CITY OF MOUNT DORA, FLORIDA
CITY COUNCIL REGULAR SESSION
MEETING MINUTES
November 7, 2023, 6:00 p.m.
Mount Dora City Hall
510 N. Baker St., Mount Dora, FL 32757

CALL TO ORDER

Having been duly advertised as required by law, at 6:00 p.m. Mayor Crissy Stile called to order the regular session of Mount Dora City Council in the City Hall Council Chambers.

MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

A moment of silence and Pledge of Allegiance were led by Councilmember Rolfson

ROLL CALL

Members Present

Crissy Stile, Mayor
Marc Crail, Vice-mayor
John Cataldo, District 1
Cal Rolfson, District 2
Nate Walker, District 5

Also Present

Patrick C. Comiskey, City Manager
Patrick Brackins, City Attorney
Jeanann Hand, City Clerk

Members Not Present

Dennis Dawson, District 3
Doug Bryant, At-large

PRESENTATIONS

1. Mount Dora Fun Fact

Mayor Stile explained her reason for wearing Eustis High School colors, spoke about the Wave Bistro entry in the Mount Dora Believe or Not book, and about the retirement of Mount Dora Police Detective Angela “Angie” Smith.

PUBLIC COMMENTS

Mayor Stile opened public comment.

Don Stuart, 1622 Normandy Drive, spoke about the Mount Dora Plant and Garden Fair which took place the prior weekend.

Charlie Sands, 980 Page Lane, thanked the City Manager regarding the tree on Eleventh Avenue.

Mayor Stile closed public comment.

APPROVAL OF AGENDA

MOTION BY COUNCILMEMBER ROLFSON TO APPROVE THE AGENDA; COUNCILMEMBER CATALDO SECONDED THE MOTION. MOTION PASSED WITH A UNANIMOUS VOICE VOTE.

CONSENT AGENDA

1. Request Approval Of The Amended Irrevocable Standby Letter Of Credit Associated With The Lakeside At Waterman Village Project
2. Request Approval For Purchase Of 2024 Ford Transit 15-Passenger Van In The Amount Of $61,759.00 From Bozard Ford For Parks And Recreation Department Use
3. Request Approval For Purchase Of FireVent Mobile Training Unit, Requisition #24-2387, In The Amount Of $93,750.00 From FireVent, LLC For Mount Dora Fire Department Training
4. Request Approval to Issue Blanket Purchase Order to Allied Universal Corp. In The Amount Of $120,000.00 For Sodium Hypochlorite At WTP1 And WTP2
5. Request Approval to Issue Blanket Purchase Order to Allied Universal Corp. In The Amount Of $80,000.00 For Sodium Hypochlorite At WWTP1 And WWTP2
6. Request Approval To Apply For The Florida Forest Service Urban And Community Forestry Grant
7. Request Approval Of Agreement Between The City Of Mount Dora And Truist (F/K/A Suntrust Bank) Related To Banking Services and Authorization For The Mayor To Sign All Applicable Documents
8. Approval Of Meeting Minutes
   - August 31, 2023 Executive Session

MOTION BY COUNCILMEMBER WALKER TO APPROVE THE CONSENT AGENDA; VICE-MAYOR CRAIL SECONDED THE MOTION. MOTION PASSED WITH A UNANIMOUS VOICE VOTE.

ACTION ITEMS

1. Request Approval of Second Extension to the Lake County Water Authority (LCWA) Grant for Liberty Avenue Stormwater Treatment Project

   Mr. Marek spoke about the project for which this grant is being used. The project's purpose is to correct a flooding problem by draining water which pools along the railroad tracks. A preconstruction conference has taken place. The project is permitted. The LCWA extended the grant at staff's request. This item is now asking the Council's authorization to extend the grant. If the railroad changes hands, nothing about this project would be affected.

   Mayor Stile opened public comment. No one spoke. Mayor Stile closed public comment.

