                                                                                                      | AIR TERMINAL UNITS                                                      | 7/22/2024     |            |
| 23 3713                                                                                                                                                                      | DIFFUSERS, REGISTERS, AND GRILLES                                       | 7/22/2024     |            |
| 23 4300                                                                                                                                                                      | ELECTRONIC AIR CLEANERS                                                 | 7/22/2024     |            |
| 23 6214                                                                                                                                                                      | ROOFTOP AIR CONDITIONING UNITS                                          | 7/22/2024     |            |
| 23 8126                                                                                                                                                                      | SPLIT-SYSTEM AIR-CONDITIONERS (MINI SPLIT)                              | 7/22/2024     |            |
| <b>DIVISIONS 24 - 25</b>                                                                                                                                                     |                                                                         |               |            |
| Not Used                                                                                                                                                                     |                                                                         |               |            |
| <b>DIVISION 26 - ELECTRICAL</b>                                                                                                                                              |                                                                         |               |            |
| 26 0500                                                                                                                                                                      | COMMON WORK RESULTS FOR ELECTRICAL                                      | 7/22/2024     |            |
| 26 0519                                                                                                                                                                      | LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES                      | 7/22/2024     |            |
| 26 0526                                                                                                                                                                      | GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS                            | 7/22/2024     |            |
| 26 0529                                                                                                                                                                      | HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS                             | 7/22/2024     |            |
| 26 0533                                                                                                                                                                      | RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS                                | 7/22/2024     |            |
| 26 0553                                                                                                                                                                      | IDENTIFICATION FOR ELECTRICAL SYSTEMS                                   | 7/22/2024     |            |
| 26 0923                                                                                                                                                                      | LIGHTING CONTROL DEVICES                                                | 7/22/2024     |            |
| 26 2416                                                                                                                                                                      | PANELBOARDS                                                             | 7/22/2024     |            |
| 26 2713                                                                                                                                                                      | ELECTRICITY METERING                                                    | 7/22/2024     |            |
| 26 2726                                                                                                                                                                      | WIRING DEVICES                                                          | 7/22/2024     |            |
| 26 2813                                                                                                                                                                      | FUSES                                                                   | 7/22/2024     |            |
| 26 2816                                                                                                                                                                      | ENCLOSED SWITCHES AND CIRCUIT BREAKERS                                  | 7/22/2024     |            |
| 26 3213                                                                                                                                                                      | ENGINE GENERATORS                                                       |               | 4/4/2025   |
| 26 3623                                                                                                                                                                      | AUTOMATIC TRANSFER SWITCHES                                             |               | 4/4/2025   |
| 26 4113                                                                                                                                                                      | LIGHTNING PROTECTION FOR STRUCTURES                                     | 7/22/2024     |            |
| 26 4313                                                                                                                                                                      | TRANSIENT-VOLTAGE SUPPRESSION FOR LOW-VOLTAGE ELECTRICAL POWER CIRCUITS | 7/22/2024     |            |
| 26 5100                                                                                                                                                                      | INTERIOR LIGHTING                                                       | 7/22/2024     |            |
| 26 5600                                                                                                                                                                      | EXTERIOR LIGHTING                                                       |               |            |
| <b>DIVISION 27 - COMMUNICATIONS</b>                                                                                                                                          |                                                                         |               |            |
| 27 0526                                                                                                                                                                      | GROUNDING AND BONDING FOR TELECOMMUNICATIONS SYSTEM                     | 7/22/2024     |            |
| 27 0528                                                                                                                                                                      | PATHWAYS FOR COMMUNICATIONS SYSTEMS                                     | 7/22/2024     |            |
| 27 0544                                                                                                                                                                      | SLEEVES AND SLEEVE SEALS FOR COMMUNICATIONS PATHWAYS AND CABLING        | 7/22/2024     |            |



**City of Mt. Dora Resource & Recreation Center  
Contract Document List**

| Sheet / Spec                               | Sheet Name / Description                      | Date Received | Addendum 1 |
|--------------------------------------------|-----------------------------------------------|---------------|------------|
| 27 1100                                    | COMMUNICATIONS EQUIPMENT ROOM FITTINGS        | 7/22/2024     |            |
| 27 1116                                    | COMMUNICATIONS RACKS, FRAMES, AND ENCLOSURES  | 7/22/2024     |            |
| 27 1323                                    | COMMUNICATIONS OPTICAL FIBER BACKBONE CABLING | 7/22/2024     |            |
| 27 1500                                    | COMMUNICATIONS HORIZONTAL CABLING             | 7/22/2024     |            |
| 27 5319                                    | BIDIRECTIONAL RADIO SYSTEM                    | 7/22/2024     |            |
| <b>DIVISION 28</b>                         | <b>ELECTRONIC SAFETY AND SECURITY</b>         |               |            |
| 28 1310                                    | ACCESS CONTROL SYSTEM                         | 7/22/2024     |            |
| 28 2300                                    | VIDEO SURVEILLANCE                            | 7/22/2024     |            |
| 28 3111                                    | DIGITAL, ADDRESSABLE FIRE-ALARM SYSTEM        | 7/22/2024     |            |
| <b>DIVISIONS 29-30</b>                     |                                               |               |            |
| Not Used                                   |                                               |               |            |
| <b>DIVISION - 31</b>                       | <b>EARTHWORK</b>                              |               |            |
| 31 3116                                    | CHEMICAL SOIL TREATMENT                       | 7/22/2024     |            |
| <b>DIVISION - 32</b>                       | <b>EXTERIOR IMPROVEMENTS</b>                  |               |            |
| 32 1413                                    | PRECAST CONCRETE UNIT PAVERS, MORTAR SET      | 7/22/2024     |            |
| 32 1816                                    | PLAYGROUND SURFACING SYSTEM                   | 7/22/2024     |            |
| 32 3100                                    | FENCES AND GATES                              | 7/22/2024     |            |
| 32 3119                                    | DECORATIVE METAL FENCES AND GATES             | 7/22/2024     |            |
| 32 8423                                    | IRRIGATION SYSTEM                             | 7/22/2024     |            |
| 32 9001                                    | COMMON PLANTING REQUIREMENTS                  | 7/22/2024     |            |
| 32 9120                                    | TOP SOIL AND PLACEMENT                        | 7/22/2024     |            |
| 32 9121                                    | TOP SOIL PHYSICAL PREPARATION                 | 7/22/2024     |            |
| 32 9123                                    | SODDING                                       | 7/22/2024     |            |
| 32 9300                                    | PLANTS                                        | 7/22/2024     |            |
| <b>CIVIL ENGINEERING SECTIONS</b>          |                                               |               |            |
| 02 100                                     | DEMOLITION & SITE PREPARATION                 | 7/22/2024     |            |
| 02 140                                     | DEWATERING                                    | 7/22/2024     |            |
| 02 220                                     | EARTHWORK                                     | 7/22/2024     |            |
| 02 221                                     | TRENCHING, BACKFILLING, AND COMPACTING        | 7/22/2024     |            |
| 02 432                                     | STORM DRAINAGE SYSTEM                         | 7/22/2024     |            |
| 02 480                                     | SODDING, SEEDING AND MULCHING                 | 7/22/2024     |            |
| 02 528                                     | CONCRETE CURB AND GUTTER                      | 7/22/2024     |            |
| 02 541                                     | BITUMINOUS PAVING                             | 7/22/2024     |            |
| 02 660                                     | WATER MAIN CONSTRUCTION                       | 7/22/2024     |            |
| 02 774                                     | WASTEWATER GRAVITY COLLECTION SYSTEM          | 7/22/2024     |            |
| 03 200                                     | CONCRETE REINFORCEMENT                        | 7/22/2024     |            |
| 03 250                                     | CONCRETE JOINTS AND JOINT ACCESSORIES         | 7/22/2024     |            |
| 03 330                                     | CAST-IN-PLACE CONCRETE                        | 7/22/2024     |            |
| 03 350                                     | CONCRETE TESTING                              | 7/22/2024     |            |
| 03 410                                     | PRECAST CONCRETE STRUCTURES                   | 7/22/2024     |            |
| 15 062                                     | DUCTILE IRON PIPE AND FITTINGS                | 7/22/2024     |            |
| 15 064                                     | POLYVINYL CHLORIDE (PVC) PIPE AND FITTINGS    | 7/22/2024     |            |
| 15 100                                     | VALVES AND APPURTENANCES                      | 7/22/2024     |            |
|                                            |                                               |               |            |
| <b>SUPPLEMENTAL CONSTRUCTION DOCUMENTS</b> |                                               |               |            |
| STRONGE BOX                                | BACKFLOW CAGES STAINLESS STEEL BROCHURE       |               |            |
| HINY HIDERS                                | PARTITION BROCHURE                            |               |            |
| ROCKFON                                    | ROCKFON HYGIENIC PLUS                         |               |            |
| SCRANTON PRODUCTS                          | TUFFTEC LOCKERS                               |               |            |
| UES                                        | GEOTECHNICAL REPORT                           |               | 3/5/2025   |
|                                            |                                               |               |            |
| <b>RFI LOG 1 &amp; 2</b>                   |                                               |               |            |
|                                            | RFI LOG 1                                     |               | 3/26/2025  |
|                                            | RFI LOG 2                                     |               | 3/25/2026  |



# BUILDING

## LONG LASTING RELATIONSHIPS & STRUCTURES SINCE 1968.

---

Construction is our profession. People are our specialty.  
Our process starts with a partnership and leads to the full  
realization of your vision.



510 N. Baker St.  
Mount Dora, FL 32757  
352-735-7126

---

**DATE:** May 6, 2025

**TO:** Honorable Mayor and City Council Members

**FROM:** Vince Sandersfeld, City Manager

**SUBJECT:** Odor Issues

---

**Introduction:**

Project: Odor issues and status of City's Wastewater Plant #2

**Discussion:**

City utility staff to provide updates.

Wastewater Treatment Plant #2 (Located on US Highway 441). City's Web Page Link:

<https://ci.mount-dora.fl.us/1459/Wastewater-Treatment-Plant-2>

**Budget Impact:**

City's Utilities Department has budget items for on-going maintenance items.

**Strategic Impact:**

Strategic Initiative 3: Strengthen Mount Dora's Infrastructure

**Recommendation:**

Informational Item.

