



**CITY OF
MOUNT
DORA**

**Parks and Recreation
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681
E-mail: parksandrec@cityofmoundora.com**

**PARKS AND RECREATION
ADVISORY BOARD MEETING
City Hall Board Room, 510 N. Baker Street, Mount Dora, FL 32757
August 21, 2023 at 5:30 PM**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Public Comment
- V. Presentations
- VI. Action Items
 - A. 2024 Florida Recreational Development Assistance Program (FRDAP) grant application in the amount of \$200,000 for improvements to Frank Brown Park
 - B. 2024 Florida Recreational Development Assistance Program (FRDAP) grant application in the amount of \$200,000 for improvements to Gilbert Park
- VII. Resolutions
- VIII. Ordinances
- IX. Discussion Items
- X. City Staff
- XI. Communications and Reports
- XII. Future Meeting Dates
 - A. Monday, September 18, 2023, 5:30 p.m.
 - B. Monday, November 20, 2023, 5:30 p.m.
- XIII. Adjournment

NOTICE: Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans with Disabilities Act (“ADA”) and Florida Statutes, Section 286.26, persons with disabilities needing a reasonable accommodation to participate in a public hearing or meeting should contact the City of Mount Dora’s ADA Coordinator at least 48 hours prior to the proceeding. The ADA Coordinator may be contacted by phone at 352-735-7126, ext. 1111, or by email at clerk@cityofmoundora.com.

If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955- 8770 (Voice) for assistance.

If you have any comments or question regarding the contents of this agenda packet, please call Jennifer Schwarz at (352) 735-7183 ext. 1605.



CITY OF MOUNT DORA

Leisure Services
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681
E-mail: parksandrec@cityofmountdora.com

DATE: August 21, 2023

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: 2024 Florida Recreational Development Assistance Program (FRDAP) grant application in the amount of \$200,000 for improvements to Frank Brown Park

Introduction:

Discussion of 2024 Florida Recreational Development Assistance Program (FRDAP) grant application in the amount of \$200,000 for improvements to Frank Brown Park.

Discussion:

The Florida Recreation Development Assistance Grant is a 100% matching grant providing funding to organizations for the development of outdoor recreational facilities. Organizations may apply for up to \$200,000.00 in state funds to support their outdoor recreational facilities.

Funding from this grant will supplement the City's capital improvement project for Frank Brown Sports Complex. This CIP project has been requested by City Council to be in the 2023-24 fiscal year budget. The Parks and Recreation Director has worked with the City Project Manager and CMAR on the site plan of each of the two projects. Quotes have been submitted based on the projects taking place in the 2023-24 budget.

City Council approved the application of this grant on the August 15 agenda.

Budget Impact:

There is \$481,000 currently earmarked in the upcoming FY 23-24 CIP budget for the Frank Brown project pending City Council final approval on August 28, 2023.

Strategic Impact:

Objective 2.3. Develop a parks and recreation system guided by the principles of the Parks and Recreation Master Plan

2.3.4. Invest in an equitable Parks system

Recommendation Parks and Recreation Advisory Board to discuss and approve the FRDAP \$200,000 grant application for Frank Brown Park.

Attachment(s):

1. Frank Brown Park Renovation Proposal

Prepared by: Jennifer Schwarz, Operations Manager
Reviewed by: Troy Shonk, Parks & Recreation Director

Final Approval - 8/15/2023

ATTACHMENT #1



05/10/2023

Faden Proposal No. 23-346

Chet Cramer
Construction Project Manager
City of Mount Dora
510 N Baker Street
Mount Dora, Florida 32757

RE: Frank Brown Park Project (Budgetary)

Scope Summary: Provide and install new shade structures, new water fountain, fence demolition, grading, sodding, irrigation and new site furnishing.

Exhibit A: Scope of Work

1. General Conditions
 - a. Project Management and Supervision
 - b. Mobilization/Demobilization
2. New Construction
 - a. Provide and Install (1) new canopy structure (match Kayak project)
 - b. Provide and install new grill with stand (bolt down)
 - c. Demo approximately 130'0" LF of fence, re-grade field#2, sod and irrigate clay infield
 - d. Re-grade and sod multipurpose field and add water supply at home/away side of field
 - e. Provide and install 20'0" x 22'0" pavilion with electrical outlet on post
 - f. Provide and install (3) new 3 step bleachers and (2) shade structures
 - g. Provide and install new bottle filler water fountain with new drain at restroom

Qualifications and Exclusions:

1. Work to be completed 1st shift, M-F, no overtime is included.
2. No signage is included
3. The scope is limited to the items listed in Exhibit A. Any other added scope items or items required by the AHJ for permitting are excluded and will be charged as a change order.
4. Geotechnical testing/reports are excluded.
5. Dewatering is excluded.
6. Landscaping, irrigation, and sod are excluded.
7. Painting and staining are excluded.
8. Civil engineering is excluded.
9. Permit fees are excluded.

