



**CITY OF[™]
MOUNT
D O R A**

**Parks and Recreation
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681**

E-mail: publicarts@cityofmoundora.com

**PUBLIC ARTS COMMISSION MEETING
City Hall Board Room, 510 N. Baker Street, Mount Dora, FL 32757
April 4, 2023 at 3:30 PM**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
 - A. January 24, 2023 Public Arts Commission Meeting Minutes
- IV. Public Comment
- V. Presentations
 - A. Annual Ethics Review
- VI. Adjournment
- VII. Action Items
- VIII. Resolutions
- IX. Ordinances
- X. Discussion Items
- XI. City Staff
 - A. Staff Update
- XII. Communications and Reports
 - A. Commission Member John Wesner
 - B. Commission Member Maryann McNamara
 - C. Commission Member Keashawn "Kay" Volmer
 - D. Vice-chair Harlow Middleton
 - E. Chair Thomas Decker
- XIII. Future Meeting Dates

- A. May 23, 2023, 3:30 p.m.
- B. July 25, 2023, 3:30 p.m.
- C. September 26, 2023, 3:30 p.m.
- D. November 28, 2023, 3:30 p.m.

NOTICE: Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans with Disabilities Act (“ADA”) and Florida Statutes, Section 286.26, persons with disabilities needing a reasonable accommodation to participate in a public hearing or meeting should contact the City of Mount Dora’s ADA Coordinator at least 48 hours prior to the proceeding. The ADA Coordinator may be contacted by phone at 352-735-7126, ext. 1111, or by email at clerk@cityofmounddora.com.

If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955- 8770 (Voice) for assistance.



CITY OF MOUNT DORA

Leisure Services
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DATE: April 4, 2023

TO: Public Arts Commission Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: January 24, 2023 Public Arts Commission Meeting Minutes

Introduction:

This is a request for the Public Arts Commission to approve meeting minutes.

Discussion:

Administrative staff prepare minutes and present them to the Commission as an opportunity to make suggestions or corrections prior to final approval.

Budget Impact:

N/A

Strategic Impact:

Detailed minutes ensure that Commission meetings are well documented and votes are recorded for the public record.

Recommendation Commission approve minutes as transcribed.

Attachment(s):

1. 01.24.2023 PAC Minutes_ADA

Prepared by: Jennifer Schwarz, Administrative Assistant

Reviewed by:

**CITY OF MOUNT DORA, FL
PUBLIC ARTS COMMISSION
MINUTES
January 24, 2023**



**City Hall
510 N. Baker St.
Mount Dora, FL 32757**

CALL TO ORDER

Chairperson Thomas Decker called the Public Arts Commission meeting to order at 3:30 p.m. in the Mount Dora City Hall Council Chambers.

ROLL CALL

Members Present

Harlow Middleton, Mayoral Appointee
John Wesner, District 1
Thomas Decker, District 2
Maryann McNamara, District 4
Keashawn "Kay" Volmar, District 5

Also Present

Chris Carson, Cultural and
Special Events Manager
Jeanann Hand, City Clerk

Members Not Present

Kelly Burns, At Large

A. Election of 2023 Chair and Vice-Chair

MOTION BY VICE-CHAIR MIDDLETON TO NOMINATE COMMISSION CHAIR DECKER FOR 2023 COMMISSION CHAIR; COMMISSIONER MCNAMARA SECONDED THE MOTION. MOTION APPROVED BY A UNANIMOUS VOICE VOTE.

MOTION BY COMMISSIONER WESNER TO NOMINATE COMMISSION VICE-CHAIRPERSON MIDDLETON FOR 2023 COMMISSION VICE-CHAIRPERSON; COMMISSIONER MCNAMARA SECONDED THE MOTION. MOTION APPROVED BY A UNANIMOUS VOICE VOTE.

APPROVAL OF MINUTES

A. November 22, 2022 Public Arts Commission Meeting Minutes

MOTION BY COMMISSION VICE-CHAIR MIDDLETON TO APPROVE THE NOVEMBER 22, 2022 PUBLIC ARTS COMMISSION MEETING MINUTES; COMMISSIONER MCNAMARA SECONDED THE MOTION. MOTION APPROVED BY A ROLL CALL VOTE.

YES	Vice-chairperson Middleton Chairperson Decker Commissioner McNamara Commissioner Wesner Commissioner Volmar
NO	None

Commissioners requested the next agenda include public-private partnership funding, especially legal ramifications concerning funding sources, and methods of securing private parcels on which to place publicly-funded art.

Discussion ensued regarding the types of art that could be obtained by the City on loan and the possibility of using privately-owned publicly-visible spaces where murals might be installed. Commissioners discussed funding forecasts and funding sources.

Commissioner Wesner broached the crosswalk project, and the commission and staff discussed locations and ways of moving forward. Commissioners and staff declared the need to determine cost, concept, and funding sources, and to obtain CRA approval.

The commission discussed the status of the master plan and the need to have a funding plan. An additional public meeting involving possible benefactors was mentioned.

Janet Gamache, Mount Dora Center for the Arts, 138 East Fifth Avenue, offered ideas on collaboration with the Center.

Commissioner Volmar urged the commission to consider other forms of art in addition to visual.

City Staff

A. Staff Update

Mr. Carson announced the commission would now meet bimonthly. He shared more information about funding, especially related to City funding.

Vice-chair Middleton shared anecdote about the Arts Festival. Funding was further discussed. The master plan will support requests to council for funding.

Banners were mentioned, as was stock versus original art.

Adjournment

MOTION BY VICE-CHAIR MIDDLETON TO ADJOURN; SECONDED BY COMMISSIONER MCNAMARA. MOTION APPROVED BY A UNANIMOUS VOICE VOTE.

The meeting adjourned at approximately 5:46 p.m.

***THOMAS DECKER, COMMISSION
CHAIR***

JEANANN HAND, CITY CLERK



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DATE: April 4, 2023

TO: Public Arts Commission Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: Annual Ethics Review

Introduction:

Florida's Government-in-the-Sunshine Law was enacted in 1967. Sunshine Law statutes establish a basic right of access to most meetings of boards, commissions and other governing bodies of state and local governmental agencies or authorities. Each year, the advisory board reviews the basics of Sunshine law and other regulations related to their service as members of the board.

Discussion:

Florida's Government-in-the-Sunshine law provides a right of access to governmental proceedings at both the state and local levels. It applies to any gathering of two or more members of the same board to discuss some matter which will foreseeably come before that board for action. The Sunshine law requires that 1) meetings of boards or commissions must be open to the public; 2) reasonable notice of such meetings must be given, and 3) minutes of the meeting must be taken.

At this time, Mount Dora City Attorney Sherry Sutphen will give a brief overview of Sunshine Law, conflicts of interest, and other matters relating to their service on the board.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation Board members consider throughout their terms of service on the Public Arts Commission the information shared by Ms. Sutphen.

Attachment(s):

Prepared by: Jennifer Schwarz, Administrative Assistant
Reviewed by: carsonc carsonc, Special Events Manager

Final Approval - 3/9/2023