

**CITY OF  
MOUNT DORA, FLORIDA  
NORTHEAST CRA BOARD  
MINUTES**



**August 2, 2022**

**CALL TO ORDER**

Having been duly advertised as required by law, Chairperson Crissy Stile called the Northeast CRA Governing Board to order at 8:04 PM in the Mount Dora Council Chambers.

**ROLL CALL**

**Members Present**

Crissy Stile, Chairperson  
Marc Crail, Vice-Chairperson  
John Cataldo, District 1  
Cal Rolfson, District 2  
Austin Guenther, District 3  
Nate Walker, District 5  
Doug Bryant, At-Large

**Also Present**

Patrick C. Comiskey, City Manager  
Sherry G. Sutphen, City Attorney  
Jessica Burnham, City Clerk

**PUBLIC COMMENTS**

No one spoke.

**CONSENT AGENDA**

**ACTION ITEMS**

1. Request for the Northeast Community Redevelopment Governing Board to approve the Agreement with Borrelli + Partners, Inc., for Design and Engineering services for the Community Resource and Recreation Center and authorization for the Mayor to execute the Agreement on behalf of the Northeast CRA

Adam Sumner, Deputy Planning and Zoning Director, mentioned the governing board also has to approve this item but the agreement is the same. The governing board just has to give the mayor authorization to sign the agreement.

Mayor Stile opened public comment.

Christine Harris, 402 Jackson, spoke about the agreement.

Mayor Stile closed public comment.

***MOTION BY VICE-CHAIRPERSON CRAIL TO APPROVE THE REQUEST FOR  
THE NORTHEAST COMMUNITY REDEVELOPMENT GOVERNING BOARD TO***

***APPROVE THE AGREEMENT WITH BORRELLI + PARTNERS, INC., FOR DESIGN AND ENGINEERING SERVICES FOR THE COMMUNITY RESOURCE AND RECREATION CENTER AND AUTHORIZATION FOR THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE NORTHEAST CRA; BOARD MEMBER WALKER SECONDED THE MOTION. MOTION APPROVED BY A ROLL CALL VOTE.***

**YES** Vice-Chairperson Crail  
Board member Walker  
Board member Bryant  
Board member Cataldo  
Board member Rolfson  
Board member Guenther  
Chairperson Stile

**NO** None

2. Request approval of Agreement with Habitat for Humanity of Lake-Sumter Florida, Inc., related to the Home Repair Grant Funding Program, and authorization for the Mayor to execute on behalf of the Northeast CRA

Deputy Planning and Zoning Director Sumner provided an overview of the agenda item and mentioned this agreement with Habitat that pertains to the property located at 325 Grant Ave. This grant will allow Habitat to install a new roof and windows and make the necessary life safety improvements to the home. This agreement will authorize Habitat to move forward with the repairs to the homes that meet the requirements of the Northeast CRA Grant and the Habitat Repair Program.

Mayor Stile opened public comment.

Christine King, 402 Jackson, spoke about the agreement with Habitat.

Mayor Stile closed public comment.

***MOTION BY BOARD MEMBER ROLFSON TO APPROVE THE AGREEMENT WITH HABITAT FOR HUMANITY OF LAKE-SUMTER FLORIDA, INC., RELATED TO THE HOME REPAIR GRANT FUNDING PROGRAM, AND AUTHORIZATION FOR THE MAYOR TO EXECUTE ON BEHALF OF THE NORTHEAST CRA; BOARD MEMBER GUENTHER SECONDED THE MOTION. MOTION APPROVED BY A ROLL CALL VOTE.***

**YES** Board member Rolfson  
Board member Guenther  
Board member Walker  
Board member Bryant  
Board member Cataldo

Vice-Chairperson Crail  
Chairperson Stile

NO                      None

**DISCUSSION ITEMS**

**OTHER BUSINESS**

**ADJOURNMENT**

***MOTION BY BOARD MEMBER ROLFSON TO ADJOURN; BOARD MEMBER WALKER SECONDED THE MOTION. MOTION APPROVED BY A UNANIMOUS VOICE VOTE.***

There being no further business for discussion, the meeting adjourned at approximately 8:10 PM.



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**CRISSY STILE, CHAIRPERSON**  
City of Mount Dora



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**JESSICA BURNHAM**  
City Clerk

