



CITY OF MOUNT DORA™

City of Mount Dora
W.T. Bland Public Library
1995 N. Donnelly St.
Mount Dora, FL 32757
352-735-7180

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W.T. BLAND PUBLIC LIBRARY BOARD MEETING

Community Room, W.T. Bland Public Library, 1995 N. Baker Street, Mount Dora, FL 32757
February 13, 2023 at 5:00 PM

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
 - A. January 9, 2023 Library Advisory Board Minutes
- IV. Public Comment
- V. Presentations
- VI. Library Director's Report
- VII. Action Items
- VIII. Discussion Items
 - A. Library Performance Metrics 2021-22
 - B. Library Materials Review
- IX. Future Meeting Dates
- X. Adjournment

NOTICE: Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans With Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact LaJun Garry no later than seven (7) days prior to the proceedings. Telephone (352) 735-7180 ext. 3101. for assistance. If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955-8770 (Voice) for assistance.

If you have any comments or question regarding the contents of this agenda packet, please call LaJun Garry at (352) 735-7180 ext. 3101.



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**W. T. BLAND PUBLIC LIBRARY BOARD MEETING
W.T. Bland Public Library, 1995 N. Donnelly Street, Mount Dora, FL 32757
Monday, January 9, 2023 - 5:00 p.m.**

MINUTES

PRESENT: Helen Cutshaw (Co-chair), Marcia Ford, Carolyn Fountain, William Lowery, Janet Manchon and Yiris Rivera

ABSENT: Robert N. Cooper (Chair)

CITY STAFF: Cathy Lunday-Library Director and LaJun Garry-Administrative Assistant

OTHERS PRESENT: Beth Sharpe

I. Call to Order

Ms. Cutshaw (Acting Chair) called the meeting to order at 5:00pm.

II. Roll Call

III. Approval of Minutes for December 12, 2022

MOTION by Mr. Lowery SECONDED by Ms. Fountain to approve minutes from December 12, 2022 with the following correction of Ms. Manchon misspelled name.

AYE: Cutshaw, Ford, Fountain, Lowery, Manchon, Rivera

NAY: None

MOTIONED CARRIED 6-0

IV. Public Comment

Ms. Sharpe introduced herself as a reader and volunteer at the library working with all of the little free libraries in Mount Dora. She also shared her past background as an educator, teacher, principal and assistant superintendent in Seminole County public schools.

V. Presentations

Forest Preserve Concept Plan

This plan has been in development since 2018. The 12-plus acres of forest to the west of the library has been evaluated and a plan for development and protection is being presented to the Library Advisory Board for review, followed by the Parks & Recreation Advisory Board on January 12th and then to City Council on January 17th for approval of \$52,000 for engineering and construction permitting documents to begin the project.

MOTION by Mr. Lowery, SECONDED by Ms. Manchon to recommend City Council approve the conceptual plan to install Forest Preserve in Mount Dora adjacent to the Library.

AYE: Cutshaw, Ford, Fountain, Lowery, Manchon, Rivera,

NAY: None

MOTIONED CARRIED 6-0

VI. Library Director's Report

Ms. Lunday shared:

- We have five little free libraries all over town and one laundromat where Ms. Sharpe takes donated books every 7 to 10 days to restock the libraries. She also compiles a monthly report of number of books stocked, taken out and demographics. Last year 838 books were shared in the community via our little free libraries.
- Dinosaur exhibit installed in lobby of library. Meet the Dinosaur Artist program scheduled for Sunday, January 15th at 3:00pm.
- Upcoming project in memory of Sebastian Morrison.
- Accepting applications for Adult Services Librarian.

VII. Action Items

None

VIII. Discussion Items

Ms. Lunday shared with the board Mr. Cooper's resignation as a member and chair of Library Advisory Board. Therefore, the board is in need of a new chair. Co-chair Ms. Cutshaw served as acting chair today and volunteered to serve as chair unless someone else is interested in the position. Position for chair was unopposed.

NOMINATED by Mr. Lowery, SECONDED by Ms. Manchon to approve Ms. Cutshaw as Chair for the W.T. Bland Public Library Advisory Board for 2023.

AYE: Cutshaw, August, Fountain, Rivera, Lowery

NAY: None

MOTIONED CARRIED 6-0

Nomination was opened for co-chair. Discussion ensued. Ms. Manchon volunteered to serve as co-chair. The position for co-chair was unopposed.

NOMINATED by Mr. Lowery, SECONDED by Ms. Rivera to approve Ms. Manchon as Co-Chair for the W.T. Bland Public Library Advisory Board for 2023.

AYE: Cutshaw, Ford, Fountain, Lowery, Manchon, Rivera,

NAY: None

MOTIONED CARRIED 6-0

A. Library Materials Review

Ms. Lunday reminded board that if there was ever a challenge regarding a book the Library Advisory Board will be the first body to handle the challenge item.

Ms. Lunday informed board we were awarded a Lake County grant of \$11,000 for a new Manga collection. The contract has been signed. Ms. Lunday shared two Manga books: *Stepping on Roses* by Rinko Ueda and *Mamotte! Lollipop* by Michiyo Kikuta with the board. New shelving for our Manga collection will be installed along the blank back wall that was created for the Children's Library expansion.

IX. Future Meeting Date

1. February 13, 2023

IX. Adjournment

MOTION by Ms. Manchon, SECONDED by Ms. Fountain to adjourn the January 9, 2023 meeting.

AYE: Cutshaw, Ford, Fountain, Lowery, Manchon, Rivera,

NAY: None

MOTIONED CARRIED 6-0

Meeting adjourned.

Helen Cutshaw, Chair

Cathy Lunday, Director