



**CITY OF
MOUNT
DORA**

**Leisure Services
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681
E-mail: parksandrec@cityofmoundora.com**

**PUBLIC ARTS COMMISSION MEETING
City Hall Board Room, 510 N. Baker Street, Mount Dora, FL 32757
September 28, 2021 at 3:30 PM**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
 - A. August 24, 2021 Public Art Commission Meeting Minutes
- IV. Public Comment
- V. Presentations
- VI. Action Items
 - A. Consideration of Art and Stipend for New Boulevard Banners
 - B. Calendar for Themed Flags and Boulevard Banners
- VII. Resolutions
- VIII. Ordinances
- IX. Discussion Items
- X. City Staff
 - A. Ongoing Projects List
 - B. Ongoing Budget Balances
 - C. Public Art Master Plan Update
 - D. Sunshine Law Memorandum
- XI. Communications and Reports

- A. Commission Member Melissa Christians
- B. Commission Member Susan Grogan
- C. Commission Member James Lesperance
- D. Commission Member Maryann McNamara
- E. Commission Member John Wesner
- F. Vice-chair Harlow Middleton
- G. Chair Thomas Decker

XII. Future Meeting Dates

- A. October 26, 2021, 3:30 p.m.
- B. November 23, 2021, 3:30 p.m.
- C. December 28, 2021 3:30 p.m.

XIII. Adjournment

NOTICE: Please note that, for purposes of Section 286.011, Florida Statutes, two or more members of the City Council may be present at this meeting, and this meeting may be considered a City Council meeting.

NOTICE: If any person decides to appeal any decisions at this meeting with respect to any matter considered, such person may need a record of these proceedings. For such purpose, a person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

NOTICE: In accordance with the Americans With Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact Jeanann Hand no later than seven (7) days prior to the proceedings. Telephone (352) 735-7100 ext. 3116 for assistance. If hearing impaired, telephone the Florida Relay Service numbers (800) 955-8771 (TDD) or (800) 955-8770 (Voice) for assistance.

If you have any comments or question regarding the contents of this agenda packet, please call Caroline Zeglen at (352) 735-7100 ext. 3116.



CITY OF MOUNT DORA

510 N. Baker St.
Mount Dora, FL 32757
352-735-7126

DATE: September 28, 2021

TO: Honorable Mayor and City Council Members

FROM: Charles F. Revell , Interim City Manager

SUBJECT: August 24, 2021 Public Art Commission Meeting Minutes

Introduction:

This is a request for the members of the Public Arts Commission to approve meeting minutes.

Discussion:

Administrative staff prepare minutes and present them to the commission as an opportunity to make suggestions or corrections prior to final approval.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation

Members of the Public Arts Commission approve the minutes as transcribed.

Attachment(s):

Prepared by: Jeanann Hand, Administrative Coordination

Reviewed by: Amy Jewell, Leisure Services Director

John McKinney, Finance Director

Sherry Sutphen , City Attorney

Nicole Wisniewski, Deputy City Clerk

Jessica Burnham, City Clerk

Charles Revell, Interim City Manager



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**PUBLIC ARTS COMMISSION MEETING
City Hall Board Room, 510 N. Baker Street, Mount Dora, FL 32757
August 24, 2021 at 3:30 PM**

MINUTES

PRESENT: Melissa Christians, Thomas Decker, Susan Grogan, James Lesperance,
Maryann McNamara, Harlow Middleton, John Wesner

ABSENT: None

CITY STAFF: Christopher Carson – Cultural & Special Events Coordinator, Amy Jewell
– Leisure Services Director, Jen Schwarz – Leisure Services Operations
Manager, Jeanann Hand – Leisure Services Administrative Coordinator,
Shelby Eldridge-Planning and Development

I. Call to Order

Mr. Decker called the meeting to order at 3:30 PM.

II. Roll Call

III. Approval of Minutes

A. June 22, 2021

MOTION by Mr. Lesperance, SECONDED by Mr. Middleton to approve the minutes from June 22, 2021 on the condition of the correction to note the absence of Maryann McNamara.

AYE: Christians, Decker, Grogan, Lesperance, McNamara, Middleton, Wesner

NAY: None

MOTION CARRIED 7-0.

IV. Public Comment

V. Presentations

VI. Action Items

VII. Resolutions

VIII. Ordinances

IX. Discussion Items

A. Draft Mural Ordinance

Ms. Eldridge explained the Mural Ordinance developed from the work of the Special Code Advisory Committee formed in 2018 to work on the City's sign code.

