

Planning & Development

510 N. Baker Street

Mount Dora, FL 32757

352-735-7112

Fax: 352-735-7191

E-mail: plandev@cityofmoundora.com

**COMMUNITY REDEVELOPMENT AGENCY
ADVISORY COMMITTEE MEETING**

City Hall Boardroom, 510 N. Baker Street, Mount Dora, FL 32757

Wednesday, January 5, 2022 – 5:30 p.m.

MINUTES

I. CALL TO ORDER

Having been duly noticed as required by law, the January 5, 2022 meeting of the Mount Dora Community Redevelopment Agency Advisory Committee was called to order by Chair, Mr. Berndt at 5:41 p.m.

II. ROLL CALL

PRESENT: David Berndt, Jake Guenther (*phone*), Andrea Lothar, Jay Smith, Robert Paonessa (*phone*), Akhtar Hussain

ABSENT: Rodney Bryant

CITY STAFF: Adam Sumner, *CRA Administrator*; Faith Gibbs, *Administrative Coordinator*; Officer Andreano

III. INTRODUCTION OF NEW BOARD MEMBERS

Newly appointed CRA Advisory Committee member and resident of Mount Dora; Andrea Lothar is a Retired Engineer and has a State of Florida Building Contractor License. She has spent most of her career in Commercial Development. Newly appointed CRA Advisory Committee member and resident of Mount Dora; Jay Smith is retired from the entertainment industry. He has worked for Disney, Radio City Music Hall, and various other companies which afforded him the opportunity to travel internationally. Mr. Smith enjoys history; including but not limited to historical homes, towns, and antiques, and is glad to be on this committee.

IV. ELECT CHAIR AND VICE-CHAIR

The Committee members discussed and agreed to keep Mr. Berndt as Chair and Mr. Guenther as Vice-Chair.

Mr. Hussain motioned to nominate Mr. David Berndt as Chair for the CRA Advisory Committee. Mrs. Andrea Lothar seconded the motion and the nomination was approved unanimously by voice vote.

Mr. Hussain motioned to nominate Mr. Jake Guenther as Vice-Chair for the CRA Advisory Committee. Mr. David Berndt seconded the motion and the nomination was approved unanimously by voice vote.

V. PUBLIC COMMENT PERIOD

None

VI. APPROVAL OF NOVEMBER 3, 2021 MINUTES

Mr. Paonessa motioned to approve the minutes for November 3, 2021. Mr. Hussain seconded the motion and the minutes were approved unanimously by voice vote.

VII. TRASH CAN DISCUSSION

Mr. Adam Sumner reminded the Committee that in the last year there have been challenges with trash downtown, a Sunday pickup was added to the compactor as a remedy. Within the last month, there is a new ongoing problem of businesses filling up the trash cans on the streets and leaving boxes on the sidewalks instead of using the trash compactors with shipping labels still intact. Mr. Sumner's first approach is to contact the property owners and managers to educate them and their tenants so that this behavior does not continue.

Mr. Hussain discussed the challenge of employee turnover. Mrs. Lothar and Mr. Guenther discussed warning business owners as they will educate their employees, should the issue continues to enforce penalties. Mr. Smith discussed the vultures on the McDonald gravel parking lot due to the dumpster lids being left open. Mr. Sumner said that the issue is that these are private dumpsters on private property. The first step is to educate the property and business owner, however, there is a sanitation violation code that could be used in the future is needed.

VIII. COUNCIL BOARD AND COMMITTEE POLICY

The City of Mount Dora's Council Board discussed the rules and regulations of all City Advisory Committees at the December 21, 2022 meetings. Their goal is to implement a uniform standard for all boards and committees such as committee members' qualifications and criteria, terms, expiration date. Council has the city's attorney draft a policy with staff's input to be presented to the board at the next meeting.

IX. 2021 / 2022 PROJECTS UPDATE 24:35

a. Donnelly Street Parking Garage Awnings

The Donnelly parking garage awnings have been replaced with the same material and color by Faden Construction.

b. United Methodist Church

As part of the agreement with the City of Mount Dora and the Methodist Church, their parking lot has been repaved. In addition, updated landscaping is scheduled in the near future also as part of the agreement. These projects came in under budget, saving the city about \$12,000.

c. Touch Screen Kiosks

The Kiosks replacement for Downtown is moving forward through Faden Contractor. The two digital 3D mock-up designs will be available for the CRA Advisory to review at the next meeting. Then both designs will be reviewed by the Historic Preservation Board for recommendation to go before City Council for approval.

d. Streetscape Repair 35:10

On January 4, 2022, the architectural contract was approved by the City Council CRA Governing Board for the Streetscape repair and enhancement. The Stormwater gullies between landscape islands and sidewalks will get grates installed on the top to properly manage the Stormwater flow by keeping debris out. Ten electric outlets in the landscaping islands will be replaced using underground technology.

e. Parking

Mr. Jay Smith asked if there was a way to verify parking lot usage. Mr. Sumner said that in addition to the Parking Implementation Plan update which is currently underway, he has ordered ten traffic counters to monitor parking technology. Two are paid by the CRA and eight will be paid by the city.

X. OTHER BUSINESS 44:06

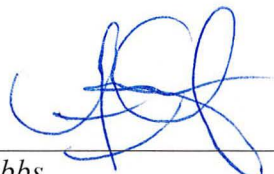
Mr. Hussain noticed volunteers watering the trees in the Downtown area and asked who planted them. Mr. Berndt explained to the new committee members that any topic they wish to discuss that is not on the agenda, it can be brought up in the “Other Business” section of the meeting so that it can be placed on the upcoming agenda for discussion.

The committee members agreed with keeping the meetings at 5:30 p.m., however, will revisit in the future if needed.

XI. ADJOURNMENT

Mr. Guenther motioned to adjourn and Mr. Smith seconded the motion. All approved unanimously by voice vote. There being no further business, Mr. Berndt adjourned the meeting at 6:31 PM.


David Berndt, Chair
CRA Advisory Committee


Faith Gibbs
Administrative Coordinator