**Attachment(s):**

Prepared by: Vince Sandersfeld, City Manager  
Reviewed by: Andrew Marsian, Director of Utilities and Plant Operations  
Jeanann Hand, City Clerk  
Vince Sandersfeld, City Manager

Approved - 4/16/2025  
Approved - 4/28/2025  
Final Approval - 4/28/2025



510 N. Baker St.  
Mount Dora, FL 32757  
352-735-7126

---

**DATE:** May 6, 2025

**TO:** Honorable Mayor and City Council Members

**FROM:** Vince Sandersfeld, City Manager

**SUBJECT:** Parking Downtown Improvements

---

**Introduction:**

This is an opportunity for City staff to provide updates on various downtown parking items

**Discussion:**

As directed by City Council Workshop held on January 13, 2025, several parking items were discussed and appear to have merits to proceed with implementation.

- MSL Gravel Lot permitted for MSL employee parking, pending land development code change
- Paid parking in downtown core / Parking App
- MSL/Former Bank Parking Lot Shared Parking Agreement improved for Golf Cart/Motorcycle Parking
- Baker Street converted to one-way with diagonal parking
- Alexander Street converted to one-way with diagonal parking
- Methodist Church Public Parking Lot dedicated shuttle
- Expand Freebee Coverage beyond CRA
- Review lighting walkway along 5th Avenue to/from Methodist Church parking area
- Review parking wayfinding signage
- Other Item: Review downtown parking 4-hour time-limits; and enforcement

**Budget Impact:**

Depending upon the parking improvement, cost and funding to be identified as projects are presented in the near future. The CRA has allocated funds for parking improvements.

**Strategic Impact:**

Strategic Initiative 3: Strengthen and Expand Mount Dora’s Infrastructure

Goal 7: Develop new infrastructure to support sustainable growth management

Objective 7.3 Provide parking management strategies and increase parking space inventory in the downtown area.

**Recommendation:**

Informational item.

**Attachment(s):**

Prepared by: Vince Sandersfeld, City Manager  
Reviewed by: Adam Sumner, Planning Director  
Jeanann Hand, City Clerk  
Vince Sandersfeld, City Manager

Approved - 4/10/2025  
Approved - 4/28/2025  
Final Approval - 4/28/2025



510 N. Baker St.  
Mount Dora, FL 32757  
352-735-7126

---

**DATE:** May 6, 2025

**TO:** Honorable Mayor and City Council Members

**FROM:** Vince Sandersfeld, City Manager

**SUBJECT:** Communications Letters Related to Audits of the Financial Statements for the City of Mount Dora, the Mount Dora CRA and the Northeast CRA

---

**Introduction:**

Advisory for required planning communications letters with governance relating to the City and CRA audits.

**Discussion:**

Attached required planning communications letter with governance relating to the City and CRA audits. Forvis Mazars, LLP is the City's financial audit group. Forvis Mazars, LLP agreement for annual audit services was approved by the City Council, NE-CRA and CRA on January 7, 2025.

**Budget Impact:**

No impacts. Attached letters are advisory.

**Strategic Impact:**

Strategic Initiative 5: Fiscal

*Building a resilient foundation for enhanced financial performance and organizational excellence.*

**Recommendation:**

Information item.

**Attachment(s):**

1. Communication Letter Audit Planning City of Mount Dora
2. Communication Letter Audit Planning Northeast CRA
3. Communication Letter Audit Planning Mount Dora CRA



Prepared by: Jeanann Hand, City Clerk  
Reviewed by: Vince Sandersfeld, City Manager

Final Approval - 4/22/2025

# Forvis Mazars Report to City Council

City of Mount Dora, Florida  
Results of the 2024 Financial Statement Audit, Including Required Communications  
April 30, 2025

## Required Communications Regarding Our Audit Strategy & Approach (AU-C 260)

### Overview & Responsibilities

| Matter                                                     | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Scope of Our Audit                                         | <p>This report covers audit results related to your financial statements and supplementary information:</p> <ul style="list-style-type: none"><li>As of and for the year ended September 30, 2024.</li><li>Conducted in accordance with our contract dated January 17, 2023.</li></ul>                                                                                                                                                                                                                                                        |
| Our Responsibilities                                       | <p>Forvis Mazars is responsible for forming and expressing an opinion about whether the financial statements that have been prepared by management, with the oversight of those charged with governance, are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP).</p>                                                                                                                                                                                                                 |
| Audit Scope & Inherent Limitations to Reasonable Assurance | <p>An audit performed in accordance with auditing standards generally accepted in the United States of America (GAAS) and <i>Government Auditing Standards</i> issued by the Comptroller General of the United States (GAGAS) is designed to obtain reasonable, rather than absolute, assurance about the financial statements. The scope of our audit tests was established in relation to the opinion unit being audited and did not include a detailed audit of all transactions.</p>                                                      |
| Extent of Our Communication                                | <p>In addition to areas of interest and noting prior communications made during other phases of the engagement, this report includes communications required in accordance with GAAS that are relevant to the responsibilities of those charged with governance in overseeing the financial reporting process, including audit approach, results, and internal control. The standards do not require the auditor to design procedures for the purpose of identifying other matters to be communicated with those charged with governance.</p> |
| Independence                                               | <p>The engagement team, others in our firm, as appropriate, and our firm, have complied with all relevant ethical requirements regarding independence.</p>                                                                                                                                                                                                                                                                                                                                                                                    |
| Your Responsibilities                                      | <p>Our audit does not relieve management or those charged with governance of your responsibilities. Your responsibilities and ours are further referenced in our contract.</p>                                                                                                                                                                                                                                                                                                                                                                |

| Matter                          | Discussion                                                                                                                                                                                                                                                                                                                                                                                 |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Distribution Restriction</b> | <p>This communication is intended solely for the information and use of the following and is not intended to be, and should not be, used by anyone other than these specified parties:</p> <ul style="list-style-type: none"> <li>• City Council and Management</li> <li>• Others within the Entity</li> </ul> <p><i>Forvis Mazars, LLP</i></p> <p>Orlando, Florida<br/>April 30, 2025</p> |

### Government Auditing Standards

| Matter                            | Discussion                                                                                                                                                                                                                                                                                                          |
|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Additional GAGAS Reporting</b> | <p>We also provided reports as of September 30, 2024, on the following as required by GAGAS:</p> <ul style="list-style-type: none"> <li>• Internal control over financial reporting and on compliance and other matters based on an audit of the financial statements performed in accordance with GAGAS</li> </ul> |
| <b>Reporting Limitations</b>      | <p>Our consideration of internal control over financial reporting and our tests of compliance were not designed with an objective of forming an opinion on the effectiveness of internal control or on compliance, and accordingly, we do not express such an opinion.</p>                                          |

### Uniform Guidance Overview & Responsibilities

| Matter                                                                | Discussion                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Scope of Our Audit</b>                                             | <p>We also provided reports as of September 30, 2024, on the following as required by U.S. Office of Management and Budget (OMB) Uniform Guidance:</p> <ul style="list-style-type: none"> <li>• Opinion on compliance for each major federal award program</li> <li>• Report on internal control over compliance</li> <li>• Schedule of Expenditures of Federal Awards</li> </ul> |
| <b>Audit Scope &amp; Inherent Limitations to Reasonable Assurance</b> | <p>A compliance audit performed in accordance with OMB Uniform Guidance is designed to obtain reasonable, rather than absolute, assurance about whether noncompliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on a major federal award program occurred.</p>                            |

### Other Information Accompanying the Audited Financial Statements

The audited financial statements are presented along with management's Annual Comprehensive Financial Report (ACFR). Management, or those charged with governance, is responsible for preparing the Annual Comprehensive Financial Report.

We were not engaged to audit the Required Supplementary Information (RSI) contained in the ACFR, and as a result, our opinions do not provide assurance as to the completeness and accuracy of the information contained therein.

As part of our procedures, we read the entire report to determine if financial information discussed in sections outside the financial statements materially contradicts the audited financial statements. If we identify any such matters, we bring them to management's attention and review subsequent revisions.

## **Auditor Objectives Related to Other Information**

Our objectives related to the other information accompanying the audited financial statements were to:

- Consider whether a material inconsistency exists between the other information and the financial statements
- Remain alert for indications that:
  - A material inconsistency exists between the other information and the auditor's knowledge obtained in the audit, or
  - A material misstatement of fact exists or the other information is otherwise misleading
- Respond appropriately when we identify that such material inconsistencies appear to exist or when we otherwise become aware that other information appears to be materially misstated. Potential responsive actions would include requesting management to correct the identified inconsistency
- Include the appropriate communication in our auditor's report, disclosing the procedures performed on the Other Information, as well as the results obtained
  - We did not identify any material inconsistencies between the other information and the financial statements

## **Qualitative Aspects of Significant Accounting Policies & Practices**

### **Significant Accounting Policies**

Significant accounting policies are described in Note 1 of the audited financial statements.

With respect to new accounting standards adopted during the year, we call to your attention the following topics detailed in the following pages:

- No matters are reportable.

### **Unusual Policies or Methods**

With respect to significant unusual accounting policies or accounting methods used for significant unusual transactions (significant transactions outside the normal course of business or that otherwise appear to be unusual due to their timing, size, or nature), we noted the following:

- No matters are reportable.

### **Alternative Accounting Treatments**

We had discussions with management regarding alternative accounting treatments within GAAP for policies and practices for material items, including recognition, measurement, and disclosure considerations related to the accounting for specific transactions as well as general accounting policies, as follows:

- No matters are reportable.

### **Management Judgments & Accounting Estimates**

Accounting estimates are an integral part of financial statement preparation by management, based on its judgments. Significant areas of such estimates for which we are prepared to discuss management's estimation process and our procedures for testing the reasonableness of those estimates include:

- Useful lives of capital assets
- Self-Insurance Liability
- Compensated Absences
- Net Pension Liability
- Other postemployment Benefits (OPEB) Liability

## Financial Statement Disclosures

The following areas involve particularly sensitive financial statement disclosures for which we are prepared to discuss the issues involved and related judgments made in formulating those disclosures:

- Cash and Investments
- Capital Assets
- Long Term Liabilities
- Employee Benefit Plans

## Our Judgment About the Quality of the Entity's Accounting Principles

During the course of the audit, we made the following observations regarding the Entity's application of accounting principles:

- No matters are reportable.

## Adjustments Identified by Audit

During the course of any audit, an auditor may propose adjustments to financial statement amounts. Management evaluates our proposals and records those adjustments that, in its judgment, are required to prevent the financial statements from being materially misstated.

A misstatement is a difference between the amount, classification, presentation, or disclosure of a reported financial statement item and that which is required for the item to be presented fairly in accordance with the applicable financial reporting framework.

## Proposed & Recorded Adjustments

Auditor-proposed and management-recorded entries include the following:

- No matters are reportable.

## Uncorrected Misstatements

### *Current-Period Uncorrected Misstatements*

- No current-period uncorrected misstatements.

### *Prior-Period Uncorrected Misstatements*

- No prior-period uncorrected misstatements.

## Other Required Communications

## Disagreements with Management

The following matters involved disagreements which if not satisfactorily resolved would have caused a modified auditor's opinion on the financial statements:

- No matters are reportable.

## Consultation with Individuals Outside of the Engagement Team

During our audit, we encountered the following matters, for which we consulted the views of individuals outside of the engagement team:

- No matters are reportable.

## **Consultation with Other Accountants**

During our audit, we became aware that management had consulted with other accountants about the following auditing or accounting matters:

- No matters are reportable.

## **Significant Issues Discussed with Management**

### ***Prior to Retention***

During our discussion with management prior to our engagement, the following issues regarding application of accounting principles or auditing standards were discussed:

- No matters are reportable.

### ***During the Audit Process***

During the audit process, the following issues were discussed or were the subject of correspondence with management:

- No matters are reportable.

## **Difficulties Encountered in Performing the Audit**

Our audit requires cooperative effort between management and the audit team. During our audit, we found significant difficulties in working effectively on the following matters:

- No matters are reportable.

## **Other Material Communications**

Listed below are other material communications between management and us related to the audit:

- Management representation letter (see Attachment A)

## **Attachment**

### **Management Representation Letter**

As a material communication with management, included herein is a copy of the representation letter provided by management at the conclusion of our engagement.

**Attachment A**

**Management Representation Letter**





**CITY OF  
MOUNT  
DORA**

OFFICE OF THE CITY MANAGER

We reviewed this letter noting that all  
of the appropriate representations appear to be present.  
PFW WB 4/29/25

## MANAGEMENT REPRESENTATION LETTER

**City Hall**  
**510 N. Baker St.**  
**Mount Dora, FL**  
**32757**

Office of the City  
Manager  
352-735-7126  
Fax: 352-383-4801

Customer Service  
352-735-7105  
Fax: 352-735-2892

Finance Department  
352-735-7118  
Fax: 352-735-1406

Human Resources  
352-735-7106  
Fax: 352-735-9457

Planning and  
Development  
352-735-7112  
Fax: 352-735-7191

**City Hall Annex**  
**900 N. Donnelly St.**  
**Mount Dora, FL**  
**32757**

Parks and Recreation  
352-735-7183  
Fax: 352-735-3681

**Public Safety**  
**Complex**  
**1300 N. Donnelly St.**  
**Mount Dora, FL**  
**32757**

Police Department

*Representation of:*  
City of Mount Dora, Florida (the “City”)

*Provided to:*  
**Forvis Mazars, LLP**  
Certified Public Accountants  
255 S Orange Avenue, Suite 600  
Orlando, Florida 32801

The undersigned (“We”) are providing this letter in connection with Forvis Mazars’ audit of our financial statements as of and for the year ended September 30, 2024.

We are also providing this letter in connection with:

- Your audit of our compliance with requirements applicable to each of our major federal awards programs as of and for the year ended September 30, 2024.

Our representations are current and effective as of the date of Forvis Mazars’ report (April 30, 2025).

Our engagement with Forvis Mazars is based on our contract for services dated: January 17, 2023.

### Our Responsibility & Consideration of Material Matters

We confirm that we are responsible for the fair presentation of the financial statements subject to Forvis Mazars’ report in conformity with accounting principles generally accepted in the United States of America.

We are also responsible for adopting sound accounting policies; establishing and maintaining effective internal control over financial reporting, operations, and compliance; and preventing and detecting fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

### **Confirmation of Matters Specific to the Subject Matter of Forvis Mazars' Report**

We confirm, to the best of our knowledge and belief, the following:

#### **Broad Matters**

1. We have fulfilled our responsibilities, as set out in the terms of our contract, for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.
2. We acknowledge our responsibility for the design, implementation, and maintenance of:
  - a. Internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
  - b. Internal control to prevent and detect fraud.
3. We have provided you with:
  - a. Access to all information of which we are aware that is relevant to the preparation and fair presentation of the financial statements, such as financial records and related data, documentation, and other matters.
  - b. Additional information that you have requested from us for the purpose of the audit.
  - c. Unrestricted access to persons within the City from whom you determined it necessary to obtain audit evidence.
  - d. All minutes of City Council meetings held through the date of this letter or summaries of actions of recent meetings for which minutes have not yet been prepared. All unsigned copies of minutes provided to you are copies of our original minutes approved by the City Council, if applicable, and maintained as part of our records.
  - e. All significant contracts and grants.
4. We have responded fully and truthfully to all your inquiries.

#### ***Government Auditing Standards***

5. We acknowledge that we are responsible for compliance with applicable laws, regulations, and provisions of contracts and grant agreements.
6. We have identified and disclosed to you all laws, regulations, and provisions of contracts and grant agreements that have a direct and material effect on the determination of amounts in our financial statements or other financial data significant to the audit objectives.



7. We have identified and disclosed to you any violations or possible violations of laws, regulations, including those pertaining to adopting, approving, and amending budgets, and provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for recognition and/or disclosure in the financial statements or for your reporting on noncompliance.
8. We have taken or will take timely and appropriate steps to remedy any fraud, abuse, illegal acts, or violations of provisions of contracts or grant agreements that you or other auditors report.
9. We have a process to track the status of audit findings and recommendations.
10. We have identified to you any previous financial audits, attestation engagements, performance audits, or other studies related to the objectives of your audit and the corrective actions taken to address any significant findings and recommendations made in such audits, attestation engagements, or other studies.

**Federal Awards Programs (Uniform Guidance)**

11. We have identified in the schedule of expenditures of federal awards all assistance provided (either directly or passed through other entities) by federal agencies in the form of grants, contracts, loans, loan guarantees, property, cooperative agreements, interest subsidies, commodities, insurance, direct appropriations, or in any other form.
12. We have disclosed to you all contracts or other agreements with service organizations, and we have disclosed to you all communications from the service organizations relating to noncompliance at the service organizations.
13. We have reconciled the schedule of expenditures of federal awards (SEFA) to the financial statements.
14. Federal awards-related revenues and expenditures are fairly presented, both in form and content, in accordance with the applicable criteria in the entity's financial statements.
15. We have identified the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Compliance Supplement* regarding activities allowed or unallowed; allowable costs/cost principles; cash management; eligibility; equipment and real property management; matching, level of effort, earmarking; period of performance of federal funds; procurement and suspension and debarment; program income; reporting; subrecipient monitoring; and special tests and provisions that are applicable to each of our federal awards programs. We have identified to you our interpretation of any applicable compliance requirements subject to varying interpretations.
16. We are responsible for complying, and have complied, with the requirements of Uniform Guidance.
17. We are responsible to understand and comply with the requirements of federal statutes, regulations, and the terms and conditions of federal awards related to each of our federal awards programs and have disclosed to you any and all instances of noncompliance with

those requirements occurring during the period of your audit or subsequent thereto to the date of this letter of which we are aware. Except for any instances of noncompliance we have disclosed to you, we believe the entity has complied with all applicable compliance requirements.

18. We are responsible for the design, implementation, and maintenance of internal controls over compliance that provide reasonable assurance we have administered each of our federal awards programs in compliance with federal statutes, regulations, and the terms and conditions of the federal awards.
19. We have made available to you all federal awards (including amendments, if any) and any other correspondence or documentation relevant to each of our federal awards programs and to our compliance with applicable requirements of those programs.
20. The information presented in federal awards program financial reports and claims for advances and reimbursements is supported by the books and records from which our financial statements have been prepared.
21. The costs charged to federal awards are in accordance with applicable cost principles.
22. The reports provided to you related to federal awards programs are true copies of reports submitted or electronically transmitted to the federal awarding agency, the applicable payment system, or pass-through entity in the case of a subrecipient.
23. Amounts claimed or used for matching were determined in accordance with Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) regarding cost principles.
24. We have disclosed to you any communications from federal awarding agencies and pass-through entities concerning possible noncompliance with the applicable compliance requirements for each of our federal awards programs, including any communications received from the end of the period of your audit through the date of this letter.
25. We have identified to you any previous compliance audits, attestation engagements, and internal or external monitoring related to the objectives of your compliance audit, including findings received and corrective actions taken to address any significant findings and recommendations made in such audits, attestation engagements, or other monitoring.
26. The summary schedule of prior audit findings correctly states the status of all audit findings of the prior audit's schedule of findings and questioned costs and any uncorrected open findings included in the prior audit's summary schedule of prior audit findings as of the date of this letter.
27. The reporting package does not contain any protected personally identifiable information.
28. No changes have been made in internal control over compliance or other factors that might significantly affect internal control, including any corrective action we have taken



regarding significant deficiencies or material weaknesses in internal control over compliance subsequent to the period covered by the auditor's report.

29. We confirm that the City's grant expenditures for the fiscal year ended September 30, 2024 did not meet the single audit threshold of \$750,000 for state financial assistance.

**Misappropriation, Misstatements, & Fraud**

30. We have informed you of all current risks of a material amount that are not adequately prevented or detected by our procedures with respect to:

- a. Misappropriation of assets.
- b. Misrepresented or misstated assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position or fund balance.

31. We have no knowledge of fraud or suspected fraud affecting the entity involving:

- a. Management or employees who have significant roles in internal control over financial reporting, or
- b. Others when the fraud could have a material effect on the financial statements.

32. We understand that the term "fraud" includes misstatements arising from fraudulent financial reporting and misstatements arising from misappropriation of assets. Misstatements arising from fraudulent financial reporting are intentional misstatements, or omissions of amounts or disclosures in financial statements to deceive financial statement users. Misstatements arising from misappropriation of assets involve the theft of an entity's assets where the effect of the theft causes the financial statements not to be presented in conformity with accounting principles generally accepted in the United States of America.

33. We have no knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, customers, analysts, SEC or other regulators, citizens, suppliers, or others.

34. We have assessed the risk that the financial statements may be materially misstated as a result of fraud and disclosed to you any such risk identified.

**Ongoing Operations**

35. We have evaluated whether there are conditions or events known or reasonably knowable, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern within one year of the date of the financial statements and known facts thereafter without consideration of potential mitigating effects of management's plans and concluded substantial doubt does not exist

36. acknowledge that you have no responsibility for future changes caused by the current economic environment and the resulting impact on the entity's financial statements. Further, management and governance are solely responsible for all aspects of managing

the City, including questioning the quality and valuation of investments, inventory, and other assets; loan underwriting practices, reviewing credit monitoring and loan workout activities, evaluating assumptions regarding defined benefit pension plan obligations, reviewing allowances for uncollectible amounts; evaluating capital needs and liquidity plans; etc.