   MOTION BY COUNCILMEMBER ROLFSON TO APPROVE THE SECOND EXTENSION TO THE LAKE COUNTY WATER AUTHORITY GRANT FOR THE LIBERTY AVENUE STORMWATER TREATMENT PROJECT, AND TO AUTHORIZE THE MAYOR TO SIGN THE RELATED DOCUMENTS; COUNCILMEMBER CATALDO SECONDED THE MOTION. MOTION PASSED WITH A 5-0 ROLL CALL VOTE.

   YES Rolfson
   Cataldo
   Walker

Crail
Stile
NO None

2. Consent Order, OGC No. 23-0151 from Florida Department of Environmental Protection (FDEP)

Mr. Brackins spoke about the events leading up to the proposed Consent Order, including the discussions between FDEP and the city.

In their meeting with FDEP, staff spoke about the issues at hand and presented good cause for extensions and for working to offset civil penalties. The City sent proposed revisions and FDEP accepted all revisions. The most significant revisions were related to deadlines for City actions. FDEP would allow 120 days from the acceptance of the Consent Order to procure and produce an odor control plan. The City provided FDEP realistic time estimates for what is in order. After an odor control study, the City will create an updated plan and provide FDEP with any needed design modifications. The City met with FDEP the day before the Council meeting and received assurances from them that they will work with the city as long as the City keeps them apprised.

The proposal being presented at this meeting includes the good reasons for extension. FDEP reviewed the version presented tonight and agreed they would accept this version. Mr. Brackins recommended the City accept this proposal as their response to FDEP.

Council spoke in support of the document being presented. Some items contained within may move forward more quickly than what is proposed in the document. Time has been allowed in the deadlines for possible unforeseen delays. Working within timelines was discussed.

Council and staff discussed obligations under acceptance of the Consent Order, including fines and required actions.

Mayor Stile opened public comment.

Karen Muni, 20931 Oldenburg Loop, asked the City to sign the Consent Order. She presented a photo, attached to the minutes as Exhibit A.

Cheri Pivowar, 30118 Kladruby Point, asked Council to sign the Consent Order.

Michael Santagata, Sr., 30237 Hackney Loop, spoke about the odor in his neighborhood.

Michael Santagata, Jr., 30237 Hackney Loop, spoke about the odor in his neighborhood.

Meisha Santagata, 30237 Hackney Loop, spoke about the odor in her neighborhood and urged the City to sign the Consent Order.

Donna Fickett, 225 Pond Road, spoke about the odor in her neighborhood. She asked the City to sign the Consent Order.

Jill Moorman, 30228 Cheval Street, spoke about the odor in her neighborhood.

Brandon Michael Richardson, 30313 Gidran Terrace, spoke about the odor in his neighborhood. He described steps he would like the City to take.

Mayor Stile asked the City Manager to publish updates on the City website regarding the City's actions on this matter.

Kitty Breed, 5272 Red Coral Circle, spoke about Lake Ola odor problems and the way Orange County communicated with the public regarding steps being taken.

Caleb Solieu, 20849 Oldenburg Loop, spoke about the odor in his neighborhood.

Sven Young, 30213 Tokara Terrace, spoke about the odor in his neighborhood.

Mandy Richardson, 30313 Gidran Terrace, pointed out that the map image shown earlier was created last week.

Mayor Stile closed public comment.

MOTION BY COUNCILMEMBER ROLFSON TO APPROVE SIGNING THE CONSENT ORDER; COUNCILMEMBER WALKER SECONDED THE MOTION. MOTION PASSED WITH A 5-0 ROLL CALL VOTE.

YES Rolfson
Walker
Cataldo
Crail
Stile
NO None

3. Ratification of Purchases Outside the Parameters of the City Purchasing Policy in the Aggregate Amount of $49,333.88 from DSK Law Regarding Invoice #489145 and Invoice #491281 for Investigative Services and Direction to Staff Regarding the Appropriate Course of Action Regarding Purchase Order #24-00775 and the Handling of Future Invoices

   Council discussed the purpose of this item, and what consequence would occur if they decided not to ratify the purchases. Council sought to ensure bringing the invoices to Council would not impede the progress of the investigation. Council discussed whether or not DSK Law was assigned a scope of work.

