



CITY OF[™]
MOUNT
D O R A

Leisure Services
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681

E-mail: publicarts@cityofmoundora.com

PUBLIC ARTS COMMISSION MEETING
City Hall Board Room, 510 N. Baker Street, Mount Dora, FL 32757
November 22, 2022 at 3:30 PM

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
 - A. October 25, 2022 Public Arts Commission Meeting Minutes
- IV. Public Comment
- V. Presentations
 - A. Mount Dora Community Trust Public Arts Funding Options - Mr. Rob English
- VI. Action Items
- VII. Resolutions
- VIII. Ordinances
- IX. Discussion Items
- X. City Staff
 - A. Commission Member Reappointments & Alternates : Review **Ordinance No. 2022-26**, Amending City of Mount Dora Code of Ordinances, Chapter 2, Article VIII, Boards and Commissions, Division 1, Generally
- XI. Communications and Reports
 - A. Commission Member Susan Grogan
 - B. Commission Member Maryann McNamara

- C. Commission Member Keashawn "Kay" Volmer
- D. Commission Member John Wesner
- E. Vice-chair Harlow Middleton
- F. Chair Thomas Decker

XII. Future Meeting Dates

- A. December 27, 2022, 3:30 p.m.
- B. January 24, 2023, 3:30 p.m.
- C. February 28, 2023, 3:30 p.m.

XIII. Adjournment

NOTICE: Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans With Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact Jennifer Schwarz no later than seven (7) days prior to the proceedings. (352) 735-7183 ext. 1605. for assistance. If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955-8770 (Voice) for assistance.

If you have any comments or question regarding the contents of this agenda packet, please call Jennifer Schwarz at (352) 735-7183 ext. 1605.



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DATE: November 22, 2022

TO: Public Arts Commission Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: October 25, 2022 Public Arts Commission Meeting Minutes

Introduction:

This is a request for the members of the Public Arts Commission to approve meeting minutes.

Discussion:

Administrative staff prepare minutes and present them to the commission as an opportunity to make suggestions or corrections prior to final approval.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation

Members of the Public Arts Commission approve the minutes as transcribed.

Attachment(s):

1. 10-25-22 PAC Minutes.ADA

Prepared by: Jeanann Hand, Interim City Clerk
Reviewed by: carsonc carsonc, Special Events Manager
Troy Shonk, Parks & Recreation Director

Approved - 11/16/2022
Final Approval - 11/16/2022

**CITY OF
MOUNT DORA, FLORIDA**

MINUTES



October 25, 2022

Call to Order

Having been duly advertised as required by law, Chairperson Decker called to order at 3:30 p.m. the October 25, 2022 meeting of the Public Arts Commission.

Roll Call

Members Present

John Wesner, District 1
Maryann McNamara, District 4
Susan Grogan, District 3
Kaeshawn "Kay" Volmer, District 5
Vice-chair Harlow Middleton, Mayoral Appointee
Chairperson Thomas Decker, District 2

Also Present

Chris Carson,
Cultural and Special Events Manager
Jeanann Hand, Interim City Clerk

Members Not Present

Elly Burns, At large

Approval of Minutes

A. August 23, 2022 Public Arts Commission Meeting Minutes

MOTION BY COMMISSIONER GROGAN TO APPROVE THE MINUTES FROM THE AUGUST 23, 2022 PUBLIC ARTS COMMISSION MEETING; COMMISSIONER GROGAN SECONDED THE MOTION. MOTION APPROVED BY A UNANIMOUS VOICE VOTE.

City Staff

Mr. Carson delivered the news that Troy Shonk had been named Director of Parks and Recreation. He asked Mr. Shonk to speak to the Commission, which he did briefly. Mr. Shonk explained the difference between his role as Leisure Services Manager and as Parks and Recreation Director.

Commissioners reviewed the budget with Mr. Carson. The routing for project approval when being funded from certain sources was discussed. Commissioners discussed their spending allowances and frustrations. City staff clarified sources for funding, and commissioners and staff discussed ideas for alternative funding. Mr. Decker pointed out the need to budget for maintenance of public art. Future projects were suggested.

Mr. Shonk reviewed projects on the ongoing project list. Discussion ensued regarding ownership of projects.

Commissioners discussed strategies to establish timelines for project accomplishment. They agreed upon the interest to begin planning now for 2023 projects. The Unity Pavilion was discussed. Commissioner Volmer planned to pursue preparation for a possible mural downtown.

