



CITY OF MOUNT DORA

City of Mount Dora
W.T. Bland Public Library
1995 N. Donnelly St.
Mount Dora, FL 32757
352-735-7180
Fax: 352-735-0074
E-mail: library@cityofmounddora.com

W.T. BLAND PUBLIC LIBRARY BOARD MEETING

Community Room, W.T. Bland Public Library, 1195 N. Baker Street, Mount Dora, FL 32757
March 14, 2022 at 5:00 PM

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
 - A. February 14, 2022 Library Advisory Board Meeting Minutes
- IV. Public Comment
- V. Presentations
 - A. Emma Sears Marsh Paintings
 - B. Library Goals and Capital Projects
- VI. Library Manager's Report
- VII. Action Items
- VIII. Discussion Items
- IX. Future Meeting Dates
- X. Adjournment

NOTICE: Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans With Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact Larry Gajun no later than seven (7) days prior to the proceedings. Telephone (352) 735-7180 ext. 3101. for assistance. If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955-8770 (Voice) for assistance.

If you have any comments or question regarding the contents of this agenda packet, please call Larry Gajun at (352) 735-7180 ext. 3101.



CITY OF
MOUNT
DORA

City of Mount Dora
W. T. Bland Public Library
1995 N. Donnelly St.
Mount Dora, FL 32757
352-735-7180
Fax: 352-735-0074

E-mail: library@cityofmoundora.com

W. T. BLAND PUBLIC LIBRARY BOARD MEETING
W.T. Bland Public Library, 1995 N. Donnelly Street, Mount Dora, FL 32757
Monday, February 14, 2022 - 5:00 p.m.

MINUTES

PRESENT: Cathy Gillespie (Chair), Ellen August, Carolyn Fountain, Yiris Rivera,
William Lowery (Co-chair), Helen Cutshaw

ABSENT: Janet Manchon

CITY STAFF: Cathy Lunday-Library Manager and LaJun Garry-Administrative
Assistant

OTHERS PRESENT: Robert Cooper

I. Call to Order

Ms. Gillespie called the meeting to order at 5:01 p.m.

II. Roll Call

III. Approval of Minutes for January 10, 2022

**MOTION by Mr. Lowery SECONDED by Ms. Cutshaw to approve minutes from
January 10, 2022.**

AYE: Gillespie, August, Fountain, Rivera, Lowery, Cutshaw

NAY: None

MOTIONED CARRIED 6-0

IV. Public Comment

None

V. Presentations

Ongoing conversation regarding censorship of library materials, as it continues to be an issue. Lake County library leadership is compiling a position statement for Lake County Advisory Board and talking points for Friends of the Library groups and all other non-

profits that support libraries. Board members reviewed the book “Maus”, which has received much new attention and was pulled out of school libraries in Tennessee. At the Mount Dora Library, Young Adult Nonfiction is shelved with Adult Nonfiction.

VI. Library Manager’s Report

Ms. Lunday shared:

- This is the Library’s ninth month in a row being second busiest overall circulation in the county.
- Parking lot is finished.
- Children’s Library – Accepted construction bid. A shelving purchase order in the amount \$32,000 has been signed and the wood shelves have been ordered. There will be a 14” three-dimensional lit moon hanging in the Early Reader Room. Construction is anticipated to begin in March and installation in May. One third of this project is funded by the Lake County Library Impact Fee fund.
- The Mount Dora Library Association agreed to underwrite two upgraded scanners for \$2,000. The library now has a large flatbed scanner and a book edge scanner. We have the copyright rights to Longstreet’s *The Story of Mount Dora* (1960), history which we can now scan into the Archives. Since Ms. Jewell’s assistant has moved out of the library, we are currently moving all historical images from Archives into this new work space.
- Friends of the Mount Dora Library has agreed to purchase a smart TV for the Simpson Farmhouse.
- Story times are returning to the Library on March 1st after a two year absence.
- Martin Luther King tutoring program – Experiencing a hard time having volunteers to commit to every Thursday of the week from 6:00pm until 7:30pm. Pastor Rowe seems to be pleased with our efforts so far. We will continue trying to recruit volunteers.
- Story times at the Martin Luther King Center will resume on the Saturday, March 12, 2022, and continue on the second Saturday of each month.
- Capital improvement projects for the library 2022-23 short term is to purchase additional shelving and to maximize space. Will include handout of capital improvement short and long term projects with the March meeting.
- Hired two part-time employees. Children’s library now has a third Library Assistant II. Circulation staff has added a young man with a master’s degree in History and who also interned at the Smithsonian Institute is helping with graphic designs and writing at the Library Assistant II level.
- Easter Egg Hunt is Saturday, April 16, 2022 at 10:00am.
- Butterfly Release is Saturday, April 23, 2022 at 11:45am.
- The Mount Dora Library Association agreed to underwrite cost of flowers for the kaleidoscope sculpture for \$500 for the year.
- Friends of the Library Trivia Night Charity Benefit is April 23, 2022 at 5:00pm.