Mayor Stile opened public comment.

Bob Gordon, 601 East First Avenue, referred to his white paper on this issue, which he emailed to Council.

Mayor Stile closed public comment.

MOTION BY COUNCILMEMBER CATALDO TO RATIFY THE PAYMENT OF DSK LAW INVOICES #48915 AND #491281.

Council agreed to have the Vice-mayor provide redacted invoices to Council along with the other attorney bills he presents.

PUBLIC HEARINGS - RESOLUTIONS/ORDINANCES

1. Request Adoption of Resolution No. 2023-52, City Traffic Calming Policy

City Attorney Patrick Brackins read Resolution No. 2023-52 by title only.

RESOLUTION NO. 2023-52

A RESOLUTION OF THE CITY OF MOUNT DORA, FLORIDA CREATING AND ADOPTING A POLICY FOR THE IMPLEMENTATION OF TRAFFIC CALMING MEASURES; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mr. Marek spoke about the policy. He described the goals and how the policy aims to accomplish them, including education and enforcement, signage and striping changes, and, if those measures are not effective, bigger, structural improvements. Speed bumps/humps are a later resort. The policy aims to establish a process so that a traffic-calming team can develop solutions and bring them to council for awareness and direction.

Council discussed the possibility of an appointed traffic-calming team. Mr. Marek has members from his department, including himself and representatives from the police department, meeting monthly, taking in complaints and addressing them to their best ability.

The presented policy puts experts in charge of traffic calming decisions, yet affords citizens opportunity to for input.

Mayor Stile opened public comment.

Nancy Boyer, 540 South Sandlake Court, spoke about crowding and its impact on the City.

Dorothy White, 1736 Jefferson Drive, spoke about needing a sign in her neighborhood.

Mayor Stile closed public comment.

Staff recommends adoption of the resolution.

MOTION BY COUNCILMEMBER WALKER TO ADOPT RESOLUTION NO. 2023-52, CITY TRAFFIC CALMING POLICY; COUNCILMEMBER ROLFSON SECONDED THE MOTION. MOTION PASSED WITH A 5-0 ROLL CALL VOTE.

YES Walker
Rolfson
Cataldo
Crail
Stile

NO None

2. **Request Adoption of Resolution No. 2023-47, FY 2022-23 Year End Budget Amendment**

Mr. Brackins read Resolution No. 2023-47, FY 2022-23 by title only.

RESOLUTION 2023-47

A RESOLUTION OF THE CITY OF MOUNT DORA, FLORIDA, PERTAINING TO THE YEAR-END BUDGET ADJUSTMENTS FOR FISCAL YEAR 2022-23; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR APPROVAL OF YEAR-END BUDGET ADJUSTMENTS; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Budget Director Aneta Barton spoke about the purpose of the resolution, citing FS 166.241 which states that the governing body of each municipality at any time within a fiscal year or within 60 days following the end of the fiscal year may amend a budget for that year, under particular circumstances. This resolution satisfies that statute.

The majority of amendment is due to FEMA reimbursement, and increasing health insurance costs because City is self-insured.

Mayor Stile opened public comment. No one spoke. Mayor Stile closed public comment.

MOTION BY VICE-MAYOR CRAIL TO ADOPT RESOLUTION NO. 2023-47, FY 2022-23 YEAR END BUDGET AMENDMENT; COUNCILMEMBER CATALDO SECONDED THE MOTION. MOTION PASSED WITH A 5-0 ROLL CALL VOTE.

YES Crail
Cataldo
Rolfson
Walker
Stile

NO None

3. **Request Adoption of Resolution No. 2023-49, Public Purpose Policy**

Mr. Brackins read Resolution No. 2023-49 by title only.