### **Related Parties**

37. We have disclosed to you the identity of all of the entity's related parties and all the related-party relationships of which we are aware.

In addition, we have disclosed to you all related-party transactions and amounts receivable from or payable to related parties of which we are aware, including any modifications during the year that were made to related-party transaction agreements which existed prior to the beginning of the year under audit, as well as new related-party transaction agreements that were executed during the year under audit.

Related-party relationships and transactions have been appropriately accounted for and disclosed in accordance with accounting principles generally accepted in the United States of America.

38. We understand that the term related party refers to:

- Affiliates
- Entities for which investments are accounted for by the equity method
- Trusts for the benefits of employees, such as pension and profit-sharing trusts that are managed by or under the trusteeship of management
- Principal owners and members of their immediate families
- Management and members of their immediate families
- Any other party with which the entity may deal if one party can significantly influence the management or operating policies of the other to an extent that one of the transacting parties might be prevented from fully pursuing its own separate interests.

Another party is also a related party if it can significantly influence the management or operating policies of the transacting parties or if it has an ownership interest in one of the transacting parties and can significantly influence the other to an extent that one or more of the transacting parties might be prevented from fully pursuing its own separate interests.

The term affiliate refers to a party that directly or indirectly controls, or is controlled by, or is under common control with, the entity.



### **Litigation, Laws, Rulings, & Regulations**

39. We have disclosed to you all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements. The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with accounting principles generally accepted in the United States of America.
40. We have no knowledge of communications, other than those specifically disclosed, from regulatory agencies, governmental representatives, employees, or others concerning investigations or allegations of noncompliance with laws and regulations, deficiencies in financial reporting practices, or other matters that could have a material adverse effect on the financial statements.
41. We have disclosed to you all known instances of violations or noncompliance or possible violations or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements or as a basis for recording a loss contingency.
42. There are no regulatory examinations currently in progress for which we have not received examination reports.
43. We have no reason to believe the entity owes any penalties or payments under the Employer Shared Responsibility Provisions of the *Patient Protection and Affordable Care Act*, nor have we received any correspondence from the IRS or other agencies indicating such payments may be due.
44. We have not been designated as a potentially responsible party (PRP or equivalent status) by the Environmental Protection Agency (EPA) or other cognizant regulatory agency with authority to enforce environmental laws and regulations.

### **Nonattest Services**

45. You have provided nonattest services, including the following, during the period of this engagement:
  - Preparing a draft of the financial statements and related notes and supplementary information.
  - Completing the auditee portion of the Form SF-SAC (Data Collection Form) through the Federal Audit Clearinghouse
46. With respect to these services:
  - a. We have designated a qualified management-level individual to be responsible and accountable for overseeing the nonattest services.
  - b. We have established and monitored the performance of the nonattest services to ensure they meet our objectives.

- c. We have made any and all decisions involving management functions with respect to the nonattest services and accept full responsibility for such decisions.
- d. We have evaluated the adequacy of the services performed and any findings that resulted.
- e. We have established and maintained internal controls, including monitoring ongoing activities.
- f. When we receive final deliverables from you, we will store those deliverables in information systems controlled by us. We have taken responsibility for maintaining internal control over these deliverables.

### **Financial Statements & Reports**

- 47. We have reviewed and approved a draft of the financial statements and related notes referred to above, which you prepared in connection with your audit of our financial statements. We acknowledge that we are responsible for the fair presentation of the financial statements and related notes.
- 48. With regard to supplementary information:
  - a. We acknowledge our responsibility for the presentation of the supplementary information in accordance with the applicable criteria.
  - b. We believe the supplementary information is fairly presented, both in form and content, in accordance with the applicable criteria.
  - c. The methods of measurement and presentation of the supplementary information are unchanged from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
  - d. We believe the significant assumptions or interpretations underlying the measurement and/or presentation of the supplementary information are reasonable and appropriate.
- 49. With regard to other information that is presented in the form of our Annual Comprehensive Financial Report (ACFR):
  - a. We confirm that the sections of the report as presented in the Table of Contents comprise the ACFR for the City.
  - b. We have reviewed and approved the final draft of the ACFR, provided you with the final draft of the annual report.

### **Transactions, Records, & Adjustments**

- 50. All transactions have been recorded in the accounting records and are reflected in the financial statements.



51. The City has appropriately reconciled its general ledger accounts to their related supporting information. All related reconciling items considered to be material were identified and included on the reconciliations and were appropriately adjusted in the financial statements. All intracompany (and intercompany) accounts have been eliminated or appropriately measured and considered for disclosure in the financial statements.
52. We have everything we need to keep our books and records.
53. We have disclosed any significant unusual transactions the entity has entered into during the period, including the nature, terms, and business purpose of those transactions.

#### **Governmental Accounting & Disclosure Matters**

54. Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
55. With regard to deposit and investment activities:
  - a. All deposit, repurchase and reverse repurchase agreements, and investment transactions have been made in accordance with legal and contractual requirements.
  - b. Investments, derivative instrument transactions, and land and other real estate held by endowments are properly valued.
  - c. Disclosures of deposit and investment balances and risks in the financial statements are consistent with our understanding of the applicable laws regarding enforceability of any pledges of collateral.
  - d. We understand that your audit does not represent an opinion regarding the enforceability of any collateral pledges.
56. The financial statements include all component units, appropriately present majority equity interests in legally separate organizations and joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
57. We have identified and evaluated all potential fiduciary activities. The financial statements include all fiduciary activities required by GASB Statement No. 84, *Fiduciary Activities*, as amended.
58. Components of net position (net investment in capital assets, restricted, and unrestricted) and classifications of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
59. Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated or amortized.
60. We have appropriately disclosed the City's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which

both restricted and unrestricted net position/fund balance is available and have determined that net position is properly recognized under the policy.

61. The entity has properly separated information in debt disclosures related to direct borrowings and direct placements of debt from other debt and disclosed any unused lines of credit, collateral pledged to secure debt, terms in debt agreements related to significant default or termination events with finance-related consequences, and significant subjective acceleration clauses in accordance with GASB Statement No. 88.
62. We have identified and evaluated all potential tax abatements, and we believe there are no material tax abatements.
63. The supplementary information required by the Governmental Accounting Standards Board, consisting of management's discussion and analysis, budgetary comparisons, pension, and other postemployment benefit information, has been prepared and is measured and presented in conformity with the applicable GASB pronouncements, and we acknowledge our responsibility for the information. The information contained therein is based on all facts, decisions, and conditions currently known to us and is measured using the same methods and assumptions as were used in the preparation of the financial statements. We believe the significant assumptions underlying the measurement and/or presentation of the information are reasonable and appropriate. There has been no change from the preceding period in the methods of measurement and presentation.
64. With regard to pension and other postretirement benefits (OPEB):
  - a. We believe that the actuarial assumptions and methods used to measure pension and OPEB liabilities and costs for financial accounting purposes are appropriate in the circumstances.
  - b. We have provided you with the entity's most current pension and OPEB plan instrument for the audit period, including all plan amendments.
  - c. The participant data provided to you related to pension and OPEB plans are true copies of the data submitted or electronically transmitted to the plan's actuary.
  - d. The participant data that we provided the plan's actuary for the purposes of determining the actuarial present value of accumulated plan benefits and other actuarially determined amounts in the financial statements were complete.

#### **General Government Matters**

65. The financial statements properly classify all funds and activities in accordance with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, as amended.
66. All funds that meet the quantitative criteria in GASB Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, as amended, and No. 37, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus—an Amendment of*



*GASB Statements No. 21 and No. 34*, for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.

67. Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
68. Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
69. We have appropriately disclosed that the entity is following either its established accounting policy regarding which governmental fund resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available or is following paragraph 18 of GASB Statement No. 54 to determine the fund balance classifications for financial reporting purposes and have determined that fund balance is properly recognized under the policy.
70. We have exercised due care in the preparation of the introductory and statistical sections included in our annual comprehensive financial report (ACFR) and are not aware of any information contained therein that is inconsistent with the information contained in our basic financial statements.

#### **Accounting & Disclosure**

71. All transactions entered into by the entity are final. We are not aware of any unrecorded transactions, side agreements, or other arrangements (either written or oral) that are in place.
72. Except as reflected in the financial statements, there are no:
  - a. Plans or intentions that may materially affect carrying values or classifications of assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position, or fund balance.
  - b. Material transactions omitted or improperly recorded in the financial records.
  - c. Material unasserted claims or assessments that are probable of assertion or other gain/loss contingencies requiring accrual or disclosure, including those arising from environmental remediation obligations.
  - d. Events occurring subsequent to the statement of net position date through the date of this letter, which is the date the financial statements were available to be issued, requiring adjustment or disclosure in the financial statements.
  - e. Agreements to purchase assets previously sold.

- f. Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances, lines of credit, or similar arrangements.
  - g. Guarantees, whether written or oral, under which the entity is contingently liable.
  - h. Known or anticipated asset retirement obligations.
73. Except as disclosed in the financial statements, the entity has:
- a. Satisfactory title to all recorded assets, and those assets are not subject to any liens, pledges, or other encumbrances.
  - b. Complied with all aspects of contractual and grant agreements, for which noncompliance would materially affect the financial statements.
74. We agree with the findings of specialists in evaluating the other postemployment benefits liability, net pension liability and self-insurance liability and have adequately considered the qualification of the specialists in determining the amounts and disclosures used in the financial statements and underlying accounting records. We did not give or cause any instructions to be given to the specialists with respect to the values or amounts derived in an attempt to bias their work, and we are not otherwise aware of any matters that have had impact on the independence or objectivity of the specialists.

#### **Revenue, Accounts Receivable, & Inventory**

75. Adequate provisions and allowances have been accrued for any material losses from:
- a. Uncollectible receivables.
  - b. Excess or obsolete inventories.
  - c. Sales commitments, including those unable to be fulfilled.
  - d. Purchase commitments in excess of normal requirements or at prices in excess of prevailing market prices.

