



City of Mount Dora
510 N. Baker St.
Mount Dora, FL 32757
352-735-7112
Fax: 352-735-7191
E-mail: plandev@cityofmoundora.com

COMMUNITY REDEVELOPMENT AGENCY GOVERNING BOARD
City Hall Board Room
510 N. Baker Street, Mount Dora, FL
September 7, 2023 at 6:00 PM

AGENDA

CALL TO ORDER

ROLL CALL

CONSENT AGENDA

ACTION ITEMS

1. Request Adoption of **Resolution No. 2023-34**, CRA Fiscal Year 2023-2024 Budget

DISCUSSION ITEMS

OTHER BUSINESS

ADJOURNMENT

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE AT THIS MEETING WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, SUCH PERSON MAY NEED A RECORD OF THESE PROCEEDINGS. FOR SUCH PURPOSE, A PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. VERBATIM RECORD WILL NOT BE PROVIDED BY THE CITY OF MOUNT DORA.

NOTICE: IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CITY CLERK AT LEAST 48 HOURS PRIOR TO THE PROCEEDINGS. TELEPHONE (352) 735-7126 FOR ASSISTANCE. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS, (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE) FOR ASSISTANCE.

NOTICE: For purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decision made at this meeting with respect to any matter considered at this meeting, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: For purposes of Section 286.011, *Florida Statutes*, two (2) or more members of the City Council may be present at this meeting and this meeting may be considered a City Council meeting although no decision of the City Council will be made at this meeting and the City Council shall comply with the requirements of controlling State law in every respect.

NOTICE: If any person decides to appeal any decisions made at this meeting with respect to any matter considered at this meeting, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. The City shall not make or perfect such a record. Section 286.0105, *Florida Statutes*.

NOTICE: In accordance with the Americans with Disabilities Act (“ADA”) and Florida Statutes, Section 286.26, persons with disabilities needing a reasonable accommodation to participate in a public hearing or meeting should contact the City of Mount Dora’s ADA Coordinator at least 48 hours prior to the proceeding. The ADA Coordinator may be contacted by phone at 352-735-7126, ext. 1111, or by email at clerk@cityofmounddora.com.

If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955- 8770 (Voice) for assistance.



510 N. Baker St.
Mount Dora, FL 32757
352-735-7126

DATE: September 7, 2023

TO: Honorable Mayor and City Council Members

FROM: Patrick C. Comiskey, City Manager *Patrick C. Comiskey*

SUBJECT: Request Adoption of **Resolution No. 2023-34**, CRA Fiscal Year 2023-2024 Budget

Introduction:

This is a request for the CRA Governing Board to approve Resolution 2023-34 CRA, Approval of Fiscal Year 2023-2024 Annual Budget.

Discussion:

This budget is consistent with the goals and objectives of the Redevelopment Plan of 2019. The proposed budget for Fiscal Year 2023 - 2024 is estimated to be \$2,557,093. This includes the following tax increment payments:

City	\$864,662
County	\$862,998

In addition, we will be utilizing \$829,433 in prior year funding.

Budget Impact:

Approval of Budget

Strategic Impact:

Goal 1 Economic Development

Recommendation:

CRA Governing Board to approve Resolution 2023-34 CRA.

Attachment(s):

1. CRA Reso No 2023-34 Approval of Budget.SGS
2. FY 2023-24 Exhibit A

Prepared by: Jeanann Hand, City Clerk
Reviewed by: Aneta Barton, Budget Director

Approved - 8/16/2023

Adam Sumner, CRA Administrator
Sherry Sutphen, City Attorney
Jeanann Hand, City Clerk
Patrick Comiskey, City Manager

Approved - 8/16/2023
Approved - 8/29/2023
Approved - 8/29/2023
Final Approval - 8/29/2023

RESOLUTION NO. 2023-34 (CRA)

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MOUNT DORA, FLORIDA PERTAINING TO THE APPROVAL AND ADOPTION OF THE FISCAL YEAR 2023-2024 BUDGET PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR APPROVAL OF GRANT AGREEMENT AND AUTHORIZATION TO EXECUTE; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Mount Dora Community Redevelopment Agency (CRA) is charged with redevelopment activities within its boundaries to sustain and enhance the tax base; and

WHEREAS, pursuant to the CRA Redevelopment Plan of 2019, the agency must adopt an annual budget that complies with state law and the Redevelopment Plan; and

WHEREAS, CRA Governing Board must approve and adopt the budget before City Council approves and adopts the City's annual budget, and

WHEREAS, the CRA Advisory Committee has recommended approval of the draft budget; and

WHEREAS, the projects submitted in this budget are consistent with the Redevelopment Plan of 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MOUNT DORA, FLORIDA, AS FOLLOWS:

SECTION 1. Legislative Findings and Intent. The CRA has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

SECTION 2. Approval of Budget. The CRA hereby approves the 2023-2024 Annual Budget for the Agency as set forth in **Exhibit "A"** attached hereto.

SECTION 3. Implementing Administrative Actions. The City Manager, City Attorney, and the CRA Administrator are hereby authorized and directed to take such action as may be deemed necessary and appropriate in order to implement the provisions of this Resolution. The City Manager may, as deemed appropriate, necessary and convenient, delegate the powers of

implementation as herein set forth to such City employees as deemed effectual and prudent.

SECTION 4. Savings Clause. All prior actions of the CRA pertaining to this grant program and award, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

SECTION 5. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the City Clerk and City Attorney, may be corrected.

SECTION 6. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 7. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 8. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 7th day of September, 2023.

**CRISSY STILE
CHAIRPERSON**

ATTEST:

Jeanann Hand
City Clerk

Approved as to form and legality

Sherry G. Sutphen, City Attorney

EXHIBIT “A”
CRA
2023-2024 Annual Budget

Exhibit "A"

PROPOSED CRA BUDGET FISCAL YEAR 2023 - 2024

REVENUE

City Tax Increment	\$	864,662
County Tax Increment	\$	862,998
Estimated Carryover	\$	829,433

Total Revenue 2,557,093

EXPENSES

Contractual Service	\$	355,400
Operating Supplies	\$	344,977
Economic Development/Incentives	\$	225,000
Administrative Services Allocation	\$	100,083
Property/Casualty/Auto Ins Premiums	\$	10,494
Debt Service 2013 Bonds	\$	196,118
Debt Service Capital Improvement Note 2018	\$	220,621
CIP - Streetscape Repair	\$	75,000
CIP - Streetscape future phase	\$	350,000
CIP - Parking Solutions	\$	625,000
CIP - Signage	\$	30,000
CIP - Information Kiosks	\$	24,400

Total Expense 2,557,093