



**CITY OF
MOUNT
DORA**

**Leisure Services
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681
E-mail: parksandrec@cityofmoundora.com**

**PUBLIC ARTS COMMISSION MEETING
City Hall Board Room, 510 N. Baker Street, Mount Dora, FL 32757
February 22, 2022 at 12:00 AM**

AGENDA

- I. Call to Order
- II. Roll Call
 - A. Election of 2022 Chair and Vice-Chair
- III. Approval of Minutes
 - A. November 23, 2021 Public Arts Commission Meeting Minutes
- IV. Public Comment
- V. Presentations
 - A. Annual Ethics Review
- VI. Action Items
 - A. Vote to Select Light Pole Banner Designs
 - B. Vote on the Relocation of Baker Street Penny Cash - Doug Hayes Metal Sculpture
- VII. Resolutions
- VIII. Ordinances
- IX. Discussion Items
- X. City Staff
 - A. Ongoing Projects List
 - B. Ongoing Budget Balances
 - C. Public Art Master Plan Update

XI. Communications and Reports

- A. Commission Member Susan Grogan
- B. Commission Member Maryann McNamara
- C. Commission Member Keashawn "Kay" Volmer
- D. Commission Member John Wesner
- E. Vice-chair Harlow Middleton
- F. Chair Thomas Decker

XII. Future Meeting Dates

- A. March 22, 2022, 3:30 p.m.
- B. April 26, 2022, 3:30 p.m.
- C. May 24, 2022, 3:30 p.m.

XIII. Adjournment

NOTICE: Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans With Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact Jeanann Hand no later than seven (7) days prior to the proceedings. Telephone (352) 735-7100 ext. 3116 for assistance. If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955-8770 (Voice) for assistance.

If you have any comments or question regarding the contents of this agenda packet, please call Caroline Zeglen at (352) 735-7100 ext. 3116.



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DATE: February 22, 2022

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Election of 2022 Chair and Vice-Chair

Introduction:

According to the bylaws of the Public Arts Commission, at the first meeting of the calendar year, the commission shall elect one of its members as chairman and such officers as it finds necessary.

Discussion:

For the nomination of officers, the board shall consider the following procedure:

Current Chair will call the meeting to order and, after roll call, he/she will open the floor for nominations.

The Chair recognizes the member making the nomination:

“__(name)__, would you please state your name for the record and your nomination?”

Member:

“My name is __(name)__ and I would like to nominate __(name)__ for __(position)__.”

Chair asks the nominee if they consent to the nomination.

If nominee gives their consent, the Chair announces:

“__(name)__ has been nominated for the position of __(position)__. Are there any further nominations?”

Continue until there are no other nominations.

If there is only one nomination, the Chair declares the nominations closed.

“May I have a second motion to nominate __(name)__ as the new __(position)__?”

“Any discussion?”

“All those in favor/opposed?”

Motion carried. Passes/Fails.

If there are multiple nominations, the Chair will take a vote on each nomination in the order they were made.

After tallying the ayes and nays the Chair will announce the nominee that received the majority of the votes:

“_(name)_ has received the majority of the votes. May I have a motion and a second to accept the results of the vote?”

“Any discussion?”

“All those in favor/opposed?”

Motion carried by a voice vote of ____ to ____.

Passes/Fails.

The new Chairperson takes over the meeting at this point.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation Commission members elect their 2022 Chair and Vice-Chair.

Attachment(s):

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

Approved - 2/17/2022
Final Approval - 2/18/2022



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DATE: February 22, 2022

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: November 23, 2021 Public Arts Commission Meeting Minutes

Introduction:

This is a request for the members of the Public Arts Commission to approve meeting minutes.

Discussion:

Administrative staff prepare minutes and present them to the commission as an opportunity to make suggestions or corrections prior to final approval.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation

Members of the Public Arts Commission approve the minutes as transcribed.

