



**CITY OF
MOUNT
DORA**

**Parks and Recreation
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681**

E-mail: parcsandrec@cityofmoundora.com

**PARKS AND RECREATION
ADVISORY BOARD MEETING
City Hall Board Room, 510 N. Baker Street, Mount Dora, FL 32757
July 15, 2024 at 5:30 PM**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
 - A. May 20, 2024 Meeting Minutes
- IV. Public Comment
- V. Presentations
- VI. Action Items
 - A. Donnelly Park Project
- VII. Resolutions
- VIII. Ordinances
- IX. Discussion Items
 - A. FY 25/26 CIP Update
 - B. FRDAP Grants Update
 - C. Pending Grants
- X. City Staff
 - A. Parks and Recreation Update
 - B. Cultural and Special Events Update
- XI. Communications and Reports
 - A. Board Member Karla Rainer
 - B. Board Member Suzanne Scheck

- C. Board Member Derrick Campbell
- D. Vice-Chair Marsha Blum
- E. Chair Mark Woerner
- F. Board Member William Larkin

XII. Future Meeting Dates

- A. Monday, September 16, 2024, 5:30 p.m
- B. Monday, November 18, 2024, 5:30 p.m

XIII. Adjournment

NOTICE: Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans with Disabilities Act (“ADA”) and Florida Statutes, Section 286.26, persons with disabilities needing a reasonable accommodation to participate in a public hearing or meeting should contact the City of Mount Dora’s ADA Coordinator at least 48 hours prior to the proceeding. The ADA Coordinator may be contacted by phone at 352-735-7126, ext. 1111, or by email at clerk@cityofmounddora.com.

If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955- 8770 (Voice) for assistance.

If you have any comments or question regarding the contents of this agenda packet, please call Jennifer Schwarz at (352) 735-7183 ext. 1605.



**CITY OF
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**Leisure Services
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681
E-mail: parksandrec@cityofmoundora.com**

DATE: July 15, 2024

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: May 20, 2024 Meeting Minutes

Introduction:

Discussion:

Budget Impact:

Strategic Impact:

Recommendation

Attachment(s):

1. PRAB Minutes 05.20.24

Prepared by: Jennifer Schwarz, Operations Manager
Reviewed by: Troy Shonk, Parks & Recreation Director

Final Approval - 7/11/2024

**CITY OF
MOUNT DORA, FLORIDA
PARKS & RECREATION
ADVISORY BOARD
MINUTES**



**May 20, 2024
City Hall
510 N. Baker St.
Mount Dora, FL 32757**

CALL TO ORDER

Having been duly advertised as required by law, Chairperson Woerner called to order the May 20, 2024, regular meeting of the Parks & Recreation Advisory Board at 5:30 P.M. in the City Hall Council Chambers.

ROLL CALL

Members Present:

Mark Woerner, Chairperson
Derrick Campbell
Karla Rainer
Marsha Blum, Vice Chairperson

Also Present:

Troy Shonk, Parks & Recreation Director
Jennifer Schwarz, Operations Manager
Christopher Carson, Cultural & Special Events Manager
Gretchen Gomez, Parks & Recreation Admin Coordinator

APPROVAL OF MINUTES

A. March 18, 2024 Meeting Minutes

MOTION TO APPROVE MINUTES BY BOARD MEMBER BLUM; BOARD MEMBER RAINER SECONDED THE MOTION. MOTION APPROVED BY A ROLL CALL VOTE.

YES *Chairperson Woerner*
Vice-Chairperson Blum
Board Member Rainer
Board Member Campbell

NO *None*

PUBLIC COMMENT

PRESENTATIONS

A. Mount Dora Community Resource & Recreation Center

- Director Troy Shonk presented a project overview showing amenities and mock-up images. Mr. Shonk discussed how staff will serve the community, care, and clean the center. Site plans and drawings were also presented.

ACTION ITEMS

RESOLUTIONS

ORDINANCES

DISCUSSION ITEMS

CITY STAFF

A. Parks & Recreation Update

- Gilbert Park toddler playground has been demolished due to safety issues and renovations to start in July or August.
- Sunset Park and Gilbert Park restrooms have been renovated.
- Donnelly Park will renovate landscaping and place an erosion wall at the corner of Donnelly and 5th.
- Summerview Park basketball courts will be estimated to start in the summer.
- Summer camps and swim lesson registrations are filling.

B. Cultural and Special Events Update

- City's first Corn Festival coming up May 24th-25th; discussed Zellwood sweet corn, performers, sponsors, and schedule of event.
- Freedom on the Waterfront, the Independence Day event, coming up July 3rd. Discussed number of people expected to come, public safety, performers, firework show, and shuttle services.
- Art and community projects.

COMMUNICATIONS AND REPORTS

A. Board Member Karla Rainer

- Ms. Rainer informed Mr. Shonk about a crack at the rock climbing wall at Forres Playground.

B. Board Member Suzanne Scheck

C. Board Member Derrick Campbell

D. Vice-Chairperson Marsha Blum

E. Chairperson Mark Woerner

- Mr. Woerner acknowledged Forest Preserve and discussed the renovations such as the interactive boardwalk.

F. Board Member William Larkin

FUTURE MEETING DATES

A. Monday, July 15, 2024 5:30 p.m.

B. Monday, September 16, 2024 5:30 p.m.

C. Monday, November 28, 2024, 5:30 p.m.

ADJOURNMENT

MOTION BY BOARD MEMBER BLUM TO ADJOURN; BOARD MEMBER CAMPBELL SECONDED THE MOTION. MOTION APPROVED BY A UNANIMOUS VOICE VOTE.

There being no further business for discussion, the meeting adjourned at approximately 6:12 P.M.

