CITY OF MOUNT DORA, FLORIDA
CITY COUNCIL REGULAR SESSION
MEETING MINUTES

October 3, 2023, 6:00 PM
Mount Dora City Hall
510 N. Baker St., Mount Dora, FL 32757

CALL TO ORDER

Having been duly advertised as required by law, at 6:00 p.m., Mayor Crissy Stile called to order the Regular Session of the Mount Dora City Council in the City Hall Council Chambers.

MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

A moment of silence and Pledge of Allegiance were led by Councilmember Walker.

ROLL CALL

Members Present
Crissy Stile, Mayor
Marc Crail, Vice-mayor
John Cataldo, District 1
Cal Rolfson, District 2
Dennis Dawson, District 3
Nate Walker, District 5
Doug Bryant, At-large

Also Present
Vince Sandersfeld, Acting City Manager
Patrick Brackins, City Attorney
Jeanann Hand, City Clerk

PRESENTATION

1. Mount Dora Friends of the Environment (FOE) Presentation
Friends of the Environment President-elect Marc Vaughn delivered a presentation mentioning the organization's donors and volunteers. He spoke about the tree grant FOE is offering to the City should Council support the City's application. Andrea Burr-Yatsuk spoke about the new donor level. Mr. Bryant asked how many trees would be funded by the grant. FOE is planning for 100 trees, pushing for live oak and big canopy trees.

2. Domestic Violence/Dating Violence Awareness Proclamation
Mayor Stile read the proclamation into the record and presented the proclamation to the Girl Scouts in attendance who sponsored the proclamation

3. Proclamation for Fire Prevention Week
Mayor Stile read the proclamation into the record. Fire Chief Hightower spoke about fire prevention.

4. Mount Dora Fun Fact
Mayor Stile shared information regarding Annie Donnelly.

PUBLIC COMMENT

Mayor Stile opened public comment.

Brandon Richardson, 30313 Gidran Terrace, spoke about odor in his neighborhood.

Cynthia (Kitty) Breed, 5272 Red Coral Circle, spoke about odor in her neighborhood.

Caleb Soileau, 20849 Oldenburg Loop, spoke about odor in his neighborhood.

Linda Bramer, 7017 Lake Ola Drive, spoke about odor in her neighborhood.

Keren Muni, 20931 Oldenburg Loop, spoke about odor in her neighborhood.

Jennine Higa, 20811 Sullivan Ranch Boulevard, spoke about odor in her neighborhood.

Katie Krull, 20929 Sullivan Ranch Boulevard, spoke about odor in her neighborhood.

Chuck Deffes, 326 East Seventh Avenue, spoke about a number of Century Link towers in disrepair and asked Council to contact Century Link to straighten the devices.

Bill Kayes, 30415 Gidran Terrace spoke about odor in his neighborhood.

Denise Simmons, 30341 Gidran Terrace, spoke about odor in her neighborhood.

Bob Gordon, 601 East First Avenue, noted the number of complaints about the same issue and urged Council to come up with a plan.

Mayor Stile asked City Attorney Patrick Brackins to comment. Mr. Brackins spoke of an upcoming meeting with the Florida Department of Environmental Protection to discuss the Consent Order. He stated the City's primary concern is finding a solution.

Mayor Stile closed public comment.

APPROVAL OF AGENDA

MOTION BY COUNCILMEMBER ROLFSON TO APPROVE THE AGENDA WITH CONSENT ITEMS FOUR AND SIX MOVED TO BECOME ACTION ITEMS; COUNCILMEMBER WALKER SECONDED THE MOTION. MOTION PASSED WITH A UNANIMOUS VOICE VOTE.