Mural applications would be received by the City Planning Board, and evaluated against the guidelines in the Mural Ordinance. An application could be moved on to the Historic Preservation Board, if applicable, and then to the Public Art Commission for consideration even if the Committee advised against the application. However, applications that were not in line with the Mural Ordinance would have more difficulty being approved because of their lack of adherence to the ordinance. Murals would only be reviewed by the Historic Preservation Board if the mural is to be located in the historic district. All applications would receive final review by the Public Art Commission. Decisions regarding mural applications could be appealed to City Council.

The City's definition of mural, primary façade and the difference between a mural and a commercial sign were discussed. When asked, Ms. Eldridge explained existing signs and murals would be grandfathered in. A mural may contain elements representing a business, but cannot contain commercial copy. The intent of the ordinance is to preserve the historic character of downtown, keeping murals off the main façades of buildings, but allowing them on alleyways and secondary façades. Murals would be allowed on residential structures.

Public Art Commission member Harlow Middleton had been part of the Committee drafting the Mural Ordinance. The Committee had concluded their meeting schedule. The ordinance was being presented to the Historic Preservation Board on August 25th, and would then be submitted to City Council for their approval.

Mr. Decker suggested the limitation of political messages. Ms. Eldridge and Mr. Middleton explained government could not limit content.

The City had not yet decided on a fee for application, but would be looking at similar municipalities as a basis for their decision.

Mr. Decker objected to the prohibition of fluorescent or neon paint, asking whether it could be added to the ordinance that the mentioned colors may be used upon permission. Ms. Eldridge informed the intention is to avoid confusion regarding traffic and right of way indicators. She assured Mr. Decker interested parties could appeal to use the mentioned colors and possibly be granted permission to do so. Ms. Eldridge said applications could be approved by staff “with conditions.”

Mr. Wesner inquired whether painted house numbers would be subject to the ordinance. Ms. Eldridge explained residential areas are allowed a defined amount of expression signs and copy area.

Painting a structure to emphasize architectural detail would not be considered a mural, so would not require a mural application. Portions of the ordinance regarding artist involvement in mural removal and inspection of murals had been omitted from the final ordinance draft. Murals would not be allowed on the primary façade of a residence.

Ms. Eldridge clarified for Ms. Grogan that artwork could not extend more than six inches from the surface of a building, nor add to a building’s height. Exceptions are always possible, although they would be difficult to grant because the limit is written into the code. Ms. Eldridge emphasized the main interest of the ordinance is to maintain the character of the historic district.

B. 2022 Pride Month Banners and City Banner Policy

Commission members and City staff resumed conversation that had been started at June’s meeting regarding the display of Pride Month banners in 2022. The City’s policy for overhead banners was included in the current meeting’s agenda packet to provide context for discussion of establishing a City policy for themed boulevard banners and flags.

Ms. Jewell explained the ambiguity regarding City authority over the downtown business district. Up until this point, the banners have displayed only City themes. The Commission should determine the purpose and messaging of their banners: what will

they mean to the Commission, what will their intention be. The Commission may want to create a calendar for the display of banners and flags throughout the year.

The banner policies of other cities were discussed by Commission members. Mr. Decker was not in favor of accepting banner applications from nonprofit organizations as other cities do. He would rather focus on artistic banners, and remain with seasonal or City themes.

Mr. Decker proposed the banners not be hung from every available pole, which would likely bring the expense to less than the projected \$7,000.00.

The current cost estimate would only supply the banners or flags, but not compensate for labor of installation. Mr. Wesner mentioned the City's current staffing challenges. Mr. Decker proposed that if the banners or flags were a project initiated by the Commission, the Commission would assume the cost. If the banners or flags were the project of another party, the other party would be responsible for the expense.

Mr. Wesner voiced support for a Black History display. It was suggested it might be part of an overarching theme of Inclusivity. The banners could be displayed not just in the Northeast, but throughout the City. Mr. Wesner voiced his preference for flags rather than banners because of their greater affordability and ease of installation and removal.

Four times per year was suggested as a reasonable schedule for the changing of banners or flags. The issue of fairness in choosing themes was considered. Mr. Middleton asserted a well written policy would help guide the City in making fair and objective decisions in assessing banner or flag applications.

It was also agreed current banners were past their period for visually appealing display. Commission members and City staff agreed future banners should be of improved material and production quality in comparison to the banners previously ordered for this purpose. The colors of past banners faded quickly. More vibrant colors would be favored when choosing new designs. Prior experience has set the Commission up for successful banner projects moving forward. Mr. Lesperance would like to see more simplicity in chosen designs. Ms. McNamara favors flags over banners for their ease of changing and visibility. Ms. Christian suggested a dog theme, perhaps as part of a larger theme.

