



CITY OF MOUNT DORA

City Hall
510 N. Baker St.
Mount Dora, FL 32757

Honorable Crissy Stile
Chair

Honorable Marc Crail
Vice-Chair / District 4

Honorable John Cataldo
District 1

Honorable Cal Rolfson
District 2

Honorable Austin Guenther
District 3

Honorable Nate Walker
District 5

Honorable Doug Bryant
At-Large

**NORTHEAST
COMMUNITY REDEVELOPMENT AGENCY BOARD
February 1, 2022
Immediately Following Regular City Council Meeting
City Hall Board Room, 510 N Baker Street**

AGENDA

CALL TO ORDER:

PUBLIC COMMENTS

CONSENT AGENDA

ACTION ITEMS

DISCUSSION ITEMS

1. Request adoption of Resolution 2022-11 Northeast CRA, FY 2021-2022 Budgeting of Additional Revenue

OTHER BUSINESS

ADJOURNMENT

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE AT THIS MEETING WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, SUCH PERSON MAY NEED A RECORD OF THESE PROCEEDINGS. FOR SUCH PURPOSE, A PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. VERBATIM RECORD WILL NOT BE PROVIDED BY THE CITY OF MOUNT DORA.

NOTICE: IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT JESSICA BURNHAM, CITY CLERK, AT LEAST 48 HOURS PRIOR TO THE PROCEEDINGS. TELEPHONE (352) 735-7126 FOR ASSISTANCE. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS, (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE) FOR ASSISTANCE.



CITY OF MOUNT DORA

510 N. Baker St.
Mount Dora, FL 32757
352-735-7126

DATE: February 1, 2022

TO: Honorable Mayor and City Council Members

FROM: Patrick C. Comiskey, City Manager *Patrick C. Comiskey*

SUBJECT: Request adoption of Resolution 2022-11 Northeast CRA, FY 2021-2022
Budgeting of Additional Revenue

Introduction:

This is a request for the Governing Board to approve Resolution 2022-11, FY 2021-2022 Budgeting of Additional Revenue

Discussion:

Budget amendments require Board approval when the revenue and expenditures are increased or decreased from the original approved budget. The Board must provide formal budget approval that recognizes the unanticipated revenues and expenditures. The budget amendments which are recommended are included in Exhibit "A" of Resolution 2022-11, and reflect increases or decreases of accounts for revenues and expenditures of each affected fund.

Budget Impact:

The budget amendment detail are included in Exhibit "A" of Resolution 2022-11

Strategic Impact:

Goal 1.3 Promote Affordable Housing

Recommendation Approval of Resolution 2022-11, FY 2021-2022 Budgeting of Additional Revenue.

Attachment(s):

1. Resolution 2022-11.Northeast CRA Budget Amendment.SGS
2. Exhibit A Resolution 2022-11

Prepared by: Adam Sumner, CRA Administrator

Reviewed by:	Vince Sandersfeld, Planning and Development Director	Approved - 1/18/2022
	John McKinney, Finance Director	Approved - 1/21/2022
	Sherry Sutphen , City Attorney	Approved - 1/26/2022
	Nicole Wisniewski, Deputy City Clerk	Approved - 1/26/2022
	Jessica Burnham, City Clerk	Approved - 1/26/2022
	Patrick Comiskey, City Manager	Final Approval - 1/27/2022

RESOLUTION 2022-11 (NORTHEAST CRA)

A RESOLUTION OF THE NORTHEAST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MOUNT DORA, FLORIDA, AMENDING THE FISCAL YEAR 2021-22 BUDGET; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR APPROVAL OF BUDGET AMENDMENT; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Mount Dora Northeast Community Redevelopment Agency (Northeast CRA) is charged with redevelopment activities within its boundaries to sustain and enhance the tax base; and

WHEREAS, the Northeast CRA must adopt an annual budget that complies with state law and the operative Redevelopment Plan of 2020; and

WHEREAS, Northeast CRA adopted the Fiscal Year 2021-22 Budget through CRA Resolution No. 2021-94 (Northeast CRA)

WHEREAS, pursuant to Florida Statutes, Section 189.016, the Northeast CRA may amend its budget to account for unanticipated revenues; and

WHEREAS, the Northeast CRA has determined that it is necessary to amend its 2021-22 budget to as set forth in **Exhibit "A"** attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE NORTHEAST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MOUNT DORA, FLORIDA, AS FOLLOWS:

SECTION 1. Legislative Findings and Intent. The Northeast CRA has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

SECTION 2. Approval of Budget Amendment. The Northeast CRA hereby approves the Fiscal Year 2021-2022 Budget as amended in **Exhibit "A"**.