MARK WOERNER, CHAIRPERSON
City of Mount Dora

GRETCHEN GOMEZ, ADMIN COORDINATOR
City of Mount Dora



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E-mail: parksandrec@cityofmoundora.com**

DATE: July 15, 2024

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: Donnelly Park Project

Introduction:

Discussion:

- ADA Pavers
- Pickleball Courts
- Surveying

Budget Impact:

Strategic Impact:

Recommendation The Parks & Recreation Advisory Board to review and approve to proceed with the Donnelly Park Projects.

Attachment(s):

1. 24-332 Donnelly Park Paver Walkway
2. Donnelly Park Submittal Letter & Proposal 6-26-24 revised 7-11-24 - Survey Only

Prepared by: Jennifer Schwarz, Operations Manager
Reviewed by: Troy Shonk, Parks & Recreation Director

Final Approval - 7/11/2024



5/21/2024

Faden Proposal No. 24-332

Troy Shonk
Parks and Recreation Director
City of Mount Dora
900 N Donnelly Street
Mount Dora, Florida 32757

RE: Donnelly Park Paver Walkway

Scope Summary: Provide equipment, materials and labor for the installation of a new hardscape paver walkway from the Donnelly Park building to the sidewalk along Donnelly Street. The walkway will consist of a ramp with maximum slope of 1:12 and steps with a side ramp for wheelchair access. Includes landscape wall at side planters, black railings and landscaping.

Exhibit A: Scope of Work

1. General Conditions
 - a. Project Management and Supervision
 - b. Mobilization/Demobilization
2. Site/Demo
 - a. Site Layout
 - b. Excavation and Grading
3. New Construction
 - a. Paver walkway (ramp and steps) approx. 11 ft wide
 - b. Aluminum railing (black powder coat) at ramp and steps
 - c. (9) Natchez Crape Myrtles 65 gal

Qualifications and Exclusions:

1. Work to be completed 1st shift, M-F, no overtime is included.
2. The scope is limited to the items listed in Exhibit A. Any other added scope items or items required by the AHJ for permitting are excluded and will be charged as a change order.
3. Engineered plans are excluded.
4. Permits are excluded.
5. Geotechnical testing/reports are excluded.
6. Irrigation and sod are excluded.
7. Property survey is excluded.
8. Signage is excluded.



Exhibit B: Price/GMP Breakdown

1. General Conditions	\$ 8,334.12
2. Site/Demo	\$ 3,426.84
3. New Construction	\$ 64,011.62
Subtotal	\$ 75,772.58
General Liability Insurance	\$ 985.04
Contingency (10%)	\$ 7,577.26
Contractor's Fee	\$ 10,608.16
Permit Fee (Allowance)	excluded
Performance and Payment Bond	excluded
Gross Maximum Price (GMP):	\$ 94,943.04

The prices included in this proposal are valid for 45 days.

Exhibit C: Basic Schedule

Procurement will begin promptly after the issuance of the Purchase Order.

Proposed duration schedule:

- 4-6 weeks for material procurement
- 10 workdays for mobilization, grading/layout and paver installation
- 3-4 weeks for railing fabrication and installation
- 2 workdays for demobilization

Project Management Information System (PMIS) will not be required for this project.



Exhibit D: Construction Team

Owner's Representative: Troy Shonk (City of Mount Dora)
Construction Manager: Todd Faden (Faden Builders)

Exhibit E: Construction Manager's Staff

Principal: Todd Faden
Project Manager: Philip Rapalje
Site Superintendent: Rob Bennett
Staff Accountant: Helen Johnson
Safety Director: Andre Harris
Administrative Assistant: Nicole Rakes

Exhibit F: Sub-Contractors

The Yard Stop

Please feel free to contact me with any questions. We look forward to working with you.

Best regards,

A handwritten signature in blue ink that reads "PHILIP RAPALJE".

Philip Rapalje
Faden Builders, Inc.



VIA EMAIL shonkt@cityofmounddora.com

June 26, 2024, revised July 11, 2024

Troy Shonk
Parks & Recreation Director
City of Mount Dora
900 N. Donnelly St
Mount Dora, FL 32757

RE: REVISED PROPOSAL/AGREEMENT FOR DONNELLY PARK SURVEYING, MOUNT DORA, LAKE COUNTY (HALFF 044712.132) (RFQ #18-PW-009)

Dear Mr. Shonk:

Enclosed please find our revised proposal for surveying services necessary to complete the above-referenced project, as requested. Please prepare your Purchase Order for us to sign and complete the Client Information Form for billing purposes. Should you have any questions with regards to this matter, please feel free to contact our office.

Sincerely,

Halff Associates, Inc.

A handwritten signature in blue ink, appearing to read "Suzanne Osborne".

Suzanne Osborne, P.S.M.
Survey Team Leader
sosborne@halff.com

SO:ab

Enclosure



VIA EMAIL shonkt@cityofmounddora.com

June 26, 2024, revised July 11, 2024

Troy Shonk
Parks & Recreation Director
City of Mount Dora
900 N. Donnelly St
Mount Dora, FL 32757

RE: REVISED PROPOSAL/AGREEMENT FOR DONNELLY PARK SURVEYING, MOUNT DORA, LAKE COUNTY (HALFF 044712.132) (RFQ #18-PW-009)

Dear Mr. Shonk:

Scope of Services:

Halff Associates, Inc. (HALFF) is pleased to present this Scope of Services to City of Mount Dora (COMD). This proposal is for the survey and horizontal and vertical utility locates for Donnelly Park in Mount Dora, Florida.