The portion of the Commission budget previously designated for this project may not be what they will actually have available for it; the City budget is still being finalized, so an actual figure for the Commission budget has not yet been defined.

Commission members concurred that banners and flags should remain a City project and not be open to nonprofit application. They should be changed at least four times per year. Ms. Grogan suggested artists should be able to apply without being limited to a particular theme.

Mr. Carson put forward that seasonal flags (rather than banners) could be confusing, or their artistic impact could be lost among the City's official regular display of national, state, and City flags. He suggested banners might be a better choice for the Commission's intention.

Mr. Middleton expressed concern residents of the City may object to tax dollars being spent on banners and flags.

A banner/flag annual schedule will be presented to the Commission for their approval at the next meeting. Upon the Commission's agreement, it will then be brought before City Council.

X. City Staff

A. Ongoing Project List

City staff and Commission members reviewed the updated ongoing projects list. The development of the Public Art Master Plan will most likely influence this list.

B. Ongoing Budget Balances

City staff reviewed the specifics of the updated Public Art Commission budget. There is \$14,167.00 remaining from developer funds and \$16,667 to be approved by Council in the 2021/22 City budget.

An explanation of the accumulation and disbursement of developer funds took place. The City's Planning Department recently informed Leisure Services that developer PUD money may or may not be spent on Public Art. According to planning documents, the allocated developer funds may also be spent on infrastructure, economic development, or projects for the public good.

The Dora Landings funds must be spent on a project placed within Dora Landings. These arrangements were negotiated by the City's Planning Department. Developers donate money when their projects don't meet City code. Mr. Middleton asked how we could obligate those funds immediately. Mr. Wesner suggested initiating acquisition of pedestals for the Art on Loan project.

Mr. Decker reminded staff and members about funding guidelines communicated at the formation of the Public Art Commission. Ms. Jewell reminded them a past Council cannot require a future Council to allocate dollars in any way, except in the case of a Capital Improvement project that may take place over multiple years. Mr. Decker recommended staff and members examine past documents regarding the Commission's purpose and funding, including the Public Art Ordinance, which called for an annual art plan as well as a five year master plan.

The Public Art Master Plan may help with securing funding by establishing public art as a City priority. Ms. Jewell noted Mount Dora is known as an art community. The Master Plan will reinforce that identity.

Mr. Middleton agreed the Public Art Master Plan will help with funding. He commented favorably about art at the entrance of another subdivision.

Mr. Lesperance described Timberwalk. It is unclear whether Timberwalk will have a park in which to place art.

Mr. Middleton suggested involving the public in choices to gain their support. It was clarified the City Manager could approve spending of up to \$50,000.00 of the developer funds without consulting the Commission. The new Purchasing Policy will allow the City Manager to spend up to \$75,000.00.

Mr. Middleton voiced displeasure with the developer funding approval process. Ms. Jewell suggested a solution may be for each party who might receive the developer funds to have an opportunity to lobby for their access to them.

Mr. Carson suggested the Commission promptly move forward with choosing projects and request the funds to accomplish them.

Murals would not qualify. Members suggested projects that might include infrastructure and public benefit in order to receive the developer funds.

C. Public Art Master Plan Update

City staff recently participated in a Zoom meeting with Josh Lapp from Designing Local. Mr. Lapp defined a project timeline, and what the firm needs from the City and the Commission to proceed with the creation of the plan. He will visit Mount Dora during the November Craft Fair. He considers Commission members stakeholders and

ambassadors to the City for public art. Commission members made suggestions regarding stakeholders.

Designing Local is estimating the creation of the plan will take nine months. Ms. Jewell cautioned against rushing the process. The cost of the project was explained. Pertinent documents had been uploaded for Designing Local's review.

City staff will present monthly updates at each meeting throughout the project.

XI. Communications and Reports

A. Commission Member John Wesner

B. Commission Member Melissa Christians

C. Commission Member Susan Grogan

D. Commission Member Maryann McNamara

E. Commission Member James Lesperance

F. Vice-Chair Harlow Middleton

G. Chair Thomas Decker

XII. Future Meeting Dates

A. September 28, 2021, 3:30 PM

B. October 26, 2021, 3:30 PM

C. November 23, 2021, 3:30 PM

XIII. Adjournment

The meeting was adjourned by Mr. Decker at 5:02 PM.

Mr. Thomas Decker
Chairperson

Mr. Christopher Carson
Cultural & Special Events Coordinator



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DATE: September 28, 2021

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Consideration of Art and Stipend for New Boulevard Banners

Introduction:

This is an opportunity for Commission members to decide upon the design for updated boulevard banners and the amount of stipend to be awarded, if any.

