



**CITY OF
MOUNT
DORA**

**Leisure Services
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681
E-mail: parksandrec@cityofmoundora.com**

**PUBLIC ARTS COMMISSION MEETING
City Hall Board Room, 510 N. Baker Street, Mount Dora, FL 32757
October 26, 2021 at 3:30 PM**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
 - A. September 28, 2021 Public Arts Commission Meeting Minutes
- IV. Public Comment
- V. Presentations
- VI. Action Items
 - A. 2021 Light Pole Banners Call to Artists
 - B. Vote to Receive Private Art Donation for the Nunan Butterfly Garden
- VII. Resolutions
- VIII. Ordinances
- IX. Discussion Items
- X. City Staff
 - A. Ongoing Projects List
 - B. Ongoing Budget Balances
 - C. Public Art Master Plan Update
- XI. Communications and Reports
 - A. Commission Reappointments

- B. Commission Member Susan Grogan
- C. Commission Member James Lesperance
- D. Commission Member Maryann McNamara
- E. Commission Member John Wesner
- F. Vice-chair Harlow Middleton
- G. Chair Thomas Decker

XII. Future Meeting Dates

- A. Public Arts Commission 2022 Meeting Dates
- B. November 23, 2021, 3:30 p.m.
- C. December 28, 2021, 3:30 p.m.

XIII. Adjournment

NOTICE: Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans With Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact Jeanann Hand no later than seven (7) days prior to the proceedings. Telephone (352) 735-7100 ext. 3116 for assistance. If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955-8770 (Voice) for assistance.

If you have any comments or question regarding the contents of this agenda packet, please call Caroline Zeglen at (352) 735-7100 ext. 3116.



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DATE: October 26, 2021

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: September 28, 2021 Public Arts Commission Meeting Minutes

Introduction:

This is a request for the members of the Public Arts Commission to approve meeting minutes.

Discussion:

Administrative staff prepare minutes and present them to the commission as an opportunity to make suggestions or corrections prior to final approval.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation

Members of the Public Arts Commission approve the minutes as transcribed.

Attachment(s):

1. PAC Minutes 09-28-21_ADA

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

Approved - 10/11/2021
Final Approval - 10/14/2021



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**PUBLIC ARTS COMMISSION MEETING
City Hall Board Room, 510 N. Baker Street, Mount Dora, FL 32757
September 28, 2021 at 3:30 PM**

MINUTES

PRESENT: Thomas Decker, Susan Grogan, James Lesperance, Maryann McNamara,
Harlow Middleton, John Wesner

ABSENT: Melissa Christians

CITY STAFF: Christopher Carson – Cultural & Special Events Coordinator, Jeanann Hand
– Leisure Services Administrative Coordinator, Amy Jewell – Leisure
Services Director, Jen Schwarz – Leisure Services Operations Manager

I. Call to Order

Mr. Decker called the meeting to order at 3:30 PM.

II. Roll Call

III. Approval of Minutes

A. August 24, 2021

**MOTION by Ms. McNamara, SECONDED by Mr. Middleton to approve the
minutes from August 24, 2021.**

AYE: Decker, Lesperance, McNamara, Middleton, Wesner

NAY: None

MOTION CARRIED 5-0.

IV. Public Comment

V. Presentations

VI. Action Items

A. Consideration of Art and Stipend for New Boulevard Banners

Mr. Carson asked members to clarify how many designs they intend to choose for new banners and what they would like the stipend to be. Members agreed they wished to issue a new Call to Artists for banners instead of choosing from previous submissions. Members also agreed the chosen art should be bright and simple, and be appealing from a distance or when viewed briefly from a passing vehicle.

Mr. Carson suggested members define the specific criteria for the new Call to Artists. Mr. Middleton felt the prior submissions did not encompass a sufficient array of Mount Dora highlights. He suggested allowing for a greater variance of theme. Members discussed asking for bright, bold colors, and the avoidance of intricate designs. Mr. Middleton likened the project to poster art, which requires specific considerations for effective presentation. The Call to Artists will set guidelines for color and design, but not theme.

City staff will present a new Call to Artists for this project at the next Commission meeting. Members would like to get new banners for Spring 2022.

Mr. Carson asked members to specify a dollar amount for the stipend and for a consensus regarding how many designs will be chosen. Mr. Decker suggested three artists, and Commission members concurred. Mr. Wesner clarified three artists, resulting in three designs.

