



**CITY OF
MOUNT
DORA**

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**PARKS AND RECREATION
ADVISORY BOARD MEETING
City Hall Boardroom, 510 N. Baker Street, Mount Dora, FL 32757
January 20, 2022 at 5:30 p.m.**

MINUTES

PRESENT: Kate Barnard, Marsha Blum (Alternate), Derrick Campbell, Rick Cooper, Amy Fortenberry, William Larkin, Suzanne Scheck, Mark Woerner

ABSENT: None

CITY STAFF: Christopher Carson – Cultural and Special Events Coordinator, Jeanann Hand – Leisure Services Administrative Coordinator, Amy Jewell – Director of Leisure Services, Troy Shonk – Leisure Services Manager, Sherry Sutphen – City Attorney

I. Call to Order

Mr. Woerner called the meeting to order at 5:30 p.m. and introduced new Board member Suzanne Scheck.

II. Roll Call

A. Election of 2022 Chair and Vice-chair

MOTION by Mr. Larkin, SECONDED by Ms. Fortenberry to nominate Mr. Woerner for Board Chairperson.

There were no additional nominations for Chair.

AYE: Barnard, Campbell, Cooper, Fortenberry, Larkin, Scheck, Woerner

NAY: None

MOTION CARRIED 7-0.

MOTION by Mr. Cooper, SECONDED by Mr. Larkin to nominate Ms. Fortenberry for Board Vice-chairperson.

There were no other nominations for Vice-chair.

AYE: Barnard, Campbell, Cooper, Fortenberry, Larkin, Scheck, Woerner

NAY: None

MOTION CARRIED 7-0.

III. Presentations

A. Annual Ethics Review

Ms. Sutphen reviewed the purpose of Sunshine Law and mentioned procedures some choose to follow in order to maintain their compliance. She spoke about the concept of public record, related methods of communication and evaluating the need for abstention from conversation about topics of concern. She explained the responsibilities of board members and City staff, as well as the consequences of non-compliance. Conflict of interest was also addressed.

IV. Approval of Minutes

A. November 15, 2021 Parks and Recreation Advisory Board Minutes

MOTION by Ms. Barnard, SECONDED by Ms. Fortenberry to approve the minutes from November 15, 2021.

AYE: Barnard, Campbell, Cooper, Fortenberry, Larkin, Scheck, Woerner

NAY: None

MOTION CARRIED 7-0.

V. Public Comment

VI. Action Items

VII. Resolutions

VIII. Ordinances

IX. Discussion Items

X. City Staff

A. Parks and Recreation Update

Mr. Shonk updated Board members regarding the Kayak/Canoe launch, the Cauley Lott Park renovation, and the status of the related African American Cultural and Historical Grant. He expressed gratitude to Mount Dora High School for providing a basketball facility for the City's program and informed board members another soccer season was about to begin. The soccer program will most likely reach capacity for registrants due to lack of field space. One location for all fields would be ideal. The City did not receive a grant that would have provided more field space at the Frank Brown Sports Complex. An expanded Loch Leven subdivision may provide park space to remedy a level of service gap that would result from the development. This possibility is still in early stages. If the space is provided, the City aims to incorporate the use of the property into the priorities of the Parks and Recreation Master Plan.

B. Cultural and Special Events Update

Mr. Carson informed Board members about upcoming events, including the Arts Festival, African American History Festival, and the Scottish Highland Festival, which will, this year, include a one-mile run.

XI. Communications and Reports

A. Board Member Kate Barnard

B. Board Member Marsha Blum

C. Board Member Derrick Campbell

D. Board Member Rick Cooper

Mr. Cooper participated in the Unity March on January 15th and was disappointed by the meager attendance. He suggested the City become more involved in its promotion.

E. Board Member William Larkin

Mr. Larkin recently observed workers examining the railroad bridge on Tremain for Rails to Trails and asked what information the City could provide him at this time about the topic. Ms. Jewell informed it was most likely a PD&E study being conducted by the county. She will pass along further information to Board members as it becomes available. Mr. Larkin asked about an extension of the Tremain Trail and was told it would have been part of phase two or three of the City's streetscape plan.

F. Board Member Suzanne Scheck

G. Vice-Chair Amy Fortenberry

H. Chair Mark Woerner

XII. Future Meeting Dates

A. Thursday, February 24, 2022, 5:30 p.m.

B. Monday, March 21, 2022, 5:30 p.m.

C. Monday, April 18, 2022, 5:30 p.m.

XIII. Adjournment

MOTION by Ms. Fortenberry, SECONDED by Mr. Larkin to adjourn the meeting.

MOTION CARRIED 7-0.

Meeting adjourned at 6:26 p.m.

Mr. Mark Woerner
Chairperson

Ms. Jeanann Hand
Leisure Services Administrative Coordinator