Discussion:

In August of 2019, the City of Mount Dora issued a Call to Artists for the design of decorative banners to be hung from light poles throughout the downtown business district. The work of three artists was selected and banners were created from their art and displayed downtown.

Conversations at recent Commission meetings demonstrated Commission members' interest in displaying new banners. Design content and procedures were discussed at the August 24th, 2021, meeting, and it was eventually agreed upon that the Commission wishes to establish a display schedule and determine content for a first cycle of new banners. The display calendar is being presented as another item on today's Commission agenda. To move forward with deciding on the content, City staff is suggesting Commission members consider designs previously submitted in response to the 2019 Call to Artists.

Prior to this meeting, the remaining designs that received the highest scores in 2019 were sent to Commission members with the request that they rank those designs, bring those rankings to this meeting, and be prepared to reach a consensus at this afternoon's meeting regarding design choices for new banners.

Also presented for Commission decision is the provision of stipend for the chosen artist(s). The prior Call to Artists for banner design awarded \$800.00 per artist. The Commission may choose to match the stipend, adjust the amount, or refrain from awarding any stipend at all.

Budget Impact:

The 2019 banner production cost totalled \$7,012.50 for 150 banners, breaking down to a cost of \$46.75 per banner. City staff is expecting a similar figure for a subsequent order.

The remaining budget impact for this item will be determined by the Commission decision regarding stipend.

Strategic Impact:

The City is dedicated to acquiring and publicly showcasing works of art that enrich, educate, and enhance the community. The selected banner designs reflect the unique and charming character of Mount Dora and will be placed on highly visible light poles throughout the City, allowing residents, business owners, and visitors alike to appreciate exceptional art from local artists and reflect on what makes Mount Dora "Someplace Special."

Recommendation

Members choose art for new banners and determine a stipend amount if one is to be awarded.

Attachment(s):

1. 2021 Banner Design Voting Presentation

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director



2021 Banner Design Evaluation Criteria

Please judge each banner according to the following criteria:

1. *Quality of the artwork.* Ask yourself: Is the work of the highest quality? Is the design visionary and creative?
2. *Suitability for display on a banner.* Ask yourself: Is the design technically feasible? Does the work meet safety standards?

Note: A black square in a corner has been added to block out any signatures.



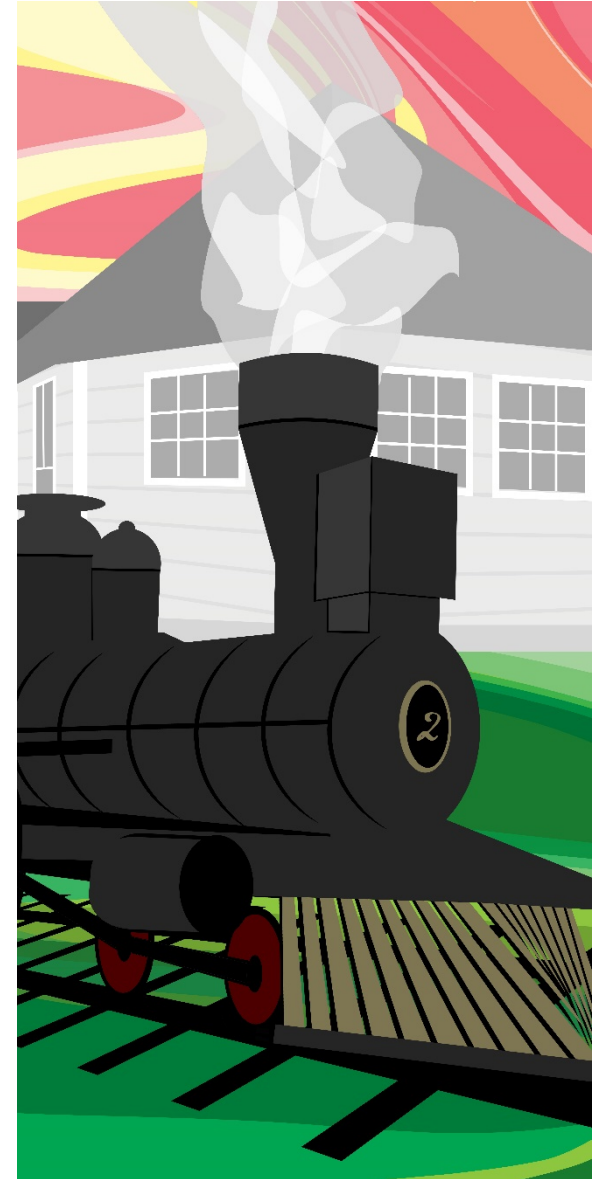
Design #1
Lighthouse



Design #2
Donnelly House



Design #3
Train Station





Design #4
Mount Dora
Lighthouse at
Sunset





Design #5
Jewel of Lake





Design #6
Colors of the Lake



Design #7
Quality Time



Design #8
Glorious Morning





Design #9
Beacon of Beauty





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DATE: September 28, 2021

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Calendar for Themed Flags and Boulevard Banners

Introduction:

This is an opportunity for Commission members to agree upon an ideal schedule for the display of boulevard banners and flags.