#### **Estimates**

76. We have identified all accounting estimates that could be material to the financial statements, and we confirm the appropriateness of the methods and the consistency in their application, the accuracy and completeness of data, and the reasonableness of significant assumptions used by us in making the accounting estimates, including those measured at fair value reported in the financial statements.
77. Significant estimates that may be subject to a material change in the near term have been properly disclosed in the financial statements. We understand that “near term” means the period within one year of the date of the financial statements. In addition, we have no knowledge of concentrations, which refer to a lack of diversity related to employers, industries, inflows of resources, workforce covered by collective bargaining agreements,



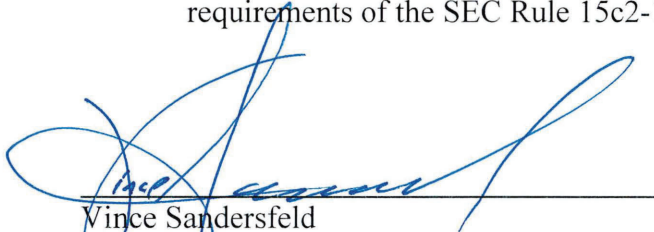
providers of financial resources, or suppliers of material, labor or services loans, investments, or deposits, or constraints, which refer to a limitation imposed by an external party or by formal action of a government's highest level of decision-making authority related to limitations on raising revenue, limitations on spending, limitations on the incurrence of debt, or mandated spending, existing at the date of the financial statements that would make the entity vulnerable to the risk of severe impact in the near term that have not been properly disclosed in the financial statements.

### **Fair Value**

78. With respect to the fair value measurements of financial and nonfinancial assets and liabilities, if any, recognized in the financial statements or disclosed in the notes thereto:
- a. The underlying assumptions are reasonable and they appropriately reflect management's intent and ability to carry out its stated course of action.
  - b. The measurement methods and significant assumptions used in determining fair value are appropriate in the circumstances for financial statement measurement and disclosure purposes and have been consistently applied.
  - c. The significant assumptions appropriately reflect market participant assumptions.
  - d. The disclosures related to fair values are complete, adequate, and in conformity with accounting principles generally accepted in the United States of America.
  - e. There are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.

### **Tax-Exempt Bonds**

79. Tax-exempt bonds issued have retained their tax-exempt status.
80. We have notified you of any instances of noncompliance with applicable disclosure requirements of the SEC Rule 15c2-12 and applicable state laws.

  
\_\_\_\_\_  
Vince Sandersfeld  
City Manager  
\_\_\_\_\_  
Rita Meade  
Director of Finance

# Forvis Mazars Planning Communication to City Council (NECRA Board)

City of Mount Dora Northeast Community Redevelopment Agency

April 14, 2025

## Thank You for Selecting Forvis Mazars

We are grateful for the opportunity to serve the City of Mount Dora Florida’s Northeast Community Redevelopment Agency (the “NECRA”) and gain insight into your operations. This communication provides useful information relevant to your role as those charged with governance of the NECRA, including summarized information required by professional standards, such as the planned scope and timing of the audit.

Our goal is to establish a foundation for effective two-way communication throughout the audit. We are available at your convenience to discuss this information and answer questions as we begin our audit.

## Contacts During the Engagement

We understand the appropriate person in the governance structure with whom to communicate is:

- James Homich, Mayor

Your audit leader for any questions or communications is:

- Bill Blend | [Bill.Blend@us.forvismazars.com](mailto:Bill.Blend@us.forvismazars.com) | 407.740.5400 office

## Overview & Responsibilities

| Matter                        | Description of Audit Area                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Scope of Our Audit            | <p>We have been engaged to audit the financial statements of the NECRA for the year ended September 30, 2024.</p> <p>Please refer to our contract dated January 17, 2023, for additional information and the terms of our engagement.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Audit Standards & Materiality | <p>We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial statement audits contained in <i>Government Auditing Standards</i> (GAGAS) issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.</p> <p>References to items that are material refer to misstatements, including omissions, that could, in our professional judgment, reasonably be expected to influence the economic decisions of users made on the basis of the financial statements.</p> |
| Our Responsibilities          | <p>We are responsible for forming and expressing an opinion about whether the financial statements that have been prepared by management, with your oversight, are prepared, in all material respects, in accordance with the applicable financial reporting framework.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

| Matter                          | Description of Audit Area                                                                                                                                                                                                          |
|---------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Your Responsibilities</b>    | Our audit of the financial statements does not relieve you or management of your responsibilities.                                                                                                                                 |
| <b>Distribution Restriction</b> | This communication is intended solely for the information and use of the NECRA Board and, if appropriate, management of the NECRA and is not intended to be, and should not be, used by anyone other than these specified parties. |

## Planned Timing of the Engagement

We succeed in our engagements by collaborating with management through frequent communication. We require the assistance of management and staff to prepare supporting documents, schedules, and analysis and depend on those items to be ready no later than the dates that we mutually agree will meet your deadlines.

We expect to begin our audit in approximately April 2025. We anticipate that our team will be performing activities remotely during these dates.

Draft financial statements are expected to be ready in April 2025, and we will issue our report in May 2025.

## Planned Audit Scope

We welcome any input you may have regarding the information discussed below. We also welcome any insight you have related to any other risk areas or other significant risk areas you believe warrant particular attention.

### Extent of Testing

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

### Establishing Our Understanding

An audit also includes obtaining an understanding of the NECRA and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures, but not for the purpose of expressing an opinion on the effectiveness of the NECRA's internal control over financial reporting. Accordingly, we will express no such opinion.

### Communicating Deficiencies or Significant Matters

An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate internal control related matters that are required to be communicated under professional standards.

We will also communicate significant matters arising during the audit of the financial statements that are relevant to you in overseeing the financial reporting process as required by professional standards.

### Significant Risks of Material Misstatement

We have preliminarily identified the following areas of significant risk/risk of material misstatement due to error or fraud:

#### Risk Area(s)

- Internal control over financial accounting and reporting
- Information technology (IT) systems

- Financial statement preparation procedures
- Revenue recognition policies and procedures
- Net Position/Fund Balance classifications
- Budgetary compliance and accountability
- Compliance with contracts, laws, regulations, and grant agreements

### **Other Procedures to Be Performed**

We may also request written representations from the entity's attorneys as part of the engagement, and they may bill the entity for responding to this inquiry.

At the conclusion of our audit, we will require certain written representations from management about the financial statements and related matters.

We may identify additional significant risks as we complete our procedures.

### **Consideration of Error or Fraud**

One of the most common questions we receive from governing bodies is, "How do you address fraud in a financial statement audit?" Our responsibility, as it relates to fraud, in an audit of financial statements is addressed in auditing standards generally accepted in the United States of America.

Our audit approach includes such procedures as:

- Engagement team brainstorming
- Inquiries of management and others
- Reviewing accounting estimates for bias





# CITY OF MOUNT DORA

OFFICE OF THE CITY MANAGER

City Hall  
510 N. Baker St.  
Mount Dora, FL 32757

Office of the City Manager  
352-735-7126  
Fax: 352-383-4801

Customer Service  
352-735-7105  
Fax: 352-735-2892

Finance Department  
352-735-7118  
Fax: 352-735-1406

Human Resources  
352-735-7106  
Fax: 352-735-9457

Planning and Development  
352-735-7112  
Fax: 352-735-7191

City Hall Annex  
900 N. Donnelly St.  
Mount Dora, FL 32757

Parks and Recreation  
352-735-7183  
Fax: 352-735-3681

Public Safety Complex  
1300 N. Donnelly St.  
Mount Dora, FL 32757

Police Department  
352-735-7130  
Fax: 352-383-4623

Fire Department  
352-735-7140  
Fax: 352-383-0881

Public Works Complex  
1501 Robie Ave.  
Mount Dora, FL 32757  
352-735-7151  
Fax: 352-735-1539

W. T. Bland  
Public Library  
1995 N. Donnelly St.  
Mount Dora, FL 32757  
352-735-7180  
Fax: 352-735-0074

Website:  
[www.cityofmoundora.com](http://www.cityofmoundora.com)

## MANAGEMENT REPRESENTATION LETTER

### *Representation of:*

City of Mount Dora Florida Northeast Community Redevelopment Agency

### *Provided to:*

**Forvis Mazars, LLP**  
Certified Public Accountants  
255 S Orange Avenue, Suite 600  
Orlando, FL 32801

The undersigned ("We") are providing this letter in connection with Forvis Mazars' audit of our financial statements as of and for the year ended September 30, 2024. Our representations are current and effective as of the date of Forvis Mazars' report: April 30, 2025.

Our engagement with Forvis Mazars is based on our contract for services dated: January 17, 2023.

### **Our Responsibility & Consideration of Material Matters**

We confirm that we are responsible for the fair presentation of the financial statements subject to Forvis Mazars' report in conformity with accounting principles generally accepted in the United States of America.

We are also responsible for adopting sound accounting policies; establishing and maintaining effective internal control over financial reporting, operations, and compliance; and preventing and detecting fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

**Confirmation of Matters Specific to the Subject Matter of Forvis Mazars' Report**

We confirm, to the best of our knowledge and belief, the following:

**Broad Matters**

1. We have fulfilled our responsibilities, as set out in the terms of our contract, for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.
2. We acknowledge our responsibility for the design, implementation, and maintenance of:
  - a. Internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
  - b. Internal control to prevent and detect fraud.
3. We have provided you with:
  - a. Access to all information of which we are aware that is relevant to the preparation and fair presentation of the financial statements, such as financial records and related data, documentation, and other matters.
  - b. Additional information that you have requested from us for the purpose of the audit.
  - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
  - d. All minutes of City Council (NECRA board) meetings held through the date of this letter or summaries of actions of recent meetings for which minutes have not yet been prepared. All unsigned copies of minutes provided to you are copies of our original minutes approved by the City Council (NECRA board), if applicable, and maintained as part of our records.
  - e. All significant contracts and grants.
4. We have responded fully and truthfully to all your inquiries.

**Government Auditing Standards**

5. We acknowledge that we are responsible for compliance with applicable laws, regulations, and provisions of contracts and grant agreements.
6. We have identified and disclosed to you all laws, regulations, and provisions of contracts and grant agreements that have a direct and material effect on the determination of amounts in our financial statements or other financial data significant to the audit objectives.



7. We have identified and disclosed to you any violations or possible violations of laws, regulations, including those pertaining to adopting, approving, and amending budgets, and provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for recognition and/or disclosure in the financial statements or for your reporting on noncompliance.
8. We have taken or will take timely and appropriate steps to remedy any fraud, abuse, illegal acts, or violations of provisions of contracts or grant agreements that you or other auditors report.
9. We have a process to track the status of audit findings and recommendations.
10. We have identified to you any previous financial audits, attestation engagements, performance audits, or other studies related to the objectives of your audit and the corrective actions taken to address any significant findings and recommendations made in such audits, attestation engagements, or other studies.

