



CITY OF MOUNT DORA™

City of Mount Dora
W.T. Bland Public Library
1995 N. Donnelly St.
Mount Dora, FL 32757
352-735-7180

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W.T. BLAND PUBLIC LIBRARY BOARD MEETING

Community Room, W.T. Bland Public Library, 1995 N. Baker Street, Mount Dora, FL 32757
December 12, 2022 at 5:00 PM

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
 - A. October 10, 2022 Library Advisory Board Meeting Minutes
- IV. Public Comment
- V. Presentations
- VI. Library Director's Report
- VII. Action Items
- VIII. Discussion Items
 - A. Review of Library Materials
- IX. Future Meeting Dates
- X. Adjournment

NOTICE: Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans With Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact LaJun Garry no later than seven (7) days prior to the proceedings. Telephone (352) 735-7180 ext. 3101. for assistance. If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955-8770 (Voice) for assistance.

If you have any comments or question regarding the contents of this agenda packet, please call LaJun Garry at (352) 735-7180 ext. 3101.



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W. T. BLAND PUBLIC LIBRARY BOARD MEETING
W.T. Bland Public Library, 1995 N. Donnelly Street, Mount Dora, FL 32757
Monday, October 10 2022 - 5:00 p.m.

MINUTES

PRESENT: Cathy Gillespie (Chair), Helen Cutshaw, Janet Manchon, Ellen August, Carolyn Fountain, Yiris Rivera and William Lowery (Co Chair)

ABSENT: None

CITY STAFF: Cathy Lunday-Library Director and LaJun Garry-Administrative Assistant

OTHERS PRESENT: Robert Cooper

I. Call to Order

Ms. Gillespie called the meeting to order at 5:03p.m.

II. Roll Call

III. Approval of Minutes for September 12, 2022

MOTION by Ms. August SECONDED by Ms. Cutshaw to approve minutes from September 12, 2022.

AYE: Gillespie, Cutshaw, Manchon, August, Fountain, Rivera, Lowery

NAY: None

MOTIONED CARRIED 7-0

IV. Public Comment

None

V. Presentations

None

VI. Library Director's Report

Ms. Lunday shared:

- Unofficial Lake County libraries circulation growth totals for 2021-2022.
- County is rewriting LCC-63 Policy. This policy allows libraries to participate in the annual Lake County Library Impact Fee grant programs. County leadership is considering an automatic \$10,000 to \$15,000 mini-grant per year. Libraries will have to submit expansion related ideas. County is also looking at drafting our next Interlocal with a 3 year term using circulation as a metric.
- Review of report from America in Bloom, a national organization that ranks cities on how well they incorporate flowers into their downtown landscape, use volunteers to help produce those results and sustainable gardening. The Mayor asked Ms. Lunday to serve as leader for this project, which included a review of the City's public spaces as well as a seed planting initiative in Donnelly Park. The project earned 16 points of 80. The library received recognition for community vitality and Forest Preserve initiatives.

Books

The Library Director shared three books: *The New Queer Conscience* by Adam Eli and *An Interactive Look Inside Humans and Animals Foldout Anatomy* by Jana Albrechtova.

VII. Action Items

None

VIII. Discussion Items

A. Lake County Library System 2022-23 Annual Plan of Service

The Lake County Library System must submit an Annual Plan of Service to the State of Florida Library Division in order to retain eligibility to receive State Aid funding.

Lake County Library System staff prepare this annual document, gathering suggestions and feedback from the ten member libraries. This plan is referenced in the current Lake County Library Impact Fees Project Application in section #5, and projects that can draw inferences from the plan earn one point on the application. Many of the goals have remained in place for several years, with varying degrees of progress reached. County staff describe this document as a general road map and not a strategic plan or long-term plan.

B. Service Animal Policy

In accordance with the Americans with Disabilities Act (ADA) and Florida Statutes, Section 413.08, service animals are welcome and permitted at the W.T. Bland Public Library. Any other animals, including pets and therapy animals, are restricted from the Library. Our Service Animal Policy mimic the County and State statute which mimics the National Service Animal Policy which officially recognize there are only two service animals a dog and miniature horse.

C. City of Mount Dora Fee Schedule

Library Services fees adjustment -

Delete:

- Overdue fines for CD Roms \$1.00 per day.
- Account management fee when account is over \$25 and more than 45 days overdue fee of \$10.
- Cakepans returned unwashed fine of \$5.
- Replacement cost of \$3 for missing/damaged large sleeve for CD Roms and Games.

Add:

- Overdue fines for DADs of \$0.10 per day.
- Equipment purchase - USB Drive \$3 fee.
- Equipment purchase – Headphones \$1 fee.

MOTION by Ms. Manchon SECONDED by Mr. Lowery to accept the Library Fees schedule with the deletions and additions.

AYE: Gillespie, Cutshaw, Manchon, August, Fountain, Rivera, Lowery

NAY: None

MOTIONED CARRIED 7-0

IX. **Future Meeting Date**

1. October 10, 2022

IX. **Adjournment**

MOTION by Ms. Manchon, SECONDED by Ms. August to adjourn the October 10, 2022 meeting.

AYE: Gillespie, Cutshaw, Manchon, August, Fountain, Rivera, Lowery

NAY: None

MOTIONED CARRIED 7-0

Meeting adjourned.

Cathy Gillespie, Chair

Cathy Lunday, Director