Budgetary Price: \$ 480,700.00

Please feel free to contact me with any questions. We look forward to working with you.

Best regards,

Shawn Howard
Faden Builders, Inc.



FUNDING OPPORTUNITY

2023 Florida Recreational Development Assistance Program (FRDAP) Regular Application Cycle

The Florida Department of Environmental Protection provides funds through the Florida Recreational Development Assistance Program's competitive grants for the acquisition or development of outdoor recreational facilities. Any municipality may apply for up to two FRDAP grants during each funding cycle, but may only have three FRDAP grants active at one time.

Eligible Activities include but are not limited to:

Basketball Courts, Field Lighting, Boating Facilities, Beach Access, Playgrounds, Soccer Fields, Tennis Courts, Baseball/Softball Facilities, Sports lighting, Trails, Picnic Facilities, Fishing/Nature Piers, Outdoor Amphitheaters, Dog Parks, Cultural Facilities, Support Facilities and any other outdoor recreation or open space elements.

Application Deadline: August 31, 2023

Maximum Grant Amount: \$50,000- \$200,000 (2 applications are permitted for each cycle)

Eligible Costs: **Project costs from July 1, 2023 and on are reimbursable.**

Grant preparation fees are eligible to be reimbursed as a part of the grant.

Match: Grants up to \$50,000 have no matching fund requirement.

Grants more than \$50,000 and up to \$150,000 have a 25% matching funds requirement.

Grants over \$150,000 have a 100% matching funds requirement.



CITY OF MOUNT DORA

Leisure Services
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Fax: 352-735-3681
E-mail: parksandrec@cityofmountdora.com

DATE: August 21, 2023

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: 2024 Florida Recreational Development Assistance Program (FRDAP) grant application in the amount of \$200,000 for improvements to Gilbert Park

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The Florida Recreation Development Assistance Grant is a 100% matching grant providing funding to organizations for the development of outdoor recreational facilities. Organizations may apply for up to \$200,000.00 in state funds to support their outdoor recreational facilities.

Funding from this grant will supplement the City's capital improvement project for Gilbert Park Playground. This CIP project has been requested by City Council to be in the 2023-24 fiscal year budget. The Parks and Recreation Director has worked with the City Project Manager and CMAR on the site plan of each of the two projects. Quotes have been submitted based on the projects taking place in the 2023-24 budget.

City Council approved the application of this grant on the August 15 agenda.

Budget Impact:

There is \$700,000 currently earmarked in the upcoming FY 23-24 CIP budget for the Gilbert Park project pending City Council final approval on August 28, 2023.

Strategic Impact:

Objective 2.3. Develop a parks and recreation system guided by the principles of the Parks and Recreation Master Plan

2.3.4. Invest in an equitable Parks system

Recommendation Parks and Recreation Advisory Board to discuss and approve the FRDAP \$200,000 grant application for Gilbert Park.

Attachment(s):

1. Gilbert Park Playground Proposal

Prepared by: Jennifer Schwarz, Operations Manager
Reviewed by: Troy Shonk, Parks & Recreation Director

Final Approval - 8/15/2023


REP SERVICES, INC.
Experts at Play & Outdoor Spaces

Site Amenities ■ Playground Equipment ■ Safety Surfacing ■ Shade
Phone: 407.831.9658 Fax: 866.232.8532 E-mail: sales@repsservices.com

CGC1508223

Page 1 of 3

This Estimate has been prepared by:

Rep Services, Inc.