Attachment(s):

1. PAC Minutes 11-23-21_ADA

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

Approved - 1/26/2022
Final Approval - 2/9/2022



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**PUBLIC ARTS COMMISSION MEETING
City Hall Board Room, 510 N. Baker Street, Mount Dora, FL 32757
November 23, 2021 at 3:30 p.m.**

MINUTES

PRESENT: Thomas Decker, Susan Grogan, James Lesperance, Maryann McNamara,
Harlow Middleton, John Wesner

ABSENT: None

CITY STAFF: Christopher Carson – Cultural & Special Events Coordinator, Jeanann Hand
– Leisure Services Administrative Coordinator, Amy Jewell – Leisure
Services Director, Jen Schwarz – Leisure Services Operations Manager

I. Call to Order

Mr. Decker called the meeting to order at 3:30 p.m.

II. Roll Call

III. Approval of Minutes

A. October 26, 2021

**MOTION by Mr. Middleton, SECONDED by Mr. Lesperance to approve the minutes
from October 26, 2021.**

AYE: Decker, Grogan, Lesperance, McNamara, Middleton, Wesner

NAY: None

MOTION CARRIED 6-0.

IV. Public Comment

V. Presentations

VI. Action Items

A. Selection of Public Art for Cauley Lott Park

Cauley Lott Park is being redesigned with construction scheduled to begin near January of 2022. Members had previously discussed a painted crosswalk at that location, but were now considering other forms of public art for the park. A splash pad may be added to the adjoining Lillie Park. The current park elements were discussed. Suggestions for art included Martin Luther King, Jr. quotes, banners, sidewalk art, and statues. Members were interested in commemorating the park's namesake. Art for the park would be funded by impact fees and a portion of a grant award from an applied-for African American Cultural and Historical grant.

Members noted the outdoor nature of African American culture, and considered the appropriateness of artistic yet utilitarian items at the location. Mr. Middleton proposed consultation with an authority on African American culture regarding relevant choices of art for such a park.

Members would like a Call to Artists for public art at this location. They agreed they would like the art to be educational, especially regarding the history of the neighborhood and its characters of influence. City staff would present a draft of a Call to Artists at the next Commission meeting.

Other ideas brought forward were a kiosk presenting historical information, new playground equipment, tree stump checker tables, a community garden, and reference to the Rosenwald School.

The park renovation would involve adjustments to parking spaces and the relocation of an existing pavilion. Members agreed they would prefer the art to be representative of Professor Cauley Lott and other historical figures. If the Commission chooses a painted crosswalk for this location, the installation must take place after construction. It is unclear whether the funds from the grant designated for public art must be spent at one time. A Call to Artists might be issued in the spring, with submissions accepted over several months and concluding after grant monies are received. Members agreed the artist could set the price, and hoped to find an artist with an understanding of African American culture and heritage.

B. Selection of Art for Lincoln Pool or Lincoln Park

The first phase of the pool renovation is complete and aquatics programming is thriving. In the past, members had discussed a mosaic or mural at this location. The aquatic activities at Lincoln Park may heavily influence the theme of the art. Members discussed themes that are historic or are inspirational for swimmers. The pool is used by people of all ages.

Some of the upgrades taking place at the pool could be accomplished in an artistic manner. The chain link fence will be replaced with a different type of fence. Ideas were brought forward about landscape architecture and an enhanced entrance to the pool. A grand entrance with a possible water feature was suggested, as well as art not related to the entrance, such as a mosaic sign, a mural on the wall, art work in a spirit similar to that of LeRoy Neiman, and a possible installation at the dog park. The idea was raised to design signs for the various areas of Lincoln Park.

Green space by the pool is too close to the street to be used as a soccer field. It may later be part of a trail.

Members remarked that the current curb appeal of the pool does not impress passersby with the true high quality it offers. A recent swim meet held there brought heightened attention to the excellence of the facility, and more similar activity is likely. Members were in favor of clearer branding for the pool. A sparkling water mosaic sign could be part of that branding.