Discussion:

At the August 24, 2021 Commission meeting, members agreed that

1. it would be ideal to rotate displayed banners at least four times per year, and
2. well-designed, decorative flags could be an impactful artistic element downtown .

Winter holiday banners, Highland Festival flags, and traditional American flags are already regular features in the City of Mount Dora's downtown displays. As Commission members move forward with discerning possible new banner and flag designs, the establishment of a consistent annual schedule for these items will encourage the City to make these elements an even more vibrant component of its burgeoning art and culture identity.

A current schedule is attached for members' discussion and vote.

Budget Impact:

There is no budget impact for this item.

Strategic Impact:

The City is dedicated to acquiring and publicly showcasing works of art that enrich, educate, and enhance the community. Artistic banners and flags throughout the Downtown area allow residents, business owners, and visitors alike to appreciate exceptional art from local artists and reflect on what makes Mount Dora "Someplace Special."

This satisfies Goal 2, Objective 2.3.2 of the City's Strategic Plan: Increase engagement and collaboration with residents.

Recommendation Commission members agree upon a display schedule for boulevard banners and decorative flags.

Attachment(s):

1. 2021-22 Banner and Flag Display Calendar

Prepared by: Jeanann Hand, Administrative Coordination

Reviewed by: Amy Jewell, Leisure Services Director

John McKinney, Finance Director

Sherry Sutphen, City Attorney

Nicole Wisniewski, Deputy City Clerk

Jessica Burnham, City Clerk

Charles Revell, Interim City Manager

ATTACHMENT #1

2021-22 City of Mount Dora Banner and Flag Display Calendar

2021

Wk	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
38 Sep-26 Oct-2	26	27	28	29	30	1	2
39 Oct-3 Oct-9	3	4	5	6	7	8	9
40 Oct-10 Oct-16	10	11	12	13	14	15	16
41 Oct-17 Oct-23	17	18	19	20	21	22	23
42 Oct-24 Oct-30	24	25	26	27	28	29	30
43 Oct-31 Nov-6	31	1	2	3	4	5	6
44 Nov-7 Nov-13	7	8	9	10 BANNER-HOLIDAY FLAG-U.S.	11 BANNER-HOLIDAY FLAG-U.S.	12 BANNER-HOLIDAY FLAG-U.S.	13 BANNER-HOLIDAY
45 Nov-14 Nov-20	14 BANNER-HOLIDAY	15 BANNER-HOLIDAY	16 BANNER-HOLIDAY	17 BANNER-HOLIDAY		19 BANNER HOLIDAY	20 BANNER HOLIDAY
46 Nov-21 Nov-27	21 BANNER-HOLIDAY	22 BANNER-HOLIDAY	23 BANNER-HOLIDAY	24 BANNER-HOLIDAY	25 BANNER-HOLIDAY	26 BANNER HOLIDAY	27 BANNER HOLIDAY
47 Nov-28 Dec-4	28 BANNER-HOLIDAY	29 BANNER-HOLIDAY	30 BANNER-HOLIDAY	1 BANNER-HOLIDAY	2 BANNER-HOLIDAY	3 BANNER HOLIDAY	4 BANNER HOLIDAY
48 Dec-5 Dec-11	5 BANNER-HOLIDAY	6 BANNER-HOLIDAY	7 BANNER-HOLIDAY	8 BANNER-HOLIDAY	9 BANNER-HOLIDAY	10 BANNER HOLIDAY	11 BANNER HOLIDAY
49 Dec-12 Dec-18	12 BANNER-HOLIDAY	13 BANNER-HOLIDAY	14 BANNER-HOLIDAY	15 BANNER-HOLIDAY	16 BANNER-HOLIDAY	17 BANNER HOLIDAY	18 BANNER HOLIDAY
50 Dec-19 Dec-25	19 BANNER-HOLIDAY	20 BANNER-HOLIDAY	21 BANNER-HOLIDAY	22 BANNER-HOLIDAY	23 BANNER-HOLIDAY	24 BANNER HOLIDAY	25 BANNER HOLIDAY
51 Dec-26 Jan-1	26 BANNER-HOLIDAY	27 BANNER-HOLIDAY	28 BANNER-HOLIDAY	29 BANNER-HOLIDAY	30 BANNER-HOLIDAY	31 BANNER HOLIDAY	1 BANNER HOLIDAY
52 Jan-2 Jan-8	2 BANNER-HOLIDAY	3 BANNER-HOLIDAY	4 BANNER-HOLIDAY	5 BANNER-HOLIDAY	6 BANNER-HOLIDAY	7 BANNER HOLIDAY	8 BANNER HOLIDAY
1 Jan-9 Jan-15	9 BANNER-HOLIDAY	10 BANNER-HOLIDAY	11	12	13	14	15
2 Jan-16 Jan-22	16	17	18	19	20	21	22
3 Jan-23 Jan-29	23	24	25	26	27	28	29
4 Jan-30 Feb-5	30	31	1	2	3	4	5
5 Feb-6 Feb-12	6	7 18 FLAG-HIGHLAND	8 FLAG-HIGHLAND	9 FLAG-HIGHLAND	10 FLAG-HIGHLAND	11 FLAG-HIGHLAND	12 FLAG-HIGHLAND
6 Feb-13	13 FLAG-HIGHLAND	14 FLAG-HIGHLAND	15 FLAG-HIGHLAND	16 FLAG-HIGHLAND	17 FLAG-HIGHLAND	18 FLAG-HIGHLAND	19 FLAG-HIGHLAND