This scope is valid for 30 days and will include the following Phases:

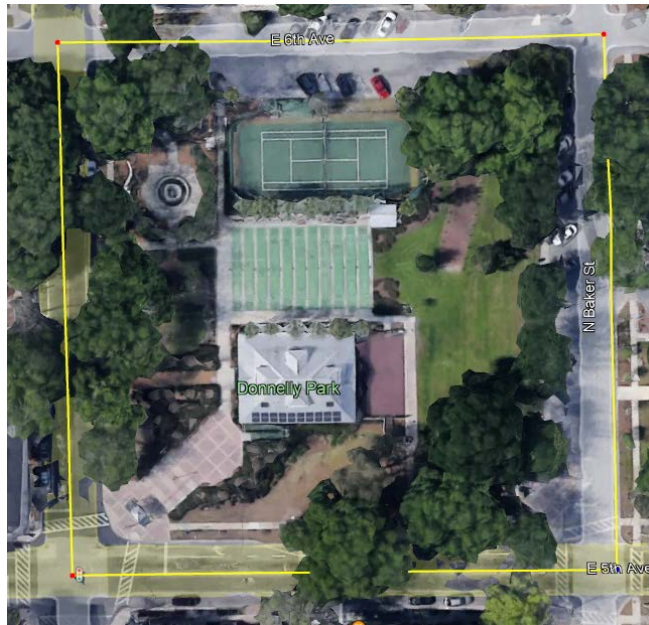
PHASE 100 TOPOGRAPHIC SURVEY

A Topographic Survey in accordance with 5J-17, Florida Administrative Code, the Standards of Practice for land surveying in the State of Florida, being Lake County Property Appraiser Alternate Key #1728894, lying in Section 30, Township 19 South, Range 27 East, Lake County, Florida will be performed to locate the horizontal and vertical spatial relationship of the above ground man-made or natural features lying within the limits defined in survey exhibit "A" (area outlined in yellow) sufficient to establish a one-foot contour digital terrain model. The rights of way will be determined along Donnelly Street, 5th Avenue, Baker Street, and 6th Avenue. Location limits will be to the centerline of pavement on all streets except Baker Street. Baker Street will be to the face of curb on the east side of street. Accessible drainage structures, gravity sewer lines and associated pipes will be located and detailed. A note will be included on the survey for any structures that are not able to be detailed. A minimum of three (3) site benchmarks (NAVD 88 datum) will be used or established for this project from existing control. Any above ground features for the existing utilities such as valves, transformers, or fire hydrants along with flagging/markings delineated by others will be located. All trees having a diameter of 6" or larger will be located with size and type (if known) notated. Individual shrubs or ornamental plants will not be located. After completion of new sidewalk on west side of existing building and installation of new pickleball courts with adjacent swale, an As-built Survey will be completed showing said improvements. The topographic survey shall be provided in digital format. See Survey Exhibit "A" for approximate topographic survey limits.

FEE: \$49,575.00

	Hours	Rate	
PSM QA/QC	50	\$160.00	\$8,000.00
Office Tech	160	\$100.00	\$16,000.00
3 Man Crew	165	\$155.00	\$25,575.00
			\$49,575.00

Survey Exhibit "A"



Survey Deliverables

1. Signed and Sealed Topographic Survey
2. Electronic Files (PDF & AutoCAD) will be released to the client/engineer within 12 months of the date of survey or until the contract is closed.

ESTIMATED COMPLETION TIME FOR PHASE 100 IS 60-75 BUSINESS DAYS UPON SIGNED CONTRACT.

PHASE 200 SUBSURFACE UTILITY LOCATING/HORIZONTAL LOCATIONS (PRECISE LOCATING SERVICES, INC.)

Designate the horizontal positions for but not limited to Sewer, Gas, Water, buried power, buried Electric, Fiber and Telephone as outlined in yellow on map provided on 04/24/24. On E. Sixth Avenue, N. Donnelly and E. Fifth Avenue from center line of the streets towards the park, N. Baker Street eastern curb towards the park to include all of the Donnelly Park.

This does not include lane closures, permits, or bonds.

Equipment and methods for finding/locating underground utilities and features are the industry recognized procedures. Although effective and reliable, there is the possibility that all utilities may not be located or field verified due to environmental or soil conditions, water table, excessive depth, feature makeup and/or equipment limitation.



ESTIMATED COMPLETION TIME FOR PHASE 200 IS 60-75 BUSINESS DAYS UPON SIGNED CONTRACT. (CONCURRENT WITH PHASE 100)

FEE: \$7,535.00

PHASE 300 SUBSURFACE UTILITY LOCATING/VERTICAL VERIFICATION/SOFT DIG (PRECISE LOCATING SERVICES, INC.)

Designate the depth and size for buried utilities at pre-staked locations to be determined after utility locates have been completed. Actual number of soft digs performed will be charged. This is only an estimated number.

This does not include lane closures, permits, bonds, open cut roads, sidewalk removal or repairs.

Equipment and methods for finding/locating underground utilities and features are the industry recognized procedures. Although effective and reliable, there is the possibility that all utilities may not be located or field verified due to environmental or soil conditions, water table, excessive depth, feature makeup and/or equipment limitation.

ESTIMATED COMPLETION TIME FOR PHASE 300 IS 60-75 BUSINESS DAYS UPON SIGNED CONTRACT. (CONCURRENT WITH PHASE 100)

FEE: \$6,325.00 (10 SOFT DIGS REQUESTED)

PHASE 400 PROJECT ADMINISTRATION

The scope of services shall include administrative services necessary to coordinate all aspects of the project through the design process.

