



**CITY OF
MOUNT
DORA**

**Leisure Services
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681
E-mail: parksandrec@cityofmounddora.com**

**PARKS AND RECREATION
ADVISORY BOARD MEETING
City Hall Board Room, 510 N. Baker Street, Mount Dora, FL 32757
May 16, 2022 at 5:30 PM**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
 - A. April 18, 2022 Meeting Minutes
- IV. Public Comment
- V. Presentations
 - A. Mount Dora Community Trust Parks Funding Presentation
- VI. Action Items
- VII. Resolutions
- VIII. Ordinances
- IX. Discussion Items
- X. City Staff
 - A. Parks and Recreation Update
 - B. Cultural and Special Events Update
- XI. Communications and Reports
 - A. Board Member Kate Barnard
 - B. Board Member Derrick Campbell

- C. Board Member Rick Cooper
- D. Board Member William Larkin
- E. Board Member Suzanne Scheck
- F. Board Member Alternate Marsha Blum
- G. Vice-chair Amy Fortenberry
- H. Chair Mark Woerner

XII. Future Meeting Dates

- A. June 20, 2022, 5:30 p.m.
- B. July 18, 2022, 5:30 p.m.
- C. August 15, 2022, 5:30 p.m.

XIII. Adjournment

NOTICE: Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans With Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact Jennifer Schwarz no later than seven (7) days prior to the proceedings. (352) 735-7183 ext. 1605. for assistance. If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955-8770 (Voice) for assistance.

If you have any comments or question regarding the contents of this agenda packet, please call Jennifer Schwarz at (352) 735-7183 ext. 1605.



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DATE: May 16, 2022

TO: Parks and Recreation Advisory Board Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: March 21, 2022 Meeting Minutes

Introduction:

This is a request for the Parks and Recreation Advisory Board to approve meeting minutes.

Discussion:

Administrative staff prepare minutes and present them to the Advisory Board as an opportunity to make suggestions or corrections prior to final approval.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation

Advisory Board approve minutes as transcribed.

Attachment(s):

1. PRAB Minutes 03-21-22_ADA

Prepared by: Jeanann Hand, Deputy City Clerk
Reviewed by: Troy Shonk, Leisure Services Administrator
Amy Jewell, Leisure Services Director

Approved - 5/6/2022
Final Approval - 5/6/2022

**CITY OF MOUNT DORA, FLORIDA
PARKS AND RECREATION
ADVISORY BOARD
MINUTES**



**March 21, 2022
City Hall
510 N. Baker St.
Mount Dora, FL 32757**

Call to Order

Having been duly advertised as required by law, Parks and Recreation Advisory Board Chairperson Mark Woerner called the meeting to order at 05:30 p.m. in the Mount Dora Council Chambers.

Roll Call

Members Present

Suzanne Scheck, District 1
Derrick Campbell, District 2
Kate Barnard, District 3
William Larkin, District 5
Rick Cooper, At Large
Vice-chairperson Amy Fortenberry,
Mayoral Appointee
Chairperson Mark Woerner, District 4
Marsha Blum, District 1, Alternate

Not Present

None

Also Present

Amy Jewell, Leisure Services Director
Troy Shonk, Leisure Services Manager
Chris Carson, Cultural and Special Events Manager
Jeanann Hand, Leisure Services Administrative
Coordinator

Approval of Minutes

A. February 24, 2022 Meeting Minutes

MOTION BY MR. CAMPBELL TO APPROVE AS CORRECTED THE FEBRUARY 24, 2022 MEETING MINUTES; MR. LARKIN SECONDED THE MOTION. MOTION APPROVED BY A ROLL CALL VOTE.

YES	Ms. Barnard Mr. Campbell Mr. Cooper Ms. Fortenberry Mr. Larkin Ms. Scheck Ms. Blum Chairperson Woerner
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NO	None
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Public Comment

Presentations

Action Items

Resolutions

Ordinances

Discussion Items

- A. Review of Resolution No. 2022-20, Task Authorization/Guaranteed Maximum Price (GMP) for CMAR Services - Cauley Lott Park (Evergreen Construction)

Mr. Shonk reminded members to use their microphones. City staff informed members regarding project funding sources. Maintenance duty assignments were clarified, as were choices in park furnishings and renovation schedules.

