



CITY OF MOUNT DORA

City Hall
510 N. Baker St.
Mount Dora, FL 32757

Honorable Crissy Stile
Chair

Honorable Marc Crail
Vice-Chair / District 4

Honorable John Cataldo
District 1

Honorable Cal Rolfson
District 2

Honorable Austin Guenther
District 3

Honorable Nate Walker
District 5

Honorable Doug Bryant
At-Large

COMMUNITY REDEVELOPMENT AGENCY BOARD

February 1, 2022 at 5:30 PM
City Hall Board Room, 510 N Baker Street

AGENDA

CALL TO ORDER:

PUBLIC COMMENTS

CONSENT AGENDA

ACTION ITEMS

1. Request Adoption Resolution 2022-10 CRA, FY 2021-2022
Budgeting of Additional Revenue CRA

DISCUSSION ITEMS

OTHER BUSINESS

ADJOURNMENT

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE AT THIS MEETING WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, SUCH PERSON MAY NEED A RECORD OF THESE PROCEEDINGS. FOR SUCH PURPOSE, A PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. VERBATIM RECORD WILL NOT BE PROVIDED BY THE CITY OF MOUNT DORA.

NOTICE: IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT JESSICA BURNHAM, CITY CLERK, AT LEAST 48 HOURS PRIOR TO THE PROCEEDINGS. TELEPHONE (352) 735-7126 FOR ASSISTANCE. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS, (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE) FOR ASSISTANCE.



CITY OF MOUNT DORA

510 N. Baker St.
Mount Dora, FL 32757
352-735-7126

DATE: February 1, 2022

TO: Honorable Mayor and City Council Members

FROM: Patrick C. Comiskey, City Manager *Patrick C. Comiskey*

SUBJECT: Request Adoption Resolution 2022-10 CRA, FY 2021-2022 Budgeting of Additional Revenue CRA

Introduction:

This is a request for the City Council to approve Resolution 2022-10, FY 2021-2022 Budgeting of Additional Revenue

Discussion:

Budget amendments require City Council approval when the revenue and expenditures are increased or decreased from the original approved budget. The City Council must provide formal budget approval that recognizes the unanticipated revenues and expenditures. The budget amendments which are recommended are included in Exhibit "A" of Resolution 2022-10, and reflect increases or decreases of accounts for revenues and expenditures of each affected fund.

Budget Impact:

\$104,675 of new money to be budgeted

Strategic Impact:

Goal 2: Infrastructure Development - Parking

Recommendation Approval of Resolution 2022-10, FY 2021-2022 Budgeting of Additional Revenue.

Attachment(s):

1. Resolution 2022-10.CRA Budget Amendment.SGS
2. Exhibit A Resolution 2022-10

Prepared by: Adam Sumner, CRA Administrator

Reviewed by: Vince Sandersfeld, Planning and Development Director

John McKinney, Finance Director

Sherry Sutphen, City Attorney

Nicole Wisniewski, Deputy City Clerk

Jessica Burnham, City Clerk

Patrick Comiskey, City Manager

Approved - 1/18/2022

Approved - 1/21/2022

Approved - 1/26/2022

Approved - 1/26/2022

Approved - 1/26/2022

Final Approval - 1/27/2022

RESOLUTION NO. 2022-10 (CRA)

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MOUNT DORA, FLORIDA AMENDING THE FISCAL YEAR 2021-2022 BUDGET; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR APPROVAL OF BUDGET AMENDMENT; PROVIDING FOR THE IMPLEMENTATION OF ADMINISTRATIVE ACTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Mount Dora Community Redevelopment Agency (CRA) is charged with redevelopment activities within its boundaries to sustain and enhance the tax base; and

WHEREAS, the CRA must adopt an annual budget that complies with state law and the operative Redevelopment Plan 2019; and

WHEREAS, the CRA adopted the Fiscal Year 2021-22 Budget through CRA Resolution No. 2021-94 (CRA), and

WHEREAS, pursuant to Florida Statutes, Section 189.016, the CRA may amend its budget to account for unanticipated revenues; and

WHEREAS, the CRA has determined that it is necessary to amend its 2021-22 budget to as set forth in **Exhibit "A"** attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MOUNT DORA, FLORIDA, AS FOLLOWS:

SECTION 1. Legislative Findings and Intent. The CRA has complied with all requirements and procedures of Florida law in processing this Resolution. The above recitals are hereby adopted.