SECTION 3. Implementing Administrative Actions. The City Manager, City Attorney, and the Northeast CRA Administrator are hereby authorized and directed to take such action as may be deemed necessary and appropriate in order to implement the provisions of this Resolution. The City Manager may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such City employees as deemed effectual and prudent.

SECTION 4. Savings Clause. All prior actions of the Northeast CRA pertaining to the amendment to the Fiscal Year 2021-22 Budget, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

SECTION 5. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the City Clerk and City Attorney, may be corrected.

SECTION 6. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 7. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 8. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this ____ day of February, 2022.

CRISSY STILE, CHAIRPERSON

ATTEST:

JESSICA BURNHAM
CITY CLERK

For the use and reliance of City of Mount Dora only.
Approved as to form and legal sufficiency.

Sherry G. Sutphen
City Attorney

EXHIBIT “A”
Northeast CRA
2021-2022 Annual Budget

Exhibit "A"**AMENDED NORTHEAST CRA BUDGET FISCAL YEAR 2021 - 2022**

	Adopted Resolution 2021-94	Adjustments	Amended Resolution 2022-11
REVENUE			
City Tax Increment	\$ 373,781	\$ (878)	\$ 372,903
County Tax Increment	\$ 308,773	\$ 35,310	\$ 344,083
Lake Water Authority	\$ 8,676	\$ 20,285	\$ 28,961
N.E.Ambulance Increment	\$ 15,725	\$ (15,725)	\$ -
Investment Income	\$ 10,400		\$ 10,400
Estimated Carryover	\$ 827,593		\$ 827,593
Total Revenue	<u>1,544,948</u>	<u>38,992</u>	<u>1,583,940</u>
EXPENSES			
Contractual Service	\$ 276,500		\$ 276,500
Operating Supplies	\$ 110,521		\$ 110,521
Economic Development/Incentives	\$ 175,000		\$ 175,000
Administrative Services Allocation	\$ 52,340		\$ 52,340
Property/Casualty/Auto Ins Premiums	\$ 36,167		\$ 36,167
Debt Service Allocation 2018 Bonds	\$ 69,420		\$ 69,420
CIP - 20th Ave. Extension	\$ 127,936		\$ 127,936
CIP - Information Kiosks	\$ 10,000		\$ 10,000
CIP - Property purchase per redevelopment plan	\$ 150,000		\$ 150,000
CIP - Public Safety Streetlight Improvements	\$ 35,000		\$ 35,000
CIP - Signage and Community Beautification	\$ 30,000		\$ 30,000
CIP - Community Resource & Recreation Center Design	\$ 472,064	\$ 38,992	\$ 511,056
Total Expense	<u>1,544,948</u>	<u>38,992</u>	<u>1,583,940</u>

**Exhibit "A" DETAIL FOR RES. 2022-11
STAFF RECOMMENDED ADJUSTMENTS**

FUND	ACCOUNT DESCRIPTION	ADOPTED BUDGET	PROPOSED ADJUSTMENT	AMENDED BUDGET	Description
NE COMM REDEVELOPMENT AGENCY - 118					
118-0000-338.91-00	CITY TAX INCREMENT	373,781	(878)	372,903	INCREASE OVER PROJECTIONS
118-0000-338.92-00	COUNTY TAX INCREMENT	308,773	35,310	344,083	INCREASE OVER PROJECTIONS
118-0000-338.93-00	LAKE WATER AUTHORITY	8,676	20,285	28,961	INCREASE OVER PROJECTIONS
118-0000-338.95-00	N.E.AMBULANCE INCREMENT	15,725	(15,725)	-	LINE ITEM TRANSFER - INCLUDED AS PART OF THE COUNTY INCREMENT
	REVENUES		38,992		
118-5555-581.03-10	TRANSFER TO GENERAL CONSTRUCTION	840,543	38,992	879,535	INCREASE OF PROJECTIONS
	EXPENDITURES		38,992		