



**CITY OF[™]
MOUNT
D O R A**

**City of Mount Dora
W.T. Bland Public Library
1995 N. Donnelly St.
Mount Dora, FL 32757
352-735-7180**

E-mail: library@cityofmoundora.com

**W.T. BLAND PUBLIC LIBRARY
BOARD MEETING**

**Community Room, W.T. Bland Public Library, 1995 N. Baker Street, Mount Dora, FL 32757
August 8, 2022 at 5:00 PM**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
 - A. July 11, 2022 Library Advisory Board Meeting Minutes
- IV. Public Comment
- V. Presentations
- VI. Library Manager's Report
- VII. Action Items
- VIII. Discussion Items
 - A. Library Nonprofit Support
- IX. Future Meeting Dates
- X. Adjournment

NOTICE: Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans With Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact LaJun Garry no later than seven (7) days prior to the proceedings. Telephone (352) 735-7180 ext. 3101. for assistance. If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955-8770 (Voice) for assistance.

If you have any comments or question regarding the contents of this agenda packet, please call LaJun Garry at (352) 735-7180 ext. 3101.



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W. T. BLAND PUBLIC LIBRARY BOARD MEETING
W.T. Bland Public Library, 1995 N. Donnelly Street, Mount Dora, FL 32757
Monday, July 11 2022 - 5:00 p.m.

MINUTES

PRESENT: Cathy Gillespie (Chair), Helen Cutshaw, Yiris Rivera, Janet Manchon,
Carolyn Fountain (*Joined the meeting @ 5:06pm*)

ABSENT: Ellen August and William Lowery (Co-chair)

CITY STAFF: Cathy Lunday-Library Manager and LaJun Garry-Administrative
Assistant

OTHERS PRESENT: Robert Cooper

I. Call to Order

Ms. Gillespie called the meeting to order at 5:03p.m.

II. Roll Call

III. A. Approval of Amended Minutes for May 9, 2022

MOTION by Ms. Cutshaw SECONDED by Ms. Rivera to approve amended minutes from May 9, 2022.

AYE: Gillespie, Cutshaw, Rivera, Manchon

NAY: None

MOTIONED CARRIED 4-0

B. Approval of Minutes for June 13, 2022

MOTION by Ms. Rivera SECONDED by Ms. Manchon to approve minutes from June 13, 2022.

AYE: Gillespie, Cutshaw, Rivera, Manchon

NAY: None

MOTIONED CARRIED 4-0

IV. Public Comment

None

V. Presentations

Forest Preserve Update

The preliminary environmental site assessment has been completed with a complete review of the flora and fauna contained within the tract. A gopher tortoise burrow survey was conducted and no burrows were observed. A trail assessment study is underway, with completion expected in the month of September 2022

The plans will not include the following:

1. Bathrooms.
2. Playground equipment,
3. Picnic tables.
4. Rental pavilions.
5. Pavilions with roofs, walls or floors.
6. New trails.

It is proposed that Forest Preserve will have the following;

1. Two entry kiosks.
2. Bypass trail to divert the walking trail that terminates at Suzanne Drive.
3. ADA - accessible boardwalk.
4. Connect Butterfly Garden to a new entry kiosk.
5. Permeable parking across the street from the Library.

Friends of the Mount Dora Library has made a commitment of \$10,000 for a story walk. County has agreed to let us use their interpretative signage.

Library Director plans to present Forest Preserve update to Parks & Recreation Advisory Board at their board meeting.

Books

The Library Director asked the board to review three books - *The Everybody Book* by Rachel Simon, *Power of the Princess* by Vita Murrow and *My Shadow is Purple* by Scott Stuart.

VI. Library Manager's Report

Ms. Lunday shared:

- This is the Library's fourteenth month in a row being second busiest library in overall circulation in Lake County. Eight percent increase over last year.
- Attended City council 2022-23 budget approval workshop in which the following projects were presented and reviewed :
 - Library Collection \$93,000 (annual).
 - Library Shelving Expansion \$61,595 (new).
 - Manga and DAD Shelving Expansion \$38,485 (new).
 - Forest Preserve Site Plan \$40,000.
 - Simpson Farmhouse Renovation \$100,000 (pending grant).

- Simpson Farmhouse Expansion \$15,000 (new).

VII. Action Items

None

VIII. Discussion Items

Library Policy Review

The Library's Confidentiality Policy was reviewed (approved by City Council in March 2018). The Library's Confidentiality Policy mirrors that of the Florida Statute 257.261 Library Confidentiality which requires confidential handling of all patron circulation records.

IX. Future Meeting Date

1. August 8, 2022 – Ms. Fountain informed board that she will not be present at this meeting.

IX. Adjournment

MOTION by Ms. Manchon, SECONDED by Ms. Cutshaw to adjourn the July 11, 2022 meeting.

AYE: Gillespie, Cutshaw, Rivera, Manchon, Fountain

NAY: None

MOTIONED CARRIED 5-0

Meeting adjourned.

Cathy Gillespie, Chair

Cathy Lunday, Director



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E-mail: library@cityofmoundora.com

DATE: August 8, 2022

TO: Library Advisory Board Members

FROM: Cathy Lunday, Library Director

SUBJECT: Library Nonprofit Support

Introduction:

The Library enjoys generous support from three nonprofit organizations based in Mount Dora: the GFWC Mount Dora Woman's Club, the Friends of the Library and the Mount Dora Library Association.

Discussion:

Public libraries have traditionally been supported by nonprofit friends groups - Friends of the Library - throughout this country. Friends groups typically sponsor programming, supplies and other non-essential items that civic entities prefer not to use tax and millage-generated money to fund. This includes performer's fees, story time supplies, program refreshments and giveaway items. The average public library has a friends group, which might run a used book store, hold used book sales and produce other recurring fundraising events in order to sponsor the library's events and programs.

For the W.T. Bland Public Library, there are now three supporting nonprofits and they each have fairly delineated roles:

GFWC Mount Dora Woman's Club (GFWC) - EXHIBIT #1

This organization has been closely aligned with the library since its earliest years, when in 1919 the newly founded Woman's Club agreed to assume management of the library. That leadership transitioned to city governance in the late 1960s/early 1970s. Since then the GFWC's financial sponsorship has evolved to several thousand dollars a year, as a partner in the library's donated book/resale operation.

Friends of the Library (FOL) - EXHIBIT #2

Formed in 1970, the FOL has typically funded all the children's programming, including new

book giveaways, story time supplies, costumes and performers' fees. In addition, FOL board members routinely volunteer to help produce children's events, such as the annual Easter Egg Hunt, Halloween Costume Parade and Christmas Tree Lighting. The FOL uses the proceeds from its used book resale shop inside the Library as the mainstay of its fundraising efforts. In 2018, the FOL made its biggest donation to-date, with \$62,000 going toward the Children's Library Remodel project (completed in 2019).

Mount Dora Library Association (MDLA) - EXHIBIT #3

Also formed in 1970, the MDLA was initially created to help fund the new library building (present location). Over the years, the MDLA has funded many big ticket projects (over \$100,000 each), such as the donation of the restored Simpson Farmhouse to the city in 2008, the creation and completion of the Nunan Butterfly Garden in 2017 and the remodeling of the Children's Library in 2019. In addition, the MDLA has a history of funding capital improvements when city funds were unavailable, such as the automatic entry doors, lighting in the cathedral ceiling, new adult furniture and new Young Adult furniture. In addition, the MDLA routinely sponsors all adult programming, including performers' fees, contest prizes and programming supplies.

The Library Director works closely with the boards and leadership of all three groups in order to determine projects and improvements that meet both the City and each organization's missions.

Budget Impact:

Anticipated 2022-23 financial support from the three nonprofits is projected to be:

- \$6,000 - GFWC Mount Dora Woman's Club
- \$15,100 - Friends of the Library
- \$20,000 - Mount Dora Library Association

In addition to the nonprofits' donations, other individuals and groups continue to donate to the library and fund smaller initiatives, including the Mount Dora Community Trust, regular library patrons and anonymous donors.