RESOLUTION NO. 2023-49

A RESOLUTION OF THE CITY OF MOUNT DORA, FLORIDA PERTAINING TO THE PUBLIC PURPOSE POLICY; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR ADOPTION OF THE PUBLIC PURPOSE POLICY; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Finance Director Rita Meade described the changes in this policy, which are revisions in guidelines for training and development, meals and refreshments for city-sponsored events, and reimbursement of meals as outlined in the travel policy.

After Council discussion, it was decided that staff would revise the policy to add the authorization for the City Manager to make the purchases in the section mentioned below, which is under the heading "Allowed Expenditures:"

"The items listed below are allowed when purchased by the Human Resources Department

1. For funeral flower arrangements upon death of an employee, elected official, or one of their immediate family members other than Human Resources. In such cases, the City Manager shall make the purchase.

2. Gift cards for an employee, volunteer, board member etc. by a department other than Human Resources. In such cases, the City Manager shall make the purchase."

Mayor Stile opened public comment. No one spoke. Mayor Stile closed public comment.

MOTION BY COUNCILMEMBER ROLFSON TO ADOPT RESOLUTION NO. 2023-49, PUBLIC PURPOSE POLICY WITH THE ADDITION OF "IN SUCH CASES, THE CITY MANAGER SHALL MAKE THE PURCHASE" UNDER NUMBERS 1 AND 2 BENEATH THE HEADING "ALLOWED EXPENDITURES;" COUNCILMEMBER WALKER SECONDED THE MOTION. MOTION PASSED WITH A 5-0 ROLL CALL VOTE.

YES Rolfson
Walker
Cataldo
Crail
Stile

NO None

4. **Request Adoption of Resolution No. 2023-54, Approving Fireworks Launch at Grantham Point for November 25, 2023 Light Up Mount Dora Event**

Mr. Brackins read Resolution No. 2023-54 by title only.

RESOLUTION NO. 2023-54

A RESOLUTION OF THE CITY OF MOUNT DORA, FLORIDA, PERTAINING TO THE 2023 LIGHT UP MOUNT DORA EVENT; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING AUTHORIZATION FOR FIREWORKS DISPLAY AND DOCK CLOSURE; PROVIDING FOR AUTHORITY TO THE CITY MANAGER FOR IMPLEMENTING ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Parks and Recreation Director Troy Shonk explained this resolution authorizes the closing of the docks for launching the fireworks.

Mayor Stile opened public comment. No one spoke. Mayor Stile closed public comment.

MOTION BY COUNCILMEMBER WALKER TO ADOPT RESOLUTION NO. 2023-54, APPROVING FIREWORKS LAUNCH AT GRANTHAM POINT FOR NOVEMBER 25, 2023 LIGHT UP MOUNT DORA EVENT; COUNCILMEMBER ROLFSON SECONDED THE MOTION. MOTION PASSED WITH A 5-0 ROLL CALL VOTE.

YES Walker
Rolfson
Cataldo
Crail
Stile

NO None

5. **Request Adoption of Resolution No. 2023-55, Approving Fireworks Launch and Dock Closure on December 31, 2023, New Year's Eve Event**

Mr. Brackins read Resolution No. 2023-55 by title only.

RESOLUTION NO. 2023-55

A RESOLUTION OF THE CITY OF MOUNT DORA, FLORIDA, PERTAINING TO THE 2023 NEW YEAR'S EVE BLOCK PARTY; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR AUTHORIZATION FOR FIREWORKS DISPLAY AND DOCK CLOSURE; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mr. Shonk explained this item is similar to the last item, but for New Year's Eve.

Mayor Stile opened public comment.

Christine King Harris, 402 Jackson Avenue, spoke about the distance from the dock to the fireworks launch site and crowd safety.

Mayor Stile closed public comment.

Mr. Shonk assured Council about the safety of the launching point in relation to crowd distance, which is dictated by regulation.

MOTION BY VICE-MAYOR CRAIL TO ADOPT RESOLUTION NO. 2023-55, APPROVING FIREWORKS LAUNCH AND DOCK CLOSURE FOR DECEMBER 31, 2023, NEW YEAR'S EVE EVENT; COUNCILMEMBER WALKER SECONDED THE MOTION. MOTION PASSED WITH A 5-0 ROLL CALL VOTE.

