



City of Mount Dora
Planning and Development
510 N. Baker St.
Mount Dora, FL 32757
352-735-7112
Fax: 352-735-7191
E-mail: plandev@cityofmounddora.com

**NORTHEAST COMMUNITY REDEVELOPMENT AGENCY
ADVISORY COMMITTEE – Regular Meeting
Martin Luther King Memorial Center - 803 Florida Avenue, Mount Dora, FL 32757
August 9, 2022**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Public Comment Period
- IV. Approval of June 14, 2022 Minutes
- V. Presentation For Land Use Change For Northeast CRA
- VI. Discussion Items
 - 1. Update Revenue Projections / Budget Process Update
 - 2. Career Source Summer Intern Update
 - 3. Home Repair Update
- VII. Other Business
- VIII. Announcement of next scheduled meeting date - September 13, 2022
- IX. Adjournment

NOTICE: For purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decision made at this meeting with respect to any matter considered at this meeting, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact the Planning and Development department no later than seven (7) days prior to the proceedings. Telephone (352) 735-7112 for assistance. If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955-8770 (Voice) for assistance.

**CITY OF
MOUNT DORA, FLORIDA
NE CRA ADVISORY COMMITTEE
MINUTES**



June 14, 2022

Call to Order

Having been duly noticed as required by law, Mrs. Rowe, Chair of the Northeast CRA Advisory Committee called the meeting to order at 6:00 p.m.

Roll Call

Present: Rona Rowe, Chair; Rozalyn Harris; Stevie Harley; Ozell Ward; Gerry Guenther

Absent: Lillie Taylor; Lynn Tacher

City Staff: Adam Sumner, Deputy Planning & Development Director; Corporal Jack Andreano

Public Comment Period

None

Approval of Minutes

1. Approval of April 12, 2022 Minutes

Mr. Guenther motioned to approve the April 12, 2022 minutes. Mr. Ward seconded the motion and all approved unanimously.

Discussion Item

1. Update on Cauley Lott Park

Mr. Sumner explained that Chet Cramer, City of Mount Dora's Construction Manager, was unable to attend due to unforeseen circumstances. The Cauley Lott Park renovation project is currently ahead of schedule with demolition to begin in mid-July. The structural steel materials have been ordered and should be delivered by the end of August. All playground and parks equipment has also been ordered. After the demolition is finished, the project should be completed in four months. The committee requested to review the final plans for Cauley Lott. Mr. Sumner will send the final packet from tomorrow's Planning and Zoning meeting to the committee.

2. Update on Budget Process

The Northeast Governing Board and City Council are all working together regarding the budget. There has not been any funding allocated for any items unaffiliated with the Northeast District. The property appraisal and tax collector numbers show a projection of about an 8% increase. An updated report specific to the Northeast should be available by next week, which will be provided to the committee via email once it has been received. The biggest priority is building and allocating funds for the Resource and Recreational Center. Due to the cancellation of the June 13th, 2022, City Council budget workshop, no further information can be provided to the committee at this time. The workshop has been rescheduled for next week, which would allow staff to provide the committee with additional updates at the next meeting. Mr. Sumner encouraged the committee to review previous budget workshop meetings as Budget Officer, Aneta Barton has made the budgeting process easier for staff to understand.

Other Business

Corporal Jack Andreano provided the committee with the Northeast CRA Crime reports for the months of January through March 2022. The police department will not sponsor a back-to-school event this year but will be working with organizations in the community to provide assistance. The committee asked if there is any activity in the Northeast district to be aware of. Corporal said that in more recent weeks, the crime stats have been lower. Due to summer break, an uptick in some crimes may be reflected in the upcoming crime report for vehicle burglaries and petty theft. Remind residents to keep doors locked.

Mr. Sumner informed the committee of the continued partnership with the City and CareerSource to help teens get jobs over the summer. Interviews are scheduled for the next two weeks with some teens that may potentially work in City Hall and also working with local business owners to place teens. Any teens between the ages of 16 to 19 interested in obtaining jobs should contact Mr. Sumner for further information.

Mr. Ward shared that the Juneteenth 2022 festival will be at Cauley Lott Park on June 18th from noon to 6:00 p.m. with music, food, and activities. Mrs. Harris asked if more funding would be available for more advertising events such as Juneteenth. Mr. Sumner stated that the 2022 - 2023 budget will reflect an increase from \$30,000 to \$50,000 for projects. In addition, the City's Public Information Officer, Vershurn Ford, advertises the events on the city's social media accounts and the police department displays signs throughout the committee regarding the upcoming events.

Mr. Guenther asked if the design for the Resource and Recreation Center had been approved by the city council. Mr. Sumner responded that it has not been approved yet. The RFP is scheduled for final approval by City Council on July 5th. The preliminary design is due 120 days after approval, which would provide a cost estimate to move forward with fundraising. Three weeks ago, Mr. Sumner and City Manager Patrick Comiskey went to Tallahassee to meet with the Secretary of Commerce and staff on potential funding opportunities for this project and others within the city of Mount Dora. A grant opportunity will open in September for broadband access for underserved communities and any building which would provide broadband access

would be eligible for funding. City Staff is currently working on completing the application and data collection on internet speeds and the number of households with internet connections. More information regarding this will be available in the upcoming months.

Announcement of next scheduled meeting date - August 9, 2022

Adjournment

Mr. Ward moved to adjourn the meeting. Mr. Guenther proceeded to adjourn the meeting at 6:31 p.m.

Rona Rowe, Chair
Northeast CRA Advisory Committee

Faith Gibbs
Administrative Coordinator

DRAFT

Fund: 118 N.E.REDEVELOPMENT AGENCY ESTIMATED REVENUES & Draft Budget			
Dept. 0000 - N/A			
		21-22 Amended Budget	22-23 Proposed Budget
118-0000-338.00-01 *	CITY TAX INCREMENT	372,903	514,195
118-0000-338.92-01 *	COUNTY TAX INCREMENT	344,083	435,913
118-0000-338.93-01 *	LAKE WATER AUTHORITY	28,961	0
118-0000-338.95-01 *	N.E.AMBULANCE INCREMENT	0	0
118-0000-361.10-01 *	INVESTMENT INCOME	10,400	10,000
118-0000-389.10-01 *	ESTIMATED CARRYOVER	827,593	1,499,007
	Debt Proceeds		5,000,000
	Grant Revenue		1,000,000
UNK_REV	Totals	1,583,940	8,459,115
Totals for dept. 0000 - N/A			
PERSONNEL		756,347	0.05
OPERATING EXPENDITURES			
118-1650-552.29-99	LABOR DISTRIBUTION	168,900	177,345
118-1650-552.31-01	PROFESSIONAL SERVICES	40,000	25,000
118-1650-552.34-01	OTHER CONTRACTUAL SERVICE	60,000	65,000
118-1650-552.40-01	TRAVEL & PER DIEM	1,500	2,000
118-1650-552.41-01	COMMUNICATION SERVICES	1,932	2,125
118-1650-552.42-01	MAIL & FREIGHT	500	650
118-1650-552.43-01	UTILITY SERVICES	1,500	2,500
118-1650-552.46-01	REPAIR & MAINT SERVICES	20,000	15,000
118-1650-552.47-01	PRINTING & BINDING	0	550
118-1650-552.48-01	PROMOTIONAL ACTIVITIES/AD	30,000	50,000
118-1650-552.32-01	ACCOUNTING & AUDITING	7,500	7,500
118-1650-552.49-01	OTHER CURRENT CHGS & OBLG	3,375	3,375
118-1650-552.51-01	OFFICE SUPPLIES	1,000	1,000
118-1650-552.52-01	OPERATING SUPPLIES	42,511	30,000
118-1650-552.52-49	UNIFORMS/SHOES/BOOTS	2,703	2,850
118-1650-552.54-01	DUES AND MEMBERSHIPS	2,500	2,750
118-1650-552.55-01	TRAINING	3,000	3,000
	Totals	386,921	390,645
Grants & Aids			
118-1650-552.83-01	ECONOMIC DEVELOPMENT/INCENTIVES	175,000	175,000
		624,510	616,120
Transfers to General Fund			
Existing Debt	Debt Service		69,480
Operating Transfers to General Fund	NE-CRA Attnorney, Isurance,Overhead, etc..		106,043
	Total		175,523
Capital Improvement Projects			
NE2210	Resource & Recreation Center Design Phase 2		498,500
NE2210	Resource & Recreation Center Construction		6,793,000
NCR001	Property Purchase per Redevelopment Plan		270,000
NE2112	Signage and Community Beatification		45,000
NE2111	Northeast Streetlight Enhancement Program		30,000
NE2113	Information Kiosks		30,000
	Total		7,666,500
	Total		8,458,143

