

CITY OF  
MOUNT DORA, FLORIDA  
PARKS & RECREATION  
ADVISORY BOARD  
MINUTES



March 18, 2024  
City Hall  
510 N. Baker St.  
Mount Dora, FL 32757

**CALL TO ORDER**

Having been duly advertised as required by law, Chairperson Woerner called to order the March 18, 2024, regular meeting of the Parks & Recreation Advisory Board at 5:30 P.M. in the City Hall Council Chambers.

**ROLL CALL**

**Members Present:**

Mark Woerner, Chairperson  
Suzanne Scheck  
William Larkin  
Karla Rainer  
Marsha Blum, Vice Chairperson (arrived at 5:35pm)

**Also Present:**

Troy Shonk, Parks & Recreation Director  
Jennifer Schwarz, Operations Manager  
Christopher Carson, Cultural & Special Events Manager  
Gretchen Gomez, Parks & Recreation Admin Coordinator

**APPROVAL OF MINUTES**

**A. November 11, 2023 Meeting Minutes**

***MOTION TO APPROVE MINUTES BY BOARD MEMBER SCHECK; BOARD MEMBER LARKIN SECONDED THE MOTION. MOTION APPROVED BY A ROLL CALL VOTE.***

|     |                                                                                                                   |
|-----|-------------------------------------------------------------------------------------------------------------------|
| YES | Chairperson Woerner<br>Vice-Chairperson Blum<br>Board Member Scheck<br>Board Member Larkin<br>Board Member Rainer |
|-----|-------------------------------------------------------------------------------------------------------------------|

|    |      |
|----|------|
| NO | None |
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**B. January 18, 2024 Meeting Minutes**

***MOTION TO APPROVE MINUTES BY BOARD MEMBER LARKIN; BOARD MEMBER SCHECK SECONDED THE MOTION. MOTION APPROVED BY A ROLL CALL VOTE.***

|     |                                                                                                                   |
|-----|-------------------------------------------------------------------------------------------------------------------|
| YES | Chairperson Woerner<br>Vice-Chairperson Blum<br>Board Member Scheck<br>Board Member Larkin<br>Board Member Rainer |
|-----|-------------------------------------------------------------------------------------------------------------------|

|    |      |
|----|------|
| NO | None |
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## **PUBLIC COMMENT**

### **PRESENTATIONS**

#### **A. Introduction to Parks & Recreation Administrative Coordinator, Gretchen Gomez**

- Director Shonk introduced Ms. Gomez as the new Parks & Recreation Administrative Coordinator. Ms. Gomez will report to Jennifer Schwarz, Operations Manager, and will be clerking minutes of the Parks & Recreation Advisory Board Meetings. Ms. Gomez duties include being the administrative support to the Parks & Recreation Department and record keeping in the daily activities of the Department.

### **ACTION ITEMS**

### **RESOLUTIONS**

### **ORDINANCES**

### **DISCUSSION ITEMS**

#### **A. Parks & Recreation Master Plan Update**

- Director Shonk went over current projects, future projects, and ideal projects to be determined, and project prioritization.
- Cultural & Special Events Manager, Chris Carson, went over functionality of Special Events at the parks/Community Building and ideal projects to improve parks for Special Events.

### **CITY STAFF**

#### **A. Parks & Recreation Update**

- Mr. Shonk went over the Recreation Department roles and responsibilities.
- Spring Break Camp was a success.
- Aquatics, Camps, and Sports are getting ready for summer with camps, swim teams, and sports teams.
- Frank Brown Sports Complex to be opened this week.

#### **B. Cultural and Special Events Update**

- Mr. Carson went over Mount Dora Yacht Club 71st Regatta which would be returning this weekend. City of Mount Dora staff to work maintenance and ensure proper presentation.
- Mr. Carson went over the City's first Corn Festival coming up May 24th-25th; discussed vendors, promotion, and entertainment.
- Mr. Carson discussed Freedom on the Waterfront, coming up July 3rd.

### **COMMUNICATIONS AND REPORTS**

#### **A. Board Member Karla Rainer**

- Ms. Rainer asked a question regarding a grill at Summerview Park. Mr. Shonk informed her that no portable grills are allowed.
- Ms. Rainer recommended to have an increase usage of Instagram for the City of Mount Dora pages.

**B. Board Member Suzanne Scheck**

- Ms. Scheck recommended having a clearer display of dates, times, and location of City events in promotional material.

**C. Board Member Derrick Campbell**

**D. Vice-Chairperson Marsha Blum**

**E. Chairperson Mark Woerner**

**F. Board Member William Larkin**

**FUTURE MEETING DATES**

**A. Monday, May 20, 2024, 5:30 p.m.**

**B. Monday, July 15, 2024. 5:30 p.m.**

**C. Monday, September 16, 2024 5:30 p.m.**

**D. Monday, November 28, 2024, 5:30 p.m.**

**ADJOURNMENT**

***MOTION BY BOARD MEMBER LARKIN TO ADJOURN; BOARD MEMBER RAINER SECONDED THE MOTION. MOTION APPROVED BY A UNANIMOUS VOICE VOTE.***

There being no further business for discussion, the meeting adjourned at approximately 6:47 P.M.

  
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MARK WOERNER, CHAIRPERSON  
City of Mount Dora

  
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GRETCHEN GOMEZ, ADMIN COORDINATOR  
City of Mount Dora