Mr. Carson pointed out time of year affects the response to the Call to Artists. Mr. Decker questioned whether all three designs should be chosen at once, or if the process should be spread out over time. He suggested the Commission look at the calendar to help determine some of the specifications, and then return to this item to decide upon a stipend.

Motion by Mr. Middleton to table the design item and return to it later in the meeting.

B. Calendar for Themed Flags and Banners

Mr. Carson reviewed the City's flag and banner calendar with Commission members to determine the periods during which they would like to display additional banners. Mr. Decker suggested displays from January through June, and July through November. Flags would be displayed for Pride Month in June.

Banners and flags would not be displayed on every banner bracket and pole, but spread out similarly to the intermittent manner with which the Mask Up banners were displayed.

Mr. Middleton pointed out the banner and flag schedule should remain flexible to allow for weather and staff availability. Hardware, such as brackets on poles, may need to be replaced as this plan is put into place. The City needs to inventory poles and brackets to ensure everything is in working condition.

Once a schedule is in place, the rotation could occur with routine ease. The Commission agreed on adding two banner change rotations to the City schedule, making the banner rotation three times per year. The Commission may replace the holiday banners next year. The current holiday banners are looking worn. They could be redone with a Call to Artists or be bid out.

The Commission will keep track of banner and flag changing. Factors to be considered are special events, geographic locations, and design (whether supplied by artists, or through other means).

The holiday banners to be replaced next year may be purchased with stock designs. Mr. Decker questioned whether holiday banners should come from the Commission budget. Ms. Jewell suggested the cost of the holiday banners could come from the general fund, with the cost of the stipend, if there is one, coming from the Commission budget. Members expressed approval for that solution. Mr. Carson estimated there were currently 80 holiday banners in the City inventory.

Mr. Lesperance pointed out the specifications for a holiday Call to Artists may need to be crafted to avoid prohibited themes. Ms. McNamara wondered whether stock banners may be inferior in quality. It was asserted that the amount spent will affect the quality and durability of the banner. A banner store in Casselberry could provide the opportunity to examine banner fabric and hardware in person. Mr. Wesner suggested receiving a mock-up banner prior to finalizing an order.

Ms. Grogan joined the meeting at 4:10 PM.

The Commission confirmed they would like to change banners three times per year, including holiday banners.

Motion by Mr. Lesperance, seconded by Mr. Wesner to issue a Call to Artists for two new sets of banner designs with the option for an additional Call to Artists for holiday banners in 2022, with the cost of holiday banner production coming from a source other than the Public Arts Commission budget, and the holiday banner stipend being covered by the Public Arts Commission budget.

AYE: Decker, Grogan, Lesperance, McNamara, Middleton, Wesner

NAY: None

MOTION CARRIED 6-0.

New banners would be displayed for four month periods, twice per year in coordination with the City's existing schedule, with the understanding that City staff would adhere as closely as possible to the new schedule, allowing for variations dependent upon available labor and weather conditions.

The only revision to the City's flag schedule would be the addition of Pride flags during the month of June. The intent to display Pride Month flags will be presented to City Council before installation plans are finalized, in a manner similar to the presentation made to Council regarding the 2019 banners. At the next Commission meeting, City staff will confirm the number of flags needed.

The Commission discussed locations for flag display. Mr. Middleton recommended including the entire Downtown Business District--3rd, 4th, and 5th Avenues, from Baker to Alexander. He emphasized the marketing impact the display would have. On Donnelly Street, the display would start at Lincoln, spanning to downtown. Mr. Middleton also suggested displaying flags on Highland Street in East Town. The Commission agreed the East Town area would be included.

At the next Commission meeting, City staff would provide an inventory of flag and banner display structures.

Ms. Jewell mentioned other celebration days that may generate requests for flag displays, advising the Commission to be prepared for such proposals. Mr. Decker suggested groups requesting flags may be able to move forward with their proposals if they are able to secure appropriate funding. At such time, the display schedule would be adjusted to accommodate the requests.

Mr. Decker stated he wanted the Commission to have a plan in place. Revisions could be made as requests or alternative conditions arise.