SECTION 2. Approval of Budget Amendment. The CRA hereby approves the Fiscal Year 2021-2022 Budget as amended in **Exhibit "A"**.

SECTION 3. Implementing Administrative Actions. The City Manager, City Attorney, and the CRA Administrator are hereby authorized and directed to take such action as may be deemed necessary and appropriate in order to implement the provisions of this Resolution. The City Manager may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such City employees as deemed effectual and prudent.

SECTION 4. Savings Clause. All prior actions of the CRA pertaining to the adjustment to the Fiscal Year 2021-22 Budget, as well as any and all matters relating thereto, are hereby ratified and affirmed consistent with the provisions of this Resolution.

SECTION 5. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the City Clerk and City Attorney, may be corrected.

SECTION 6. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 7. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 8. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this ____ day of February, 2022.

CRISSY STILE, CHAIRPERSON

ATTEST:

JESSICA BURNHAM
CITY CLERK

For the use and reliance of City of Mount Dora only.
Approved as to form and legal sufficiency.

Sherry G. Sutphen
City Attorney

Exhibit "A"**AMENDED CRA BUDGET FISCAL YEAR 2021 - 2022**

	Adopted Resolution 2021-94	Adjustments	Amended Resolution 2022-10
REVENUE			
City Tax Increment	\$ 660,987	\$ 35,124	\$ 696,111
County Tax Increment	\$ 559,011	\$ 90,489	\$ 649,500
Lake Water Authority	\$ 20,395	\$ 17,837	\$ 38,232
N.E.Ambulance Increment	\$ 38,775	\$ (38,775)	
Other Misc Revenue	\$ 1,134		\$ 1,134
Estimated Carryover	\$ 1,378,859		\$ 1,378,859
Total Revenue	<u>2,659,161</u>	<u>104,675</u>	<u>2,763,836</u>
EXPENSES			
Contractual Service	\$ 284,800		\$ 284,800
Operating Supplies	\$ 177,245	\$ 32,000	\$ 209,245
Economic Development/Incentives	\$ 125,000		\$ 125,000
Administrative Services Allocation	\$ 140,556		\$ 140,556
Property/Casualty/Auto Ins Premiums	\$ 15,966		\$ 15,966
Debt Service 2013 Bonds	\$ 196,594		\$ 196,594
Debt Service Capital Improvement Note 2018	\$ 223,330		\$ 223,330
CIP - Streetscape Repair	\$ 291,260		\$ 291,260
CIP - Parking Solutions	\$ 1,085,410	\$ 72,675	\$ 1,158,085
CIP - Signage	\$ 30,000		\$ 30,000
CIP - Information Kiosks	\$ 60,000		\$ 60,000
CIP - Fiber Connection	\$ 29,000		\$ 29,000
Total Expense	<u>2,659,161</u>	<u>104,675</u>	<u>2,763,836</u>

**Exhibit "A" DETAIL FOR RES. 2022-10
STAFF RECOMMENDED ADJUSTMENTS**

FUND	ACCOUNT DESCRIPTION	ADOPTED BUDGET	PROPOSED ADJUSTMENT	AMENDED BUDGET	Description
COMM REDEVELOPMENT AGENCY - 117					
117-0000-338.91-00	CITY TAX INCREMENT	660,987	35,124	696,111	INCREASE OVER PROJECTIONS
117-0000-338.92-00	COUNTY TAX INCREMENT	559,011	90,489	649,500	INCREASE OVER PROJECTIONS
117-0000-338.93-00	LAKE WATER AUTHORITY	20,395	17,837	38,232	INCREASE OVER PROJECTIONS
117-0000-338.95-00	N.E.AMBULANCE INCREMENT	38,775	(38,775)	-	LINE ITEM TRANSFER - INCLUDED AS PART OF THE COUNTY INCREMENT
	REVENUES		104,675		
117-5151-543.00-00	UTILITY SERVICE	-	32,000	32,000	INCREASE IN WASTE MANAGEMENT SUNDAY SERVICE
117-5555-581.03-10	TRANSFER TO GENERAL CONSTRUCTION	1,495,670	72,675	1,568,345	INCREASE IN PARKING SOLUTION PER THE REDEVELOPMENT PLAN
	EXPENDITURES		104,675		