CONSENT AGENDA

1. **Request to Waive Procurement Policy and Approve a One Year Agreement for State Lobbying Services with Gray Robinson, P.A.**
2. **Request Approval to Apply for the Friends of the Environment Urban Forest Program Grant**
3. **Request Approval for the Mayor to sign an Agreement and Lien Disclosure Statement for Florida Department of Transportation (FDOT) to Release Funds and Settle the City's Claim for Damages.**

4. ~~**Request Approval of Task Authorization with Cathcart Construction Company for Construction of the Liberty Avenue Drainage Improvements Project**~~
   Moved to Action Item Three
5. **Request Approval for Code Lien Waiver for 947 Gorham Street, Mount Dora, Florida 32757 (Overgrown Lot Case)**
6. ~~**Request Approval for Code Lien Waiver-Overbid Surplus Claim Tax Certificate 6076 of 2015**~~ ***Moved to Action Item Four***
7. **Request Adoption of Resolution No. 2023-51, Employee Pay Grade Classifications**
8. **Request Approval of Meeting Minutes**
   - **September 7, 2023 CRA Governing Board**
   - **September 7, 2023 Northeast CRA Governing Board**

MOTION BY COUNCILMEMBER ROLFSON TO APPROVE THE AGENDA WITH CONSENT ITEMS FOUR AND SIX MOVED TO ACTION ITEMS; COUNCILMEMBER WALKER SECONDED THE MOTION. MOTION PASSED WITH A UNANIMOUS VOICE VOTE.

ACTION ITEMS

1. Request Adoption of Resolution No. 2023-25, Grants Management and Administration Policy

City Attorney Patrick Brackins read Resolution No 2023-25 by title only.

RESOLUTION NO. 2023-25
A RESOLUTION OF THE CITY OF MOUNT DORA, FLORIDA PERTAINING TO THE GRANTS MANAGEMENT & ADMINISTRATION POLICY; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR REPEAL OF RESOLUTION 2021-86; PROVIDING FOR ADOPTION OF THE REVISED GRANTS MANAGEMENT & ADMINISTRATION POLICY; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mr. Sandersfeld explained the changes that are taking effect with this resolution. The main change to the policy is the updating of the federal identification coding from the Data Universal Numbering System to the Unique Entity Identifier. The only other change is the correction of a misspelling.

Mayor Stile opened public comment. No one spoke. Mayor Stile closed public comment

MOTION BY COUNCILMEMBER ROLFSON TO ADOPT RESOLUTION NO. 2023-25, GRANTS MANAGEMENT AND ADMINISTRATION POLICY; COUNCILMEMBER CATALDO SECONDED THE MOTION. MOTION PASSED WITH A 7-0 ROLL CALL VOTE.

YES Rolfson

Cataldo
Dawson
Walker
Bryant
Crail
Stile
NO None

2. Request Adoption of Resolution No. 2023-48, Travel Policy

City Attorney Patrick Brackins read Resolution No 2023-48 by title only.

RESOLUTION NO. 2023-48
A RESOLUTION OF THE CITY OF MOUNT DORA, FLORIDA PERTAINING TO REVISIONS TO THE TRAVEL POLICY; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR REPEAL OF RESOLUTION 2022-65; PROVIDING FOR ADOPTION OF THE REVISED TRAVEL POLICY; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mr. Sandersfeld explained the updates to this policy comprised changes for efficiency of operation, and were related to travel advances for meals, parking and receipts. It was a matter of internal housecleaning, in the interest of transparency on travel requests.

Councilmember Bryant requested proposed policy changes include a version of the old policy to compare to the new.

Mayor Stile opened public comment. No one spoke. Mayor Stile closed public comment.

MOTION BY COUNCILMEMBER WALKER TO ADOPT RESOLUTION NO. 2023-48, TRAVEL POLICY; COUNCILMEMBER CATALDO SECONDED THE MOTION. MOTION PASSED WITH A 7-0 ROLL CALL VOTE.

YES Walker
Cataldo
Rolfson
Dawson
Bryant
Crail
Stile
NO None

3. Request Approval of Task Authorization with Cathcart Construction Company for Construction of the Liberty Avenue Drainage Improvements Project *(This item was moved off the Consent Agenda to become Action Item Three)*

Mr. Sandersfeld described the purpose of the item, emphasizing the importance of pollution abatement toward Lake Dora. Mayor Stile stated she moved it from Consent because the project may be funded, in part, by a Lake County Water Authority grant. The Mayor would like to wait until the grant is awarded to the City. Public Works Director George Marek announced the grant has been offered to the City and extended to remain effective for the completion of the project. The City has budgeted for this project. Mr. Brackins told Council all related documentation is in order for this project. Mr. Marek explained the reason for differences in price between contractors.

Mayor Stile opened public comment. No one spoke. Mayor Stile closed public comment.

MOTION BY COUNCILMEMBER ROLFSON TO APPROVE THE TASK AUTHORIZATION WITH CATHCART CONSTRUCTION COMPANY FOR CONSTRUCTION OF THE LIBERTY AVENUE DRAINAGE IMPROVEMENT PROJECT; COUNCILMEMBER DAWSON SECONDED THE MOTION. MOTION PASSED WITH A 7-0 ROLL CALL VOTE.

YES Rolfson
Dawson
Cataldo
Walker
Bryant
Crail
Stile
NO None

4. Request Approval for Code Lien Waiver-Overbid Surplus Claim Tax Certificate 6076 of 2015 ***(This item was moved off the Consent Agenda to become Action Item Four)***

Mr. Brackins explained the reason this item is on the agenda, which relates to requirements from Lake County regarding lien documents. The City will adhere to the county's standards. Brief discussion ensued regarding the county's communications about their requirements.

Mayor Stile opened public comment. No one spoke. Mayor Stile closed public comment.

MOTION BY COUNCILMEMBER WALKER TO APPROVE THE CODE LIEN WAIVER; COUNCILMEMBER CATALDO SECONDED THE MOTION. MOTION PASSED WITH A 7-0 ROLL CALL VOTE.

YES Walker
Cataldo
Rolfson
Dawson
Bryant
Crail
Stile
NO None

PUBLIC HEARINGS

1. Request Adoption of Resolution No. 2023-42, Highland Main Lots Minor Subdivision (3 Duplex Lots)

Mr. Brackins read Resolution No. 2023-42 by title only.

RESOLUTION NO. 2023-42

A RESOLUTION OF THE CITY OF MOUNT DORA, FLORIDA RELATED TO THE MINOR SUBDIVISION FINAL PLAT ENTITLED "HIGHLAND MAIN LOTS"; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR APPROVAL OF FINAL PLAT; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mr. Sandersfeld described the property and its location and explained the reason for the resolution. A damaged home has been removed and the owner is dividing the property into three lots for which the owner is planning three duplexes. Staff recommends adoption of the resolution.

Mayor Stile opened public comment. Property owner Frank Russo thanked Mr. Sandersfeld. He told Council the duplexes would be higher-scale rentals. Mayor Stile closed public comment.

MOTION BY COUNCILMEMBER ROLFSON TO ADOPT RESOLUTION NO. 2023-42, HIGHLAND MAIN LOTS MINOR SUBDIVISION; COUNCILMEMBER CATALDO SECONDED THE MOTION. MOTION PASSED WITH A 7-0 ROLL CALL VOTE.

YES Rolfson
Cataldo
Dawson
Walker
Bryant
Crail
Stile
NO None

2. Request Adoption of Resolution No. 2023-50, Joint Meeting between the City of Mount Dora City Council and the Lake County Board of County Commissioners

Mr. Brackins read Resolution No. 2023-50 by title only.