165 W. Jessup Ave.

Longwood, FL 32750-4146

ESTIMATE

Proposed To: City of Mount Dora
510 N. Baker St
Mount Dora, FL 32757

Ship To: TBD at a later date

Terms: See below

Attn: Troy Shonk

Attn:

Project No: 19914

Project Name: City of Mt Dora Gilbert Park

Project Contact: Troy Shonk

Proposal No: 19914.02

Proposal Name: Gilbert Park Playground Opt 1 w Shade

Project Location:

Proposal Date: 5/10/2023

Proposal Expires: 6/9/2023

For Questions Contact: Shela Brown

☎ 407-853-3558

✉ shela@repsservices.com

Consultant: Mary Langley

☎ 407-853-3563

✉ mary@repsservices.com

Opt/Rev: B/-1

Printed: 5/11/23 - SA

Vendor: Landscape Structures

Proj Drawings: 19914-1-1 Temp

588708

Class	Part No	Qty	Description	Unit Price	Net Price	Ext Price
Ages 2-5 Yrs	SP233075A-001	1 EA	Market Cafe DB	22,334.00	22,334.00	22,334.00
Kids In Motion	IP186490A-001	1 EA	We-saw DB Only	13,577.00	13,577.00	13,577.00
	IP248819A-001	1 EA	We-Go-Round w/Perf Panels - 2 seats DB Only	37,312.00	37,312.00	37,312.00
Play Area Ages 5-12						
Bridges & Ramps	PB120325A-001	1 EA	Ramp Berm Exit Plate - Wood Wall	404.00	404.00	404.00
	PB156232A-001	3 EA	Ramp W/guardrails W/curbs - Meets Astm	4,184.00	4,184.00	12,552.00
	PB184490A-001	1 EA	Swiggle Stix Bridge - W/handloop - Attached To Deck DB	6,321.00	6,321.00	6,321.00
	PB193171C-001	1 EA	Swiggleknots Bridge - W/o Deck Connections - DB Only	6,090.00	6,090.00	6,090.00
Climbers	PB184605A-001	1 EA	O-zone 3-ring Climber - Ground To Ground DB	4,772.00	4,772.00	4,772.00
	PB185583A-001	1 EA	Ring Tangle Climber - Ground Level	1,659.00	1,659.00	1,659.00
Decks	PB178710A-001	3 EA	Hexagon Tenderdeck	2,914.00	2,914.00	8,742.00
Enclosures	PB111240A-001	4 EA	Balcony Deck	1,276.00	1,276.00	5,104.00
	PB127439A-001	1 EA	Navigator Reach Panel Above Deck	688.00	688.00	688.00
	PB127440A-001	1 EA	Trail Tracker Reach Panel - Above Deck	473.00	473.00	473.00
	PB127953A-001	1 EA	Handhold Panel Set	284.00	284.00	284.00
	PB135729A-001	1 EA	Periscope Reach Panel - Above Deck	1,559.00	1,559.00	1,559.00
	PB160694A-001	4 EA	Barrier With Infill Panel	609.00	609.00	2,436.00
	PB164094A-001	1 EA	Bongo Reach Panel Above Deck	893.00	893.00	893.00
	PB164148A-001	1 EA	Ring-a-bell Reach Panel - Above Deck	977.00	977.00	977.00
	PB191031A-001	3 EA	Accessible Panel Curb	110.00	110.00	330.00
Kids In Motion	IP138871A-004	1 EA	Sway Fun Wheelchair Glider - 16"height	16,212.00	16,212.00	16,212.00
	IP158105A-001	1 EA	Wobble Pod DB Only	1,517.00	1,517.00	1,517.00
	IP218915A-001	1 EA	Global Motion DB Only	28,025.00	28,025.00	28,025.00
	PB166809A-001	3 EA	E-pod Seat	305.00	305.00	915.00
	PB193174A-002	1 EA	Sol Spinner 2"sm	2,373.00	2,373.00	2,373.00
	PB201546A-002	1 EA	Gyro Twister 2"sm	1,974.00	1,974.00	1,974.00
Mainstructures	PB193169C-001	1 EA	Netplex 14-post W/5-roofs - Steel Posts And DB Only	19,619.00	19,619.00	19,619.00
	PB194659B-001	1 EA	Disc Net Climber For 14-post Mainstructure	29,600.00	29,600.00	29,600.00
Overhead Events	PB193170A-001	1 EA	Lolliladder W/2 E-pods	2,504.00	2,504.00	2,504.00
Posts	PB111404E-002	1 EA	84"alum Post 2"sm	436.00	436.00	436.00
	PB111404F-002	2 EA	76"alum Post 2"sm	415.00	415.00	830.00
	PB111404H-002	7 EA	60"alum Post 2"sm	404.00	404.00	2,828.00
	PB111404J-002	2 EA	44"alum Post 2"sm	373.00	373.00	746.00
	PB111404O-001	1 EA	132"steel Post DB 42" Bury	299.00	299.00	299.00
	PB111405H-012	2 EA	18"alum Flush Post W/turtle Cap 2"sm	483.00	483.00	966.00
	PB179595Q-001	4 EA	188"steel Post For Vibe Roof DB	457.00	457.00	1,828.00

Estimated pricing may change without notice.
For a formal proposal, please contact us.