2022

ATTACHMENT #1

2022

Wk	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Feb-19							
7 Feb-20 Feb-26	20	21	22	23	24	25	26
8 Feb-27 Mar-5	FLAG-HIGHLAND 27	FLAG-HIGHLAND 28	1	2	3	4	5
9 Mar-6 Mar-12	6	7	8	9	10	11	12
10 Mar-13 Mar-19	13	14	15	16	17	18	19
11 Mar-20 Mar-26	20	21	22	23	24	25	26
12 Mar-27 Apr-2	27	28	29	30	31	1	2
13 Apr-3 Apr-9	3	4	5	6	7	8	9
14 Apr-10 Apr-16	10	11	12	13	14	15	16
15 Apr-17 Apr-23	17	18	19	20	21	22	23
16 Apr-24 Apr-30	24	25	26	27	28	29	30
17 May-1 May-7	1	2	3	4	5	6	7
18 May-8 May-14	8	9	10	11	12	13	14
19 May-15 May-21	15	16	17	18	19	20	21
20 May-22 May-28	22	23	24	25	26	27	28
21 May-29 Jun-4	29	30	31	1	2	3	4
22 Jun-5 Jun-11	5	6	7	8	9	10	11
23 Jun-12 Jun-18	FLAG-U.S. 12	FLAG-U.S. 13	FLAG-U.S. 14	FLAG-U.S. 15	FLAG-U.S. 16	FLAG-U.S. 17	FLAG-US 18
24 Jun-19 Jun-25	19	20	21	22	23	24	25
25 Jun-26 Jul-2	FLAG-U.S. 26	FLAG-U.S. 27	FLAG-U.S. 28	FLAG-U.S. 29	FLAG-U.S. 30	FLAG-U.S. 1	FLAG-US 2
26 Jul-3 Jul-9	3	4	5	6	7	8	9
27 Jul-10	FLAG-U.S. 10	FLAG-U.S. 11	FLAG-U.S. 12	FLAG-U.S. 13	FLAG-U.S. 14	FLAG-U.S. 15	FLAG-US 16