GAI would be able to work the sign into their plan for the park. Members liked the idea of a water feature sign with a mosaic behind it. Mr. Middleton suggested the facility be named as a complex or campus. Ms. Jewell informed members about the recently approved facility naming policy. Members discussed the possibility of trust funding. Members were in favor of a local Call to Artists for the project.

C. Selection of Public Art for the Triangle Elementary Joint-use Playground

The project was budgeted \$1.1 million by the City, but its cost estimate is currently at \$2 million. Material prices have risen since initial projections. It is not a mandatory location for public art, but Commission members may want to decide to contribute to the project in some way. The park will fill a level of service gap in a low-income area. Art may be in the form of playground equipment, although that option is expensive. Teacher input would be helpful in choosing how the Commission might contribute to the project. An interactive musical piece is another option. Playground equipment had already been approved and presented to the school board, but two of the presented pieces are being replaced with other fixtures. Adult fitness equipment will be another element of the park. Members seemed most in favor of a piece of playground equipment. Artistic windscreens for the chain link fence were also discussed. Members will continue to consider their participation in this project.

D. Selection of Public Art for the Canoe and Kayak Launch at Palm Island Park

Members agreed Mr. Middleton's idea for a Native American family sculpture might be appropriate at this location. Other ideas presented by members were pieces themed around fishing, canoes, and Florida native flora and fauna. The anthropological history of the area was discussed, as well as the expense of installing sculptures at the waterfront, with the existing

Old Joe alligator sculpture as a reference point. Members agreed art at the lake front will contribute well to the development of the area.

Fountain installation was briefly revisited.

Further art ideas for the kayak launch included whimsical benches and seats. Ms. Grogan would be sending photos of public art to staff.

The Boy Scout building is still without definite plans for renovation.

VII. Resolutions

VIII. Ordinances

IX. Discussion Items

X. City Staff

A. Ongoing Project List

There were no submissions to the Call to Artists for Light Pole Banner designs at this time.

B. Public Art Master Plan Update

City staff reported Josh Lapp from Designing Local felt his visit to Mount Dora accomplished his intentions.

C. Ongoing Budget Balances

A current budget report was included in the agenda packet for member review.

XI. Communications and Reports

A. Commission Member Susan Grogan

B. Commission Member James Lesperance

C. Commission Member Maryann McNamara

Ms. McNamara voiced disapproval for the appearance of the Waterman bridge.

D. Commission Member John Wesner

E. Vice-Chair Harlow Middleton

F. Chair Thomas Decker

There will be no meeting in December.

XII. Future Meeting Dates

A. December 28, 2021, 3:30 PM

B. January 25, 2022, 3:30 PM

C. February 22, 2022, 3:30 PM

XIII. Adjournment

The meeting was adjourned by Mr. Decker at 5:13 PM.

Mr. Thomas Decker
Chairperson

Mr. Christopher Carson
Cultural & Special Events Manager



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DATE: February 22, 2022

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Annual Ethics Review

Introduction:

Florida's Government-in-the-Sunshine Law was enacted in 1967. Sunshine Law statutes establish a basic right of access to most meetings of boards, commissions and other governing bodies of state and local governmental agencies or authorities. Each year, the advisory board reviews the basics of Sunshine law and other regulations related to their service as members of the board.

Discussion:

Florida's Government-in-the-Sunshine law provides a right of access to governmental proceedings at both the state and local levels. It applies to any gathering of two or more members of the same board to discuss some matter which will foreseeably come before that board for action. The Sunshine law requires that 1) meetings of boards or commissions must be open to the public; 2) reasonable notice of such meetings must be given, and 3) minutes of the meeting must be taken.