Mr. Middleton referred to a past meeting's incident during which naming a stipend amount was hindered by budget restrictions. Mr. Carson informed that since stipends were included in the Commission's 21/22 Budget, there is no obstruction to the Commission defining a stipend amount. Ms. Jewell clarified that the stipend must be considered reasonable. Artistic services are exempt from the City's proposed updated Purchasing Policy. It was agreed an \$800 stipend seems reasonable. Mr. Middleton expressed hope for high quality submissions. No criticism was received from artists regarding the 2019 banner stipend amount.

It was clarified that the \$800 stipend would not be the offered amount for the holiday banners.

Motion by Mr. Lesperance, seconded by Mr. Middleton to set the stipend for the next banner Call to Artists at \$800.

AYE: Decker, Lesperance, McNamara, Middleton, Wesner

NAY: None

MOTION CARRIED 5-0.

Ms. Grogan abstained from voting because she intended to submit art for the project.

Ms. McNamara put forward providing a visual example for artists, however, it was decided against. Mr. Lesperance mentioned the ideal submission would be similar to graphic art, with bright colors and definitive lines. Mr. Decker objected to setting limits for artists. Mr. Wesner argued that the banner medium requires certain qualities in order to be appealing as a work of art. Mr. Decker does not want artists to be inhibited by too many specifications. Mr. Wesner pointed out their interest in ensuring the chosen banners display effectively in their environment.

It was discussed whether alternative banner manufacturers could provide more brightly colored banners less subject to fading.

VII. Resolutions

VIII. Ordinances

IX. Discussion Items

X. City Staff

A. Ongoing Project List

Mr. Carson informed Commission members about the Michael Andrew concert that occurred September 10th. Attendance was less than what was expected, but many came from out of town for the show. The City would like to bring the artist back for another event.

B. Public Art Master Plan Update

Designing Local is in the process of contacting stakeholders. City staff will continue to keep Commission members informed of the progress. Josh Lapp from Designing Local will make his first visit to the City on November 13th and 14th during the Plant and Garden Fair, rather than during the Craft Fair, as previously planned. Mr. Lapp's second visit will occur during the Arts Festival in February of 2022.

C. Ongoing Budget Balances

City staff reviewed the updated Public Arts Commission budget. The new budget will take effect on October 1st.

D. Sunshine Law Memorandum

Mr. Decker read into record a memo created by the City Attorney reminding City board and commission members about social media behavior and Sunshine Law.

XI. Communications and Reports

A. Commission Member John Wesner

B. Commission Member Melissa Christians

C. Commission Member Susan Grogan

D. Commission Member Maryann McNamara

E. Commission Member James Lesperance

F. Vice-Chair Harlow Middleton

Mr. Middleton inquired about new City Council members individually visiting a Public Arts Commission meeting to discuss its goals and purpose. Ms. Jewell warned that such an exercise may lead to a violation of Sunshine Law. Mr. Carson added that if Council were to vote on a Commission item, the visiting Council member could be seen as having a bias or privileged information, so a Council member's presence at a Commission meeting would be hazardous to Council and Commission ethics. Mr. Middleton expressed dissatisfaction with this understanding and would like further investigation regarding the propriety of the process and what is allowable. Mr. Carson affirmed the value of Council's vivid understanding of the purpose and function of the Public Arts Commission. It was suggested that the Commission may, as a body, make a presentation to City Council to accomplish a similar objective.

Ms. Jewell told the Commission she would consult the City Attorney regarding a Council member visit to a Public Arts Commission meeting.

G. Chair Thomas Decker

Mr. Decker established clarification that the Commission's name is Public Arts Commission, and not Public Art Commission.

XII. Future Meeting Dates

- A. October 26, 2021, 3:30 PM
- B. November 23, 2021, 3:30 PM
- C. December 28, 2021, 3:30 PM

XIII. Adjournment

Motion by Mr. Lesperance, seconded by Ms. McNamara to adjourn the meeting.

The meeting was adjourned at 5:11 PM.

Mr. Thomas Decker
Chairperson

Mr. Christopher Carson
Cultural & Special Events Manager



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DATE: October 26, 2021

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: 2021 Light Pole Banners Call to Artists

Introduction:

This is an opportunity for Commission members to finalize a Call to Artists for updated light pole banner designs to be displayed throughout the City of Mount Dora.

Discussion:

Recent Public Arts Commission meetings resulted in members agreeing they wished to increase the frequency of banner display rotations on City light poles throughout the year. At September's meeting, it was decided a new Call to Artists would be issued, with the understanding that materials for this new Call would be presented to Commission members at their October meeting. The proposed new Call to Artists is attached, along with associated documents.

