



# CITY OF MOUNT DORA

City Hall  
510 N. Baker St.  
Mount Dora, FL 32757

Honorable Crissy Stile  
Chair

Honorable Marc Crail  
Vice-Chair / District 4

Honorable John Cataldo  
District 1

Honorable Cal Rolfson  
District 2

Honorable Austin Guenther  
District 3

Honorable Nate Walker  
District 5

Honorable Doug Bryant  
At-Large

## NORTHEAST COMMUNITY REDEVELOPMENT AGENCY BOARD February 15, 2022 Immediately Following Regular City Council Meeting City Hall Board Room, 510 N Baker Street

### AGENDA

#### CALL TO ORDER:

NECRA/CRA

#### CONSENT AGENDA

#### ACTION ITEMS

1. Request adoption of Resolution No. 2022-11 Northeast CRA, FY 2021-2022 Budgeting of Additional Revenue

#### DISCUSSION ITEMS

#### OTHER BUSINESS

#### ADJOURNMENT

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE AT THIS MEETING WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, SUCH PERSON MAY NEED A RECORD OF THESE PROCEEDINGS. FOR SUCH PURPOSE, A PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. VERBATIM RECORD WILL NOT BE PROVIDED BY THE CITY OF MOUNT DORA.

NOTICE: IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT JESSICA BURNHAM, CITY CLERK, AT LEAST 48 HOURS PRIOR TO THE PROCEEDINGS. TELEPHONE (352) 735-7126 FOR ASSISTANCE. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS, (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE) FOR ASSISTANCE.



# CITY OF MOUNT DORA

510 N. Baker St.  
Mount Dora, FL 32757  
352-735-7126

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**DATE:** February 15, 2022

**TO:** Honorable Mayor and City Council Members

**FROM:** Patrick C. Comiskey, City Manager *Patrick C. Comiskey*

**SUBJECT:** Request adoption of Resolution No. 2022-11 Northeast CRA, FY 2021-2022  
Budgeting of Additional Revenue

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**Introduction:**

This is a request for the Governing Board to approve Resolution No. 2022-11, FY 2021-2022 Budgeting of Additional Revenue.

**Discussion:**

Budget amendments require Board approval when the revenue and expenditures are increased or decreased from the original approved budget. The Board must provide formal budget approval that recognizes the unanticipated revenues and expenditures. The budget amendments which are recommended are included in Exhibit "A" of Resolution No. 2022-11, and reflect increases or decreases of accounts for revenues and expenditures of each affected fund.

**Budget Impact:**

The budget amendment details are included in Exhibit "A" of Resolution No. 2022-11.

**Strategic Impact:**

Goal 1.3 Promote Affordable Housing

**Recommendation** Approval of Resolution No. 2022-11, FY 2021-2022 Budgeting of Additional Revenue.

**Attachment(s):**

1. Resolution 2022-11.Northeast CRA Budget Amendment.SGS
2. Exhibit A Resolution 2022-11

Prepared by: Jessica Burnham, City Clerk

|              |                                                      |                            |
|--------------|------------------------------------------------------|----------------------------|
| Reviewed by: | Vince Sandersfeld, Planning and Development Director | Approved - 2/10/2022       |
|              | John McKinney, Finance Director                      | Approved - 2/10/2022       |
|              | Sherry Sutphen , City Attorney                       | Approved - 2/11/2022       |
|              | Nicole Wisniewski, Deputy City Clerk                 | Approved - 2/11/2022       |
|              | Jessica Burnham, City Clerk                          | Approved - 2/11/2022       |
|              | Patrick Comiskey, City Manager                       | Final Approval - 2/11/2022 |

## **RESOLUTION 2022-11 (NORTHEAST CRA)**

**A RESOLUTION OF THE NORTHEAST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MOUNT DORA, FLORIDA, AMENDING THE FISCAL YEAR 2021-22 BUDGET; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR APPROVAL OF BUDGET AMENDMENT; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the City of Mount Dora Northeast Community Redevelopment Agency (Northeast CRA) is charged with redevelopment activities within its boundaries to sustain and enhance the tax base; and

**WHEREAS**, the Northeast CRA must adopt an annual budget that complies with state law and the operative Redevelopment Plan of 2020; and

**WHEREAS**, Northeast CRA adopted the Fiscal Year 2021-22 Budget through CRA Resolution No. 2021-94 (Northeast CRA)

**WHEREAS**, pursuant to Florida Statutes, Section 189.016, the Northeast CRA may amend its budget to account for unanticipated revenues; and

**WHEREAS**, the Northeast CRA has determined that it is necessary to amend its 2021-22 budget to as set forth in **Exhibit "A"** attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE NORTHEAST COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MOUNT DORA, FLORIDA, AS FOLLOWS:**

**SECTION 1. Legislative Findings and Intent.** The Northeast CRA has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

**SECTION 2. Approval of Budget Amendment.** The Northeast CRA hereby approves the Fiscal Year 2021-2022 Budget as amended in **Exhibit "A"**.

**SECTION 3. Implementing Administrative Actions.** The City Manager, City Attorney, and the Northeast CRA Administrator are hereby authorized and directed to take such action as may be deemed necessary and appropriate in order to implement the provisions of this Resolution. The City Manager may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such City employees as deemed effectual and prudent.