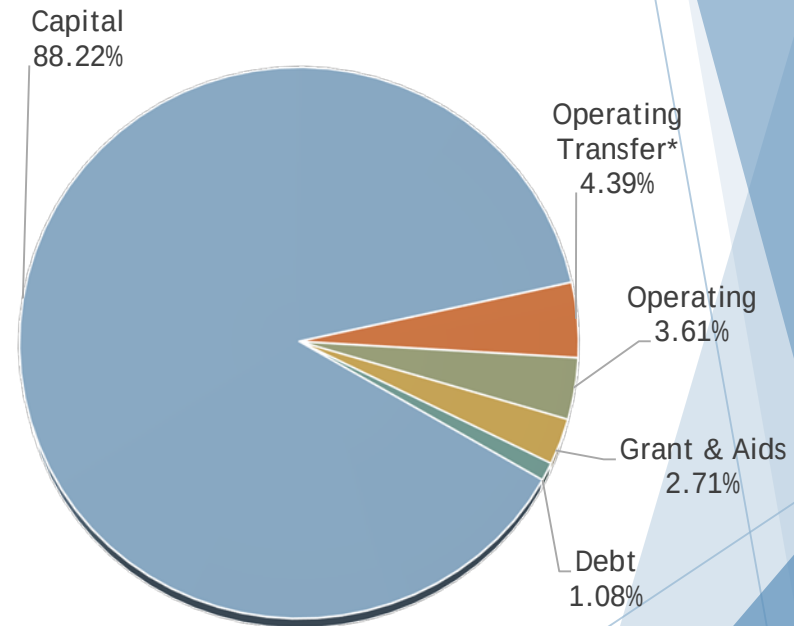
NORTHEAST COMMUNITY REDEVELOPMENT AGENCY FUND (118) REVENUES & EXPENDITURES



CITY OF
MOUNT
DORA

REVENUES	FY 2022/23 Proposed	% of Total
Debt Proceeds	\$3,000,000	46.46%
Fund Balance/Reserves	\$1,499,007	23.21%
Grant	\$1,000,000	15.49%
Intergovernmental	\$958,426	14.84%
Total	\$6,457,433	100%

EXPENDITURE	FY 2022/23 Proposed	% of Total
Capital	\$5,696,708	88.22%
Operating Transfer*	\$283,388	4.39%
Operating	\$232,857	3.61%
Grant & Aids	\$175,000	2.71%
Debt	\$69,480	1.08%
Total	\$6,457,433	100%



* Cost allocation, Insurance, CRA management - overhead

GENERAL CONSTRUCTION (310)

CAPITAL IMPROVEMENTS PROGRAM



CITY OF
MOUNT
DORA

Dept.	Project #	Project Name	New Projects 2022-23
New Projects or Additional Funding - New monies			
Parks	CL2001	Cauley Lott and Lillie Park- continuation	120,000
Parks	NEW	Frank Brown Expansion	70,500
Library	LI2303	Simpson Farmhouse Expansion	15,000
Library	LI2207	Forest Preserve - continuation	65,000
Library	LI2304	Library Shelving Expansion	68,000
Library	LI2305	Manga and DAD Shelving Expansion	40,000
IT	NEW	IT - Fiber Upgrades - FY22-23	540,685
CRA	CR1801	Existing Streetscape Repair and Enhancement Construction	275,000
CRA	CR2109	Parking Solution per the Redevelopment Plan	840,000
CRA	NEW	Downtown Streetscape - Future Phases Plan	300,000
CRA	CRA010	Signage	30,000
CRA	CRA013	Information Kiosks	150,000
NE-CRA	NE2210	Community Resource & Recreation Center Construction	4,793,208
NE-CRA	NE2210	Community Resource & Recreation Center Phase II - Construction drawings	498,500
NE-CRA	NE2110	20th Ave. Extension	150,000
NE-CRA	NCR001	Property purchase per redevelopment plan	150,000
NE-CRA	NE2112	Signage and Community Beautification	45,000
NE-CRA	NE2111	Northeast Streetlight Enhancement Program	30,000
NE-CRA	NE2113	Information Kiosks	30,000
CM	NEW	Park at Lancaster by Villages at Loch Leven	500,000
CM	NEW	Bathrooms at Lincoln Park	150,000
PW	CP0809	Roads Resurfacing	250,000
PW	PL2001	Traffic Calming	90,000
PW	RS2105	Pedestrian Crossings	60,000
PW	RS2204	Tree Replacement Program	45,000
PW	NEW	Donnelly Street Repaving	815,000
PW	NEW	City Hall Roof Replacement	150,000
Economic Dev.	EC2107	Vista Ridge Dr. Design and Construction	25,000
PW	NEW	4th Ave Dock Rebuild	75,000
Planning	NEW	City Hall Spatial Optimization Renovation	100,000
Building Division	NEW	Building/Land purchase for Building Division	2,500,000
TOTAL USES		\$	- \$ 12,970,893