Strategic Impact:

In total, these groups have a combined 207 years of enthusiastic support for Mount Dora's public library. Their continued strong financial support of the library's mission and programs provides a remarkable benefit to the greater Mount Dora community and enhances the City's economic development.

Recommendation None needed.

Attachment(s):

1. EXHIBIT #1 - GFWC Mount Dora Woman's Club
2. EXHIBIT #2 - Friends of the Library
3. EXHIBIT #3 - Mount Dora Library Association

Prepared by: Cathy Lunday, Library Director
Reviewed by: Cathy Lunday, Library Director

Final Approval - 8/2/2022

Who We Are

The beginning of the GFWC Mount Dora Woman's Club originated in June 1919, when a notice was placed in the Mount Dora Topic inviting all women interested in civic affairs to meet at the Town Hall. Fifteen women responded and began all the good work of the local community. In 1926, the Club became a member of the General Federation of Women's Clubs.

Today, we are a group of women from Mount Dora, and it's surrounding towns, committed to community service. We are involved in volunteer and charitable pursuits throughout Lake County. As a Federated Club, our activities have statewide, national, and international impact.

All of our clubwomen are united in their dedication to volunteer community service. Diverse in age, interests, and experiences, we all share the desire to create positive change in our local communities.

We ask that each member be a part of at least one committee. Not only will you be a part of something wonderful, you will have fun and meet some amazing women!



OUR MISSION STATEMENT

The GFWC Mount Dora Woman's Club is organized exclusively for civic, cultural, charitable, educational, and scientific purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code. The club shall promote the community service traditions of the General Federation of Women's Clubs (GFWC) and the GFWC Florida Federation of Women's Clubs (GFWC Florida) to which it belongs.

GFWC Mount Dora Woman's Club, Inc.

PO Box 471

Mount Dora, FL 32756

Contact Information

Barbara Pauer

321-806-9512

Email: gfwcmdwc@mail.com

Website: www.gfwcmdorawomansclub

Visit us on Facebook:

GFWC Mount Dora Woman's Club, Inc.

GFWC

**MOUNT DORA
WOMAN'S CLUB, INC.**

COMMUNITY SERVICE

SINCE 1919



WE ARE PROUD MEMBERS OF

GFWC

FLORIDA FEDERATION OF WOMEN'S CLUBS

AND THE

GENERAL FEDERATION OF WOMEN'S CLUBS

What We Do

Community Service Programs



Arts and Culture



Civic Engagement and Outreach



Education and Libraries



Environment Community



Health and Wellness

The Community Service Programs help us light a path for the future, and better address the current and upcoming needs of our communities.

Standing Committees

- ♦ ESO Book Club
- ♦ Hospitality
- ♦ Membership
- ♦ Ways and Means

Special Committees

- ♦ Auditor/Club Review
- ♦ Communications
- ♦ Finance
- ♦ Historian
- ♦ Master Key Award
- ♦ Membership/Yearbook Manual
- ♦ Nominating Committee

Where We Work

GFWC Mount Dora Woman's Club members are involved in:

- ♦ Bay Street, Ice House and Tavares Theatres
- ♦ Cornerstone Hospice
- ♦ Deliver the Difference
- ♦ Friends of the Library, Mt. Dora
- ♦ Guardian ad Litem
- ♦ Lake Cares Food Bank
- ♦ Mount Dora Senior Center
- ♦ Rafiki International
- ♦ Trout Lake Nature Center
- ♦ W.T. Bland Library

Living the Volunteer Spirit throughout 2018/2020 has made the following donations possible.

- ♦ Agape Ministries
- ♦ Cornerstone Hospice
- ♦ Forward Path
- ♦ Lake Cares Food Bank
- ♦ Mount Dora Senior Center
- ♦ Paws Therapy Dogs
- ♦ The Haven
- ♦ Trout Lake Nature Center
- ♦ W.T. Bland Library
- ♦ Round Lake Charter School
- ♦ Spring Creek Charter School
- ♦ Sorrento Elementary School
- ♦ Triangle Elementary School

JOIN US

-
Becoming a GFWC member means joining a local GFWC Club, where nearly 80,000 members are actively engaged in volunteer community service in approximately 3,200 Clubs across the globe.