**Misappropriation, Misstatements, & Fraud**

11. We have informed you of all current risks of a material amount that are not adequately prevented or detected by our procedures with respect to:
  - a. Misappropriation of assets.
  - b. Misrepresented or misstated assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position or fund balance.
12. We have no knowledge of fraud or suspected fraud affecting the entity involving:
  - a. Management or employees who have significant roles in internal control over financial reporting, or
  - b. Others when the fraud could have a material effect on the financial statements.
13. We understand that the term “fraud” includes misstatements arising from fraudulent financial reporting and misstatements arising from misappropriation of assets. Misstatements arising from fraudulent financial reporting are intentional misstatements, or omissions of amounts or disclosures in financial statements to deceive financial statement users. Misstatements arising from misappropriation of assets involve the theft of an entity’s assets where the effect of the theft causes the financial statements not to be presented in conformity with accounting principles generally accepted in the United States of America.
14. We have no knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, customers, analysts, SEC or other regulators, citizens, suppliers, or others.

15. We have assessed the risk that the financial statements may be materially misstated as a result of fraud and disclosed to you any such risk identified.

### **Ongoing Operations**

16. We acknowledge that you have no responsibility for future changes caused by the current economic environment and the resulting impact on the entity's financial statements. Further, management and governance are solely responsible for all aspects of managing the entity, including questioning the quality and valuation of investments, inventory, and other assets; loan underwriting practices, reviewing credit monitoring and loan workout activities, evaluating assumptions regarding defined benefit pension plan obligations, reviewing allowances for uncollectible amounts; evaluating capital needs and liquidity plans; etc.

### **Related Parties**

17. We have disclosed to you the identity of all of the entity's related parties and all the related-party relationships of which we are aware.

In addition, we have disclosed to you all related-party transactions and amounts receivable from or payable to related parties of which we are aware, including any modifications during the year that were made to related-party transaction agreements which existed prior to the beginning of the year under audit, as well as new related-party transaction agreements that were executed during the year under audit.

Related-party relationships and transactions have been appropriately accounted for and disclosed in accordance with accounting principles generally accepted in the United States of America.

18. We understand that the term related party refers to:

- Affiliates
- Entities for which investments are accounted for by the equity method
- Trusts for the benefits of employees, such as pension and profit-sharing trusts that are managed by or under the trusteeship of management
- Principal owners and members of their immediate families
- Management and members of their immediate families
- Any other party with which the entity may deal if one party can significantly influence the management or operating policies of the other to an extent that one of the transacting parties might be prevented from fully pursuing its own separate interests.



Another party is also a related party if it can significantly influence the management or operating policies of the transacting parties or if it has an ownership interest in one of the transacting parties and can significantly influence the other to an extent that one or more of the transacting parties might be prevented from fully pursuing its own separate interests.

The term affiliate refers to a party that directly or indirectly controls, or is controlled by, or is under common control with, the entity.

### **Litigation, Laws, Rulings, & Regulations**

19. We have disclosed to you all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements. The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with accounting principles generally accepted in the United States of America.
20. We have no knowledge of communications, other than those specifically disclosed, from regulatory agencies, governmental representatives, employees, or others concerning investigations or allegations of noncompliance with laws and regulations, deficiencies in financial reporting practices, or other matters that could have a material adverse effect on the financial statements.
21. We have disclosed to you all known instances of violations or noncompliance or possible violations or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements or as a basis for recording a loss contingency.
22. We have no reason to believe the entity owes any penalties or payments under the Employer Shared Responsibility Provisions of the *Patient Protection and Affordable Care Act*, nor have we received any correspondence from the IRS or other agencies indicating such payments may be due.
23. We have not been designated as a potentially responsible party (PRP or equivalent status) by the Environmental Protection Agency (EPA) or other cognizant regulatory agency with authority to enforce environmental laws and regulations.

### **Nonattest Services**

24. You have provided nonattest services, including the following, during the period of this engagement:
  - Preparing a draft of the financial statements and related notes and required supplementary information.

25. With respect to these services:

- a. We have designated a qualified management-level individual to be responsible and accountable for overseeing the nonattest services.
- b. We have established and monitored the performance of the nonattest services to ensure they meet our objectives.
- c. We have made any and all decisions involving management functions with respect to the nonattest services and accept full responsibility for such decisions.
- d. We have evaluated the adequacy of the services performed and any findings that resulted.
- e. We have established and maintained internal controls, including monitoring ongoing activities.
- f. When we receive final deliverables from you, we will store those deliverables in information systems controlled by us. We have taken responsibility for maintaining internal control over these deliverables.

#### **Financial Statements & Reports**

26. We have reviewed and approved a draft of the financial statements and related notes referred to above, which you prepared in connection with your audit of our financial statements. We acknowledge that we are responsible for the fair presentation of the financial statements and related notes.

27. With regard to supplementary information:

- a. We acknowledge our responsibility for the presentation of the supplementary information in accordance with the applicable criteria.
- b. We believe the supplementary information is fairly presented, both in form and content, in accordance with the applicable criteria.
- c. The methods of measurement and presentation of the supplementary information are unchanged from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
- d. We believe the significant assumptions or interpretations underlying the measurement and/or presentation of the supplementary information are reasonable and appropriate.

28. We do not issue an annual report, nor do we have plans to issue an annual report at this time



### **Transactions, Records, & Adjustments**

29. All transactions have been recorded in the accounting records and are reflected in the financial statements.
30. The entity has appropriately reconciled its general ledger accounts to their related supporting information. All related reconciling items considered to be material were identified and included on the reconciliations and were appropriately adjusted in the financial statements. All intracompany (and intercompany) accounts have been eliminated or appropriately measured and considered for disclosure in the financial statements.
31. We have everything we need to keep our books and records.
32. We have disclosed any significant unusual transactions the entity has entered into during the period, including the nature, terms, and business purpose of those transactions.

### **Governmental Accounting & Disclosure Matters**

33. Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
34. With regard to deposit and investment activities:
  - a. All deposit, repurchase and reverse repurchase agreements, and investment transactions have been made in accordance with legal and contractual requirements.
  - b. Investments, derivative instrument transactions, and land and other real estate held by endowments are properly valued.
  - c. Disclosures of deposit and investment balances and risks in the financial statements are consistent with our understanding of the applicable laws regarding enforceability of any pledges of collateral.
  - d. We understand that your audit does not represent an opinion regarding the enforceability of any collateral pledges.
35. Components of net position (net investment in capital assets, restricted, and unrestricted) and classifications of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
36. Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated or amortized.
37. We have appropriately disclosed the entity's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position/fund balance is available and have determined that net position is properly recognized under the policy.

38. The entity's ability to continue as a going concern was evaluated and that appropriate disclosures are made in the financial statements as necessary under GASB requirements.
39. The supplementary information required by the Governmental Accounting Standards Board, consisting of management's discussion and analysis and budgetary comparisons, has been prepared and is measured and presented in conformity with the applicable GASB pronouncements, and we acknowledge our responsibility for the information. The information contained therein is based on all facts, decisions, and conditions currently known to us and is measured using the same methods and assumptions as were used in the preparation of the financial statements. We believe the significant assumptions underlying the measurement and/or presentation of the information are reasonable and appropriate. There has been no change from the preceding period in the methods of measurement and presentation.

### **General Government Matters**

40. The financial statements properly classify all funds and activities in accordance with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, as amended.
41. All funds that meet the quantitative criteria in GASB Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, as amended, and No. 37, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus—an Amendment of GASB Statements No. 21 and No. 34*, for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
42. Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
43. Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
44. We have appropriately disclosed that the entity is following either its established accounting policy regarding which governmental fund resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available or is following paragraph 18 of GASB Statement No. 54 to determine the fund balance classifications for financial reporting purposes and have determined that fund balance is properly recognized under the policy.

### **Accounting & Disclosure**

45. All transactions entered into by the entity are final. We are not aware of any unrecorded transactions, side agreements, or other arrangements (either written or oral) that are in place.



46. Except as reflected in the financial statements, there are no:

- a. Plans or intentions that may materially affect carrying values or classifications of assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position, or fund balance.
- b. Material transactions omitted or improperly recorded in the financial records.
- c. Material unasserted claims or assessments that are probable of assertion or other gain/loss contingencies requiring accrual or disclosure, including those arising from environmental remediation obligations.
- d. Events occurring subsequent to the Statement of net position date through the date of this letter, which is the date the financial statements were available to be issued, requiring adjustment or disclosure in the financial statements.
- e. Agreements to purchase assets previously sold.
- f. Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances, lines of credit, or similar arrangements.
- g. Guarantees, whether written or oral, under which the entity is contingently liable.
- h. Known or anticipated asset retirement obligations.

47. Except as disclosed in the financial statements, the entity has:

- a. Satisfactory title to all recorded assets, and those assets are not subject to any liens, pledges, or other encumbrances.
- b. Complied with all aspects of contractual and grant agreements, for which noncompliance would materially affect the financial statements.

**Revenue, Accounts Receivable, & Inventory**

48. Adequate provisions and allowances have been accrued for any material losses from:

- a. Uncollectible receivables.
- b. Excess or obsolete inventories.
- c. Sales commitments, including those unable to be fulfilled.

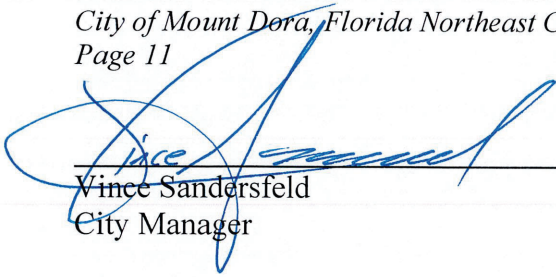
- d. Purchase commitments in excess of normal requirements or at prices in excess of prevailing market prices.

### **Estimates**

49. We have identified all accounting estimates that could be material to the financial statements, and we confirm the appropriateness of the methods and the consistency in their application, the accuracy and completeness of data, and the reasonableness of significant assumptions used by us in making the accounting estimates, including those measured at fair value reported in the financial statements.
50. Significant estimates that may be subject to a material change in the near term have been properly disclosed in the financial statements. We understand that “near term” means the period within one year of the date of the financial statements. In addition, we have no knowledge of concentrations, which refer to a lack of diversity related to employers, industries, inflows of resources, workforce covered by collective bargaining agreements, providers of financial resources, or suppliers of material, labor or services loans, investments, or deposits, or constraints, which refer to a limitation imposed by an external party or by formal action of a government’s highest level of decision-making authority related to limitations on raising revenue, limitations on spending, limitations on the incurrence of debt, or mandated spending, existing at the date of the financial statements that would make the entity vulnerable to the risk of severe impact in the near term that have not been properly disclosed in the financial statements.