VII. Action Items

None

VIII. Discussion Items

A. Library Displays

Most public libraries offer displays of works grouped by author, theme, subject, etc. These displays are often changed on a monthly basis and are curated by librarians. Sometimes the themes of these displays follow month-long observances, such as Black History Month, National Women's History Month and LGBT Pride Month.

Topical displays can be found in both the adult and children's sections of the W.T. Bland Public Library. In the Children's Library, the Youth Services Librarian curates the Wonder Wall, with weekly changing topics that typically relate to juvenile nonfiction. Past themes include dinosaurs, how to draw and pollinators. On the adult side, two display kiosks hold approximately 75 books with five different simultaneous themes. Librarians also curate these displays, which often relate to upcoming programs, the seasons or news (examples include true crime, holiday romance fiction and the legalization of medical marijuana in Florida). The adult kiosks have featured fiction and nonfiction for these commemorative months: African American History (February), Women's History (March), LGBT Pride (June) and Hispanic Heritage (mid-September to mid-October).

The Board review the National Archives EEO Special Emphasis Observances, which lists nine Special Emphasis Programs (SEP) that are an integral part of the Equal Employment Opportunity and Civil Rights Program.

These special observances were designed for the purpose of providing cultural awareness to everyone, are typically formalized by presidential proclamation each year and include:

- January - Dr. Martin Luther King, Jr.
- February - African American History Month
- March - National Women's History Month
- May - Asian/Pacific American Heritage Month
- June - Lesbian, Gay, Bisexual and Transgender Pride Month
- Sept 15 -- Oct 15 - National Hispanic Heritage Month
- October - National Disability Employment Awareness Month
- November - National American Indian/Alaska Native Heritage Month

The Library Manager reported that not all library patrons appreciate these observances. Some patrons feel there are other observances warranting displays that are not on this list. However, the EEO Special Emphasis Observances provide librarians with a framework of widely recognized observances, which provide cultural awareness of historically marginalized peoples.

MOTION by Mr. Lowery SECONDED by Ms. August to recognize the purpose of the EEO Special Emphasis Observances and support Library staff's ongoing displays, collection and activity decisions that serve our community.

AYE: Gillespie, August, Fountain, Rivera, Lowery, Cutshaw

NAY: None

MOTIONED CARRIED 6-0

IX **Future Meeting Date**

1. March 14, 2022

IX. **Adjournment**

MOTION by Ms. Fountain, SECONDED by Ms. August to adjourn the February 14, 2022 meeting.

Meeting adjourned.

Cathy Gillespie, Chair

Cathy Lunday, Library Manager



CITY OF MOUNT DORA

City of Mount Dora
W.T. Bland Public Library
1995 N. Donnelly St.
Mount Dora, FL 32757
352-735-7180
Fax: 352-735-0074

E-mail: library@cityofmountdora.com

DATE: March 14, 2022

TO: Library Advisory Board Members

FROM: Cathy Lunday, Library Manager

SUBJECT: Emma Sears Marsh Paintings

Introduction:

Emma Sears Marsh (1871 - 1960) was a Mount Dora artist who painted over 200 detailed watercolors of Florida wildflowers nearly 100 years ago. The Lakes and Hills Garden Club owns 245 of these paintings and until recently the GFWC Mount Dora Woman's Club owned 24. The Woman's Club donated their 24 artworks to the City on February 23, 2022.

Discussion:

Thanks to the generosity of the GFWC Mount Dora Woman's Club, the City now owns 24 original watercolor paintings of Florida wildflowers by Mount Dora artist Emma Sears Marsh. Club President Suzanne Gibson signed a Deed of Gift on February 23, 2022, with the artworks already secured at the Library. The staff plans to have all 24 images professionally scanned at a high resolution and then printed on either canvas or watercolor matte paper. Plans also include writing and printing a biography of Marsh as well as pertinent information about each wildflower, such as its host insects, human uses, time of blooming and prevalence today. The goal is to feature these canvases in the Library's lobby for a month every other year and to also offer them to other Florida museums and libraries as a traveling exhibit.

The watercolors are significant not only as beautiful and botanically accurate renditions of Florida wildflowers, but as careful studies of possibly now-extinct plants. The long-standing lore about the paintings is that they were sought by a university due to their careful study of wildflowers no longer present in Florida. The research and metadata-writing phase of preparation will reveal whether this is true or not.

The Library owns a number of artworks by local authors and this collection is a wonderful addition.