Once approved and an initiation date is set, the Call to Artists will be distributed through email, press releases, the City website, and social media posts.

Budget Impact:

Commission members decided upon a stipend of \$800 per new design, the funds for which would be sourced from the Public Arts Commission 2021/22 budget.

Banner production through the vendor used by the City in 2019 would remain at the cost of \$46.75 per banner. At that time, the City ordered 150 banners comprised of three different designs. The total cost was \$7,012.50. This recent quote was received on September 22, 2021.

Strategic Impact:

The City is dedicated to acquiring and publicly showcasing works of art that enrich, educate, and enhance the community. The selected banner designs reflect the unique and charming character of Mount Dora and will be placed on highly visible light poles throughout the City,

allowing residents, business owners, and visitors to appreciate exceptional art from local artists and reflect on what makes Mount Dora "Someplace Special."

Recommendation

Commission members approve a final Call to Artists document to be distributed upon their consent.

Attachment(s):

1. Public Arts Commission Call to Artists 2021 Light Pole Banners Complete Package_ADA
2. Public Arts Commission Call to Artists 2021 Light Pole Banners Waiver Page_ADA

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

Approved - 10/15/2021
Final Approval - 10/18/2021



CITY OF
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PUBLIC ARTS COMMISSION



CALL TO ARTISTS

Light Pole Banners

The City of Mount Dora Public Arts Commission is seeking artists to submit designs for new street pole banners to be displayed throughout the City.

Two sets (1-3 designs per set) of banner designs will be selected with an \$800 stipend awarded per selected banner design.

Artists should keep in mind:

- Content demonstrating meaningful connections to the Mount Dora community will receive priority consideration
- Designs should be suitably bold as to be visible from a distance
- Selected artwork will be professionally printed digitally on a high-quality vinyl banner
- The finished banners are 18"x37.5" inches and hang vertically

To Apply:

- Submit your artwork via this link, no later than

- Artists may submit up to three designs.
- Submissions must be in a high-quality JPG format.
- All submissions must include a complete entry form. If the artist is under the age of 18, the permission statement must also be signed by a parent or guardian.

**Please direct any questions to
publicarts@cityofmoundora.com**

Submit by



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PUBLIC ARTS COMMISSION



CALL TO ARTISTS

FAQ

What is the purpose of this project?

The City of Mount Dora is seeking local artists to submit banner designs to be displayed on the light poles downtown. Submissions will inspire an ongoing commitment to public art; create a unique sense of place; further beautify the downtown area; and foster a stimulating environment that reflects and enhances the City's heritage, diversity, and character.

How many designs will be chosen?

Designs for two sets of up to three banners each will be chosen.

How do artists submit a banner design?

Artists may submit their work at the link provided above.

When is the deadline to submit?

Submissions must be received by

-----, Late submissions will not be accepted.

What are the banner specifications?

Banners will be printed on 18" x 37.5" high-quality poly canvas and mounted on 13' light poles.

How will the designs be judged?

Banner designs will be judged through a blind review process and evaluated based on quality of the artwork and appropriateness of the design to the medium.

When will the banners be displayed?

Designs will be displayed January-June 2022 for Set 1 and July-November 2022 for Set 2.

Where can I direct additional questions?

Email publicarts@cityofmoundora.com.

Submit by



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PUBLIC ARTS COMMISSION



CALL TO ARTISTS

WAIVER

This consent, waiver and release form must be submitted with each separate design. A separate form must also be submitted for each person who contributes to the design. By submitting a design to the City of Mount Dora, you are agreeing to abide by the Rules and Regulations of the Light Pole Banners Call to Artists and that winning entries will be selected by a panel of judges, whose decision is final.

I, _____, (for myself or my minor child) hereby submit the banner design identified as: _____ (Design) to the City of Mount Dora (City) for consideration in the Light Pole Banners Call to Artists. I hereby swear, affirm or certify that I am (or my minor child is) the sole creator or a joint creator of the Design. I agree that if the Design is selected as a winning submission, I, on my own behalf and on behalf of my heirs, representatives, executors, assigns, administrators or any other person acting on my behalf or on behalf of my estate, hereby grant the City permission to use all or part of the Design for display on light pole banners throughout the downtown area in Mount Dora, Florida, or for any other purpose that the City deems appropriate. I hereby irrevocably authorize the City, or an authorized agent thereof, to edit, alter, copy, exhibit, publish and/or distribute the winning Design for any and all lawful purposes. In addition, I waive any right to inspect or approve the finished product wherein the winning Design appears. Additionally, I waive any right to royalties or other compensation arising out of or related to the City's use of the winning Design beyond the initial cash prize.