YES Crail
Walker
Cataldo
Rolfson
Stile

NO None

DISCUSSION ITEMS

1. Shuttle Service Parking Solution

Economic Development Director Misty Sommer referred to her prior presentation on the topic at the City's Budget Workshop on August 28th, and spoke about the information she had compiled since that time. Present with Ms. Sommer was Jill Brown of Lake County Transit Services. The options presented at the August 28th workshop were to either solicit a bid for a trolley shuttle, buy a used trolley, or apply for the FDOT grant with Lake County Transit Services to pay half cost of shuttle for three years. Employing an interim temporary shuttle service would prohibit the City from receiving the grant. Staff recommends applying for the grant in May of 2024 (with the grant being awarded in July 2025, and implementation of the trolley operation in October 2025) and using the interim time to collect data from wireless parking sensors the City is planning to install. The option for on-demand electric shuttle service would need to go out to bid, which would limit conversation to not include specific vendors.

Council discussed the consequences of each option. The timeline of bidding was discussed. Council expressed interest in an autonomous shuttle. It was noted that parking solutions are in the CRA budget.

Council expressed a consensus to move forward with requesting a bid through a formal solicitation for an on-demand electric vehicle, while still planning to apply for the grant. If an acceptable bid is received, the City may choose to not apply for the grant.

The CRA is also in favor of this option, although the grant information was not available at the time it was presented to them.

2. Discussion on Wolf Branch Innovation District Infrastructure

Councilmember Rolfson referred to the joint meeting with the County held on October 16th. Planning Director Vince Sandersfeld reported on his communication with the county. A joint meeting between City and county staff has been rescheduled from October 31st to November 15th.

Councilmember Rolfson would like a consensus from Council regarding the provision of utilities to the proposed Richland development. Council decided they would require more information before a consensus is provided.

CITY MANAGER'S REPORT

Mr. Comiskey announced the Conflict Resolution Services proposal has been forwarded to the City Attorney

CITY ATTORNEY'S REPORT

Mr. Brackins spoke about Mr. Comiskey's request to have his legal counsel present for his interview with Lindsay Greene, with the City reimbursing his legal expenses according to the conditions in his employment agreement. ***Council agreed by consensus.***

Mr. Comiskey's interview would take place in early December.

COMMUNICATIONS AND REPORTS

Councilmember Rolfson mentioned the Suntrax transportation system.

Councilmember Cataldo spoke about getting the Century Link cable boxes repaired.

Vice-Mayor Crail commented on the recent festivals.

Mayor Stile thanked staff for the City Government Week events. She commented favorably about the Plant and Garden Fair. She spoke about the PACE program