Budget Impact:

On February 23, 2022, the Mount Dora Library Association unanimously voted to sponsor the high resolution scanning of these artworks for approximately \$3,000 (GL #001-0000-360.10-01 LIB01 reimbursement and 001-1330-571.52-01 LIB01 expenses). There are no other direct costs associated with these paintings.

Strategic Impact:

n/a

Recommendation No action is necessary.

Attachment(s):

1. ATTACHMENT #1 - Emma Sears Marsh Catalog 2022

Prepared by: Cathy Lunday, Library Manager

Reviewed by: Amy Jewell, Leisure Services Director

Final Approval - 3/10/2022

ATTACHMENT #1 - Emma Sears Marsh Catalog

City of Mount Dora

Emma Sears Marsh Catalog

March 2022







CITY OF MOUNT DORA

City of Mount Dora
W.T. Bland Public Library
1995 N. Donnelly St.
Mount Dora, FL 32757
352-735-7180
Fax: 352-735-0074

E-mail: library@cityofmountdora.com

DATE: March 14, 2022

TO: Library Advisory Board Members

FROM: Cathy Lunday, Library Manager

SUBJECT: Library Goals and Capital Projects

Introduction:

The Library's short and long term goals reflect the staff's commitment to the Library's mission of lifelong learning and access to information.

Discussion:

The Library's goals need to integrate the key tenets of the Library's long-standing mission, which are "to encourage and foster a literate and informed citizenry ... by supporting lifelong learning and access to information through quality library service to all City residents, ... as well as County residents." The Library's goals and objectives also need to fit within the framework of the Lake County Library System Interlocal Agreement, to which the City has been a party since 1992, and all the associated Lake County policies referenced in that agreement as well as Lake County Library System Long Range Plan of Service. Finally, these goals and objectives need to meet the City's strategic goals and objectives, including infrastructure and financial accountability.

As a result, the Library's goals and objectives are a mixture of capital improvements, service enhancements and collection expansions. Above all, these goals are designed to provide a high degree of value and service to Mount Dora residents and keep pace with an ever-changing world that is influenced by technology, societal changes, pandemics and increasing diversity.

Budget Impact:

The capital projects emanating from these goals are reviewed individually when presented.

Strategic Impact:

As Mount Dora continues to grow, it is of vital importance that the Library's collection, programs and physical plant keep pace with that growth and reflect the diversity of our community.

Recommendation No action is required.

Attachment(s):

1. ATTACHMENT #1 - Library Goals 2021-22
2. ATTACHMENT #2 - Library Proposed Capital Projects

Prepared by: Cathy Lunday, Library Manager

Reviewed by: Amy Jewell, Leisure Services Director

Final Approval - 3/10/2022

ATTACHMENT #1

Library Goals and Objectives 2020-21

2020-21 Accomplishments

1. (Continue) Develop and implement library programs that reach underserved communities throughout Mount Dora.
2. (Continue) Steer a final parking solution toward formal adoption by the City Council, including a successful grant application for Lake County Library System impact fee funding.
3. (If awarded) Successful integration of Digital Services Librarian, accompanying hardware and software and achieving all the objectives of the 2020 IMLS CARES Act grant application.
4. Design and steer a proposed increase in Children's Library space and collection, including a successful grant application for Lake County Library System impact fee funding.
5. Design and propose development of the Forest School, including recreational uses, signage, environmental issues, neighborhood impact and learning and programming opportunities, including successful grant applications.

2021-22 Goals

1. Successful completion of the Children's Library Expansion project, including budget reconciliation of all grant and donated funds, coordination of move, interim Children's Library and installation and sustained community interest and utilization.
2. Successful implementation of Northeast CRA reading coach initiative.
3. Successful return to full programming and education schedule (COVID-dependent).
4. Development of Forest Preserve site plan.
5. Develop collection space utilization plan, plotting capacity of current and potential new shelving.

ATTACHMENT #2 - Library Capital Projects - Proposed

Library Capital Projects - Proposed

February 2022

The Library's short term goals for 2022-23 include:

1. CIP 2022-23 – Completion of Forest Preserve, with both interconnection to the Butterfly Garden and scheduled Library programming commencing; \$330,000 est.
2. CIP 2022-23 – Manga Collection \$22,000 project, 50% funded by Library Impact Fees & 50% by Lake County Library Impact fees.
3. CIP 2022-23 – Technology Expansion - \$75,000 project funded by Library Impact Fees.
4. CIP 2022-23 – Shelving expansion - \$75,000 project funded by Library Impact Fees.

The Library's long term goals include:

1. Study and plan in 2022-23 for increasing meeting room space at the Simpson Farmhouse; estimated completion 2025-26.
2. Expansion of Library, with study to begin in 2025-26 and estimated completion in 2031-32. Multi-million dollar project funded by Library Impact Fees, state grant, County Library Impact Fees, donors, etc.