



CITY OF MOUNT DORA

City of Mount Dora
W.T. Bland Public Library
1995 N. Donnelly St.
Mount Dora, FL 32757
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W.T. BLAND PUBLIC LIBRARY BOARD MEETING

Community Room, W.T. Bland Public Library, 1195 N. Baker Street, Mount Dora, FL 32757
October 11, 2021 at 5:00 PM

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
 - A. September 13, 2021 Library Advisory Board Meeting Minutes
- IV. Public Comment
- V. Presentations
- VI. Library Manager's Report
- VII. Action Items
- VIII. Discussion Items
- IX. Liaison Report
- X. Future Meeting Dates
- XI. Adjournment

NOTICE: Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans With Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact Larry Gajun no later than seven (7) days prior to the proceedings. Telephone (352) 352-7350

735-7180 ext. 3101. for assistance. If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955-8770 (Voice) for assistance.

If you have any comments or question regarding the contents of this agenda packet, please call Larry Gajun at (352) 735-7180 ext. 3101.



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**W. T. BLAND PUBLIC LIBRARY BOARD MEETING
W.T. Bland Public Library, 1995 N. Donnelly Street, Mount Dora, FL 32757
Monday, September 13, 2021 - 5:00 p.m.**

MINUTES

PRESENT: John Stewart (Chair), Cathy Gillespie (Co-Chair), Ellen August, Carolyn Fountain, Helen Cutshaw, Susan Myers, Tiffany Patterson (Alternate), William Lowery (Alternate) via FaceTime, Jane Trimble (Secretary)

ABSENT: Jane Trimble (Secretary)

CITY STAFF: Cathy Lunday-Library Manager, Lynn Gonzales-Youth Services Librarian, Shauna Nandkissore-Circulation Librarian, Amy Jewell-Leisure Services Director and LaJun Garry-Administrative Assistant

OTHERS PRESENT: None

I. Call to Order

Mr. Stewart called the meeting to order at 5:02 p.m.

II. Roll Call

III. Approval of Minutes for August 9, 2021

MOTION by Ms. Gillespie SECONDED by Ms. Fountain to approve minutes from August 9, 2021.

AYE: Stewart, Gillespie, August, Fountain, Cutshaw, Myers, Patterson

NAY: None

MOTIONED CARRIED 7-0

IV. Public Comment

None

V. Presentations

VI. Library Manager's Report

Ms. Lunday shared:

- Parking update –The guaranteed maximum price from Faden Builders of \$143,981 for 20 parking spaces was approved by City Council last week. Faden Builders will submit their outsourced materials list to BESH to make sure we're getting the right materials for the right job. Possible ribbon-cutting in mid to late November. Everyone will be invited to the ribbon cutting ceremony.
- Library circulation - For the fourth straight month our overall circulation is the second highest in the County. Circulation is still 15% lower than last year at this time.
- Library is finally fully staffed since March 2020. Sunday hours will resume on Sunday, October 3, 2021.
- Library System & Services (LS&S) is back in Lake County trying to make inroads on their business model, which is to privatize public libraries through staff cuts. They have had success in Osceola and Sumter counties, which are both LS&S-run systems. County commissioners informed the LS&S sales team they will need to get permission and agreement of all ten cities which are signatory to the Interlocal agreement. Before they consider an agreement they have to guarantee no county staff will lose their jobs.

Ms. Lunday spoke with the interim city manager and he doesn't entertain any interest in their model, nor does he feel City Council would be remotely interested in it.

County leadership is considering adding a stipulation to the Interlocal agreement that exempts any for-profit company for participating in annual appropriation.