I, _____, hereby grant the City the right to use my name, photograph, statements, quotes and testimonials or the name, photograph, statements, quotes and testimonials of my minor child, _____, in relation to the Design, regardless of whether the Design is chosen as the winning Design, for any lawful purposes without notification or compensation. I specifically acknowledge and understand that the City maintains the right to reproduce, reprint, distribute, display or exhibit the Design, if selected as a winning design, for advertising, publicity and promotional purposes on its website, social media, television, radio, newspaper, magazine or other media outlets.

I hereby swear, affirm or certify that the Design is an original work and does not violate copyright laws or infringe upon the intellectual property rights of another. I hereby agree to indemnify and hold the City harmless from any claims of copyright infringement or any other claims of third party related to or in any way associated with the Design.

I understand that the original Design is still my property and I may take any steps necessary to legally protect my ownership interest, after the Call to Artists has concluded, including copyrighting the design or I may otherwise use the original of the Design as I deem appropriate, so long as the same is not used in a manner that would be considered adverse to the image of the City or would in any way interfere with the City's rights to utilize the design as it deems appropriate. I understand that this means that I may maintain ownership of the Design or sell, grant, gift or otherwise transfer ownership of the Design so long as the new owner agrees to the City's right to utilize the Design free of interference.

Submitter Full Name (Print): _____ Date of Birth: _____

Submitter's Signature: _____ Date: _____

Phone: _____ Email: _____

Mailing Address: _____

If Submitter is under 18:

Parent/Legal Guardian Full Name (Print): _____

Parent/Legal Guardian Signature: _____

Date: _____

Phone: _____ Email: _____

Mailing Address: _____

Submit by



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DATE: October 26, 2021

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Vote to Receive Private Art Donation for the Nunan Butterfly Garden

Introduction:

Donors have requested that the Library's Nunan Butterfly Garden be the site of a new donated garden feature.

Discussion:

Presentation scheduled for the upcoming meeting.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation

Commission members recommend acceptance of the new garden feature for the Nunan Butterfly Garden to City Council.

Attachment(s):

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

Approved - 10/25/2021
Final Approval - 10/25/2021



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DATE: October 26, 2021

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Ongoing Projects List

Introduction:

At the request of the Public Arts Commission, this is an ongoing agenda item that includes a list of ideas for possible future projects.

Discussion:

See Attachment #1 for the possible projects list as of the October 26, 2021 Public Arts Commission meeting.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation

Commission members consider and discuss listed and future projects.

Attachment(s):

1. 10-26-21 Ongoing Projects

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

Approved - 10/18/2021
Final Approval - 10/19/2021

ATTACHMENT #1



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PUBLIC ARTS COMMISSION POSSIBLE PROJECTS LIST October 26, 2021

In order to effectively plan future projects, the Public Arts Commission maintains a list of possible project ideas and inspiration.

Project Ideas by Location:

- Mural with Martin Luther King quotes (Cauley Lott Park)
- Hanging flower baskets (Downtown)
- K-9 monument with Heroes and Community Trust (Dog Park)
- Mosaic (Lincoln Pool)
- Grand entry archway, raised vegetable garden with Pink Ribbon Foundation (Lincoln Park)
- Art Walk (Simpson Cove)
- Native American family sculpture (Palm Island Park)
- Water fountain or floating holiday trees (Lake Dora)

General Project Ideas:

- Sidewalk stencils of text quotations
- Statues of an animal that represents the City (e.g., alligators)
- Traffic control boxes
- Murals on buildings and walls, especially tied in with landscaping
- Kiosks
- Benches and seats with whimsical design
- Fire hydrants, pipes, and posts
- Crosswalks and sidewalks
- Signage



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DATE: October 26, 2021

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Ongoing Budget Balances

Introduction:

At the request of the Public Arts Commission, this is an ongoing agenda item that includes an updated budget balances report.

Discussion:

N/A

Budget Impact:

See Attachment #1 for up-to-date Public Art budget balances. Please see Attachment #2 for notes regarding the use of funds.

