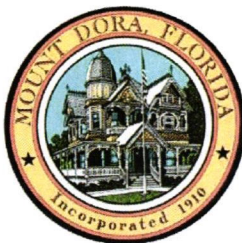


**CITY OF
MOUNT DORA, FLORIDA
PARKS & RECREATION
ADVISORY BOARD
MINUTES**



**November 20, 2023
City Hall
510 N. Baker St.
Mount Dora, FL 32757**

CALL TO ORDER

Having been duly advertised as required by law, Chairperson Woerner called to order the November 20, 2023, regular meeting of the Parks & Recreation Advisory Board at 5:30 P.M. in the City Hall Council Chambers.

ROLL CALL

Members Present:

Mark Woerner
Elizabeth Bourassa
Derrick Campbell
Marsha Blum
Amy Fortenberry

Also Present:

Troy Shonk, Parks & Recreation Director
Christopher Carson, Cultural & Special Events Manager
Jennifer Schwarz, Operations Manager
Brittany Haller, Communications Coordinator

APPROVAL OF MINUTES

A. July 17, 2023 Meeting Minutes

- a. Chairperson Woerner presented a correction to be made switching the title "Commissioner" to either "Mr." or "Ms." as usual throughout the minutes.

MOTION TO CORRECT BY BOARD MEMBER BLUM; BOARD MEMBER BOURASSA SECONDED THE MOTION. MOTION APPROVED BY A ROLL CALL VOTE.

*YES Board Member Bourassa
Board Member Campbell
Board Member Blum
Vice-Chairperson Fortenberry
Chairperson Woerner*

NO None

- b. Board Member Bourassa presented a correction to her statement (page 2; Ordinance Update; fourth paragraph) which should say, "Commissioner Bourassa inquired if there are any situations where an individual could sell alcohol with a permit without it being a city event."

MOTION TO CORRECT BY BOARD MEMBER BOURASSA; BOARD MEMBER BLUM SECONDED THE MOTION. MOTION APPROVED BY A ROLL CALL VOTE.

YES *Board Member Bourassa*
Board Member Campbell
Board Member Blum
Vice-Chairperson Fortenberry
Chairperson Woerner

NO *None*

MOTION TO APPROVE MINUTES WITH REVISIONS BY BOARD MEMBER BOURASSA; BOARD MEMBER BLUM SECONDED THE MOTION. MOTION APPROVED BY A ROLL CALL VOTE.

YES *Board Member Bourassa*
Board Member Campbell
Board Member Blum
Vice-Chairperson Fortenberry
Chairperson Woerner

NO *None*

B. *August 21, 2023 Special Meeting Minutes*

MOTION TO APPROVE BY BOARD MEMBER BLUM; BOARD MEMBER BOURASSA SECONDED THE MOTION. MOTION APPROVED BY A ROLL CALL VOTE.

YES *Board Member Bourassa*
Board Member Campbell
Board Member Blum
Vice-Chairperson Fortenberry
Chairperson Woerner

NO *None*

Vice-Chairperson Fortenberry requested the cancellation of the September meeting be added to the record. It was cancelled due to lack of quorum. After discussion, it was determined that clarification on the proper protocol regarding meeting cancellation would be addressed by the City Clerk at the January meeting.

PUBLIC COMMENT

PRESENTATIONS

Introduction of Communication Coordinator, Brittany Haller

Director Shonk introduced Ms. Haller as having a Recreation background and having promotion and branding skills that will be an asset to the city. Ms. Haller reports to Ms. Sommer (Director of Economic Development & Public Information) and is responsible for social media, promotional materials, and marketing. She has created a number of videos highlighting the city already. Ms. Haller stated she is “here to make the city look good and to make sure the city knows what we are doing”. She is glad to be a part of the team.

ACTION ITEMS

RESOLUTIONS

ORDINANCES

DISCUSSION ITEMS

A. Parks & Recreation Board Member Terms

Parks & Recreation Director, Troy Shonk, stated that four members of the board are up for reappointment in January and requested that anyone that does not want to serve again to let him know. He stated that the board member appointments are the city council's purview.