GFWC members from ages 12 to 102, live in cities, suburbs, and rural communities around the globe. They are professional women, students, stay-at-home moms, and retirees, united by a shared commitment to volunteer community service.

GFWC clubs and clubwomen are the fabric that binds not only the Federation, but the communities in which they live and work.

Yearly dues are \$45.00 and payable at the May Meeting. New members pay their dues when joining the Club.

We meet the first Wednesday of the month, October through May, at the Country Club of Mount Dora. Lunch is served at noon with a preset menu for \$18.00, giving members an opportunity for social visits. The General Meeting begins at 1:00 p.m. followed by a guest speaker.

Be a hero. Become a Friend.

When you help a child to read... you change the world.

When children are engaged in reading at an early age, they are far more likely to grow up to be successful adults able to support themselves.

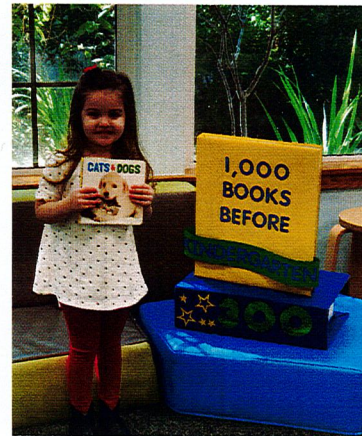
Sadly, over half the families in Mount Dora with children below age 5 have income below the poverty level. They struggle to afford every day needs and depend on the library for those "extras" like access to books, computers and the internet. These critical tools help children develop and will make a huge difference in how far children go in life.

**The more that you read,
the more things you will know.
The more that you learn,
the more places you'll go.**
-- Dr. Seuss

Why become a Friend of the Library?

As a Friend of the Library, you play an important role in shaping the future of Mount Dora's children. Your annual membership helps fund critical children's programs such as:

- The "1000 Books Before Kindergarten" program to help newborns, infants and toddlers establish strong literacy skills which increase school-readiness of Mount Dora's youngest children.



- The summer learning program, attended by thousands of children each year.



- The dinosaur exhibit which engages children of all ages.



- The purchase of print books with a ready-to-play audiobook inside to help develop early reading skills.



Yes, I want to be a Friend of the Library!

Name_____

Address_____

City_____

State_____ Zip_____

Email_____

(To email your receipt to save postage!)

Select donation amount:

_____ \$25

_____ \$50

_____ \$100

_____ \$250

_____ \$500

_____ other

Drop form at library circulation desk, or mail your check to:

Friends of the Library
P.O. Box 3
Mount Dora, FL 32756

Or donate online at:
www.FriendsOfTheLibraryMountDora.com

**Please donate your gently
used books and DVDs to the
library.**

Donated books are sold in the
"Book Nook" used bookstore. All
proceeds go to pay for children's
programs at the library.

The Friends of the Library is a 501(c)(3)
non-profit volunteer organization that
raises money to benefit children's programs
at Mount Dora's W.T. Bland Public Library.

www.FriendsOfTheLibraryMountDora.com

Love Your Library!



**Be a Hero.
Become a Friend.**

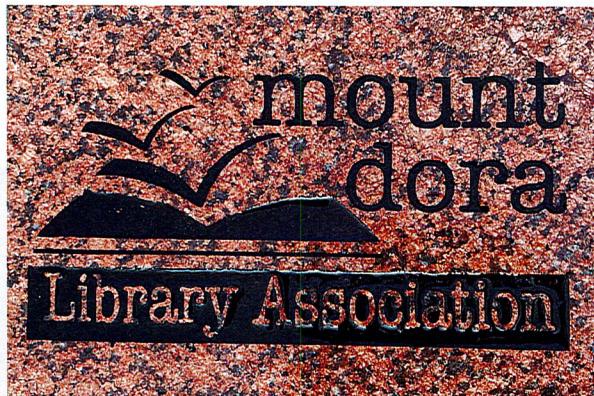


What We Do

The Mount Dora Library Association's mission is to fund the W.T. Bland Public Library's programs, building improvements and assets needed that otherwise go unfunded.