Communications and Reports

- A. Commission Member Susan Grogan
No report.
- B. Commission Member Maryann McNamara
No report.
- C. Commission Member Keashawn "Kay" Volmer
No report.
- D. Commission Member John Wesner
No report.
- E. Vice-chair Harlow Middleton
No report.
- F. Chair Thomas Decker
No report.

Future Meeting Dates

- A. November 22, 2022, 3:30 p.m.
- B. December 27, 2022, 3:30 p. m.
- C. January 24, 2022, 3:30 p.m.

Adjournment

MOTION BY COMMISSIONER MCNAMARA TO ADJOURN THE MEETING OF THE PUBLIC ARTS COMMISSION; COMMISSIONER WESNER SECONDED THE MOTION. MOTION APPROVED BY A UNANIMOUS VOICE VOTE.

There being no further business for discussion, the meeting adjourned at approximately 4:43 p.m.

THOMAS DECKER, CHAIRPERSON

JEANANN HAND, INTERIM CITY CLERK



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DATE: November 22, 2022

TO: Public Arts Commission Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: Mount Dora Community Trust Public Arts Funding Options - Mr. Rob English

Introduction:

This is an opportunity for Commission members to receive information regarding public arts funding sources.

Discussion:

Mr. Rob English is the Executive Director of the Mount Dora Community Trust. The Trust, established in 1972, is a nonprofit organization that administers contributions from donors to benefit hundreds of local residents and causes. Funds from the Trust have helped support the Community Building, the Mount Dora Music Festival, the Mount Dora Historical Society, the Center for the Arts, the Mount Dora Library, animal shelters and dozens of other causes. The range of causes supported by the Trust is as wide as the interests of its donors, from providing food and shelter to abused women and children, to providing homes for abandoned animals to improving community parks and cultural facilities to funding community celebrations.

Budget Impact:

There is no budget impact for this item.

Strategic Impact:

This item satisfies Objective 3.1 of the City of Mount Dora's Strategic Plan: Identify and seek funding sources.

Recommendation Commission members consider various methods for the funding of Public Arts projects.

Attachment(s):

Prepared by: Jennifer Schwarz, Administrative Assistant
Reviewed by: carsonc carsonc, Special Events Manager
Troy Shonk, Parks & Recreation Director

Approved - 11/16/2022
Final Approval - 11/17/2022



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DATE: November 22, 2022

TO: Parks and Recreation Advisory Board Members

FROM: Troy Shonk, Director of Parks and Recreation

SUBJECT: Commission Member Reappointments & Alternates : Review **Ordinance No. 2022-26**, Amending City of Mount Dora Code of Ordinances, Chapter 2, Article VIII, Boards and Commissions, Division 1, Generally

Introduction:

Commission member reappointment & alternate position discussion and review **Ordinance No. 2022-26**, Amending City of Mount Dora Code of Ordinances, Chapter 2, Article VIII, Boards and Commissions, Division 1, Generally.

Discussion:

On July 5, 2022, councilmembers agreed upon certain membership standards that would apply to all boards and commissions created by City Council appointment as described in the City's Code of Ordinances. Ordinance No. 2022-26 is the first step in formally establishing this uniformity regarding board and commission membership, revising Chapter 2, Article VIII, Division 1, in the City's Code of Ordinances, which contains general information applicable to all city-appointed boards and commissions.

Ordinance No. 2022-26 adds standards regarding:

- term length,
- a limit upon attendance by communication media technology (allowed three times for each member during each term with authorization for additional allowances possible at the sole discretion of the city manager),
- the prohibition against serving simultaneously on multiple boards, and
- the requirement for annual training for board and commission members.

Ordinance 2022-26 will be followed by additional ordinances and resolutions addressing revisions to those documents specific to particular boards and commissions.

Budget Impact:

There is no budget impact for this item.

Strategic Impact:

Uniform membership standards for City-appointed boards and commissions demonstrate principles consistent with all elements of the City's strategic plan.

Recommendation Commission members to review Ordinance No. 2022-26.