RESOLUTION NO. 2023-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOUNT DORA, FLORIDA, ANNOUNCING INTEREST IN PARTICIPATING IN AND HOLDING JOINT MEETINGS WITH THE BOARD OF COUNTY COMMISSIONERS OF LAKE COUNTY AND ALL

MUNICIPALITIES WITHIN LAKE COUNTY IN FURTHERANCE OF THE JOINT PLANNING INITIATIVE, INCLUDING THE WOLF BRANCH INNOVATION DISTRICT; AUTHORIZING JOINT MEETINGS PURSUANT TO SECTION 125.001(2)(A), FLORIDA STATUTES; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Sandersfeld spoke about the October 16th joint meeting between the City of Mount Dora and the Lake County Board of County Commissioners. Mr. Brackins told Council the resolution came at the request of County Commission, which the City has accommodated out of an abundance of caution. Staff supports the adoption of the resolution as a demonstration of intergovernmental coordination.

Mayor Stile opened public comment. No one spoke. Mayor Stile closed public comment.

MOTION BY VICE-MAYOR CRAIL TO ADOPT RESOLUTION NO. 2023-50, JOINT MEETING BETWEEN THE CITY OF MOUNT DORA CITY COUNCIL AND THE LAKE COUNTY BOARD OF COUNTY COMMISSIONERS; COUNCILMEMBER ROLFSON SECONDED THE MOTION. MOTION PASSED WITH A 7-0 ROLL CALL VOTE.

YES Crail
Rolfson
Cataldo
Dawson
Walker
Bryant
Stile
NO None

After deciding by consensus they would like to have the City Attorney present at the joint meeting, Council asked Mr. Brackins to attend the October 16th meeting. Mr. Brackins agreed to attend.

It was confirmed no public comment would take place at the joint meeting, which would be conducted as a workshop.

<u>DISCUSSION ITEM</u>

1. Regarding the Request for the Mayor to Sign the Open Letter to Combat Antisemitism and Fight Hate for Good

The Mayor told Council she had been asked to sign an online petition. She placed this item on the agenda to discuss with Council whether they would like her to sign on behalf of the City. Signing the petition as individuals was discussed. Council discussed the petition as it relates to the Safe Place initiative, and the 2016 Equal Rights ordinance passed by the City. Councilmembers voiced support for signing the petition, officially or individually. Mr. Brackins pointed out there are no stated limitations on the petition's use.

<u>CITY MANAGER'S REPORT</u>

Mr. Sandersfeld thanked the City for its support while he served as Acting City Manager.

CITY ATTORNEY'S REPORT

Mr. Brackins thanked the City for its assistance during the attorney transition. He spoke about his involvement in current City issues.

COMMUNICATIONS AND REPORTS

Councilmember Bryant spoke about the Florida League of Cities committee meetings taking place later in the week. Councilmembers Bryant, Dawson and Rolfson will be attending for their respective committees. He explained the committees are establishing legislative priorities which will then be handed over to the Florida League of Cities lobbyists.

Councilmember Rolfson suggested Council devote attention to the creation of a policy regarding public meeting decorum. He would have the Clerk distribute material related to the topic, which could be used for reference.

Councilmember Rolfson expressed appreciation for the new attorney and mentioned the functioning of the sniffers at the waste water treatment plant.

Councilmember Dawson spoke about the committee on which he's serving, which is related to finance, budget, and personnel. Councilmember Dawson mentioned the issues on which they're focusing, which are the decreasing of homestead tax, utility up charging, and the transfer of enterprise funds.

Councilmember Walker welcomed Mr. Brackins and acknowledged Hispanic Heritage Month.

Vice-mayor Crail expressed appreciation for City staff for their work with grants and their responsiveness.

The Vice-mayor distributed a document summarizing Council activity billed by the City Attorney.

Mayor Stile welcomed the new attorney. She spoke about correcting the problems with the Century Link boxes, and congratulated staff on the successful Pitmasters and Pourers event. She also reminded City staff of the goal to accommodate golf-cart parking in the pedestrian area at Sunset Park.

MOTION BY COUNCILMEMBER ROLFSON TO ADJOURN.

There being no further business for discussion, Mayor Stile adjourned the meeting at 7:33 p.m.

CRISSY STILE, MAYOR
City of Mount Dora

JEANANN HAND, CITY CLERK
City of Mount Dora