ESTIMATED COMPLETION TIME FOR PHASE 400 IS NOT APPLICABLE. (CONCURRENT WITH PHASES 100 THROUGH 300)

Title	Hours	Rate	Fee
PSM (Principal)	10	\$160.00	\$1,600.00
PSM	7	\$125.00	\$875.00
		Total	\$2,475.00

FEE: \$2,475.00



PHASE 9999 REIMBURSABLES (IF NEEDED)

Costs for reimbursables, including printing, copying, blueprints, binding, mileage, etc, shall be billed at cost.

ESTIMATED COMPLETION TIME FOR PHASE 9999 IS NOT APPLICABLE. (CONCURRENT WITH PHASES 100 THROUGH 400)

FEE: \$500.00 (ESTIMATED, TO BE BILLED AT COST)

SUMMARY FEE SCHEDULE

PHASE 100	\$49,575.00
PHASE 200	\$7,535.00
PHASE 300	\$6,325.00
PHASE 400	\$2,475.00
PHASE 9999 (IF NEEDED)	\$500.00
TOTAL	\$63,935.00



THIS PROPOSAL DOES NOT INCLUDE THE FOLLOWING ITEMS:

- Soil Boring Location and Elevation Survey
- Monumentation of Wetlands for Conservation Easement
- Platting
- Sketch and Descriptions for Conservation Easements
- Recording of Easements
- Offsite Survey
- As-built Survey (other than as specified above)
- Post-construction Improvement Survey
- Construction Staking
- Construction Plans
- Engineering/Design of Any Kind
- Stormwater Analyses
- Permitting Services of Any Kind
- Infrastructure Capacity Studies/Assessments
- CADD Support for other Contracts
- Bid Documents/Bidding
- Construction Administration
- Earthwork Calculations
- Rezoning
- Land Use Changes
- Franchise Utility Coordination
- Conversion of AutoCad Files to or from any other format
- Written Specifications
- Cost Estimating/Quantity Take-offs
- Environmental Assessment (Threatened and Endangered Assessment)/Biological Services
- Environmental Impact and Cultural Statements and Assessments, Jurisdictional Waters of the US Determination
- Architectural, Structural, Mechanical, Fire Protection, or Electrical Services
- Wetland Flagging/Delineation
- Geotechnical Investigations
- Noise Study
- RGB Submittals

**HOURLY RATE SCHEDULE
(2018)**

Professional Services shall be charged at the following rate schedule:

ENGINEERING

PROFESSIONAL ENGINEER (PRINCIPAL)	\$175.00/HOUR
PROFESSIONAL ENGINEER	\$145.00/HOUR
PROJECT ENGINEER	\$115.00/HOUR
ENGINEER TECHNICIAN I	\$105.00/HOUR
ENGINEER TECHNICIAN II	\$80.00/HOUR
BUILDING INSPECTOR	\$70.00/HOUR
CONSTRUCTION ENGINEER	\$90.00/HOUR
EXPERT TESTIMONY PROFESSIONAL ENGINEER	\$300.00/HOUR

SURVEYING

PROFESSIONAL SURVEYOR (PRINCIPAL)	\$160.00/HOUR
PROFESSIONAL SURVEYOR	\$125.00/HOUR
4 MAN FIELD CREW	\$195.00/HOUR
3 MAN FIELD CREW	\$155.00/HOUR
2 MAN FIELD CREW	\$130.00/HOUR
SURVEY TECHNICIAN I	\$100.00/HOUR
SURVEY TECHNICIAN II	\$80.00/HOUR
EXPERT TESTIMONY PROFESSIONAL SURVEYOR	\$300.00/HOUR



CLIENT INFORMATION FORM

To assist Halff Associates, Inc., to prepare the requested proposal, please complete the information below:

PRINT NAME & TITLE: _____

COMPANY NAME: _____

BILLING ADDRESS: _____

PHONE: _____

FAX: _____

E-MAIL: _____

BILLING CONTACT NAME & TITLE: _____

BILLING CONTACT EMAIL: _____

BILLING CONTACT PHONE: _____

CLIENT REPRESENTATIVE: _____

IS CLIENT THE OWNER OF THE SUBJECT

PROPERTY? YES: _____ NO: _____

(If no, Halff Associates, Inc., reserves the right to require a retainer prior to commencing services.)

Is the property accessible? _____

If gated/locked, who shall Halff Associates, Inc. contact to gain access to the property?

NAME AND PHONE NUMBER: _____

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE.

SIGNATURE: _____

DATE: _____



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**Leisure Services
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681
E-mail: parksandrec@cityofmounddora.com**

DATE: July 15, 2024

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: FY 25/26 CIP Update

Introduction:

Discussion:

Budget Impact:

Strategic Impact:

Recommendation

Attachment(s):

Prepared by: Jennifer Schwarz, Operations Manager
Reviewed by: Troy Shonk, Parks & Recreation Director

Final Approval - 7/11/2024



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DATE: July 15, 2024

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: FRDAP Grants Update

Introduction:

Discussion:

Budget Impact:

Strategic Impact:

Recommendation

Attachment(s):

1. FRDAP Applicants for the FY2024-25

Prepared by: Jennifer Schwarz, Operations Manager
Reviewed by: Troy Shonk, Parks & Recreation Director

Final Approval - 7/11/2024

From: Manatee, LaDatrea <LaDatrea.Manatee@FloridaDEP.gov>
Sent: Wednesday, July 3, 2024 5:38 PM
To: grivera@fortlauderdale.gov
Cc: Pe, Jeremy <Jeremy.Pe@FloridaDEP.gov>; Allen, Shauna R <Shauna.R.Allen@FloridaDEP.gov>
Subject: FRDAP Applicants for the FY2024-25

**** This message originated outside of the City of Mount Dora network. Please think before you click. ****

FRDAP Applicants for the FY2024-25

Congratulations!