REP SERVICES, INC.
Experts at Play & Outdoor Spaces

165 W. Jessup Ave. · Longwood, FL 32750-4146

www.repsservices.com
sales@repsservices.com

ATTACHMENT #1

	PB179595T-001	4 EA	164"steel Post For Vibe Roof DB	420.00	420.00	1,680.00
	PB179595W-001	6 EA	140"steel Post For Vibe Roof DB	305.00	305.00	1,830.00
Roofs	PB179594A-001	7 EA	Vibe Roof	1,334.00	1,334.00	9,338.00
Sensory Play	IP168100B-001	4 EA	Sensory Play Center Wall 2"sm	1,071.00	1,071.00	4,284.00
	IP168101B-001	2 EA	Sensory Play Center Wall End 2"sm	756.00	756.00	1,512.00
	IP168105A-001	1 EA	Imagination Table	714.00	714.00	714.00
	IP168106A-001	1 EA	Xylofun Panel	2,195.00	2,195.00	2,195.00
	IP168107A-001	1 EA	Bongo Panel	987.00	987.00	987.00
	IP168108A-001	1 EA	Kaleidospin Panel	3,003.00	3,003.00	3,003.00
	IP168661A-001	5 EA	Sensory Play Station Plate	0.00	0.00	0.00
	IP176457A-002	1 EA	Roller Table 2"sm	11,991.00	11,991.00	11,991.00
Signs	IP182503C-002	1 EA	Welcome Sign (Isi Provided) - Ages 5-12 Years 2" Surface Mount	0.00	0.00	0.00
Slides & Gliders	PB189313A-001	1 EA	Rushwinder DB Right	4,998.00	4,998.00	4,998.00
Product Subtotal:						\$279,711.00
Signed & Sealed Engineering:						\$5,240.00
Freight: Prepaid Ship Method: Best Way FOB: Destination Weight: 18,249 lbs Freight Charge:						\$38,880.00
Landscape Structures Total:						\$323,831.00
Vendor: Engineered Wood Fiber supplied by Rep Services			Proj Drawings:			588709
Class	Part No	Qty	Description	Unit Price	Net Price	Ext Price
Surfacing	EWf-LAKE COUNTY	180 CY	Engineered Wood Fiber Material, Freight & Installation	53.13	53.13	9,563.40
Freight: Prepaid Ship Method: Best Way FOB: Destination Freight Charge:						Included
Engineered Wood Fiber supplied by Rep Services Total:						\$9,563.40
Vendor: Tot TurfRSI			Proj Drawings:			588710
Class	Part No	Qty	Description	Unit Price	Net Price	Ext Price
Surfacing	PIP	1 EA	POUR IN PLACE SURFACING 450 SF 9' CFH	15,680.00	15,680.00	15,680.00
Freight: Prepaid Ship Method: Best Way FOB: Destination Freight Charge:						Included
Tot TurfRSI Total:						\$15,680.00
Vendor: LSI SkyWays			Proj Drawings: Gilbert Park Shade			588719
Class	Part No	Qty	Description	Unit Price	Net Price	Ext Price
Custom	CP001097	6 EA	Skyways Template-Steel Anchor Bolt/Base Plate Template	150.00	150.00	900.00
	CP001490	3 EA	Skyways Rapid Release-Shade Sail Rapid Release	1,630.00	1,630.00	4,890.00
	CP018360	1 EA	Skyways Joined Triangle Sails - 4 Columns + 2 Hdpe Tops - 11'-25' Entry - Approx. 2,510 Sq Ft - Monotec Hd Fabric - Contact Skyways Fo	61,978.00	61,978.00	61,978.00
Product Subtotal:						\$67,768.00
Signed & Sealed Engineering:						\$2,160.00
Freight: Prepaid Ship Method: Best Way FOB: Destination Freight Charge:						\$6,538.00
LSI SkyWays Total:						\$76,466.00
Installation By RSI Installer: The scope includes the following, as required:						588720
Item	Qty	Description				
INS-LSI	1 LT	Equipment Installation - Landscape Structures				
INS-CON SIDEWALK	1 LT	Installation of concrete sidewalk				
INS-CON CURB	1 LT	Installation of concrete curbing				
INS-SKY	1 LT	Equipment Installation - LSI SkyWays Shade with Footings				
RSI Installer Total:						\$218,595.00
Installation By RSI Installer: The scope includes the following, as required:						588721
Item	Qty	Description				
PERMIT FILING	1 EA	Charge for document preparation for building permit.				
PERMIT FEE	1 EA	Permit Fees charged by Building Department for the building permit and by the Clerk of Circuit Court for the Notice of Commencement.				
OTHER	1 EA	Payment and Performance Bond				
RSI Installer Total:						\$42,114.00