### **Fair Value**

51. With respect to the fair value measurements of financial and nonfinancial assets and liabilities, if any, recognized in the financial statements or disclosed in the notes thereto:
  - a. The underlying assumptions are reasonable and they appropriately reflect management’s intent and ability to carry out its stated course of action.
  - b. The measurement methods and significant assumptions used in determining fair value are appropriate in the circumstances for financial statement measurement and disclosure purposes and have been consistently applied.
  - c. The significant assumptions appropriately reflect market participant assumptions.
  - d. The disclosures related to fair values are complete, adequate, and in conformity with accounting principles generally accepted in the United States of America.
  - e. There are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.



---

Vince Sandersfeld  
City Manager



---

Rita Meade  
Finance Director

# Forvis Mazars Planning Communication to City Council (CRA Board)

City of Mount Dora Community Redevelopment Agency

April 14, 2025

## Thank You for Selecting Forvis Mazars

We are grateful for the opportunity to serve the City of Mount Dora, Florida’s Community Redevelopment Agency (the “CRA”) and gain insight into your operations. This communication provides useful information relevant to your role as those charged with governance of the CRA, including summarized information required by professional standards, such as the planned scope and timing of the audit.

Our goal is to establish a foundation for effective two-way communication throughout the audit. We are available at your convenience to discuss this information and answer questions as we begin our audit.

## Contacts During the Engagement

We understand the appropriate person in the governance structure with whom to communicate is:

- James Homich, Mayor

Your audit leader for any questions or communications is:

- Bill Blend | [Bill.Blend@us.forvismazars.com](mailto:Bill.Blend@us.forvismazars.com) | 407.740.5400 office

## Overview & Responsibilities

| Matter                        | Description of Audit Area                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Scope of Our Audit            | <p>We have been engaged to audit the financial statements of the CRA for the year ended September 30, 2024.</p> <p>Please refer to our contract, dated January 17, 2023, for additional information and the terms of our engagement.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Audit Standards & Materiality | <p>We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial statement audits contained in <i>Government Auditing Standards</i> (GAGAS) issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.</p> <p>References to items that are material refer to misstatements, including omissions, that could, in our professional judgment, reasonably be expected to influence the economic decisions of users made on the basis of the financial statements.</p> |
| Our Responsibilities          | <p>We are responsible for forming and expressing an opinion about whether the financial statements that have been prepared by management, with your oversight, are prepared, in all material respects, in accordance with the applicable financial reporting framework.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                              |



| Matter                          | Description of Audit Area                                                                                                                                                                                                     |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Your Responsibilities</b>    | Our audit of the financial statements does not relieve you or management of your responsibilities.                                                                                                                            |
| <b>Distribution Restriction</b> | This communication is intended solely for the information and use of CRA Board and, if appropriate, management of the entity and is not intended to be, and should not be, used by anyone other than these specified parties. |

## Planned Timing of the Engagement

We succeed in our engagements by collaborating with management through frequent communication. We require the assistance of management and staff to prepare supporting documents, schedules, and analysis and depend on those items to be ready no later than the dates that we mutually agree will meet your deadlines.

We expect to begin our audit in approximately April 2025. We anticipate that our team will be performing activities remotely during these dates.

Draft financial statements are expected to be ready in April 2025, and we will issue our report in May 2025.

## Planned Audit Scope

We welcome any input you may have regarding the information discussed below. We also welcome any insight you have related to any other risk areas or other significant risk areas you believe warrant particular attention.

### Extent of Testing

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

### Establishing Our Understanding

An audit also includes obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, we will express no such opinion.

### Communicating Deficiencies or Significant Matters

An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate internal control related matters that are required to be communicated under professional standards.

We will also communicate significant matters arising during the audit of the financial statements that are relevant to you in overseeing the financial reporting process as required by professional standards.

### Significant Risks of Material Misstatement

We have preliminarily identified the following areas of significant risk/risk of material misstatement due to error or fraud:

#### Risk Area(s)

- Internal control over financial accounting and reporting
- Information technology (IT) systems

- Financial statement preparation procedures
- Revenue recognition policies and procedures
- Net Position/Fund Balance classifications
- Budgetary compliance and accountability
- Compliance with contracts, laws, regulations, and grant agreements

### **Other Procedures to Be Performed**

We may also request written representations from the entity's attorneys as part of the engagement, and they may bill the entity for responding to this inquiry.

At the conclusion of our audit, we will require certain written representations from management about the financial statements and related matters.

We may identify additional significant risks as we complete our procedures.

### **Consideration of Error or Fraud**

One of the most common questions we receive from governing bodies is, "How do you address fraud in a financial statement audit?" Our responsibility, as it relates to fraud, in an audit of financial statements is addressed in auditing standards generally accepted in the United States of America.

Our audit approach includes such procedures as:

- Engagement team brainstorming
- Inquiries of management and others
- Reviewing accounting estimates for bias



# CITY OF MOUNT DORA

OFFICE OF THE CITY MANAGER

---

City Hall  
510 N. Baker St.  
Mount Dora, FL 32757

Office of the City Manager  
352-735-7126  
Fax: 352-383-4801

Customer Service  
352-735-7105  
Fax: 352-735-2892

Finance Department  
352-735-7118  
Fax: 352-735-1406

Human Resources  
352-735-7106  
Fax: 352-735-9457

Planning and Development  
352-735-7112  
Fax: 352-735-7191

City Hall Annex  
900 N. Donnelly St.  
Mount Dora, FL 32757

Parks and Recreation  
352-735-7183  
Fax: 352-735-3681

Public Safety Complex  
1300 N. Donnelly St.  
Mount Dora, FL 32757

Police Department  
352-735-7130  
Fax: 352-383-4623

Fire Department  
352-735-7140  
Fax: 352-383-0881

Public Works Complex  
1501 Robie Ave.  
Mount Dora, FL 32757  
352-735-7151  
Fax: 352-735-1539

W. T. Bland  
Public Library  
1995 N. Donnelly St.  
Mount Dora, FL 32757  
352-735-7180  
Fax: 352-735-0074

Website:  
[www.cityofmountdora.com](http://www.cityofmountdora.com)

## MANAGEMENT REPRESENTATION LETTER

### *Representation of:*

City of Mount Dora, Florida Community Redevelopment Agency

### *Provided to:*

**Forvis Mazars, LLP**  
Certified Public Accountants  
255 S Orange Avenue, Suite 600  
Orlando, Florida 32801

The undersigned ("We") are providing this letter in connection with Forvis Mazars' audit of our financial statements as of and for the year ended September 30, 2024. Our representations are current and effective as of the date of Forvis Mazars' report: April 30, 2025.

Our engagement with Forvis Mazars is based on our contract for services dated: January 17, 2023.

## Our Responsibility & Consideration of Material Matters

We confirm that we are responsible for the fair presentation of the financial statements subject to Forvis Mazars' report in conformity with accounting principles generally accepted in the United States of America.

We are also responsible for adopting sound accounting policies; establishing and maintaining effective internal control over financial reporting, operations, and compliance; and preventing and detecting fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.



**Confirmation of Matters Specific to the Subject Matter of Forvis Mazars' Report**

We confirm, to the best of our knowledge and belief, the following:

**Broad Matters**

1. We have fulfilled our responsibilities, as set out in the terms of our contract, for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.
2. We acknowledge our responsibility for the design, implementation, and maintenance of:
  - a. Internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
  - b. Internal control to prevent and detect fraud.
3. We have provided you with:
  - a. Access to all information of which we are aware that is relevant to the preparation and fair presentation of the financial statements, such as financial records and related data, documentation, and other matters.
  - b. Additional information that you have requested from us for the purpose of the audit.
  - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
  - d. All minutes of City Council (CRA Board) meetings held through the date of this letter or summaries of actions of recent meetings for which minutes have not yet been prepared. All unsigned copies of minutes provided to you are copies of our original minutes approved by the City Council (CRA Board), if applicable, and maintained as part of our records.
  - e. All significant contracts and grants.
4. We have responded fully and truthfully to all your inquiries.

**Government Auditing Standards**

5. We acknowledge that we are responsible for compliance with applicable laws, regulations, and provisions of contracts and grant agreements.
6. We have identified and disclosed to you all laws, regulations, and provisions of contracts and grant agreements that have a direct and material effect on the determination of amounts in our financial statements or other financial data significant to the audit objectives.



7. We have identified and disclosed to you any violations or possible violations of laws, regulations, including those pertaining to adopting, approving, and amending budgets, and provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for recognition and/or disclosure in the financial statements or for your reporting on noncompliance.
8. We have taken or will take timely and appropriate steps to remedy any fraud, abuse, illegal acts, or violations of provisions of contracts or grant agreements that you or other auditors report.
9. We have a process to track the status of audit findings and recommendations.
10. We have identified to you any previous financial audits, attestation engagements, performance audits, or other studies related to the objectives of your audit and the corrective actions taken to address any significant findings and recommendations made in such audits, attestation engagements, or other studies.
11. We have provided our views on any findings, conclusions, and recommendations, as well as our planned corrective actions with respect thereto, to you for inclusion in the findings and recommendations referred to in your Management Letter.

**Misappropriation, Misstatements, & Fraud**

12. We have informed you of all current risks of a material amount that are not adequately prevented or detected by our procedures with respect to:
  - a. Misappropriation of assets.
  - b. Misrepresented or misstated assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position or fund balance.
13. We have no knowledge of fraud or suspected fraud affecting the entity involving:
  - a. Management or employees who have significant roles in internal control over financial reporting, or
  - b. Others when the fraud could have a material effect on the financial statements.
14. We understand that the term “fraud” includes misstatements arising from fraudulent financial reporting and misstatements arising from misappropriation of assets. Misstatements arising from fraudulent financial reporting are intentional misstatements, or omissions of amounts or disclosures in financial statements to deceive financial statement users. Misstatements arising from misappropriation of assets involve the theft of an entity’s assets where the effect of the theft causes the financial statements not to be presented in conformity with accounting principles generally accepted in the United States of America.

15. We have no knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, customers, analysts, SEC or other regulators, citizens, suppliers, or others.
16. We have assessed the risk that the financial statements may be materially misstated as a result of fraud and disclosed to you any such risk identified.

### **Ongoing Operations**

17. We acknowledge that you have no responsibility for future changes caused by the current economic environment and the resulting impact on the entity's financial statements. Further, management and governance are solely responsible for all aspects of managing the entity, including questioning the quality and valuation of investments, inventory, and other assets; loan underwriting practices, reviewing credit monitoring and loan workout activities, evaluating assumptions regarding defined benefit pension plan obligations, reviewing allowances for uncollectible amounts; evaluating capital needs and liquidity plans; etc.

### **Related Parties**

18. We have disclosed to you the identity of all of the entity's related parties and all the related-party relationships of which we are aware.

In addition, we have disclosed to you all related-party transactions and amounts receivable from or payable to related parties of which we are aware, including any modifications during the year that were made to related-party transaction agreements which existed prior to the beginning of the year under audit, as well as new related-party transaction agreements that were executed during the year under audit.

Related-party relationships and transactions have been appropriately accounted for and disclosed in accordance with accounting principles generally accepted in the United States of America.

19. We understand that the term related party refers to:

- Affiliates
- Entities for which investments are accounted for by the equity method
- Trusts for the benefits of employees, such as pension and profit-sharing trusts that are managed by or under the trusteeship of management
- Principal owners and members of their immediate families
- Management and members of their immediate families
- Any other party with which the entity may deal if one party can significantly influence the management or operating policies of the other to an extent that one



of the transacting parties might be prevented from fully pursuing its own separate interests.

Another party is also a related party if it can significantly influence the management or operating policies of the transacting parties or if it has an ownership interest in one of the transacting parties and can significantly influence the other to an extent that one or more of the transacting parties might be prevented from fully pursuing its own separate interests.

The term affiliate refers to a party that directly or indirectly controls, or is controlled by, or is under common control with, the entity.

### **Litigation, Laws, Rulings, & Regulations**

20. We have disclosed to you all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements. The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with accounting principles generally accepted in the United States of America.
21. We have no knowledge of communications, other than those specifically disclosed, from regulatory agencies, governmental representatives, employees, or others concerning investigations or allegations of noncompliance with laws and regulations, deficiencies in financial reporting practices, or other matters that could have a material adverse effect on the financial statements.
22. We have disclosed to you all known instances of violations or noncompliance or possible violations or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements or as a basis for recording a loss contingency.
23. We have no reason to believe the entity owes any penalties or payments under the Employer Shared Responsibility Provisions of the *Patient Protection and Affordable Care Act*, nor have we received any correspondence from the IRS or other agencies indicating such payments may be due.
24. We have not been designated as a potentially responsible party (PRP or equivalent status) by the Environmental Protection Agency (EPA) or other cognizant regulatory agency with authority to enforce environmental laws and regulations.

### **Nonattest Services**

25. You have provided nonattest services, including the following, during the period of this engagement:
  - Preparing a draft of the financial statements and related notes and required supplementary information.
26. With respect to these services:

- a. We have designated a qualified management-level individual to be responsible and accountable for overseeing the nonattest services.
- b. We have established and monitored the performance of the nonattest services to ensure they meet our objectives.
- c. We have made any and all decisions involving management functions with respect to the nonattest services and accept full responsibility for such decisions.
- d. We have evaluated the adequacy of the services performed and any findings that resulted.
- e. We have established and maintained internal controls, including monitoring ongoing activities.
- f. When we receive final deliverables from you, we will store those deliverables in information systems controlled by us. We have taken responsibility for maintaining internal control over these deliverables.

### **Financial Statements & Reports**

- 27. We have reviewed and approved a draft of the financial statements and related notes referred to above, which you prepared in connection with your audit of our financial statements. We acknowledge that we are responsible for the fair presentation of the financial statements and related notes.
- 28. With regard to supplementary information:
  - a. We acknowledge our responsibility for the presentation of the supplementary information in accordance with the applicable criteria.
  - b. We believe the supplementary information is fairly presented, both in form and content, in accordance with the applicable criteria.
  - c. The methods of measurement and presentation of the supplementary information are unchanged from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
  - d. We believe the significant assumptions or interpretations underlying the measurement and/or presentation of the supplementary information are reasonable and appropriate.
- 29. We do not issue an annual report, nor do we have plans to issue an annual report at this time.



### **Transactions, Records, & Adjustments**

30. All transactions have been recorded in the accounting records and are reflected in the financial statements.
31. The entity has appropriately reconciled its general ledger accounts to their related supporting information. All related reconciling items considered to be material were identified and included on the reconciliations and were appropriately adjusted in the financial statements. All intracompany (and intercompany) accounts have been eliminated or appropriately measured and considered for disclosure in the financial statements.
32. We have everything we need to keep our books and records.
33. We have disclosed any significant unusual transactions the entity has entered into during the period, including the nature, terms, and business purpose of those transactions.

### **Governmental Accounting & Disclosure Matters**

34. Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
35. With regard to deposit and investment activities:
  - a. All deposit, repurchase and reverse repurchase agreements, and investment transactions have been made in accordance with legal and contractual requirements.
  - b. Investments, derivative instrument transactions, and land and other real estate held by endowments are properly valued.
  - c. Disclosures of deposit and investment balances and risks in the financial statements are consistent with our understanding of the applicable laws regarding enforceability of any pledges of collateral.
  - d. We understand that your audit does not represent an opinion regarding the enforceability of any collateral pledges.
36. Components of net position (net investment in capital assets, restricted, and unrestricted) and classifications of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
37. Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated or amortized.
38. We have appropriately disclosed the entity's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position/fund balance is available and have determined that net position is properly recognized under the policy.

39. The entity has properly separated information in debt disclosures related to direct borrowings and direct placements of debt from other debt and disclosed any unused lines of credit, collateral pledged to secure debt, terms in debt agreements related to significant default or termination events with finance-related consequences, and significant subjective acceleration clauses in accordance with GASB Statement No. 88.
40. We have identified and evaluated all potential tax abatements, and we believe there are no material tax abatements.
41. The entity's ability to continue as a going concern was evaluated and that appropriate disclosures are made in the financial statements as necessary under GASB requirements.
42. The supplementary information required by the Governmental Accounting Standards Board, consisting of management's discussion and analysis, budgetary comparisons, has been prepared and is measured and presented in conformity with the applicable GASB pronouncements, and we acknowledge our responsibility for the information. The information contained therein is based on all facts, decisions, and conditions currently known to us and is measured using the same methods and assumptions as were used in the preparation of the financial statements. We believe the significant assumptions underlying the measurement and/or presentation of the information are reasonable and appropriate. There has been no change from the preceding period in the methods of measurement and presentation.

#### **General Government Matters**

43. The financial statements properly classify all funds and activities in accordance with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, as amended.
44. All funds that meet the quantitative criteria in GASB Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, as amended, and No. 37, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus—an Amendment of GASB Statements No. 21 and No. 34*, for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
45. Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
46. Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
47. We have appropriately disclosed that the entity is following either its established accounting policy regarding which governmental fund resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available or is following paragraph 18 of



GASB Statement No. 54 to determine the fund balance classifications for financial reporting purposes and have determined that fund balance is properly recognized under the policy.

### **Accounting & Disclosure**

48. All transactions entered into by the entity are final. We are not aware of any unrecorded transactions, side agreements, or other arrangements (either written or oral) that are in place, other than.

49. Except as reflected in the financial statements, there are no:

- a. Plans or intentions that may materially affect carrying values or classifications of assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position, or fund balance.
- b. Material transactions omitted or improperly recorded in the financial records.
- c. Material unasserted claims or assessments that are probable of assertion or other gain/loss contingencies requiring accrual or disclosure, including those arising from environmental remediation obligations.
- d. Events occurring subsequent to the statement of net position date through the date of this letter, which is the date the financial statements were available to be issued, requiring adjustment or disclosure in the financial statements.
- e. Agreements to purchase assets previously sold.
- f. Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances, lines of credit, or similar arrangements.
- g. Guarantees, whether written or oral, under which the entity is contingently liable.
- h. Known or anticipated asset retirement obligations.

50. Except as disclosed in the financial statements, the entity has:

- a. Satisfactory title to all recorded assets, and those assets are not subject to any liens, pledges, or other encumbrances.
- b. Complied with all aspects of contractual and grant agreements, for which noncompliance would materially affect the financial statements.

### **Revenue, Accounts Receivable, & Inventory**

51. Adequate provisions and allowances have been accrued for any material losses from:

- a. Uncollectible receivables.

- b. Excess or obsolete inventories.
- c. Sales commitments, including those unable to be fulfilled.
- d. Purchase commitments in excess of normal requirements or at prices in excess of prevailing market prices.

### **Estimates**

- 52. We have identified all accounting estimates that could be material to the financial statements, and we confirm the appropriateness of the methods and the consistency in their application, the accuracy and completeness of data, and the reasonableness of significant assumptions used by us in making the accounting estimates, including those measured at fair value reported in the financial statements.
- 53. Significant estimates that may be subject to a material change in the near term have been properly disclosed in the financial statements. We understand that “near term” means the period within one year of the date of the financial statements. In addition, we have no knowledge of concentrations, which refer to a lack of diversity related to employers, industries, inflows of resources, workforce covered by collective bargaining agreements, providers of financial resources, or suppliers of material, labor or services loans, investments, or deposits, or constraints, which refer to a limitation imposed by an external party or by formal action of a government’s highest level of decision-making authority related to limitations on raising revenue, limitations on spending, limitations on the incurrence of debt, or mandated spending, existing at the date of the financial statements that would make the entity vulnerable to the risk of severe impact in the near term that have not been properly disclosed in the financial statements.

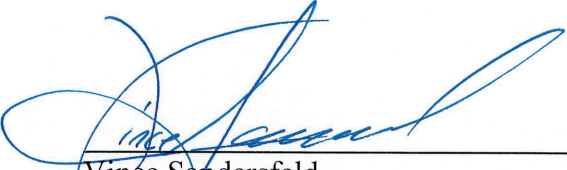
### **Fair Value**

- 54. With respect to the fair value measurements of financial and nonfinancial assets and liabilities, if any, recognized in the financial statements or disclosed in the notes thereto:
  - a. The underlying assumptions are reasonable and they appropriately reflect management’s intent and ability to carry out its stated course of action.
  - b. The measurement methods and significant assumptions used in determining fair value are appropriate in the circumstances for financial statement measurement and disclosure purposes and have been consistently applied.
  - c. The significant assumptions appropriately reflect market participant assumptions.
  - d. The disclosures related to fair values are complete, adequate, and in conformity with accounting principles generally accepted in the United States of America.
  - e. There are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.



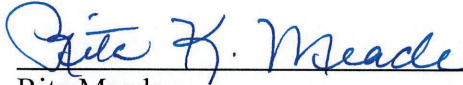
**Tax-Exempt Bonds**

55. Tax-exempt bonds issued have retained their tax-exempt status.
56. We have notified you of any instances of noncompliance with applicable disclosure requirements of the SEC Rule 15c2-12 and applicable state laws.



---

Vince Sandersfeld  
City Manager



---

Rita Meade  
Finance Director