Your application(s) has been selected by the Florida Legislature and approved by Governor DeSantis for funding. The Legislature appropriated over \$14 million in funding to fund the entire [FY2024-25 FRDAP priority list](#).

To move the projects forward, the assigned FRDAP grant manager for your county will contact you individually to confirm the project budget detail that was submitted with your FRDAP application. These details will be inserted into your grant work plan for your forthcoming agreement. If you have secured the services of a consultant, please make sure that you are familiar with your application. It is the responsibility of the sponsor to develop the facilities as specified in your scope of work.

FRDAP Grant Manager Contacts:

Jeremy Pe, Jeremy.Pe@FloridaDEP.gov, 850-245-2732

Counties: Baker, Bay, Brevard, Broward, Charlotte, Clay, Columbia, Desoto, Dixie, Duval, Flagler, Glades, Hamilton, Hendry, Highlands, Holmes, Jackson, Lafayette, Liberty, Madison, Manatee, Marion, Monroe, Orange, Osceola, Polk, Santa Rosa, Sarasota, St. Johns, St. Lucie, Sumter, Union, Volusia, and Walton

LaDatrea Manatee, LaDatrea.Manatee@FloridaDEP.gov, 850-245-2366

Counties: Alachua, Bradford, Calhoun, Citrus, Collier, Escambia, Franklin, Gadsden, Gilchrist, Gulf, Hardee, Hernando, Hillsborough, Indian River, Jefferson, Lake, Lee, Leon, Levy, Martin, Miami-Dade, Nassau, Okaloosa, Okeechobee, Palm Beach, Pasco, Pinellas, Putnam, Seminole, Suwannee, Taylor, Volusia, Wakulla, and Washington

If you have questions and are unable to reach Jeremy Pe or LaDatrea Manatee, please contact **Shauna R. Allen**, OMC Manager at Shauna.R.Allen@FloridaDEP.gov or 850-245-2713.

Sincerely,

LaDatrea Manatee, Jeremy Pe, Shauna R. Allen
Department of Environmental Protection
Division of State Lands
Land and Recreation Grants Section

Visit our site: <https://floridadep.gov/Grants> and [Subscribe](#) to receive notifications of grant opportunities through the Land and Recreation Grants Program.



La'Datrea (Dee) Manatee
Community Assistance Consultant
Florida Department of Environmental Protection
Division of State Lands
Grants
LaDatrea.Manatee@floridadep.gov
Office: 850-245-2366

Visit our site: <https://floridadep.gov/Grants> and [Subscribe](#) to receive notifications of grant opportunities through the Land and Recreation Grants Program.



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E-mail: parksandrec@cityofmoundora.com

DATE: July 15, 2024

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: Pending Grants

Introduction:

Discussion:

- Urban Forestry : UCF-IRA
- Urban Forestry : UCF-C
- Community Change : ECJP-IRA
- Cultural Facilities
- General Program Support Grant
- FRDAP

Budget Impact:

Strategic Impact:

Recommendation

Attachment(s):

1. 2024 Urban Forestry IRA
2. 2024 Urban Forestry- Capacity Grants
3. 2023 Community Change Grants-EPA
4. 2024 Cultural Facilities Grant
5. 2025-2026 General Program Support
6. 2024 FRDAPGrant Opp

Prepared by: Jennifer Schwarz, Operations Manager
Reviewed by: Troy Shonk, Parks & Recreation Director

Final Approval - 7/11/2024

Florida's Urban and Community Forestry-Inflation Reduction Act (UCFIRA) grant program

The primary purpose of the Urban and Community Forestry-Inflation Reduction Act grant program is to promote better urban forest management and to provide resources necessary for the retention and expansion of community tree canopy throughout the State of Florida. Trees are a vital component of urban infrastructure, but trees must be properly managed to maximize the benefits they provide to the community. By properly managing their urban forest, communities can increase property values, tourism appeal, and the physical and mental health of residents, while reducing storm water runoff, energy consumption, and air and water pollution. Community forest management also helps to identify public safety hazards to residents and structures and is a useful tool in storm preparation. Local community leaders and the public should learn more about how their urban trees benefit their community, from an economic, social, and environmental standpoint. They also should learn about proper species selection, planting, and care for trees to minimize future maintenance problems and how to utilize green infrastructure to reduce storm water runoff.

Application Deadline: April 18, 2024

Contribution Match: 0%

Maximum Award: \$75,000

FDACS, Florida Forest Service (FFS) is requesting proposals for grants to:

1. Conduct tree planting projects in neighborhoods identified as disadvantaged by the Climate and Economic Justice Screening Tool (CEJST) found at <https://screeningtool.geoplatform.gov/>.
2. Conduct maintenance operations for public trees in areas that are identified as disadvantaged by the Climate and Economic Justice Screening tool (including, but not limited to, pruning to reduce hazards, removal of hazardous trees, or improving site conditions to enhance tree longevity).
3. Eligible projects include those emphasizing urban wood utilization, urban food forests, workforce development and extreme heat mitigation



Urban and Community Forestry-Capacity Grants

The primary purpose of this UCF-C grant program is to promote better urban forest management and the resources necessary for the retention and expansion of community tree canopy throughout the State of Florida. Trees are a vital component of urban infrastructure but must be properly managed to maximize the benefits they provide to the community. By properly managing their tree infrastructure, communities can increase property values, tourism appeal, and the physical and mental health of residents, while reducing storm water runoff, energy consumption, and air and water pollution. Community forest management also helps to identify public safety hazards to residents and structures and is a useful tool in storm preparation.