- B. Parks and Recreation Strategic Review

Staff continued to examine and discuss with board members the status of parks projects. Board members requested the material be presented in a simpler format.

City Staff

- A. Parks and Recreation Update

Mr. Shonk spoke regarding the progress of several parks projects.

- B. Cultural and Special Events Update

Mr. Carson spoke about the success of recent events and plans for future events.

Communications and Reports

- A. Board Member Kate Barnard

Ms. Barnard voiced concern about the Styrofoam policy and difficulties in implementation at this time. She suggested incentives for those who can achieve a certain percentage of compliance.

- B. Board Member Derrick Campbell

- C. Board Member Rick Cooper

- D. Board Member William Larkin
- E. Board Member Suzanne Scheck
- F. Board Member Alternate Marsha Blum
- G. Board Member Alternate Don Stuart
- H. Vice-chair Amy Fortenberry
- I. Chair Mark Woerner

Mr. Woerner recognized Councilmember Nate Walker and City Manager Patrick Comiskey, who were present at the time of this item. Mr. Walker thanked Board members for their service to the City.

Future Meeting Dates

- A. April 18, 2022, 5:30 p.m.
- B. May 16, 2022, 5:30 p.m.
- C. June 20, 2022, 5:30 p.m.

Adjournment

***MOTION BY MS. FORTENBERRY TO ADJOURN; SECONDED BY MR. LARKIN.
MOTION APPROVED BY A UNANIMOUS VOICE VOTE.***

The meeting adjourned at approximately 6:27 p.m.

***MR. MARK WOERNER, ADVISORY
BOARD CHAIR***

***MS. JEANANN HAND, LEISURE
SERVICES ADMINISTRATIVE
COORDINATOR***



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DATE: May 16, 2022

TO: Parks and Recreation Advisory Board Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Mount Dora Community Trust Parks Funding Presentation

Introduction:

This is an opportunity for Board members to receive information regarding parks funding sources.

Discussion:

Mr. Rob English is the Executive Director of the Mount Dora Community Trust. The Trust, established in 1972, is a nonprofit organization that administers contributions from donors to benefit hundreds of local residents and causes. Funds from the Trust have helped support the Community Building, the Mount Dora Music Festival, the Mount Dora Historical Society, the Center for the Arts, the Mount Dora Library, animal shelters and dozens of other causes. The range of causes supported by the Trust is as wide as the interests of its donors, from providing food and shelter to abused women and children, to providing homes for abandoned animals to improving community parks and cultural facilities to funding community celebrations.

Budget Impact:

There is no budget impact for this item.

Strategic Impact:

This item satisfies Objective 3.1 of the City of Mount Dora's Strategic Plan: Identify and seek funding sources.

Recommendation Board members consider various methods for the funding of Parks projects.

Attachment(s):

Prepared by: Jeanann Hand, Deputy City Clerk
Reviewed by: Troy Shonk, Leisure Services Administrator
Amy Jewell, Leisure Services Director

Approved - 5/6/2022
Final Approval - 5/6/2022



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DATE: May 16, 2022

TO: Parks and Recreation Advisory Board Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Parks and Recreation Update

Introduction:

This is an opportunity for staff to provide an update regarding Parks and Recreation activities.

Discussion:

N/A

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation N/A

Attachment(s):

Prepared by: Jeanann Hand, Deputy City Clerk
Reviewed by: Troy Shonk, Leisure Services Administrator
Amy Jewell, Leisure Services Director

Approved - 5/6/2022
Final Approval - 5/6/2022



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DATE: May 16, 2022

TO: Parks and Recreation Advisory Board Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Cultural and Special Events Update

Introduction:

This is an opportunity for City staff to present a regular Cultural and Special Events update.

Discussion:

N/A

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation N/A

Attachment(s):

Prepared by: Jeanann Hand, Deputy City Clerk
Reviewed by:

