



City of Mount Dora  
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**CITY OF MOUNT DORA DOWNTOWN  
COMMUNITY REDEVELOPMENT AGENCY BOARD  
City Hall Board Room  
510 N. Baker Street, Mount Dora, FL  
September 3, 2024 at 6:00 PM**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**ACTION ITEMS**

1. Request Adoption of **Resolution No. 2024-16**, CRA Fiscal Year 2024-2025 Budget

**OTHER BUSINESS**

**ADJOURNMENT**

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE AT THIS MEETING WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, SUCH PERSON MAY NEED A RECORD OF THESE PROCEEDINGS. FOR SUCH PURPOSE, A PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. VERBATIM RECORD WILL NOT BE PROVIDED BY THE CITY OF MOUNT DORA.

NOTICE: IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, PERSONS NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CITY CLERK AT LEAST 48 HOURS PRIOR TO THE PROCEEDINGS. TELEPHONE (352) 735-7126 FOR ASSISTANCE. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS, (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE) FOR ASSISTANCE.



510 N. Baker St.  
Mount Dora, FL 32757  
352-735-7126

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**DATE:** September 3, 2024

**TO:** Honorable Mayor and City Council Members

**FROM:** Vince Sandersfeld, City Manager

**SUBJECT:** Request Adoption of **Resolution No. 2024-16**, CRA Fiscal Year 2024-2025 Budget

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**Introduction:**

This is a request for the CRA Board to approve Resolution 2024-16 CRA, Approval of Fiscal Year 2024-2025 Annual Budget.

**Discussion:**

This budget is consistent with the goals and objectives of the Redevelopment Plan of 2019. The proposed budget for Fiscal Year 2024-2025 is estimated to be \$3,134,847. This includes the following tax increment payments:

City	\$1,060,832
County	\$845,750

In addition, we will be utilizing \$1,173,750 prior year funding.

**Budget Impact:**

Approval of Budget

**Strategic Impact:**

Goal 1 Economic Development

**Recommendation:**

CRA Board to approve Resolution 2024-25 CRA.

**Attachment(s):**

1. CRA Reso No 2024-16
2. CRA FY 24-25 Exhibit A

Prepared by:	Jeanann Hand, City Clerk	
Reviewed by:	Matthew Dodson, Budget Officer	Approved - 8/20/2024
	Rita Meade, Finance Director	Approved - 8/21/2024
	Adam Sumner, CRA Administrator	Approved - 8/23/2024
	City Attorney, City Attorney	Approved - 8/23/2024
	Jeanann Hand, City Clerk	Approved - 8/23/2024
	Vince Sandersfeld, City Manager	Final Approval - 8/26/2024

**RESOLUTION NO. 2024-16 (CRA)**

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MOUNT DORA, FLORIDA PERTAINING TO THE APPROVAL AND ADOPTION OF THE FISCAL YEAR 2024-2025 BUDGET PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Mount Dora Community Redevelopment Agency (CRA) is charged with redevelopment activities within its boundaries to sustain and enhance the tax base; and

**WHEREAS**, pursuant to the CRA Redevelopment Plan of 2019, the agency must adopt an annual budget that complies with state law and the Redevelopment Plan; and

**WHEREAS**, CRA Governing Board must approve and adopt the budget before City Council approves and adopts the City's annual budget, and

**WHEREAS**, the CRA Advisory Committee has recommended approval of the draft budget; and

**WHEREAS**, the projects submitted in this budget are consistent with the Redevelopment Plan of 2019.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MOUNT DORA, FLORIDA, AS FOLLOWS:**

**SECTION 1. Legislative Findings and Intent.** The CRA has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

**SECTION 2. Approval of Budget.** The CRA hereby approves the 2024-2025 Annual Budget for the Agency as set forth in **Exhibit "A"** attached hereto.

**SECTION 3. Implementing Administrative Actions.** The City Manager, City Attorney, and the CRA Administrator are hereby authorized and directed to take such action as may be deemed necessary and appropriate in order to implement the provisions of this Resolution. The City Manager may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such City employees as deemed effectual and prudent.

**SECTION 4. Savings Clause.** All prior actions of the CRA pertaining to this grant program

and award, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

**SECTION 5. Scrivener's Errors.** Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the City Clerk and City Attorney, may be corrected.

**SECTION 6. Conflicts.** All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

**SECTION 7. Severability.** If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

**SECTION 8. Effective Date.** This Resolution shall become effective immediately upon its passage and adoption.

**PASSED AND ADOPTED this 3<sup>rd</sup> day of September, 2024.**

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**CRISSY STILE  
CHAIRPERSON**

ATTEST:

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Jeanann Hand  
City Clerk

Approved as to form and legality

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Patrick Brackins, City Attorney

**EXHIBIT “A”**  
CRA  
2024-2025 Annual Budget

**Exhibit "A"**

**PROPOSED CRA BUDGET FISCAL YEAR 2024 - 2025**

**REVENUE**

City Tax Increment	\$	1,060,832
County Tax Increment	\$	845,750
Lake Water Authority	\$	54,515
Estimated Carryover	\$	1,173,750

**Total Revenue** 3,134,847

**EXPENSES**

Contractual Service	\$	402,900
Operating	\$	376,425
Economic Development/Incentives	\$	250,000
Administrative Services Allocation	\$	107,012
Property/Casualty/Auto Ins Premiums	\$	20,201
Debt Service 2013 Bonds	\$	208,000
Debt Service Capital Improvement Note 2018	\$	235,000
CIP - Streetscape Future Phase	\$	350,500
CIP - Parking Solutions	\$	964,809
CIP - Signage	\$	30,000
CIP - Information Kiosks	\$	190,000

**Total Expense** 3,134,847