Application Deadline: July 19, 2024 (Multiple Applications Allowed)

Contribution Match: 50%

Maximum Award: \$2,500-\$50,000

FDACS, Florida Forest Service (FFS) is requesting proposals for grants to:

- Planting trees in areas where they would provide tangible benefits to Floridians through energy reduction, mitigating urban heat, water or air quality improvement, stormwater runoff avoidance, or increased greenspace accessibility.
- Establishing a food forest or urban orchard.
- Conducting a tree inventory of public areas and assess the condition of individual trees.
- Conducting an urban tree canopy assessment to gather information about how much tree canopy is in the area and how it is distributed across the landscape.
- Developing an urban forest management plan.
- Implementing informational and educational programs to improve the understanding of residents and local officials of the benefits of maintaining a healthy tree canopy; and
- Developing a workforce development program to educate students and residents about career opportunities in the green industry; and provide hands on experience to give them the necessary skills.



Environmental and Climate Justice Community Change Grants Program

The Community Change Grants are the final and most comprehensive piece of EPA’s implementation of ECJP IRA funding. The Community Change Grants will complement grant programs that EPA launched in 2022 and 2023, including those for the Collaborative Problem-Solving, Government-to-Government, and Thriving Communities Grantmaker programs. Collectively, these programs will empower communities and their partners to design, develop, and implement multi-faceted community-driven projects

Requirement: a partnership between a CBO and one of the following: a federally recognized Tribe, a local government, or an institution of higher education. These types of partnerships for eligibility purposes are known as Statutory Partnerships.

Application Deadline: November 21, 2024 (Rolling)

Contribution Match: 0%

Total Amount Available: \$2,000,000,000

Maximum Award: \$20,000,000

Project should address one or more of the following:

1. Reducing and preventing pollution.
2. Building resilience to climate change and mitigating current and future climate risks.
3. Enhancing meaningful involvement in government processes related to environmental and climate justice.
4. Expanding access to high-quality jobs and economic opportunity through workforce development; and
5. Bolstering community strength by ensuring that local residents receive the benefits of investments and have the opportunity to build on them for current and future generations.

SEE NEXT PAGE FOR PROJECT EXAMPLES

Green Infrastructure and Nature-based Solutions

- Building climate resilience and carbon sequestration through tree planting
 - o Mitigate urban heat islands through reflective surfaces and shade trees or other vegetation, including preparing planting sites and establishing and caring for trees and other vegetation.
 - o Plant trees in public spaces.
 - o Plant trees in sites that are strategically selected to shade buildings (i.e., planted within 60 feet of a building).
- Multi-benefit stormwater projects
 - o Construct permeable surfaces, collection basins, rain gardens, bioswales and other green infrastructure.
 - o Restore and / or protect wetlands.
 - Improve urban forest site(s) to create new or more functional planting locations for trees and other vegetation, such as bioswales, which contribute to:
 - Greening to protect and conserve community lands and water;
 - Watershed protection that supports sensitive wildlife habitat and enhances water access.; and / or
 - Replacement of concrete or pavement and restoring spaces to more natural conditions to restore water to the community, reduce flooding, and improve public greenspace.
- Public parks and open spaces
 - o Create new parks or enhance / expand existing parks to provide climate resilience benefits like heat island reduction and flood mitigation or other demonstrable environmental benefits.
 - o Green existing schoolyards to protect vulnerable populations by adding nature-based solutions

Mobility and Transportation Options for Preventing Air Pollution and Improving Public Health and Climate Resilience

- Construct new, expanded, or enhanced bikeways, walkways, or non-motorized urban trails that reduce vehicle miles traveled and related air pollution by providing safe routes for zero-emission travel between residences, workplaces, commercial and community centers, and schools.
- Implement “Complete Streets” projects to improve walkability, bike-ability, and transit use, including improved access for people with disabilities. projects to improve walkability, bikeability, and transit use, including improved access for people with disabilities that reduce vehicle miles traveled and related air pollution.

- Implement climate resilience measures on bikeways or trailways such as raising the elevation or installing permeable pavers to reduce flooding or increasing shade coverage to mitigate extreme heat.

- Conduct the measurement, analysis, design, planning and engineering work necessary to submit a competitive application for state and / or federal funding that will fund large-scale improvements (larger than this competition is able to fund) to significantly reduce a community's Greenhouse Gas (GHG) emissions and / or improve climate resilience.
- Purchase, lease, or contract for the use of zero-emission vehicles for community car sharing, vanpooling, ride-sharing, and related mobility options.
- Purchase, construct, and / or install infrastructure, equipment, or facilities to create and / or support low or zero-emission transportation options.

Energy-Efficient, Healthy, Resilient Housing and Buildings

- Install energy efficiency measures such as insulation, double or triple glazed windows, "cool roofs" that reflect sunlight, and energy management systems in public buildings.
- Install ventilation systems to help improve indoor air quality during pollution-related events such as wildfires.
- Install or retrofit homes or multi-family housing with higher-efficiency electric heating, cooling, and cooking systems (e.g., heat pumps, heat pump water heaters, electric and induction stoves, electric clothes dryers).
- Reduce heat island effects by installing cool roofs on homes, multi-family housing, or public buildings.
- Implement other similar projects qualified under HUD's Green and Resilient Retrofit Program (GRRP). Note that applicants who have received or will receive HUD funding under this program must have internal controls in place to ensure that the same costs are not charged to more than one Federal grant.

Microgrid Installation for Community Energy Resilience

- Construct microgrid infrastructure.
- Install microgrids with onsite renewable energy generation and storage.
- Install ancillary energy infrastructure necessary to support microgrids.
- Install other energy infrastructure for microgrid operations.