Attachment(s):

1. Ordinance No. 2022-26 Revising Boards and Commissions Generally.SGS

Prepared by: Jennifer Schwarz, Administrative Assistant
Reviewed by: carsonc carsonc, Special Events Manager
Troy Shonk, Parks & Recreation Director

Approved - 11/16/2022
Final Approval - 11/16/2022

ORDINANCE NO.: 2022-26

AN ORDINANCE OF THE CITY OF MOUNT DORA, FLORIDA, PERTAINING TO BOARDS AND COMMISSIONS; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR AMENDMENTS TO CHAPTER 2, ARTICLE VIII, BOARDS AND COMMISSIONS, DIVISION 1, GENERALLY; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR CODIFICATION, SCRIVENER'S ERRORS AND THE ADJUSTMENT OF PRONOUNS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Florida Statutes, Chapter 166, confers upon a municipality the proprietary powers to enable it to conduct municipal government and perform municipal services designed to promote the public health, safety and general welfare of its citizens, when not expressly prohibited by law; and

WHEREAS, consistent with City of Mount Dora Charter, Section 9, the City may create and/or empanel voluntary boards and committees as it deems necessary and appropriate to carry out the functions and services of the City; and

WHEREAS, from time to time the City of Mount Dora provides updates and amendments to voluntary boards and committees which it creates and/or empanels; and

WHEREAS, the City of Mount Dora Code of Ordinances, Chapter 2, Article VIII, Division 1, sets forth general provisions applicable to all voluntary boards and committees created by the City; and

WHEREAS, the City of Mount Dora has determined that it is appropriate to update and revise the City of Mount Dora Code of Ordinances, Chapter 2, Article VIII, Boards and Commissions, Division 1, Generally, as set forth herein, in order to advance a legitimate public purpose and promote and protect the health, safety and welfare of the citizens of the City of Mount Dora.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF MOUNT DORA, FLORIDA:

SECTION 1. LEGISLATIVE FINDINGS AND INTENT. The City of Mount Dora has complied with all requirements and procedures of the Florida law in processing this Ordinance. The above recitals are hereby adopted.

SECTION 2. AMENDING CHAPTER 2, ARTICLE VIII, BOARDS AND COMMISSIONS, DIVISION 1, GENERALLY.

Note: Underlined words constitute additions to existing text, ~~striketrough~~ constitutes deletions from existing text and asterisks (***) indicate omitted parts which are intended to remain unchanged.

Section 2.235. - Membership and Terms, is hereby created as follows:

Sec. 2-235. – Membership and terms.

- (a) The Term of a member shall be two (2) years in length.
- (b) Meeting attendance by communication media technology is limited to three (3) times each Term for each member. Authorization for additional attendance through communications media technology may be given in the sole discretion of the city manager.
- (c) Members may not serve simultaneously on more than one (1) City volunteer board.
- (d) All members will be required to complete annual training as deemed necessary and appropriate by the City.

SECTION 3. IMPLEMENTING ADMINISTRATIVE ACTIONS. The City Manager is hereby authorized and directed to take such actions as are deemed necessary and appropriate in order to implement the provisions of this Ordinance. The City Manager may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such City employees as deemed effectual and prudent.

SECTION 4. SAVINGS CLAUSE. All prior actions of the City pertaining to membership and terms of City of Mount Dora boards and commissions, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Ordinance.

SECTION 5. CODIFICATION; SCRIVENER'S ERRORS.

A. Sections in this Ordinance shall be codified in the City of Mount Dora Code of Ordinances and the sections, divisions and provisions of this Ordinance may be renumbered or re-lettered as deemed appropriate by the codifier of the City of Mount Dora Code of Ordinances.

B. Typographical errors and other matters of a similar nature that do not affect the intent of this Ordinance, as determined by the City Clerk and City Attorney, may be corrected with the endorsement of the City Manager, or designee, without the need for a public hearing.

SECTION 6. CONFLICTS. It is the intent to the City to repeal the language of any and all ordinances and/or resolutions related to the creation and membership of City of Mount Dora boards and/or commissions which are in effect on the effective date of this ordinance and which are in conflict with the requirements set forth in Section 2 of this Ordinance. While official action will be taken to revise the language of all such ordinances and resolutions which are in conflict herewith, to the extent of such a conflict on the effective date of this Ordinance, the language of this Ordinance shall prevail.

SECTION 7. SEVERABILITY. If any Section or portion of a Section of this Ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Ordinance.

SECTION 8. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its passage and adoption.

FIRST READING: October 18, 2022

SECOND READING: _____

PASSED AND ADOPTED this ____ day of _____ 2022.

CRISSY STILE
MAYOR of the City of Mount Dora, Florida

ATTEST:

Jeanann Hand, Interim City Clerk

For the use and reliance of City of Mount Dora only.
Approved as to form and legality.

Sherry G. Sutphen, City Attorney