ATTACHMENT #1

General Terms of Sale and Proposal Summary

Net 30	Product:	\$380,122.40
	Installation:	\$260,709.00
	Freight:	\$45,418.00
	Estimate Total:	\$686,249.40

Notes

ESTIMATE ONLY
Pricing is subject to receipt of signed agreement, site plan and approved colors by June 30, 2023 and Equipment Delivery by 12/15/2023.

Proposal is based on attached Groveview Design 16545-1-4 (minus Swings, Site Funiture, Musical Equipment)
With the following Add-Ons: We-Go Round; Smartplay House and We-Saw
PLUS SHADE



 **REP SERVICES, INC.**
Experts at Play & Outdoor Spaces
165 W. Jessup Avenue, Longwood, FL 32750







ATTACHMENT #1

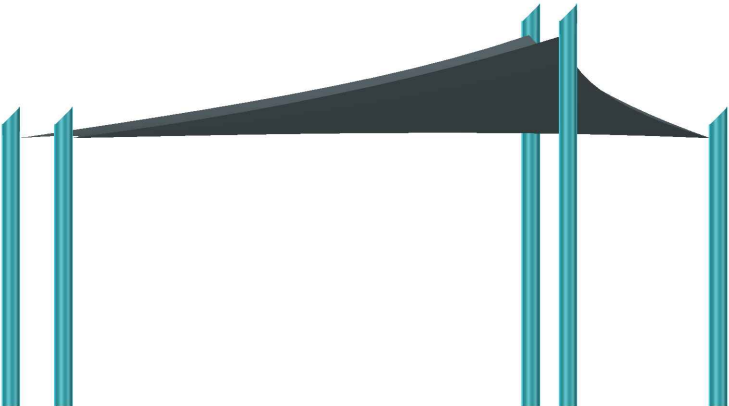
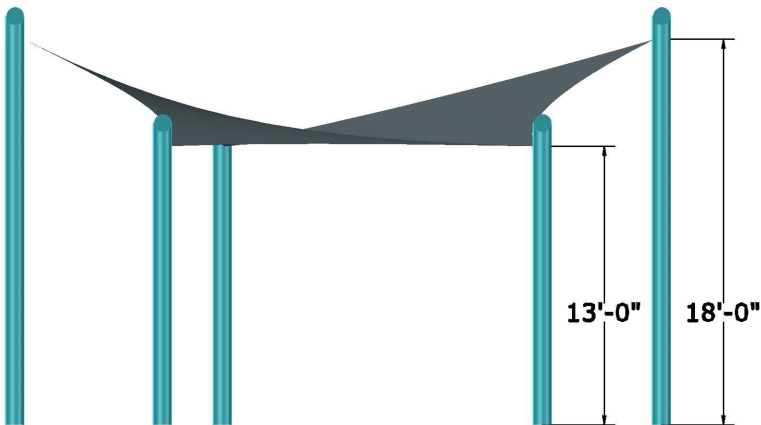
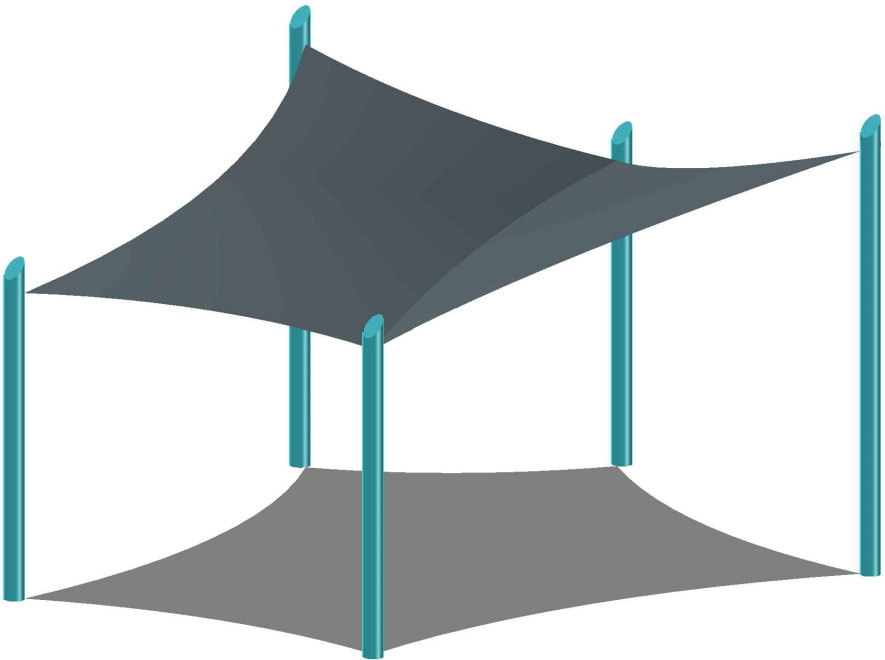
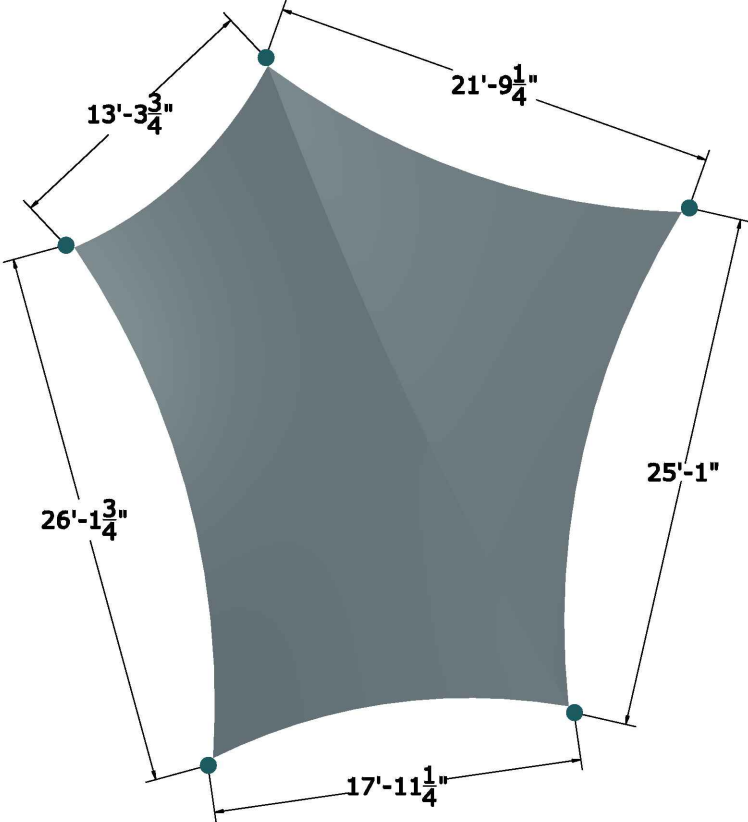


Image for illustrative purposes only. Does not represent the finished product. Not to scale. Not for construction.
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Project Info:
Tomoka Farms Apartments

Location:
Daytona Beach, FL

Unit Type:
5-Point Sails

Designed By:
RP

Sheet Size:
11" X 17"

SKYWAYS
by LANDSCAPE STRUCTURES
8131 FORNEY RD.
DALLAS, TEXAS 75227
PH: 1-888-438-6574

Date 4/24/2023

NOTES:

SELECTED OPTIONS:		
Rapid Release (Sail)	QTY	1
Templates	QTY	5
Wet Stamp	QTY	1

WIND LOAD: 105 MPH
SNOW LOAD: 5 PSF
BUILDING CODE: IBC 2015

STEEL COLOR: Sky
FABRIC COLOR: Metallic Silver

FOUNDATION TYPE: Drilled pier
BURY TYPE: Recessed Base Plate
SURFACING: TBD

QUOTE #
1174386-01-01

CUSTOM PRODUCT NUMBER:
CP033745





FUNDING OPPORTUNITY

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Grants over \$150,000 have a 100% matching funds requirement.