Community Resilience Hubs

- Assess the most acute climate risks facing a community (e.g., extreme heat, flooding, wildfire), identify where the community has gaps in its resilience strategy, then design a plan to mitigate specific risks by creating or upgrading community facilities to serve as resilience hubs that remain operable during an emergency.
- Purchase and install backup power equipment such as generators or onsite solar and storage at one or more resilience hubs.
- Implement structural and non-structural retrofits to enhance the resilience of the hub (e.g., raise the building elevation to reduce flood risk, improve cooling systems and / or insulation to reduce

extreme heat risk).

- Implement wildfire mitigation measures such as retrofitting the hub to reduce flammability, creating a defensible space between the hub and its surrounding environment, and installing air filtration equipment to reduce the risks of smoke inhalation.
- Purchase and install communications devices that can operate even with loss of local power and telecommunications systems.

Brownfields Redevelopment

- Build and / or upgrade existing structures and sites to improve community use while reducing GHG emissions and / or improving climate resilience.
- Implement greening efforts (tree-planting, park construction or renovations, community garden developments, etc.) that mitigate GHG emissions and / or improve climate resilience.
- Install low or zero emission energy infrastructure such as solar and storage.
- Conduct deconstruction and green demolition activities to support adaptive reuse or new construction. Applicants can refer to EPA's Climate Smart Brownfields Manual for information about green demolition activities.
- Acquire land to enable a brownfield redevelopment that has emissions mitigation and / or climate resilience benefits.

Waste Reduction and Management to Support a Circular Economy

- Implement a community-scale composting program to reduce emissions from food waste that includes an educational campaign to inform Project Area residents about climate benefits of reducing food waste.
- Implement a community-scale recycling program.
- Reduce emissions from food waste by implementing programs that distribute unused food to project area residents.

Workforce Development Programs for Occupations that Reduce GHG Emissions and Air Pollutants

This strategy allows applicants to propose workforce development programs that will help reduce GHG emissions and other air pollutants to benefit disadvantaged communities.

Indoor Air Quality and Community Health Improvements

- Remediate or mitigate harmful substances in buildings, including lead, mercury, pesticides, radon, mold, PCBs (caulk, flooring, etc.), lead-based paint, asbestos, and other toxic substances.
- Install, upgrade, or replace HVAC and / or filtration systems that improve indoor quality in schools, community-serving buildings, and single-and-multifamily homes. These upgrades may be done in conjunction with climate strategies that reduce building GHG emissions.

- Equip community centers and community buildings in agricultural worker communities with decontamination stations (e.g., publicly available shower and laundry stations) to eliminate takehome pesticide exposures.
- Purchase equipment that can enable “do-it-yourself” upgrades using research-based methods, to distribute within communities impacted by smoke.
- Replace wood heaters that do not meet EPA’s New Source Performance Standards with more efficient, cleaner heaters certified by EPA, and independently verified to meet (or to have emissions below) the most stringent Step 2 emission reduction standards described in Standards of Performance for New Residential Wood Heaters, New Residential Hydronic Heaters, and Forced Air Furnaces heaters

Outdoor Air Quality and Community Health Improvements

- Reduce exposure from mobile and stationary sources by:
 - o developing or expanding vegetative barriers.
 - o creating alternate truck route programs to decrease impacts to sensitive communities.
 - o providing grants, rebates, or subsidies for households, small businesses, public partners, and community organizations to replace portable diesel equipment such as leaf blowers and lawn mowers with zero-emission alternatives.
 - o retrofitting spray booths in local small businesses to reduce VOC contamination from auto body painters.
 - o providing grants, rebates, or subsidies for backup battery systems to replace diesel backup generators in homes, public facilities, or small businesses.
- Implement sustainable construction practices such as minimizing dust and emissions during building projects (e.g., electrify equipment, cover construction sites, utilize water sprays, properly manage waste).
- Replace toxic play surfaces that emit harmful pollutants (e.g., tire crumb and certain turfs at schools, community playgrounds, and fields) with non-toxic, permeable options to provide safe places for children to play.
- Develop other policies that promote reductions in air pollution from transportation such as land use and zoning policies that enable households to live in affordable, dense, and vibrant communities within urban and rural areas.

Clean Water Infrastructure to Reduce Pollution Exposure and Increase Overall System Resilience

- Perform targeted infrastructure upgrades such as:
 - o Replacing private-side lead lines in a home, childcare facility, school, or other community serving building during full lead service line replacement
 - o Septic to sewer conversions that connect homes to nearby community water systems.
 - o Installing working water fountains at schools and parks where there are no fountains or they are inoperable, malfunctioning, or contaminated.

- o Installing water conservation and efficiency technologies that will allow utilities to better monitor and reduce energy consumption onsite.
- o Installing water reuse technologies that allow for system decreases in both energy and water use efficiencies through water capture, loss prevention, and closed loop approaches.
 - Prepare and apply for state and / or federal water infrastructure funding to address larger community needs (e.g., a leak detection and pipe replacement plan, a PFAS action plan, or upgrades to water and wastewater treatment facilities that reduce pollution) by:
 - o Assessing the problem through water sampling and monitoring.
 - o Developing a plan, which could include the necessary design and engineering work.
 - o Preparing an application for federal funding to one of several sources such as to EPA's State Revolving Loan funds.
 - Provide emergency interventions such as:
 - o providing recurring point-of-use filters while communities await lead service line replacement.
 - o providing alternate water supplies for communities and buildings that have contaminated water (PFAS, lead, PCBs, arsenic, nitrates, etc.) in communities with contaminated water systems.
 - o adopting facility procedures or system upgrades that allow for service flexibilities, mobility, and continuity in the event of an emergency due to climate-related disaster events.