At this time, Mount Dora City Attorney Sherry Sutphen will give a brief overview of Sunshine Law, conflicts of interest, and other matters relating to their service on the board.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation Board members consider throughout their terms of service on the Parks and Recreation Advisory Board the information shared by Ms. Sutphen.

Attachment(s):

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

Approved - 1/26/2022
Final Approval - 2/9/2022



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DATE: February 22, 2022

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Vote to Select Light Pole Banner Designs

Introduction:

This time has been set aside for members to decide upon submissions from the 2021-22 Light Pole Banner Call to Artists.

Discussion:

Before the meeting, Commission members are asked to rank their top 5 designs or groups of 3 designs. Attachment #1 is a presentation of all possible designs with numbers, names, and descriptions. Any personally identifiable information has been removed to ensure a blind review process.

During the meeting, City staff will provide a revised list of the top ranked choices for final voting and discussion.

In the initial ranking and final voting, Commission members should judge each banner according to the following criteria:

- Is the work of the highest quality?
- Is the design visionary and creative?
- How appropriate is the design for an effective display on a light pole banner?
- Does the artwork have emotional, inspirational, or intellectual impact?
- Does the artwork represent a notion or idea valued by sectors of the community?
- Does it have historical value?
- Does it communicate its concepts clearly?
- Is the design technically feasible?
- Does the work meet safety standards?

Budget Impact:

Commission members decided upon a stipend of \$800 per new design, the funds for which would be sourced from the Public Arts Commission 2021/22 budget.

Banner production through the vendor used by the City in 2019 would remain at the cost of \$46.75 per banner. At that time, the City ordered 150 banners comprised of three different designs. The total cost was \$7,012.50. This recent quote was received on September 22, 2021.

Strategic Impact:

The City is dedicated to acquiring and publicly showcasing works of art that enrich, educate, and enhance the community. The selected banner designs reflect the unique and charming character of Mount Dora and will be placed on highly visible light poles throughout the City, allowing residents, business owners, and visitors to appreciate exceptional art from local artists and reflect on what makes Mount Dora "Someplace Special."

Recommendation Commission members choose designs for new light pole banners, or choose to continue seeking new designs.

Attachment(s):

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

Approved - 2/16/2022
Final Approval - 2/16/2022



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DATE: February 22, 2022

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Vote on the Relocation of Baker Street Penny Cash - Doug Hayes Metal Sculpture

Introduction:

This is an opportunity for Commission members to vote upon the relocation of a metal sculpture currently installed on North Baker Street near the entrance of Fiesta Grande Mexican restaurant.

Discussion:

A metal sculpture is currently placed near the entrance of Fiesta Grande on North Baker Street between Fourth and Fifth Avenues. It has been noted that the present location of the sculpture does little to highlight its appeal. It has been suggested the sculpture be repositioned at a more appropriate location, specifically, Fifth Avenue and North Baker Street. Please see Attachment #1 for photos of the current and proposed locations.

Budget Impact:

The city would incur the expense of the sculpture's relocation. Utilizing city staff to relocate the sculpture would minimize any such expense involved.

Strategic Impact:

Relocating the sculpture to a spot that better highlights the art piece will offer the public greater opportunity to fully enjoy the sculpture and strengthen Mount Dora's identity as a city rich in art and culture.

Recommendation Commission members agree upon the relocation of the sculpture.

Attachment(s):

1. Penny Cash - Doug Hayes Sculpture Relocation Photos

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

Approved - 1/26/2022
Final Approval - 2/9/2022

Metal Sculpture Relocation



Current Location



Proposed Location



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DATE: February 22, 2022

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Ongoing Projects List

Introduction:

At the request of the Public Arts Commission, this is an ongoing agenda item that includes a list of ideas for possible future projects.

Discussion:

See Attachment #1 for the possible projects list as of the February 22, 2022 Public Arts Commission meeting.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation

Commission members consider and discuss listed and future projects.