ATTACHMENT #1

2022

Wk	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jul-16							
28 Jul-17	17	18	19	20	21	22	23
Jul-23	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-US
29 Jul-24	24	25	26	27	28	29	30
Jul-30	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-US
30 Jul-31	31	1	2	3	4	5	6
Aug-6	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-US
31 Aug-7	7	8	9	10	11	12	13
Aug-13	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-US
32 Aug-14	14	15	16	17	18	19	20
Aug-20	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-US
33 Aug-21	21	22	23	24	25	26	27
Aug-27	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-US
34 Aug-28	28	29	30	31	1	2	3
Sep-3	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-U.S.	FLAG-US
35 Sep-4	4	5	6	7	8	9	10
Sep-10	FLAG-U.S.	FLAG-U.S.					
36 Sep-11	11	12	13	14	15	16	17
Sep-17							
37 Sep-18	18	19	20	21	22	23	24
Sep-24							
38 Sep-25	25	26	27	28	29	30	1
Oct-1							
39 Oct-2	2	3	4	5	6	7	8
Oct-8							
40 Oct-9	9	10	11	12	13	14	15
Oct-15							
41 Oct-16	16	17	18	19	20	21	22
Oct-22							
42 Oct-23	23	24	25	26	27	28	29
Oct-29							
43 Oct-30	30	31	1	2	3	4	5
Nov-5							
44 Nov-6	6	7	8	9	10	11	12
Nov-12					BANNER-HOLIDAY FLAG-U.S.	BANNER HOLIDAY FLAG-U.S.	BANNER HOLIDAY FLAG-U.S.
45 Nov-13	13	14	15	16	17	18	19
Nov-19	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER HOLIDAY	BANNER HOLIDAY
46 Nov-20	20	21	22	23	24	25	26
Nov-26	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER HOLIDAY	BANNER HOLIDAY
47 Nov-27	27	28	29	30	1	2	3
Dec-3	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER HOLIDAY	BANNER HOLIDAY
48 Dec-4	4	5	6	7	8	9	10
	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER-HOLIDAY	BANNER HOLIDAY	BANNER HOLIDAY

ATTACHMENT #1

2022

2023

Wk	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec-10							
49 Dec-11 Dec-17	11 BANNER-HOLIDAY	12 BANNER-HOLIDAY	13 BANNER-HOLIDAY	14 BANNER-HOLIDAY	15 BANNER-HOLIDAY	16 BANNER HOLIDAY	17 BANNER HOLIDAY
50 Dec-18 Dec-24	18 BANNER-HOLIDAY	19 BANNER-HOLIDAY	20 BANNER-HOLIDAY	21 BANNER-HOLIDAY	22 BANNER-HOLIDAY	23 BANNER HOLIDAY	24 BANNER HOLIDAY
51 Dec-25 Dec-31	25 BANNER-HOLIDAY	26 BANNER-HOLIDAY	27 BANNER-HOLIDAY	28 BANNER-HOLIDAY	29 BANNER-HOLIDAY	30 BANNER HOLIDAY	31 BANNER HOLIDAY
52 Jan-1 Jan-7	1 BANNER-HOLIDAY	2 BANNER-HOLIDAY	3 BANNER-HOLIDAY	4 BANNER-HOLIDAY	5 BANNER-HOLIDAY	6 BANNER HOLIDAY	7 BANNER HOLIDAY
53 Jan-8 Jan-14	8 BANNER-HOLIDAY	9 BANNER-HOLIDAY	10 BANNER-HOLIDAY	11	12	13	14



**CITY OF
MOUNT
DORA**

**Leisure Services
900 N. Donnelly St.
Mount Dora, FL 32757
352-735-7183
Fax: 352-735-3681
E-mail: parksandrec@cityofmountdora.com**

DATE: September 28, 2021

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Ongoing Projects List

Introduction:

At the request of the Public Arts Commission, this is an ongoing agenda item that includes a list of ideas for possible future projects.

Discussion:

See Attachment #1 for the possible projects list as of the September 28, 2021 Public Arts Commission meeting.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation

Commission members consider and discuss listed and future projects.

Attachment(s):

1. 09-28-21 Ongoing Projects

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

ATTACHMENT #1



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PUBLIC ARTS COMMISSION POSSIBLE PROJECTS LIST September 28, 2021

In order to effectively plan future projects, the Public Arts Commission maintains a list of possible project ideas and inspiration.

Project Ideas by Location:

- Mural with Martin Luther King quotes (Cauley Lott Park)
- Hanging flower baskets (Downtown)
- K-9 monument with Heroes and Community Trust (Dog Park)
- Mosaic (Lincoln Pool)
- Grand entry archway, raised vegetable garden with Pink Ribbon Foundation (Lincoln Park)
- Art Walk (Simpson Cove)
- Native American family sculpture (Palm Island Park)
- Water fountain or floating holiday trees (Lake Dora)

General Project Ideas:

- Sidewalk stencils of text quotations
- Statues of an animal that represents the City (e.g., alligators)
- Traffic control boxes
- Murals on buildings and walls, especially tied in with landscaping
- Kiosks
- Benches and seats with whimsical design
- Fire hydrants, pipes, and posts
- Crosswalks and sidewalks
- Signage



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DATE: September 28, 2021

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Ongoing Budget Balances

Introduction:

At the request of the Public Arts Commission, this is an ongoing agenda item that includes an updated budget balances report.

Discussion:

N/A

Budget Impact:

See Attachment #1 for up-to-date Public Art budget balances.