**SECTION 4. Savings Clause.** All prior actions of the Northeast CRA pertaining to the amendment to the Fiscal Year 2021-22 Budget, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

**SECTION 5. Scrivener's Errors.** Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the City Clerk and City Attorney, may be corrected.

**SECTION 6. Conflicts.** All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

**SECTION 7. Severability.** If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

**SECTION 8. Effective Date.** This Resolution shall become effective immediately upon its passage and adoption.

**PASSED AND ADOPTED** this \_\_\_\_ day of February, 2022.

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**CRISSY STILE, CHAIRPERSON**

ATTEST:

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JESSICA BURNHAM  
CITY CLERK

For the use and reliance of City of Mount Dora only.  
Approved as to form and legal sufficiency.

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Sherry G. Sutphen  
City Attorney

**EXHIBIT “A”**  
Northeast CRA  
2021-2022 Annual Budget

**Exhibit "A"****AMENDED NORTHEAST CRA BUDGET FISCAL YEAR 2021 - 2022**

|                                                     | <b>Adopted<br/>Resolution<br/>2021-94</b> | <b>Adjustments</b> | <b>Amended<br/>Resolution<br/>2022-11</b> |
|-----------------------------------------------------|-------------------------------------------|--------------------|-------------------------------------------|
| <b>REVENUE</b>                                      |                                           |                    |                                           |
| City Tax Increment                                  | \$ 373,781                                | \$ (878)           | \$ 372,903                                |
| County Tax Increment                                | \$ 308,773                                | \$ 35,310          | \$ 344,083                                |
| Lake Water Authority                                | \$ 8,676                                  | \$ 20,285          | \$ 28,961                                 |
| N.E.Ambulance Increment                             | \$ 15,725                                 | \$ (15,725)        | \$ -                                      |
| Investment Income                                   | \$ 10,400                                 |                    | \$ 10,400                                 |
| Estimated Carryover                                 | \$ 827,593                                |                    | \$ 827,593                                |
| <b>Total Revenue</b>                                | <u>1,544,948</u>                          | <u>38,992</u>      | <u>1,583,940</u>                          |
| <b>EXPENSES</b>                                     |                                           |                    |                                           |
| Contractual Service                                 | \$ 276,500                                |                    | \$ 276,500                                |
| Operating Supplies                                  | \$ 110,521                                |                    | \$ 110,521                                |
| Economic Development/Incentives                     | \$ 175,000                                |                    | \$ 175,000                                |
| Administrative Services Allocation                  | \$ 52,340                                 |                    | \$ 52,340                                 |
| Property/Casualty/Auto Ins Premiums                 | \$ 36,167                                 |                    | \$ 36,167                                 |
| Debt Service Allocation 2018 Bonds                  | \$ 69,420                                 |                    | \$ 69,420                                 |
| CIP - 20th Ave. Extension                           | \$ 127,936                                |                    | \$ 127,936                                |
| CIP - Information Kiosks                            | \$ 10,000                                 |                    | \$ 10,000                                 |
| CIP - Property purchase per redevelopment plan      | \$ 150,000                                |                    | \$ 150,000                                |
| CIP - Public Safety Streetlight Improvements        | \$ 35,000                                 |                    | \$ 35,000                                 |
| CIP - Signage and Community Beautification          | \$ 30,000                                 |                    | \$ 30,000                                 |
| CIP - Community Resource & Recreation Center Design | \$ 472,064                                | \$ 38,992          | \$ 511,056                                |
| <b>Total Expense</b>                                | <u>1,544,948</u>                          | <u>38,992</u>      | <u>1,583,940</u>                          |

**Exhibit "A" DETAIL FOR RES. 2022-11  
STAFF RECOMMENDED ADJUSTMENTS**

| <b>FUND</b>                               | <b>ACCOUNT DESCRIPTION</b>       | <b>ADOPTED<br/>BUDGET</b> | <b>PROPOSED<br/>ADJUSTMENT</b> | <b>AMENDED<br/>BUDGET</b> | <b>Description</b>                                            |
|-------------------------------------------|----------------------------------|---------------------------|--------------------------------|---------------------------|---------------------------------------------------------------|
| <b>NE COMM REDEVELOPMENT AGENCY - 118</b> |                                  |                           |                                |                           |                                                               |
| 118-0000-338.91-00                        | CITY TAX INCREMENT               | 373,781                   | (878)                          | 372,903                   | INCREASE OVER PROJECTIONS                                     |
| 118-0000-338.92-00                        | COUNTY TAX INCREMENT             | 308,773                   | 35,310                         | 344,083                   | INCREASE OVER PROJECTIONS                                     |
| 118-0000-338.93-00                        | LAKE WATER AUTHORITY             | 8,676                     | 20,285                         | 28,961                    | INCREASE OVER PROJECTIONS                                     |
| 118-0000-338.95-00                        | N.E.AMBULANCE INCREMENT          | 15,725                    | (15,725)                       | -                         | LINE ITEM TRANSFER - INCLUDED AS PART OF THE COUNTY INCREMENT |
|                                           | <b>REVENUES</b>                  |                           | <b>38,992</b>                  |                           |                                                               |
| 118-5555-581.03-10                        | TRANSFER TO GENERAL CONSTRUCTION | 840,543                   | 38,992                         | 879,535                   | INCREASE OF PROJECTIONS                                       |
|                                           | <b>EXPENDITURES</b>              |                           | <b>38,992</b>                  |                           |                                                               |