Attachment(s):

1. 02-22-22 Ongoing Projects

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

Approved - 1/26/2022
Final Approval - 2/9/2022

ATTACHMENT #1



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**PUBLIC ARTS
COMMISSION POSSIBLE
PROJECTS LIST
February 22, 2022**

In order to effectively plan future projects, the Public Arts Commission maintains a list of possible project ideas and inspiration.

Project Ideas by Location:

- Mural with Martin Luther King quotes (Cauley Lott Park)
- Hanging flower baskets (Downtown)
- K-9 monument with Heroes and Community Trust (Dog Park)
- Mosaic (Lincoln Pool)
- Grand entry archway, raised vegetable garden with Pink Ribbon Foundation (Lincoln Park)
- Art Walk (Simpson Cove)
- Native American family sculpture (Palm Island Park)
- Water fountain or floating holiday trees (Lake Dora)

General Project Ideas:

- Sidewalk stencils of text quotations
- Statues of an animal that represents the City (e.g., alligators)
- Traffic control boxes
- Murals on buildings and walls, especially tied in with landscaping
- Kiosks
- Benches and seats with whimsical design
- Fire hydrants, pipes, and posts
- Crosswalks and sidewalks
- Signage



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DATE: February 22, 2022

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Ongoing Budget Balances

Introduction:

At the request of the Public Arts Commission, this is an ongoing agenda item that includes an updated budget balances report.

Discussion:

N/A

Budget Impact:

See Attachment #1 for up-to-date Public Art budget balances.

Strategic Impact:

N/A

Recommendation

N/A

Attachment(s):

1. Public Arts Budget Summary Report 02-22-22_ADA

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

Approved - 2/16/2022
Final Approval - 2/16/2022

PUBLIC ARTS BUDGET REPORT
February 16, 2022

GL NUMBER	DESCRIPTION	RECEIVED	FUTURE	TOTAL	NOTES
001-0000-223.56-01	TIMBERWALK	50,000.00	100,000.00	150,000.00	\$50k each additional phase
001-0000-223.56-01	EUDORA GROVES	35,000.00	NA	35,000.00	
001-0000-223.56-01	DORA LANDINGS	37,500.00	NA	37,500.00	
		122,500.00	100,000.00	222,500.00	

GL NUMBER	DESCRIPTION	BUDGETED	EXPENDED	BALANCE	NOTES
001-0000-223.56.01	DEFERRED REVENUE - PUBLIC ARTS (FROM ABOVE)	122,500.00	23,333.00	99,167.00	\$23,333 transferred for master plan
001-5701-572.31-01	PROFESSIONAL SERVICES - PUBLIC ART MASTER PLAN	56,700.00	40,000.00	16,700.00	
		179,200.00	63,333.00	115,867.00	



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DATE: February 22, 2022

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Public Art Master Plan Update

Introduction:

This is an opportunity to update Commission members on the status of the creation of the Public Art Master Plan.

Discussion:

Mr. Carson will report on the most recent activity regarding the City's Public Arts Master Plan, including a second visit from Designing Local representative Josh Lapp.

Budget Impact:

The General Fund has \$40,000 budgeted in Professional Services available for the Public Art Master Plan.

Strategic Impact:

Economic Development - The Public Art Master Plan will create an economic and equitable approach to public art that is customized to the unique character and community of Mount Dora. The plan will balance artistic works that foster community pride with those that encourage tourism. It will also identify sustainable funding solutions and cost-savings strategies, including tie-ins with park renovations and partnerships with community groups.

The Public Art Master Plan meets several elements of the City's Strategic Plan:

- Developing a parks and recreation system guided by the principles of the Parks and Recreation Master Plan (which recommended the creation of a Public Art Master Plan)
- Promoting tourism by enhancing Mount Dora as a destination, and
- Attracting new commercial businesses/residential development.

Recommendation

N/A

Attachment(s):

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

Approved - 2/16/2022
Final Approval - 2/16/2022