



**CITY OF
MOUNT
DORA™**

**Parks and Recreation
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681
E-mail: parksandrec@cityofmountdora.com**

**PARKS AND RECREATION
ADVISORY BOARD MEETING
City Hall Board Room, 510 N. Baker Street, Mount Dora, FL 32757
May 15, 2023 at 5:30 PM**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
 - A. March 20, 2023 Meeting Minutes
- IV. Public Comment
- V. Presentations
- VI. Action Items
- VII. Resolutions
- VIII. Ordinances
- IX. Discussion Items
 - A. Forest Preserve Phase II
- X. City Staff
 - A. Parks and Recreation Update
 - * Community Partners
 - * FY 23/24 Budget Requests
 - B. Cultural and Special Events Update
- XI. Communications and Reports
 - A. Board Member Elizabeth Bourassa
 - B. Board Member Derrick Campbell
 - C. Board Member Marsha Blum
 - D. Board Member William Larkin

E. Board Member Suzanne Scheck

F. Vice-chair Amy Fortenberry

G. Chair Mark Woerner

XII. Future Meeting Dates

A. Monday, July 17, 2023, 5:30 p.m.

B. Monday, September 18, 2023, 5:30 p.m.

C. Monday, November 20, 2023, 5:30 p.m.

XIII. Adjournment

NOTICE: Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans with Disabilities Act (“ADA”) and Florida Statutes, Section 286.26, persons with disabilities needing a reasonable accommodation to participate in a public hearing or meeting should contact the City of Mount Dora’s ADA Coordinator at least 48 hours prior to the proceeding. The ADA Coordinator may be contacted by phone at 352-735-7126, ext. 1111, or by email at clerk@cityofmounddora.com.

If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955- 8770 (Voice) for assistance.

If you have any comments or question regarding the contents of this agenda packet, please call Jennifer Schwarz at (352) 735-7183 ext. 1605.



CITY OF MOUNT DORA

Leisure Services
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681

E-mail: parksandrec@cityofmoundora.com

DATE: May 15, 2023

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: March 20, 2023 Meeting Minutes

Introduction:

This is a request for the Parks and Recreation Advisory Board to approve meeting minutes.

Discussion:

Staff prepares minutes and presents them to the Advisory Board as an opportunity to make suggestions or corrections prior to final approval.

Budget Impact:

N/A

Strategic Impact:

Detailed minutes ensure that Board meetings are well documented and votes are recorded for the public record.

Recommendation Board consider approving attached minutes.

Attachment(s):

1. PRAB Minutes.03.20.2023.ADA

Prepared by: Jennifer Schwarz, Operations Manager
Reviewed by: Troy Shonk, Parks & Recreation Director

Final Approval - 5/11/2023

**CITY OF
MOUNT DORA, FLORIDA**

**PARKS AND RECREATION
BOARD MINUTES**



**March 20, 2023
City Hall
510 N. Baker St.
Mount Dora, FL 32757**

Call to Order

Meeting called to order by Mark Woerner at 5:30pm

Roll Call

Approval of Minutes

MOTION BY MS. BLUM TO APPROVE THE MARCH 21, 2022 MEETING MINUTES;
MS. FORTENBERRY SECONDED THE MOTION. MOTION APPROVED BY A
UNANIMOUS VOICE VOTE.

A. January 12, 2023 Meeting Minutes

Public Comment

Dr. Christine King Harris works with NECRA, Parks & Recreation. She questioned if seating was going to be installed again, as she liked that feature before. Director Troy Shonk advised that when the community was asked for their opinion, the consensus was that they did not want the hill and preferred the clear sight line. She reiterated that the community preferred the seating.

Presentations

A. Annual Ethics Review

Ms. Sutphen reviewed the purpose of Sunshine Law and mentioned procedures some choose to follow in order to maintain their compliance. She spoke about the concept of public record, related methods of communication and evaluating the need for abstention from conversation about topics of concern. She explained the responsibilities of board members and City staff, as well as the consequences of non-compliance.

Action Items

Resolutions

Ordinances

Discussion Items

A. Summerview Park Improvements

Director Troy Shonk reviewed that the Summerview Park Plans were initially created over 18 years ago, but that they are not up to the City's standards. PRAB and City Council previously approved having 6 pickleball courts installed at Summerview Park. He said that the Summerview Community provided feedback stating they want safety lighting installed, a basketball court and a better playground. He reviewed a possible site plan that has been created for two separate age-appropriate playgrounds. Member Scheck inquired if the playground would be covered with a sail type structure or something else. Troy advised that he received a quote to do so. Member Larkin also added that his grandchildren cannot play at most parks during the summer due to the lack of shade. Troy advised that he is working on the plan and will be working to have the shade structure included. He then moved onto the addition of a standard basketball court and safety lighting. He said he wanted to see the park as a community park that we can be proud of.