- Friends of the Library agreed to fund \$2,000 for our Harry Potter experience. In the month of November our library's lobby will be transformed into Hogwarts. This coincides with the 20th anniversary release of the first Harry Potter movie.
- Ms. Gonzalez reviewed our collection of Caldecott Newberry Award books. Research of our holdings revealed we are short a few books of owning the entire collection. This year Caldecott Newberry Award program will be celebrating its 100th year. Friends of the Library will underwrite the cost of \$1,000 to purchase the books to complete the collection.
- The Reading coach initiative for Northeast CRA proceeds, with six volunteers recruited. Orientation scheduled for September 21, 2021 at 3:00pm in which Pastor Rowe will be in attendance. Ms. Lynn compiled a training program that each volunteer will review. Actual reading program will begin on September 23, 2021 from 6:00pm-8:00pm. Library will provide new books for this project, funded by the Northeast CRA. This is a partnership between Saving Faith Baptist Church-Pastor Bobby Rowe and Northeast CRA.
- Total of unaudited balance for Library Impact Fee Fund is \$558,272.
- Upcoming capital projects for next year - Parking, Children's Library Expansion, Simpson Farmhouse Renovation and Forest Preserve.

VII. Action Items

A. AWE Early Literacy Terminals Grant

Ms. Lunday informed Board this is the fourth grant attempt to get our AWE terminals upgraded. Library Manager with approval from Lake County, submitted an ARPA Federal Grant for Libraries for \$20,000. If awarded, the Library will be able to purchase new AWE early learning terminals that are literacy focused digital learning solutions for early learners.

MOTION by Ms. August SECONDED by Ms. Myers to advise City Council to accept this ARPA grant, if awarded.

AYE: Stewart, Gillespie, August, Fountain, Cutshaw, Myers, Patterson

NAY: None

MOTIONED CARRIED 7-0

B. Forest Preserve Grant Acceptance

Ms. Lunday informed Board this grant was initiated by Parks staff for \$50,000 with the Florida Recreation Development Assistance Program, and has been accepted by the State. The grant's purpose is to support the development of nature trails, contribute to a learning pavilion, interpretive signage and landscaping. The grant now needs to be formally accepted by City Council. The Parks and Recreation Advisory Board will review the grant in one week. City Council will look at the grant the next day.

A trail assessment study is budgeted for 2021-22 and staff recommends an environmental assessment as well. Discussion ensued.

MOTION by Ms. Gillespie, SECONDED by Ms. Cutshaw to advise City Council to accept the \$50,000 FRDAP grant for the proposed Forest Preserve project.

AYE: Stewart, Gillespie, August, Fountain, Cutshaw, Myers, Patterson

NAY: None

MOTIONED CARRIED 7-0

VIII. Other

Ms. Jewell said Ms. Lunday has an enormous amount of passion for Forest Preserve project. She has put an enormous amount of energy and attention to detail and she applauds her on how her passion has driven her for this project. The public wanted to see the area preserved and Ms. Lunday has a great vision for this and creating small programmable space.

Ms. Jewell gave an update on the following Parks and Recreation projects:

1. Cauly Lott Park –Amphitheater, picnic pavilion, covered basketball court.

2. Lincoln Pool - Renovation of locker rooms, pricing shade cover by concession as well as splash area.
3. Triangle Elementary Park – Partnering with Triangle Elementary School.

Ms. Jewell invited everyone to attend a workshop on Thursday, September 16, 2021 at the Martin Luther King Center from 6:00pm-8:00pm for community input forum for a recreation center that will be located in the Northeast neighborhood in the vicinity of Lincoln Park. Two locations are proposed and two floor plans are proposed. These are just concept plans at this point. The idea of creating a concept plan and getting the community feedback is so the City can look to partner with outside agencies in the county or different major stakeholders in the community. The Northeast community has wanted a resource center for over twenty years and the city wants to provide this resource to the Northeast community but also looking at an expanded recreation center to help with the sustainability of the building.

IX. Liaison Report
None

X. Future Meeting Date
1. October 11, 2021

XI. Adjournment
MOTION by Ms. Gillespie, SECONDED by Ms. Myers to adjourn the September 13, 2021 meeting.

AYE: Stewart, Gillespie, August, Fountain, Cutshaw, Myers, Patterson

NAY: None

MOTIONED CARRIED 7-0

John Stewart, Chair

Cathy Lunday, Library Manager