In the last 20 years, we have sponsored the following significant gifts to the City of Mount Dora:

- Children's Library Remodel, 2019
- Upholstered chairs for adults, 2018
- Mount Dora Archives partner, 2018
- Professional design and installation of Nunan Butterfly Garden, 2017
- Automatic entry doors, 2012
- North Donnelly LED sign, 2011
- Refurbished Simpson Farmhouse, 2008



Popular Brick Drive

Our commemorative granite bricks line the Library's front entry and are easy to order. Custom design yours today!



Children's Library

Our Success Stories

The Mount Dora Library Association is proud of the contributions we have made to our local library and look forward to future projects and programs. Presently, we are looking for sponsors for our fundraising events, which help us offset costs so we have more money to strengthen and enhance our library.

If you are interested in becoming a sponsor or leaving a bequest, please contact us and we will respond with the countless ways you can help. Estate planners are also invited to contact us. To make your tax deductible contribution, please go to our website at www.mountdoralibraryassn.com.

The Mount Dora Library Association

*Serving our community since
1970*

Who We Are

The Mount Dora Library Association, a not-for-profit 501(c)(3) entity, is made up of local volunteers and leaders who share their time and talent to protect and fund projects for Mount Dora's W.T. Bland Public Library and its patrons. With your support, we can continue to maintain our world-class library for the betterment of all residents.



Nunan Butterfly Garden

Please contact us:

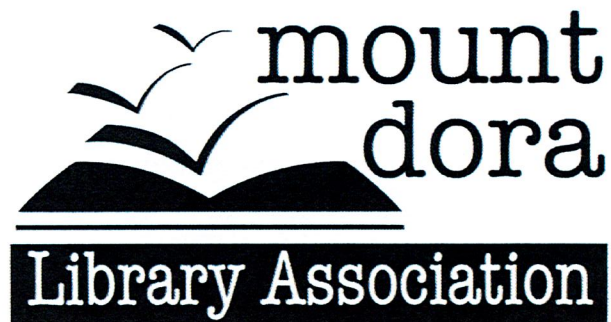
Mount Dora Library Association
P.O. Box 675
Mount Dora, FL 32756
(352) 383-1958
Email: MDLAdonations@gmail.com
Visit us on the web: www.mountdoralibraryassn.com
Catch up with us on Facebook!

*Your check or credit card
contribution is tax deductible.*



Simpson Farmhouse

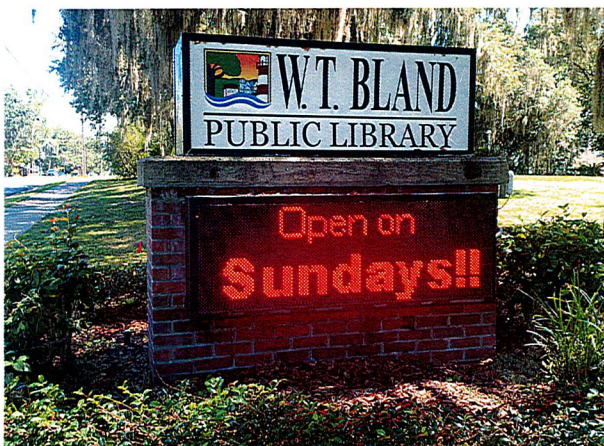
PLACE
STAMP
HERE



Gifts to the City of Mount Dora:

- Concerts & performances for adults
- Community Room AV upgrade
- Scanners and equipment for Archives
- Emma Sears Marsh collection framing
- Door prizes for clubs & programs
- Acquisition of historic maps and artifacts
- Other experiences promoting creativity, such as Let's LEGO!, Pollinators in the Garden, cooking demos, Book Club, gardening workshops, etc.

*Working to improve
W.T. Bland Public Library's
facilities, amenities and
programs for the benefit
of the community.*



MDLA
P.O. Box 675
Mount Dora, FL 32756