ADJOURNMENT

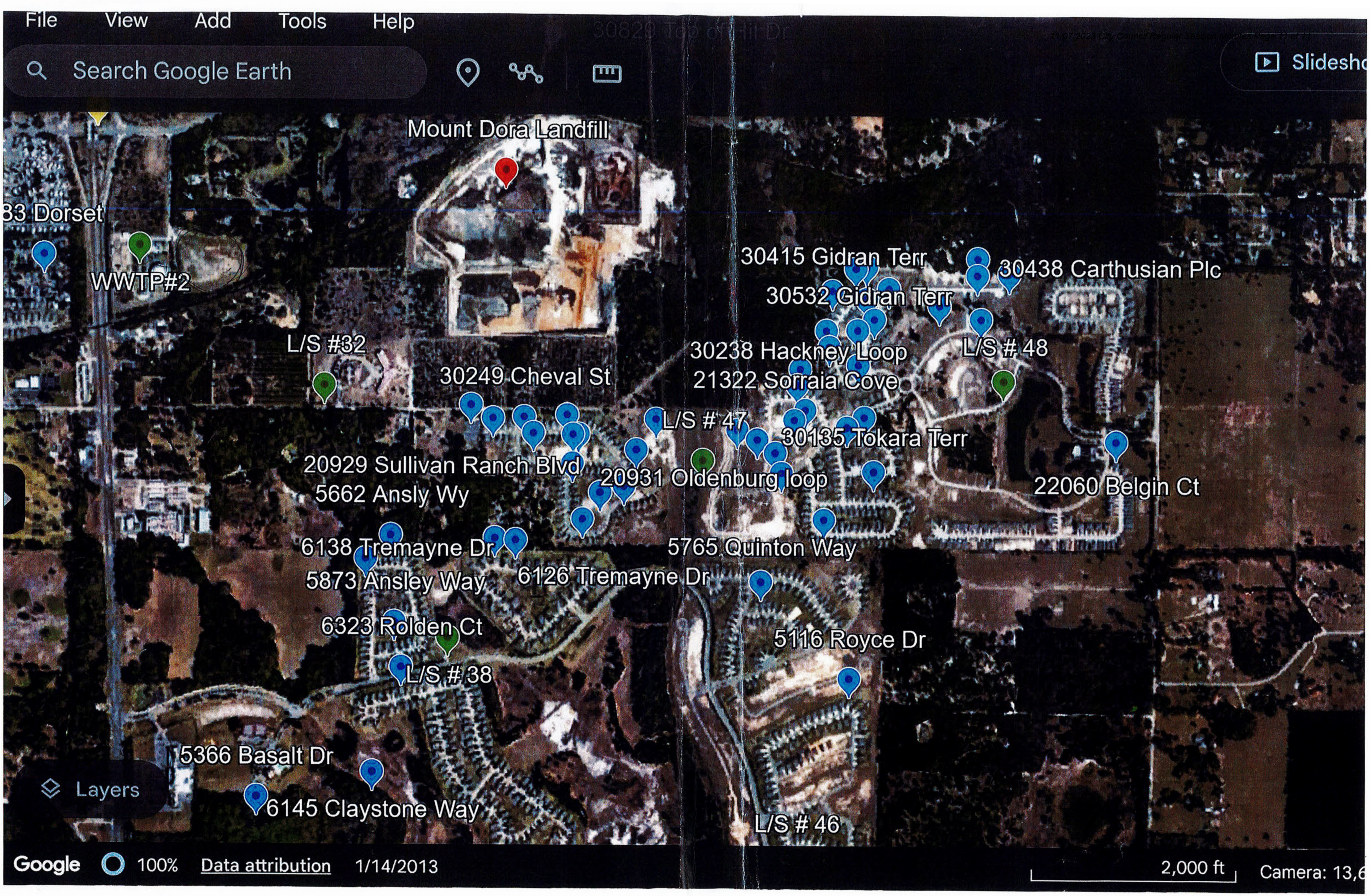
MOTION BY COUNCILMEMBER WALKER TO ADJOURN; COUNCILMEMBER ROLFSON SECONDED THE MOTION. MOTION PASSED WITH A UNANIMOUS VOICE VOTE.

There being no further business for discussion, the meeting adjourned at approximately 8:26 p.m.

CRISSY STILE, MAYOR
City of Mount Dora

Jeanann Hand

JEANANN HAND, CITY CLERK
City of Mount Dora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Help
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Mount Dora Landfill
83 Dorset
WWTP#2
30415 Gidran Terr
30438 Carthusian Plc
30532 Gidran Terr
L/S #32
30238 Hackney Loop
L/S # 48
30249 Cheval St
21322 Sorraia Cove
L/S # 47
30135 Tokara Terr
20929 Sullivan Ranch Blvd
20931 Oldenburg loop
22060 Belgin Ct
5662 Ansly Wy
6138 Tremayne Dr
5765 Quinton Way
5873 Ansley Way
6126 Tremayne Dr
6323 Rolden Ct
5116 Royce Dr
L/S # 38
5366 Basalt Dr
Layers
6145 Claystone Way
L/S # 46
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