City Staff

A. Parks and Recreation Update

The Parks and Recreation Director, Troy Shonk, informed the board that Cauley Lott Park had been opened, but it has experienced 3 instances of vandalism in that short time. However, we do have cameras in place now that will hopefully reduce the instances of that moving forward. He also shared that the North East Community has been assigned an officer, Officer Lopez, stationed out of the Martin Luther King Center. Troy then moved onto the Lincoln Avenue Pool renovations, kayak launch, Edgerton Fountain, Pine Forest Cemetery Fencing, Lincoln Avenue Park Lights and restroom and lastly, Triangle Elementary Park project.

B. Cultural and Special Events Update

Arts & Crafts festival went well this past weekend.

Communications and Reports

A. Board Member Elizabeth Bourassa

B. Board Member Derrick Campbell

C. Board Member Marsha Blum

D. Board Member William Larkin

E. Board Member Suzanne Scheck

F. Vice-chair Amy Fortenberry

G. Chair Mark Woerner

Future Meeting Dates

A. Monday, May 15, 2023, 5:30 p.m.

B. Monday, July 17, 2023, 5:30 p.m.

C. Monday, September 18, 2023, 5:30 p.m.

D. Monday, November 20, 2023, 5:30 p.m.

Adjournment

MOTION by Mr. Larkin, SECONDED by Ms. Fortenberry to adjourn the meeting.



CITY OF MOUNT DORA

City of Mount Dora
W.T. Bland Public Library
1995 N. Donnelly St.
Mount Dora, FL 32757
352-735-7180

E-mail: library@cityofmoundora.com

DATE: May 15, 2023

TO: Parks and Recreation Advisory Board Members

FROM: Cathy Lunday, Library Director

SUBJECT: Forest Preserve Phase II

Introduction:

Forest Preserve Phase II is designed to link all public amenities on the library's campus with a sidewalk, providing opportunities for observation of nature and environmental education.

Discussion:

The three+ acres behind the Simpson Farmhouse have been unutilized for 20+ years, having formerly served as a goat habitat for vegetation eradication and amusement of families. This acreage has been fenced in for years and contains a stormwater pond, "Goat Pond," which is filled with dense vegetation in and around it. The goal of this project is to transform this city-owned land into an attractive amenity that provides residents and visitors an opportunity for quiet reflection of nature, environmental education and trails for walking.

The completion of Forest Preserve is expected mid-2024. The purpose of the Phase II project is to provide connectivity from Donnelly Street to this new amenity, running through the Simpson Farmhouse, Forest Preserve, the Nunan Butterfly Garden and the Library (ATTACHMENT #1). A 440' concrete sidewalk will connect the N. Donnelly Street concrete sidewalk to a pathway that fronts Forest Preserve. Connecting to this sidewalk and encircling the Goat Pond will be a 920' pathway (crushed lime rock, etc.), which will include seating facing the pond and a gazebo for shelter from the sun and rain. Also radiating from this sidewalk will be an overlook of the swamp habitat of Goat Pond. A lawn alternative demo garden will be featured on the southern side of the new sidewalk, in between it and W. Jackson Ave.

The area is currently being mowed by Public Works staff. If developed, new maintenance duties will include emptying trash receptacles, keeping pathways free of debris and maintaining an irrigation system. Volunteers will need to be recruited to maintain the lawn alternative demo garden and librarians will provide educational programming, signage and site management.

This project enhances residents' quality of life and maximizes existing city property for the enjoyment of residents and visitors. The project adds greenscape to help accommodate population growth and maximizes city-owned land for residents' enjoyment. Finally, this project will create a scenic amenity with trail connectivity as referenced in the 2018 Parks Master Plan.

Budget Impact:

Estimates for expenditures budgeted for 2023-24 are: \$50,000 for engineering, construction and landscaping plans.

Estimates for expenditures budgeted for 2024-25 are: \$285,000 for construction, fencing, signage and a gazebo and \$73,000 in required estimates for contingency and inflation.