Safe Management and Disposal of Solid and Hazardous Waste

- Purchase equipment for hazardous waste sampling to determine classification.
- Collect, process, recycle, or otherwise dispose of household hazardous waste and electronics programs and infrastructure.
- Conduct compliance oversight for the collection, processing, recycling, storage and disposition of household hazardous waste and electronics.
- Develop or expand hazardous waste collection, recycling, and safe recycling programs and infrastructure.
- Develop or expand safe disposal technologies for hazardous waste.
- Reduce demand for single-use plastic products (by installing public water bottle refill stations and water fountains or implementing community and city-scale water reuse and refill systems), and phasing out single-use products that may be unnecessary.

Cultural Facilities Grant

The Florida Department of State through the Division of Cultural Affairs provides financial support for the renovation, construction and acquisition of cultural and community facilities.

Eligible projects for this funding opportunity include:

- Outdoor Amphitheater/Bandhills
- Performing Arts Centers
- Theaters
- Cultural Centers
- Education Facilities
- Community Centers

Application Deadline: June 1, 2024

Maximum Grant Amount: \$500,000

Match Requirements:

- 1 to 2 match for organizations that Total Support and Revenue of more than \$500,000 in the unrestricted column of the audit in their last completed fiscal year
- 1 to 1 match for REDI organizations

At least 25% of the matching funds must be cash.

2024 General Program Support Grant

General Program Support (GPS) funding is designed to support the general program activities of an organization that is realizing its stated mission and furthering the state's cultural objectives by:

- Conducting, creating, producing, presenting, staging, or sponsoring cultural exhibits, performances, educational programs, or events or
- Providing professional services as a State Service Organization or Local Arts Agency.

Application Deadline: June 1, 2024

Matching Requirements: 100%

The Division offers three types of General Program Support:

- Discipline-Based program support for cultural and artistic programming
- Local Arts Agency program support for designated Local Arts Agencies
- State Service Organization program support for cultural organizations that meet the definition of State Service Organization.

To request more than \$25,000

- Have at least one completed grant from the Division of Cultural Affairs. A grant is completed (closed) after the cycle is concluded and the final report has been approved.

To request more than \$50,000

- Have at least three years of completed programming; and
- Have at least one paid, full-time staff member in a management position.

2025-2026 Florida Recreational Development Assistance Program (FRDAP) Regular Application Cycle

The Florida Department of Environmental Protection provides funds through the Florida Recreational Development Assistance Program's competitive grants for the acquisition or development of outdoor recreational facilities. Any municipality may apply for up to two FRDAP grants during each funding cycle but may only have three active FRDAP grants at one time.

Eligible Activities include but are not limited to:

Basketball Courts, Field Lighting, Boating Facilities, Beach Access, Playgrounds, Soccer Fields, Tennis Courts, Baseball/Softball Facilities, Sports lighting, Trails, Picnic Facilities, Fishing/Nature Piers, Outdoor Amphitheaters, Dog Parks, Cultural Facilities, Support Facilities and any other outdoor recreation or open space elements.

Application Deadline:	September 30, 2024
Maximum Grant Amount:	\$50,000- \$200,000 (2 applications are permitted for each cycle)
Eligible Costs:	Project costs from July 1, 2024, and on are reimbursable. Grant preparation fees are eligible to be reimbursed as a part of the grant.
Match Requirements:	Grants up to \$50,000 have no matching fund requirement. Grants more than \$50,000 and up to \$150,000 have a 25% matching funds requirement. Grants over \$150,000 have a 100% matching funds requirement.



CITY OF MOUNT D O R A

Leisure Services
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681

E-mail: parksandrec@cityofmoundora.com

DATE: July 15, 2024

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: Parks and Recreation Update

Introduction:

Discussion:

- Camps
- Soccer
- Aquatics
- Adult Kickball

Budget Impact:

Strategic Impact:

Recommendation

Attachment(s):

1. Project Updates

Prepared by: Jennifer Schwarz, Operations Manager
Reviewed by: Troy Shonk, Parks & Recreation Director

Final Approval - 7/11/2024



CITY OF
MOUNT
D O R A

Someplace Special.

Project Updates

July 15, 2024 Parks and Recreation Advisory Board



Parks & Recreation

Palm Island Kayak Launch

- Completed – Fall 2023

Sunset Park & Gilbert Park Restroom Renovations

- Completed – Spring 2024

Lincoln Avenue Community Park Restroom Renovations

- In the design & engineering phase.



Parks & Recreation

Summerview Park

- Pickleball courts were completed Fall 2023.
- Construction of the basketball courts will begin Summer 2024.

Donnelly Park Pickleball Courts

- Reconstruction, to include erosion control, is in the design & engineering phase.



Parks & Recreation

Gilbert Park

- Retaining wall and demolition of the 2-5yr section has been completed.
- Construction of the new playground to begin Summer 2024.

Villages of Loch Leven Park

- Development driven

City Hall Driveway Apron

- Completed June 2024



Parks & Recreation

Frank Brown Park

- Fields are complete
- Currently adding two pavilions, two shade structures, and a water fountain/bottle refill station.

City Hall & Community Building

- Landscaping and irrigation upgrades completed Spring 2024

Donnelly Park

- 3-tiered landscaping and erosion wall, and irrigation – estimated completion July 2024





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E-mail: parksandrec@cityofmoundora.com

DATE: July 15, 2024

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: Cultural and Special Events Update

Introduction:

Discussion:

- Freedom on the Waterfront
- Last Call
- Pitmasters & Pourers

Budget Impact:

Strategic Impact:

Recommendation

Attachment(s):

Prepared by: Jennifer Schwarz, Operations Manager
Reviewed by: Troy Shonk, Parks & Recreation Director

Final Approval - 7/11/2024