Strategic Impact:

N/A

Recommendation

N/A

Attachment(s):

1. 09-28-21 Ongoing Budget Balances

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

PUBLIC ARTS BUDGET REPORT
September 23, 2021

GL NUMBER	DESCRIPTION	20-21 AMENDED BUDGET	20-21 YTD ACTIVITY	20-21 BALANCE
001-0000-223.56.01	PUBLIC ART CONTRIBUTIONS-DEFERRED REVENUE	99,167.00	0.00	99,167.00
		99,167.00	0.00	99,167.00

GL NUMBER	DESCRIPTION	20-21 AMENDED BUDGET	20-21 YTD ACTIVITY	20-21 BALANCE
001-5701-572.31-01	GENERAL FUND	40,000.00	40,000.00	0.00
		40,000.00	40,000.00	0.00



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DATE: September 28, 2021

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Public Art Master Plan Update

Introduction:

This is an opportunity to update Commission members on the status of the Public Art Master Plan.

Discussion:

At the advice of the Public Art Commission, the City is engaged in the creation of a Public Art Master Plan in order to take a strategic approach toward the presence of public art in the City of Mount Dora. The Plan will provide a tool to prioritize projects, and ensure that a diversity of public art is equally present in all areas and communities throughout the City.

Following City Council's August 4th approval of the final cost proposal and services agreement from public art consultants Designing Local, City staff began meeting regularly with representatives from the chosen firm to help coordinate the creation of the Plan. Staff will provide monthly updates to the Commission on its progress.

Budget Impact:

The General Fund has \$40,000 budgeted in Professional Services available for the Public Art Master Plan.

Strategic Impact:

Economic Development - The Public Art Master Plan will create an economic and equitable approach to public art that is customized to the unique character and community of Mount Dora. The plan will balance artistic works that foster community pride with those that encourage tourism. It will also identify sustainable funding solutions and cost-savings strategies, including tie-ins with parks renovations and partnerships with community groups.

Recommendation

N/A

Attachment(s):

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director



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DATE: September 28, 2021

TO: Public Arts Commission Members

FROM: Amy Jewell, Leisure Services Director

SUBJECT: Sunshine Law Memorandum

Introduction:

This is a reminder to City advisory board members about compliance with Sunshine Law.

Discussion:

Interim City Manager Charles F. Revell has requested City staff read into record the attached memo created by City Attorney Sherry Sutphen regarding specific behaviors pertaining to Sunshine Law.

Budget Impact:

N/A

Strategic Impact:

N/A

Recommendation

Commission members comply with the requirements set forth in the attached document.

Attachment(s):

1. Memo.Charles Revell.NextDoor.SGS

Prepared by: Jeanann Hand, Administrative Coordinator
Reviewed by: carsonc carsonc, Special Events Coordinator
Amy Jewell, Leisure Services Director

MICHAEL J. ROPER
MICHAEL H. BOWLING
JOSEPH D. TESSITORE
DALE A. SCOTT
CHRISTOPHER R. FAY
CINDY A. TOWNSEND
ANNA E. ENGELMAN
SHERRY G. SUTPHEN †
DAVID B. BLESSING
FRANK M. MARI
DEREK J. ANGELL *



Roper, P.A.
ATTORNEYS AT LAW

2707 EAST JEFFERSON STREET • ORLANDO, FL 32803
T: 407.897.5150 • F: 407.897.6947
WWW.ROPERPA.COM

Email: ssutphen@roperpa.com

JOHN M. JANOUSEK
JENNIFER C. BARRON
NICHOLAS J. MARI
APRIL H. REMBIS
BRANDON A. MONTVILLE
TERI A. BUSSEY
ERIC R. ARCKEY

THOMAS A. MOORE Of Counsel

† Board Certified-City, County
& Local Government
* Board Certified Civil Trial
Lawyer

MEMORANDUM

TO: Charles Revell, Interim City Manager
FROM: Sherry G. Sutphen, County Attorney
DATE: September 20, 2021
RE: Sunshine Law – Advisory Committees

It has come to my attention that there are Members of various City Advisory Committees who have been using the Nextdoor App to post positions, opinions and/or attempt to explain what the individual believes to be the facts of a particular matter. Unfortunately, use of the Nextdoor App is no different than other forms of social media. As you know, we traditionally caution Members against use of all social media platforms, especially related to matters which have the potential to come before the Board upon which the individual sits as a Member. I will be reminding those Advisory Board Members at each of the meetings which I regularly attend. As for the Board Meetings that I do not normally attend, please inform each of the Department Directors to remind those Board Members of the dangers of violating the Sunshine Law through use of social media platforms. Thanks!