Funding sources are estimated to include \$233,000 for the library impact fee fund, \$25,000 from supporting nonprofit(s) and \$100,000 in a FL DEP FRDAP grant.

Strategic Impact:

As Mount Dora continues to experience strong growth, the City's infrastructure must expand in order to keep pace with that growth.

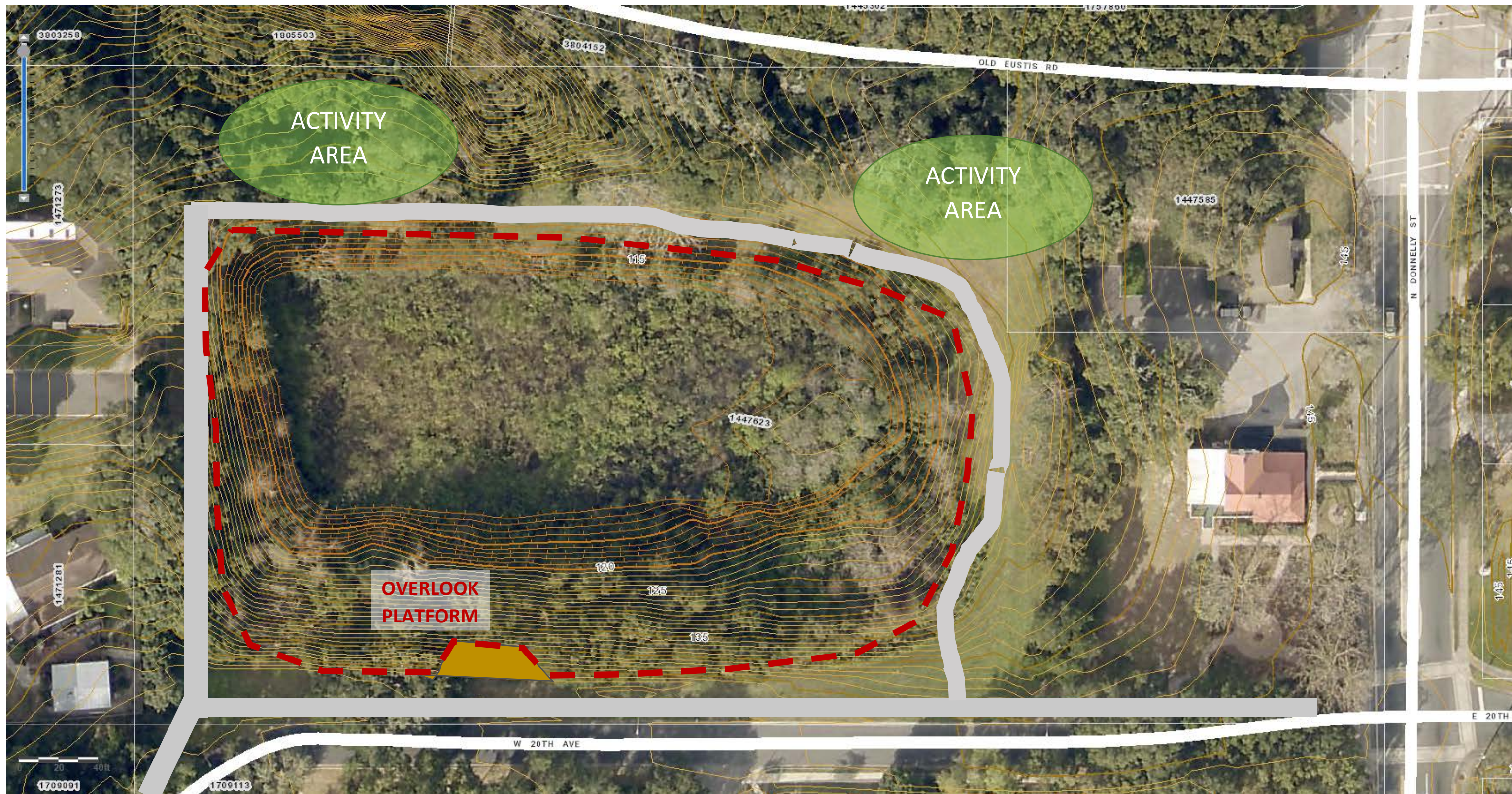
Recommendation n/a

Attachment(s):

1. Forest Preserve Phase II

Prepared by: Cathy Lunday, Library Director

Reviewed by: Cathy Lunday, Library Director



Forest Preserve Phase II - Goat Pond Nature Walk