Strategic Impact:

N/A

Recommendation

N/A

Attachment(s):

1. 10-26-21 Ongoing Budget Balances

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

Approved - 10/19/2021
Final Approval - 10/19/2021

PUBLIC ARTS BUDGET REPORT
October 19, 2021

GL NUMBER	DESCRIPTION	20-21 AMENDED BUDGET	21-22 BUDGET	21-22 YTD ACTIVITY	21-22 BALANCE
001-0000-223.56.01	PUBLIC ART CONTRIBUTIONS-	99,167.00	0.00	0.00	99,167.00
	DEFERRED REVENUE	99,167.00	0.00	0.00	99,167.00

GL NUMBER	DESCRIPTION	20-21 AMENDED BUDGET	21-22 BUDGET	21-22 YTD ACTIVITY	21-22 BALANCE
001-5701-572.31-01	GENERAL FUND	0.00	16,700.00	0.00	16,700.00
		0.00	16,700.00	0.00	16,700.00



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DATE: October 26, 2021

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Public Art Master Plan Update

Introduction:

This is an opportunity to update Commission members on the status of the implementation of the Public Art Master Plan.

Discussion:

At the advice of the Public Art Commission, the City is engaged in the creation of a Public Art Master Plan in order to take a strategic approach toward the presence of public art in the City of Mount Dora. The Plan will provide a tool to prioritize projects, and ensure that a diversity of public art is equally present in all areas and communities throughout the City.

Following City Council's August 4th approval of the final cost proposal and services agreement from public art consultants Designing Local, City staff began meeting regularly with representatives from the chosen firm to help coordinate the creation of the Plan. Staff will provide monthly updates to the Commission on its progress.

Budget Impact:

The General Fund has \$40,000 budgeted in Professional Services available for the Public Art Master Plan.

Strategic Impact:

Economic Development - The Public Art Master Plan will create an economic and equitable approach to public art that is customized to the unique character and community of Mount Dora. The plan will balance artistic works that foster community pride with those that encourage tourism. It will also identify sustainable funding solutions and cost-savings strategies, including tie-ins with parks renovations and partnerships with community groups.

Recommendation

N/A

Attachment(s):

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

Approved - 10/15/2021
Final Approval - 10/18/2021



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DATE: October 26, 2021

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Commission Reappointments

Introduction:

This is an opportunity for City staff to discuss 2022 Public Arts Commission reappointments.

Discussion:

The following Commission members' terms expire on December 31, 2021:

- Thomas Decker - Mayor
- John Wesner - District 1
- Maryann McNamara - District 4
- Harlow Middleton - At-Large (Odd)

If you are interested in being reappointed, please let City staff know so that they can provide you with a letter template to send to your Council person.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation

Commission members reach out to City staff regarding reappointment, if applicable.

Attachment(s):

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

Approved - 10/8/2021
Final Approval - 10/11/2021



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DATE: October 26, 2021

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Public Arts Commission 2022 Meeting Dates

Introduction:

This is an opportunity for Public Arts Commission members to review meeting dates for 2022 and reschedule meetings as needed.

Discussion:

The Public Arts Commission meets in the City Hall Board Room at 3:30 p.m. on the fourth Tuesday of every month. The 2022 meeting schedule is as follows:

- Tuesday, January 25, 2022, 3:30 p.m.
- Tuesday, February 22, 2022, 3:30 p.m.
- Tuesday, March 22, 2022, 3:30 p.m.
- Tuesday, April 26, 2022, 3:30 p.m.
- Tuesday, May 24, 2022, 3:30 p.m.
- Tuesday, June 28, 2022, 3:30 p.m.
- Tuesday, July 26, 2022, 3:30 p.m.
- Tuesday, August 23, 2022, 3:30 p.m.
- Tuesday, September 27, 2022, 3:30 p.m.
- Tuesday, October 25, 2022, 3:30 p.m.
- Tuesday, November 22, 2022, 3:30 p.m.
- Tuesday, December 27, 2022, 3:30 p.m.

Budget Impact:

N/A

Strategic Impact:

Commission meetings are scheduled in advance and posted publicly to ensure notice and participation.

Recommendation

Commission members suggest any dates that may need to be rescheduled or canceled.

Attachment(s):

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Approved - 10/8/2021
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