CITY STAFF

A. Parks & Recreation Update

Director Shonk shared that since after care is no longer running, several staff members have been pivoting into new roles. Megan Mathews, Youth and Family Supervisor, is still running camps and can actually hold more camps. Since Round Lake Charter is not following the Lake County Schools Calendar, there are more days where care is required. Ms. Mathews and her Recreation Lead have also added new programming. Stephen Fasnacht has pivoted into outdoor recreation and helping Chris Carson, Cultural and Special Events Manager, with special events.

- Summerview Park- pickleball courts are now complete and in the permitting stage. The ribbon cutting is Wednesday, November 22 at 9:00am. Board Member Fortenberry inquired if these courts could be reserved. Director Shonk indicated that they would be open play only at this time. Director Shonk also stated that the Donnelly Park pickleball courts are in the plans to be renovated and stated taking the necessary steps to fix the erosion issue which begins at the road is the first step in the process and is being addressed.
- Summerview Park- playground will be completed this week. Mulch is to be added by Park staff and the red spinner has been moved to correct location.
- Kayaking- kayak rental provided by Rent.Fun. The kayaks have already been seen on the lake. This is an additional form of revenue for Parks & Recreation.
- Frank Brown renovation will go to council soon. The plan is to renovate the fields, add shade, and update irrigation to keep up with requirements.
- Archery- interest is higher than ever. An additional 5th target was purchased to meet demand and there is a waitlist for the class.
- Sports- numbers are through the roof for all sports. Over 200 kids for flag football and basketball is sold out.
- Ms. Mathews has been organizing Craft Night Out programs for families and adults and has Victoria, Recreation Lead, working on a journaling class. During these programs, a childcare program is offered at the same time so parents can participate.
- AAU- The city has signed up and registered for AAU which allows them to go through Mount Dora Community Trust for funding of items. With this addition,

there is a swim program for all ages from swim lessons to recreational swim to AAU. AAU is for elementary and middle school ages.

B. Cultural and Special Events Update

Mr. Chris Carson highlighted the upcoming events

- Light Up Mount Dora – November 25 – attendance is expected to surpass pre-Covid numbers. Hush opening on Wednesday for the residents. Roads will be closed again this year to allow for larger crowds. 50-60k expected. Fireworks and drones will be showcased at 8:15PM.
- Christmas Walk- December 1
- Christmas Parade- organized by the Lions Club- December 2
- Holiday Symphony with the Stetson Orchestra. This is a free concert being televised from Mount Dora by Channel 6 on December 2.
- Boat Parade- December 2.
- Snow in the Park- bigger and better in a new location, Elizabeth Evans Park.

Christmas lights will be on at least through the Art Festival. Ms. Fortenberry asked how the Pitmasters and Pourers event went. Director Shonk reported a \$20k profit which is unheard of for an inaugural event. Director Shonk also shared that Mr. Carson was just named the Employee of the Year. Congratulations were given.

COMMUNICATIONS AND REPORTS

A. Board Member Elizabeth Bourassa

B. Board Member Derrick Campbell

B. Board Member Marsha Blum

Requested an update on the Cauley Lott concern that was raised earlier in the summer. Director Shonk gave an update that the lights were changed to shut off at an earlier time and more police patrols are being made. Since these changes were made, there have been no more complaints.

D. Board Member William Larkin

E. Board Member Suzanne Scheck

F. Vice-Chairperson Amy Fortenberry

G. Chairperson Mark Woerner

FUTURE MEETING DATES

A. Thursday, January 18, 2023, 5:30 P.M., Regular Session

ADJOURNMENT

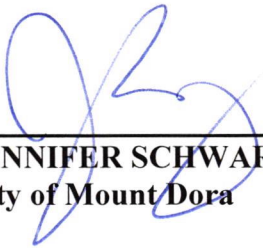
MOTION BY VICE-CHAIRPERSON FORTENBERRY TO ADJOURN; BOARD MEMBER CAMPBELL SECONDED THE MOTION. MOTION APPROVED BY A UNANIMOUS VOICE

VOTE.

There being no further business for discussion, the meeting adjourned at approximately 6:28 P.M.



MARK WOERNER, CHAIRPERSON
City of Mount Dora



JENNIFER SCHWARZ, OPERATIONS MANAGER
City of Mount Dora